

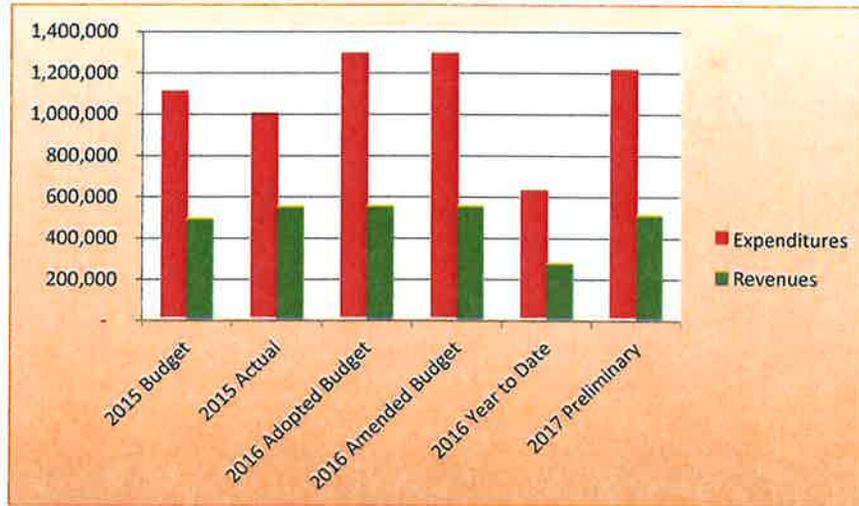


County Auditor

2017 Preliminary Budget Budget Summary

	2015 Budget	2015 Actual	2016 Adopted Budget	2016 Amended Budget	2016 Year to Date	2017 Preliminary
Expenditures	1,096,849	990,087	1,281,343	1,281,343	618,742	1,203,727
Revenues	484,175	543,693	546,975	546,975	268,594	501,295
Salaries						
Employees						
Forms/Documents						
Statistics						

15



Kittitas County 2017 Preliminary Budget Narrative

AUDITOR

Departments Mission:

To provide the services to the citizens of Kittitas County that are required by law and directed by others in the most efficient and effective way possible in a friendly, positive and cooperative manner. These services include Finance and Budget, Elections, Voter Registration, Recording, Vehicle Licensing and Administration.

The County Auditor duties are:

RCW 36.22

- (1) Shall be recorder of deeds and other instruments in writing which by law are to be filed and recorded in and for the county for which he or she is elected;
- (2) Shall keep an account current with the county treasurer, charge all money received as shown by receipts issued and credit all disbursements paid out according to the record of settlement of the treasurer with the legislative authority;
- (3) Shall make out and transmit to the state auditor a complete statement of the state fund account with the county for the past fiscal year certified by his or her certificate and seal, immediately after the completion of the annual settlement of the county treasurer with the legislative authority. The statement must be available to the public;
- (4) Shall make available a complete exhibit of the prior-year finances of the county including, but not limited to, a statement of financial condition and financial operation in accordance with standards developed by the state auditor. This exhibit shall be made available after the financial records are closed for the prior year.
- (5) Shall make out a register of all warrants legally authorized and directed to be issued by the legislative body at any regular or special meeting. The auditor shall make the data available to the county treasurer. The auditor shall retain the original of the register of warrants for future reference;

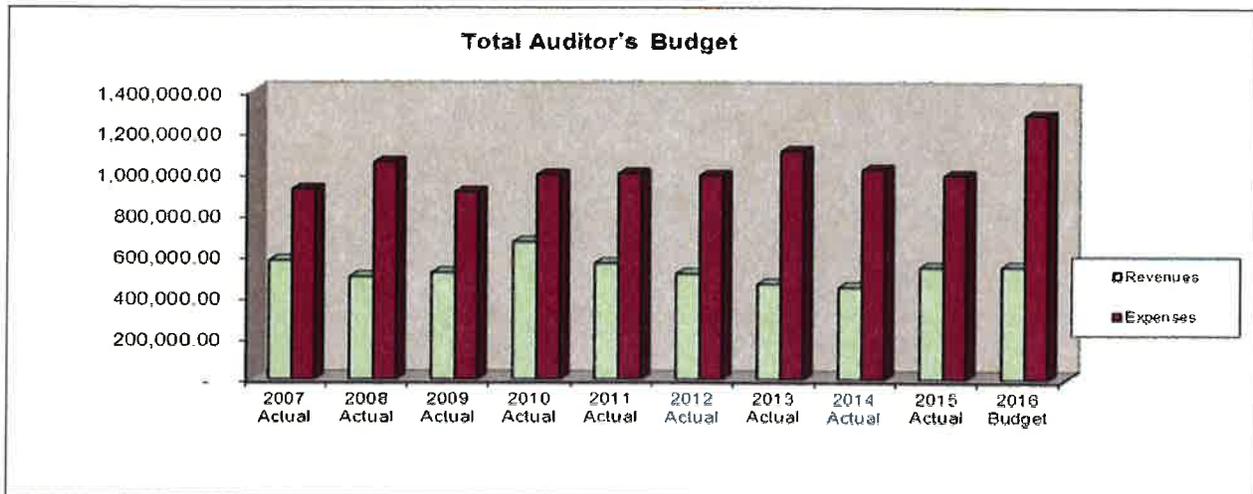
RCW 29A

- (6) Shall be the supervisor of all primaries and election, general or special, and shall provide places for holding such elections; to appoint election officers; and to provide the supplies and materials necessary for the conduct of elections.

There are other duties as required by RCW, but too numerous to list.

The County Auditor has 6 basic functions, which are:

- Administration
- Budget Auditing & Accounting
- Recording
- Vehicle Licensing
- Elections
- Voter Registration



Budget Auditing & Accounting

The Accounting Department is responsible for Budgeting, Auditing and Accounting. This includes Budget, Accounts Payable, Payroll, General Ledger, Project Accounting, Inventory, Grants, Auditing and insurance for the County. There are currently 6 employees in the Accounting Department.

The Accounting Department currently works with all county offices and several state and federal agencies and special purpose districts. We are also the processing center for the special purpose districts for accounts payable and payroll.

The Accounting Department is currently audited by the State Auditor, IRS, Employment Security, Labor & Industries, DSHS, Department of Retirement, Department of Revenue, Department of Commerce, and other granting agencies.

Currently, the staff of the Auditor's Accounting Department performs accounting duties that are charged to other funds due to the nature of the duties. These funds include the Veteran's Assistance; Homelessness and Affordable Housing grant tracking and reporting; Stadium Fund (Hotel-Motel) grant tracking and reporting; Historical Document grant reporting and tracking; additional sales tax tracking and reporting; and E-911 grant tracking and reporting.

The current software used by the Accounting Department includes:

Cayenta Financials – integrated accounting software system. The software is shared with Public Works, and other users for inquiry only in Public Health, Sheriff and Human Resources.

Cayenta Asset Management System- asset tracking system. This system is used to track all county assets including equipment, land, buildings and improvements for GASB 34 reporting purposes.

NOVAtime – time and attendance system. This system is used for all employees to track their attendance, leave banks and hours spent on projects.

QuickBooks – accounts receivable system. This system is used to track all the receivables the Accounting Department is responsible for billing.

Troy System (ChequeScribe) – check imprinting and signing software. This system uploads the information to sign and produce all warrants.

CashTax – This system is the Treasurer's system. We use this system for making deposits, posting internal transfers and auditing transactions.

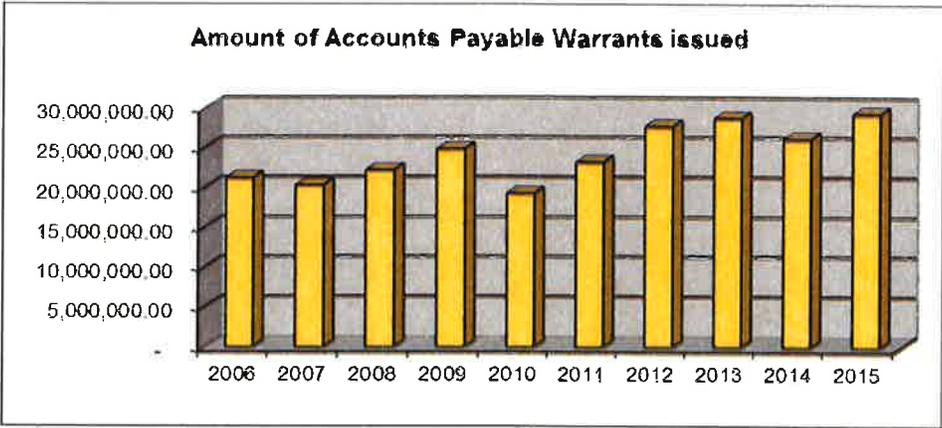
Tax Tool – This system allows us to review all sales tax collections.

