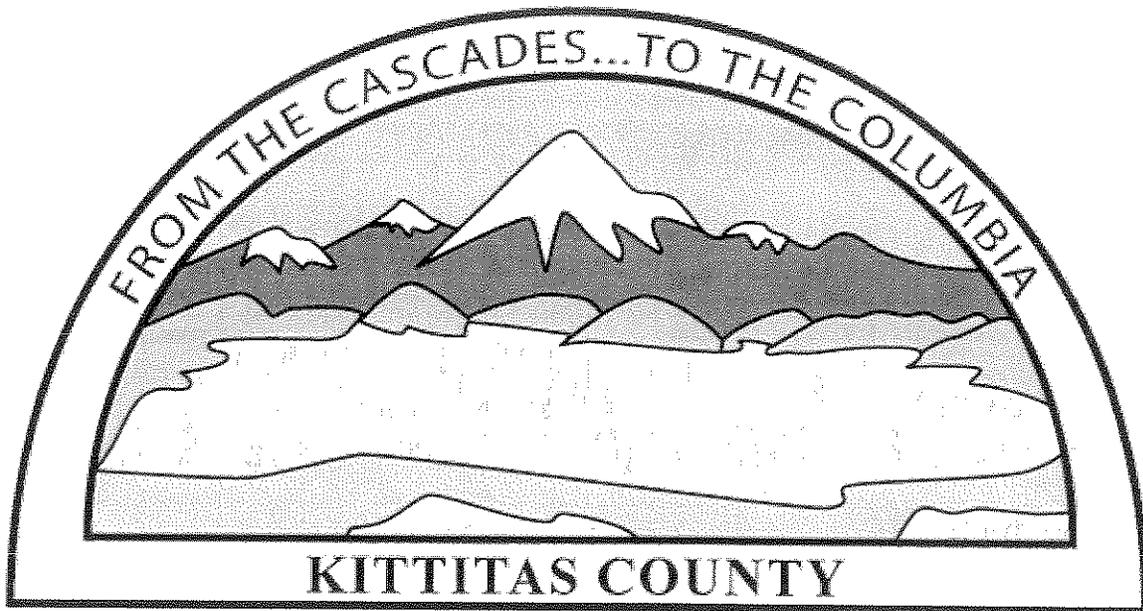


Kittitas County, Washington



2013

Annual Budget

2013

**KITTITAS COUNTY,
WASHINGTON
ANNUAL BUDGET**

Jerald V. Pettit
County Auditor

Prepared by:

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Ruth Baryo, Accounting Assistant II

Kittitas County 2013 Budget

To the Citizens of Kittitas County:

We are pleased to present to you Kittitas County's 2013 Annual Budget adopted December 4, 2012 in the amount of \$79,111,418. The budget is a very complex tool and is vital to the operation of Kittitas County.

The Budget process is a cooperative effort between all departments. Each department is aware of the budget condition, with the county having monthly and quarterly financial updates. Each department has refrained from spending their authorized budgets, allowing the funds to be carried forward into fund balance. Each department has made changes in their departments to save costs; doing things electronically, analyzing services that are not mandated, combining services, and generating more cooperation between departments. Each department is learning to do more with less and more efficiently to spend the taxpayer monies.

Preliminary Budget Process

In July 2012, the Kittitas County Management team held the budget retreat to set and discuss budget priorities for 2013. The Management Team retreat has evolved into a valuable budget device. The discussion at the retreat included all departments and the message that most of the departments were discussing were two main issues; maintain services at a current level and allow training for staff. In 2011, most training was cut from the budgets.

In July, budget staff prepared and sent out to each department/fund, their 2013 preliminary budget package, which includes instructions and budget forms to be completed.

Along with the budget information Commissioner Alan Crankovich, Chairman, Board of County Commissioners, submitted a letter for budget instructions to each department. The letter stated:

In preparation, the BOCC has developed key policies and priorities for you to consider when creating your department budget proposals for 2013.

The following policies were created for budget discussions and subsequent development of your budget requests:

Kittitas County 2013 Budget

1. *Your beginning 2012 department budget will be considered your 2013 starting point. Requests for increases of any line item must be justified in your budget narrative to be considered.*
2. *Increases in FTE's will not be considered without funding specifically designated to cover a respective request.*
3. *Vacancy savings may not be spent elsewhere within a department budget without BOCC approval.*
4. *Existing fund balance will not be used to support operations.*
5. *"Rainy day" funds will not be used.*

Priorities of Government have also been discussed. Please prepare your budget requests to address these priorities:

1. *Providing appropriate levels of service for essential public services.*
2. *Capital facilities improvements.*
3. *Investing in long term planning improvements and efforts.*
4. *Investing in economic development.*
5. *Investing in services of the Public Health Department.*
6. *Employee compensation and professional development.*

We look forward to your participation in our annual budget retreat. Thank you for your continued commitment in serving the citizens of Kittitas County.

In August, the departments returned their budgets to the budget staff, to be compiled and forwarded to the Board of County Commissioners in September. During September and October the Commissioners and budget staff reviewed the preliminary budget document and met with elected officials and department heads to discuss their budgets. The budget study session process included all the departments which met as a group and presented their budgets. This was very receptive by all, as each department got to listen while others made their presentations and actually participated in the discussions. This worked very well. These meetings were all open to the public.

Included in the 2013 General Fund budget was the "Rainy Day" reserve fund in the amount of \$538,419. This reserve was established at the 2004 budget retreat, where it was decided that the General fund will start to accumulate an operating

Kittitas County 2013 Budget

reserve. The formula that was agreed upon was to set aside 1% of the previous year's operating budget until \$1.25 million was reserved. During the 2013, preliminary budget discussions, it was decided by the Board that they will not reserve the \$129,682 for 2011, but would add \$50,000 placing the reserve at \$588,419.

Year	Operating Expense	1% of Operating
2003	12,216,594	122,166
2004	12,666,785	126,668
2005	13,649,140	136,491
2006	15,309,421	153,094
2007	15,521,591	0
2008	17,020,867	0
2009	17,469,896	0
2010	16,698,339	0
2011	12,968,221	50,000
	Total	588,419

The projections for revenues for sales taxes, investment interest, and building permits are down. The 2013 budget was prepared with the projections being very conservative, with the levels coming in at the 2009 levels.

On December 3rd, 2012, the Commissioners held a public hearing to consider adoption of the 2013 budget. The hearing continued until December 4th, 2012 and the budget was adopted by Resolution Number 2012-149. The Commissioners set the tax levy for the real and personal property taxes. As required by the County Assessor, the Board adopted the following resolutions:

- Resolution 2012-150; Resolution for levying taxes for the General Fund Tax Levy
- Resolution 2012-151; Resolution for levying taxes for the County Road Fund
- Resolution 2012-147; Resolution for levying certification for the General Fund
- Resolution 2012-148; Resolution for levying certification for the County Road Fund
- Resolution 2012-152; Resolution for levy certification county wide Flood Control Zone District

Long Term Planning

Each Department has their departmental short term goals, which is currently trying to survive, each trying to maintain the mandated services with current staff.

In the Board of County Commissioners budget instructions they listed their Priorities of Government 2013, requesting each department to complete their budget

Kittitas County 2013 Budget

with these in mind. As mentioned above their priorities are as follows with explanation of the implementation:

- Providing appropriate levels of services for essentials public services - The board has demonstrated that they will listen to departments plans, but are still looking at reducing staff
- Capital facilities improvements - With the County going out to bond in September 2010, the Board is upgrading the facilities, Jail, Upper District Court and the Armory, upgrades to the Public Works County Shop, and the Rye Grass Landfill buildings.
- Investing in long-term planning improvements - The Board has adopted the Capital Facilities Plan.
- Investing in economic development - With the Board authorizing the increase in the tax for hotel motel funds and creating the lodging tax committee, and the Public Facilities .09 tax for distressed counties, their commitment to economic development is meeting its goal
- Investing in services of the Public Health Department - With the increase in General Fund Contribution to the Public Health Department which allows for the increase in personnel to sustain programs.
- Employee compensation and professional development - With the adoption of the new wage administrative policy for the exempt and non union personnel, this shows the Board is striving to meet this priority.

Some departments have adopted long term plans. Those consist of the 2012 Comprehensive Plan and Capital Facilities Plan, Airport Master Plan, 6 year Transportation Plan, Road Standards Plan, Comprehensive Emergency Management Plan, Solid Waste Management Plan, and County Fair Long Term Plan. Some of these plans have financial impacts included in their plans.

Due to the recent major flooding within Kittitas County, which were declared disasters, one in 2009, two in 2011, and one in 2012, the Board of County Commissioners is looking at a Flood Control Zone District (FCZD). The Board set up a Citizen Advisory Committee to identify significant public benefits. There are multiple meetings set within the County to discuss the proposal with the public. The purpose of the district will include, but not limited to, flood warning and emergency response, flood proofing and elevation of structures, property acquisition, implementation of consistent development regulations that recognize the impacts of flooding, basin-wide flood planning, and the identification, engineering, and construction of capital projects that address flooding problems. This district would alleviate pressure on the General Fund, funding the remaining portions of the disaster that FEMA does not cover. The FCZD

Kittitas County 2013 Budget

was put on the ballot to create the FCZD and the ballot measure passed. The 2013 budget includes a new Special Revenue Fund "Flood Control".

Washington Finance Officers Budget Award

Kittitas County was awarded the Washington Finance Officers Association Distinguished Budget Award for 2010, 2011 and 2012. This award is patterned after the Government Finance Officers' Program and is the highest form of recognition in fiscal planning and budgeting within the State of Washington. The budget document is judged on meeting program criteria covering policies, operations, financial planning and communications. In order to earn this award, the budget documents are critiqued by no less than two reviewers who have rated the document as meeting or exceeding a proficiency level. Our budget document has met all the criteria for the award.

Budget Document

The format for this document is divided into sections and each section is explained below:

Budget Overview includes the county government in context, description of the county organization; organization chart, listing of elected officers and appointed officials, the budget process, financial structure and financial policies.

Budget Summary includes a summary of the financial position of Kittitas County, the budget resolution and the tax resolutions.

General Fund includes the budgets of 35 different departments, which make up the general fund. The General Fund is the fund used to account for all financial resources that are not required to be accounted for in another fund and that have special legal requirements.

Special Revenue Funds includes a listing of all special revenue funds, which are funds that account for their own revenues, which can only be used for a specific purpose. Kittitas County currently has 25 special revenue funds.

Debt Service Funds includes a listing for 1 Debt Service funds.

Capital Project Funds includes the budget information of the Capital Project Fund.

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Proprietary Funds includes the budget information for the enterprise and internal service funds.

Law & Justice section includes a description of the different types of law & justice funding and how it is spent. Included in this section, is a description for each of the sales tax options; 1/10th Criminal Justice; 1/10th Adult Jail/Juvenile and 3/10th Public Safety/Criminal Justice taxes.

Personnel section includes an explanation of specific budget changes, employee types, union information, employee listing by function and the wage scales by position.

Statistical Section includes current statistics relating to Kittitas County.

Appendix includes the Capital Facilities Plan, Public Works 6 year Transportation Plan & Annual Construction Program.

We would like to thank all the departments who worked together in establishing this budget. We would like to thank the Board of County Commissioners for their hard work and dedication in working on this budget. We would like to thank staff who assisted the departments and commissioners in preparing this budget.

Respectfully submitted,

Jerald V. Pettit
Kittitas County Auditor

Judy Pless
Budget & Finance Manager

WASHINGTON FINANCE
OFFICERS ASSOCIATION

PRESENTS THIS

CERTIFICATE OF
ACHIEVEMENT IN
BUDGET REPORTING

TO

Jerry V. Pettit, County Auditor

KITTITAS COUNTY

This Certificate of Achievement in Budget Reporting
is presented by the Washington Finance Officers Association
to those individuals who have been most instrumental in
their governmental unit achieving an award for Distinguished
Budget Presentation for budget year 2012.



Brendan Stone

President

Teresa L. Campbell

Budget Award Chairperson



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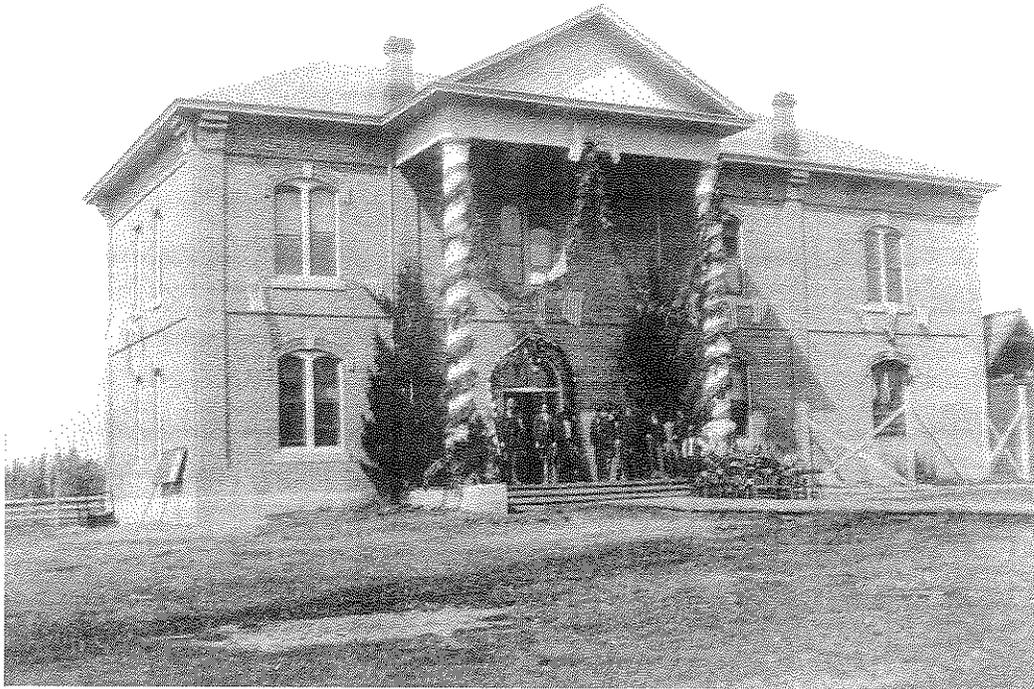
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1887 Kittitas County Courthouse

Budget Overview

KITTITAS COUNTY OVERVIEW

COUNTY GOVERNMENT IN CONTEXT

The United States Constitution created two sovereign governments: the federal government and the state government. Each government entity is divided into three separate branches (legislative, executive, and judicial). Each branch is independent of the others. Our State legislative branch authorizes and creates local level government entities like cities and counties, and a number of special purpose districts, such as school districts, utility districts, and fire districts.

Individual county governments also have three branches of government: legislative, executive and judicial. All government branches work together to deliver services to the public.

To understand a particular unit of government, it is important to see its place in the overall system. The purpose of this section is to explain how Kittitas County fits into this system, and how it relates to the federal government, the State of Washington, the cities within the County's borders, and the many special districts which serve Kittitas County residents.

A county is a legal creation of the state. Counties derive their powers and their existence from state law. State law also mandates many of the duties and services performed by counties. For example, counties are required to appraise property values for tax purposes, and to collect property taxes from their residents. In this regard, counties act as "agents" for state and local government.

However, counties are more than agents of the state and local governments. Counties are governed by locally elected officials who have considerable latitude to establish policies on the basis of the local community's needs and preferences.

Counties co-exist with a variety of other overlapping local government entities, including cities. The relationship between county and city government can be slightly confusing. Many county services are "regional", meaning that they are provided to all residents of the county, regardless of whether they are also residents of a city. Property appraisal is again a good example. The county appraises all property whether or not it lies within an incorporated city. However, other county services, such as Sheriff's patrol are generally provided only in the unincorporated portion of the county.

COUNTY SERVICES

Counties are general purpose governments. This means that they provide a wide variety of services to their citizens based on locally determined needs and priorities. In this respect, counties are unlike "Single Purpose" government jurisdictions, like school districts and fire districts. These special districts exist only to provide a single service (or a closely related group of services).

Each county provides a slightly different mix of services, based on the decisions of its locally elected officials. The following discussion reflects the services Kittitas County provides.

Major regional services provided by Kittitas County include criminal and civil courts, criminal prosecution, juvenile court and related services, appraisal of property values for tax purposes, collection of property taxes, administration of elections, the issuance of motor vehicle license, and the operation of the county jail.

KITTITAS COUNTY OVERVIEW

In addition, Kittitas County acts as the regional coordinator for a variety of state and federally funded social service programs including assistance for the mentally ill and developmentally disabled, as well as substance abuse programs.

Major services provided only in the unincorporated areas include police protection (Sheriff's patrol), land use planning and development review, road construction and maintenance, park acquisition, development, and maintenance, and the enforcement of building and fire codes.

Kittitas County provides a number of other services through participation in inter-local agencies. Such agencies are created by agreement between government entities (such as a County and several cities, or even more than one county). Typically, each participating government contributes an amount of money based on an agreed formula, and the inter-local agency provides the required service throughout the geographic areas covered by the participating governments. Inter-local agencies are used to improve the efficiency and coordination of services which do not naturally respect artificial government boundaries. A specific state law, known as the Inter Local Cooperation Act, gives Local Governments the authority to create inter-local agencies and governs their operation.

The services described are by no means all of the services provided by Kittitas County. However, they do represent a good overview of the types of services county governments offer. For a more complete and detailed explanation of Kittitas County's services, see the Departments section of this document.

COUNTY ORGANIZATION

Kittitas County is a non-charter county, which means that the organization of the County is prescribed by state law. The Revised Code of Washington (RCW) Chapter 36 describes the legal powers of counties in the State of Washington. It enumerates the elected officials each county must have, their powers and responsibilities, mode of election, and terms of office.

The following is intended as an overview of Kittitas County's organizational structure. On the following pages are the County's Organization Chart and A Table of Elected Officials.

BOARD OF COUNTY COMMISSIONERS. The Board of County Commissioners is the County's legislative body, chief administrator and has some quasi-judicial duties. The Board levies all County taxes and authorizes all expenditures through the budget process. It enacts ordinances which have the force of law in the County. Finally, it approves all County contracts and grant agreements. The Board of Commissioners is divided into three districts on the basis of population. The duties of the Commissioners are set forth in RCW 36.32. Commissioners serve a four year term. The Board annually selects one member to act as Chair.

COUNTY ASSESSOR. The County Assessor is responsible for determining the value of all real and personal property in Kittitas County and to establish an equitable basis for the levies imposed by the various taxing districts and additional special levies for which the people have voted. The duties of the Assessor are set forth in RCW 36.21. The Assessor is elected at large for a four year term.

COUNTY AUDITOR. The County Auditor is responsible for the recording of documents, titles, and deeds; the issuance of marriage licenses; the issuance of motor vehicles licenses, vessel

KITTITAS COUNTY OVERVIEW

registration; voter registration and conduct's all elections. In addition, the Auditor oversees the County's accounting, auditing and budgeting activities. The duties of the Auditor are set forth in RCW 36.22. The Auditor is elected at large for a four year term.

COUNTY CLERK. The County Clerk's responsibility is to file and index all records filed for Kittitas County Superior Court and Family Court. The duties of the County Clerk are set forth in RCW 36.23. The Clerk is elected at large for a four year term.

PROSECUTING ATTORNEY/CORONER. The Prosecutor is responsible for the prosecution of all crimes and violations of County Ordinances. The Prosecutor also acts as the County's legal counsel and defends the County in all civil suits. In addition, victim and witness assistance services and child support enforcement are overseen by the Prosecuting Attorney. The Coroner is responsible for the investigation of deaths in Kittitas County. The duties of the Prosecutor are set forth in RCW 36.27 and the Coroner in RCW 36.24. The Prosecutor is elected at large for a four year term.

SHERIFF/DIRECTOR OF EMERGENCY MANAGEMENT. The County Sheriff is responsible for law enforcement in the unincorporated area of the County. This includes patrol, criminal investigation, executing civil processes and orders of the courts, emergency management, sex offender registration, courthouse security, search and rescue and marine patrol. The Sheriff also administers the County Jail. The duties of the Sheriff are set forth in RCW 36.28. The Sheriff is elected at large for a four year term.

COUNTY TREASURER. The County Treasurer holds a key position of public trust in the financial affairs of local government. Acting as the "bank" for the county, school districts, fire districts, water districts and other units of local government, the treasurer's office receipts, disburses, invests and accounts for the funds of each of these entities. In addition, the treasurer is charged with the collection of various taxes that benefit a wide range of governmental units. The duties of the Treasurer are set forth in RCW 36.29. The Treasurer is elected at large for a four year term.

SUPERIOR COURT JUDGES. Superior Court is the trial court which has: exclusive original jurisdiction over all civil matters involving dollar amounts over \$75,000; title or possession of real property; cases involving legality of any tax, impost, assessment or toll; probate and domestic matters; Original jurisdiction over all criminal cases amounting to felony; Original jurisdiction over all criminal cases not otherwise provided by law; Exclusive original jurisdiction over juvenile matters; Appellate jurisdiction over Courts of Limited Jurisdiction to hear *de novo* or appeal on the record for error of law. Kittitas County has two Superior Court Judges who are elected at large for a four year term.

DISTRICT COURT JUDGES. District Court has concurrent jurisdiction with the Superior Court for crimes classified as misdemeanors and gross misdemeanors. In addition, the Court hears the following kinds of cases: 1) Mitigation and contested traffic infraction hearings; 2) Civil lawsuits when the amount in controversy is not more than \$75,000; 3) Small Claims; 4) Domestic violence protection petitions; 5) Anti-harassment petitions; 6) Drug property forfeiture hearings; 7) Vehicle impound hearings; and 8) Name change petitions. Kittitas County has two District Courts: Lower County and Upper County. The judge for each district is elected to a four year term.

Kittitas County Overview

Kittitas County Citizens

Board of County Commissioners

Public Services

Code Enforcement
Community Development
Public Works
Fire Marshal
Flood Control
Recreation
Solid Waste

Community Services

County Fair
Development Disabilities
Mental Health
Noxious Weed
Public Health
Substance Abuse
Veterans Assistance
WSU Extension

Support Services

Civil Service
Information Services
Facilities
Maintenance
Human Resource

Elected Officials

County Assessor County Auditor
County Clerk Prosecutor/Coroner
Sheriff Treasurer
Superior Court Judges
District Court Judges

Elected Officials of Kittitas County

County Commissioners		Terms
District #1	Mr. Paul Jewell	Jan. 1, 2013 - Dec. 31, 2016
District #2	Mr. Gary Berndt	Jan. 1, 2013 - Dec. 31, 2016
District #3	Mr. Obie O'Brien	Jan. 1, 2011 - Dec. 31, 2014
Assessor	Ms. Marsha Weyand	Jan. 1, 2011 - Dec. 31, 2014
Auditor	Mr. Jerald V. Pettit	Jan. 1, 2011 - Dec. 31, 2014
Clerk	Ms. Joyce Julsrud	Jan. 1, 2011 - Dec. 31, 2014
Prosecuting Attorney	Mr. Greg L. Zempel	Jan. 1, 2011 - Dec. 31, 2014
Sheriff	Mr. Eugene Dana	Jan. 1, 2011 - Dec. 31, 2014
Treasurer	Ms. Deanna Panattoni	Jan. 1, 2011 - Dec. 31, 2014
Superior Court Judge		
Presiding Judge	Ms. Frances Chmelewski	Jan. 1, 2013 - Dec. 31, 2016
	Mr. Scott Sparks	Jan. 1, 2013 - Dec. 31, 2016
District Court Judge		
Lower County	Mr. James Hurson	Jan. 9, 2011 - Jan. 12, 2015
Upper County	Mr. Darrell Ellis	Jan. 1, 2011 - Dec. 31, 2014

APPOINTED OFFICIALS

Director of County Fair	Matthew Anderson
Interim Building Official	Kirk Holmes
Director of Computer Services	James Goeben
Director of Facilities Maintenance	Matthew Anderson
Facilities Maintenance Project Manager	Patti Johnson
Director of Human Resources	Lisa Young
Director of Probation Services	William Holmes
Director of Public Works	Kirk Holmes
Director of Solid Waste	Patti Johnson
Fire Marshal	Brenda Larsen
Planning Official	Robert "Doc" Hansen
Public Health Administrator	Dr. Mark Larson, Interim
Public Health Officer	Dr. Mark Larson
Weed Administrator	Todd Davis
WSU Extension	Tip Hudson

KITTITAS COUNTY OVERVIEW

Kittitas County Boards, Committees, and Commissions (Vacancies denoted with *)

Agricultural Land Advisory Committee
Airport Advisory Committee*
Alcohol/Substance Abuse Program Board*
Area Agency on Aging*
Baseball Field Task Force
Civil Service Commission*
County-Wide Fire Protection Plan Committee
Department of Ecology Committee
Disability Board
Board of Equalization*
Fair Board
County Flood Control Zone District
Forest Lands Advisory Committee*
Board of Health
Kittitas County Homelessness & Affordable Housing Committee*
Horticulture Pest & Disease
Housing Authority Board
Integrated Water Resources Management Plan (IWRMP)
Land Use Advisory Committee*
Law & Justice Council
Library Advisory Board
Lodging Tax Advisory Committee
Mental Health Development Disabilities Board*
Noxious Weed Control Board*
Open Space Advisory Committee*
Planning Commission*
Road Variance*
Scenic Loop/Swift Water Corridor Committee*
Solid Waste Advisory Committee*
TV Improvement District Board*
Veteran's Advisory Board
Water Conservancy Board*

KITTITAS COUNTY ANNUAL BUDGET PROCESS

LEGAL REQUIREMENTS

State law establishes the general outline of Kittitas County's budget process. The County budget law (R.C.W. 36.40) requires the County Auditor to initiate the budget process on or before the second Monday in July. The Auditor requests budget estimates for the ensuing year from each County department. By law, the estimates must be filed with the Auditor on or before the second Monday in August. These estimates are then compiled into a Preliminary Budget. The Auditor is required to present the Preliminary Budget to the Board of County Commissioners on or before the first Tuesday in September. Copies of the Preliminary Budget are then made available to the public. The Board of County Commissioners is required to schedule a hearing on the budget for the first Monday in October or, if the Board so chooses, the first Monday in December. The budget hearing may be continued from day to day for no more than five days. At the conclusion of the hearing, the Board of County Commissioners adopts the Annual Budget.

KITTITAS COUNTY'S PRACTICE

Kittitas County's budget process conforms fully to the requirements of R.C.W. 36.40, but it is somewhat more complex than the bare requirements that the law might imply. The following is a step-by-step summary of the budget process as it is actually carried out.

1. Budget staff in the Auditor's Office prepares the forms on which departments will submit their budget requests. Typically, this involves making only minor revisions to the forms used the previous year. Staff also prepares detail instructions to accompany the forms. In addition, budget staff calculates the salaries and benefits for the current personnel for the departments in the General Fund.
2. Departments prepare their budget requests. Departments requesting increases over the prior year budget must submit a narrative outlining and justifying their requests.
3. In mid-August, departments return their completed budget forms to the County Auditor's Office. Budget staff reviews the submissions for form, completeness, and mathematical accuracy. A completed copy is returned to each department for review. Staff then compiles the submissions into a Preliminary Budget document.
4. In mid-September, the Preliminary Budget is presented to the Board of County Commissioners. The Board of County Commissioners shall review the preliminary budget requests with the Budget & Finance Manager. After reviewing the requests the Budget & Finance Manager may perform several analyses as required by the Commissioners. The Commissioners may request additional data from departments and may request a meeting to discuss the department's budgets.
5. At the end of October, the Board of County Commissioners shall return the preliminary budget to the County Auditor's budget staff for final presentation.
6. Near the end of November, the Budget & Finance Manager compiles the final preliminary budget. The final preliminary budget is submitted to the Board of County Commissioners in a public hearing on the first Monday in December. Members of the

KITTITAS COUNTY ANNUAL BUDGET PROCESS

public may ask questions of the Board and budget staff concerning the proposed budget. The hearing may be continued from day to day, at the discretion of the Board, for up to five days. At the conclusion of the hearing, the Board adopts the Annual Budget. The budget is legally adopted at the Fund level.

BUDGET AMENDMENTS

The County budget is amended with great regularity. Budget amendments typically originate with a request submitted to the Board by the Budget & Finance Manager or, in some cases a department.

Budget Transfers, which shift funds within a department's budget, may be submitted to the Budget & Finance Manager with a letter requesting the transfer. The Board upon the presentation of the request approves transfers between personnel and capital outlay.

Supplemental appropriations, which increase department budgets, require a public hearing prior to approval. Notice of the hearing must be advertised weekly, for two consecutive weeks in the County's newspaper of record (*The Daily Record*). Members of the public may testify for or against the requested supplemental appropriation. At the conclusion of the hearing, the Board votes to approved or deny the supplemental appropriation.

EXCESS OF EXPENDITURES

Expenditures made, liabilities incurred, or warrants issued in excess of any of the detailed budget appropriations, shall not be a liability of the county, but the official making or incurring such expenditure or issuing such warrant shall be liable therefore personally and upon his or her official bond. The County Auditor shall issue no warrant and the county commissioners shall approve no claim for any expenditure in excess of the detailed budget appropriations, except upon an order of a court of competent jurisdiction, or for emergencies as hereinafter provided.

BUDGET BASIS

The Governmental Fund Types: (i.e.; the General Fund, Special Revenue, Debt Service, and Capital Project) are budgeted on a modified accrual basis and can be directly compared to the fund operating statements in the County's annual financial report. The Proprietary funds types are budgeted on a modified accrual basis and are depicted in the annual finance report using an accrual basis, therefore these funds are not directly comparable between the two reports.

KITTITAS COUNTY ANNUAL BUDGET PROCESS

2013 PRELIMINARY BUDGET CALENDAR

1. July 19, 2012
On or before July 19, 2012 the County Auditor shall submit to each county official their 2013 preliminary budget forms.
2. August 20, 2012
Each department shall submit an estimated budget to the County Auditor.
3. September 10, 2012
Kittitas County Fair estimated budgets are due to the County Auditor.
4. September 24, 2012
The County Auditor shall submit the compiled budget to the Board of County Commissioners.
5. September 24, 2012 through
October 26, 2012
The Board of County Commissioners shall review the preliminary budget requests and make any revisions/ additions it deems advisable. If deemed necessary by the Board of County Commissioners, they will request Elected Officials and/or Department heads be available to discuss individual budget requests.
6. October 31, 2012
The County Commissioners shall return to the Auditor the budget for presentation in final form.
7. November 23, 2012
First publication of County Budget Hearing.
8. November 30, 2012
Second publication of County Budget Hearing.
9. December 3, through
December 7, 2012
Public Hearing and Adoption of the 2013 County Budget.

KITTITAS COUNTY FINANCIAL STRUCTURE

FUND ACCOUNTING

Like most governmental entities, Kittitas County organizes its finances on the basis of "funds". A "Fund" is a self-contained, independent financial entity with its own assets and liabilities. Each Fund is reported separately in the County's financial statements. Kittitas County presently has 34 funds, with adopted budgets, ranging in size from the \$25.4 million General Fund Budget to the \$2,105 Jerry Williams Regional Library Trust Budget. It is noted that over half the County's annual expenditures take place in just two funds: General Fund and County Road.

For budget purposes, many funds are subdivided into departments. Departments generally correspond to organizational units. In most cases, expenditures are monitored during the year at the department level. However, departments are not distinct financial entities.

FUND TYPES

Funds can be classified according to the accounting conventions that apply to them. "Governmental" funds are governed by standards developed specifically for government activities. "Proprietary" funds, on the other hand, are governed by the same accounting standards that apply to private businesses. Within these categories, there are seven Fund types:

General Fund. A governmental fund used to account for general-purpose revenues. Virtually all local governments have one and only one General Fund.

Special Revenue Funds. These are governmental funds, which account for revenues collected for specific, restricted purposes. Examples include the County Road Fund, which shall only be used to plan, build, and maintain roads. Kittitas County presently has 24 active Special Revenue Funds.

Debt Service Funds. These are governmental funds, which account for payments on County debt. Kittitas County has 3 active Debts Service Funds.

Capital Project Funds. These are governmental funds that account for the acquisition or construction of major capital assets. Kittitas County has 3 Capital Project Funds.

Enterprise Funds. These are proprietary funds that are used to account for County operations that are intended to be financed primarily by fees charged to customers or users in a manner similar to a private business. Examples would be the Solid Waste Fund, which finances the County Transfer Stations and Landfill. Kittitas County has 1 Enterprise Fund.

Internal Service Funds. These are proprietary funds that account for the activities of operations, which are intended to be financed primarily by fees charged to other County funds or other government entities. They are governed by the same accounting conventions as Enterprise Funds. The Equipment Rental and Revolving Fund, which accounts for all the County Road equipment falls into this category. Kittitas County has 2 Internal Service Funds.

Trust Funds. These are funds to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, and other governmental units. Kittitas County currently is utilizing 1 Trust Fund for the Regional Library.

KITTITAS COUNTY FINANCIAL POLICIES

WASHINGTON STATE BUDGETING ACCOUNTING AND REPORTING SYSTEM (BARS)

State law empowers the State Auditor to prescribe a uniform chart of accounts and budgeting, accounting, and reporting system for all local governments in Washington. This system, devised by the Division of Municipal Corporations in the State Auditor's Office and codified in a five hundred-page manual, is known as BARS. Part two of Volume One of the BARS manual pertains to budgeting. It sets forth both general principles of budgeting and detailed procedural guidelines. These principles and guidelines are incorporated into the County Budget Process.

BALANCED BUDGET

Kittitas County shall not budget or incur an Operating Fund deficit.

LEVEL OF LEGAL APPROPRIATION

The Annual Budget shall be legally adopted at the Fund level.

LEVEL OF BUDGET CONTROL

To provide sufficient control, budgets shall be prepared and monitored by major object category (e.g. salaries, benefits, supplies, services, and capital). Accounting staff shall report monthly expenditures at this level.

PRELIMINARY BUDGETS

Preliminary budgets are to be submitted to the Budget & Finance Manager in a line item budget. After the budget is checked and adjustments and/or corrections are made the budget is presented to the Board of County Commissioners. The Preliminary Budgets include the figures for the budget requests, salary/personnel worksheet, narrative and other forms; i.e. Capital Equipment Request, or Personnel Changes.

LINE ITEM BUDGETS

Department managers are to prepare detailed budgets identifying planned expenditures both by activity and by detailed object category.

BUDGET TRANSFERS

Because detailed budgets are considered by the County to be a tool for department management, departments should have the greatest degree of flexibility possible in establishing and adjusting such detail. Budget transfers between detail like items in the categories of supplies and services shall be allowed upon written request to the Budget & Finance Manager. Budget transfers affecting personnel or capital outlay, as well as any amendment that would increase any Funds or departments budget shall require Board authorization and/or legal appropriation.

KITTITAS COUNTY FINANCIAL POLICIES

REVENUE PROJECTIONS

Estimates of revenue to be included in the budget shall be conservative. Kittitas County shall not increase ongoing operations or authorize additional programs or permanent staff on the basis of speculative revenue projections. It will be Kittitas County's goal to attempt to keep at least enough funds in reserve to pay two (2) months expenditures.

DEBT POLICY

Kittitas County is currently in the process of adopting our debt policy. It is expected to be adopted by April 2013.

GRANT AND CONTRACT REVIEW PROCESS

Kittitas County **Resolution No 88-14** states the Kittitas County Auditor is responsible for centralizing grants and contracts, and coordinating accounting fiscal reporting requirements. All grant applications on behalf of the County shall be reviewed by the County Auditor's staff before application is made. Each department shall provide the Kittitas County Auditor with copies of executed agreements, budgets, budget change requirements, external audits, and information relative to financial reporting requirements in order to centralize control over the County Grant and Contract Inventory. All contracts are required to be reviewed by the County Prosecutor's office. Effective March 3, 2009, the Board of County Commissioner adopted **Resolution 2009-22**, adopting new procedures for contracts with Kittitas County. All agreements shall be reviewed by the Prosecutors for approval as to form, which shall necessarily include a review as to legality, liability and risk. All contracts shall then be approved by the Board of County Commissioners, PROVIDED, however contracts that will terminate within one year from entry and are less than \$5,000 in total expenditures may be first approved by the Department Head or Elected Official and later ratified by the Board of County Commissioners. Following approval, all contracts shall be forwarded for payment to the Kittitas County Auditor who shall make no payment or draw no warrant for any agreement which has not been approved as provide above.

COUNTY INVENTORY

There is hereby delegated to the Kittitas County Auditor the responsibility of coordinating the annual inventory of Kittitas County personal property resulting thereof to the Kittitas County Governmental Body. The County shall be guided by a \$5,000 lower limit in determining whether items fall within the inventoried guidelines. Attractive Assets that cost less than \$5,000 are required to be inventoried. Those departments requiring a depreciation schedule will capitalize items with a \$5,000 lower limit. These limits shall be reviewed annually to determine their validity. Resolution 85-4 sets the county policy on the disposal of county property. During the 1999 preliminary budget process, we changed the inventoried guidelines from \$100 to \$500 and the capitalized items to a \$5,000 lower limit. On December 18, 2001, the Board of County Commissioners adopted a new Asset Inventory Policy. The policy identified the capitalized assets to be at \$5,000. As per Kittitas County **Resolution 2006-178**, effective January 1, 2007, the policy was revised with the capitalized asset lower limit remaining at the \$5,000 and the items budgeted at \$5,000 plus will be treated as capital outlay, with lower items treated at minor equipment. On March 17, 2009, the Board of County Commissioners adopted **County Ordinance 2009-4**, Establishing Comprehensive Procedures for the Management of County Real and Personal Property.

KITTITAS COUNTY FINANCIAL POLICIES

SMALL WORKS AND SMALL PURCHASE ROSTER

Kittitas County Resolution No. **2010-012** is a resolution amending Kittitas County policy and establishing procedures for Small Works and Small Purchase Roster.

- All purchases below \$5,000 are not required to follow the advertisement and formal sealed bid process.
- All purchases of material, supplies, equipment and services between \$5,000 and \$25,000 are required to use a vendor list and secure telephone or written quotations.
- Public Works Projects estimated at a value of \$40,000 to \$300,000 are able to use a small works roster in lieu of the formal sealed bidding process. Public work shall mean all work, construction, alteration, repair or improvement other than ordinary maintenance executed at the cost of the county as defined by RCW 39.04.155.
- A lease of personal property may require competitive bids, depending on the total lease value. For leases valued between \$5,000 and \$25,000, departments are required to use vendor lists and secure telephone or written quotations.
- A lease valued at less than \$5,000 the Board of County Commissioners may waive the bidding requirements.

COMPUTER PURCHASES

Effective May 1, 1994, all personal computer purchases, repairs and replacements must be approved by the Computer Systems Manager. The Computer Systems Manager must approve all software purchases. A separate inventory must be kept of all the software and hardware, and submitted with the yearly inventory.

PROCEDURES & POLICY FOR MAKING DEPOSITS WITH COUNTY TREASURER

Board of County Commissioners **Resolution 99-62** states: (1) All monies collected prior to 4:00 p.m. of each business day shall be deposited with the County Treasurer (2) Deposits shall be made every consecutive 24 hours, except Saturday and Sunday by 4:00 p.m. directly to the Treasurers Office Revenue Accounting Officer or his/her assistant. (3) All deposits shall be accompanied by a completed and signed Treasurer's Cash Transmittal Sheet. (4) A receipt will be issued in duplicate for all money received. The copy will be given immediately to the person/department/district making the deposit. The original shall be retained by the Treasurer's office. The Auditor's office shall receive a computer printout of all deposits made for that day on the following day. (5) All requests for exceptions will be submitted to the Treasurer in writing with the complete reasons for seeking an exception. The Treasurer, in compliance with RCW 43.09.240, may grant exceptions to this policy. The Treasurer will notify the Auditor and the Board of County Commissioners within 24 hours of approval of the exception.

KITTITAS COUNTY FINANCIAL POLICIES

CUSTOMER OVERPAYMENTS AND UNDERPAYMENTS

Board of County Commissioners **Resolution 2001-02** states "Every public officer and employee, whose duty it is to collect or receive payments due for the use of the public shall deposit such monies collected or received by him or her with the County Treasurer. Whereas, there are occasions when a deposit of money may be over or under the amount specified. If the payment is over \$5.00 or more a refund shall be issued to the payee. If the overpayment is \$4.99 or less the money shall go into an appropriate department account in the Treasurer's office; if an underpayment of \$4.99 or less, a minus figure shall be used in the appropriate department account in the Treasurer's office.

CENTRAL SERVICES INDIRECT COST ALLOCATION

On December 18th 2001, the Board of County Commissioners adopted **Resolution 2001-178 A** *Resolution adopting a Central Services Simplified Indirect Cost Allocation Plan for Year Ended December 31, 2000*. The adopted rate is 12.25% based on the distribution base of direct salaries & wages, for federal grant reimbursement. During the 2003 budget process, the Board approved the rate to be applied to all county funds to reimburse the general fund for services and to stop individual departmental billings; i.e. Information Services. This rate is billed to each county fund based upon direct salaries and wages. The rate is to be reviewed annually. The rate was reviewed and re-calculated as required by the federal government in December 2012. The Board of County Commissioners adopted **Resolution 2013-027, A** *Resolution adopting a Central Services Simplified Indirect Cost Allocation Plan for Year Ended December 31, 2011*. The adopted rate is 12.00% based on the distribution base of direct salaries and wages.

CASH HANDLING POLICY

This policy was adopted by the Kittitas County Finance Committee and then adopted by the Board of County Commissioners on September 15, 2009. The purpose of this policy is to create a guideline for all Kittitas County employees that bear the responsibility for the collection and handling of cash as a part of their job responsibilities. The goal is to provide the tools to minimize risk and losses, increase awareness of responsibility and insurance compliance with the RCW and State Auditor Requirements.

COUNTY FINANCE COMMITTEE (RCW 36.48.070)

The County Treasurer, the County Auditor, and the Chair of the County Legislative Authority, ex officio, shall constitute the county finance committee. The County Treasurer shall act as chair of the committee and the County Auditor as secretary thereof. The committee shall keep a full and complete record of all its proceedings in appropriate books of record and all such records and all correspondence relating to the committee shall be kept in the office of the County Auditor and shall be open to public inspection. The committee shall approve county investment policy and a debt policy and shall make appropriate rules and regulations for the carrying out of the provisions of RCW 36.48.010 through 36.48.060, not inconsistent with law.

KITTITAS COUNTY FINANCIAL POLICIES

MONTHLY FINANCIAL REVIEW (RCW 36.40.210)

On or before the twenty-fifth day of each month, the auditor shall submit or make available to the Board of County Commissioners a report showing the expenditures and liabilities against each separate budget appropriation incurred during the preceding calendar month and like information for the whole of the current fiscal year to the first day of said month, together with the unexpended and unencumbered balance of each appropriation. He or she shall also set forth the receipts from taxes and from sources other than taxation for the same periods. The Financial Officer Study Sessions are set by county code to meet the third Thursday of every month.

FUND BALANCE TYPES FOR GOVERNMENTAL FUND TYPES AND REPORTING PRACTICE

Non-spendable Fund Balance:

Non-spendable Fund Balance is the portion of fund balance including amounts that cannot be spent and are, therefore, not included in the current year appropriation. There are two components to this fund balance category: 1) not in spendable form and 2) legally or contractually required to be maintained intact.

Petty Cash, Revolving Funds and Till Accounts: The portion of fund balance that represents the asset amount of petty cash, held by a given fund as authorized by the Board of County Commissioners.

Inventories: The portion of fund balance that represents the asset amount of supply inventories, held by a given fund.

Prepaid Expenditures: The portion of fund balance that represents the asset amount of prepaid expenditures, held by a given fund.

Notes Receivable: The portion of fund balance that represents the asset amount of notes receivable, held by a given fund as authorized by the Board of County Commissioners.

Advances to Other Funds: The portion of fund balance that represents the asset amount of cash advanced to other funds, held by a given fund, as authorized by the Board of County Commissioners.

Loans Receivable: The portion of fund balance that represents the asset amount of loans receivable, held by a given fund, as authorized by the Board of County Commissioners.

KITTITAS COUNTY FINANCIAL POLICIES

Restricted Fund Balance:

Restricted Fund Balance reports on resources that have spending constraints that are either 1) externally imposed by creditors, grantors, contributors or laws and regulation of other governments or 2) imposed by law through constitutional provisions or enabling legislation. The amounts represented by this fund balance category have very stringent conditions imposed by external parties or by law.

Debt Redemption: The portion of fund balance derived from those funds within a given fund that has been set aside for debt redemption.

Bond Reserve: The portion of fund balance derived from those funds that are set aside from debt proceeds and maintained as a security for holders of the debt.

Fund Balance Restricted: The portion of fund balance that is in any governmental fund that is restricted under the "Restricted Fund Balance" definition as prescribed by Governmental Accounting Standards Board Statement No. 54 and not otherwise defined in this category above.

Committed Fund Balance:

Committed Fund Balance represents amounts that have internally imposed restrictions mandated by formal action by the government's highest level of decision-making authority, Board of County Commissioners. The committed amounts cannot be redeployed for other purposes unless the same type of formal action is taken by the Board of County Commissioners to reverse or modify the previously imposed restriction.

Capital Projects: The portion of fund balance that has been appropriated for specified capital projects and remains unspent.

OPEB Expenditures: The portion of fund balance that is set aside each year during budget adoption to be used in future years to meet the County's OPEB obligations.

Fund Balance – Committed: The portion of fund balance that is in any governmental fund that is committed under the "Committed Fund Balance" as prescribed by Governmental Accounting Standards Board Statement No. 54 and not otherwise defined in this category above.

Assigned Fund Balance:

Assigned Fund Balance reports the amounts that are constrained by the governments' intent that they will be used for specific purposes. Decision-making with regard to these amounts may be made by a committee or other governmental official.

KITTITAS COUNTY FINANCIAL POLICIES

GASB 31 Adjustment: Used to account for that portion of fund balance that is the result of unrealized investment gains that have been recorded in accordance with Governmental Accounting Standards Board Statement No. 31.

Encumbrances: Used to account for that portion of fund balance that is being used to fund appropriations being carried over from the prior year into the current fiscal year.

Rainy Day Fund: Used to account for the rainy day fund established by the management team in accordance with the current policy.

Fund Balance – Assigned: The portion of fund balance that is in any governmental fund that is committed under the "Assigned Fund Balance" as prescribed by Governmental Accounting Standards Board Statement No. 54 and not otherwise defined in this category above.

Unassigned Fund Balance (General Fund Only):

Unassigned Fund Balance is the residual fund balance for the General Fund. While the unassigned is intended to report exclusively by the General Fund, there is an exception that if any other fund type has a negative fund balance due to expenditures incurred exceeding the amount other fund balances types, then the funds would be reported as a negative unassigned fund balance.

Prior Year Available Fund Balance: The portion of fund balance that is brought forward from the prior fiscal year and is available for appropriation to fund current fiscal year activities.

Fund Balance: Any portion of fund balance that does not fall under any of the fund balance definitions presented above.

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Cooper Lake Area

Budget Summary

KITTITAS COUNTY BUDGET SUMMARY

The revenues that are affected by challenges in today's economy include general retail sales and use tax, permits, and investment interest. For the 2013 budget, most of these revenue categories are estimated at the 2009 collection level.

BUDGET ISSUES

Flood Control District

The Board of County Commissioners formed a Flood Control Zone District (FCZD) through resolution on July 17, 2012. On August 7, 2012, the BOCC approved a resolution placing a measure on the November 6, 2012 ballot to ask the county residents whether the district should be funded. Voters approved funding of the FCZD - 50.68% Yes and 49.32% No. The purpose of the FCZD is to address flood management needs within Kittitas County.



The Board adopted the levy certification for the FCZD in the amount \$412,000 with a budget of \$734,228.

KITTITAS COUNTY BUDGET SUMMARY

Community Development Services

In the fall of 2011 the County was notified by the Washington State Auditor's office of a potential concern regarding the use and accounting of building and land use permit fees. According to RCW 82.02.020¹, fees collected from building and land use permits may only be used to cover the cost of "processing applications, inspecting and reviewing plans, or preparing detailed (environmental) statements". Counties should also be able to show evidence that the fees collected from the permits are only used for allowable activities. This concern was reported in the State's annual audit of the County as an exit item.

Shortly after the report from the State Auditor's office was filed, the County received a public disclosure request from the Central Washington Home Builders Association (CWHBA) requesting information on the fees collected and related expenses between and including the years 2006 to 2010 for the Community Development Services Department. From the data initially included in this report, it appeared that the County may have been collecting fees substantially in excess of expenses. However, it was determined during a study session that the data set was likely incomplete and would need to be further analyzed. Among other things, the initial data did not include any land use permit revenue or related expenses even though such permits are considered in RCW 82.02.020, only those from building permits. Additionally, as the Community Development Services (CDS) Department revenue and expenses are included as part of the County's General Fund, not as separate funds, determining actual complete expenses for the uses expressly allowed by statute, as well as determining whether any excess funds had been spent elsewhere within the County organization or remained available for appropriate use, would be challenging.

To accomplish this analysis, a work group was formed including Commissioner Paul Jewell, Budget and Finance Manager Judy Pless, Planning Official Doc Hansen, Building Official and former Interim CDS Director Kirk Holmes, and CDS Administrative Assistant Mandy Weed. An analysis of all revenues and expenses for the CDS Department was conducted for the past several years, including 2011.

From the analysis completed by the work group, it appears that CDS should have a fund balance of approximately \$625,258 from the collection of building and land use permit fees over the last three years.

New standards are in place to track actual employee time accurately for allocation to functions within the Department, as well as to identify time that cannot be charged against permits and must be covered by County general funds. Additionally,

¹ RCW 82.02.020: "...Nothing in this section prohibits cities, towns, counties, or other municipal corporations from collecting reasonable fees from an applicant for a permit or other governmental approval to cover the cost to the city, town, county, or other municipal corporation of processing applications, inspecting and reviewing plans, or preparing detailed statements..."

KITTITAS COUNTY BUDGET SUMMARY

new methods for determining fees annually based on actual departmental costs are being considered and will need to be implemented by the Board of Commissioners.

Finally, the work group, along with the Kittitas County Auditor, recommends that the Board of Commissioners also consider creating a new Enterprise Fund² for the CDS Department. This will continue to assure that all revenues received from building and land use permits are spent appropriately within the CDS Department and not elsewhere in the County's General Fund.

This budget document includes the CDS department as part of the General Fund, as the decision to put the CDS department into an enterprise fund did not occur until January 2013.

² Enterprise Funds – may be used to report any activity for which a fee is charged to external users for goods or services.

Enterprise funds are required for any activity whose principal revenue sources meet any of the following criteria:

- Debt backed solely by a pledge of the net revenues from fees and charges.
- Legal requirement to cover costs. An enterprise fund is required to be used if the cost of providing services for an activity including capital costs (such as depreciation or debt service) must be legally recovered through fees or charges.
- Policy decision to recover cost. It is necessary to use an enterprise fund if the government's policy is to establish activity fees or charges designed to recover the cost including capital costs (such as depreciation or debt service).

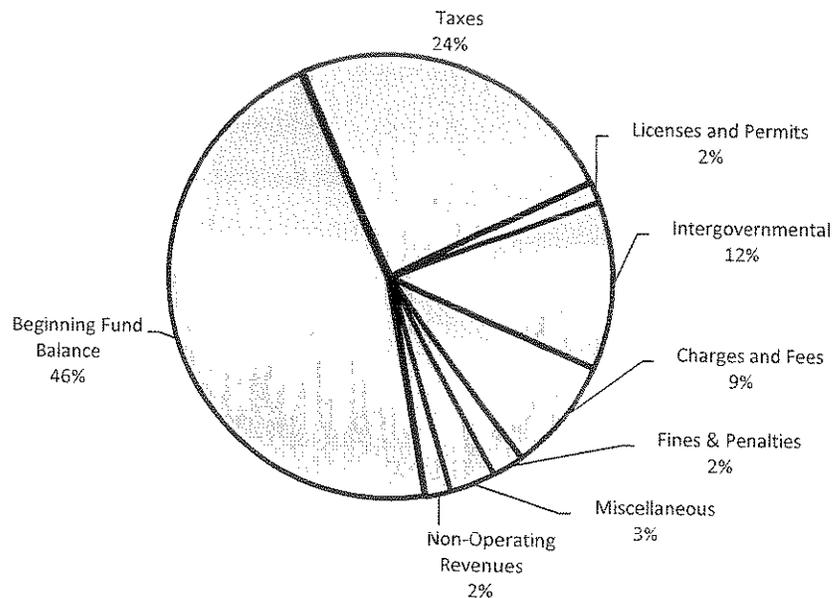
BARS Manual, Part 3, Chapter 1, Page 3. Effective date: 1/1/2011

KITTITAS COUNTY BUDGET SUMMARY

SUMMARY

The total county budget is \$79,111,418. The biggest revenue source is taxes at 24% of the total county budget \$19,234,841. Taxes include Real and Personal Property Taxes, Retail Sales and Use Tax, Special Sales Taxes, Hotel Motel Receipts and Penalties on Taxes. Next is Intergovernmental Revenues at 12% or \$9,668,401. The Intergovernmental Revenues are funds that we receive from other governments for grants, charges for services and payment in Lieu of Taxes.

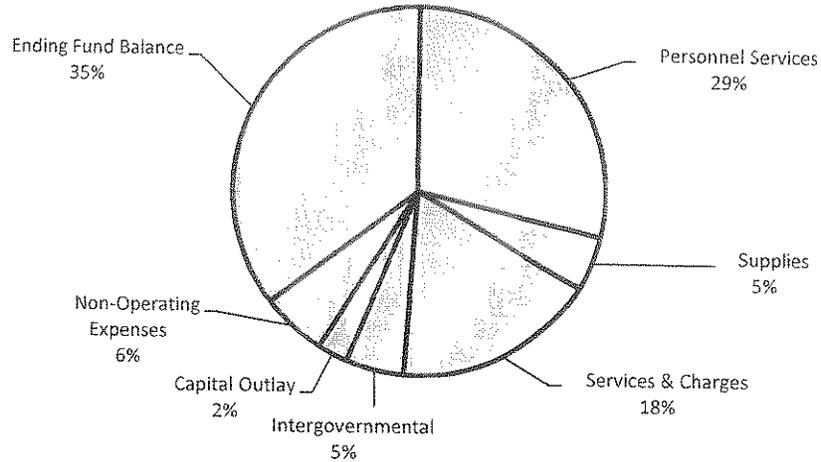
2013 Kittitas County Revenues - all funds



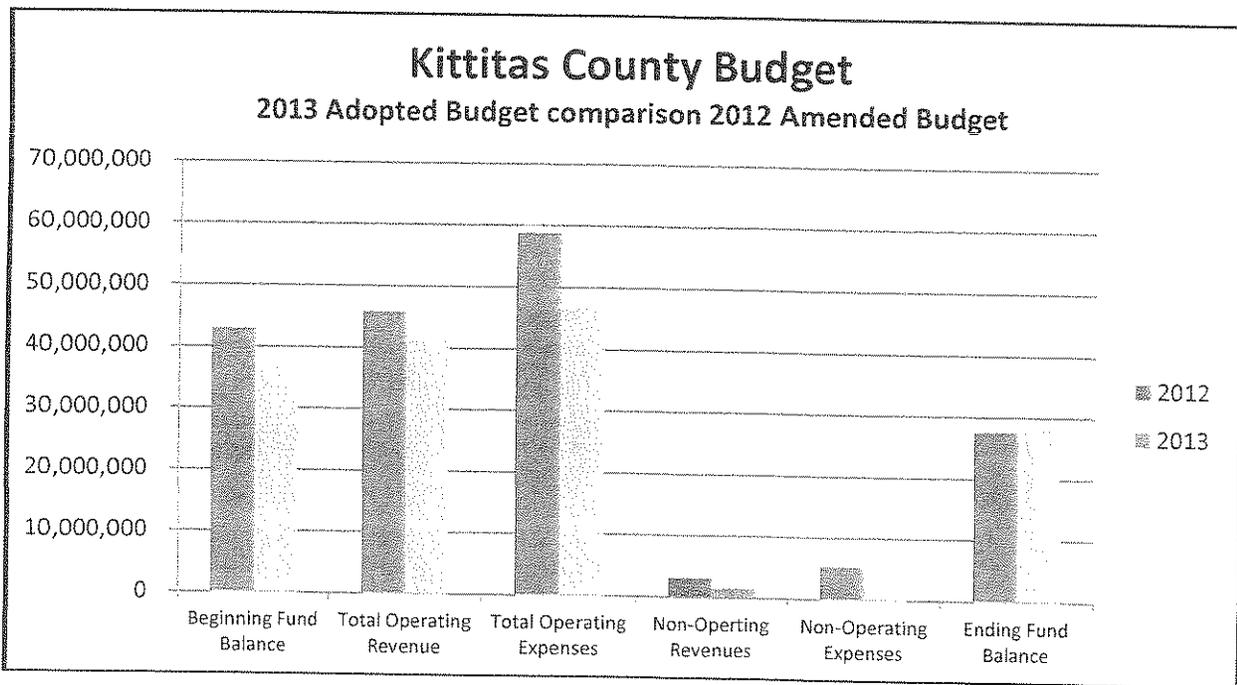
The total County expense budget consists of 29% of Personnel Services which is salary and benefits for the entire county. This amount is \$22,732,509. The Services & Charges is 18% or \$14,007,481.

KITTITAS COUNTY BUDGET SUMMARY

2013 Kittitas County Expenses - all funds



The following graph shows the entire county budget comparing 2012 amended budget and 2013 adopted budget for each category; the biggest decrease is the operating expenses for the construction projects that occurred in 2012.



The following schedule shows the total County Budget by fund type and listed by revenue and expense category.

KITITAS COUNTY BUDGET SUMMARY

	General Fund	Special Revenue Funds	Debt Service Funds	Capital Project Funds	Proprietary Funds	Trust Fund	TOTAL
Beginning Fund Balance	6,039,451	20,705,022	-	1,622,925	8,234,833	2,100	36,604,331
Plus Operating Revenue							
Taxes	11,087,000	7,807,841	-	340,000	-	-	19,234,841
Licenses and Permits	848,390	293,514	-	-	-	-	1,141,904
Intergovernmental	3,057,621	6,459,972	-	-	150,808	-	9,668,401
Charges and Fees	1,857,704	1,223,122	-	-	3,535,386	-	6,616,212
Fines & Penalties	1,752,401	19,000	-	-	-	-	1,771,401
Miscellaneous	746,945	402,328	500	725	1,483,585	5	2,634,088
Total Operating Revenue	19,350,061	16,205,777	500	340,725	5,169,779	5	41,066,847
Less Operating Expenses							
Personnel Service	14,084,292	7,675,493	-	-	972,724	-	22,732,509
Supplies	700,912	2,244,904	-	-	851,800	200	3,797,816
Services	4,849,686	6,478,213	-	-	2,679,582	-	14,007,481
Intergovernmental	1,062,912	2,397,919	-	511,900	73,100	-	4,045,831
Capital Outlay	364,169	258,849	-	850,000	584,100	-	2,057,118
Total Operating Expenses	21,061,971	19,055,378	-	1,361,900	5,161,306	200	46,640,755
Plus Non-Operating Revenues	100,700	414,600	882,440	-	42,500	-	1,440,240
Less Non-Operating Expenses	328,731	2,764,636	882,940	-	515,019	-	4,491,326
Ending Fund Balance	4,099,510	15,505,385	-	601,750	7,770,787	1,905	27,979,337

NOTE:

Non-Operating Revenues include interfund transfers

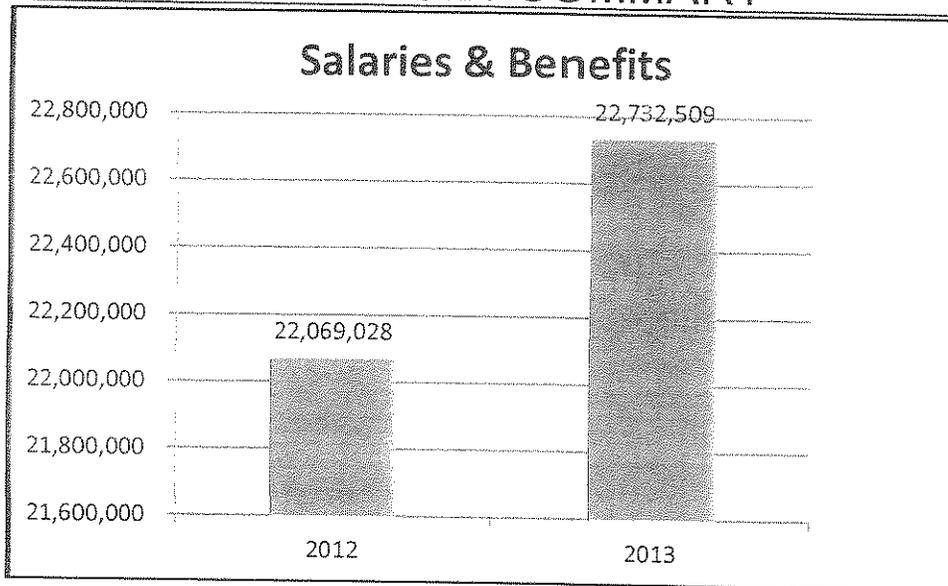
Non-Operating Expenses include interfund transfers and debt service and depreciation

Salaries & Benefits

The wage administration policy states that all exempt and non-union employees receive a two (2) percent COLA effective January 1, 2013. The Board of County Commissioners upgraded the wage scales by two (2) percent. Employees, whose current salary fell below the base salary for their position, were moved into the base, reflecting a salary increase. The unions have also received COLAS effective January 1, and July 1, 2013 and these totals are included in the budget.

As you look at the total salary and benefit costs they increased 3% over the 2012 budget.

KITITAS COUNTY BUDGET SUMMARY



GENERAL FUND

The General Fund is 32% of the total County Budget. The total budget is \$25,490,212.

When the preliminary budgets were received from the departments and compiled the General Fund budget was out of balance. Because all the other funds must have a balanced budget the focus remains on the General Fund's budget. The first preliminary round the budget was \$2,240,221 out of balance. This figure included \$416,260 of increased requests. The preliminary budget showed a percentage change in the expenses by 1.6% and a decrease in the revenues by 7.9%.

	2012 Amended Budget	2013 Preliminary Budget with Supplemental amounts	Percentage change
Expenses	25,053,067	25,469,327	1.6%
Revenues	25,053,067	23,229,106	-7.9%

The Board of County Commissioners met individually with the departments or the family groups. After all the meetings, the General Fund budget remained out of balance by \$1,569,044.

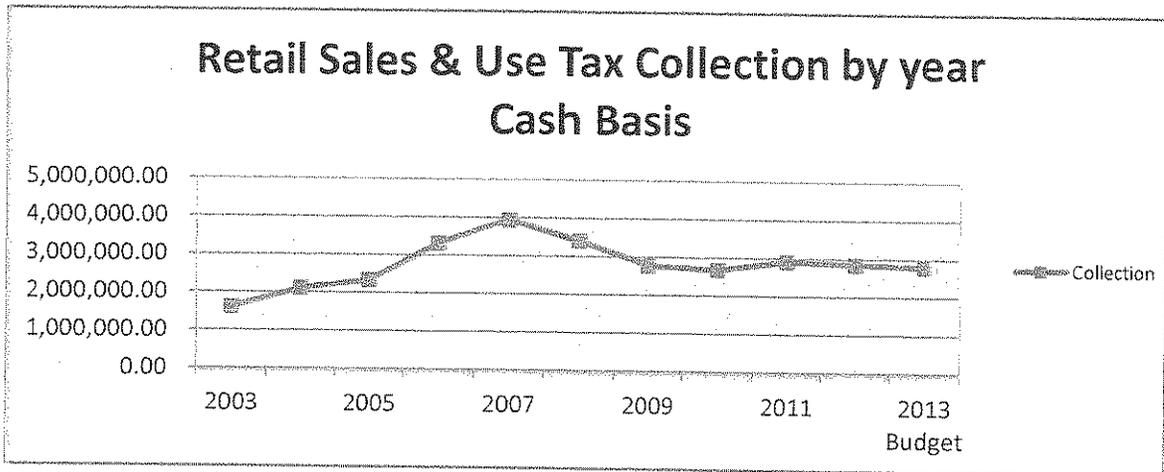
On November 9, 2012 the Board of County Commissioners met with all county departments and after much discussion and adjusting expenses and revenues the budget was balanced. One of the biggest adjustments was the final figures we received from the County Assessor for the property tax collection amounts including the 1% tax increase and the new construction figures.

KITITAS COUNTY BUDGET SUMMARY

General Fund			
	Expenses	Revenues	Difference
Original Budget	25,136,875	23,257,894	(1,878,981)
Supplemental Requests	332,452	(28,788)	(361,240)
Subtotal	25,469,327	23,229,106	(2,240,221)
Adjustments to Original Budget	211,457	(85,339)	(296,796)
Supplemental Requests	(551,453)	480,894	1,032,347
Departmental Adjustments	974	(63,400)	(64,374)
Subtotal as of 11-05-2012	25,130,305	23,561,261	(1,569,044)
Proposed Budget Cuts (due 11-09-2012)	359,907	1,928,951	1,569,044
Subtotal as of 11-16-2012	25,490,212	25,490,212	-

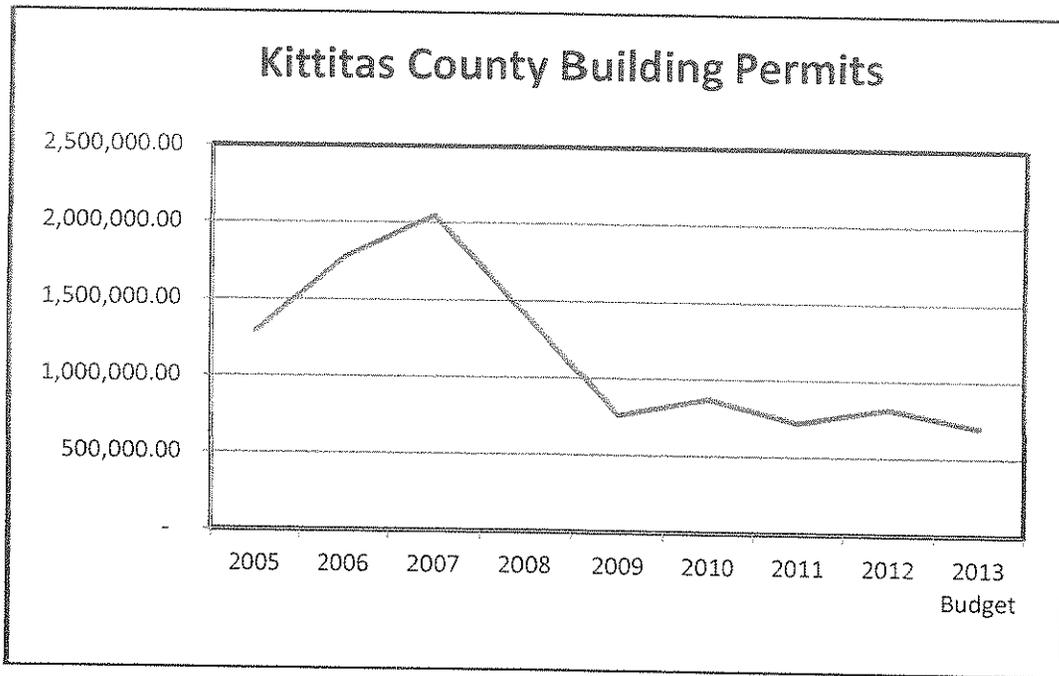
General Fund Revenues

In preparation of the 2013 budget, the sales tax was estimated at \$2,800,000; at the 2009 collection level of \$2,777,815.

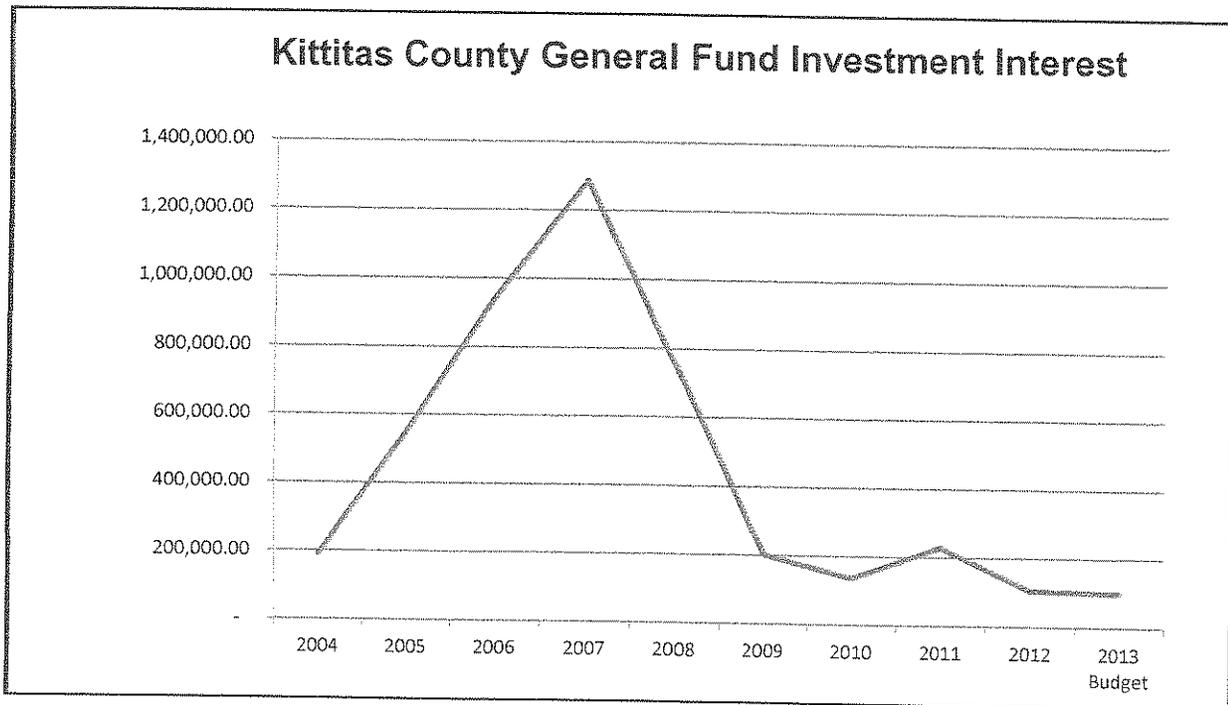


The Building Permits started dropping off in September of 2008, at which time the Board looked at cutting back on staff. In November 2008, Community Development Services had layoffs and did not fill positions for a total of 4 FTE's gone and in March of 2010 another 7 positions were part of layoffs. In October 2010, the Board allowed the re-hiring of one of those positions. In 2012, the Board of County Commissioners allowed additional positions to be filled.

KITTITAS COUNTY BUDGET SUMMARY

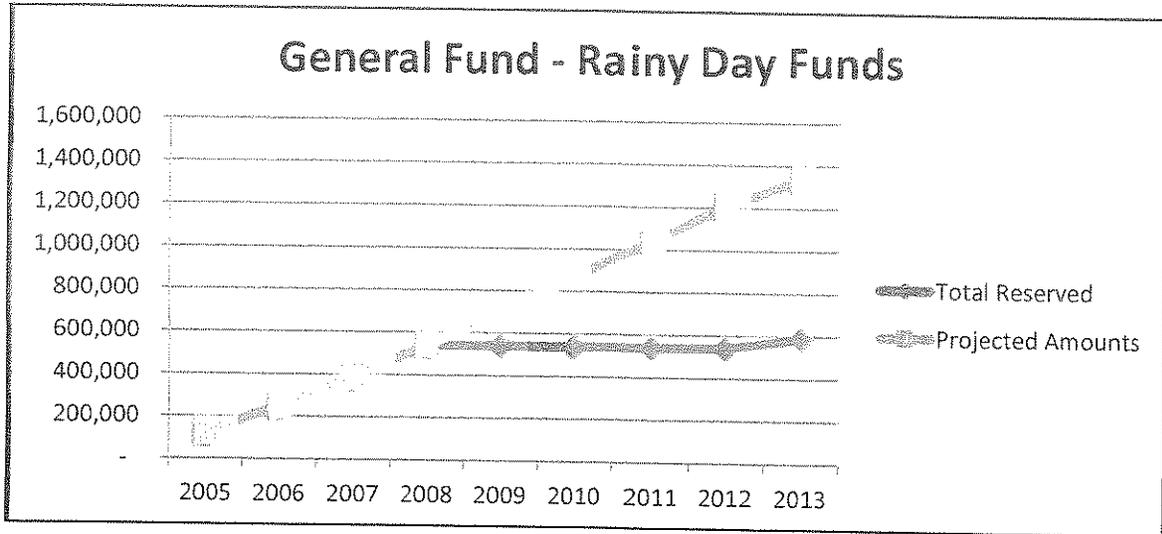


The General Fund Investment Interest declined substantially, due to the lack of cash available to invest and the interest rate decline.



KITITAS COUNTY BUDGET SUMMARY

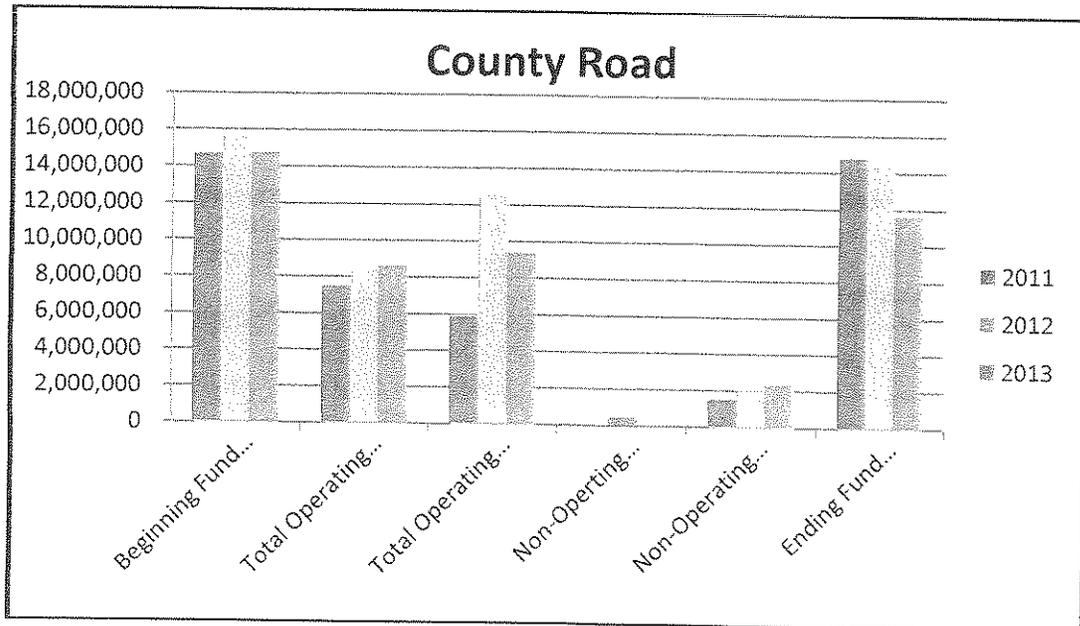
The General "Rainy Day fund" is set aside annually based upon 1% of the previous year's operating expenses. The ending balance as of December 31, 2012 was \$538,419. The Board of County Commissioners elected to add \$50,000 to this account for 2013.



The estimated beginning fund balance used is \$3,274,083. The Board projected an ending fund balance, to carry us into 2014 in the amount of \$1,583,817.

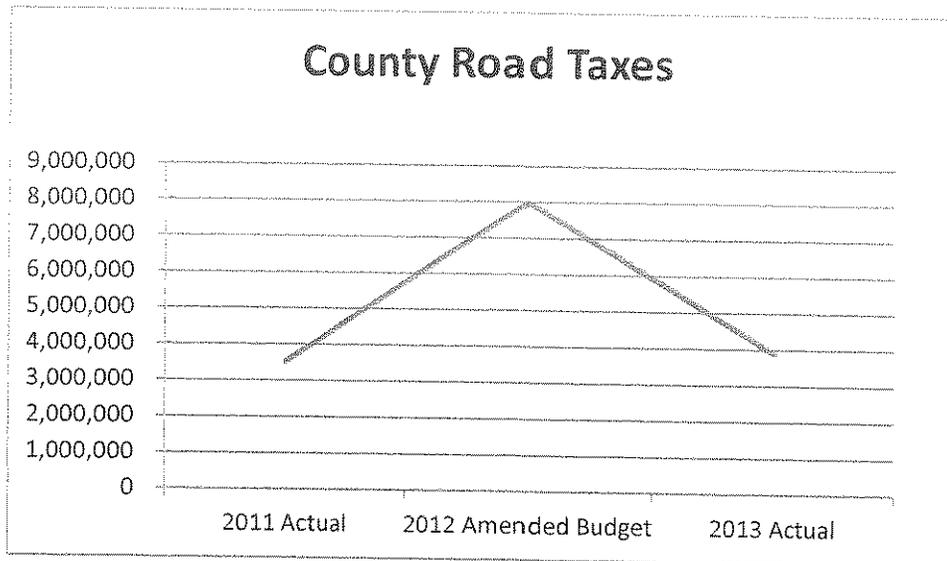
COUNTY ROAD

County Road is the only major fund. The County Road Budget is 30% of the total County Budget \$23,360,932.

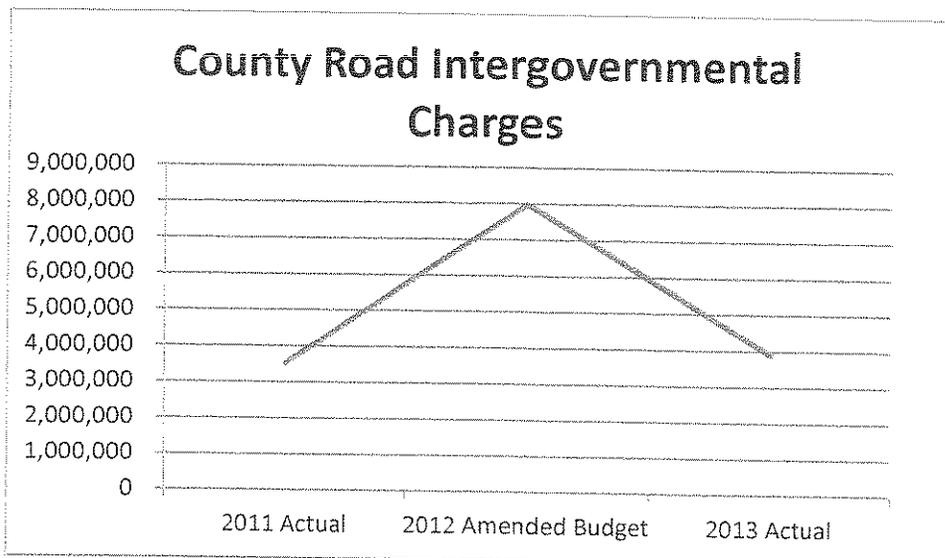


KITTITAS COUNTY BUDGET SUMMARY

Taxes make up 54% of the 2013 budget \$4,650,000 for property taxes. The 2012 amended budget was \$4,169,002 and the 2011 actual was \$3,595,226.