CAMAS – This system is used by all departments to process their Accounts Payable and FATS, a county wide Fixed Asset Tracking system.

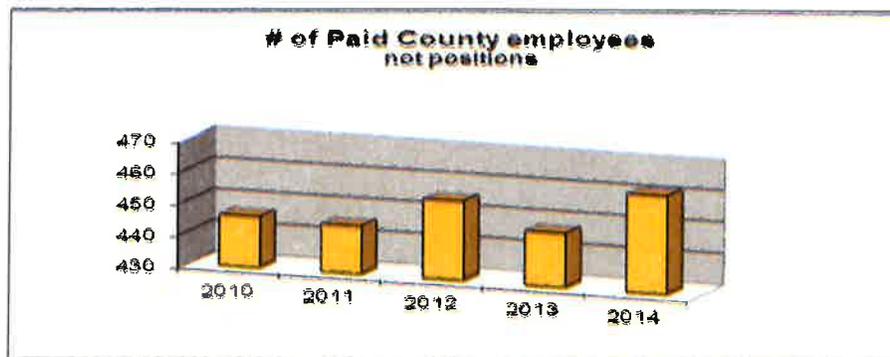
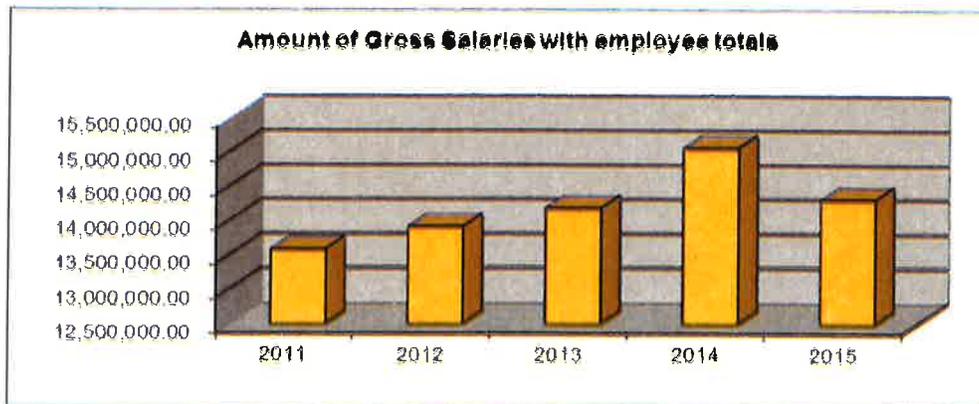
Miscellaneous Software - includes several web-based systems all used in completing the payroll process.

The Accounting Department is under incredible deadlines. There are certain financial penalties that can be assessed to the county if these deadlines are not met. They can be as minimal as \$8.00 a day assessed from the retirement systems for not receiving their reports on time; \$26,000.00 from the IRS for being late on the payroll taxes; or failing to follow through with auditing and reporting requirements and lose the federal funding for the county of \$4,498,254; (2015 funds) or not to have the inventory completed and have the Board of County Commissioners removed from office.

The following graph shows the total amount of accounts payable warrants issued for all county Departments.



The following graph shows the total amount of gross salaries paid to all county employees and the number of employees that were processed through payroll.



Recording

The Recording Department records legal documents, including deeds, mining claims, surveys and anything that anyone wants to record. The staff performs, at the public's request, record searches of the documents recorded. The earliest record dates back to 1882.

The staff is also responsible for issuing marriage licenses with license records also going back to 1882.

The Recording Department receives direction from the Secretary of State – archiving following the RCW's and WAC's as the regulation.

The staff also works with the County Treasurer, Assessor, Public Works, Community Development Services, title companies, surveyors, banks, attorneys, and collection agencies, IRS, DSHS, DNR and Employment Security.

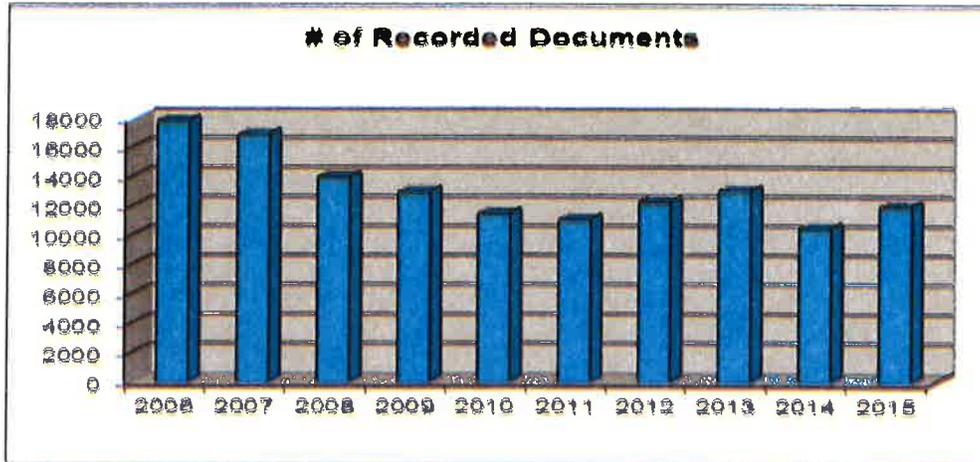
The Recording Department is currently audited by the State Auditor's office.

The current software used is Tyler Eagle Recorder.

There are currently 2.0 employees in recording.

County revenues collected by Recording are recording fees, records searches, marriage licenses, survey-plat map recordings and copy of records.

The number of transactions the Recording Department performed during the past years is:



Vehicle Licensing

The Licensing Department issues licenses for motorized vehicles, including cars, trucks, snowmobiles, and ATV's. Also, transfer of ownership of vehicles, sale of tonnage for trucks, and disabled person parking permits.

The county must keep a complete inventory of all items issued by the State Department of Licensing. This includes items issued to the sub-agent, Mitchell Reed Schmitt Insurance in Cle Elum.

There are currently 3 full time employees working in licensing.

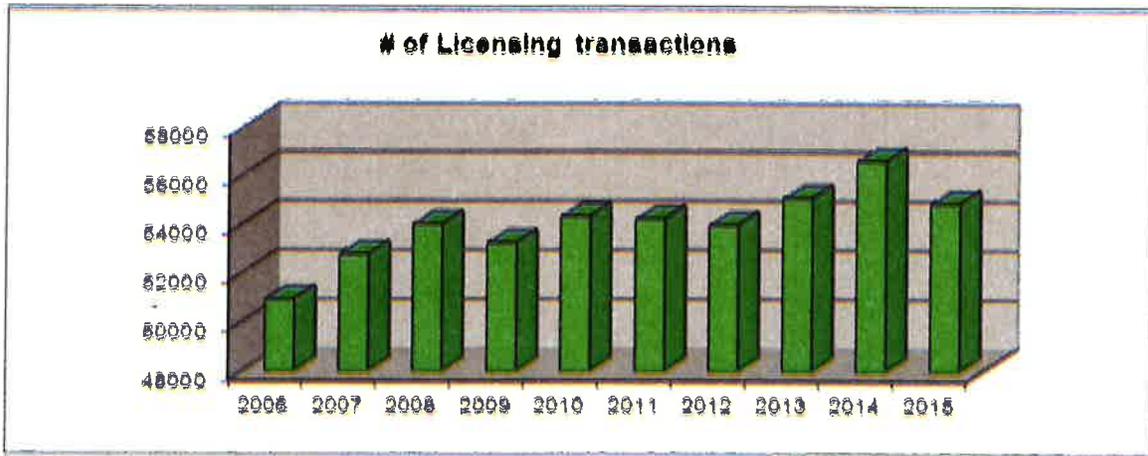
The Licensing Department works primarily with the Washington State Department of Licensing and Department of Revenue, which provides the laws & regulations (RCW's & WAC's) to follow. The staff also works with the County Assessor and County Treasurer, car dealerships, and sub-agents.

The State DOL provides the computer software and hardware, forms, tabs, and plates. The county provides the staff, space and minor operating supplies and equipment.

Each year DOL reviews the expenses of the County to make sure revenues collected fund the expenses of the county. The Licensing Department is audited by DOL, DOR and State Auditor.

The revenues collected are from vehicle licensing and internet sales of licenses.

The following are the number of county transactions that the Licensing Department performed by year.