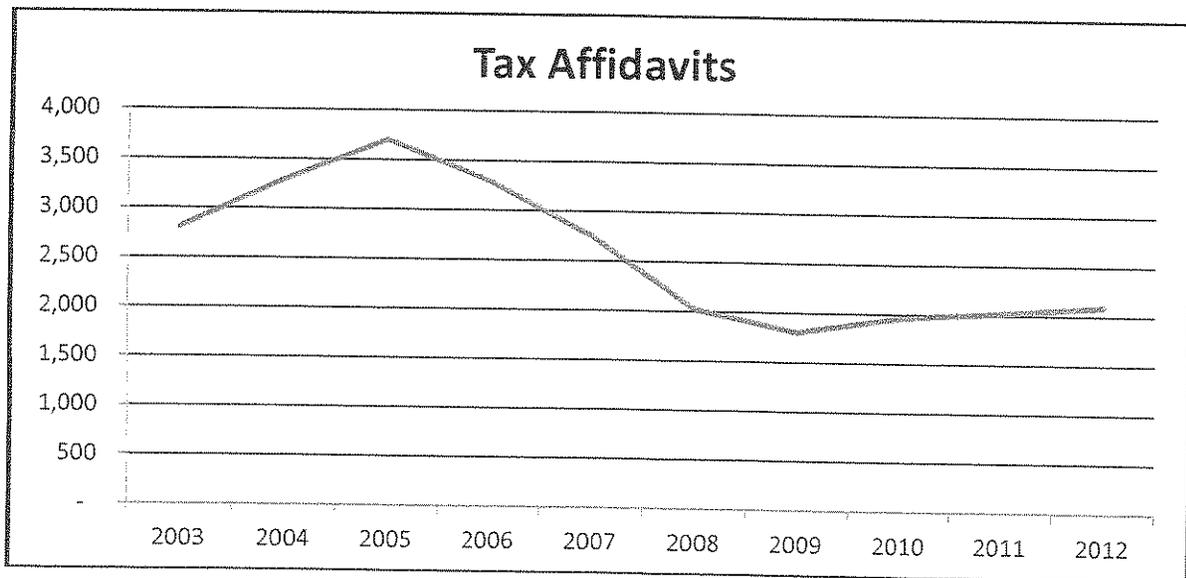
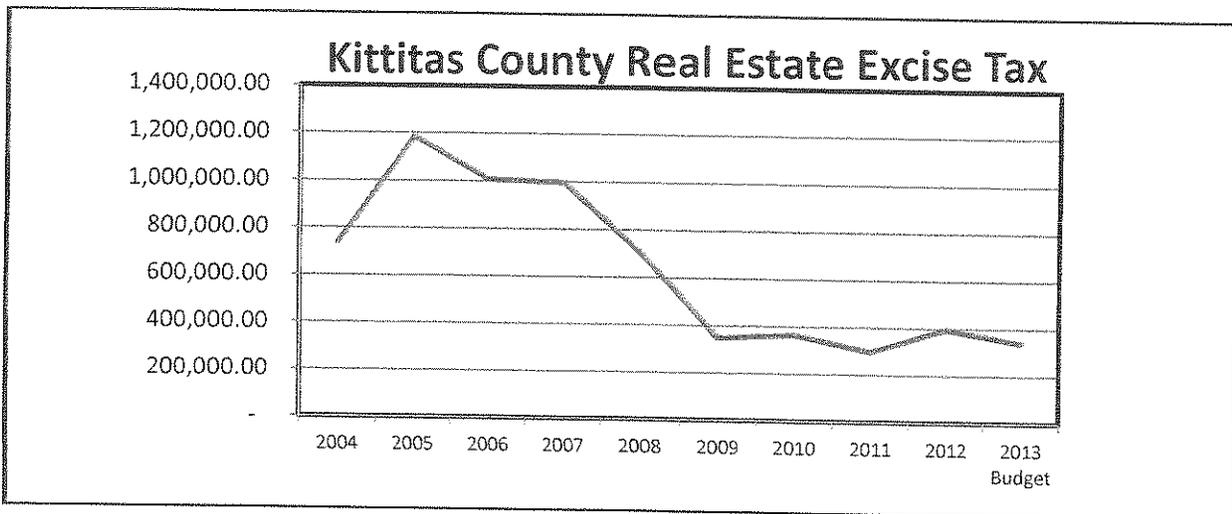
Intergovernmental Charges include federal & state grants; motor vehicle fuel taxes and intergovernmental charges for services. This is 45% of the total 2013 budget. Federal & state grants are 54% of this total; \$2,082,698. The motor vehicle fuel tax is 46% of the intergovernmental charges \$1,792,840. In 2012, the County had a major grant award in state funds for the Rural Arterial Program for Nelson Siding Road \$2,300,000.



KITTITAS COUNTY BUDGET SUMMARY

REAL ESTATE EXCISE TAXES (REET)

The Real Estate Excise Tax is collected from the sale of real & personal property. The bond payments for the new jail are anticipated on coming from the REET funds. The rate for local sales is .25% of the sale prices less 1.3% for local handling. The Treasurer Tax Affidavits are collected for any property transaction. The amount of affidavits are up from the previous year, however some of the sale transactions are exempt from the REET fees. We are examining the collections to this fund to be able to maintain the bond funding. As per the *Real Review Data Report, December 2012*, the number of homes sold countywide was 616 with the total number of homes sold in 2011 was 536, a 14.9% increase; however the total value dollar of the homes sales increased by 26.5% between 2011 and 2012 from \$118.6 million to \$150.1 million.



KITTITAS COUNTY BUDGET SUMMARY

CAPITAL PROJECTS

Jail Repairs, Jail Construction, Upper District Court Building, and Armory

With the issuing of the 2010 bonds the county has two projects under construction and two completed:

- Jail Mechanical Repairs: This project replaced all the existing toilet sink combo units in the Jail. In addition new shut off valves have been installed so the control room can shut off the water to a cell if the inmate tries to flood the cell. In addition the outdoor recreation area floors have been resealed in order to prevent leaking. This project was complete in early 2011.
- Jail Expansion: The Jail Expansion will be located in the existing courtyard and will add 118 beds to the existing Jail. This project closed October 2012.
- The Armory Project is the remodel of the 13,000 square foot building that was previously used as a National Guard Armory. When the remodel is completed it will hold the WSU Extension office, Fair and Event Center Staff, and the Noxious Weed Department. In addition the building will have three conference rooms that can be rented out and one large room that could be rented out as a whole or broke into three rooms.
- Upper County District Court: The original plan was to look for a new building or site to build a building to relocate the existing Upper County court facility. In December 2011, we had the opportunity to purchase the existing building they were located in and we will start the remodeling on the building.

Transportation Projects

Each year the Board of County Commissioners has to adopt the Annual Construction Program. The approved projects are listed in the Appendix section of this document.

COUNTY DEBT

The County's limitation of debt for the year ended December 31, 2011, is as follows:

State Law provides that debt cannot be incurred in excess of the following percentages of the value of taxable property of the County:

- 1.5% - Without a vote of the people
- 2.5% - With a vote of the people

The total tax property value was \$6,437,116,147 and the debt limits for the County as of December 31, 2011 was as follows:

Purpose of Indebtedness	Remaining Capacity
General Purposes – without a vote of the people	\$81,637,544
General Purposes – with a vote of the people	\$160,927,904

KITTITAS COUNTY BUDGET SUMMARY

BUDGET INFORMATION

All the preliminary budgets with supporting information were available on the County's website for public review. The budgets were listed as "2013 Budget working copies". The final adopted budget is available on the website as well as financial reports. <http://www.co.kittitas.wa.us/auditor/accounting.asp>

KITITAS COUNTY BUDGET SUMMARY

REVENUES	General Fund	Airport	Community Services	County Road	Flood Control	Public Facilities	EIS Trust	Low Income Housing
Taxes								
2011 Actual	13,004,235	-	172,570	3,595,226	-	619,523	-	-
2012 Amended Budget	10,834,858	-	187,220	4,169,002	-	486,000	-	-
2013 Adopted Budget	11,087,000	-	149,220	4,650,000	412,000	468,000	-	-
Licenses & Permits								
2011 Actual	815,047	-	-	12,259	-	-	-	-
2012 Amended Budget	790,390	-	-	10,500	2,500	-	-	-
2013 Adopted Budget	848,390	-	-	5,864	5,000	-	-	-
Intergovernmental Revenue								
2011 Actual	3,241,160	110,808	1,017,501	3,515,203	-	-	-	-
2012 Amended Budget	4,139,940	577,431	1,110,150	7,972,374	360,518	-	-	-
2013 Adopted Budget	3,057,621	-	1,055,200	3,892,568	317,228	-	-	-
Charges for Goods & Services								
2011 Actual	2,008,253	-	-	340,831	-	-	85,729	47,470
2012 Amended Budget	1,987,801	-	-	532,271	-	-	-	45,000
2013 Adopted Budget	1,857,704	-	-	18,250	-	-	-	45,000
Fines & Penalties								
2011 Actual	1,597,951	-	-	-	-	-	-	-
2012 Amended Budget	1,695,667	-	-	-	-	-	-	-
2013 Adopted Budget	1,752,401	-	-	-	-	-	-	-
Miscellaneous Revenues								
2011 Actual	862,231	192,675	(121)	27,178	-	3,540	-	520
2012 Amended Budget	755,036	150,064	647	24,000	-	3,000	-	-
2013 Adopted Budget	746,945	163,284	-	34,750	-	3,000	-	300
Other Financing Sources								
2011 Actual	1,034,291	250,000	2,500	31,714	-	-	-	-
2012 Amended Budget	1,301,449	-	2,500	466,200	74,253	-	-	-
2013 Adopted Budget	100,700	-	2,500	-	-	-	-	-
TOTAL REVENUES								
2011 Actual	22,563,168	553,483	1,192,450	7,522,411	-	623,063	85,729	47,990
2012 Amended Budget	21,505,141	727,495	1,300,517	13,174,347	437,271	489,000	-	45,000
2013 Adopted Budget	19,450,761	163,284	1,206,920	8,601,432	734,228	471,000	-	45,300

KITITITAS COUNTY BUDGET SUMMARY

	General Fund	Airport	Community Services	County Road	Flood Control	Public Facilities	EIS Trust	Low Income Housing
EXPENDITURES								
Salaries & Benefits								
2011 Actual	12,432,560	105,177	-	2,427,292	-	275	-	-
2012 Amended Budget	13,865,517	82,200	35,000	3,950,960	67,117	5,000	-	-
2013 Adopted Budget	14,084,292	71,200	12,832	4,103,980	153,280	5,000	-	1,921
Supplies								
2011 Actual	635,255	1,698	-	1,463,683	-	-	-	-
2012 Amended Budget	754,984	3,525	-	1,545,650	2,925	-	-	-
2013 Adopted Budget	700,912	3,650	-	2,018,575	880	-	-	-
Services & Charges								
2011 Actual	3,820,003	448,706	1,067,719	1,880,018	-	50,502	121,834	110,399
2012 Amended Budget	5,369,659	642,637	1,745,100	6,910,151	356,138	-	336,894	200,000
2013 Adopted Budget	4,849,686	47,025	1,213,728	3,148,985	419,462	-	280,000	130,100
Intergovernmental Services								
2011 Actual	731,543	8,229	-	93,500	-	1,085,702	-	-
2012 Amended Budget	1,884,817	10,325	-	86,900	-	1,633,500	-	-
2013 Adopted Budget	1,062,912	11,100	-	51,825	6,750	1,180,000	-	-
Capital Outlay								
2011 Actual	76,798	-	-	10,576	-	-	-	-
2012 Amended Budget	667,307	-	-	4,700	-	-	-	-
2013 Adopted Budget	364,169	-	-	50,000	-	-	-	-
Debt Service								
2011 Actual	149,615	-	-	-	-	-	-	-
2012 Amended Budget	860,254	-	-	-	-	-	-	-
2013 Adopted Budget	127,265	-	-	-	-	-	-	-
Interfund Payment for Services								
2011 Actual	259,218	41,214	509	1,529,030	-	397	230	371
2012 Amended Budget	687,634	16,850	13,042	1,916,635	11,091	-	-	5,000
2013 Adopted Budget	201,466	19,525	12,500	2,345,975	32,174	-	-	1,642
TOTAL EXPENDITURES								
2011 Actual	18,104,992	605,024	1,068,228	7,404,099	-	1,136,876	122,064	110,770
2012 Amended Budget	24,090,172	755,537	1,793,142	14,414,996	437,271	1,638,500	336,894	205,000
2013 Adopted Budget	21,390,702	152,500	1,239,060	11,719,340	612,546	1,185,000	280,000	133,663
Excess/(Deficit) Revenues over Expenses								
2011 Actual	4,458,176	(51,541)	124,222	118,312	-	(513,813)	(36,335)	(62,780)
2012 Amended Budget	(2,585,031)	(28,042)	(492,625)	(1,240,649)	-	(1,149,500)	(336,894)	(180,000)
2013 Adopted Budget	(1,939,941)	10,784	(32,140)	(3,117,908)	121,682	(714,000)	(280,000)	(88,363)
Beginning Fund Balance								
2011 Actual	5,585,779	300,536	433,284	1,468,348	-	2,207,808	-	295,881
2012 Amended Budget	5,890,716	229,806	492,625	15,584,025	-	1,770,500	336,894	224,096
2013 Adopted Budget	6,039,451	155,000	101,700	14,759,500	-	1,456,130	280,000	170,000
Ending Fund Balance								
2011 Actual	5,585,779	-	-	-	-	-	(36,335)	-
2012 Amended Budget	3,305,685	201,764	-	14,343,376	-	621,000	-	64,096
2013 Adopted Budget	4,099,510	165,784	69,560	11,641,592	121,682	742,130	-	81,637

KITITITAS COUNTY BUDGET SUMMARY

REVENUES	Recreation	Homelessness Housing Assistance	Trial Court Improvement	Public Health	Construction Performance Bonds	Veterans Assistance	911 Phone System	3/10 Sales Tax	Treasurer ULID	Treasurer M&O
Taxes										
2011 Actual	-	-	-	-	-	81,006	333,159	1,180,290	-	-
2012 Amended Budget	-	-	-	-	-	75,000	265,000	1,100,000	-	-
2013 Adopted Budget	-	-	-	-	-	75,121	425,500	1,170,000	-	-
Licenses & Permits										
2011 Actual	-	-	-	193,887	-	-	-	-	-	-
2012 Amended Budget	-	-	-	231,507	-	-	-	-	-	-
2013 Adopted Budget	-	-	-	282,650	-	-	-	-	-	-
Intergovernmental Revenue										
2011 Actual	6,244	-	39,020	618,271	-	-	298,531	-	-	-
2012 Amended Budget	7,000	-	50,000	573,918	-	-	450,000	-	-	-
2013 Adopted Budget	7,000	-	42,000	494,976	-	-	450,000	-	-	-
Charges for Goods & Services										
2011 Actual	-	206,673	-	175,167	-	-	-	-	-	-
2012 Amended Budget	-	195,000	-	192,004	-	-	-	-	-	-
2013 Adopted Budget	-	204,000	-	143,329	-	-	-	-	-	-
Fines & Penalties										
2011 Actual	-	-	-	500	-	-	-	-	-	-
2012 Amended Budget	-	-	-	-	-	-	-	-	-	-
2013 Adopted Budget	-	-	-	-	-	-	-	-	-	-
Miscellaneous Revenues										
2011 Actual	22	721	119	41,795	106	-	190	896	2,001	121,458
2012 Amended Budget	50	-	75	62,427	-	-	-	1,000	-	-
2013 Adopted Budget	50	600	100	13,419	-	-	125	900	-	-
Other Financing Sources										
2011 Actual	23,750	-	39,020	85,632	-	-	-	-	-	-
2012 Amended Budget	6,750	-	50,000	92,769	-	-	-	-	-	-
2013 Adopted Budget	6,750	-	42,000	363,350	-	-	-	-	-	-
TOTAL REVENUES										
2011 Actual	30,016	207,394	78,159	1,115,252	106	81,006	631,880	1,181,186	2,001	121,458
2012 Amended Budget	13,800	195,000	100,075	1,152,625	-	75,000	715,000	1,101,000	-	-
2013 Adopted Budget	13,800	204,600	84,100	1,297,724	-	75,121	875,625	1,170,900	-	-

KITITITAS COUNTY BUDGET SUMMARY

	Recreation	Homelessness Housing Assistance	Trial Court Improvement	Public Health	Construction Performance Bonds	Veterans Assistance	911 Phone System	3/10 Sales Tax	Treasurer ULID	Treasurer M&O
EXPENDITURES										
Salaries & Benefits										
2011 Actual	1,916	-	-	936,289	-	-	-	714,234	-	19,628
2012 Amended Budget	4,760	-	-	1,028,939	-	-	-	1,006,496	-	-
2013 Adopted Budget	4,260	2,359	-	1,163,769	-	-	-	1,122,775	-	-
Supplies										
2011 Actual	214	-	8,592	57,549	-	21,621	-	72,689	-	1,364
2012 Amended Budget	1,350	-	-	63,700	-	36,300	-	54,655	-	-
2013 Adopted Budget	1,125	-	-	47,650	-	36,350	-	69,900	-	-
Services & Charges										
2011 Actual	9,843	179,025	51,631	85,389	-	42,424	-	35,649	864	36,024
2012 Amended Budget	17,600	278,558	160,000	88,772	-	62,700	-	58,843	-	-
2013 Adopted Budget	16,450	351,850	135,000	84,180	-	70,900	-	56,183	-	-
Intergovernmental Services										
2011 Actual	20,080	-	-	-	-	-	525,576	8,150	267	-
2012 Amended Budget	200	-	-	-	-	-	715,000	12,000	5,415	-
2013 Adopted Budget	150	-	-	-	-	-	875,625	12,000	7,400	-
Capital Outlay										
2011 Actual	-	-	-	-	-	-	-	188,688	44,950	500
2012 Amended Budget	-	-	-	-	-	-	-	49,500	-	-
2013 Adopted Budget	-	-	-	-	-	-	-	43,849	-	-
Debt Service										
2011 Actual	-	-	-	5,246	-	-	-	-	-	-
2012 Amended Budget	-	-	-	5,250	-	-	-	-	-	-
2013 Adopted Budget	-	-	-	5,250	-	-	-	-	-	-
Interfund Payment for Services										
2011 Actual	848	3,438	-	122,417	-	75	-	56,365	22	12,139
2012 Amended Budget	2,290	-	-	138,038	-	1,000	-	85,809	-	-
2013 Adopted Budget	1,215	5,162	-	114,329	-	75	-	95,357	-	-
TOTAL EXPENDITURES										
2011 Actual	32,901	182,463	60,223	1,206,890	-	64,120	525,576	1,075,775	46,103	69,655
2012 Amended Budget	26,200	278,558	160,000	1,324,699	-	100,000	715,000	1,267,303	5,415	-
2013 Adopted Budget	23,200	359,371	135,000	1,415,178	-	107,325	875,625	1,400,064	7,400	-
Excess/(Deficit) Revenues over Expenses										
2011 Actual	(2,885)	24,931	17,936	(91,638)	106	16,886	106,304	105,411	(44,102)	51,803
2012 Amended Budget	(12,400)	(83,558)	(59,925)	(172,074)	-	(25,000)	-	(166,303)	(5,415)	-
2013 Adopted Budget	(9,400)	(154,771)	(50,900)	(117,454)	-	(32,204)	-	(229,164)	(7,400)	-
Beginning Fund Balance										
2011 Actual	27,518	514,536	141,455	676,254	664	62,102	-	1,235,690	51,483	61,732
2012 Amended Budget	15,000	532,552	125,000	612,417	-	25,000	-	1,168,675	5,415	-
2013 Adopted Budget	12,000	450,000	135,000	475,454	-	75,000	-	1,302,731	7,400	-
Ending Fund Balance										
2011 Actual	24,633	-	-	584,616	770	78,988	106,304	-	7,381	113,535
2012 Amended Budget	2,600	448,994	65,075	440,343	-	-	-	1,002,372	-	-
2013 Adopted Budget	2,600	295,229	84,100	358,000	-	42,796	-	1,073,567	-	-

KITITITAS COUNTY BUDGET SUMMARY

REVENUES	Noxious Weed	Auditor Centennial	Misdemeanor Probation	Prosecutor Victim Witness	Drug Enforcement	Public Defense	Forfeited Drug Proceeds	Domestic Violence	Adult Misdemeanor Presentencing	Stadium	Real Estate Excise Tax Tech
Taxes											
2011 Actual	-	-	-	-	-	-	-	-	-	545,078	-
2012 Amended Budget	4,000	-	-	-	-	-	-	-	-	421,000	-
2013 Adopted Budget	8,000	-	-	-	-	-	-	-	-	450,000	-
Licenses & Permits											
2011 Actual	-	-	-	-	-	-	-	-	-	-	-
2012 Amended Budget	-	-	-	-	-	-	-	-	-	-	-
2013 Adopted Budget	-	-	-	-	-	-	-	-	-	-	-
Intergovernmental Revenue											
2011 Actual	148,519	51,723	-	14,514	-	46,713	-	-	-	-	-
2012 Amended Budget	144,000	70,000	-	10,000	-	45,000	-	-	-	-	-
2013 Adopted Budget	146,000	-	-	10,000	-	45,000	-	-	-	-	-
Charges for Goods & Services											
2011 Actual	10,463	24,766	720,876	55,613	-	-	-	607	12,750	-	-
2012 Amended Budget	10,000	10,000	664,500	53,600	-	-	-	-	15,000	-	-
2013 Adopted Budget	11,000	19,000	711,043	51,000	-	-	-	-	20,500	-	-
Fines & Penalties											
2011 Actual	-	-	-	8	30,633	-	2,408	213	-	-	-
2012 Amended Budget	-	-	-	-	38,130	-	-	-	-	-	-
2013 Adopted Budget	-	-	-	-	18,000	-	1,000	-	-	-	-
Miscellaneous Revenues											
2011 Actual	203,802	535	94	168	-	166	-	-	-	277	-
2012 Amended Budget	172,000	-	75	150	-	200	-	-	-	200	-
2013 Adopted Budget	185,000	300	100	100	-	100	-	-	-	200	-
Other Financing Sources											
2011 Actual	499	-	-	-	-	-	-	-	-	-	-
2012 Amended Budget	-	-	-	-	-	-	-	-	-	-	-
2013 Adopted Budget	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES											
2011 Actual	363,283	77,024	720,970	70,303	30,633	46,879	2,408	820	12,750	545,355	-
2012 Amended Budget	330,000	80,000	664,575	63,750	38,130	45,200	-	-	15,000	421,200	-
2013 Adopted Budget	350,000	19,300	711,143	61,100	18,000	45,100	1,000	-	20,500	450,200	-

KITITAS COUNTY BUDGET SUMMARY

	Noxious Weed	Auditor Centennial	Misdemeanor Probation	Prosecutor Victim Witness	Drug Enforcement	Public Defense	Forfeited Drug Proceeds	Domestic Violence	Adult Misdemeanor Presentencing	Stadium	Real Estate Excise Tax Tech
EXPENDITURES											
Salaries & Benefits											
2011 Actual	240,898	12,116	625,539	72,084	42,764	-	-	-	-	-	-
2012 Amended Budget	251,000	-	681,441	93,849	51,947	-	-	-	-	-	-
2013 Adopted Budget	260,500	-	677,969	93,797	-	-	-	-	-	1,851	-
Supplies											
2011 Actual	31,888	1,767	3,004	106	-	-	746	-	-	-	-
2012 Amended Budget	26,250	-	29,174	2,350	-	-	-	-	-	-	-
2013 Adopted Budget	30,250	5,000	29,174	2,350	-	-	-	-	-	-	-
Services & Charges											
2011 Actual	27,397	13,667	15,227	7,402	10,000	10,249	1,084	-	-	254,233	-
2012 Amended Budget	28,750	-	26,850	9,650	5,833	50,000	25,000	-	15,000	250,200	100,000
2013 Adopted Budget	29,000	14,150	27,850	11,650	10,000	35,000	26,000	-	20,500	350,200	-
Intergovernmental Services											
2011 Actual	-	-	-	-	-	-	440	-	-	202,939	-
2012 Amended Budget	-	-	-	-	-	-	-	-	-	209,269	-
2013 Adopted Budget	-	-	-	-	-	-	-	-	-	253,069	-
Capital Outlay											
2011 Actual	6,659	17,280	-	-	-	-	-	-	-	-	26,460
2012 Amended Budget	-	-	20,000	-	-	-	-	-	-	-	-
2013 Adopted Budget	5,000	90,000	20,000	-	-	-	-	-	-	-	50,000
Debt Service											
2011 Actual	-	-	-	-	-	-	-	-	-	-	-
2012 Amended Budget	-	-	-	-	-	-	-	-	-	-	-
2013 Adopted Budget	-	-	-	-	-	-	-	-	-	-	-
Interfund Payment for Services											
2011 Actual	24,318	83,521	58,986	6,096	3,552	-	-	-	-	-	-
2012 Amended Budget	24,000	100,000	67,000	15,060	350	-	-	-	-	-	-
2013 Adopted Budget	25,250	15,000	77,150	13,870	-	-	-	-	-	162	-
TOTAL EXPENDITURES											
2011 Actual	331,160	128,351	702,756	85,688	56,316	10,249	2,270	-	-	457,172	26,460
2012 Amended Budget	330,000	100,000	824,465	120,909	58,130	50,000	25,000	-	15,000	459,469	100,000
2013 Adopted Budget	350,000	124,150	832,143	121,667	10,000	35,000	26,000	-	20,500	695,282	50,000
Excess/(Deficit) Revenues over Expenses											
2011 Actual	32,123	(51,327)	18,214	(15,385)	(25,683)	36,630	138	820	12,750	88,183	(26,460)
2012 Amended Budget	-	(20,000)	(159,890)	(57,159)	(20,000)	(4,800)	(25,000)	-	-	(38,269)	(100,000)
2013 Adopted Budget	-	(104,850)	(121,000)	(60,567)	8,000	10,100	(25,000)	-	-	(155,082)	(50,000)
Beginning Fund Balance											
2011 Actual	137,556	323,975	85,988	123,189	54,210	94,566	25,700	4,685	-	516,111	132,042
2012 Amended Budget	10,000	334,068	159,890	117,384	20,000	140,000	25,000	-	-	536,072	100,000
2013 Adopted Budget	-	300,000	121,000	70,000	-	150,000	25,000	-	-	609,107	50,000
Ending Fund Balance											
2011 Actual	169,679	-	104,202	-	-	-	25,838	5,505	12,750	-	105,582
2012 Amended Budget	10,000	314,068	-	60,225	8,000	135,200	-	-	-	497,803	-
2013 Adopted Budget	-	195,150	-	9,433	-	160,100	-	-	-	454,025	-

KITITITAS COUNTY BUDGET SUMMARY

REVENUES	Fair Bond	2010 GO Bond	County Refund	CRID 96-1	CRID Guaranty Fund	County Capital Improvements	Courthouse Jail Facilities Expansion	Rodeo Grounds Capital Improvements	Solid Waste
Taxes									
2011 Actual	-	-	-	18,523	-	297,245	-	-	-
2012 Amended Budget	-	-	-	-	-	270,000	-	-	-
2013 Adopted Budget	-	-	-	-	-	340,000	-	-	-
Licenses & Permits									
2011 Actual	-	-	-	-	-	-	-	-	-
2012 Amended Budget	-	-	-	-	-	-	-	-	-
2013 Adopted Budget	-	-	-	-	-	-	-	-	-
Intergovernmental Revenue									
2011 Actual	-	-	-	-	-	-	-	-	151,980
2012 Amended Budget	-	-	-	-	-	-	-	-	129,500
2013 Adopted Budget	-	-	-	-	-	-	-	-	150,808
Charges for Goods & Services									
2011 Actual	-	-	-	-	-	-	-	-	2,942,145
2012 Amended Budget	-	-	-	-	-	-	-	-	2,769,486
2013 Adopted Budget	-	-	-	-	-	-	-	-	2,914,036
Fines & Penalties									
2011 Actual	-	-	-	-	-	-	-	-	-
2012 Amended Budget	-	-	-	-	-	-	-	-	-
2013 Adopted Budget	-	-	-	-	-	-	-	-	-
Miscellaneous Revenues									
2011 Actual	94	1,073	-	88,797	241	704	174,922	27	127,307
2012 Amended Budget	-	-	-	-	1,000	-	-	-	92,215
2013 Adopted Budget	-	500	-	-	-	700	-	25	106,200
Other Financing Sources									
2011 Actual	-	1,009,813	-	-	-	-	-	-	-
2012 Amended Budget	-	877,303	-	-	-	-	-	-	-
2013 Adopted Budget	-	882,440	-	-	-	-	-	-	-
TOTAL REVENUES									
2011 Actual	94	1,010,886	-	107,320	241	297,949	174,922	27	3,221,432
2012 Amended Budget	-	877,303	-	-	1,000	270,000	-	-	2,991,201
2013 Adopted Budget	-	882,940	-	-	-	340,700	-	25	3,171,044

KITITAS COUNTY BUDGET SUMMARY

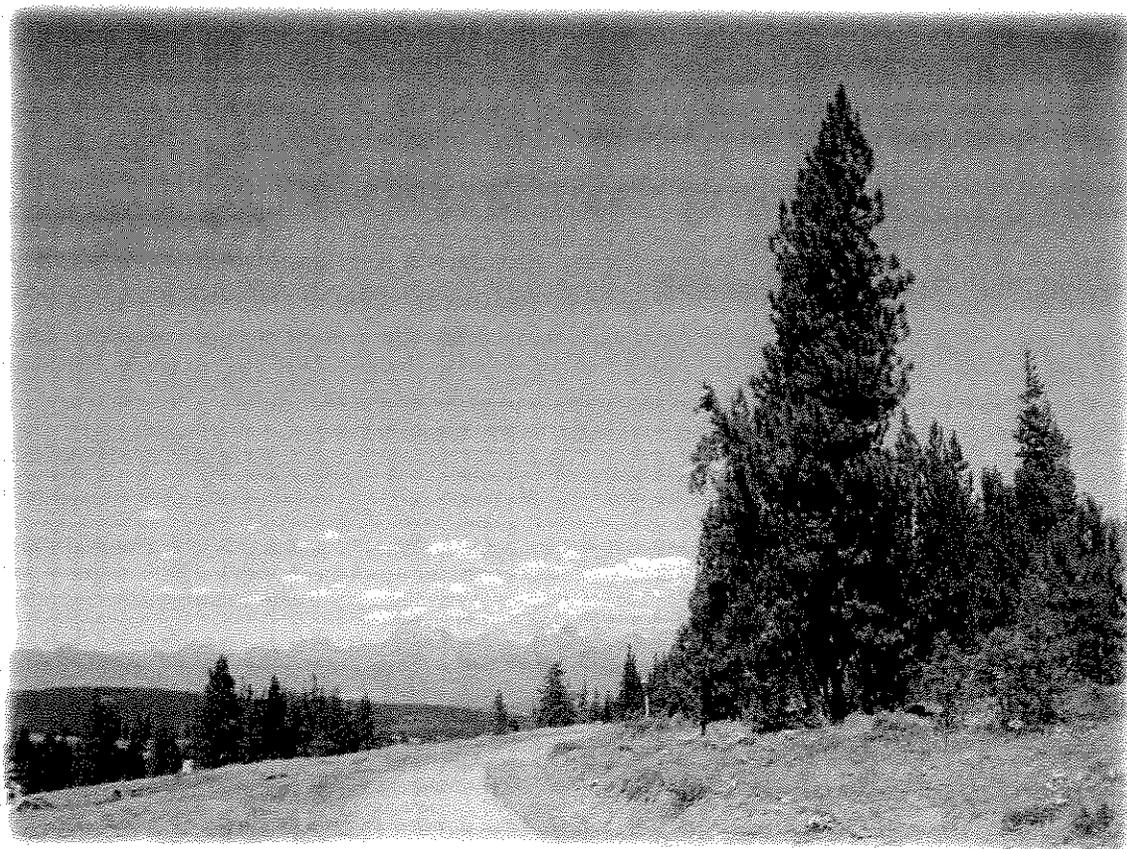
	Fair Bond	2010 GO Bond	County Refund	CRID 96-1	CRID Guaranty Fund	County Capital Improvements	Courthouse Jail Facilities Expansion	Rodeo Grounds Capital Improvements	Solid Waste
EXPENDITURES									
Salaries & Benefits									
2011 Actual	-	-	-	-	-	-	7,500	-	468,929
2012 Amended Budget	-	-	-	-	-	-	-	-	601,702
2013 Adopted Budget	-	-	-	-	-	-	-	-	612,549
Supplies									
2011 Actual	-	-	-	-	-	-	774	-	48,383
2012 Amended Budget	-	-	-	-	-	-	-	-	62,920
2013 Adopted Budget	-	-	-	-	-	-	-	-	73,000
Services & Charges									
2011 Actual	-	-	-	-	-	-	526,192	-	2,024,018
2012 Amended Budget	-	-	-	-	-	-	-	-	2,301,635
2013 Adopted Budget	-	-	-	-	-	-	-	-	2,392,107
Intergovernmental Services									
2011 Actual	130,613	-	-	-	621,933	-	38,719	-	56,534
2012 Amended Budget	-	-	-	125,000	1,303,632	-	-	-	59,700
2013 Adopted Budget	-	-	-	-	511,900	-	-	-	64,300
Capital Outlay									
2011 Actual	-	-	-	-	75	-	2,851,205	-	-
2012 Amended Budget	-	-	-	-	-	-	6,296,499	-	38,600
2013 Adopted Budget	-	-	-	-	-	-	850,000	-	52,600
Debt Service									
2011 Actual	-	879,551	-	-	-	-	-	-	4,500
2012 Amended Budget	-	879,132	-	-	-	-	-	-	79,500
2013 Adopted Budget	-	882,940	-	-	-	-	-	-	79,125
Interfund Payment for Services									
2011 Actual	-	-	-	-	-	-	5,115	-	56,301
2012 Amended Budget	-	-	-	-	-	-	-	-	93,232
2013 Adopted Budget	-	-	-	-	-	-	-	-	79,844
TOTAL EXPENDITURES									
2011 Actual	130,613	879,551	-	-	622,008	-	3,429,505	-	2,858,665
2012 Amended Budget	-	879,132	-	-	1,303,632	-	6,296,499	-	3,237,289
2013 Adopted Budget	-	882,940	-	-	511,900	-	850,000	-	3,353,525
Excess/(Deficit) Revenues over Expenses									
2011 Actual	(130,519)	131,335	-	107,320	241	(324,059)	(3,254,583)	27	562,767
2012 Amended Budget	-	(1,829)	-	-	(124,000)	(1,033,632)	(6,296,499)	-	(246,088)
2013 Adopted Budget	-	-	-	-	-	(171,200)	(850,000)	25	(182,481)
Beginning Fund Balance									
2011 Actual	-	1,370	356	80,156	131,572	2,069,999	8,730,780	22,876	7,130,382
2012 Amended Budget	-	1,829	-	-	131,758	1,333,632	6,296,499	22,899	546,088
2013 Adopted Budget	-	-	-	-	-	750,000	850,000	22,925	482,481
Ending Fund Balance									
2011 Actual	-	132,705	-	187,476	-	-	5,476,197	-	270,725
2012 Amended Budget	-	-	-	-	7,758	300,000	-	22,899	244,343
2013 Adopted Budget	-	-	-	-	-	578,800	-	22,950	300,000

KITITITAS COUNTY BUDGET SUMMARY

REVENUES	Equipment Rental & Revolving	Unemployment Compensation	Jeremy Willfarms Library Trust	TOTALS
Taxes				
2011 Actual	-	-	-	19,846,855
2012 Amended Budget	-	-	-	17,812,080
2013 Adopted Budget	-	-	-	19,234,841
Licenses & Permits				
2011 Actual	-	-	-	1,021,193
2012 Amended Budget	-	-	-	1,034,897
2013 Adopted Budget	-	-	-	1,141,904
Intergovernmental Revenue				
2011 Actual	103,715	-	-	9,363,902
2012 Amended Budget	-	-	-	15,639,831
2013 Adopted Budget	-	-	-	9,668,401
Charges for Goods & Services				
2011 Actual	392,573	57,037	-	7,080,953
2012 Amended Budget	517,500	70,000	-	7,062,162
2013 Adopted Budget	551,350	70,000	-	6,616,212
Fines & Penalties				
2011 Actual	-	-	-	1,631,713
2012 Amended Budget	-	-	-	1,733,797
2013 Adopted Budget	-	-	-	1,771,401
Miscellaneous Revenues				
2011 Actual	1,183,904	-	4	3,035,446
2012 Amended Budget	1,335,600	-	5	2,597,744
2013 Adopted Budget	1,377,385	-	5	2,634,088
Other Financing Sources				
2011 Actual	25,237	-	-	2,502,456
2012 Amended Budget	200,400	-	-	3,071,624
2013 Adopted Budget	42,500	-	-	1,440,240
TOTAL REVENUES				
2011 Actual	1,705,429	57,037	4	44,482,518
2012 Amended Budget	2,053,500	70,000	5	48,952,135
2013 Adopted Budget	1,971,235	70,000	5	42,507,087

KITITITAS COUNTY BUDGET SUMMARY

EXPENDITURES	Equipment Rental & Revolving	Unemployment Compensation	Jeremy Williams Library Trust	TOTALS
Salaries & Benefits				
2011 Actual	281,951	-	-	18,389,152
2012 Amended Budget	343,100	-	-	22,069,028
2013 Adopted Budget	360,175	-	-	22,732,509
Supplies				
2011 Actual	623,821	-	38	2,973,192
2012 Amended Budget	712,100	-	200	3,296,083
2013 Adopted Budget	778,800	-	200	3,797,816
Services & Charges				
2011 Actual	178,875	55,831	-	11,064,205
2012 Amended Budget	216,650	100,000	-	19,356,620
2013 Adopted Budget	187,475	100,000	-	14,007,481
Intergovernmental Services				
2011 Actual	6,821	-	-	3,531,046
2012 Amended Budget	8,600	-	-	6,054,358
2013 Adopted Budget	8,800	-	-	4,045,831
Capital Outlay				
2011 Actual	(2,818)	-	-	3,220,373
2012 Amended Budget	1,032,550	-	-	8,109,156
2013 Adopted Budget	531,500	-	-	2,057,118
Debt Service				
2011 Actual	-	-	-	1,038,912
2012 Amended Budget	-	-	-	1,824,136
2013 Adopted Budget	-	-	-	1,094,580
Interfund Payment for Services				
2011 Actual	288,136	-	-	2,552,298
2012 Amended Budget	329,650	-	-	3,506,681
2013 Adopted Budget	356,050	-	-	3,396,746
TOTAL EXPENDITURES				
2011 Actual	1,376,786	55,831	38	42,769,178
2012 Amended Budget	2,642,650	100,000	200	64,216,062
2013 Adopted Budget	2,222,800	100,000	200	51,132,081
Excess/(Deficit) Revenues over Expenses				
2011 Actual	328,643	1,206	(34)	1,713,340
2012 Amended Budget	(589,150)	(30,000)	(195)	(15,263,927)
2013 Adopted Budget	(251,565)	(30,000)	(195)	(8,624,994)
Beginning Fund Balance				
2011 Actual	8,298,880	116,385	2,038	41,145,886
2012 Amended Budget	6,041,150	65,000	2,025	42,896,015
2013 Adopted Budget	7,612,352	140,000	2,100	36,604,331
Ending Fund Balance				
2011 Actual	-	-	-	12,956,330
2012 Amended Budget	5,372,000	35,000	1,830	27,496,431
2013 Adopted Budget	7,265,787	110,000	1,905	27,884,337



View of Mt Stuart from Joe Watt Canyon

General Fund

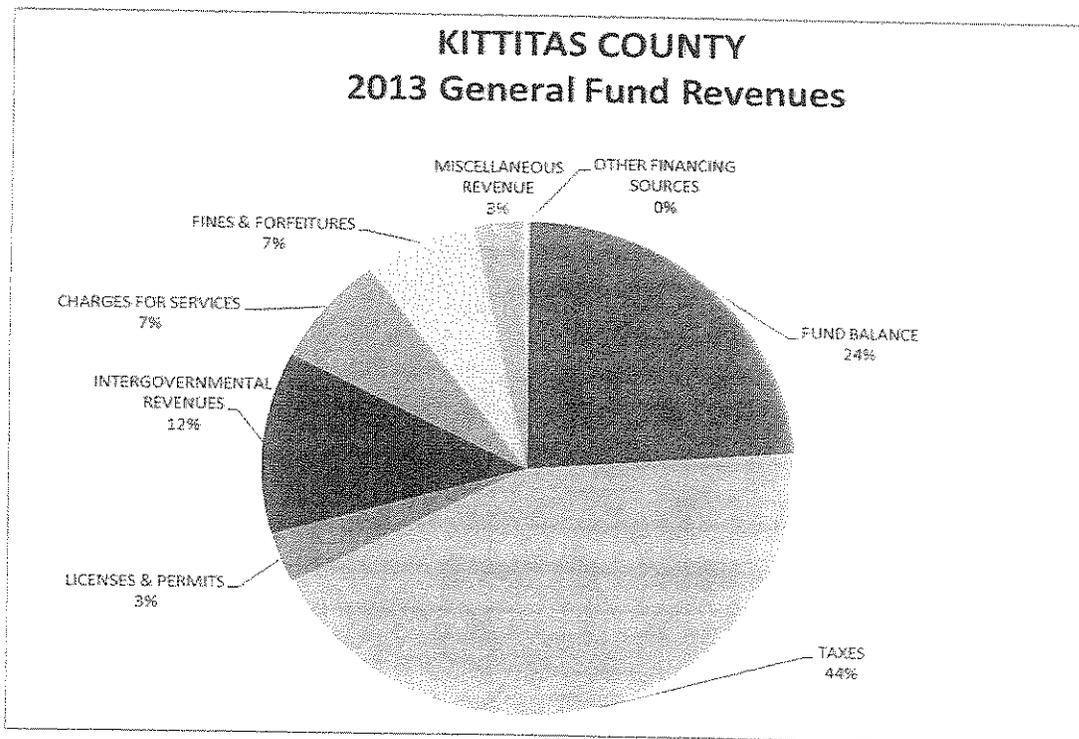
KITTITAS COUNTY GENERAL FUND

Kittitas County has one General Fund. The 2013 budget of the General Fund is \$25,490,212. The 2012 General Fund amended budget was \$27,395,857. The General Fund is currently made up of 35 different departments. Most of the departments in the General Fund are not self-supporting; they don't generate enough income to cover their expenses.

REVENUES

Kittitas County's practice is to budget conservatively, especially in regards to revenue forecasting. The overall 2013 revenue budget for the General Fund less fund balance has decreased by approximately 10.5%. The budget categories show an increase in taxes and licenses & permits and a slight decrease in charges for services and miscellaneous revenues and a slight increase in fines and penalties. However, major decreases occurred in intergovernmental charges and other financing sources.

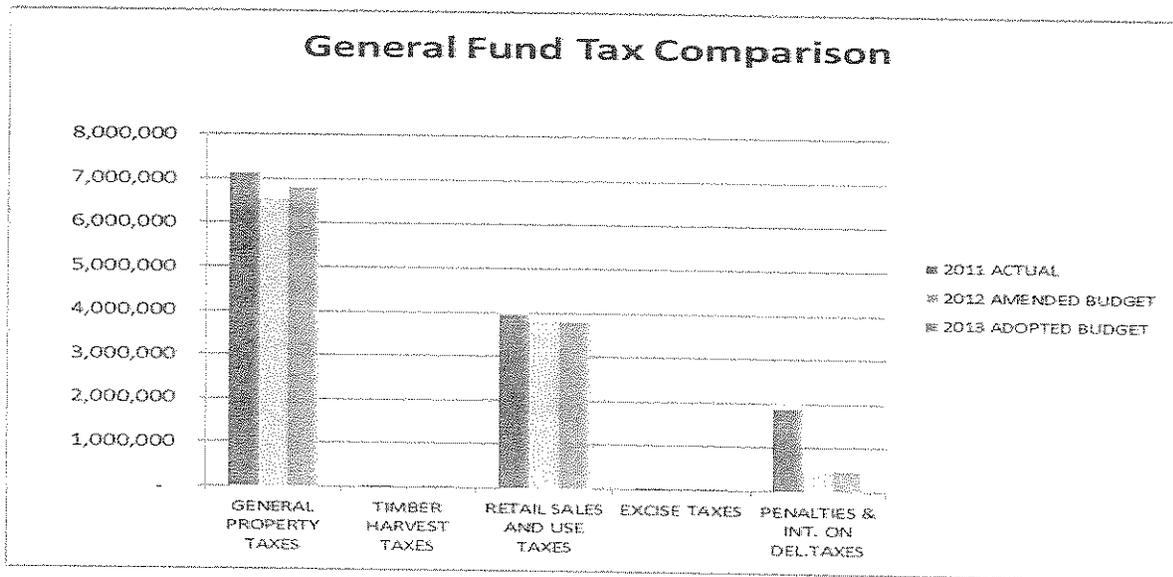
The revenues are detailed in categories as prescribed by the state auditor according to the Budgeting, Accounting, and Reporting (BARS) manual. On page 48 is a listing of the General Fund revenue budget, showing the 2011 actual, 2012 adopted budget, 2012 amended budget and the 2013 adopted budget for each category. The revenue types and percentage of each category for the 2013 budget are below.



KITITAS COUNTY GENERAL FUND

Taxes, amount to 44% of the funds generated. The total 2013 budget for taxes is \$11,087,858 in comparison to the 2012 budget of \$10,834,858; 2011 actual of \$13,004,235. This group is made up of the following types of taxes:

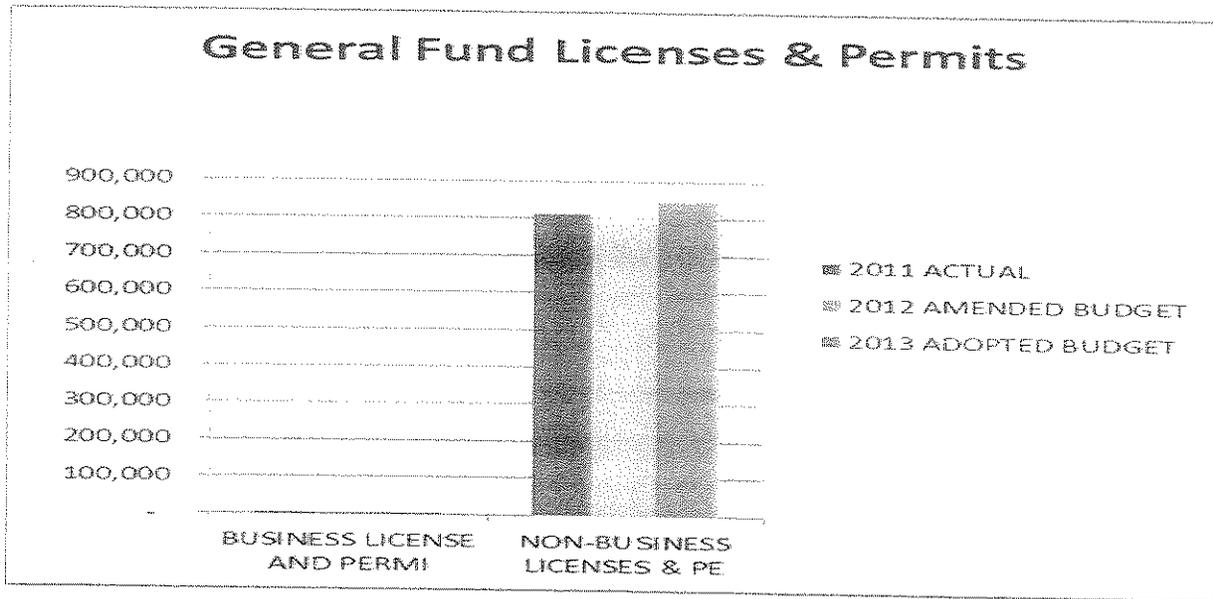
	2011 Actual	2012 Amended Budget	2013 Adopted Budget
Real & Personal Property Taxes	\$ 7,128,844	\$6,550,858	\$6,800,000
Retail Sales & Use Taxes	3,958,168	3,805,000	3,792,000
Excise Taxes	25,946	19,000	24,000
Penalties on Taxes	1,887,695	460,000	470,000
Timber Harvest Taxes	3,582	0	1,000



In 2012 the Board elected to do a levy shift of \$300,000 from the County Road fund, increasing the real and personal property tax levy, in 2013 the Board elected not to do a levy shift resulting in a reduction in the levy, however they elected to take the one (1) percent increase with new construction. Retail Sales and Use tax has appeared to level off and the 2013 budget is decreased by 3% or \$13,000 based upon the anticipated collections for 2012.

Licenses and Permits, amount to 3% of the funds generated and they consist of building permits, gun permits, conditional use permits and marriage licenses. The amount for the 2013 budget is \$845,890 compared to the \$790,390 for the 2012 budget and \$815,047 for 2011 actual. The building permits decreased 3.9% between 2011 (679 permits) and 2012 (653 permits). The operating indicators in the statistical section of this document shows that some of the data for 2011 was unavailable which might skew the data.

KITITAS COUNTY GENERAL FUND

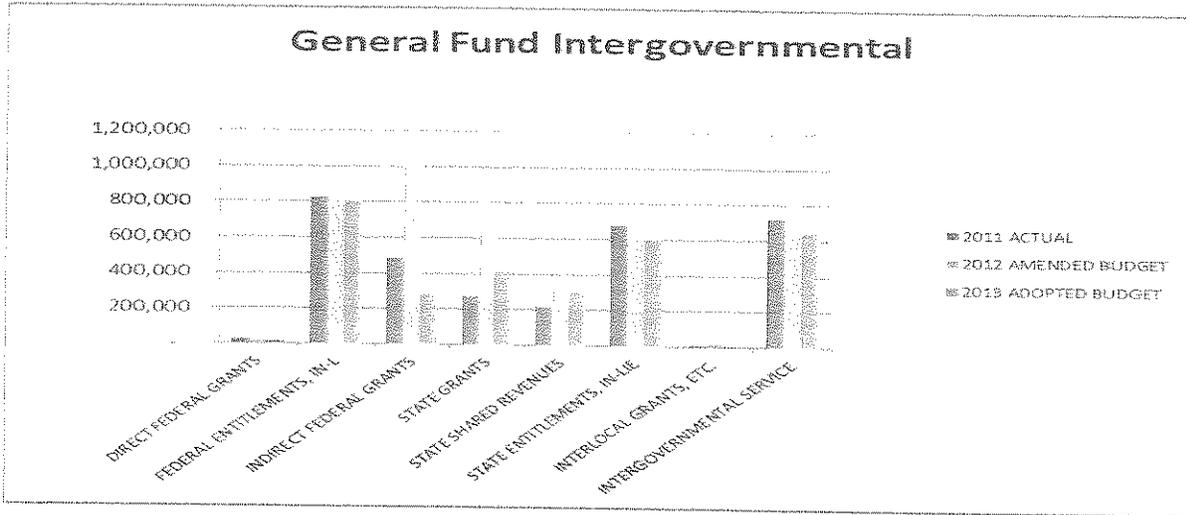


Intergovernmental Revenues, amount to 12% of the funds generated, which consists of funds from local, federal and state grants. This also includes money for intergovernmental charges for services. The 2013 budget amount is \$3,057,621 compared to \$4,139,940 for the 2012 budget and \$3,241,160 for 2011 actual. The amounts per category are:

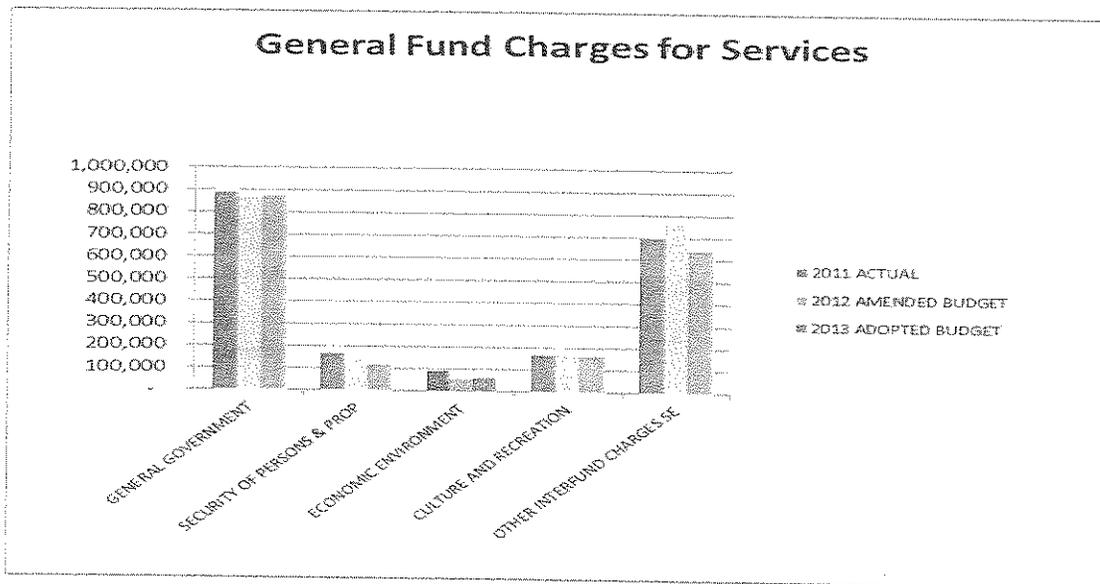
	2011 Actual	2012 Amended Budget	2013 Adopted Budget
Direct Federal Grants	\$ 24,474	\$ 10,000	\$ 14,000
Federal Entitlements, in-Lieu	828,055	780,045	800,000
Indirect Federal Grants	487,068	1,002,826	282,930
State Grants	275,182	625,593	417,189
State Shared Revenues	216,489	306,370	300,000
State Entitlements, in-Lieu	677,841	612,052	597,835
Interlocal Grants, etc.	5,000	17,850	350
Intergovernmental Services	727,051	785,204	645,317
Direct Federal Grants	24,474	10,000	14,000

The biggest decrease includes the indirect federal grants and state grants, which are primarily from the Department of Ecology for planning projects within the Community Development Department; Homeland Security Grants for Emergency Management and FEMA public assistant grant. The total intergovernmental revenues in the 2013 budget is 35.3% less than the 2012 amended budget.

KITITAS COUNTY GENERAL FUND



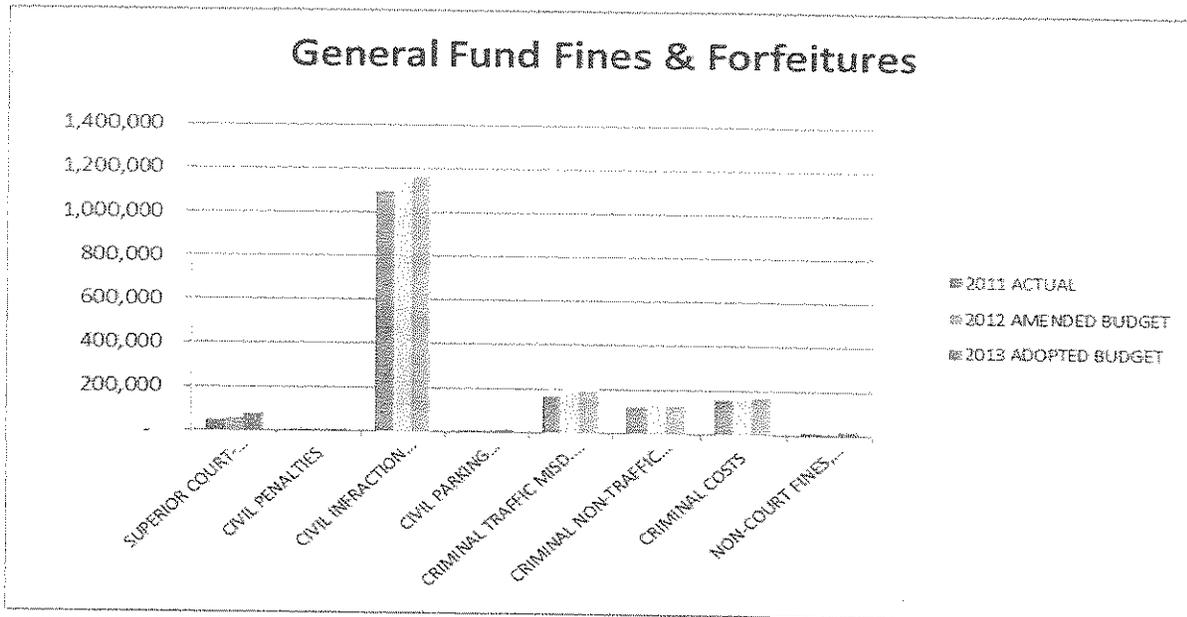
Charges for Services, amount to 7% of the funds generated and consist of revenues generated for sale of copies, sale of maps, motor vehicle fees, passports, court filings and election costs. This also includes interfund charges, which are charges between county departments and funds. The amount for 2013 budget is \$1,857,704 compared to \$1,987,801 for the 2012 budget and 2011 actual is \$2,008,253.



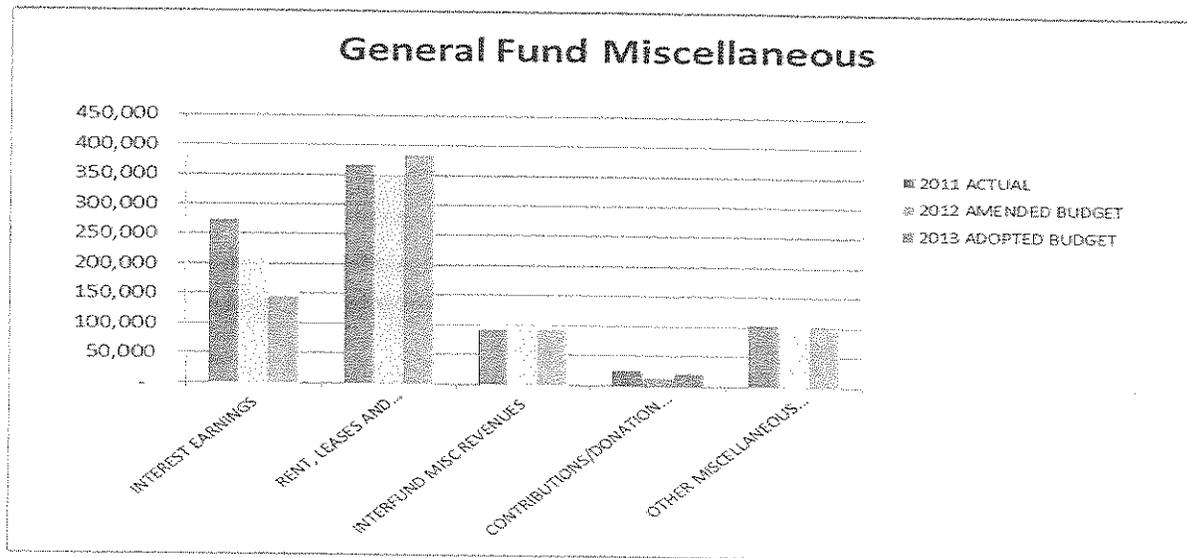
Interfund charges decreased as County Funds are being charged for indirect costs based upon salaries and wages. As the number of personnel decrease, this revenue also decreases. The County Fair has budgeted to receive \$100,000 from the Stadium Fund for operations of the Fair and Event Center.

KITITITAS COUNTY GENERAL FUND

Fines & Forfeitures, amount to 7% of the funds generated, which consist of revenues generated from both District Courts and Superior Court. The 2013 budget amount is \$1,752,401; the 2012 budget amount is \$1,695,667 and 2011 actual is \$1,597,951.



Miscellaneous Revenue, amounts to 3% of the funds generated, which includes revenues from investment interest, rental income, special assessment revenues, insurance refunds and other small miscellaneous revenue. The 2013 budget amount is \$746,945 compared to the 2012 budget amount of \$755,036 and \$862,231 for 2011 actual.



KITITAS COUNTY GENERAL FUND

The biggest decrease in this category is the Investment Interest. The 2013 budget is \$145,500; 2012 amended budget is \$207,200 and the 2011 actual was \$274,112.

Other Financing Sources, amount to less than one percent of the funds generated, which includes revenues generated from sale of fixed assets, and contributions from other funds. The 2013 budget amount is \$100,700 with the 2012 budget amount of \$1,301,449 and 2011 actual \$1,034,291.

Fund Balance Reserves/Carry over, 24% of the 2013 General Fund Revenue budget. The following is the detail of the budgeted fund balance included in the 2013 General Fund Budget.

Beginning Fund Balance	\$3,274,083
Law & Justice Sales Tax Reserves	1,354,500
General Fund Rainy Day Fund	538,419
County Fair	15,000
Historical Document Funds	18,724
Vehicle Replacement Reserves	838,725
From the closure of Fund 102	
Total Fund Balance	\$6,039,451

The following is a report of the General Fund revenues listed by each department showing the 2011 Actual, 2012 Adopted Budget; 2012 Amended Budget and the 2013 Adopted Budget.

Revenue by Department

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 ADOPTED BUDGET
0 FUND BALANCE	-	5,258,519	5,890,716	6,039,451
10 ASSESSOR	3	75,000	75,000	56,025
11 AUDITOR	562,875	470,550	508,050	462,900
13 FIRE MARSHAL	105,256	108,000	108,000	150,010
14 COMMUNITY DEVELOPMENT SERV	823,256	1,083,142	1,083,142	914,667
15 CLERK	243,786	256,482	256,482	280,969
16 COMMISSIONERS	4,140	3,600	3,600	4,420
17 INFORMATION SERVICES	12,000	12,000	241,990	12,100
18 WSU EXTENSION	712	1,025	1,025	1,025
20 COMMUNICATIONS	82,683	109,500	109,500	110,200
21 JUDGE - SUPERIOR COURT	62,355	20,000	45,000	75,000
22 JUVENILE	130,084	150,986	153,486	106,012
23 LAW LIBRARY	15,833	18,000	18,000	18,000
24 LOWER DISTRICT COURT	985,914	1,043,850	1,043,850	1,048,175
25 FACILITIES MAINTENANCE	203,437	202,673	892,325	111,961
26 NON-DEPARTMENTAL	1,546,717	688,370	888,370	672,271
29 PROSECUTOR	305,624	360,164	360,164	302,164
30 SHERIFF	855,401	799,133	831,519	704,250
31 TREASURER	13,431,226	10,986,623	11,226,623	11,425,610
32 UPPER DISTRICT COURT	761,646	751,546	751,546	778,792
33 PEST AND DISEASE CONTROL B	12,131	10,000	15,000	20,000

KITITAS COUNTY GENERAL FUND

34	CONFERENCE OF GOVERNMENTS	-	300	300	175
35	FLOOD CONTROL	34,139	320,228	320,228	-
37	EMERGENCY MANAGEMENT SERVI	164,994	197,000	197,876	32,000
38	HUMAN RESOURCES	175	-	-	1,035
40	CRIMINAL JUSTICE/LAW JUSTI	1,517,553	1,465,936	1,465,936	1,448,500
43	DECLARATION OF EMERGENCY	4,684	-	-	-
44	POST EMPLOYMENT BENEFITS	2,869	-	-	-
45	HISTORICAL DOCUMENT PROGRA	10,292	10,440	10,440	10,500
46	CURRENT USE (OPEN SPACE)	1,200	800	800	1,500
47	UPPER CO GROUNDWATER STUDY	11,328	-	20,000	5,000
60	COMPUTER EQUIPMENT REPLACE	1,100	-	-	-
109	COUNTY FAIR	669,755	649,200	876,889	697,500
	GENERAL FUND	22,563,167	25,053,067	27,395,857	25,490,212

The following is a report of the General Fund revenues listed by the revenues categories showing the 2011 Actual, 2012 Amended Budget and the 2013 Adopted Budget and the percentage of increase (decrease).

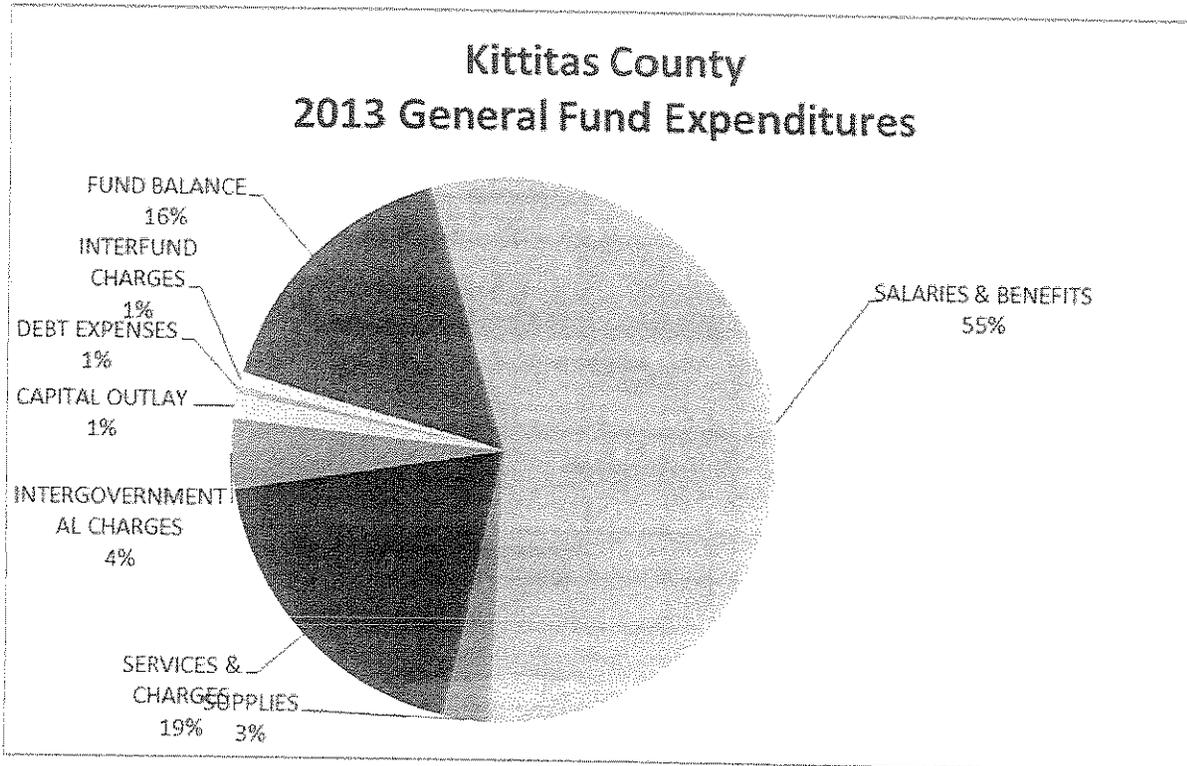
Revenue by Category

Bar#	GENERAL FUND	2011 ACTUAL	2012 AMENDED BUDGET	2013 ADOPTED BUDGET	% Increase (Decrease)
301	BEGINNING FUND BALANCE	-	5,890,716	6,039,451	2.52%
311	GENERAL PROPERTY TAXES	7,128,844	6,550,858	6,800,000	3.80%
312	TIMBER HARVEST TAXES	3,582	-	1,000	-
313	RETAIL SALES AND USE TAXES	3,958,168	3,805,000	3,792,000	-0.34%
317	EXCISE TAXES	25,946	19,000	24,000	26.32%
319	PENALTIES & INT. ON DEL. T	1,887,695	460,000	470,000	2.17%
321	BUSINESS LICENSE AND PERMI	3,000	2,500	2,500	0.00%
322	NON-BUSINESS LICENSES & PE	812,047	787,890	845,890	7.36%
331	DIRECT FEDERAL GRANTS	24,474	10,000	14,000	40.00%
332	FEDERAL ENTITLEMENTS, IN-L	828,055	780,045	800,000	2.56%
333	INDIRECT FEDERAL GRANTS	487,068	1,002,826	282,930	-71.79%
334	STATE GRANTS	275,182	625,593	417,189	-33.31%
335	STATE SHARED REVENUES	216,489	306,370	300,000	-2.08%
336	STATE ENTITLEMENTS, IN-LIE	677,841	612,052	597,835	-2.32%
337	INTERLOCAL GRANTS, ETC.	5,000	17,850	350	-98.04%
338	INTERGOVERNMENTAL SERVICE	727,051	785,204	645,317	-17.82%
341	GENERAL GOVERNMENT	888,340	864,844	872,896	0.93%
342	SECURITY OF PERSONS & PROP	165,752	140,205	117,130	-16.46%
345	ECONOMIC ENVIRONMENT	90,539	54,000	59,500	10.19%
347	CULTURE AND RECREATION	166,876	170,000	163,500	-3.82%
349	OTHER INTERFUND CHARGES SE	696,746	758,752	644,678	-15.03%
351	SUPERIOR COURT-FELONY/MIS	44,011	54,700	76,700	40.22%
352	CIVIL PENALTIES	3,840	4,600	4,400	-4.35%
353	CIVIL INFRACTION PENALTIES	1,096,717	1,152,517	1,160,061	0.65%
354	CIVIL PARKING INFRACTION P	6,574	7,850	10,700	36.31%
355	CRIMINAL TRAFFIC MISD. FIN	164,368	183,400	189,560	3.36%
356	CRIMINAL NON-TRAFFIC FINES	120,110	132,900	127,280	-4.23%
357	CRIMINAL COSTS	153,154	154,700	165,700	7.11%
359	NON-COURT FINES, FORFEITS,	9,177	5,000	18,000	260.00%
361	INTEREST EARNINGS	274,112	207,200	145,500	-29.78%
362	RENT, LEASES AND CONCESSIO	366,876	348,672	383,172	9.89%
366	INTERFUND MISC REVENUES	92,411	92,644	92,644	0.00%
367	CONTRIBUTIONS/DONATION PRI	25,534	13,000	21,500	65.38%
369	OTHER MISCELLANEOUS REVENU	103,298	93,520	104,129	11.34%
391	PROCEEDS OF LTD-GOV FUNDS	-	229,990	-	-100.00%
395	DISPOSITION OF FIXED ASSET	586	600	700	16.67%
397	OPERATING TRANSFERS IN	1,031,505	1,070,859	100,000	-90.66%
398	INSURANCE RECOVERIES	2,200	-	-	-
1	GENERAL FUND	22,563,167	27,395,857	25,490,212	

KITTITAS COUNTY GENERAL FUND

EXPENDITURES

The General Fund expenditure budget is \$21,390,702 with an ending fund balance of \$4,099,510 for a total budget of \$25,490,212. The following chart shows the entire General Fund budget, divided into categories. The biggest expense in the General Fund is salaries and benefits at 55% of the budget. The following is a graph showing the percentages of each category for the 2013 budget.



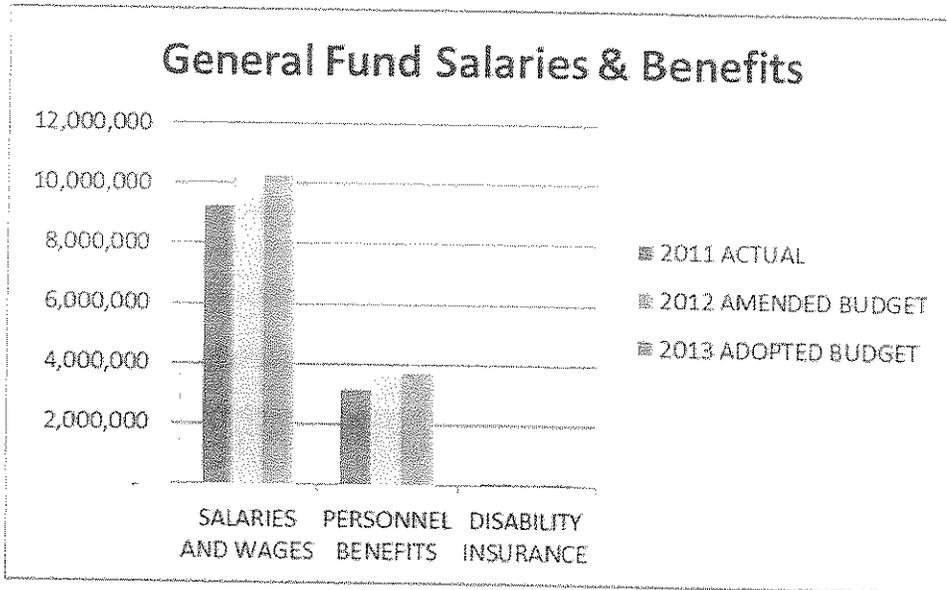
Expenditures are tracked by Department, Function and Object. The object is the type of expenditure and the following data represents the total General Fund departments combined to get the total expenditures. The Function is categorizing the expenditures by the type of service each department performs. Later on in this section you will see the function summary data. The last of this section is the detail expenditure reports by Department.

OBJECTS

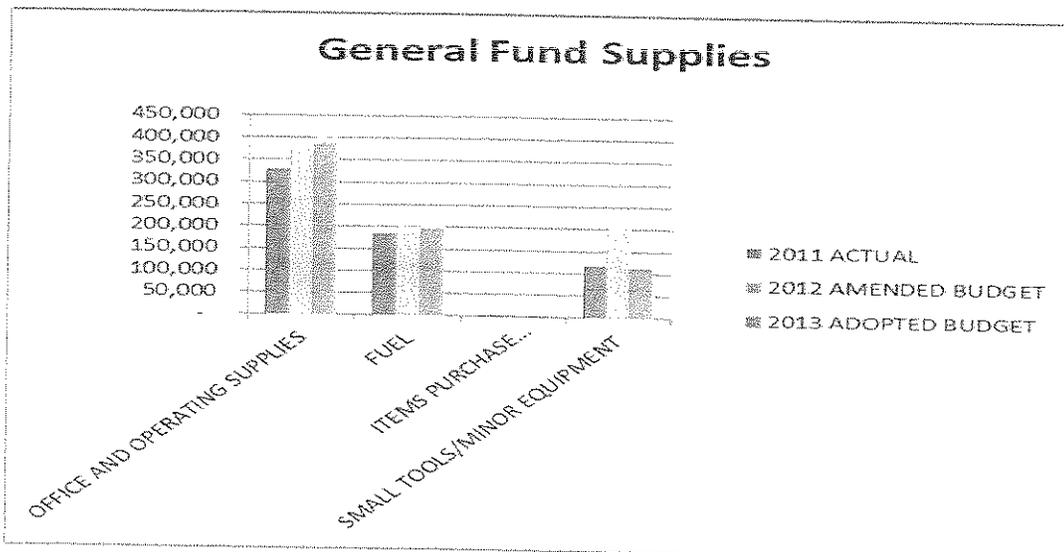
Salary and Benefits equal 55% of the General Fund budget. There are approximately 196 positions funded from the General Fund. The amount budgeted for salaries and benefits in 2013 are \$14,084,292, the 2012 budget was \$13,865,517 and the 2011 actual was \$12,432,560. This includes all salaries paid to employees

KITTITAS COUNTY GENERAL FUND

and benefits, including social security, labor & industries, retirement, medical, dental, vision, and life insurance. See the Personnel section for details on positions starting on page 133.



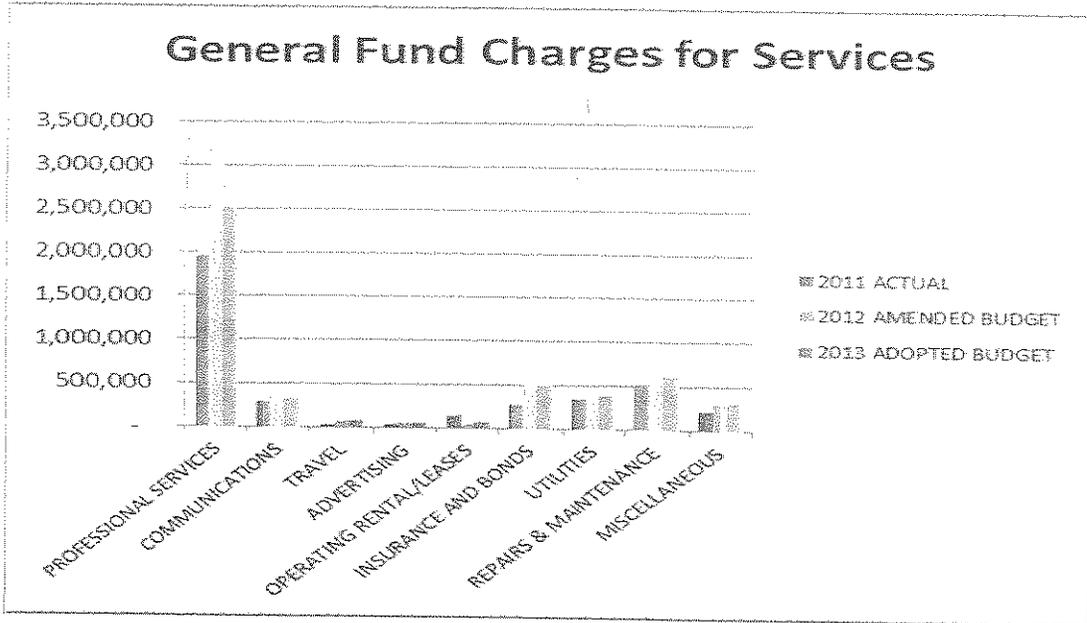
Supplies equal 3% of the General Fund budget. This includes office supplies, fuel, and operating supplies. The 2013 budget amount is \$700,912; the 2012 budget was \$754,984 and the 2011 actual is \$635,254. The reductions in this account are primarily for small tools/minor equipment. There is a slight increase in fuel.



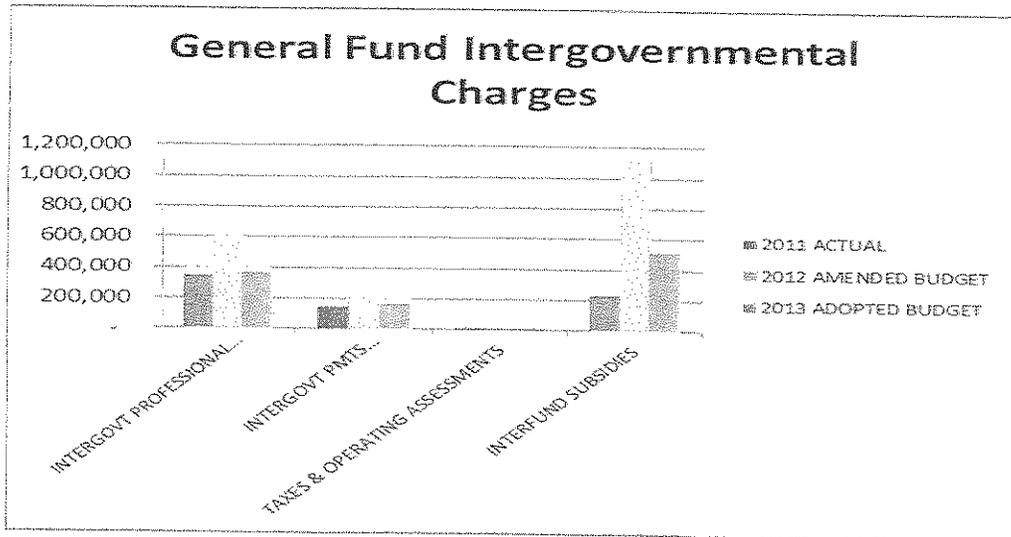
Charges for Services equal 19% or \$4,849,686 compared to the 2012 budget of \$5,369,659 and the 2011 actual is \$3,820,003. This amount covers all

KITITAS COUNTY GENERAL FUND

professional services, including attorney fees, consultants, dues, utilities, and maintenance contracts and upkeep.



Intergovernmental Services equal 4% or \$1,062,912 compared to the 2012 budget of \$1,884,817 and the 2011 actual of \$731,544. The biggest portion of this section is funding for housing prisoners in other jails. This account also includes contributions to other funds for supplemental income. The General Fund is the only fund that is allowed to grant money to other funds.



Capital Outlay equals 1% or \$364,169 compared to the 2012 budget of \$667,307 and the 2011 actual of \$76,797. This amount covers all capital purchases like equipment: computers, vehicles, and furniture; items costing over \$5,000. There

KITTITAS COUNTY GENERAL FUND

are not any big purchases scheduled for 2013. Capital purchases are shown in the Capital Project Funds starting on page 122.

Debt Expenses equal 1% or \$127,265 compared to the 2012 budget of \$860,254 and 2011 actual of \$149,616. This amount is for debt payment on installment loans and capital leases.

Interfund Charges equal less than 1% or \$201,466 compared to the 2012 figure of \$687,634 and 2011 actual of \$259,220. This account is for in-housing charges, like copies.

Ending Fund Balance equals 16% or \$4,099,510 compared to the 2012 budget amount of \$3,305,685. A portion of the amount; \$588,419, which is 1% of the operating expenses for 2004, 2005 and 2006; is set aside for reserve "Rainy Day" fund. The balance of \$968,977 is the estimate for the ending reserves of the two criminal justice sales tax accounts. (See page 159 for a detail of this reserve account.) A breakdown of the ending fund balance is as follows:

General Fund Rainy Day Fund	\$ 588,419
General Fund Ending Fund Balance	1,583,817
Law & Justice Sales Taxes	968,977
Historical Document Reserve	14,572
County Fair Reserve	5,000
Vehicle Replacement Reserves	938,725
<small>From the closure of Fund 102</small>	
Total Ending Fund Balance	\$4,099,510

The departments within the General Fund submitted very tight budgets. Through tough discussions with the Board, most all departments' budgets were reduced from the previous year. The information provided above is the entire General Fund budget defined by categories. Each department utilized each of the categories.