Elections

The Election Department works closely with the Voter Registration Department. Elections must follow the laws and regulations set forth by RCW's, WAC's, the Secretary of State and Federal Election Laws.

The Election Department performs elections for Federal, State, County and most of the special purpose districts.

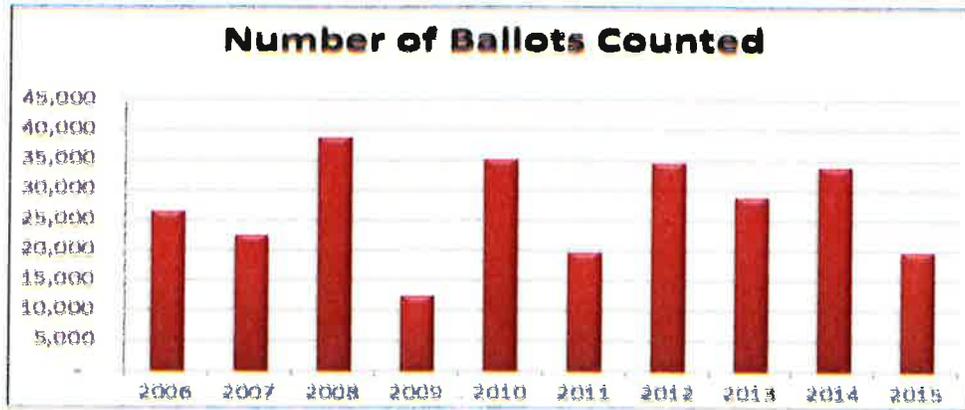
The Election Department works with the Secretary of State, County Prosecutor, Board of County Commissioners and special purpose districts.

The current software/hardware used is Hart for the scanning & tally system.

Audits are performed by the Secretary of State and State Auditor's office.

Funding is generated by candidate filing fees and each entity paying for their share of the election costs. The State currently pays for odd year elections, which are for measures only. There is a request for legislation for the state to pay for even year elections.

There are currently .75 employees assigned to Elections and Voter Registration.



Voter Registration

The Voter Registration Department works closely with Elections and follows requirements set forth by the Washington Constitution, RCW's, WAC's regulated by the Secretary of State.

The county cannot refuse to register anyone to vote or they can be fined with a misdemeanor.

Voter registration files are closed 29 days before an election and 8 days for new registrations. Every 2 years, an address verification process must take place to clean up the files.

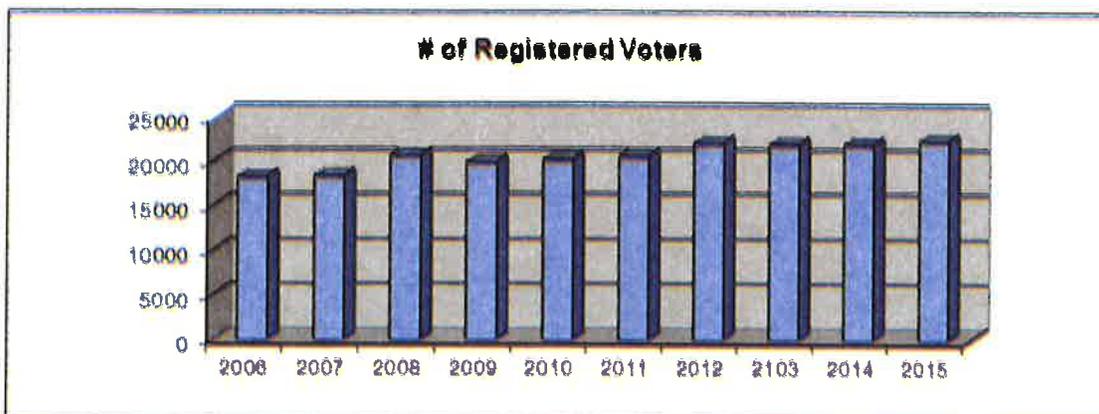
The precinct boundaries must be maintained and redistricting may occur.

Voter registration works with Secretary of State, County Public Works, GIS, Assessor, the Courts, Department of Health and other counties.

The software used is VEMACS.

Each city is billed for their share of voters based on the actual expenses.

The numbers of total registered voters of the past few years are:



Budget Overview

The following explains my Departments Accomplishments, Goals and 2017 Budget issues.

Departments Accomplishments:

Budgeting, Auditing and Accounting

The accomplishments for the Accounting Department are:

- Department of Revenue online reporting; excise and unclaimed property.
- NOVAtime upgrade
- Initiated Departmental inventory audits in 2015 and followed in 2016 which were completed by departments
- Purchase and applied the Laserfiche document management system for employee records, payroll and accounts payable

Recording

The accomplishments for the Recording Department include:

- Continue with document archiving projects within county departments needing to comply with retention schedules and to address storage issues.
- Maintain quick turnaround time for recorded documents.
- Continued scanning and indexing project for back records.
- Implement E-Recording in conjunction with E-REET in the Treasurer's Office

Vehicle Licensing

The accomplishments for Vehicle Licensing Department include:

- Continued public access to Department of Licensing at the office kiosk computers. Enables the public to use a credit card to pay for their license renewal and get quicker service.
- Maintain employee certifications
- Successful implementation of multiple additional requirements for licensing.
- Added an additional DOL terminal to assist with mail, dealer batches and internet transactions

Elections

The accomplishments of Elections Department include:

- Maintained the mandatory level plus, of Certified Elections Administrators required by state law. Continued implementation of the necessary policies and procedures to comply with the Help America Vote Act (HAVA).
- Continued implementation of the Military and Overseas Voter Empowerment Act (MOVE).
- Continued improvement of Online Local Voters' Pamphlet.
- Implemented new laws and rules resulting from legislative session.
- Assisted CWU students with the continuation of an election assistance center on campus
- Successful completion of the Presidential Primary and General Election with a record number of registered voters
- Remodel of the elections room

Voter Registration

The accomplishments for Voter Registration Department include:

- Implemented all policy and procedure changes required by federal and state legislation.
- Successful registration of a record number of voter for the county in a general election

Departments Goals:

Budgeting, Auditing and Accounting

The goals for the Budgeting, Auditing and Accounting department include:

- Complete our sales tax audit
- Continue completion of the County Annual Financial Report on time
- Continue Audit Committee process
- Organize our records in the basement, for records retention
- Set up credit card automatic payment process
- Set up for electronic payments for Accounts Payable
- Update and finish policies: Grant; Travel; and Credit Card
- Vehicle Maintenance records activated on CAMAS
- Establish, with Treasurer, electronic redemption of warrants and electronic retention of warrants
- Allowing Districts to have access to CAMAS for their information
- Work with Treasurer and Districts to set up operating bank accounts
- Set up reporting requirements for the Health Care Act
- Set up electronic reporting for IRS 1099 forms
- Set up new procedures for the OMB Uniform Guidance Implementation
- Set up procedures on the Auditor's Wiki

Recording

The goals for the recording Department include:

- Continue the process of scanning and indexing recorded documents back to patent for Kittitas County
- Reorganize Recording and Licensing Department areas to accommodate better customer service

Vehicle Licensing

The goals for the Vehicle Licensing include:

- Implementation of the new DOL Drives system
- Establishment of a new Licensing Subagent in the Ellensburg area
- Continue the process for the Licensing Deputies to remain certified with the Department of Licensing
- Reorganize Licensing and Recording Department areas to accommodate better customer Service

Elections

The goals for elections include:

- Continue establishment of social networking; Facebook and/or Twitter
- Continue working with CWU students to maintain the CWU Election Assistance Center
- Purchase and installation of a new ballot management and tally system

Voter Registration

The goals for voter registration include:

- Continue identifying inactive, deceased and invalid voter registration information in cooperation with the Washington State Office of the Secretary of State
- Planning for the implementation of a new state wide Voter Registration Data Base

2017 Budget issues:

The 2017 budget is divided into 6 different Departments: Administration; Budgeting, Auditing and Accounting; Recording; Vehicle Licensing; Elections and Voter Registration.

Administration

Travel & Registration

The travel (\$1,600) and Registration (\$1,200) budget line items need to be maintained due to the diversity of responsibilities the County Auditor has in performing the duties of the office. The following is a list of conferences, committees and organizations that the County Auditor attends and belongs to.

Conferences

Legislative Conference
Recording Conference
Licensing Conference
Finance Conference
Election Administrators Conference
Auditors' Conference
WACO
WFOA

Committees

DOL Sub-Agent Review Committee
DOL Sub-Agent Appeals Board
State Archives Oversight Committee – Chair – Secretary of State
Washington State Association of County Auditors Licensing Committee
Washington State Association of County Auditors Elections Committee
Washington State Association of County Auditors Finance Committee - Chair
Washington Association of County Officials Audit Review Committee
Washington Association of County Officials Secretary/Treasurer

Other Memberships

AGA
NACO
WFOA

Budgeting, Auditing and Accounting:

Personnel

Overtime: I have increased the overtime budget because most of my staff has maxed on vacation, so the accumulation of comp time is not working. According to the Courthouse Union contract only allows the accumulation of 40 hours of comp time (not the balance) and if it is not used by November 30, of each year it is paid off. I am paying off the comp balances because employees can't use it resulting in paying overtime.

Extra Help: I have included \$2,000 for our intern position through the end of March. This should help us achieve our goal to get tasks completed.

Direct Wages-Internally: This charge is wages that we have utilized the Fiscal Analyst in Public Health. At this time we are not anticipating using this in 2017.

Publications

The publications that we currently subscribe to include payroll and accounting guides, which keep us updated on the law changes for both state and federal issues.

Minor Equipment

We need to purchase another calculator and a chair.

Travel

With the new accounting principles and payroll regulations changing, staff needs to be trained.

Software Maintenance

The maintenance costs on software are \$62,000 on all applications the Accounting Department uses. This includes Cayenta (Financial and Operations, including ODBC and COGNOS), NOVAtime, Tax Tools, Troy Check Scribe and Quick Books. Several other applications the Accounting Department uses are web software and no maintenance is required, i.e.; Internal Revenue; Social Security; Employment Security; Labor & Industries; Department of Retirement; Federal Reserve; US Bank Direct Deposit; Credit Card Banking; Deferred Compensation; and Office of Support Enforcement, Department of Revenue, VEBA, DIS Scan billings and Allstate insurance.

Training

Training is essential in the accounting field. There are constant changes in the payroll, accounts payable, budgeting and financial accounting and reporting. Each has separate specialized requirements which need to be reviewed, analyzed and implemented.

The accounting staff belongs to the Association of Government Accountants (AGA), Washington Finance Officers Association (WFOA), and American Payroll Association (APA). There are 3 conferences each year, County Auditor's Finance Conference, WFOA Annual Conference, and AGA Annual Conference. WFOA, AGA and APA offer additional specialized trainings through the year.

The Budget and Finance Manager is a Certified Governmental Financial Manager and a Professional Finance Officer and requires training to hold the certifications. The annual requirements are 40 CPE hours of professional training.

Software Upgrade

Included in the 2016 budget is \$75,000 for an upgrade for Cayenta, there may be charges in 2017 as the upgrade is not scheduled to be completed until February 2017, so I have included 25,000. Cayenta is shared with Public Works and we are currently on 7.5 versions, which we updated in 2011, moving us to 7.9 version. The new version has several enhancements which will save staff time in prepare various reports.

Revenues

We show a new revenue source for accounting, the interfund charges for services come from the services we are performing for Veterans Assistance, Community Services, Homelessness and Affordable Housing. Revenue is also generated by a couple of the special purpose districts to process employee direct deposits.

Recording

Training

The Recording Conference is the only time that employees in the Recording Department have the opportunity for training. Depending on the agenda for this conference, it can be of utmost importance for attendance. Again, this may depend on legislation and implementation of changes.

Vehicle Licensing

Training

The Licensing Conference & DOL Quarterly Meetings assist with maintaining the constant changes and upgrades that occur with the vehicle licensing system. These also bring Licensing Agents (County Auditors) and subagents together at the state level for communication and joint efforts for better operations and customer service. This last legislative session brought several additional requirements for licensing that have been significantly challenging. DOL is implementing a new system, "DRIVES", which will be turned on December 12, 2016.

Office Upgrade

We would like to attempt to make the office flow a lot easier with the customers that come in for Vehicle Licensing. With lines out the door and down the hall, for licensing renewals or title changes, there is at times no room for other customers to come into the office. With this upgrade we would move some of the work stations, which would require electrical changes. I am trying to make the office more accessible for all customers; elections, recording, licensing and accounting.

Elections

Training

The Election Administrators Conference is the primary training venue for election workers to maintain certification. State law requires 2 individuals within the elections department to be Certified Election Administrators. There are now 3 in the Auditor's Office, which includes the Auditor. Three staff provides for a backup to ensure our compliance with state law. It is not unusual for multiple changes in state law to change each year. It is imperative that we keep apprised of those changes and the ramifications of the changes together with training for implementation.

Ballot Management and Tally System

Our current election system was purchased in 2005 and upgraded in 2012. We need to replace this system. We are proposing a budget of \$155,000 to be paid over 5 years of \$35,000 each year beginning in 2017. In order to set the current pricing, we need to sign a purchase agreement in December 2016.

Election Reserve

The Election Reserve currently has a balance of \$75,000. We propose freezing this at the \$75,000. The Secretary of State is planning on purchasing a new Voter Registration Data Base system the will be uniform state wide. This is assuming the Legislature funds the purchase. We assume that some portion will be paid by each county as well as our share of the maintenance contract. This reserve will be used to fund our share of this.

Election Room Remodel

The remodel of the election room helped immensely for the 2016 election season, especially the Presidential Election. Thank you.

GL787

JMP - PRELIMINARY DEPT REVENUE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

Fnd 001	GENERAL FUND	Sub 001	GENERAL FUND	2015 ACTUAL	2016 BUDGET	2016 ACTUAL	2017 DEPT REQUEST	2017 PRELIM ADDITIONAL	2017 ADJUST REDUCTION	2017 ADDL REDUCTION	2017 PRELIM % BUDGET
Dpt 0011	AUDITOR										
Div 001	ADMINISTRATION										
Bac 341	GENERAL GOVERNMENT										
1 1134175001	PUBLIC DISCLOSURE F			2-		2					0.0
Bac 341	GENERAL GOVERNMENT			2-		2					0.0
Bac 369	OTHER MISCELLANEOUS REVE										
1 1136981	OVER/SHORT			657-		365-					0.0
1 1136990	MISCELLANEOUS REVEN					6-					0.0
1 113699002	CREDIT CARD REBATES			174-	250-	167-	175-			175-	42.9-
1 113699003	VENDOR REBATES			19-	25-		20-			20-	25.0-
1 113699060	NSF CHECK SERVICE F			255-	200-	75-	200-			200-	0.0
Bac 369	OTHER MISCELLANEOUS REVE			1,104-	475-	613-	395-			395-	20.3-
Div 001	ADMINISTRATION			1,106-	475-	611-	395-			395-	20.3-
Div 002	ACCOUNTING										
Bac 341	GENERAL GOVERNMENT										
1 1134143	BUDGETING & ACCOUNT			5,863-	1,700-	2,228-	1,500-			1,500-	13.3-
Bac 341	GENERAL GOVERNMENT			5,863-	1,700-	2,228-	1,500-			1,500-	13.3-
Bac 349	OTHER INTERFUND CHARGES										
1 1134914	INTERFUND ACCOUNTIN			201-	5,000-		5,000-			5,000-	0.0
Bac 349	OTHER INTERFUND CHARGES			201-	5,000-		5,000-			5,000-	0.0
Div 002	ACCOUNTING			6,063-	6,700-	2,228-	6,500-			6,500-	3.1-
Div 003	LEGAL RECORDING										
Bac 322	NON-BUSINESS LICENSES &										
1 1132220	MARRIAGE PERMITS			2,168-	3,000-	2,432-	2,750-			2,750-	9.1-
Bac 322	NON-BUSINESS LICENSES &			2,168-	3,000-	2,432-	2,750-			2,750-	9.1-
Bac 341	GENERAL GOVERNMENT										
1 1134121	FILING INSTRUMENTS			106,410-	100,000-	92,485-	100,000-			100,000-	0.0
1 1134135	CERTIFIED COPIES			2,644-	3,000-	2,707-	2,750-			2,750-	9.1-
1 1134138	SEARCHING RECORDS			333-	500-	361-	500-			500-	0.0
1 1134160	SALE OF PHOTOCOPIES			54,584-	42,000-	49,951-	55,000-			55,000-	23.6

GL787

JMP - PRELIMINARY DEPT REVENUE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