KITITAS COUNTY GENERAL FUND

EXPENDITURES BY DEPARTMENT

#	Department	2011 ACTUAL	2012 AMENDED BUDGET	2013 ADOPTED BUDGET	% Increase (Decrease)
0	FUND BALANCE	-	3,305,685	4,099,510	24.0%
10	ASSESSOR	886,176	981,793	950,167	-3.2%
11	AUDITOR	999,482	1,143,733	1,085,884	-5.1%
12	BOARD OF EQUALIZATION	4,659	21,502	29,999	39.5%
13	FIRE MARSHAL	151,590	160,784	154,577	-3.9%
14	COMMUNITY DEVELOPMENT SERVICES	778,933	1,535,354	1,194,784	-22.2%
15	CLERK	303,826	300,953	307,836	2.3%
16	COMMISSIONERS	408,566	415,384	414,845	-0.1%
17	INFORMATION SERVICES	655,228	912,336	719,816	-21.1%
18	WSU EXTENSION	196,732	182,464	164,251	-10.0%
19	DISABILITY BOARD	17,871	18,906	19,409	2.7%
20	COMMUNICATIONS	121,603	132,375	131,900	-0.4%
21	JUDGE - SUPERIOR COURT	664,736	732,027	757,976	3.5%
22	JUVENILE	489,309	705,433	680,175	-3.6%
23	LAW LIBRARY	18,446	18,421	19,709	7.0%
24	LOWER DISTRICT COURT	1,068,489	1,095,456	1,050,844	-4.1%
25	FACILITIES MAINTENANCE	735,032	1,542,330	841,850	-45.4%
26	NON-DEPARTMENTAL	699,538	991,997	1,121,124	13.0%
29	PROSECUTOR	1,671,016	1,796,454	1,695,689	-5.6%
30	SHERIFF	5,429,162	6,812,264	7,376,097	8.3%
31	TREASURER	423,056	505,671	511,385	1.1%
32	UPPER DISTRICT COURT	737,513	671,401	675,004	0.5%
33	PEST AND DISEASE CONTROL BOARD	12,131	15,000	20,000	33.3%
34	CONFERENCE OF GOVERNMENTS	78	300	429	43.0%
35	FLOOD CONTROL	94,875	452,329	75,000	-83.4%
36	LIBRARY ADVISORY BOARD	125,000	125,000	123,475	-1.2%
37	EMERGENCY MANAGEMENT SERVICES	188,284	246,611	60,260	-75.6%
38	HUMAN RESOURCES	169,494	206,972	154,337	-25.4%
40	CRIMINAL JUSTICE/LAW JUSTICE	15,870	939,585	26,000	-97.2%
43	DECLARATION OF EMERGENCY	7,844	140,850	-	-100.0%
44	POST EMPLOYMENT BENEFITS	69,486	100,500	102,500	2.0%
45	HISTORICAL DOCUMENT PROGRAM	12,106	17,573	14,652	-16.6%
46	CURRENT USE (OPEN SPACE)	1,009	1,500	1,500	0.0%
47	UPPER CO GROUNDWATER STUDY	10,011	20,000	5,000	-75.0%
60	COMPUTER EQUIPMENT REPLACEMENT	54,280	55,000	27,000	-50.9%
109	COUNTY FAIR	883,564	1,091,914	877,228	-19.7%
	Report Final Totals	18,104,995	27,395,857	25,490,212	-7.0%

KITTITAS COUNTY GENERAL FUND

The significant changes in the General Fund Expenditure budget of 10%± are as follows:

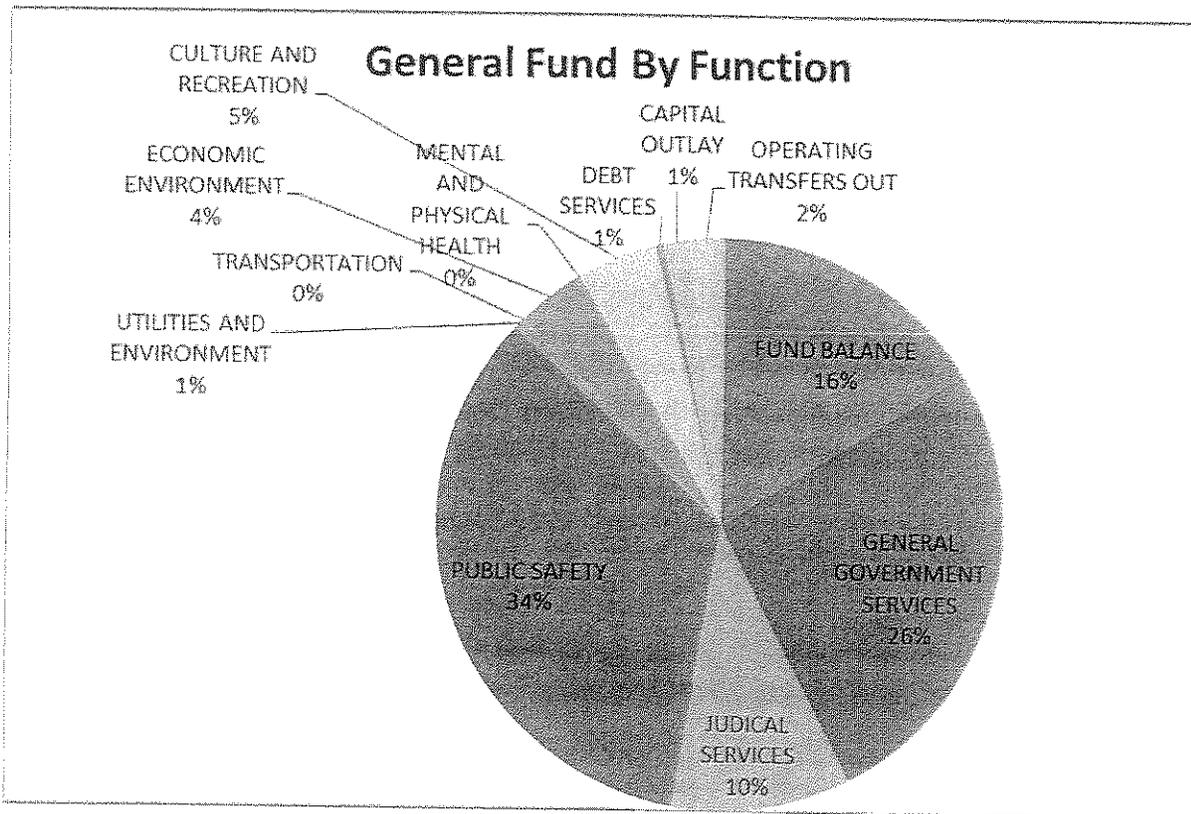
- Board of Equalization – the salaries are increased over the 2012 budget as we moved budget funds at year end reducing the 2012 budgeted amount
- Community Development Services – reduction in Professional Services
- Information Services – had a reduction in Capital Outlay, and there is no large purchases scheduled in 2013
- Facilities Maintenance – there is a reduction in debt costs in 2013 as we made the final debt payment in 2012, which included a balloon payment
- Non-Departmental – increased due to the increase in contribution to Public Health to allow additional staff to be hired
- Pest & Disease Control Board – increase in grant funding
- Conference of Government – increase to the addition of employee benefits charged to this program
- Flood Control – this is a reduction because a new fund was created due to the passage of the new Flood District
- Emergency Management Services – reduction in grant funding
- Human Resource – reduction in authorized staff
- Criminal Justice – reduction due to funds are not being transferred for construction projects
- Historical Document – adjustment in salaries and benefits
- Upper Co Groundwater study – grant funding reduced as project comes to a close
- Computer Replacement – reduction due to the change in replacement schedule on purchases, keeping computers longer
- County Fair – reduction as there is not any new real property scheduled to be purchased in 2013

KITITAS COUNTY GENERAL FUND

FUNCTION

Expenditures by Function

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 ADOPTED BUDGET
FUND BALANCE	-	4,223,999	3,305,685	4,099,510
GENERAL GOVERNMENT SERVICES	6,147,825	6,491,977	6,804,831	6,699,175
JUDICAL SERVICES	2,635,449	2,534,539	2,655,299	2,634,419
PUBLIC SAFETY	6,789,306	8,393,161	8,666,048	8,722,527
UTILITIES AND ENVIRONMENT	193,601	591,423	599,229	145,259
TRANSPORTATION	3,717	3,717	3,717	3,717
ECONOMIC ENVIRONMENT	669,587	1,039,039	1,519,204	986,808
MENTAL AND PHYSICAL HEALTH	-	-	-	29,860
CULTURE AND RECREATION	1,205,296	1,191,448	1,202,982	1,162,954
DEBT SERVICES	149,616	160,112	850,064	116,775
CAPITAL OUTLAY	76,797	178,876	674,507	371,669
OPERATING TRANSFERS OUT	233,801	244,776	1,114,291	517,539
	18,104,995	25,053,067	27,395,857	25,490,212



DETAILED

The following pages are the detailed departmental budgets for each department in the General Fund.

KITITITAS COUNTY GENERAL FUND

Department 010 Assessor

Our mission is to fairly, equitably and uniformly administer the assessment and appraisal of property that supports the funding of vital public services in a manner that meets constitutional and statutory requirements, while striving to provide excellence in public service to all citizens of Kittitas County.

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Employees	14		14	13
Revenues				
334 STATE GRANTS	-	75,000	75,000	56,000
341 GENERAL GOVERNMENT	3	-	-	-
369 OTHER MISCELLANEOUS REVENUE	-	-	-	25
Total 10 ASSESSOR	3	75,000	75,000	56,025
Expenditures				
510 SALARIES AND WAGES	610,223	651,700	651,700	630,705
520 PERSONNEL BENEFITS	204,245	223,303	223,303	219,262
531 OFFICE AND OPERATING SUPPLIES	4,119	5,200	5,200	5,200
532 FUEL	3,965	8,000	8,000	6,000
535 SMALL TOOLS/MINOR EQUIPMENT	976	1,500	1,500	1,500
541 PROFESSIONAL SERVICES	189	400	1,350	11,400
542 COMMUNICATIONS	2,491	3,000	5,500	3,000
543 TRAVEL	2,838	3,000	3,000	3,000
544 ADVERTISING	591	500	500	500
546 INSURANCE AND BONDS	4,467	4,200	13,890	4,500
548 REPAIRS & MAINTENANCE	41,991	57,000	57,000	57,000
549 MISCELLANEOUS	4,321	5,500	5,500	5,700
592 INTERFUND COMMUNICATIONS	5,758	8,800	5,350	2,400
Total 10 ASSESSOR	886,176	972,103	981,793	950,167

KITITAS COUNTY GENERAL FUND

Department 011 Auditor

The Auditor's Office is to provide the services to the citizens of Kittitas County that are required by law and directed by others in the most efficient and effective way possible in a friendly, positive and cooperative manner. These services include Finance and Budget, Elections, Voter Registration, Recording, Vehicle Licensing and Administration.

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Employees	13.75		12.75	12.75
Revenues				
322 NON-BUSINESS LICENSES & PERMITS	2,296	2,500	2,500	2,500
333 INDIRECT FEDERAL GRANTS	1,301	1,400	38,900	2,000
341 GENERAL GOVERNMENT	469,942	409,750	409,750	442,350
349 OTHER INTERFUND CHARGES SERVICES	83,989	56,500	56,500	15,500
367 CONTRIBUTIONS/DONATION PRIVATE	5,000	-	-	-
369 OTHER MISCELLANEOUS REVENUE	346	400	400	550
Total 11 AUDITOR	562,875	470,550	508,050	462,900
Expenditures				
510 SALARIES AND WAGES	581,626	570,609	575,609	571,204
520 PERSONNEL BENEFITS	196,258	209,228	209,228	201,375
531 OFFICE AND OPERATING SUPPLIES	5,713	8,200	8,200	8,600
535 SMALL TOOLS/MINOR EQUIPMENT	1,808	175	30,775	2,500
541 PROFESSIONAL SERVICES	4,217	1,900	1,900	1,900
542 COMMUNICATIONS	11,443	19,725	19,725	16,250
543 TRAVEL	2,558	3,000	3,500	3,300
544 ADVERTISING	3,044	5,050	5,050	4,050
545 OPERATING RENTAL/LEASES	30	60	60	60
546 INSURANCE AND BONDS	340	-	9,311	-
548 REPAIRS & MAINTENANCE	72,419	68,900	68,900	84,500
549 MISCELLANEOUS	69,932	89,845	89,845	87,600
564 EQUIPMENT	26,707	-	8,370	75,000
591 INTERFUND PROFESSIONAL SERVICES	-	-	75,000	-
592 INTERFUND COMMUNICATIONS	20,706	31,375	31,375	21,695
593 INTERFUND SUPPLIES	2,680	1,885	1,885	2,850
595 INTERFUND RENTALS	-	5,000	5,000	5,000
Total 11 AUDITOR	999,482	1,014,952	1,143,733	1,085,884

KITTITAS COUNTY GENERAL FUND

Department 012 Board of Equalization

The Board of Equalization shall meet in open session for this purpose annually on the 15th day of July, and having each taken an oath fairly and impartially to perform their duties as members of such board, they shall examine and compare the returns of the assessment of the property of the County and proceed to equalize the same, so that each tract or lot of real property and each article or class of personal property shall be entered on the assessment list at its true and fair value, according to the measure of value used by the county assessor in such assessment year, which is presumed to be correct under RCW.

	2011	2012 ADOPTED	2012 AMENDED	2013 BUDGET
	ACTUAL	BUDGET	BUDGET	ADOPTED
Expenditures				
510 SALARIES AND WAGES	3,615	23,500	14,900	23,565
520 PERSONNEL BENEFITS	579	5,979	5,329	5,534
531 OFFICE AND OPERATING SUPPLIES	82	250	250	250
541 PROFESSIONAL SERVICES	85	-	-	100
544 ADVERTISING	222	150	150	250
546 INSURANCE AND BONDS	-	-	223	-
592 INTERFUND COMMUNICATIONS	77	300	300	300
593 INTERFUND SUPPLIES	-	350	350	-
Total 12 BOARD OF EQUALIZATION	4,659	30,529	21,502	29,999

KITTITAS COUNTY GENERAL FUND

Department 013 Fire Marshal

Kittitas County Fire Marshal's Office provides services to our citizens and visitors to Kittitas County in fire prevention, education and mitigation, as well as creating fire safe communities by protecting the lives and property of our citizens from the ravages of fire.

Prepare for the 2012 Code updates in July of 2013; To provide continuous enhancement of services, including fire and life safety inspections, annual inspections, construction and operational inspections; To see continued improvement in business facilities regarding fire and life safety hazards, and provide the businesses with the educational support they need.

And, continue to update fees that provide cost recovery for all aspects of inspections and plan review; To continue working towards becoming a self-supporting department, utilizing funds generated solely by fees; Ensure the County includes all fire districts which request to be inside a Wildland Urban Interface area are included in the county maps for implementation of the program in heretofore unenforced areas.

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Employees	2		1.8	1.8
Revenues				
322 NON-BUSINESS LICENSES & PERMITS	44,738	33,000	33,000	94,000
342 SECURITY OF PERSONS & PROPERTY	52,359	75,000	75,000	51,000
345 ECONOMIC ENVIRONMENT	8,179	-	-	5,000
369 OTHER MISCELLANEOUS REVENUE	20	-	-	10
Total 13 FIRE MARSHAL	105,256	108,000	108,000	150,010
Expenditures				
510 SALARIES AND WAGES	108,894	107,840	107,840	103,736
520 PERSONNEL BENEFITS	32,080	34,013	34,013	33,491
531 OFFICE AND OPERATING SUPPLIES	691	600	600	600
532 FUEL	3,166	2,500	2,500	2,500
535 SMALL TOOLS/MINOR EQUIPMENT	-	1,300	2,250	1,300
542 COMMUNICATIONS	2,325	2,700	2,700	2,700
543 TRAVEL	625	1,700	1,700	1,700
544 ADVERTISING	133	150	150	150
546 INSURANCE AND BONDS	1,097	1,200	2,581	1,200
548 REPAIRS & MAINTENANCE	1,555	1,500	1,500	1,500
549 MISCELLANEOUS	779	3,700	3,700	3,500
592 INTERFUND COMMUNICATIONS	245	200	200	200
595 INTERFUND RENTALS	-	2,000	1,050	2,000
Total 13 FIRE MARSHAL	151,590	159,403	160,784	154,577

KITTTAS COUNTY GENERAL FUND

Department 014 Community Development Services

The mission of Kittitas County Community Development Services is to assist the citizens of Kittitas County in planning for the use and development of land and buildings while protecting public health and safety, sustaining a vibrant economy, promoting the conservation of natural resources, and protecting the environment. We will accomplish this mission by providing accurate, courteous, timely and cost effective planning and building services; administering plans, codes, and policies in a fair, consistent, and responsive manner; respecting and serving the community in a manner that involves the interests of all citizens, and balancing environmental, economic and social concerns.

Continue update and adoption of the County's Critical Area Ordinance as required by the State including work with the appointed Citizen Advisory Committee and Technical Advisory Committee; update of the Shoreline Master Program as mandated by the State including work with the appointed Citizen Advisory Committee and Technical Advisory Committee; Implement and monitor newly adopted land use ordinances; Continue to process land use applications on the efficient process that has been established, and to continue to improve the efficiency and accuracy of such process; Operate CDS as an enterprise fund with long range planning related tasks being supported by the general fund to come into compliance with RCW 82.02.020; Implement code enforcement policies, procedure and codes for compliance with the help of the PA office; Adopt and implement the 2012 building codes in 2013.

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Employees	6		11	10.75
Revenues				
322 NON-BUSINESS LICENSES & PERMITS	728,362	709,390	709,390	709,390
334 STATE GRANTS	-	200,000	200,000	100,000
338 INTERGOVERNMENTAL SERVICES	-	80,000	80,000	-
341 GENERAL GOVERNMENT	2,230	1,500	1,500	1,500
342 SECURITY OF PERSONS & PROPERTY	500	2,000	2,000	-
345 ECONOMIC ENVIRONMENT	81,360	53,000	53,000	53,000
349 OTHER INTERFUND CHARGES SERVICES	176	32,252	32,252	32,752
359 NON-COURT FINES, FORFEITS	9,177	5,000	5,000	18,000
369 OTHER MISCELLANEOUS REVENUE	1,450			25
Total 14 COMMUNITY DEVELOPMENT SERVICES	823,256	1,083,142	1,083,142	914,667
Expenditures				
510 SALARIES AND WAGES	341,656	477,924	477,924	497,856
520 PERSONNEL BENEFITS	118,469	180,024	180,024	177,892
531 OFFICE AND OPERATING SUPPLIES	3,752	4,600	4,600	11,500
532 FUEL	7,328	6,600	6,600	8,000
535 SMALL TOOLS/MINOR EQUIPMENT	615	500	500	5,100
541 PROFESSIONAL SERVICES	186,247	500,000	750,000	405,150
542 COMMUNICATIONS	4,258	5,650	5,650	6,750
543 TRAVEL	26	600	600	5,000
544 ADVERTISING	11,636	14,000	14,000	14,000
546 INSURANCE AND BONDS	2,384	3,000	10,665	3,000
548 REPAIRS & MAINTENANCE	10,412	8,736	8,736	11,065
549 MISCELLANEOUS	8,173	4,200	19,200	14,540
553 TAXES & OPERATING ASSESSMENTS	61	-	-	-
575 CAPITAL LEASES/INSTALLMENT PURCHASES	4,563	5,000	5,000	5,000
591 INTERFUND PROFESSIONAL SERVICES	58,497	30,000	30,000	7,500
592 INTERFUND COMMUNICATIONS	3,497	4,520	4,520	4,520
593 INTERFUND SUPPLIES	129	250	250	250
595 INTERFUND RENTALS	15,229	17,085	17,085	17,661
Total 14 COMMUNITY DEVELOPMENT SERVICES	778,933	1,262,689	1,535,354	1,194,784

KITTTITAS COUNTY GENERAL FUND

Department 015 County Clerk

Kittitas County Clerk's Office will efficiently maintain and protect the integrity and accuracy of the judicial records of the Kittitas County Superior Court while serving the public in a courteous, professional and timely manner.

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Employees	6		6	5
Revenues				
333 INDIRECT FEDERAL GRANTS	14,348	17,453	17,453	9,830
334 STATE GRANTS	2,520	3,032	3,032	1,710
336 STATE ENTITLEMENTS, IN-LIEU	7,135	5,797	5,797	7,135
341 GENERAL GOVERNMENT	127,633	121,000	121,000	120,000
342 SECURITY OF PERSONS & PROPERTY	762	-	-	2,000
351 SUPERIOR COURT-FELONY/MISDEMEANOR	44,011	54,700	54,700	76,700
357 CRIMINAL COSTS	44,881	50,500	50,500	50,200
361 INTEREST EARNINGS	2,396	4,000	4,000	4,000
369 OTHER MISCELLANEOUS REVENUE	99	-	-	9,394
Total 15 CLERK	243,786	256,482	256,482	280,969
Expenditures				
510 SALARIES AND WAGES	213,148	200,219	200,219	203,762
520 PERSONNEL BENEFITS	72,586	71,515	71,515	71,648
531 OFFICE AND OPERATING SUPPLIES	2,784	3,500	3,557	3,500
535 SMALL TOOLS/MINOR EQUIPMENT	963	-	311	-
541 PROFESSIONAL SERVICES	156	1,800	1,489	1,800
542 COMMUNICATIONS	1,125	1,582	1,582	1,582
543 TRAVEL	810	1,450	1,385	1,450
544 ADVERTISING	2,298	1,500	1,500	1,500
546 INSURANCE AND BONDS	600	750	4,860	750
548 REPAIRS & MAINTENANCE	4,901	5,700	5,700	5,700
549 MISCELLANEOUS	344	750	815	750
553 TAXES & OPERATING ASSESSMENTS	-	20	20	-
564 EQUIPMENT	-	-	-	9,394
575 CAPITAL LEASES/INSTALLMENT PURCHASES	1,406	4,000	4,000	2,000
592 INTERFUND COMMUNICATIONS	2,706	4,000	4,000	4,000
Total 15 CLERK	303,826	296,786	300,953	307,836

KITTTAS COUNTY GENERAL FUND

Department 016 Board of County Commissioners

The Kittitas County Board of Commissioners office mission is to consistently strive in serving the public in a friendly, professional, respectful, and courteous manner while providing a high level of customer service.

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Employees	6		5.75	5.75
Revenues				
321 BUSINESS LICENSE AND PERMITS	3,000	2,500	2,500	2,500
341 GENERAL GOVERNMENT	140	100	100	400
345 ECONOMIC ENVIRONMENT	1,000	1,000	1,000	1,500
369 OTHER MISCELLANEOUS REVENUE	-	-	-	20
Total 16 COMMISSIONERS	4,140	3,600	3,600	4,420
Expenditures				
510 SALARIES AND WAGES	306,500	299,406	308,006	306,636
520 PERSONNEL BENEFITS	87,780	89,159	89,809	93,946
531 OFFICE AND OPERATING SUPPLIES	646	500	500	650
532 FUEL	1,552	1,500	1,800	1,500
535 SMALL TOOLS/MINOR EQUIPMENT	1,852	-	-	500
541 PROFESSIONAL SERVICES	1,519	500	500	350
542 COMMUNICATIONS	4,358	4,200	4,200	4,280
543 TRAVEL	1,060	1,500	1,500	2,000
544 ADVERTISING	922	500	500	500
546 INSURANCE AND BONDS	718	503	5,069	1,183
548 REPAIRS & MAINTENANCE	339	600	600	300
549 MISCELLANEOUS	927	2,550	2,550	2,650
592 INTERFUND COMMUNICATIONS	394	350	350	350
Total 16 COMMISSIONERS	408,566	401,268	415,384	414,845

KITTTAS COUNTY GENERAL FUND

Department 017 Information Services

To support the work flow and business needs of the Kittitas County by providing appropriate technology tools, solutions, and assistance; through an excellent customer service experience for all clients; county employees and citizens; by adopting their requests as our own; to complete resolution; through active teamwork; in a fiscally responsible manner; securely; with creativity, respect, expertise, and professionalism; communicating effectively at the appropriate comfort level with our customers; while designing, maintaining, and supporting all county information technology infrastructure.

Department Goals are to Establish service level agreements with departments and offices; Create a definitive software library to manage licenses; Infrastructure improvements, including network edge management; Improve bandwidth and connectivity to upper county; Install disaster recovery site at an off-site location; Convert to new backup technology; Replace email archive solution; improve connectivity with remote locations (Solid Waste and Public Works shop); Regulatory compliance; Recode and redesign the public website to bring it current with technology and provide for quicker editing and development; Reduce service request response time and time-to-complete; Reduce unscheduled downtime; Globally manage and monitor all network hardware, servers, and key applications with respect to performance, patches, and availability; Support web site demand from county departments and develop new solutions to increase efficiencies and quality of service; Complete development of new applications: Purchasing Portal and Performance Development Plan; Maintain our staff skills with training and research, the ability to provide reliable and secure backups, the reliability of our servers, legal licensing of county software and the level of support we provide.

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Employees	7		7	8
Revenues				
341 GENERAL GOVERNMENT	12,000	12,000	12,000	12,000
369 OTHER MISCELLANEOUS REVENUE	-	-	-	100
391 PROCEEDS OF LTD-GOV FUNDS	-	-	229,990	-
Total 17 INFORMATION SERVICES	12,000	12,000	241,990	12,100
Expenditures				
510 SALARIES AND WAGES	355,277	363,024	363,024	407,822
520 PERSONNEL BENEFITS	108,170	117,059	117,059	133,561
531 OFFICE AND OPERATING SUPPLIES	3,353	2,850	4,247	3,850
535 SMALL TOOLS/MINOR EQUIPMENT	5,867	-	599	13,500
541 PROFESSIONAL SERVICES	5,445	9,356	9,356	9,500
542 COMMUNICATIONS	18,153	27,930	31,144	23,926
543 TRAVEL	1,053	2,135	2,135	2,192
544 ADVERTISING	151	-	635	-
546 INSURANCE AND BONDS	-	-	5,684	-
548 REPAIRS & MAINTENANCE	137,923	37,190	37,190	46,149
549 MISCELLANEOUS	3,550	3,185	3,185	2,450
552 INTERGOVT PMTS FED/STATE/LOCAL	9,786	9,788	9,788	19,091
564 EQUIPMENT	6,431	88,876	328,290	7,775
575 CAPITAL LEASES/INSTALLMENT PURCHASES	-	-	-	43,708
583 INTEREST ON LONG-TERM EXT DEBT	-	-	-	6,292
592 INTERFUND COMMUNICATIONS	70	-	-	-
Total 17 INFORMATION SERVICES	655,228	661,393	912,336	719,816

KITTTAS COUNTY GENERAL FUND

Department 018 WSU Extension

The Smith-Lever Act of 1914 mandates that land-grant universities maintain a system of Cooperative Extension services to provide science-based outreach in applied agriculture, natural resources science, food and consumer science, and related subjects to the people of the state. A local unit of the land-grant university in Washington State, WSU Kittitas County Extension engages people, organizations and communities to advance economic well-being and quality of life by connecting them to the knowledge base of the university and by fostering inquiry, learning, and the application of research.

The most effective delivery system for this federally mandated service, providing science-based education to local people to address local needs, is through partnership with county government. This is the model that persists nationwide because it works. The Kittitas County Extension programs, in response to local needs, have focused on: enhancing economic opportunities for agricultural enterprises while protecting natural resources; empowering youth and families to achieve social, economic, and educational success; creating and sustaining vibrant communities and urban neighborhoods; enhance natural resources and environmental stewardship; improving health and wellness of residents of Kittitas County.

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Employees	3		2	2
Revenues				
341 GENERAL GOVERNMENT	712	1,025	1,025	1,025
Total 18 WSU EXTENSION	712	1,025	1,025	1,025
Expenditures				
18 WSU EXTENSION				
510 SALARIES AND WAGES	91,522	79,293	73,293	69,577
520 PERSONNEL BENEFITS	38,449	34,109	34,109	28,547
531 OFFICE AND OPERATING SUPPLIES	1,253	1,316	1,316	1,116
532 FUEL	1,853	1,500	750	1,500
534 ITEMS PURCHASE INVENTORY/RESALE	569	700	700	700
535 SMALL TOOLS/MINOR EQUIPMENT	241	450	450	250
541 PROFESSIONAL SERVICES	36,975	36,975	36,975	37,458
542 COMMUNICATIONS	1,105	1,600	1,600	1,400
546 INSURANCE AND BONDS	-	-	1,918	-
548 REPAIRS & MAINTENANCE	1,799	2,400	3,150	2,050
549 MISCELLANEOUS	963	975	975	425
564 EQUIPMENT	-	-	6,000	-
592 INTERFUND COMMUNICATIONS	1,167	1,500	1,500	1,500
595 INTERFUND RENTALS	20,837	19,728	19,728	19,728
Total 18 WSU EXTENSION	196,732	180,546	182,464	164,251

KITTITAS COUNTY GENERAL FUND

Department 019 Disability Board

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Expenditures				
510 SALARIES AND WAGES	12,883	13,232	13,232	13,945
520 PERSONNEL BENEFITS	4,988	5,674	5,674	5,464
Total 19 DISABILITY BOARD	17,871	18,906	18,906	19,409

Department 020 Communications

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
341 GENERAL GOVERNMENT	110	-	-	-
349 OTHER INTERFUND CHARGES SERVICES	82,574	109,500	109,500	110,200
Total 20 COMMUNICATIONS	82,683	109,500	109,500	110,200
Expenditures				
531 OFFICE AND OPERATING SUPPLIES	2,373	3,000	3,000	2,500
535 SMALL TOOLS/MINOR EQUIPMENT	775	-	-	-
542 COMMUNICATIONS	108,476	120,000	120,000	120,000
548 REPAIRS & MAINTENANCE	765	1,000	1,000	1,000
553 TAXES & OPERATING ASSESSMENTS	-	175	175	200
575 CAPITAL LEASES/INSTALLMENT PURCHASES	9,215	8,200	8,200	8,200
Total 20 COMMUNICATIONS	121,603	132,375	132,375	131,900

KITTTITAS COUNTY GENERAL FUND

Department 021 Superior Court Judge

The goal of the Superior Court is to provide an efficient, timely and responsive judiciary for the citizens of the State of Washington and Kittitas County, and to continue to ensure that the County's legislative authority is apprised of the challenges faced by this court.

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Employees	4		4	4
Revenues				
338 INTERGOVERNMENTAL SERVICES	62,355	20,000	45,000	75,000
Total 21 JUDGE - SUPERIOR COURT	62,355	20,000	45,000	75,000
Expenditures				
510 SALARIES AND WAGES	252,278	269,944	269,944	268,594
520 PERSONNEL BENEFITS	36,773	38,411	38,411	38,929
531 OFFICE AND OPERATING SUPPLIES	11,839	9,708	9,708	9,912
535 SMALL TOOLS/MINOR EQUIPMENT	-	1,000	1,000	1,000
541 PROFESSIONAL SERVICES	335,419	268,141	368,141	388,241
542 COMMUNICATIONS	5,518	6,200	6,200	6,200
21 JUDGE - SUPERIOR COURT	-	-	-	-
543 TRAVEL	273	250	250	1,000
545 OPERATING RENTAL/LEASES	-	1,200	1,200	1,200
546 INSURANCE AND BONDS	-	-	2,773	-
548 REPAIRS & MAINTENANCE	4,166	9,900	9,900	9,900
549 MISCELLANEOUS	16,980	22,900	22,900	31,400
575 CAPITAL LEASES/INSTALLMENT PURCHASES	703	-	-	-
592 INTERFUND COMMUNICATIONS	787	1,600	1,600	1,600
Total 21 JUDGE - SUPERIOR COURT	664,736	629,254	732,027	757,976

KITITAS COUNTY GENERAL FUND

Department 022 Juvenile

This department serves the statutorily mandated functions of the Juvenile Court Division of the Kittitas County Superior Court. Those responsibilities include actualizing the Juvenile Justice Act through duties relative to accused juvenile offenders and At-Risk Youth from the time of initial arrest and detention decisions (24 hours a day), to developing informed pre-trial release recommendations, to provision of complex professionally developed and presented disposition (sentencing) recommendations, and subsequent skilled enforcement of resultant Superior Court orders by Juvenile Probation Counselors who are statutorily required to be certified from the Washington State Criminal Justice Training Commission Juvenile Services Academy and be certified DOH Agency Affiliated Counselors, while using research based proven effective skilled interventions recognized beyond U.S. borders for their effectiveness and consistently funded by the Washington Legislature despite these difficult economic times. Supervision and management are performed by statutorily mandated persons and require State certification. Court ordered and RCW required interventions are based upon the State mandated (and required certified practitioner) Case Management Assessment Process (CMAP.) Funded programs, which require us to apply, in some cases competitively, but in all cases through extensive process, are used for research proven effective interventions with youth and their families.

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Employees	7		7	7
Revenues				
333 INDIRECT FEDERAL GRANTS	15,100	6,965	6,965	8,130
334 STATE GRANTS	106,780	135,601	135,601	87,837
336 STATE ENTITLEMENTS, IN-LIEU	4,404	5,000	5,000	5,000
337 INTERLOCAL GRANTS, ETC.	-	-	2,500	-
338 INTERGOVERNMENTAL SERVICES	3,443	3,000	3,000	4,620
342 SECURITY OF PERSONS & PROPERTY	358	420	420	420
369 OTHER MISCELLANEOUS REVENUE	-	-	-	5
Total 22 JUVENILE	130,084	150,986	153,486	106,012
Expenditures				
510 SALARIES AND WAGES	309,853	350,118	349,178	342,472
520 PERSONNEL BENEFITS	100,501	111,752	111,752	110,457
531 OFFICE AND OPERATING SUPPLIES	3,112	2,178	2,912	2,267
532 FUEL	3,196	4,001	4,001	3,650
535 SMALL TOOLS/MINOR EQUIPMENT	2,879	-	1,146	-
541 PROFESSIONAL SERVICES	61,870	213,925	213,925	205,025
542 COMMUNICATIONS	1,648	2,479	2,479	2,885
543 TRAVEL	683	902	1,737	1,706
544 ADVERTISING	117	800	800	300
545 OPERATING RENTAL/LEASES	-	4,250	260	250
546 INSURANCE AND BONDS	1,590	2,834	6,955	2,400
548 REPAIRS & MAINTENANCE	1,061	2,525	3,475	3,600
549 MISCELLANEOUS	1,591	2,248	3,023	2,173
553 TAXES & OPERATING ASSESSMENTS	-	100	100	100
575 CAPITAL LEASES/INSTALLMENT PURCHASES	703	-	2,990	2,990
592 INTERFUND COMMUNICATIONS	484	700	700	100
Total 22 JUVENILE	489,309	696,812	705,433	680,175

KITTITAS COUNTY GENERAL FUND

Department 023 Law Library

RCW 27.24.020 (2)every county with a population of eight thousand or more but less than three hundred thousand must have Board of Law Library Trustees consisting of five members to be constituted as follows: the chairman of the county legislative authority is an ex officio trustee, the judges of the superior court of the county shall choose one of their number to be a trustee, and the members of the county bar association shall choose three members of the county to be trustees.

		2011	2012 ADOPTED	2012 AMENDED	2013 BUDGET
		ACTUAL	BUDGET	BUDGET	ADOPTED
Revenues					
	341 GENERAL GOVERNMENT	15,833	18,000	18,000	18,000
Total	23 LAW LIBRARY	15,833	18,000	18,000	18,000
Expenditures					
	510 SALARIES AND WAGES	2,746	2,844	2,844	3,048
	520 PERSONNEL BENEFITS	1,448	1,517	1,517	1,544
	531 OFFICE AND OPERATING SUPPLIES	14,252	14,060	14,060	-
	541 PROFESSIONAL SERVICES	-	-	-	15,117
Total	23 LAW LIBRARY	18,446	18,421	18,421	19,709

KITTITAS COUNTY GENERAL FUND

Department 024 Lower District Court

The Lower Kittitas District Court (LKDC) has jurisdiction to hear and adjudicate a wide variety of civil and criminal cases. Ten law enforcement agencies in Kittitas County file charges in LKDC: the Washington State Patrol, Kittitas County Sheriff, Department of Fish and Wildlife, Washington State Department of Parks and Recreation, Ellensburg Police Department, Central Washington University Police Department, Liquor Control, Department of Natural Resources, Bureau of Land Management, and the Kittitas Police Department. These agencies file two classes of criminal charges with the LKDC. Misdemeanors carry a maximum penalty of \$1,000 and/or 90 days in jail. An example of this class of crime is Driving While License Suspended 3rd Degree. Gross misdemeanors carry a maximum penalty of \$5,000 and/or one year in jail. Examples of this class of crime are Driving While Under the Influence of Alcohol and/or Drugs and Assault in the Fourth Degree. These agencies also file civil infractions and parking tickets. Additionally, LKDC conducts preliminary hearings in felony cases.

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Employees	11.52		10.52	10.5
Revenues				
338 INTERGOVERNMENTAL SERVICES	10,000	10,000	10,000	10,000
341 GENERAL GOVERNMENT	102,491	113,180	113,180	105,780
342 SECURITY OF PERSONS & PROPERTY	11,457	12,200	12,200	13,000
352 CIVIL PENALTIES	2,410	3,000	3,000	2,800
353 CIVIL INFRACTION PENALTIES	548,697	573,050	573,050	571,250
354 CIVIL PARKING INFRACTION	5,250	6,600	6,600	7,700
355 CRIMINAL TRAFFIC MISD. FINES	111,346	125,000	125,000	132,000
356 CRIMINAL NON-TRAFFIC FINE	97,780	110,220	110,220	105,200
357 CRIMINAL COSTS	68,143	64,200	64,200	70,000
361 INTEREST EARNINGS	27,349	26,000	26,000	30,000
369 OTHER MISCELLANEOUS REVENUE	992	400	400	445
Total 24 LOWER DISTRICT COURT	985,914	1,043,850	1,043,850	1,048,175
Expenditures				
510 SALARIES AND WAGES	548,106	559,456	559,456	536,001
520 PERSONNEL BENEFITS	153,120	168,231	168,231	162,143
531 OFFICE AND OPERATING SUPPLIES	6,259	8,200	8,200	8,200
535 SMALL TOOLS/MINOR EQUIPMENT	2,894	-	-	600
541 PROFESSIONAL SERVICES	278,200	262,800	262,800	262,800
542 COMMUNICATIONS	2,357	2,850	2,850	2,850
543 TRAVEL	449	1,600	1,600	1,600
544 ADVERTISING	-	150	150	150
546 INSURANCE AND BONDS	30	550	8,219	550
548 REPAIRS & MAINTENANCE	5,190	5,500	5,500	5,500
549 MISCELLANEOUS	14,211	16,830	16,830	16,830
555 INTERFUND SUBSIDIES	39,020	50,000	50,000	42,000
564 EQUIPMENT	8,550	-	-	-
592 INTERFUND COMMUNICATIONS	10,162	11,620	11,620	11,620
Total 24 LOWER DISTRICT COURT	1,068,489	1,087,787	1,095,456	1,050,844

KITITAS COUNTY GENERAL FUND

Department 025 Facilities Maintenance

The Courthouse Facilities Maintenance Department seeks to support each of the County's department's individual missions by providing prompt, friendly, and cost effective solutions to their maintenance needs.