Fnd 001	GENERAL FUND	Sub 001	GENERAL FUND	2015 ACTUAL	2016 BUDGET	2016 ACTUAL	2017 DEPT REQUEST	2017 PRELIM ADDITIONAL	2017 ADJUST REDUCTION	2017 ADDL REDUCTION	2017 PRELIM BUDGET	%
Dpt 0011	AUDITOR											
Div 003	LEGAL RECORDING											
Bac 341	GENERAL GOVERNMENT			163,970-	145,500-	145,504-	158,250-				158,250-	8.1
Bac 349	OTHER INTERFUND CHARGES											
1 1134919	OTHER INTERFUND CHA			4,554-	10,000-	3,879-	7,500-				7,500-	33.3-
Bac 349	OTHER INTERFUND CHARGES			4,554-	10,000-	3,879-	7,500-				7,500-	33.3-
Div 003	LEGAL RECORDING			170,692-	158,500-	151,815-	168,500-				168,500-	5.9
Div 004	VEHICLE LICENSING											
Bac 341	GENERAL GOVERNMENT											
1 1134148	MOTOR VEHICLE FEES			199,300-	200,000-	178,259-	200,000-				200,000-	0.0
1 113414802	PARKING TICKET SURC			185-	100-	257-	200-				200-	50.0
1 113414804	DOL INTERNET FEES			38,085-	40,000-	36,795-	41,000-				41,000-	2.4
1 1134148030	DOL LICENSE POSTAGE			191-	50-	46-	100-				100-	50.0
341	GENERAL GOVERNMENT			237,761-	240,150-	215,357-	241,300-				241,300-	0.5
Div 005	ELECTIONS											
Bac 341	GENERAL GOVERNMENT											
1 1134145	ELECTION COSTS			106,580-	100,000-	98,903-	65,000-				65,000-	53.9-
1 1134191	CANDIDATE FILING FE				10,000-	13,606-						0.0
Bac 341	GENERAL GOVERNMENT			106,580-	110,000-	112,509-	65,000-				65,000-	69.2-
Div 006	VOTER REGISTRATION											
Bac 341	GENERAL GOVERNMENT											
1 1134145010	VOTER REGISTRATION			19,302-	25,000-		20,000-				20,000-	25.0-
1 1134160020	VOTER LISTS & LABEL			362-	750-	1,032-	200-				200-	275.0-
Bac 341	GENERAL GOVERNMENT			19,664-	25,750-	1,032-	20,200-				20,200-	27.5-
Div 007	HAVA GRANT											
Sec 003	HAVA											
Bac 333	INDIRECT FEDERAL GRANTS											
1 110733390401	EAD HAVA GRANT			1,824-	5,400-	2,113-						0.0
Bac 333	INDIRECT FEDERAL GRANTS			1,824-	5,400-	2,113-						0.0
Dpt 0011	AUDITOR			543,692-	546,975-	485,665-	501,895-				501,895-	9.0-

GL787

JMP - PRELIMINARY DEPT REVENUE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

Fnd 001 GENERAL FUND

Sub 001 GENERAL FUND

2015 ACTUAL	2016 BUDGET	2016 ACTUAL	2017 DEPT REQUEST	2017 PRELIM ADDITIONAL	2017 ADJUST REDUCTION	2017 ADDL REDUCTION	2017 PRELIM % BUDGET
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Sub 001 GENERAL FUND

543,692-	546,975-	485,665-	501,895-				501,895- 9.0-
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Fnd 001 GENERAL FUND

543,692-	546,975-	485,665-	501,895-				501,895- 9.0-
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Report Final Totals

543,692-	546,975-	485,665-	501,895-				501,895- 9.0-
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GL787

JMP - PRELIMINARY DEPT EXPENSE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

Fnd 001	GENERAL FUND	Sub 001	GENERAL FUND	2015	2016	2016	2017 DEPT	2017 PRELIM	2017 ADJUST	2017 ADDL	2017 PRELIM	%
Dpt 0011	AUDITOR	Div 001	ADMINISTRATION	ACTUAL	BUDGET	ACTUAL	REQUEST	ADDITIONAL	REDUCTION	REDUCTION	BUDGET	
Obj 510	SALARIES AND WAGES											
1 110151001	SALARIES			79,906	123,274	65,362	126,444				126,444	2.5
1 110151002	OVERTIME							3,783			3,783	100.0
1 110151017	CELL PHONE STIPEND			300	300	250	300				300	
<hr/>												
Obj 510	SALARIES AND WAGES			80,206	123,574	65,612	126,744	3,783			130,527	5.3
Obj 520	PERSONNEL BENEFITS											
1 110152001	FICA			5,989	9,454	4,862	9,985				9,985	5.3
1 110152002	MEDICAL AID/LABOR &			250	500	190	483				483	3.5-
1 110152003	RETIREMENT			7,999	14,322	7,154	15,127				15,127	5.3
1 110152004	MEDICAL BENEFITS			10,021	16,800	7,860	16,800				16,800	
1 110152006	UNEMPLOYMENT			35	177	19	198				198	10.6
<hr/>												
Obj 520	PERSONNEL BENEFITS			24,294	41,253	20,085	42,593				42,593	3.2
Obj 531	OFFICE AND OPERATING SUPPL											
1 110153101	OFFICE SUPPLIES			2,358	2,000	2,023	2,500				2,500	20.0
1 '53115	OPERATING SUPPLIES			98		75						
1 .53160	INTERFUND SUPPLIES			14		8						
<hr/>												
Obj 531	OFFICE AND OPERATING SUPPL			2,469	2,000	2,105	2,500				2,500	20.0
Obj 535	SMALL TOOLS/MINOR EQUIPMEN											
1 110153561	MINOR OFFICE EQUIPM			175								
1 110153563	MINOR COMPUTER SOFT					127						
1 110153567	MINOR COMMUNICATION					300						
<hr/>												
Obj 535	SMALL TOOLS/MINOR EQUIPMEN			175		427						
Obj 541	PROFESSIONAL SERVICES											
1 110154127	CONTRACTED SHREDDIN			243	100	80	100				100	
<hr/>												
Obj 541	PROFESSIONAL SERVICES			243	100	80	100				100	
Obj 542	COMMUNICATIONS											
1 110154201	TELEPHONE			3,799	4,500	3,908	4,700				4,700	4.3
1 110154204	CELLULAR PHONE COMM			899	900	599	900				900	
<hr/>												
Obj 542	COMMUNICATIONS			4,697	5,400	4,507	5,600				5,600	3.6
Obj 543	TRAVEL											
1 110154301	TRAVEL			1,445	1,500	1,534	1,600				1,600	6.3

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JMP - PRELIMINARY DEPT EXPENSE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

Fnd 001 GENERAL FUND
Dpt 0011 AUDITOR

Sub 001 GENERAL FUND
Div 001 ADMINISTRATION

		2015	2016	2016	2017 DEPT	2017 PRELIM	2017 ADJUST	2017 ADDL	2017 PRELIM %
		ACTUAL	BUDGET	ACTUAL	REQUEST	ADDITIONAL	REDUCTION	REDUCTION	BUDGET
Obj 543	TRAVEL	1,445	1,500	1,534	1,600				1,600 6.3
Obj 546	INSURANCE AND BONDS								
1 110154601	INSURANCE	8,014	9,000		9,000				9,000
Obj 546	INSURANCE AND BONDS	8,014	9,000		9,000				9,000
Obj 549	MISCELLANEOUS								
1 110154902	SUBSCRIPTION & DUES	145	200	365	260				260 23.1
1 110154906	REGISTRATION & TRAI	650	700	1,020	1,200				1,200 41.7
Obj 549	MISCELLANEOUS	795	900	1,385	1,460				1,460 38.4
Div 001	ADMINISTRATION	122,339	183,727	95,736	189,597	3,783			193,380 5.0

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JMP - PRELIMINARY DEPT EXPENSE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

Fnd 001 GENERAL FUND
Dpt 0011 AUDITOR

Sub 001 GENERAL FUND
Div 002 ACCOUNTING

2015 ACTUAL	2016 BUDGET	2016 ACTUAL	2017 DEPT REQUEST	2017 PRELIM ADDITIONAL	2017 ADJUST REDUCTION	2017 ADDL REDUCTION	2017 PRELIM % BUDGET
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Sec 118 VETERANS ASSISTANCE

Obj 510 SALARIES AND WAGES
1 110211851001 SALARIES

6

Obj 510 SALARIES AND WAGES

6

Obj 520 PERSONNEL BENEFITS

1 110211852001 FICA
1 110211852002 MEDICAL AID/LABOR &
1 110211852003 RETIREMENT
1 110211852004 MEDICAL BENEFITS
1 110211852006 UNEMPLOYMENT

1

1

Obj 520 PERSONNEL BENEFITS

2

Sec 118 VETERANS ASSISTANCE

8

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JMP - PRELIMINARY DEPT EXPENSE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