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Employees	5		5	5
Revenues				
349 OTHER INTERFUND CHARGES SERVICES	706	500	500	500
361 INTEREST EARNINGS	160	-	-	-
362 RENT, LEASES AND CONCESSIONS	19,479	18,672	18,672	18,672
366 INTERFUND MISC REVENUES	92,411	92,644	92,644	92,644
369 OTHER MISCELLANEOUS REVENUE	386	20	20	145
397 OPERATING TRANSFERS IN	91,388	90,837	780,489	-
Total 25 FACILITIES MAINTENANCE	203,437	202,673	892,325	111,961
Expenditures				
510 SALARIES AND WAGES	231,218	241,008	241,008	227,725
520 PERSONNEL BENEFITS	86,702	98,644	98,644	92,825
531 OFFICE AND OPERATING SUPPLIES	48,511	40,900	40,900	41,000
532 FUEL	8,416	6,000	26,000	16,000
535 SMALL TOOLS/MINOR EQUIPMENT	2,242	2,250	2,250	1,000
541 PROFESSIONAL SERVICES	11,684	15,500	18,096	15,500
542 COMMUNICATIONS	1,855	2,300	2,300	2,200
545 OPERATING RENTAL/LEASES	2,756	2,500	2,500	2,500
546 INSURANCE AND BONDS	32,188	45,300	39,943	45,300
547 UTILITIES	193,601	184,700	184,700	254,200
548 REPAIRS & MAINTENANCE	22,724	50,750	65,750	139,000
549 MISCELLANEOUS	90	1,000	1,000	1,000
553 TAXES & OPERATING ASSESSMENTS	1,492	1,600	1,600	1,600
562 BUILDING/STRUCTURES	-	13,000	37,000	2,000
579 DEBT SERVICES: PRINCIPLE	49,597	45,801	735,453	-
583 INTEREST ON LONG-TERM EXT DEBT	41,205	45,000	45,000	-
589 OTHER DEBT COSTS	104	36	36	-
591 INTERFUND PROFESSIONAL SERVICES	646	-	-	-
592 INTERFUND COMMUNICATIONS	3	125	125	-
593 INTERFUND SUPPLIES	-	25	25	-
Total 25 FACILITIES MAINTENANCE	735,032	796,439	1,542,330	841,850

KITTITAS COUNTY GENERAL FUND

Department 026 Non-Departmental

		2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues					
	333 INDIRECT FEDERAL GRANTS	140,210	117,970	317,970	117,970
	349 OTHER INTERFUND CHARGES SERVICES	493,708	500,000	500,000	484,726
	369 OTHER MISCELLANEOUS REVENUE	72,515	70,300	70,300	69,475
	395 DISPOSITION OF FIXED ASSETS	167	100	100	100
	397 OPERATING TRANSFERS IN	840,117	-	-	-
Total	26 NON-DEPARTMENTAL	1,546,717	688,370	888,370	672,271
Expenditures					
	510 SALARIES AND WAGES	51,842	52,848	52,848	51,816
	520 PERSONNEL BENEFITS	41,736	17,444	50,343	17,159
	541 PROFESSIONAL SERVICES	366,701	338,548	546,048	353,332
	546 INSURANCE AND BONDS	112,941	300,000	212,480	300,000
	549 MISCELLANEOUS	29,297	20,824	23,224	21,000
	552 INTERGOVT PMTS FED/STATE/LOCAL	-	-	10,000	-
	553 TAXES & OPERATING ASSESSMENTS	274	1,500	1,500	1,500
	555 INTERFUND SUBSIDIES	91,842	91,837	91,837	372,600
	591 INTERFUND PROFESSIONAL SERVICES	1,188	-	-	-
	596 INTERFUND RENTALS	3,717	3,717	3,717	3,717
Total	26 NON-DEPARTMENTAL	699,538	826,718	991,997	1,121,124

KITTITAS COUNTY GENERAL FUND

Department 029 Prosecutor

The County Prosecutor is responsible for charging and prosecuting juvenile and adult felonies, gross misdemeanors and misdemeanors in the District Court. Our office is also responsible for providing legal advice in Civil matters for the County. The Prosecutor's Office is also responsible for establishing paternity and establishing child support. The Prosecutor and Deputy Prosecutor's is also the ex-officio Coroner for the County. The office also has a Sexual Assault and Victim Witness Unit that specifically deals with sexual assault victims and other victims of crimes.

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Employees	25		23.1	21
Revenues				
333 INDIRECT FEDERAL GRANTS	86,496	86,000	86,000	86,000
334 STATE GRANTS	148,088	151,142	151,142	151,142
336 STATE ENTITLEMENTS, IN-LIEU	10,498	6,000	6,000	7,000
338 INTERGOVERNMENTAL SERVICES	17,022	17,022	17,022	17,022
341 GENERAL GOVERNMENT	8,061	39,500	39,500	39,550
342 SECURITY OF PERSONS & PROPERTY	230	500	500	400
349 OTHER INTERFUND CHARGES SERVICES	35,229	60,000	60,000	1,000
369 OTHER MISCELLANEOUS REVENUE	-	-	-	50
Total 29 PROSECUTOR	305,624	360,164	360,164	302,164
Expenditures				
510 SALARIES AND WAGES	1,142,123	1,114,336	1,114,336	1,065,684
520 PERSONNEL BENEFITS	354,753	360,703	360,703	355,644
531 OFFICE AND OPERATING SUPPLIES	7,679	11,900	11,900	11,900
532 FUEL	1,365	800	800	900
535 SMALL TOOLS/MINOR EQUIPMENT	1,356	1,200	1,200	1,200
541 PROFESSIONAL SERVICES	74,698	51,740	201,740	153,960
542 COMMUNICATIONS	8,021	7,818	7,818	8,350
543 TRAVEL	4,187	7,826	7,826	7,826
544 ADVERTISING	152	500	500	500
545 OPERATING RENTAL/LEASES	1,260	1,500	1,500	1,500
546 INSURANCE AND BONDS	17,164	15,350	18,256	18,350
548 REPAIRS & MAINTENANCE	31,421	33,900	33,900	33,900
549 MISCELLANEOUS	4,684	5,500	5,500	5,500
553 TAXES & OPERATING ASSESSMENTS	151	425	425	425
575 CAPITAL LEASES/INSTALLMENT PURCHASES	16,251	22,000	22,000	22,000
589 OTHER DEBT COSTS	-	75	75	75
592 INTERFUND COMMUNICATIONS	5,751	7,975	7,975	7,975
Total 29 PROSECUTOR	1,671,016	1,643,548	1,796,454	1,695,689

KITTITAS COUNTY GENERAL FUND

Department 030 Sheriff

The mission of the Kittitas County Sheriff's Office is to treat the people with respect and dignity while accepting the duties and responsibilities required by law and to serve faithfully and honestly. To safeguard lives and property, protect against deception, intimidation and disorder. To investigate diligently those crimes and activities which violate law, while utilizing professional and cost effective standards and techniques available to law enforcement.

The primary goals for 2013 will be directed towards continued employee and inmate safety through filling the vacant corrections positions and adding trained staff for the transition into the new jail annex. Additional corrections staff positions funded by the tax dollars previously being sent out of county for jail beds. We will be supporting legislation that helps with inmate's medical costs and providing alternatives for special needs inmates. 2013 will also be a year for structural review and modifications in an effort to streamline efficiencies in the Administration. Long term planning includes filling the vacant deputy and receptionist's position. Also filling the unfunded Chief Criminal Deputy Position for the proper span of control over operations. With over 80 employees, this position will help improve accountability and the effective and efficient utilization of the Sheriff's Office personnel, funds, facilities and time. We will continue to implement cost effective technology that will streamline processes, reduce paperwork and improve officer safety.

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Employees	68		72	68
Revenues				
322 NON-BUSINESS LICENSES & PERMITS	36,650	40,000	40,000	40,000
331 DIRECT FEDERAL GRANTS	24,474	10,000	10,000	14,000
333 INDIRECT FEDERAL GRANTS	31,460	33,366	65,752	27,000
334 STATE GRANTS	-	500	500	500
336 STATE ENTITLEMENTS, IN-LIEU	9,387	7,000	7,000	7,000
338 INTERGOVERNMENTAL SERVICES	586,255	594,442	594,442	502,500
341 GENERAL GOVERNMENT	53,013	60,500	60,500	50,500
342 SECURITY OF PERSONS & PROPERTY	96,431	46,625	46,625	46,500
357 CRIMINAL COSTS	7,944	6,000	6,000	7,500
367 CONTRIBUTIONS/DONATION PRIVATE	7,000	-	-	7,500
369 OTHER MISCELLANEOUS REVENUE	166	200	200	650
395 DISPOSITION OF FIXED ASSETS	419	500	500	600
398 INSURANCE RECOVERIES	2,200	-	-	-
Total 30 SHERIFF	855,401	799,133	831,519	704,250
Expenditures				
510 SALARIES AND WAGES	3,072,428	3,654,240	3,677,202	4,048,224
520 PERSONNEL BENEFITS	1,121,050	1,341,167	1,392,006	1,610,954
531 OFFICE AND OPERATING SUPPLIES	88,610	132,370	129,405	143,775
532 FUEL	139,887	124,700	126,200	144,777
535 SMALL TOOLS/MINOR EQUIPMENT	20,204	66,350	73,865	46,165
541 PROFESSIONAL SERVICES	319,139	373,200	373,200	339,106
542 COMMUNICATIONS	82,094	103,440	103,440	102,240

KITITAS COUNTY GENERAL FUND

Department 030 Sheriff Con't

543 TRAVEL	10,629	32,800	32,545	39,750
544 ADVERTISING	2,095	2,360	2,860	2,000
545 OPERATING RENTAL/LEASES	1,235	14,309	7,109	15,960
546 INSURANCE AND BONDS	82,258	72,408	88,138	79,706
547 UTILITIES	1,502	2,050	2,050	2,050
548 REPAIRS & MAINTENANCE	97,306	117,720	118,190	115,550
549 MISCELLANEOUS	21,008	61,350	61,585	66,330
551 INTERGOVT PROFESSIONAL SERVICES	346,446	585,400	574,300	366,356
553 TAXES & OPERATING ASSESSMENTS	279	200	200	454
564 EQUIPMENT	-	-	17,067	220,000
575 CAPITAL LEASES/INSTALLMENT PURCHASES	18,200	20,000	27,200	27,500
591 INTERFUND PROFESSIONAL SERVICES	390	200	200	700
592 INTERFUND COMMUNICATIONS	4,403	5,100	5,100	4,500
593 INTERFUND SUPPLIES	1	-	-	-
599 INTERFUND SERVICES AND CHARGES	-	402	402	-
Total 30 SHERIFF	5,429,162	6,709,766	6,812,264	7,376,097

KITTITAS COUNTY GENERAL FUND

Department 031 Treasurer

The mission of the Kittitas County Treasurer's Office is to efficiently and accurately manage the public funds that have been entrusted to our care, with an emphasis on providing all of our customers, whether taxpayers or business partners, a high level of customer service, based on our core values of honesty, integrity, professionalism, accountability and respect.

Departments Goals: 2013 continues to show similar challenges for Kittitas County, the junior taxing districts and taxpayers due to the reduction of investment interest earnings, increased bankruptcies, a decrease in timely tax payments and a lack of bank participation. The Treasurer's Office goals for 2013 are as follows:

- Continue investments with the Local Government Investment Pool (LGIP)
- Educate the public on the tax payment processes and payment options
- Send notice for delinquent statements
- Increase our quality of customer service by becoming automated with payment processing

With the 2012 purchase of the letter opener and check remitter, our office is hoping to have tax payments processed in a more timely manner in order to benefit the tax payers and junior taxing districts. Additionally, the Treasurer's Office will continue to see an increase in revenue due to the collection of per parcel rate for Cascade Irrigation and the TV District. Furthermore, with the approval of the Excise module contract in CashTax, the Treasurer's Office will have increased time to focus on delinquent billings, tax payment management and the processing of refunds.

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Employees	7		7	7
Revenues				
311 GENERAL PROPERTY TAXES	7,128,844	6,550,858	6,550,858	6,800,000
312 TIMBER HARVEST TAXES	3,582	-	-	1,000
313 RETAIL SALES AND USE TAXES	2,920,775	2,800,000	2,800,000	2,800,000
317 EXCISE TAXES	25,946	19,000	19,000	24,000
319 PENALTIES & INT. ON DEL.	1,887,695	460,000	460,000	470,000
332 FEDERAL ENTITLEMENTS, IN-LIEU	825,186	780,045	780,045	800,000
335 STATE SHARED REVENUEUES	216,489	216,370	306,370	300,000
336 STATE ENTITLEMENTS, IN-LIEU	124,321	90,000	90,000	80,200
337 INTERLOCAL GRANTS, ETC.	-	350	350	350
341 GENERAL GOVERNMENT	57,061	45,500	45,500	39,535
361 INTEREST EARNINGS	236,591	22,500	172,500	107,000
369 OTHER MISCELLANEOUS REVENUE	4,737	2,000	2,000	3,525
Total 31 TREASURER	13,431,226	10,986,623	11,226,623	11,425,610
Expenditures				
510 SALARIES AND WAGES	234,380	238,572	238,572	244,738
520 PERSONNEL BENEFITS	84,873	91,145	91,145	91,597
531 OFFICE AND OPERATING SUPPLIES	8,835	7,600	7,600	8,360
535 SMALL TOOLS/MINOR EQUIPMENT	814	2,375	5,165	2,790
541 PROFESSIONAL SERVICES	6,374	57,644	56,394	57,644
542 COMMUNICATIONS	10,116	2,785	2,785	3,200
543 TRAVEL	518	1,600	1,600	1,600
544 ADVERTISING	538	239	489	489
546 INSURANCE AND BONDS	750	750	5,599	750
548 REPAIRS & MAINTENANCE	49,258	52,500	52,500	60,000
549 MISCELLANEOUS	4,751	17,100	17,600	19,070
553 TAXES & OPERATING ASSESSMENTS	97	97	97	97
564 EQUIPMENT	15,000	20,000	17,210	13,000
575 CAPITAL LEASES/INSTALLMENT PURCHASES	2,728	4,000	4,300	4,000
592 INTERFUND COMMUNICATIONS	4,021	4,415	4,415	4,000
593 INTERFUND SUPPLIES	6	-	200	50
Total 31 TREASURER	423,056	500,822	505,671	511,385

KITTITAS COUNTY GENERAL FUND

Department 032 Upper District Court

The mission of the Upper Kittitas County District Court is to serve our citizens through the prompt, courteous and fair dispensation of justice by adjudicating cases in a timely manner using effective and efficient case management techniques adhering to the highest standards and being responsible stewards of public funds.

It is the goal of the Department to continue attend to all Court matters expeditiously, professionally, responsively, efficiently and with the highest level of service. We look forward to the remodel of our Office. We are continuing with our goal of becoming a paperless office.

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Employees	7		7	7
Revenues				
338 INTERGOVERNMENTAL SERVICES	35,547	15,440	15,440	31,000
341 GENERAL GOVERNMENT	26,108	29,549	29,549	27,231
342 SECURITY OF PERSONS & PROPERTY	3,655	3,460	3,460	3,810
352 CIVIL PENALTIES	1,430	1,600	1,600	1,600
353 CIVIL INFRACTION PENALTIES	548,021	579,467	579,467	588,811
354 CIVIL PARKING INFRACTION	1,324	1,250	1,250	3,000
355 CRIMINAL TRAFFIC MISD. FINES	53,022	58,400	58,400	57,560
356 CRIMINAL NON-TRAFFIC FINE	22,330	22,680	22,680	22,080
357 CRIMINAL COSTS	32,186	34,000	34,000	38,000
361 INTEREST EARNINGS	7,357	4,500	4,500	4,500
362 RENT, LEASES AND CONCESSIONS	28,990	-	-	-
369 OTHER MISCELLANEOUS REVENUE	1,676	1,200	1,200	1,200
Total 32 UPPER DISTRICT COURT	761,646	751,546	751,546	778,792
Expenditures				
510 SALARIES AND WAGES	291,064	296,987	296,987	302,430
520 PERSONNEL BENEFITS	89,791	99,389	99,389	99,222
531 OFFICE AND OPERATING SUPPLIES	6,412	7,000	7,000	7,100
535 SMALL TOOLS/MINOR EQUIPMENT	3,642	1,000	1,000	500
541 PROFESSIONAL SERVICES	100,845	108,360	109,360	109,760
542 COMMUNICATIONS	14,071	14,200	14,200	12,200
543 TRAVEL	883	1,500	1,500	1,053
545 OPERATING RENTAL/LEASES	103,200	-	-	-
546 INSURANCE AND BONDS	674	725	6,876	8,625
547 UTILITIES	9,903	14,000	14,000	12,000
548 REPAIRS & MAINTENANCE	3,676	6,250	5,250	4,600
549 MISCELLANEOUS	5,116	6,175	6,175	6,925
553 TAXES & OPERATING ASSESSMENTS	-	25	25	50
555 INTERFUND SUBSIDIES	102,939	102,939	102,939	102,939
575 CAPITAL LEASES/INSTALLMENT PURCHASES	4,943	6,000	6,000	5,500
591 INTERFUND PROFESSIONAL SERVICES	-	-	-	1,500
592 INTERFUND COMMUNICATIONS	56	100	100	-
598 INTERFUND REPAIR/MAINTENANCE	299	600	600	600
Total 32 UPPER DISTRICT COURT	737,513	665,250	671,401	675,004

KITTITAS COUNTY GENERAL FUND

Department 033 Pest & Disease Control Board

		2011	2012 ADOPTED	2012 AMENDED	2013 BUDGET
		ACTUAL	BUDGET	BUDGET	ADOPTED
Revenues					
	334 STATE GRANTS	12,131	10,000	15,000	20,000
Total	33 PEST AND DISEASE CONTROL BOARD	12,131	10,000	15,000	20,000
Expenditures					
	541 PROFESSIONAL SERVICES	12,131	10,000	15,000	20,000
Total	33 PEST AND DISEASE CONTROL BOARD	12,131	10,000	15,000	20,000

Department 034 Conference of Governments

		2011	2012 ADOPTED	2012 AMENDED	2013 BUDGET
		ACTUAL	BUDGET	BUDGET	ADOPTED
Revenues					
	338 INTERGOVERNMENTAL SERVICES	-	300	300	175
Total	34 CONFERENCE OF GOVERNMENTS	-	300	300	175
Expenditures					
	510 SALARIES AND WAGES	54	300	300	300
	520 PERSONNEL BENEFITS	23	-	-	129
Total	34 CONFERENCE OF GOVERNMENTS	78	300	300	429

KITITAS COUNTY GENERAL FUND

Department 035 Flood Control

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
322 NON-BUSINESS LICENSES & PERMITS	-	3,000	3,000	-
333 INDIRECT FEDERAL GRANTS	29,144	271,910	271,910	-
334 STATE GRANTS	4,995	45,318	45,318	-
Total 35 FLOOD CONTROL	34,139	320,228	320,228	-
Expenditures				
591 INTERFUND PROFESSIONAL SERVICES	91,442	442,120	442,329	75,000
593 INTERFUND SUPPLIES	3,433	-	-	-
598 INTERFUND REPAIR/MAINTENANCE	-	10,000	10,000	-
Total 35 FLOOD CONTROL	94,875	452,120	452,329	75,000

Department 036 Library Advisory Board

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Expenditures				
552 INTERGOVT PMTS FED/STATE/LOCAL	125,000	125,000	125,000	123,475
Total 36 LIBRARY ADVISORY BOARD	125,000	125,000	125,000	123,475

KITITAS COUNTY GENERAL FUND

Department 037 Emergency Management

Kititas County Emergency Management was established to assist the government in its responsibility to preserve lives, protect property and the environment, and to ensure public health in times of natural or technological disasters, and to take the actions necessary to mitigate the effects of such disasters to the extent possible.

Recent wildfires emphasize the importance of our modest emergency management division. We need to maintain our emergency management position that supports ongoing planning activities. This will help mitigate damages and coordinate our emergency operations during disasters. We will work closely with Public Works on mitigation activities including grant funded planning and mitigation projects. Continue to work closely with the Emergency Management Council, emergency responders, hospitals and citizens on emergency planning activities. Continue to maintain all emergency management plans and coordinate annual training and exercises as required by Statute and our Comprehensive Emergency Management Plan. Continue to develop and improve continuity of business and building emergency plans and be active on the Courthouse security committee.

		2011	2012 ADOPTED	2012 AMENDED	2013 BUDGET
		ACTUAL	BUDGET	BUDGET	ADOPTED
Revenues					
	333 INDIRECT FEDERAL GRANTS	164,994	197,000	197,876	32,000
Total	37 EMERGENCY MANAGEMENT SERVICES	164,994	197,000	197,876	32,000
 Expenditures					
	510 SALARIES AND WAGES	94,160	141,727	120,151	-
	520 PERSONNEL BENEFITS	28,540	26,648	44,224	-
	531 OFFICE AND OPERATING SUPPLIES	2,296	3,000	3,750	1,500
	532 FUEL	2,658	2,500	2,500	3,000
	535 SMALL TOOLS/MINOR EQUIPMENT	15,328	9,000	10,626	500
	541 PROFESSIONAL SERVICES	-	-	351	-
	542 COMMUNICATIONS	3,023	3,360	3,360	3,660
	543 TRAVEL	-	1,000	3,000	1,000
	545 OPERATING RENTAL/LEASES	540	-	-	12,000
	547 UTILITIES	139	500	500	400
	548 REPAIRS & MAINTENANCE	21,489	1,500	1,149	2,500
	549 MISCELLANEOUS	-	500	1,000	500
	562 BUILDING/STRUCTURES	20,109	56,000	56,000	-
	564 EQUIPMENT	-	-	-	35,000
Total	37 EMERGENCY MANAGEMENT SERVICES	188,284	245,735	246,611	60,260

KITTITAS COUNTY GENERAL FUND

Department 038 Human Resources

HR provides services and support to employees, supervisory & management staff, the Board of County Commissioners, and the general County structure. Our goal is to provide assistance to employees in a helpful, efficient, professional, and confidential manner, and assist members of the public who are interested in employment with the County with the same efficiency and professionalism.

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Employees	3		2	2
Revenues				
341 GENERAL GOVERNMENT	32	-	-	1,025
369 OTHER MISCELLANEOUS REVENUE	144	-	-	10
Total 38 HUMAN RESOURCES	176	-	-	1,035
Expenditures				
510 SALARIES AND WAGES	113,926	124,713	124,713	97,260
520 PERSONNEL BENEFITS	40,751	45,827	45,827	32,564
531 OFFICE AND OPERATING SUPPLIES	504	1,000	1,000	1,000
535 SMALL TOOLS/MINOR EQUIPMENT	-	1,082	1,082	-
541 PROFESSIONAL SERVICES	8,145	23,611	23,611	13,244
542 COMMUNICATIONS	782	835	835	835
543 TRAVEL	589	2,838	2,838	3,338
544 ADVERTISING	356	740	740	220
546 INSURANCE AND BONDS	-	-	1,572	-
548 REPAIRS & MAINTENANCE	411	103	103	25
549 MISCELLANEOUS	3,643	4,201	4,201	5,501
592 INTERFUND COMMUNICATIONS	387	450	450	350
Total 38 HUMAN RESOURCES	169,494	205,400	206,972	154,337

KITTITAS COUNTY GENERAL FUND

Department 040 Criminal Justice-Law Justice Council

		2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues					
	313 RETAIL SALES AND USE TAXES	1,037,393	1,005,000	1,005,000	992,000
	336 STATE ENTITLEMENTS, IN-LIEU	480,160	460,936	460,936	456,500
Total	40 CRIMINAL JUSTICE/LAW JUSTICE	1,517,553	1,465,936	1,465,936	1,448,500
Expenditures					
	541 PROFESSIONAL SERVICES	8,204	-	26,799	-
	552 INTERGOVT PMTS FED/STATE/LOCAL	7,666	21,271	41,271	26,000
	555 INTERFUND SUBSIDIES	-	-	869,515	-
Total	40 CRIMINAL JUSTICE/LAW JUSTICE	15,870	21,271	939,585	26,000

Department 043 Declaration of Emergency

This account is set up to track the General Fund expenses for the Flooding.

		2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues					
	333 INDIRECT FEDERAL GRANTS	4,015	-	-	-
	334 STATE GRANTS	669	-	-	-
Total	43 DECLARATION OF EMERGENCY	4,684	-	-	-
Expenditures					
	510 SALARIES AND WAGES	5,870	-	71,807	-
	520 PERSONNEL BENEFITS	1,974	-	16,589	-
	531 OFFICE AND OPERATING SUPPLIES	-	-	1,312	-
	532 FUEL	-	-	327	-
	545 OPERATING RENTAL/LEASES	-	-	155	-
	547 UTILITIES	-	-	50,286	-
	549 MISCELLANEOUS	-	-	266	-
	591 INTERFUND PROFESSIONAL SERVICES	-	-	108	-
Total	43 DECLARATION OF EMERGENCY	7,844	-	140,850	-

Department 044 Post Employment Benefits

This account is to pay for Post Employment Benefits, primarily the LEOFF 1 retirees.

		2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues					
	332 FEDERAL ENTITLEMENTS, IN-LIEU	2,869	-	-	-
Total	44 POST EMPLOYMENT BENEFITS	2,869	-	-	-
Expenditures					
	520 PERSONNEL BENEFITS	51,396	48,000	48,000	50,000
	529 DISABILITY INSURANCE	18,090	52,500	52,500	52,500
Total	44 POST EMPLOYMENT BENEFITS	69,486	100,500	100,500	102,500

KITITAS COUNTY GENERAL FUND

Department 045 Historical Document Program

The funds in this account are funded from the recording of documents and are to be spent as directed by the Board of County Commissioners to promote historical preservation or historical programs, which may include the preservation of historic documents.

		2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues					
	341 GENERAL GOVERNMENT	10,292	10,440	10,440	10,500
Total	45 HISTORICAL DOCUMENT PROGRAM	10,292	10,440	10,440	10,500
 Expenditures					
	510 SALARIES AND WAGES	10,482	14,952	14,952	12,480
	520 PERSONNEL BENEFITS	1,624	2,621	2,621	2,172
Total	45 HISTORICAL DOCUMENT PROGRAM	12,106	17,573	17,573	14,652

Department 046 Current Use (Open Space)

		2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues					
	341 GENERAL GOVERNMENT	1,200	800	800	1,500
Total	46 CURRENT USE (OPEN SPACE)	1,200	800	800	1,500
 Expenditures					
	544 ADVERTISING	253	-	-	250
	549 MISCELLANEOUS	756	1,500	1,500	1,250
Total	46 CURRENT USE (OPEN SPACE)	1,009	1,500	1,500	1,500

KITTITAS COUNTY GENERAL FUND

Department 047 Upper Co Groundwater Study

		2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues					
	338 INTERGOVERNMENTAL SERVICES	11,328	-	20,000	5,000
Total	47 UPPER CO GROUNDWATER STUDY	11,328	-	20,000	5,000
 Expenditures					
	541 PROFESSIONAL SERVICES	10,011	-	20,000	5,000
Total	47 UPPER CO GROUNDWATER STUDY	10,011	-	20,000	5,000

Department 060 Computer Equipment Replacement

Computers, operating systems and programs purchased by the county General Fund will be regularly replaced, rotated and recycled when possible on a schedule sensitive to resources and intensity of use acknowledging that up-to-date technology improves productivity.

		2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues					
	338 INTERGOVERNMENTAL SERVICES	1,100	-	-	-
Total	60 COMPUTER EQUIPMENT REPLACEMENT	1,100	-	-	-
 Expenditures					
	535 SMALL TOOLS/MINOR EQUIPMENT	54,280	55,000	55,000	27,000
Total	60 COMPUTER EQUIPMENT REPLACEMENT	54,280	55,000	55,000	27,000

KITITAS COUNTY GENERAL FUND

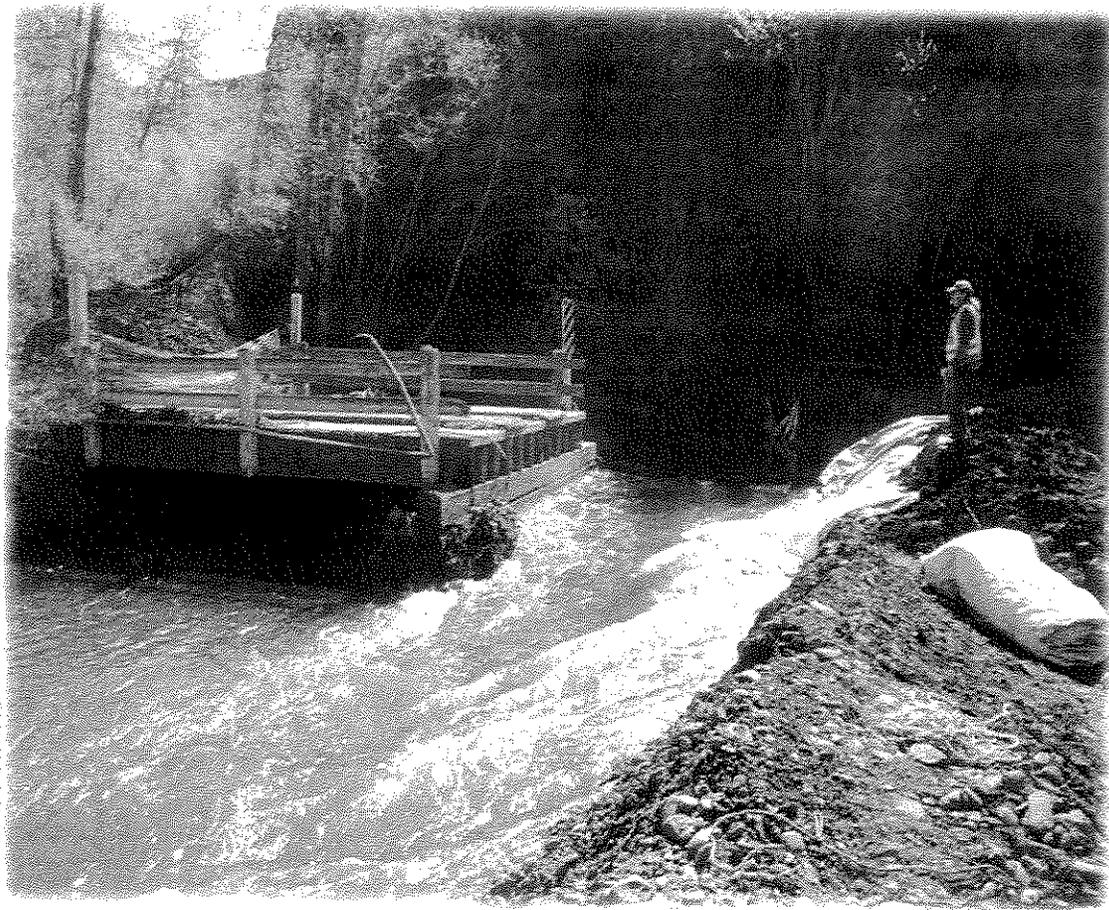
Department 109 County Fair & Event Center

The Kittitas Valley Event Center's mission is to provide outstanding service and a safe and friendly meeting and recreational environment to Kittitas County residents and all users of the facility. The staff is committed to actively promoting the features and benefits of the Event Center as the ideal Central Washington Facility for a wide variety of events including, but not limited to government, community, club, and private organizations and agencies. The staff is dedicated to supporting the Kittitas County Fair Board and the Ellensburg Rodeo Board of Directors and the hundreds of volunteers who orchestrate the Kittitas County Fair and Ellensburg Rodeo. The staff is further committed to continually enhancing and protecting the assets of the Kittitas Valley Event Center.

Operating under the authority of the Kittitas County Board of County Commissioners, the Fair Board is responsible for conducting the Annual Agricultural County Fair. We are committed to enhancing the Fair and providing education and appreciation of agriculture, natural resources, environment, health, history, cultural enrichment, arts, entertainment, and recreation. The Fair Board is dedicated to continually upgrading the Fair in the belief that a strong County Fair benefits all residents of Kittitas County. The Fair Board will perform their duties to the benefit of the residents of Kittitas County.

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Employees	6.2		5.8	5.8
Revenues				
336 STATE ENTITLEMENTS, IN-LIEU	41,937	-	37,319	35,000
337 INTERLOCAL GRANTS, ETC.	5,000	15,000	15,000	-
341 GENERAL GOVERNMENT	1,479	2,000	2,000	2,000
347 CULTURE AND RECREATION	166,876	170,000	170,000	163,500
349 OTHER INTERFUND CHARGES SERVICES	365	-	-	-
361 INTEREST EARNINGS	578	200	200	-
362 RENT, LEASES AND CONCESSIONS	318,408	330,000	330,000	364,500
367 CONTRIBUTIONS/DONATION PRIVATE	13,534	13,000	13,000	14,000
369 OTHER MISCELLANEOUS REVENUE	21,579	19,000	19,000	18,500
397 OPERATING TRANSFERS IN	100,000	100,000	290,370	100,000
Total 109 COUNTY FAIR	669,755	649,200	876,889	697,500
Expenditures				
510 SALARIES AND WAGES	285,697	270,345	270,345	278,821
520 PERSONNEL BENEFITS	84,243	83,162	83,162	87,332
531 OFFICE AND OPERATING SUPPLIES	106,055	103,420	103,420	115,000
532 FUEL	12,143	7,250	7,250	9,500
534 ITEMS PURCHASES INVENTORY/RESALE	1,664	1,500	1,500	2,000
535 SMALL TOOLS/MINOR EQUIPMENT	1,627	4,700	4,700	7,700
541 PROFESSIONAL SERVICES	125,777	128,275	128,275	118,500
542 COMMUNICATIONS	4,950	5,350	5,350	5,350
543 TRAVEL	1,829	1,000	1,000	2,000
544 ADVERTISING	21,521	17,850	23,934	24,500
545 OPERATING RENTAL/LEASES	36,093	31,700	31,700	36,000
546 INSURANCE AND BONDS	17,669	21,500	24,058	21,500
547 UTILITIES	142,721	118,700	118,700	119,700
548 REPAIRS & MAINTENANCE	15,776	71,950	71,950	25,800
549 MISCELLANEOUS	19,257	13,150	13,150	15,500
551 INTERGOVT PROFESSIONAL SERVICES	351	325	325	325
553 TAXES & OPERATING ASSESSMENTS	6,141	5,700	5,700	5,700
562 BUILDING/STRUCTURES	-	-	190,370	-
564 EQUIPMENT	-	1,000	7,000	2,000
592 INTERFUND COMMUNICATIONS	50	25	25	-
Total 109 COUNTY FAIR	883,564	886,902	1,091,914	877,228

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Cooke Canyon Road Bridge

Special Revenue Funds

KITTITAS COUNTY SPECIAL REVENUE FUNDS

The special revenue funds are set up to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. Some special revenue funds include; Airport, County Road, Public Health, Noxious Weed, and Community Services. Each of these funds is self-supporting and must have a balanced budget. The information below shows each fund total for 2011 actual and 2012 and 2013 budgets and the percentage of increase/decrease.

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 ADOPTED BUDGET	% of Change 2013 over 2012
101 AIRPORT	605,024	957,301	957,301	318,284	-201%
105 COMMUNITY SERVICES	1,068,228	1,058,142	1,793,142	1,308,620	-37%
106 COUNTY ROAD	7,404,098	28,758,372	28,758,372	23,360,932	-23%
107 FLOOD CONTROL	-	-	437,271	734,228	40%
108 PUBLIC FACILITIES	1,136,875	2,259,500	2,259,500	1,927,130	-17%
110 EIS TRUST	122,064	336,894	336,894	280,000	-20%
112 LOW INCOME HOUSING	110,770	269,096	269,096	215,300	-25%
113 RECREATION	32,901	28,800	28,800	25,800	-12%
114 HOMELESSNESS HOUSING ASSIST	182,463	727,552	727,552	654,600	-11%
115 TRIAL COURT IMPROVEMENTS	60,223	225,075	225,075	219,100	-3%
116 PUBLIC HEALTH	1,206,891	1,661,564	1,765,042	1,773,178	0%
118 VETERANS ASSISTANCE	64,120	75,000	100,000	150,121	33%
119 "911" PHONE SYSTEM	525,576	715,000	715,000	875,625	18%
120 3/10TH CRIMINAL JUSTICE TAX	1,075,776	2,269,675	2,269,675	2,473,631	8%
121 TREASURER ULID/RID RESERVE	46,103	5,415	5,415	7,400	27%
123 NOXIOUS WEED CONTROL	331,160	330,000	340,000	350,000	3%
125 AUDITOR CENT DOC PRESERVATION	128,351	414,068	414,068	319,300	-30%
127 MISDEMEANANT PROBATION	702,757	824,465	824,465	832,143	1%
130 PROSECUTOR VICTIM/WITNESS	85,687	181,134	181,134	131,100	-38%
131 DRUG ENFORCEMENT RESERVE FUND	56,316	58,130	58,130	18,000	-223%
134 PUBLIC DEFENSE	10,249	185,200	185,200	195,100	5%
135 FORFEITED DRUG PROCEEDS FUND	2,271	25,000	25,000	26,000	4%
136 ADULT MISDEMEANANT PROBATION	-	15,000	15,000	20,500	27%
140 STADIUM	457,172	957,272	957,272	1,059,307	10%
142 REAL ESTATE EXCISE TAX TECH	26,460	100,000	100,000	50,000	-100%

The items listed below are a brief explanation of some of the special revenue funds budgets.

AIRPORT – In 2012 Phase 2 of the master plan for the entire Bowers Field Airport was partially completed. Phase 2 included paving Industrial Park streets. The remaining work for phase 2 includes addition of curb, gutter, and sidewalk on Industrial Park streets, but has been delayed until funding is secured. Phase 1, the utility project, was completed in 2011. The remaining 3 phases have been delayed until funding can be secured. The Airport Terminal Area project was completed in 2012. The Airfield Needs Assessment/Master Plan Update (partial) is expected to be completed by the end of 2012. With the completion of this document a six-year capital improvement plan along with a twenty year master plan will be complete. The completed 6-year plan will be submitted to the Federal Aviation Administration for approval in an effort for our projects to be programmed into their funding cycle as soon as possible.

COMMUNITY SERVICES - Community Services receives property taxes in the amount of \$149,000. The property taxes are split equally between Mental Health and Developmental Disability programs. This fund is divided between three different sub-funds: Mental Health, Substance Abuse, and Developmental Disabilities. The funds collected for each program can only be used for that specific program. The 2013 budget is \$1,308,620.

KITTITAS COUNTY SPECIAL REVENUE FUNDS

COUNTY ROAD - County Road receives property taxes in the amount of \$4,850,000, which is reduced by the diversion of \$200,000 in property taxes to the General Fund for traffic safety.

The 2013 County Road budget is \$23,360,932, which includes \$6,855,090 for road maintenance and \$2,430,500 for road construction. The Annual Construction Program for 2012 adopted by the Board of County Commissioners and Resolution 2011-096 is shown on page 227 of this document.

FLOOD CONTROL - The Board of County Commissioners formed a Flood Control Zone District (FCZD) through resolution on July 17, 2012. On August 7, 2012, the BOCC approved a resolution placing a measure on the November 6, 2012 ballot to ask the county residents whether the district should be funded. Voters approved funding of the FCZD authorizing the District to collect a regular property levy of \$0.07 per \$1000 of assessed value for a period of 7 years. The 2013 Budget is \$734,228.

The county-wide Flood Control Zone District is responsible for carrying out activities to:

- Reduce reliance on general funds for flood fighting and recovery.
- Lower the flood risk to public and private infrastructure through proactive flood management.
- Prevent the creation of new flooding problems.
- Ensure that the existing flood protection systems are properly maintained.
- Enhance the understanding of floodplain and river systems to provide direction on the best use of Kittitas County resources.
- Match and leverage federal and state funds and existing flood control efforts.

The costs for the Flood Control operations were paid in prior years from the General Fund. The 2012 budget for the Flood Control in the General Fund was 452,120.

PUBLIC FACILITIES – This fund is where we deposit the additional sales tax for distressed counties as per Resolution 98-45, effective July 1, 1998, as defined by RCW 82.14.370. In 2008, the Governor signed E2SSB 5557 allowing counties to increase the tax collected from .08% to .09% which is used for economic development. This tax rate increase will not increase the amount of tax collected from consumers, rather the tax rate increase will increase the amount credited against the states' sales tax. The county held a public hearing and adopted the increase, pursuant to Kittitas County Ordinance 2008-23. These funds can only be used for financing public facilities. The 2013 budget includes projects that were awarded to other governmental entities in the amount of \$88,000, per the Board of County Commissioners Resolution 2012-121 and Resolution 2012-143.

- Kittitas County Chamber of Commerce Finance of Personnel - \$60,000
- Kittitas County Airport Bowers Field Apron Improvement – \$27,100
- City of Cle Elum Railroad Street Extension Utilities Improvement - \$395,600

Projects carried forward from 2012 are as follows:

- City of Ellensburg Rotary Park Parking Lot Construction - \$100,000
- Kittitas County Airport Bowers Field Industrial Park Road Improvements - \$150,000
- City of Ellensburg Development of parcels - \$400,000
- Ellensburg Development Group (EBDA) Admin/Operations 2011 - \$50,000
- City of Cle Elum Outdoor Community Events Center Gazebo - \$395,600
- City of Kittitas Downtown Storm Water Improvements - \$60,000

KITTITAS COUNTY SPECIAL REVENUE FUNDS

- Kittitas Co Roads – Bowers Field Industrial Park Access East Ph 2 - \$180,000

In 2013, the Director of Public Works will again solicit eligible public facilities from various governmental agencies throughout Kittitas County. The Council of Governments will then review the eligible projects, rate and prioritize them. The list of recommended projects will be presented to the Board of County Commissioners for final approval/modification. Based on the priority array, eligible projects may then be designated to receive monies from the Public Facilities fund.

Since inception, the following projects have been granted to be funded with the Public Facilities monies:

- Kittitas County Fairground Grandstand Bond Payment - \$122,620 (annually)
- City of Cle Elum, Regional Wastewater - \$25,000
- City of Cle Elum, East End Water Main - \$119,500
- City of Cle Elum, East End Sewer - \$110,000
- City of Cle Elum, Intersection, Sidewalks - \$62,500
- City of Cle Elum, East End Sewer Project, Phase 1B- Lift Pump Station - \$150,000
- City of Cle Elum, Stafford Ave Sidewalk / Intersection Signal - \$25,000
- City of Cle Elum, Davis & Pine Street Improvements - \$145,000
- City of Cle Elum – Railroad Street/Central Business District Revitalization Infrastructure Project \$320,000
- City of Ellensburg, Traffic Signal - \$70,000
- City of Ellensburg, West Ellensburg Park Expansion - \$150,000
- City of Kittitas, Water Distribution Project - \$50,620
- City of Kittitas, South Main Street Bridge Rehabilitation Project - \$94,405
- City of Kittitas, Caribou Creek Bridge Project - \$250,000
- City of Roslyn, Historic Cemetery Improvements - \$55,000
- City of Roslyn, RV Parking Improvements - \$34,200
- City of Roslyn, City Hall / Library Building Remodel - \$100,250
- Ellensburg Business Development Authority – Building Completion - \$20,000
- Ellensburg Business Dev. Authority, Phase 11 Business Park - \$150,000
- Ellensburg Development Group (EBDA) Admin/Operations 2009 - \$50,000
- Ellensburg Development Group (EBDA) Admin/Operations 2010 - \$50,000
- Kittitas County Airport Water/Sewer Improvement Project - \$167,787
- Kittitas County Fairground Home Arts Building Parking Area - \$42,471
- Kittitas County Fairgrounds – Home Arts / 4-H Parking Area - \$68,905
- Kittitas County Fire District #2 Station Water / Sewer Line - \$55,000
- Kittitas County Road Fund, Bowers Field Industrial Park Access West Extn - \$280,619
- Kittitas Co Airport – Bowers Field Industrial Park Access East Ph 1- \$150,000

EIS TRUST – This fund was reclassified in 2002 from a trust fund to a special revenue fund. These funds are from Contractors the county has contracts with to complete the Environmental Impact Statement (EIS), these funds are pass through. The 2013 budget is \$280,000.

LOW INCOME HOUSING (Affordable Housing) Effective June 13, 2002, the Washington State Legislature passed SHB 2060 for low-income housing projects. The Board of County Commissioners Resolution 2002-61 authorizes the collection of these funds. The law states an additional recording fee of \$10.00 on certain documents recorded with the County Auditor will be collected. The County Auditor keeps 5% of the funds collected and the balance is divided 60% for County low income housing projects and 40% is remitted to the State of Washington. The 2013 budget is \$215,300.

KITTITAS COUNTY SPECIAL REVENUE FUNDS

The Kittitas County Homelessness & Affordable Housing Committee has established a grant process in 2009 allowing agencies to apply for these funds. We have authorized the following projects:

- Habitat for Humanity – House #9 2009 - \$100,000
- HopeSource – Senior Rent Assistance 2007-2008 \$86,155
- HopeSource – Senior Rent Assistance 2009 \$57,534
- HopeSource – Senior Rent Assistance 2010 \$55,945
- HopeSource – Polaris Project 2010 \$9,400
- Habitat for Humanity – House #11 - \$50,000
- HopeSource – Senior Rent Assistance 2010 \$59,993

RECREATION – The Recreation budget is for the operation and maintenance of the County Park and boat ramp located at Vantage. The 2013 budget is \$25,800.

In past years, Recreation has funded various parks projects funded from the Capital Improvement Fund –REET dollars. Those projects include:

➤ City of Ellensburg – West Ellensburg Park 2003	\$ 65,630.82
➤ City of Ellensburg – West Ellensburg Park 2004	\$288,054.74
➤ City of Ellensburg – West Ellensburg Park 2005	\$ 19,314.44
➤ City of Cle Elum – Youth Baseball Park 2005	\$ 25,984.38
➤ City of Ellensburg – West Ellensburg Park 2006	\$ 57,000.00
➤ City of Cle Elum – Youth Baseball Park 2006	\$ 11,732.61
➤ City of Cle Elum – Youth Skate Park 2006	\$ 64,635.52
➤ Ellensburg Morning Rotary – West Ellensburg Park 2006	\$ 57,900.00
➤ City of Roslyn – Runje Playfields 2008	\$ 54,873.32
➤ City of Cle Elum – Baseball Park 2008	\$ 2,283.01
➤ Town of South Cle Elum – Fireman’s Park Playground 2008	\$ 28,989.10
➤ City of Ellensburg –Rotary Club of Ellensburg 2008	\$ 34,660.00
➤ City of Ellensburg – Rotary Club of Ellensburg 2009	\$ 25,340.00
➤ City of Ellensburg – Rotary Club of Ellensburg 2010	\$ 48,000.00
➤ City of Cle Elum – Baseball Park 2010	\$ 50,000.00
➤ City of Cle Elum – Memorial Park Youth Baseball	\$ 20,000.00

HOMELESSNESS HOUSING ASSISTANCE – The 59th Legislature, 2005 Regular Session, passed Engrossed Second Substitute House Bill 2163, effective August 1, 2005. This bill requires the funds collected to be placed in a fund to accomplish the goals of the county’s homeless housing plan. The Board of County Commissioners established this fund by Resolution 2005-96. The bill states the county auditor will collect an additional surcharge of ten dollars to be distributed as follows: The county auditor shall retain two percent for collection of the fee, and of the remainder shall remit sixty percent to the county to be deposited into this fund that must be used by the county to accomplish the purpose of this act, six percent of which may be used by the county for administrative costs related to its homeless housing plan and the remainder for programs which directly accomplish the goals of the county’s homeless housing plan. The auditor shall remit the remaining funds to the state treasurer for deposit in the state homeless housing account.

Effective July 22, 2008, the 60th Legislature passed Engrossed Second Substitute House Bill 1359. This bill states the county auditor shall charge an additional surcharge of eight dollars for each document recorded, which is in addition to any other charge allowed by law. The

KITTITAS COUNTY SPECIAL REVENUE FUNDS

auditor shall remit ninety percent to the county to be deposited into a fund, six percent of which may be used by the county for administrative costs related to its homeless housing plan and the remainder for programs that directly accomplish the goals of the county's local homeless housing plan.

Effective July 27, 2009, the 61st Legislature passed House Bill 2331. This bill states there will be an additional \$30.00 surcharge charged to record documents during the 2009-2011 and 2011-2013 biennia. The distribution of these funds will be the same: The county auditor shall retain two percent for collection of the fee, and of the remainder shall remit sixty percent to the county to be deposited into this fund that must be used by the county to accomplish the purpose of this act, six percent of which may be used by the county for administrative costs related to its homeless housing plan and the remainder for programs which directly accomplish the goals of the county's homeless housing plan. The auditor shall remit the remaining funds to the state treasurer for deposit in the state homeless housing account.

The Kittitas County Homelessness & Affordable Housing Committee has established a grant process in 2009 allowing agencies to apply for these funds. We have authorized the following projects:

- Provident Horizon Group – funds for HEARTH project \$45,212
- HopeSource – Homeless Prevention and Rapid Re-Housing \$80,000
- HopeSource – Polaris Project 2010 \$76,237.27
- HopeSource – Polaris Project 2011-2024 \$32,100 each year
- Provident Horizon Group – funds for HEARTH project 2010-2011 - \$100,000
- Housing Authority – Hotline and support 2010-2011 - \$8,958.60
- Housing Authority – Hotline and support 2011-2012 - \$13,700
- HopeSource – 2012 Rent Assistance - \$37,000
- HopeSource – 2013 Rent Assistance - \$37,000
- Elmview – Kittitas Yakima Valley Community Land Trust - \$80,000
- EnTrust – Reith Project – 85,026
- People for People – Ending Homelessness Together Project - \$5,000

The 2013 budget is \$654,600

TRIAL COURT IMPROVEMENTS – The 59th Legislature, 2005 Regular Session, passed engrossed second Substitute House Bill 5454, effective July 24, 2005. Pursuant to Chapter 457 Washington Laws of 2005, filing fees for civil lawsuits in district and superior courts will be increased effective July 23, 2005 with the state's portion of the fee increase spent on district/municipal court judge's salaries, dependency defense, criminal indigent defense and civil legal services. Each jurisdiction receiving state payment for district/municipal court judge salaries shall create a Trial Court Improvement Account to be funded with an amount equal to 100 percent of the state's contribution to its district or municipal court judge salaries with the funds to be appropriated for various court-related purposes. The purpose of the fund shall be to fund improvements to superior and district court staffing, programs, facilities or services as appropriated from time to time by the Board of County Commissioners. The Board of County Commissioners established this fund by Resolution 2005-108. The 2013 budget is \$219,100.

PUBLIC HEALTH – The Public Health fund includes funding for a variety of programs. The programs include health services, environmental health, and vital records. The 2013 budget is \$1,773,178. Included in the 2013 is the additional 3.4 positions.

VETERAN'S ASSISTANCE – Veterans Assistance fund receives property taxes in the amount of \$75,000. This fund is intended to provide limited emergency assistance to eligible

KITTITAS COUNTY SPECIAL REVENUE FUNDS

veterans and their dependents that are residents of Kittitas County, which is funded by Kittitas County property taxes. The 2013 budget is \$150,121.

911 PHONE SYSTEM – The telephone excise tax money that is collected by the phone companies is remitted to the county on a monthly basis. Once the county collects this excise tax, it is remitted to KITTCOM, the emergency dispatch system. As per RCW Chapter 82.14B and Effective January 1, 2011, the excise taxes collected for each Telephone Access line, Radio Access line, and Interconnected Voice Over the internet Protocol Service line will increase to \$0.70 from \$.50. This change was enacted by Kittitas County Ordinance 2010-009. The 2013 budget is \$875,625.

3/10 PUBLIC SAFETY TAX - The fund was created in 2008 by the adoption of the 3/10th sales tax. Currently funded by this tax are positions in the Sheriff's Office, Prosecutors Office, Juvenile Office and County Clerk. Please see the law & justice section starting on page 165 of this document. The 2013 budget is \$2,473,631.

TREASURER ULID/RID RESERVE – This fund is used to pay for costs of the purchasing, printing, mailing and processing of statements for the Utility Land Improvement Districts (ULID). The current budget is \$7,400.

NOXIOUS WEED– This is the budget for the Noxious Weed Control Board. They administer Washington State Noxious Weed Law, RCW 17.10 and educate and create public awareness on noxious weeds. The 2013 budget is \$350,000.

AUDITOR CENTENNIAL DOCUMENT PRESERVATION– These resources should be used for ongoing preservation of historical documents of all county offices and departments. Historical documents include both old and contemporary documents. Many contemporary county documents have importance to history and are part of a chronological record of events in the development of a particular county and the state of Washington. The 2013 budget is \$319,300.

MISDEMEANANT PROBATION – The mission of this budget is to make informed recommendations to the courts of Kittitas County supervising the orders of the courts regarding juvenile and criminal offenders while enhancing resources to intervene in criminal behavior in a positive manner sensitive to the needs of other agencies and the people we work with on behalf of our community. The 2013 budget is \$832,143.

PROSECUTOR WICTIM/WITNESS – The 2013 budget is \$131,100. The purpose of this fund is to provide a program for victims and witnesses of crimes to be administered by the Prosecuting Attorney to be used exclusively for comprehensive programs to encourage and facilitate testimony by the victims of and witnesses to crimes.

DRUG ENFORCEMENT – This fund was established in 1984 to collect funds from court fines used in drug enforcement activities carried on by law enforcement agencies in Kittitas County relating to the unlawful possession, manufacture and delivery of controlled substances and legend drugs. The 2013 budget is \$18,000.

PUBLIC DEFENSE – This fund was created to spend funds on improving the quality of legal representation directly received by indigent defendants as required by R.C.W Chapter 10.101.050. The 2013 budget is \$195,100.

FORFEITED DRUG PROCEEDS FUND – This fund requires "that forfeited property and net proceeds not required to be paid to the state treasurer be retained by the seizing law enforcement agency exclusively for the expansion and improvement of controlled substance

KITTITAS COUNTY SPECIAL REVENUE FUNDS

related to law enforcement activity.” And that “money retained under this section may not be used to supplant preexisting funding sources.” These funds shall be used exclusively for the expansion and improvement of controlled substance related law enforcement activity. The 2013 budget is \$26,000.

ADULT MISDEMEANANT PROBATION – The County Prosecutor has in coordination with local law enforcement and Kittitas County Misdemeanor Probation created an Adult Misdemeanor Pre-charging Diversion Program. Individuals that wish to take advantage of this program are required to make contributions to cover the administrative expense of the program and to benefit the community by increasing enforcement of the law and education regarding illegal drug and alcohol use. The 2013 budget is \$20,500.

STADIUM FUND (hotel motel funds) – This budget is \$1,059,307. Each year the Board of County Commissioners sends out grant requests for applicants to apply for these funds, which can only be used for tourist events on a reimbursement basis. The Lodging Tax Committee reviews all applications and submits recommendations to the Board of County Commissioners for funding. Included in this fund are amounts to be transferred to the revenue bonds for the county fair.

On April 7, 2009, the Board of County Commissioners adopted Ordinance 2009-07; *Establishing a Lodging Tax Advisory Committee and Proposing an Additional 2% Lodging tax as Authorized under RCW 67.28.181.*

On May 19, 2009, the Board of County Commissioners adopted Ordinance 2009-10; *Imposing an Additional 2% Lodging Tax as authorized under 67.28.1481.*

REAL ESTATE EXCISE TAX TECH – This budget is \$50,000. This fund was created in 2005 as per R.C.W 82.45.180 to be used exclusively for the development, implementation and maintenance of an electronic processing and reporting system for real estate excise tax affidavits. Any funds held in the account that are not expended by the earlier of: July 1, 2015, or at such time that the county treasurer is utilizing an electronic processing and reporting system for real estate excise tax affidavits compatible with the department and compatible with the processes used in the offices of the County Assessor and County Auditor, revert to the special real estate and property tax administration assistance account.

DETAILED BUDGETS

The following pages are the revenues and expenses for each fund.

KITITAS COUNTY SPECIAL REVENUE FUNDS

101 Airport

Delivering consistent levels of service in a constantly changing world is a big challenge. The airfield infrastructure diminishes and the cost to maintain or repair it is rising due to increasing costs and decreasing opportunities for grant funding.

The Airport Fund provides the financial resources needed to manage, develop, and maintain the Bowers Field Airport's Aeronautical & Industrial Areas - totaling approximately 1,300 acres. Midstate Aviation is responsible for the day-to-day operations of the Aeronautical Area, and provides the contract for the Central Washington University Flight School.

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	229,806	229,806	155,000
331 DIRECT FEDERAL GRANTS	98,720	562,625	562,625	-
334 STATE GRANTS	2,598	14,806	14,806	-
338 INTERGOVERNMENTAL SERVICE	9,490	-	-	-
361 INTEREST EARNINGS	(372)	-	-	100
362 RENT, LEASES AND CONCESSIONS	189,052	146,347	146,347	159,467
365 INTERNAL SERV FUND - MISC	3,717	3,717	3,717	3,717
369 OTHER MISCELLANEOUS REVENUE	279	-	-	-
397 OPERATING TRANSFERS IN	250,000	-	-	-
101 AIRPORT	553,484	957,301	957,301	318,284
Expenditures				
508 ENDING FUND BALANCE	-	201,764	201,764	165,784
510 SALARIES AND WAGES	65,911	53,100	53,100	45,775
520 PERSONNEL BENEFITS	39,266	29,100	29,100	25,425
531 OFFICE AND OPERATING SUPPLIES	1,630	3,525	3,525	3,650
535 SMALL TOOLS/MINOR EQUIPMENT	68	-	-	-
541 PROFESSIONAL SERVICES	109,015	623,437	623,437	24,775
542 COMMUNICATIONS	32	-	-	-
543 TRAVEL	988	-	-	-
544 ADVERTISING	534	-	-	-
545 OPERATING RENTAL/LEASES	130	-	-	-
546 INSURANCE AND BONDS	7,203	-	-	-
547 UTILITIES	6,392	19,200	19,200	22,250
548 REPAIRS & MAINTENANCE	321,050	-	-	-
549 MISCELLANEOUS	3,363	-	-	-
551 INTERGOVT PROFESSIONAL SERVICE	1	-	-	-
552 INTERGOVT PMTS FED/STATE/LOCAL	-	100	100	50
553 TAXES & OPERATING ASSESSMENTS	7,723	10,225	10,225	11,050
554 INTERFUND TAXES/ASSESSMENTS	505	-	-	-
591 INTERFUND PROFESSIONAL SERVICE	10,665	12,650	12,650	16,250
592 INTERFUND COMMUNICATIONS	157	-	-	-
593 INTERFUND SUPPLIES	458	-	-	-
595 INTERFUND RENTALS	22,538	4,200	4,200	3,275
599 INTERFUND SERVICES AND CHARGES	7,397	-	-	-
101 AIRPORT	605,026	957,301	957,301	318,284

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KITTITAS COUNTY SPECIAL REVENUE FUNDS

105 Community Services

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	0	13,625	492,625	101,700
311 GENERAL PROPERTY TAXES	172,241	187,000	187,000	149,000
312 TIMBER HARVEST TAXES	85	20	20	20
317 EXCISE TAXES	244	200	200	200
333 INDIRECT FEDERAL GRANTS	86,712	100,000	100,000	100,000
334 STATE GRANTS	927,522	752,430	1,008,430	953,000
336 STATE ENTITLEMENTS, IN-LIE	1,897	1,700	1,700	2,200
337 INTERLOCAL GRANTS, ETC.	0	20	20	0
338 INTERGOVERNMENTAL SERVICE	1,370	0	0	0
361 INTEREST EARNINGS	-121	647	647	0
369 OTHER MISCELLANEOUS REVENUE	0	0	0	0
397 OPERATING TRANSFERS IN	2,500	2,500	2,500	2,500
105 COMMUNITY SERVICES	1,192,450	1,058,142	1,793,142	1,308,620
Expenditures				
508 ENDING FUND BALANCE	-	-	-	69,560
510 SALARIES AND WAGES	-	-	35,000	11,204
520 PERSONNEL BENEFITS	-	-	-	1,628
541 PROFESSIONAL SERVICES	1,064,253	1,040,000	1,740,000	1,209,403
542 COMMUNICATIONS	380	400	400	-
543 TRAVEL	-	-	-	500
544 ADVERTISING	62	75	75	200
546 INSURANCE AND BONDS	2,426	3,000	3,000	2,000
549 MISCELLANEOUS	598	1,625	1,625	1,625
591 INTERFUND PROFESSIONAL SERVICE	509	13,042	13,042	11,240
599 INTERFUND SERVICES AND CHARGES	-	-	-	1,260
105 COMMUNITY SERVICES	1,068,228	1,058,142	1,793,142	1,308,620

KITITAS COUNTY SPECIAL REVENUE FUNDS

106 County Road

The Road Fund provides the financial resources needed to manage, develop, and maintain county roads - totaling 564 miles long. It takes over 45 qualified people and a \$28 million dollar budget to provide the basic public works services county residents and visitors expect of our rural county.

We employ specialists to get the job done including: engineers, technicians, surveyors, draftsmen, heavy equipment operators, flaggers, mechanics, floodplain experts, traffic technicians, managers, accountants, planners, office assistants, and map specialists.

Delivering consistent levels of service in a constantly changing world is a big challenge. Populations grow, service needs increase, technologies advance, and regulations change. The road infrastructure wears out and the cost to maintain or repair it is rising due to increasing costs for gasoline, oil, and diesel fuel.

Road maintenance is required daily to repair damage and keep roads functional. This includes everything from filling potholes and re-striping, to repairing signs and trimming roadside vegetation. Additionally, crews must be available for emergent needs such as snow and ice control, flood damage repair, and cleaning drainage pipes.

Road preservation is the process of restoring a roadway when it begins to wear out. Even with daily maintenance, all roads eventually need chip sealing or repaving. And aging bridges, walls, pipes, guardrail, and signs need replacement.

Road improvements are necessary when a road must be upgraded to keep up with demand or to improve its function. Improvements may increase safety, ease congestion, or add features such as sidewalks for pedestrians.

No job is finished ... until the paperwork is done. To keep everything moving, a department administration team coordinates all county road work activities through management, administration, planning, budgeting, and record keeping.

Employees	49.75		44.75	46
	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	15,584,025	15,584,025	14,759,500
311 GENERAL PROPERTY TAXES	3,592,411	4,164,002	4,164,002	4,650,000
312 TIMBER HARVEST TAXES	2,308	-	-	-
317 EXCISE TAXES	506	5,000	5,000	-
321 BUSINESS LICENSE AND PERMI	600	-	-	600
322 NON-BUSINESS LICENSES & PE	11,659	10,500	10,500	5,264
331 DIRECT FEDERAL GRANTS	46,127	1,633,824	1,633,824	17,030
332 FEDERAL ENTITLEMENTS, IN-L	331,491	-	-	100,000
333 INDIRECT FEDERAL GRANTS	232,847	798,680	798,680	1,026,000
334 STATE GRANTS	862,196	3,678,366	3,678,366	803,748
336 STATE ENTITLEMENTS, IN-LIE	1,869,169	1,799,004	1,799,004	1,792,840
337 INTERLOCAL GRANTS, ETC.	9,625	-	-	-
338 INTERGOVERNMENTAL SERVICE	163,749	62,500	62,500	152,950
341 GENERAL GOVERNMENT	3,065	750	750	1,250
344 TRANSPORTATION	3,640	1,500	1,500	2,000
345 ECONOMIC ENVIRONMENT	11,044	3,000	3,000	-
349 OTHER INTERFUND CHARGES SE	323,082	527,021	527,021	15,000
361 INTEREST EARNINGS	18,699	22,000	22,000	17,500
369 OTHER MISCELLANEOUS REVENU	8,479	2,000	2,000	17,250
397 OPERATING TRANSFERS IN	31,714	466,200	466,200	-
106 COUNTY ROAD	7,522,411	28,758,372	28,758,372	23,360,932

KITTITAS COUNTY SPECIAL REVENUE FUNDS

106 County Road con't

Expenditures

506 ENDING FUND BALANCE	-	14,343,376	14,343,376	11,641,592
510 SALARIES AND WAGES	1,856,521	2,560,600	2,560,600	2,687,680
520 PERSONNEL BENEFITS	570,771	1,390,360	1,390,360	1,416,300
531 OFFICE AND OPERATING SUPPLIES	1,451,603	1,545,650	1,545,650	2,018,575
532 FUEL	5,523	-	-	-
535 SMALL TOOLS/MINOR EQUIPMENT	6,557	-	-	-
541 PROFESSIONAL SERVICES	836,246	5,671,000	5,671,000	2,072,500
542 COMMUNICATIONS	6,887	-	-	-
543 TRAVEL	6,658	-	-	-
544 ADVERTISING	6,537	-	-	-
545 OPERATING RENTAL/LEASES	21,674	-	-	-
546 INSURANCE AND BONDS	80,345	-	-	-
547 UTILITIES	5,586	-	-	-
548 REPAIRS & MAINTENANCE	887,105	-	-	-
549 MISCELLANEOUS	28,978	1,239,151	1,239,151	1,076,485
551 INTERGOVT PROFESSIONAL SERVICE	11,316	86,900	86,900	51,825
552 INTERGOVT PMTS FED/STATE/LOCAL	79,725	-	-	-
553 TAXES & OPERATING ASSESSMENTS	944	-	-	-
554 INTERFUND TAXES/ASSESSMENTS	1,515	-	-	-
564 EQUIPMENT	10,576	4,700	4,700	50,000
591 INTERFUND PROFESSIONAL SERVICE	26,140	1,916,635	1,916,635	2,345,975
592 INTERFUND COMMUNICATIONS	1,837	-	-	-
593 INTERFUND SUPPLIES	170,204	-	-	-
595 INTERFUND RENTALS	1,115,882	-	-	-
598 INTERFUND REPAIR/MAINTENANCE	5,606	-	-	-
599 INTERFUND SERVICES AND CHARGES	209,360	-	-	-
106 COUNTY ROAD	7,404,096	28,758,372	28,758,372	23,360,932

KITTITAS COUNTY SPECIAL REVENUE FUNDS

107 Flood Control

The 2013 expense budget for Fund 107- Flood Control Fund includes administration, planning, assisting with the activities of the Emergency Operations Center, levee maintenance, surface water management and the restoration of the Gladmar Embankment 2009 flood damages. It also includes a line item to begin reserving funds for future mitigation of county wide flood related issues.

In 2013, we have budgeted, based on recommendations from the Flood Citizens Advisory Board, \$412,000 to come from property taxes. Other revenue sources include floodplain management permits, and FEMA federal and state grant funds for the reconstruction of the Gladmar Embankment damaged in the January 2009 disaster.

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
107 FLOOD CONTROL				
311 GENERAL PROPERTY TAXES	-	-	-	412,000
322 NON-BUSINESS LICENSES & PE	-	-	2,500	5,000
333 INDIRECT FEDERAL GRANTS	-	-	309,016	271,910
334 STATE GRANTS	-	-	51,502	45,318
397 OPERATING TRANSFERS IN	-	-	74,253	-
107 FLOOD CONTROL	-	-	437,271	734,228
107 FLOOD CONTROL				
508 ENDING FUND BALANCE	-	-	-	121,682
510 SALARIES AND WAGES	-	-	42,750	97,630
520 PERSONNEL BENEFITS	-	-	24,367	55,650
531 OFFICE AND OPERATING SUPPLIES	-	-	2,925	880
541 PROFESSIONAL SERVICES	-	-	356,138	419,462
551 INTERGOVT PROFESSIONAL SERVICE	-	-	-	6,750
591 INTERFUND PROFESSIONAL SERVICE	-	-	11,091	32,174
107 FLOOD CONTROL	-	-	437,271	734,228

KITTITAS COUNTY SPECIAL REVENUE FUNDS

108 Public Facilities

The Director of Public Works administers the Kittitas County Public Facilities Fund. Kittitas County qualifies as a distressed county under Section 5 of RCW 82.14.370. Qualification as a distressed county allows us to receive monies back from the Department of Revenue as a percentage of all taxable sales in Kittitas County for a period of 25 years. The acceptance of this revenue did not create a new tax upon the citizens of Kittitas County. Kittitas County receives .09 percent of the state's share of Kittitas Counties' sales and use tax.

The Public Facilities Fund was established in April 1998. In accordance with RCW 82.14.370, monies received must be used for the purpose of financing public facilities that facilitate the creation or retention of businesses and jobs in Kittitas County. The monies may also be used for payment of debt services for the construction of public facilities.

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	1,770,500	1,770,500	1,456,130
313 RETAIL SALES AND USE TAXES	619,523	486,000	486,000	468,000
361 INTEREST EARNINGS	3,540	3,000	3,000	3,000
108 PUBLIC FACILITIES	623,063	2,259,500	2,259,500	1,927,130
Expenditures				
508 ENDING FUND BALANCE	0	621,000	621,000	742,130
510 SALARIES AND WAGES	172	5,000	5,000	5,000
520 PERSONNEL BENEFITS	103	0	0	0
541 PROFESSIONAL SERVICES	50,000	0	0	0
548 REPAIRS & MAINTENANCE	502	0	0	0
552 INTERGOVT PMTS FED/STATE/LOCAL	641,212	1,476,200	1,476,200	1,015,600
555 INTERFUND SUBSIDIES	444,490	157,300	157,300	164,400
592 INTERFUND COMMUNICATIONS	29	0	0	0
593 INTERFUND SUPPLIES	349	0	0	0
599 INTERFUND SERVICES AND CHARGES	19	0	0	0
108 PUBLIC FACILITIES	1,136,876	2,259,500	2,259,500	1,927,130

KITTITAS COUNTY SPECIAL REVENUE FUNDS

110 EIS Trust

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	336,894	336,894	280,000
345 ECONOMIC ENVIRONMENT	85,729	-	-	-
110 EIS TRUST	85,729	336,894	336,894	280,000
Expenditures				
541 PROFESSIONAL SERVICES	121,834	336,894	336,894	280,000
591 INTERFUND PROFESSIONAL SERVICE	230	-	-	-
110 EIS TRUST	122,064	336,894	336,894	280,000

112 Low Income Housing

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	224,096	224,096	170,000
341 GENERAL GOVERNMENT	47,470	45,000	45,000	45,000
361 INTEREST EARNINGS	520	-	-	300
112 LOW INCOME HOUSING	47,990	269,096	269,096	215,300
Expenditures				
508 ENDING FUND BALANCE	-	64,096	64,096	81,637
510 SALARIES AND WAGES	-	-	-	1,260
520 PERSONNEL BENEFITS	-	-	-	661
541 PROFESSIONAL SERVICES	110,337	200,000	200,000	130,000
544 ADVERTISING	62	-	-	100
591 INTERFUND PROFESSIONAL SERVICE	371	5,000	5,000	1,500
599 INTERFUND SERVICES AND CHARGES	-	-	-	142
112 LOW INCOME HOUSING	110,770	269,096	269,096	215,300

KITTTITAS COUNTY SPECIAL REVENUE FUNDS

113 Recreation

The Director of Public Works administers the Kittitas County Recreation Fund. This fund is responsible for the maintenance and operation of the county's park and boat ramp located in Vantage. The park facility lies on property jointly owned by Kittitas County, Grant County Public Utility District and Washington Department of Transportation.

Revenues for the Recreation Fund come from an operating transfer with the Kittitas County General Fund. We also have an agreement with Grant County Public Utility District to assist with maintenance at the Vantage Park. The agreement calls for them to contribute in-kind cleaning services and reimbursement of utilities in a combined amount not to exceed \$30,000. The 2013 budget maintenance and operations of the Vantage Park is \$21,300.

The Parks and Recreation Fund also budgeted \$500 in 2013 for lease administration costs associated with Gladmar Park. In 2007, Kittitas County entered into a fifty (50) year lease agreement with Central Washington University for the use of Gladmar Park as a research and educational area. The lease agreement stipulates that CWU make certain improvements in consideration for the annual lease.

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	15,000	15,000	12,000
338 INTERGOVERNMENTAL SERVICE	6,244	7,000	7,000	7,000
361 INTEREST EARNINGS	22	50	50	50
397 OPERATING TRANSFERS IN	23,750	6,750	6,750	6,750
113 RECREATION	30,016	28,800	28,800	25,800
Expenditures				
508 ENDING FUND BALANCE	-	2,600	2,600	2,600
510 SALARIES AND WAGES	1,201	3,175	3,175	2,725
520 PERSONNEL BENEFITS	715	1,585	1,585	1,535
531 OFFICE AND OPERATING SUPPLIES	214	1,350	1,350	1,125
546 INSURANCE AND BONDS	118	-	-	-
547 UTILITIES	9,224	16,950	16,950	15,800
548 REPAIRS & MAINTENANCE	502	-	-	-
549 MISCELLANEOUS	-	650	650	650
552 INTERGOVT PMTS FED/STATE/LOCAL	20,000	150	150	100
553 TAXES & OPERATING ASSESSMENTS	80	50	50	50
591 INTERFUND PROFESSIONAL SERVICE	1	2,290	2,290	1,215
593 INTERFUND SUPPLIES	3	-	-	-
595 INTERFUND RENTALS	709	-	-	-
599 INTERFUND SERVICES AND CHARGES	135	-	-	-
113 RECREATION	32,902	28,800	28,800	25,800

KITTITAS COUNTY SPECIAL REVENUE FUNDS

114 Homelessness Housing Assistance

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	532,552	532,552	450,000
341 GENERAL GOVERNMENT	206,673	195,000	195,000	204,000
361 INTEREST EARNINGS	721	-	-	600
114 HOMELESSNESS HOUSING ASSIST	207,394	727,552	727,552	654,600
Expenditures				
508 ENDING FUND BALANCE	-	648,994	448,994	295,229
510 SALARIES AND WAGES	-	-	-	1,440
520 PERSONNEL BENEFITS	-	-	-	919
541 PROFESSIONAL SERVICES	178,841	78,558	278,558	351,600
544 ADVERTISING	62	-	-	250
545 OPERATING RENTAL/LEASES	122	-	-	-
591 INTERFUND PROFESSIONAL SERVICE	3,438	-	-	5,000
599 INTERFUND SERVICES AND CHARGES	-	-	-	162
114 HOMELESSNESS HOUSING ASSIST	182,463	727,552	727,552	654,600

115 Trial Court Improvements

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	125,000	125,000	135,000
336 STATE ENTITLEMENTS, IN-LIE	39,020	50,000	50,000	42,000
361 INTEREST EARNINGS	119	75	75	100
397 OPERATING TRANSFERS IN	39,020	50,000	50,000	42,000
115 TRIAL COURT IMPROVEMENTS	78,159	225,075	225,075	219,100
Expenditures				
508 ENDING FUND BALANCE	-	65,075	65,075	84,100
535 SMALL TOOLS/MINOR EQUIPMENT	8,592	-	-	-
541 PROFESSIONAL SERVICES	44,996	150,000	150,000	125,000
548 REPAIRS & MAINTENANCE	6,635	10,000	10,000	10,000
115 TRIAL COURT IMPROVEMENTS	60,223	225,075	225,075	219,100

KITTITAS COUNTY SPECIAL REVENUE FUNDS

116 Public Health

Department's Mission Statement:

To Protect and Promote the Health and Environment of the People of Kittitas County.

Department's Vision Statement:

All Kittitas County residents have the freedom and ability to pursue healthy lives in a healthy environment.

Staff will use a systematic public health data collection, tracking, analysis, and utilization system in all policy and program decisions. All staff will use a systematic public information development, review, publication, and distribution process. All Department programs and activities will include a planned component of public information and education. The Department will communicate urgent Public Health messages timely and accurately. Active involvement of staff and community members and development of collaborative partnerships will address community health risks and issues, prevention priorities, health disparities, and gaps in healthcare resources and critical health services. A systematic communicable disease monitoring and reporting process will identify emerging threats to the public's health. Tested and improved investigation and control procedures will reduce severity of threats to the public's health. The Department will encourage compliance with regulations through education, information, investigation, permit and license conditions, and development of enforcement code. The Department will respond quickly and effectively to emergency situations, a timely response ensured by maintenance of emergency response plans and mechanisms. All public health programs and activities will include prevention and education as a planned component. Prevention and education materials will be culturally competent and age and audience appropriate. The Department will convene, facilitate, and provide support for partnerships intended to reduce disparities and specific gaps in access to critical health services. Public health programs and activities will identify specific goals, objectives, and performance measures, and will establish mechanisms for regular tracking, reporting, and use of results. Effective financial management systems will support all programs and services. These systems will adhere to all county financial policies. The Department will improve coordination with county support departments. County systems will remain an integral part of Department functioning. Leadership and governance bodies will set organizational policies, provide direction, and assure accountability.