Fnd 001 GENERAL FUND
Dpt 0011 AUDITOR

Sub 001 GENERAL FUND
Div 002 ACCOUNTING

2015 ACTUAL	2016 BUDGET	2016 ACTUAL	2017 DEPT REQUEST	2017 PRELIM ADDITIONAL	2017 ADJUST REDUCTION	2017 ADDL REDUCTION	2017 PRELIM % BUDGET
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Sec 566 SUBSTANCE ABUSE

Obj 510 SALARIES AND WAGES

1 110256651001 SALARIES	241		90				
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Obj 510 SALARIES AND WAGES	241		90				
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Obj 520 PERSONNEL BENEFITS

1 110256652001 FICA	18		7				
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1 110256652002 MEDICAL AID/LABOR &	1						
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1 110256652003 RETIREMENT	25		11				
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1 110256652004 MEDICAL BENEFITS	33		16				
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1 110256652006 UNEMPLOYMENT	1						
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Obj 520 PERSONNEL BENEFITS	77		35				
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Sec 566 SUBSTANCE ABUSE

	318		125				
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JMP - PRELIMINARY DEPT EXPENSE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

Fnd 001	GENERAL FUND	Sub 001	GENERAL FUND								
Dpt 0011	AUDITOR	Div 002	ACCOUNTING	2015	2016	2016	2017 DEPT	2017 PRELIM	2017 ADJUST	2017 ADDL	2017 PRELIM %
				ACTUAL	BUDGET	ACTUAL	REQUEST	ADDITIONAL	REDUCTION	REDUCTION	BUDGET
Obj 510	SALARIES AND WAGES										
1 110251001	SALARIES			255,999	287,861	227,627	304,003				304,003 5.3
1 110251002	OVERTIME			3,734	2,500	2,668	2,500				2,500
1 110251003	EXTRA HELP			3,281				2,000			2,000 100.0
1 110251004	VACATION PAY OFF					1,207					
1 110251017	CELL PHONE STIPEND			300	300	250	300				300
1 110251023	DIRECT WAGES - INTE			401		207					
Obj 510	SALARIES AND WAGES			263,715	290,661	231,959	306,803	2,000			308,803 5.9
Obj 520	PERSONNEL BENEFITS										
1 110252001	FICA			20,008	22,237	17,535	23,622				23,622 5.9
1 110252002	MEDICAL AID/LABOR &			983	1,363	803	1,398				1,398 2.5
1 110252003	RETIREMENT			26,437	33,686	25,188	35,560				35,560 5.3
1 110252004	MEDICAL BENEFITS			41,220	47,040	36,851	50,400				50,400 6.7
1 110252006	UNEMPLOYMENT			904	940	789	1,049				1,049 10.4
Obj 520	PERSONNEL BENEFITS			89,552	105,266	81,166	112,029				112,029 6.0
Obj 531	OFFICE AND OPERATING SUPPL										
1 110253101	OFFICE SUPPLIES			4,196	4,500	1,572	4,500	500			5,000 10.0
1 110253108	PUBLICATIONS			1,274	1,300	1,507	1,300	215			1,515 14.2
1 110253160	INTERFUND SUPPLIES			1,548	500	787	500	500-			
Obj 531	OFFICE AND OPERATING SUPPL			7,017	6,300	3,866	6,300	215			6,515 3.3
Obj 535	SMALL TOOLS/MINOR EQUIPMEN										
1 110253561	MINOR OFFICE EQUIPM			59	175	517	250				250 30.0
1 110253562	MINOR OFFICE FURNIT			437	250	250	300				300 16.7
1 110253563	MINOR COMPUTER EQUI			24							
Obj 535	SMALL TOOLS/MINOR EQUIPMEN			521	425	766	550				550 22.7
Obj 541	PROFESSIONAL SERVICES										
1 110254109	PENALTIES AND ASSES			223	100	376	100				100
1 110254112	BANKING FEES				50		50	50-			
1 110254120	TESTING				50		50	50-			
1 110254141	ADVERTISING				50		50	50-			
Obj 541	PROFESSIONAL SERVICES			223	250	376	250	150-			100 150.0-
Obj 542	COMMUNICATIONS										
1 110254202	POSTAGE			4,418	4,000	3,422	4,000	700			4,700 14.9

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JMP - PRELIMINARY DEPT EXPENSE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

Fnd 001 GENERAL FUND
Dpt 0011 AUDITOR

Sub 001 GENERAL FUND
Div 002 ACCOUNTING

		2015 ACTUAL	2016 BUDGET	2016 ACTUAL	2017 DEPT REQUEST	2017 PRELIM ADDITIONAL	2017 ADJUST REDUCTION	2017 ADDL REDUCTION	2017 PRELIM % BUDGET
Obj 542	COMMUNICATIONS	4,418	4,000	3,422	4,000	700		4,700	14.9
Obj 543	TRAVEL								
1 110254301	TRAVEL	405	800	317	800			800	
Obj 543	TRAVEL	405	800	317	800			800	
Obj 545	OPERATING RENTAL/LEASES								
1 110254501	OPERATING RENTAL/LE			304		320		320	100.0
Obj 545	OPERATING RENTAL/LEASES			304		320		320	100.0
Obj 548	REPAIRS & MAINTENANCE								
1 110254803	EQUIPMENT REPAIRS &		500		500			500	
1 110254809	COMPUTER SOFTWARE M	37,966	62,000	46,345	62,000	10,000-		52,000	19.2-
Obj 548	REPAIRS & MAINTENANCE	37,966	62,500	46,345	62,500	10,000-		52,500	19.1-
Obj 49	MISCELLANEOUS								
1 110254902	DUES & SUBSCRIPTION	2,381	3,000	2,562	2,600			2,600	15.4-
1 110254905	PRINTING & BINDING	2,169	2,500	440	1,000			1,000	150.0-
1 110254906	REGISTRATION/TRAINI	959	1,800	1,964	1,800	400		2,200	18.2
1 110254915	COMPUTER SOFTWARE S	2,089	2,100	1,296	1,500			1,500	40.0-
Obj 549	MISCELLANEOUS	7,598	9,400	6,262	6,900	400		7,300	28.8-
Obj 564	EQUIPMENT								
1 110256404	COMPUTER SOFTWARE		70,000	43,299	25,000			25,000	180.0-
Obj 564	EQUIPMENT		70,000	43,299	25,000			25,000	180.0-
Div 002	ACCOUNTING	411,741	549,602	418,207	525,132	6,515-		518,617	6.0-

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JMP - PRELIMINARY DEPT EXPENSE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

Fnd 001 GENERAL FUND
Dpt 0011 AUDITOR

Sub 001 GENERAL FUND
Div 003 LEGAL RECORDING

		2015 ACTUAL	2016 BUDGET	2016 ACTUAL	2017 DEPT REQUEST	2017 PRELIM ADDITIONAL	2017 ADJUST REDUCTION	2017 ADDL REDUCTION	2017 PRELIM % BUDGET
Sec 001	RECORDING PROJECT								
Obj 510	SALARIES AND WAGES								
1 1103151001	SALARIES	3,382		2,833					

Obj 510	SALARIES AND WAGES	3,382		2,833					
Obj 520	PERSONNEL BENEFITS								
1 1103152001	FICA	272		223					
1 1103152002	MEDICAL AID/LABOR &	17		14					
1 1103152003	RETIREMENT	327		326					
1 1103152004	MEDICAL BENEFITS	728		664					
1 1103152006	UNEMPLOYMENT	12		10					

Obj 520	PERSONNEL BENEFITS	1,356		1,238					

Sec 001	RECORDING PROJECT	4,738		4,071					

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JMP - PRELIMINARY DEPT EXPENSE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

Fnd 001	GENERAL FUND	Sub 001	GENERAL FUND								
Dpt 0011	AUDITOR	Div 003	LEGAL RECORDING	2015	2016	2016	2017 DEPT	2017 PRELIM	2017 ADJUST	2017 ADDL	2017 PRELIM %
				ACTUAL	BUDGET	ACTUAL	REQUEST	ADDITIONAL	REDUCTION	REDUCTION	BUDGET
Obj 510	SALARIES AND WAGES										
1 110351001	SALARIES			72,582	80,984	59,781	74,640			74,640	8.5-
1 110351002	OVERTIME			40	350	78	500			500	30.0
1 110351004	VACATION PAYOFF			1,532			2,000			2,000	100.0
<hr/>											
Obj 510	SALARIES AND WAGES			74,154	81,334	59,858	77,140			77,140	5.4-
Obj 520	PERSONNEL BENEFITS										
1 110352001	FICA			5,677	6,222	4,555	5,733			5,733	8.5-
1 110352002	MEDICAL AID/LABOR &			337	500	278	473			473	5.7-
1 110352003	RETIREMENT			7,404	9,427	6,699	8,686			8,686	8.5-
1 110352004	MEDICAL BENEFITS			14,918	16,800	12,667	16,800			16,800	
1 110352006	UNEMPLOYMENT			255	268	204	255			255	5.1-
<hr/>											
Obj 520	PERSONNEL BENEFITS			28,590	33,217	24,403	31,947			31,947	4.0-
Obj 531	OFFICE AND OPERATING SUPPL										
1 110353101	OFFICE SUPPLIES			490	950	212	950			950	
1 53160	INTERFUND SUPPLIES			175	300	105	150	150-			
<hr/>											
Obj 531	OFFICE AND OPERATING SUPPL			665	1,250	317	1,100	150-		950	31.6-
Obj 535	SMALL TOOLS/MINOR EQUIPMEN										
1 110353562	MINOR OFFICE FURNIT			680			500			500	100.0
<hr/>											
Obj 535	SMALL TOOLS/MINOR EQUIPMEN			680			500			500	100.0
Obj 542	COMMUNICATIONS										
1 110354202	POSTAGE			4,313	4,000	2,292	3,000			3,000	33.3-
<hr/>											
Obj 542	COMMUNICATIONS			4,313	4,000	2,292	3,000			3,000	33.3-
Obj 543	TRAVEL										
1 110354301	TRAVEL				400	330	400			400	
<hr/>											
Obj 543	TRAVEL				400	330	400			400	
Obj 549	MISCELLANEOUS										
1 110354906	TRAINING/ REGISTRAT				300	480	500			500	40.0
<hr/>											
Obj 549	MISCELLANEOUS				300	480	500			500	40.0
<hr/>											
Div 003	LEGAL RECORDING			113,140	120,501	91,751	114,587	150-		114,437	5.3-

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JMP - PRELIMINARY DEPT EXPENSE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

Fnd 001	GENERAL FUND	Sub 001	GENERAL FUND								
Dpt 0011	AUDITOR	Div 004	VEHICLE LICENSING	2015	2016	2016	2017 DEPT	2017 PRELIM	2017 ADJUST	2017 ADDL	2017 PRELIM %
				ACTUAL	BUDGET	ACTUAL	REQUEST	ADDITIONAL	REDUCTION	REDUCTION	BUDGET
Obj 510	SALARIES AND WAGES										
1 110451001	SALARIES			120,453	109,190	99,187	120,855				120,855 9.7
1 110451002	OVERTIME			755	500	13	500				500
Obj 510	SALARIES AND WAGES			121,208	109,690	99,200	121,355				121,355 9.6
Obj 520	PERSONNEL BENEFITS										
1 110452001	FICA			9,290	8,222	7,580	9,283				9,283 11.4
1 110452002	MEDICAL AID/LABOR &			514	750	355	701				701 7.0-
1 110452003	RETIREMENT			12,466	12,458	11,142	14,065				14,065 11.4
1 110452004	MEDICAL BENEFITS			27,322	25,200	22,461	25,200				25,200
1 110452006	UNEMPLOYMENT			419	355	339	412				412 13.8
Obj 520	PERSONNEL BENEFITS			50,011	46,985	41,877	49,661				49,661 5.4
Obj 531	OFFICE AND OPERATING SUPPL										
1 110453101	OFFICE SUPPLIES			368	400	74	400	200			600 33.3
1 110453115	OPERATING SUPPLIES					33	100	100-			
1 110453160	INTERFUND SUPPLIES			303	200	153	200	200-			
Obj 531	OFFICE AND OPERATING SUPPL			671	600	261	700	100-			600
Obj 535	SMALL TOOLS/MINOR EQUIPMEN										
1 110453561	MINOR OFFICE EQUIPM			64		89	150				150 100.0
1 110453562	MINOR OFFICE FURNIT			1,196			1,000				1,000 100.0
Obj 535	SMALL TOOLS/MINOR EQUIPMEN			1,260		89	1,150				1,150 100.0
Obj 541	PROFESSIONAL SERVICES										
1 110454112	BANKING FEES				50		100	100-			
1 110454120	TESTING						50	50-			
1 110454141	ADVERTISING			116	100		100				100
Obj 541	PROFESSIONAL SERVICES			116	150		250	150-			100 50.0-
Obj 542	COMMUNICATIONS										
1 110454202	POSTAGE			9,830	9,500	7,815	10,000				10,000 5.0
Obj 542	COMMUNICATIONS			9,830	9,500	7,815	10,000				10,000 5.0
Obj 543	TRAVEL										
1 110454301	TRAVEL					244	250				250 100.0
Obj 543	TRAVEL					244	250				250 100.0

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JMP - PRELIMINARY DEPT EXPENSE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

Fnd 001	GENERAL FUND	Sub 001	GENERAL FUND								
Dpt 0011	AUDITOR	Div 004	VEHICLE LICENSING	2015	2016	2016	2017 DEPT	2017 PRELIM	2017 ADJUST	2017 ADDL	2017 PRELIM %
			ACTUAL	BUDGET	ACTUAL	REQUEST	ADDITIONAL	REDUCTION	REDUCTION	BUDGET	
Obj 549	MISCELLANEOUS										
1 110454906	REGISTRATION/TRAINI			300		300				300	
Obj 549	MISCELLANEOUS			300		300				300	
Div 004	VEHICLE LICENSING			183,096	167,225	149,485	183,666	250-		183,416	8.8

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JMP - PRELIMINARY DEPT EXPENSE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

Fnd 001	GENERAL FUND	Sub 001	GENERAL FUND	2015	2016	2016	2017 DEPT	2017 PRELIM	2017 ADJUST	2017 ADDL	2017 PRELIM %
Dpt 0011	AUDITOR	Div 005	ELECTIONS	ACTUAL	BUDGET	ACTUAL	REQUEST	ADDITIONAL	REDUCTION	REDUCTION	BUDGET
Sec 001	ELECTIONS BILLABLE										
Obj 510	SALARIES AND WAGES										
1 11050151001	SALARIES			14,117		23,717					
1 11050151002	OVERTIME			824	2,000	1,598	1,500				1,500 33.3-
1 11050151003	EXTRA HELP			101							
Obj 510	SALARIES AND WAGES			15,042	2,000	25,315	1,500				1,500 33.3-
Obj 520	PERSONNEL BENEFITS										
1 11050152001	FICA			1,208		1,873	115				115 100.0
1 11050152002	MEDICAL AID/LABOR &			66		107	20				20 100.0
1 11050152003	RETIREMENT			1,638		2,870	135				135 100.0
1 11050152004	MEDICAL BENEFITS			2,745		4,433					
1 11050152006	UNEMPLOYMENT			54		88	25				25 100.0
Obj 520	PERSONNEL BENEFITS			5,712		9,370	295				295 100.0
Sec 001	ELECTIONS BILLABLE			20,754	2,000	34,686	1,795				1,795 11.4-

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JMP - PRELIMINARY DEPT EXPENSE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

Fnd 001 GENERAL FUND
Dpt 0011 AUDITOR

Sub 001 GENERAL FUND
Div 005 ELECTIONS

		2015	2016	2016	2017 DEPT	2017 PRELIM	2017 ADJUST	2017 ADDL	2017 PRELIM %
		ACTUAL	BUDGET	ACTUAL	REQUEST	ADDITIONAL	REDUCTION	REDUCTION	BUDGET
Obj 510	SALARIES AND WAGES								
1 110551001	SALARIES	15,754	7,586	10,600	15,372			15,372	50.7
1 110551002	OVERTIME	38	500	130	300			300	66.7-
1 110551003	EXTRA HELP	498	4,000	564	4,000	2,400-		1,600	150.0-
1 110551004	VACATION PAYOFF	3,856							
1 110551020	ELECTION WORKERS	209	1,000	209	300			300	233.3-

Obj 510	SALARIES AND WAGES	20,356	13,086	11,503	19,972	2,400-		17,572	25.5
Obj 520	PERSONNEL BENEFITS								
1 110552001	FICA	1,466	1,077	832	1,344			1,344	19.9
1 110552002	MEDICAL AID/LABOR &	67	97	46	141			141	31.2
1 110552003	RETIREMENT	1,664	1,749	1,207	2,037			2,037	14.1
1 110552004	MEDICAL BENEFITS	2,652	2,100	1,899	3,150			3,150	33.3
1 110552006	UNEMPLOYMENT	66	47	39	59			59	20.3
1 110552011	LABOR INDUSTRIES/NO		10	3					

Obj 520	PERSONNEL BENEFITS	5,915	5,080	4,026	6,731			6,731	24.5
Obj 531	OFFICE AND OPERATING SUPPL								
1 110553101	OFFICE SUPPLIES	853	1,350	717	1,250			1,250	8.0-
1 110553160	INTERFUND SUPPLIES	173		216					

Obj 531	OFFICE AND OPERATING SUPPL	1,026	1,350	932	1,250			1,250	8.0-
Obj 535	SMALL TOOLS/MINOR EQUIPMEN								
1 110553561	MINOR OFFICE EQUIPM	64	1,500	54	1,000			1,000	50.0-

Obj 535	SMALL TOOLS/MINOR EQUIPMEN	64	1,500	54	1,000			1,000	50.0-
Obj 541	PROFESSIONAL SERVICES								
1 110554141	ADVERTISING	2,329	3,500	2,684	2,500			2,500	40.0-

Obj 541	PROFESSIONAL SERVICES	2,329	3,500	2,684	2,500			2,500	40.0-
Obj 542	COMMUNICATIONS								
1 110554201	TELEPHONE	327	375	152	200			200	87.5-
1 110554202	POSTAGE	8,258	12,000	14,613	8,000			8,000	50.0-

Obj 542	COMMUNICATIONS	8,585	12,375	14,765	8,200			8,200	50.9-
Obj 543	TRAVEL								
1 110554301	TRAVEL				1,500			1,500	100.0

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JMP - PRELIMINARY DEPT EXPENSE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

Fnd 001	GENERAL FUND	Sub 001	GENERAL FUND									
Dpt 0011	AUDITOR	Div 005	ELECTIONS	2015	2016	2016	2017 DEPT	2017 PRELIM	2017 ADJUST	2017 ADDL	2017 PRELIM	%
				ACTUAL	BUDGET	ACTUAL	REQUEST	ADDITIONAL	REDUCTION	REDUCTION	BUDGET	
Obj 543	TRAVEL						1,500				1,500	100.0
Obj 545	OPERATING RENTAL/LEASES											
1 110554501	OPERATING RENTAL/LE			30	90		30				30	200.0-
Obj 545	OPERATING RENTAL/LEASES			30	90		30				30	200.0-
Obj 548	REPAIRS & MAINTENANCE											
1 110554803	EQUIPMENT REPAIRS &			325	4,000	325	4,000				4,000	
1 110554807	COMPUTER HARDWARE M				3,000		3,000				3,000	
1 110554809	COMPUTER SOFTWARE M			4,304	14,000	10,329	14,000				14,000	
1 110554813	EQUIPMENT MAINT AGR					349	350				350	100.0
Obj 548	REPAIRS & MAINTENANCE			4,629	21,000	11,003	21,350				21,350	1.6
Obj 549	MISCELLANEOUS											
1 110554905	PRINTING & BINDING			57,778	135,000	94,998	50,000				50,000	170.0-
1 '54906	REGISTRATION & TRAI						1,000				1,000	100.0
Obj 549	MISCELLANEOUS			57,778	135,000	94,998	51,000				51,000	164.7-
Obj 564	EQUIPMENT											
1 110556404	COMPUTER EQUIPMENT							35,000			35,000	100.0
Obj 564	EQUIPMENT							35,000			35,000	100.0
Div 005	ELECTIONS			121,465	194,981	174,650	115,328	32,600			147,928	31.8-

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JMP - PRELIMINARY DEPT EXPENSE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

Fnd 001	GENERAL FUND	Sub 001	GENERAL FUND								
Dpt 0011	AUDITOR	Div 006	VOTER REGISTRATION	2015	2016	2016	2017 DEPT	2017 PRELIM	2017 ADJUST	2017 ADDL	2017 PRELIM %
				ACTUAL	BUDGET	ACTUAL	REQUEST	ADDITIONAL	REDUCTION	REDUCTION	BUDGET
Obj 510	SALARIES AND WAGES										
1 110651001	SALARIES			17,392	22,771	13,548	15,372				15,372 48.1-
1 110651002	OVERTIME			90		116					
Obj 510 SALARIES AND WAGES				17,482	22,771	13,663	15,372				15,372 48.1-
Obj 520	PERSONNEL BENEFITS										
1 110652001	FICA			1,427	1,742	1,064	1,176				1,176 48.1-
1 110652002	MEDICAL AID/LABOR &			74	140	62	86				86 62.8-
1 110652003	RETIREMENT			1,709	2,639	1,566	1,782				1,782 48.1-
1 110652004	MEDICAL BENEFITS			3,137	6,300	2,809	3,150				3,150 100.0-
1 110652006	UNEMPLOYMENT			64	75	48	52				52 44.2-
Obj 520 PERSONNEL BENEFITS				6,411	10,896	5,549	6,246				6,246 74.5-
Obj 531	OFFICE AND OPERATING SUPPL										
1 110653101	OFFICE SUPPLIES			81	600	375	500				500 20.0-
1 110653160	INTERFUND SUPPLIES			25		2					
Obj 531 OFFICE AND OPERATING SUPPL				105	600	378	500				500 20.0-
Obj 535	SMALL TOOLS/MINOR EQUIPMEN										
1 110653561	MINOR OFFICE EQUIPM				600		600				600
Obj 535 SMALL TOOLS/MINOR EQUIPMEN					600		600				600
Obj 541	PROFESSIONAL SERVICES										
1 110654141	ADVERTISING						50				50 100.0
Obj 541 PROFESSIONAL SERVICES							50				50 100.0
Obj 542	COMMUNICATIONS										
1 110654201	TELEPHONE					188	200				200 100.0
1 110654202	POSTAGE			4,206	6,000	3,741	4,000				4,000 50.0-
Obj 542 COMMUNICATIONS				4,206	6,000	3,929	4,200				4,200 42.9-
Obj 548	REPAIRS & MAINTENANCE										
1 110654809	COMPUTER SOFTWARE M			7,085	17,000	14,509	17,000				17,000
Obj 548 REPAIRS & MAINTENANCE				7,085	17,000	14,509	17,000				17,000

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JMP - PRELIMINARY DEPT EXPENSE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

Fnd 001 GENERAL FUND
Dpt 0011 AUDITOR

Sub 001 GENERAL FUND
Div 006 VOTER REGISTRATION

		2015 ACTUAL	2016 BUDGET	2016 ACTUAL	2017 DEPT REQUEST	2017 PRELIM ADDITIONAL	2017 ADJUST REDUCTION	2017 ADDL REDUCTION	2017 PRELIM % BUDGET
Obj 549	MISCELLANEOUS								
1 110654902	SUBSCRIPTION & DUES	40	40		50			50	20.0
1 110654905	PRINTING & BINDING	1,150	2,000	233	1,500			1,500	33.3-
Obj 549 MISCELLANEOUS		1,190	2,040	233	1,550			1,550	31.6-
Div 006 VOTER REGISTRATION		36,479	59,907	38,261	45,518			45,518	31.6-

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JMP - PRELIMINARY DEPT EXPENSE

Report Format 562

GL Period 12 ending December 31, 2016

Transaction status 1
Rounding to Whole Dollars

Fnd 001	GENERAL FUND	Sub 001	GENERAL FUND	2015	2016	2016	2017 DEPT	2017 PRELIM	2017 ADJUST	2017 ADDL	2017 PRELIM %
Dpt 0011	AUDITOR	Div 007	HAVA GRANT	ACTUAL	BUDGET	ACTUAL	REQUEST	ADDITIONAL	REDUCTION	REDUCTION	BUDGET
Sec 003	HAVA										
Obj 543	TRAVEL										
1 11070354301	TRAVEL			969	2,500	1,138					
Obj 543	TRAVEL			969	2,500	1,138					
Obj 549	MISCELLANEOUS										
1 11070354906	REGISTRATION & TRAI			855	2,900	975					
Obj 549	MISCELLANEOUS			855	2,900	975					
Sec 003	HAVA			1,824	5,400	2,113					
Div 007	HAVA GRANT			1,824	5,400	2,113					
Dpt 0011	AUDITOR			990,085	1,281,343	970,204	1,173,828	29,468		1,203,296	6.5-
Sub 001	GENERAL FUND			990,085	1,281,343	970,204	1,173,828	29,468		1,203,296	6.5-
Fnd	GENERAL FUND			990,085	1,281,343	970,204	1,173,828	29,468		1,203,296	6.5-
	Report Final Totals			990,085	1,281,343	970,204	1,173,828	29,468		1,203,296	6.5-