Employees	17.1		15.7	19.8
	2011	2012 ADOPTED	2012 AMENDED	2013 BUDGET
	ACTUAL	BUDGET	BUDGET	ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	612,417	612,417	475,454
321 BUSINESS LICENSE AND PERMI	193,887	231,507	231,507	282,650
333 INDIRECT FEDERAL GRANTS	224,086	189,410	211,152	177,720
334 STATE GRANTS	274,892	192,671	259,117	224,057
336 STATE ENTITLEMENTS, IN-LIE	85,959	83,051	92,499	92,499
338 INTERGOVERNMENTAL SERVICE	1,548	11,150	11,150	700
339 AMERICAN RECOVERY REINVEST	31,787	-	-	-
341 GENERAL GOVERNMENT	569	-	-	-
345 ECONOMIC ENVIRONMENT	540	-	-	-
346 MENTAL AND PHYSICAL HEALTH	165,048	177,885	174,094	132,794
349 OTHER INTERFUND CHARGES SE	9,010	17,910	17,910	10,535
359 NON-COURT FINES, FORFEITS,	500	-	-	-
361 INTEREST EARNINGS	288	360	360	250
367 CONTRIBUTIONS/DONATION PRI	40,540	52,434	62,067	13,169
369 OTHER MISCELLANEOUS REVENU	967	-	-	-
395 DISPOSITION OF FIXED ASSET	40	-	-	-
397 OPERATING TRANSFERS IN	85,592	92,769	92,769	363,350
116 PUBLIC HEALTH	1,115,253	1,661,564	1,765,042	1,773,178

KITTITAS COUNTY SPECIAL REVENUE FUNDS

116 Public Health Con't

Expenditures

508 ENDING FUND BALANCE	-	443,443	440,343	358,000
510 SALARIES AND WAGES	703,057	713,086	771,771	865,909
520 PERSONNEL BENEFITS	233,232	238,800	257,168	297,860
531 OFFICE AND OPERATING SUPPLIES	47,952	52,200	52,200	40,050
532 FUEL	6,800	7,000	7,000	7,200
535 SMALL TOOLS/MINOR EQUIPMENT	2,798	3,400	4,500	400
541 PROFESSIONAL SERVICES	24,034	20,800	20,800	19,800
542 COMMUNICATIONS	9,152	9,400	11,400	9,400
543 TRAVEL	2,636	3,450	4,982	3,450
544 ADVERTISING	10,390	7,600	7,600	7,600
546 INSURANCE AND BONDS	15,852	20,000	20,000	21,000
548 REPAIRS & MAINTENANCE	10,627	11,100	11,100	11,100
549 MISCELLANEOUS	12,700	12,890	12,890	11,830
575 CAPITAL LEASES/INSTALLMENT PUR	5,246	5,250	5,250	5,250
591 INTERFUND PROFESSIONAL SERVICE	11,892	-	-	-
592 INTERFUND COMMUNICATIONS	3,177	4,401	4,401	4,258
595 INTERFUND RENTALS	28,440	28,440	28,440	28,440
599 INTERFUND SERVICES AND CHARGES	78,908	80,304	105,197	81,631
116 PUBLIC HEALTH	1,206,893	1,661,564	1,765,042	1,773,178

KITTITAS COUNTY SPECIAL REVENUE FUNDS

118 Veterans Assistance

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	0	0	25,000	75,000
311 GENERAL PROPERTY TAXES	80,819	75,000	75,000	75,000
312 TIMBER HARVEST TAXES	40	0	0	40
317 EXCISE TAXES	148	0	0	75
319 PENALTIES & INT. ON DEL. T	0	0	0	6
118 VETERANS ASSISTANCE	81,007	75,000	100,000	150,121
Expenditures				
508 ENDING FUND BALANCE	-	-	-	42,796
531 OFFICE AND OPERATING SUPPLIES	11,857	17,300	17,300	17,350
532 FUEL	9,764	19,000	19,000	19,000
541 PROFESSIONAL SERVICES	4,800	4,800	29,800	15,000
542 COMMUNICATIONS	480	700	700	700
545 OPERATING RENTAL/LEASES	23,548	20,000	20,000	25,000
547 UTILITIES	13,596	12,000	12,000	30,000
549 MISCELLANEOUS	-	200	200	200
591 INTERFUND PROFESSIONAL SERVICE	75	1,000	1,000	75
118 VETERANS ASSISTANCE	64,120	75,000	100,000	150,121

119 "911" Phone

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
317 EXCISE TAXES	333,159	265,000	265,000	425,500
334 STATE GRANTS	298,531	450,000	450,000	450,000
361 INTEREST EARNINGS	190	0	0	125
119 "911" PHONE SYSTEM	631,880	715,000	715,000	875,625
Expen				
119 "911" PHONE SYSTEM				
552 INTERGOVT PMTS FED/STATE/LOCAL	525,576	715,000	715,000	875,625
119 "911" PHONE SYSTEM	525,576	715,000	715,000	875,625

KITTITAS COUNTY SPECIAL REVENUE FUNDS

120 3/10th Criminal Justice Tax

Employees	11.5		12.5	14.5
	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	1,168,675	1,168,675	1,302,731
313 RETAIL SALES AND USE TAXES	1,180,290	1,100,000	1,100,000	1,170,000
361 INTEREST EARNINGS	896	1,000	1,000	900
120 3/10TH CRIMINAL JUSTICE TAX	1,181,186	2,269,675	2,269,675	2,473,631
Expenditures				
508 ENDING FUND BALANCE	0	1,002,372	1,002,372	1,073,567
510 SALARIES AND WAGES	528,404	705,750	705,750	801,441
520 PERSONNEL BENEFITS	185,830	301,446	300,746	321,334
531 OFFICE AND OPERATING SUPPLIES	12,473	12,250	12,405	14,650
532 FUEL	30,126	28,000	28,000	41,000
535 SMALL TOOLS/MINOR EQUIPMENT	30,089	14,250	14,250	14,250
541 PROFESSIONAL SERVICES	3,088	5,200	5,200	3,380
542 COMMUNICATIONS	8,451	11,000	11,000	11,900
543 TRAVEL	2,773	6,200	6,075	6,775
544 ADVERTISING	0	1,000	1,545	1,545
546 INSURANCE AND BONDS	10,764	13,265	13,265	8,625
548 REPAIRS & MAINTENANCE	9,642	8,100	8,100	10,300
549 MISCELLANEOUS	931	13,533	13,658	13,658
551 INTERGOVT PROFESSIONAL SERVICE	8,150	12,000	12,000	12,000
564 EQUIPMENT	188,688	49,500	49,500	43,849
591 INTERFUND PROFESSIONAL SERVICE	0	10,000	10,000	10,000
592 INTERFUND COMMUNICATIONS	0	100	100	100
599 INTERFUND SERVICES AND CHARGES	56,365	75,709	75,709	85,257
120 3/10TH CRIMINAL JUSTICE TAX	1,075,774	2,269,675	2,269,675	2,473,631

KITTITAS COUNTY SPECIAL REVENUE FUNDS

120 3/10th Criminal Justice Tax

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	1,168,675	1,168,675	1,302,731
313 RETAIL SALES AND USE TAXES	1,180,290	1,100,000	1,100,000	1,170,000
361 INTEREST EARNINGS	896	1,000	1,000	900
120 3/10TH CRIMINAL JUSTICE TAX	1,181,186	2,269,675	2,269,675	2,473,631
Expenditures				
508 ENDING FUND BALANCE	0	1,002,372	1,002,372	1,073,567
510 SALARIES AND WAGES	528,404	705,750	705,750	801,441
520 PERSONNEL BENEFITS	185,830	301,446	300,746	321,334
531 OFFICE AND OPERATING SUPPLIES	12,473	12,250	12,405	14,650
532 FUEL	30,126	28,000	28,000	41,000
535 SMALL TOOLS/MINOR EQUIPMENT	30,089	14,250	14,250	14,250
541 PROFESSIONAL SERVICES	3,088	5,200	5,200	3,380
542 COMMUNICATIONS	8,451	11,000	11,000	11,900
543 TRAVEL	2,773	6,200	6,075	6,775
544 ADVERTISING	0	1,000	1,545	1,545
546 INSURANCE AND BONDS	10,764	13,265	13,265	8,625
548 REPAIRS & MAINTENANCE	9,642	8,100	8,100	10,300
549 MISCELLANEOUS	931	13,533	13,658	13,658
551 INTERGOVT PROFESSIONAL SERVICE	8,150	12,000	12,000	12,000
564 EQUIPMENT	188,688	49,500	49,500	43,849
591 INTERFUND PROFESSIONAL SERVICE	0	10,000	10,000	10,000
592 INTERFUND COMMUNICATIONS	0	100	100	100
599 INTERFUND SERVICES AND CHARGES	56,365	75,709	75,709	85,257
120 3/10TH CRIMINAL JUSTICE TAX	1,075,774	2,269,675	2,269,675	2,473,631

KITITAS COUNTY SPECIAL REVENUE FUNDS

121 Treasurer ULID/RID Reserve

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	5,415	5,415	7,400
361 INTEREST EARNINGS	36	-	-	-
369 OTHER MISCELLANEOUS REVENU	1,964	-	-	-
121 TREASURER ULID/RID RESERVE	2,000	5,415	5,415	7,400
Expenditures				
541 PROFESSIONAL SERVICES	864	0	0	0
551 INTERGOVT PROFESSIONAL SERVICE	267	5,415	5,415	7,400
564 EQUIPMENT	44,950	0	0	0
592 INTERFUND COMMUNICATIONS	22	0	0	0
121 TREASURER ULID/RID RESERVE	46,103	5,415	5,415	7,400

122 Treasurer M&O

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
361 INTEREST EARNINGS	69	No budget Required for this fund		
369 OTHER MISCELLANEOUS REVENU	121,388			
122 TREASURER'S M & O	121,457			
Expenditures				
510 SALARIES AND WAGES	14,167	No budget required for this fund		
520 PERSONNEL BENEFITS	5,461			
531 OFFICE AND OPERATING SUPPLIES	1,207			
535 SMALL TOOLS/MINOR EQUIPMENT	157			
541 PROFESSIONAL SERVICES	7,770			
542 COMMUNICATIONS	-64			
544 ADVERTISING	9,350			
549 MISCELLANEOUS	18,968			
564 EQUIPMENT	500			
592 INTERFUND COMMUNICATIONS	10,546			
599 INTERFUND SERVICES AND CHARGES	1,594			
122 TREASURER'S M & O	69,656			

KITTITAS COUNTY SPECIAL REVENUE FUNDS

123 Noxious Weed

WEED BOARD MISSION

It is the mission of the Kittitas County Noxious Weed Control Board to protect and preserve the agricultural lands and natural resources of the county from the degrading effects of exotic and invasive noxious weeds. The Board believes that the prevention of noxious weed infestations is the best approach both economically and environmentally. To realize this goal, a comprehensive prevention and early intervention program will be advocated. By promoting communication with landowners a cooperative and coordinated effort in the management of noxious weeds can be achieved by enhancing public awareness through educational efforts. In the event that voluntary compliance is not achieved, the Board shall enforce control pursuant to RCW 17.04 and RCW 17.10.

WEED BOARD GOALS

The County Weed Board believes that weed control and prevention is best accomplished through education and public awareness. As in 2012, Weed Board staff will speak to agricultural producers, landowner groups, private and public agencies, and other groups. Noxious weed exhibits, tours, pamphlets, and news releases will also be used to create public awareness. During the growing season the Weed Inspectors will be at the forefront. Their task will be to educate the public to identify noxious weeds and to help landowners with pesticide and management decisions. The Weed Board will also continue to offer free use of backpack sprayers to the public.

Employees	2		4	3.5
	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	-	10,000	-
319 PENALTIES & INT. ON DEL. T	-	4,000	4,000	8,000
338 INTERGOVERNMENTAL SERVICE	148,519	144,000	144,000	146,000
343 PHYSICAL ENVIRONMENT	2,734	3,000	3,000	3,000
349 OTHER INTERFUND CHARGES SE	7,729	7,000	7,000	8,000
361 INTEREST EARNINGS	9,540	-	-	-
368 SPECIAL ASSESSMENT PRINCIP	194,263	172,000	172,000	185,000
395 DISPOSITION OF FIXED ASSET	499	-	-	-
123 NOXIOUS WEED CONTROL	363,284	330,000	340,000	350,000
Expenditures				
508 ENDING FUND BALANCE	-	-	10,000	-
510 SALARIES AND WAGES	176,882	174,500	174,500	182,000
520 PERSONNEL BENEFITS	64,016	76,500	76,500	78,500
531 OFFICE AND OPERATING SUPPLIES	14,551	11,750	11,750	13,750
532 FUEL	14,942	10,000	10,000	12,000
535 SMALL TOOLS/MINOR EQUIPMENT	2,394	4,500	4,500	4,500
541 PROFESSIONAL SERVICES	3,967	5,000	5,000	5,000
542 COMMUNICATIONS	3,453	5,000	5,000	5,500
543 TRAVEL	171	250	250	750
544 ADVERTISING	111	500	500	500
546 INSURANCE AND BONDS	7,685	9,250	9,250	8,000
548 REPAIRS & MAINTENANCE	10,102	7,000	7,000	7,000
549 MISCELLANEOUS	1,907	1,750	1,750	2,250
564 EQUIPMENT	6,659	-	-	5,000
592 INTERFUND COMMUNICATIONS	717	750	750	1,000
595 INTERFUND RENTALS	3,630	4,250	4,250	4,250
599 INTERFUND SERVICES AND CHARGES	19,971	19,000	19,000	20,000
123 NOXIOUS WEED CONTROL	331,158	330,000	340,000	350,000

KITTITAS COUNTY SPECIAL REVENUE FUNDS

125 Auditor Centennial Document Preservation

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	334,068	334,068	300,000
336 STATE ENTITLEMENTS, IN-LIE	51,723	70,000	70,000	-
341 GENERAL GOVERNMENT	24,766	10,000	10,000	19,000
361 INTEREST EARNINGS	535	-	-	300
125 AUDITOR CENT DOC PRESERVATI	77,024	414,068	414,068	319,300
Expenditures				
508 ENDING FUND BALANCE	-	314,068	314,068	195,150
510 SALARIES AND WAGES	8,723	-	-	-
520 PERSONNEL BENEFITS	3,392	-	-	-
535 SMALL TOOLS/MINOR EQUIPMENT	1,767	-	-	5,000
541 PROFESSIONAL SERVICES	2,436	-	-	1,000
543 TRAVEL	-	-	-	500
548 REPAIRS & MAINTENANCE	11,130	-	-	12,500
549 MISCELLANEOUS	100	-	-	150
564 EQUIPMENT	17,280	-	-	90,000
591 INTERFUND PROFESSIONAL SERVICE	82,540	100,000	100,000	15,000
599 INTERFUND SERVICES AND CHARGES	981	-	-	-
125 AUDITOR CENT DOC PRESERVATION	128,349	414,068	414,068	319,300

KITITAS COUNTY SPECIAL REVENUE FUNDS

127 Misdemeanant Probation

Departments Mission: The Kittitas County Misdemeanant Department is a division of the Probation Services Department which performs probation functions for all Courts of Limited Jurisdiction within Kittitas County regarding adult misdemeanor and gross misdemeanor offenders (including crimes of violence, crimes against property and the most serious of non-felony driving crimes.) With a total current caseload consistently over 3,500 defendants, the following duties are included in the department's function: Pre and post trial supervision of criminal offenders at varying levels of supervision-Records Checks Only and three levels of supervision- monitoring, supervision, intensive supervision based upon risk to reoffend as determined by court orders and use of a risk assessment tool and process. Probation Officers attend court hearings to provide researched and documented (which are sometimes required to be spontaneous, based upon professional training) recommendations to the court regarding proposed sanctions and interventions to assure community protection and compliance with court orders.

Employees	9		9	9
	2011	2012 ADOPTED	2012 AMENDED	2013 BUDGET
	ACTUAL	BUDGET	BUDGET	ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	159,890	159,890	121,000
341 GENERAL GOVERNMENT	6,300	-	-	-
342 SECURITY OF PERSONS & PROP	714,576	664,500	664,500	711,043
361 INTEREST EARNINGS	94	75	75	100
127 MISDEMEANANT PROBATION	720,970	824,465	824,465	832,143
Expenditures				
510 SALARIES AND WAGES	449,103	490,691	490,691	486,056
520 PERSONNEL BENEFITS	176,436	190,750	190,750	191,913
531 OFFICE AND OPERATING SUPPLIES	1,691	3,150	3,150	3,150
532 FUEL	1,167	2,000	2,000	2,000
535 SMALL TOOLS/MINOR EQUIPMENT	147	24,024	24,024	24,024
541 PROFESSIONAL SERVICES	4,181	6,200	6,200	6,200
542 COMMUNICATIONS	1,600	4,100	4,100	5,100
543 TRAVEL	509	1,550	1,550	1,550
544 ADVERTISING	-	1,000	1,000	1,000
546 INSURANCE AND BONDS	7,440	8,000	8,000	8,000
548 REPAIRS & MAINTENANCE	1,237	3,500	3,500	3,500
549 MISCELLANEOUS	260	2,500	2,500	2,500
564 EQUIPMENT	-	20,000	20,000	20,000
592 INTERFUND COMMUNICATIONS	9,648	3,000	3,000	1,000
595 INTERFUND RENTALS	7,438	14,000	14,000	14,000
599 INTERFUND SERVICES AND CHARGES	41,900	50,000	50,000	62,150
127 MISDEMEANANT PROBATION	702,757	824,465	824,465	832,143

KITITAS COUNTY SPECIAL REVENUE FUNDS

130 Prosecutor Victim Witness

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	117,384	117,384	70,000
333 INDIRECT FEDERAL GRANTS	14,514	10,000	10,000	10,000
341 GENERAL GOVERNMENT	55,613	53,500	53,500	51,000
342 SECURITY OF PERSONS & PROP	-	100	100	-
351 SUPERIOR COURT-FELONY/MIS	8	-	-	-
361 INTEREST EARNINGS	168	150	150	100
130 PROSECUTOR VICTIM/WITNESS	70,303	181,134	181,134	131,100
Expenditures				
508 ENDING FUND BALANCE	-	60,225	60,225	9,433
510 SALARIES AND WAGES	53,216	67,723	67,723	68,084
520 PERSONNEL BENEFITS	18,868	26,126	26,126	25,713
531 OFFICE AND OPERATING SUPPLIES	106	1,500	1,500	1,500
535 SMALL TOOLS/MINOR EQUIPMENT	-	850	850	850
542 COMMUNICATIONS	289	450	450	450
543 TRAVEL	3,375	4,000	4,000	4,000
545 OPERATING RENTAL/LEASES	-	800	800	800
548 REPAIRS & MAINTENANCE	-	500	500	500
549 MISCELLANEOUS	3,738	3,900	3,900	5,900
591 INTERFUND PROFESSIONAL SERVICE	-	7,510	7,510	7,500
592 INTERFUND COMMUNICATIONS	112	550	550	175
599 INTERFUND SERVICES AND CHARGES	5,984	7,000	7,000	6,195
130 PROSECUTOR VICTIM/WITNESS	85,688	181,134	181,134	131,100

131 Drug Enforcement Reserve

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	20,000	20,000	-
351 SUPERIOR COURT-FELONY/MIS	26,893	34,400	34,400	18,000
356 CRIMINAL NON-TRAFFIC FINES	3,739	3,730	3,730	-
131 DRUG ENFORCEMENT RESERVE FU	30,632	58,130	58,130	18,000
Expenditures				
508 ENDING FUND BALANCE	-	-	-	8,000
510 SALARIES AND WAGES	31,572	32,224	32,224	-
520 PERSONNEL BENEFITS	11,192	19,723	19,723	-
541 PROFESSIONAL SERVICES	10,000	5,833	5,833	10,000
599 INTERFUND SERVICES AND CHARGES	3,552	350	350	-
131 DRUG ENFORCEMENT RESERVE FUND	56,316	58,130	58,130	18,000

KITITAS COUNTY SPECIAL REVENUE FUNDS

134 Public Defense

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	140,000	140,000	150,000
336 STATE ENTITLEMENTS, IN-LIE	46,713	45,000	45,000	45,000
361 INTEREST EARNINGS	166	200	200	100
134 PUBLIC DEFENSE	46,879	185,200	185,200	195,100
Expenditures				
508 ENDING FUND BALANCE	-	135,200	135,200	160,100
541 PROFESSIONAL SERVICES	10,249	50,000	50,000	35,000
134 PUBLIC DEFENSE	10,249	185,200	185,200	195,100

135 Forfeited Drug Proceeds

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	25,000	25,000	25,000
357 CRIMINAL COSTS	2,408	-	-	1,000
135 FORFEITED DRUG PROCEEDS FUN	2,408	25,000	25,000	26,000
Expenditures				
535 SMALL TOOLS/MINOR EQUIPMENT	746	-	-	-
541 PROFESSIONAL SERVICES	-	25,000	25,000	26,000
543 TRAVEL	960	-	-	-
548 REPAIRS & MAINTENANCE	124	-	-	-
553 TAXES & OPERATING ASSESSMENTS	440	-	-	-
135 FORFEITED DRUG PROCEEDS FUND	2,271	25,000	25,000	26,000

136 Adult Misdemeantant Probation

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
341 GENERAL GOVERNMENT	12,750	15,000	15,000	20,500
136 ADULT MISD P-CH DIVERSION F	12,750	15,000	15,000	20,500
Expenditures				
541 PROFESSIONAL SERVICES	-	15,000	15,000	20,500
136 ADULT MISD P-CH DIVERSION FUND	-	15,000	15,000	20,500

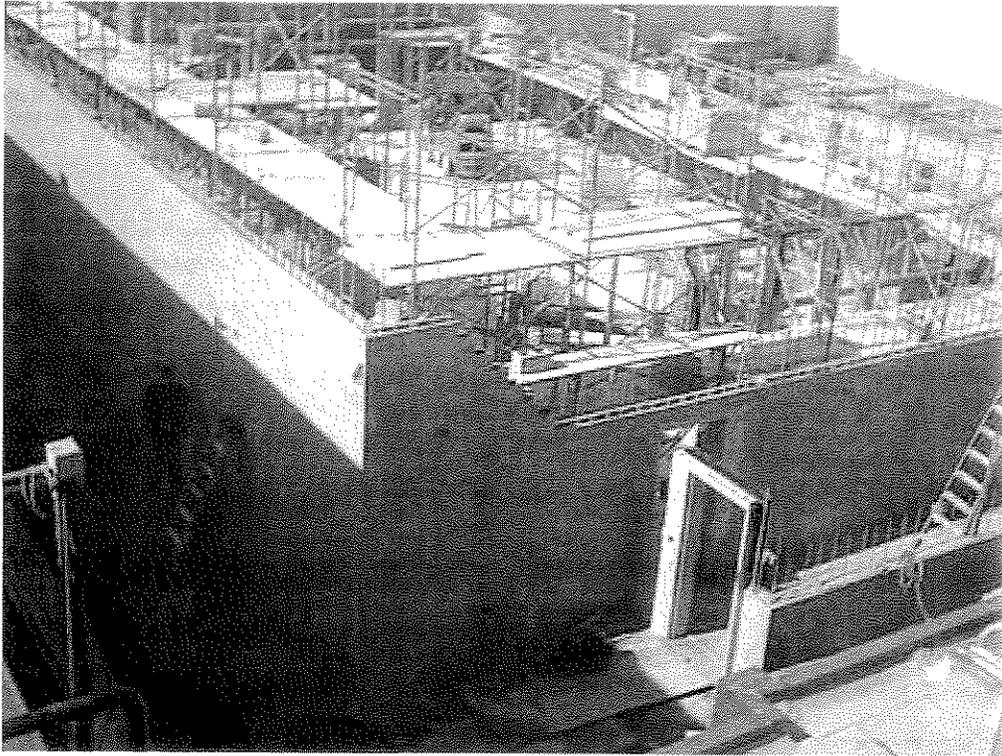
KITITAS COUNTY SPECIAL REVENUE FUNDS

140 Stadium (Hotel Motel)

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	536,072	536,072	609,107
313 RETAIL SALES AND USE TAXES	545,078	421,000	421,000	450,000
361 INTEREST EARNINGS	277	200	200	200
140 STADIUM	545,355	957,272	957,272	1,059,307
Expenditures				
508 ENDING FUND BALANCE	-	497,803	497,803	454,025
510 SALARIES AND WAGES	-	-	-	1,248
520 PERSONNEL BENEFITS	-	-	-	603
541 PROFESSIONAL SERVICES	254,233	250,000	250,000	350,000
544 ADVERTISING	-	200	200	200
555 INTERFUND SUBSIDIES	202,939	209,269	209,269	253,069
592 INTERFUND COMMUNICATIONS	-	-	-	22
599 INTERFUND SERVICES AND CHARGES	-	-	-	140
140 STADIUM	457,172	957,272	957,272	1,059,307

142 Real Estate Excise Tax

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	100,000	100,000	50,000
142 REAL ESTATE EXCISE TAX TECH	-	100,000	100,000	50,000
Expenditures				
541 PROFESSIONAL SERVICES	-	100,000	100,000	-
564 EQUIPMENT	26,460	-	-	50,000
142 REAL ESTATE EXCISE TAX TECH	26,460	100,000	100,000	50,000



Construction of the Jail Pod

Debt Service Funds

KITTITAS COUNTY DEBT SERVICE FUNDS

The debt service funds are set up for governmental long-term debt. Short term debt like capital leases are accounted for in the specific departmental budgets.

DEBT SERVICE FUNDS

Debt Service Funds are to account for the accumulation of resources for and the payment of general long-term debt principal and interest.

Kittitas County has 1 active Debt Service Fund.

2001 Fair Bond

Fund 201 is for the debt the county approved for the Fair Grandstand Renovation. The debt was issued in May 2001 in the amount of \$1,750,000 with an annual principal payment of \$110,000; the interest is variable. This debt matures on December 2015. This bond was refunded as part of the new 2010 GO & Refunding Bond. This fund was closed to create the 2010 GO & Refunding Bond account.

2010 GO & Refunding Bond

Fund 202 is the newest debt fund. In September 2010, Kittitas County issued bonds. The Bonds are being issued for the purpose of construction of repairs and expansion of the County jail, acquisition of a building for court facilities, remodel of a building on the County fairgrounds, refunding on an advanced basis the County's Limited Tax General Obligation Bonds, 2001 (the "2001 Bonds"), paying the costs of issuance of the Bonds, and other legal purposes of the County.

CRID 96-1 Bond and Guaranty Fund

Fund 206 and fund 207 are for the CRID, County Road Improvement District, 96-1 which was established in 1997 for the redemption of debt incurred by property owners within the Hyak County Road Improvement District. The initial aggregate principal amount of the bonds issued on June 15, 1997 was \$2,087,070. The bonds bear interest at the rate of 6.44% per annum. The bonds are called annually on July 1st and shall mature on July 1, 2014.

In addition to the Hyak Bond Fund, Kittitas County also maintains the Hyak Bond Guaranty Fund. We are required to maintain a balance equal to 7% of the outstanding principal bond amount. The guaranty fund may be used for any defaulted assessments within the road improvement district. The County Treasurer currently invests funds and all interest remains in the guaranty fund.

Funds in excess of the mandatory 7% reserve remain with the county and will be used for Hyak RID issues and maintenance. For example, excess funds may be used for a 7-year cycle ACP overlay or other extraordinary costs associated with the roads within the Hyak Road Improvement District.

There are no anticipated expenditures to be made from either the CRID 96-1 or the Guaranty Fund in 2013.

DEBT LIMITATION FOR THE COUNTY

Under statutory provisions for the State, counties may incur general obligation debt for general capital purposes in an amount not to exceed 2.5 percent of assessed valuation of all taxable property in the county. Within this limit, counties may incur general obligation

KITITAS COUNTY DEBT SERVICE FUNDS

indebtedness in an amount up to 1.5 percent of the assessed value without a vote of the people ("limited tax debt"). Non-voted general obligation debt is payable from the County's regular tax levy, which may be levied for general purposes, and from other revenue sources that the County receives for general purposes. The Bonds are limited tax general obligation bonds.

To incur general obligation indebtedness in excess of 1.5 percent of the assessed valuation of a county, the county must receive approval from the voters ("unlimited tax debt"). Any election to validated general obligation debt must have a voter turnout of at least 40 percent of those who voted in the last general election, and of those voting, 60 percent must be in the affirmative. No combination of limited or unlimited tax debt may exceed 2.5 percent of the actual value of taxable property in the county. The debt service on unlimited tax debt is secured by excess tax levies, which are levied solely for the purpose of paying debt service on such voted debt, and are levied in addition to regular taxes.

Limitation of Indebtedness For the year Ended December 31, 2011 Property Tax Value \$6,437,116,147		
		Remaining Debt Capacity
2.5% General Purpose limit allocation between:	160,927,904	
Up to 1.5 debt without a vote	96,556,742	
Less: Outstanding Debt	15,371,547	
Less: Excess of Debt with a vote	0	
Add: Available Assets	452,349	
Equals: Remaining Debt capacity without a vote		81,637,544
Up to 2.5% Debt with a vote	160,927,904	
Less: Outstanding Debt	0	
Add: Available Assets	0	
Equals: remaining Debt Capacity with a vote		160,927,904

KITTITAS COUNTY DEBT SERVICE FUNDS

201 2001 FAIR BOND

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	-	-	-
361 INTEREST EARNINGS	94	-	-	-
367 CONTRIBUTIONS/DONATION PRI	-	-	-	-
391 PROCEEDS OF LTD-GOV FUNDS	-	-	-	-
393 NET PREMIUM	-	-	-	-
2001 FAIR BOND	94	-	-	-
Expenditures				
555 INTERFUND SUBSIDIES	130,613	-	-	-
579 DEBT SERVICE: PRINCIPLE	-	-	-	-
580 DEBT SERVICE: INTEREST	-	-	-	-
584 DEBT ISSUANCE COST	-	-	-	-
589 OTHER DEBT COSTS	-	-	-	-
2001 FAIR BOND	130,613	-	-	-

202 2010 GO & REFUNDING BOND

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	1,829	1,829	-
361 INTEREST EARNINGS	1,073	-	-	500
397 OPERATING TRANSFERS IN	1,009,813	877,303	877,303	882,440
2010 GO & REFUNDING BOND	1,010,886	879,132	879,132	882,940
Expenditures				
579 DEBT SERVICE: PRINCIPLE	495,000	560,000	560,000	575,000
580 DEBT SERVICE: INTEREST	384,199	318,632	318,632	307,440
589 OTHER DEBT COSTS	352	500	500	500
2010 GO & REFUNDING BOND	879,551	879,132	879,132	882,940

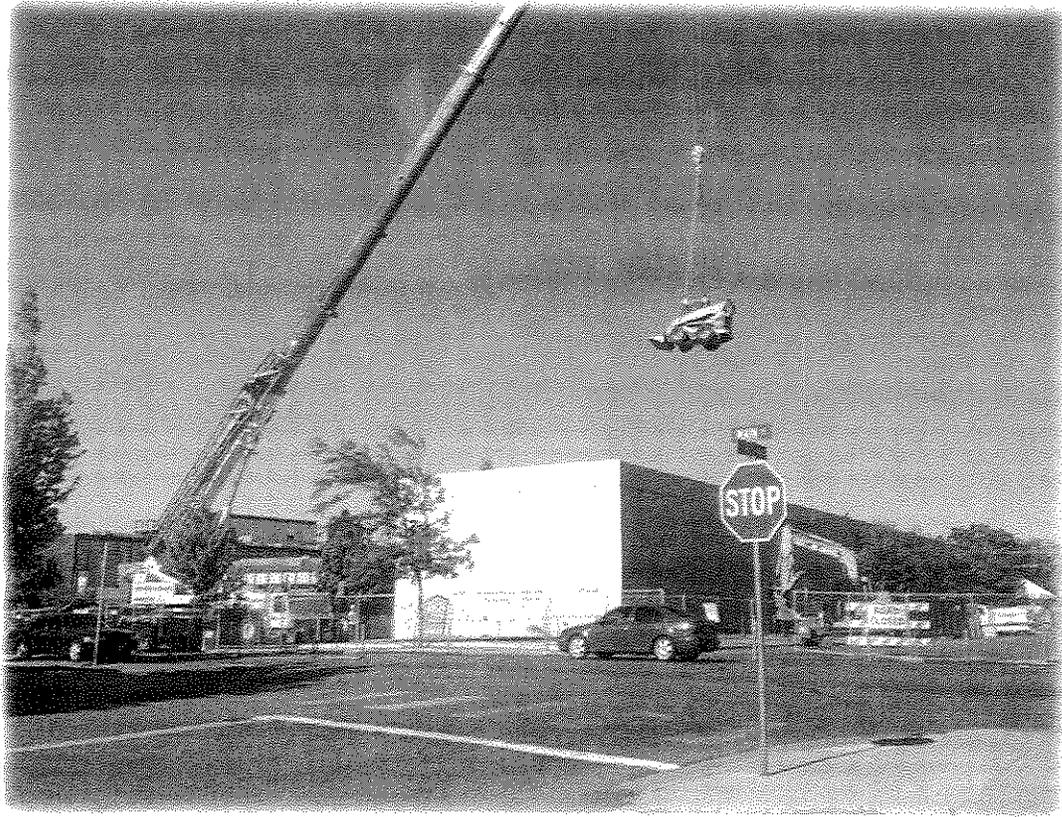
206 CRID 96-1 BOND

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	-	-	-
319 PENALTIES & INT. ON DEL. T	18,523	-	-	-
361 INTEREST EARNINGS	108	-	-	-
368 SPECIAL ASSESSMENT PRINCIP	88,690	-	-	-
206 CRID 96-1 BOND	107,321	-	-	-
Expenditures				
508 ENDING FUND BALANCE	-	-	-	-
579 DEBT SERVICE: PRINCIPLE	-	-	-	-
580 DEBT SERVICE: INTEREST	-	-	-	-
CRID 96-1 BOND	-	-	-	-

KITTTITAS COUNTY DEBT SERVICE FUNDS

207 CRID GUARANTY FUND

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	131,758	131,758	-
361 INTEREST EARNINGS	241	1,000	1,000	-
CRID GUARANTY FUND	241	132,758	132,758	-
Expenditures				
508 ENDING FUND BALANCE	-	7,758	7,758	-
555 INTERFUND SUBSIDIES	-	125,000	125,000	-
CRID GUARANTY FUND	-	132,758	132,758	-



New Jail Construction

Capital Project Funds

KITTITAS COUNTY CAPITAL PROJECT FUNDS

CAPITAL PROJECT FUNDS

Capital Project Funds are to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

Kittitas County has three active Capital Project Funds; Capital Improvements Fund, Courthouse/Jail Facilities Expansion and Rodeo Grounds Capital Improvement.

Capital Facilities (REET)

The 2013 Capital Facilities budget is funding the debt payment of the Jail repairs and Jail Expansion from the REET funds in the amount of \$92,312.50 for the Jail Repairs and \$419,581.26 for the Jail Expansion for a total of \$511,893.76. The total 2013 budget for Capital Facilities is \$1,090,700.

Courthouse/Jail Facilities Expansion

The county received bond funding in September 2010 in the amount of \$11,368,428.20. The total 2013 budget is \$850,000. This bonding package is to fund the following projects:

\$1.3M – Jail Repairs: This project replaced all the existing toilet sink combo units in the Jail. New shut off valves have been installed so the control room can shut off the water to a cell if the inmate tries to flood the cell. In addition, the outdoor recreation area floors have been resealed in order to prevent leaking. **Project Complete.**

\$6.1M – Jail Expansion: The Jail Expansion is located in the existing courtyard and will add 118 beds to the existing Jail. "Estimated Completion Date Spring - 2013"

\$1.5M – Armory Project: The Armory Project is the remodel of the 13,000 square foot building that was previously used as a National Guard Armory. When the remodel is completed, it will hold the WSU Extension Office, Fair and Event Center Staff, and the Noxious Weed Department. In addition, the building will have three conference rooms that can be rented out and one large room that could be rented out as a whole or broke into three rooms. "Estimated Completion Date - October 2013"

\$1.5M – Upper District Court relocation: In December 2011, we purchased the existing building that the court was in and we are scheduling remodeling of the building, "Estimated Completion Date - July 2013".

\$794,027 – Refunding of LTGO 2001: the county chose to refinance the existing LTGO bond.

Rodeo Grounds Capital Improvement

The 2013 budget is \$22,950, at this time there are not any anticipated projects for these funds.

KITTITAS COUNTY CAPITAL PROJECT FUNDS

SEPARATE CAPITAL PROJECT BUDGET

The capital expenses are budgeted in each departmental budget. Our policy is any item that is \$5,000 or more is to be capitalized and depreciated, if applicable. The total amount of capitalized equipment included in the 2013 departmental budgets is \$2,055,118. The detailed listing of authorized purchases is on page 122.

SIX YEAR CAPITAL FACILITY PLAN

The Board of County Commissioners adopted Ordinance 2012-009, *Revisions of Kittitas County Code Kittitas County Comprehensive Plan as part of the 2012 Annual Comprehensive Plan Amendment Cycle* on December 4, 2012 at a public hearing.

The Six-Year Plan shows capital improvements that are needed to provide adequate public facilities in Kittitas County. The County either directly provides these capital improvements or coordinates with other agencies to provide them. The Capital Facilities plan is reviewed and updated annually. Annual updates are made to correct or modify project costs, revenue sources, and dates of construction.

The plan indicates the completion of projects for 2013 which are all in the 2013 budget to include the

- Armory Remodel project – funded from the 2010 GO Bond \$1,500,000
- Upper District Court project – funded from the 2010 GO Bond \$500,000
- Courthouse Elevator upgrade – funded from the General Fund budget \$90,000
- Vantage Waste Water upgrade – funded from CDBG Grant pass through to the District \$617,000
- Vantage Marine Storage – funded State Boating Safety funding \$40,000
- County Road Projects – all approved by the Annual Construction Program

The plan indicates the future projects for 2014 with suggested funding sources as

- Rehabilitate/Reconstruct West Hangar Taxi lanes – Grant funding \$135,743
- Runway 11/29 Extension and Parallel Taxiway – Grant funding \$3,675,400
- Juvenile Detention Holding Facility – Law & Justice Grant \$30,000
- Energy Efficiency Improvements – Grant Funding \$1,500,000
- Rodeo Arena Bleachers & Box Seats – Revenue Bonds \$2,670,000
- Horse Pavilion and Barn Expansion – GO Bonds \$2,000,000
- County Road Projects – all approved in the 6 year Transportation Plan

The Capital Facilities Plan starts on page 183 of this document.

PUBLIC WORKS 6 YEAR TRANSPORTATION PLAN & ANNUAL CONSTRUCTION PROGRAM

The Six Year Transportation Plan for the period 2013-2018 was adopted by the Board of County Commissioners per Resolution 2012-128. This plan is required by RCW 36.81.121.

The Annual Construction Program for 2012 was adopted by the Board of County Commissioners per Resolution 2012-129. This plan is required WAC 136.16

KITTITAS COUNTY CAPITAL PROJECT FUNDS

The Department of Public Works conducted two open house meetings on October 2nd and 16th, 2012, for public review and comments, prior to the adoption of both plans.

Both of these documents are included in this budget document and start on page 227.

KITITAS COUNTY CAPITAL PROJECT FUNDS

Capitalized Equipment

General Fund			
COUNTY CLERK	COMPUTER SOFTWARE	9,394	
INFORMATION TECHNOLOGY	COMPUTER SOFTWARE	7,775	
TREASURER	COMPUTER SOFTWARE	13,000	
COUNTY FAIR	EQUIPMENT UPGRADE	2,000	
AUDITOR	ELECTIONS COMPUTER EQUIPME	75,000	
SHERIFF	VEHICLES	200,000	
SHERIFF	MISCELLANEOUS LIVESCAN	20,000	
SHERIFF EMERGENCY MANAGEMENT	VEHICLES	35,000	
	Total General Fund		362,169
COUNTY ROAD	COMPUTER SOFTWARE CAP	50,000	
	Total County Road		50,000
3/10's SHERIFF	COMPUTER SOFTWARE	3,849	
3/10's SHERIFF	VEHICLES	40,000	
	Total 3/10's Sheriff		43,849
NOXIOUS WEED	VEHICLES	5,000	
	Total Noxious Weed		5,000
AUDITORS CENTENNIAL DOCUMENT PRESERVATION	OFFICE EQUIPMENT	15,000	
AUDITORS CENTENNIAL DOCUMENT PRESERVATION	COMPUTER SOFTWARE	75,000	
	Total Auditors Centennial Document Preservation		90,000
MISDEMEANANT PROBATION	COMPUTER SOFTWARE	20,000	
	Total Misdemeanant Probation		20,000
REET TECHNOLOGY/TREASURER	COMPUTER SOFTWARE	50,000	
	Total REET Technology/Treasurer		50,000
COURTHOUSE/JAIL FACILITIES	BUILDING/STRUCTURES	850,000	
	Total Courthouse Jail Facilities		850,000
SOLID WASTE	COMPUTER EQUIPMENT	12,600	
SOLID WASTE	VEHICLES	15,000	
SOLID WASTE	VEHICLES	15,000	
SOLID WASTE	MISCELLANEOUS	10,000	
	Total Solid Waste		52,600
EQUIPMENT RENTAL & REVOLVING	OTHER IMPROVEMENTS	9,500	
EQUIPMENT RENTAL & REVOLVING	OTHER IMPROVEMENTS	50,000	
EQUIPMENT RENTAL & REVOLVING	MISCELLANEOUS	472,000	
	Total Equipment Rental & Revolving		531,500
	Total All Funds		2,055,118

KITITAS COUNTY CAPITAL PROJECT FUNDS

301 COUNTY CAPITAL IMPROVEMENTS

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	1,333,632	1,333,632	750,000
317 EXCISE TAXES	297,245	270,000	270,000	340,000
361 INTEREST EARNINGS	704	-	-	700
301 COUNTY CAPITAL IMPROVEMENTS	297,949	1,603,632	1,603,632	1,090,700
Expenditures				
508 ENDING FUND BALANCE	-	300,000	300,000	578,800
555 INTERFUND SUBSIDIES	621,933	1,303,632	1,303,632	511,900
562 BUILDING/STRUCTURES	75	-	-	-
301 COUNTY CAPITAL IMPROVEMENTS	622,008	1,603,632	1,603,632	1,090,700

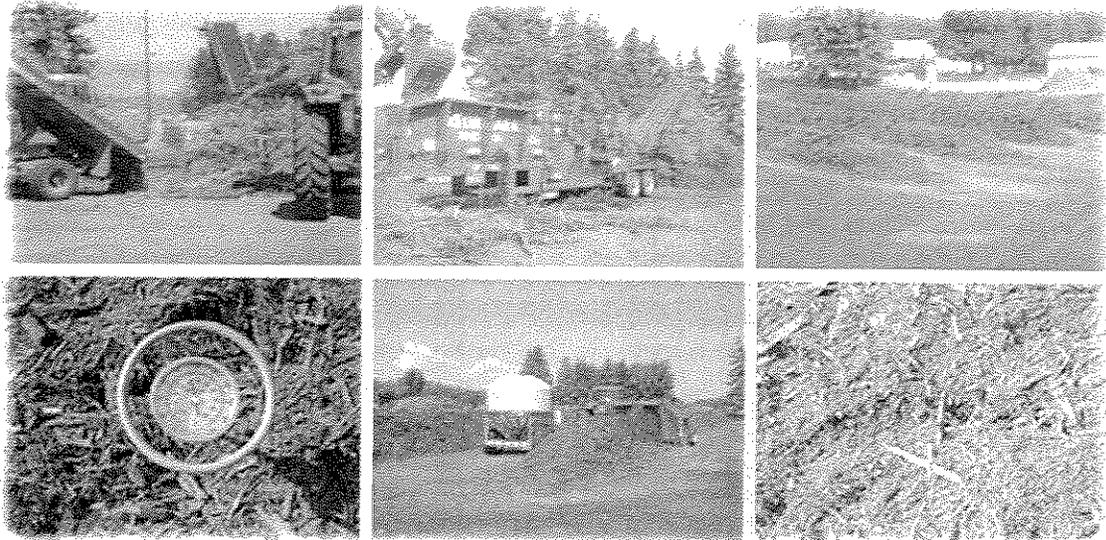
302 COUTHUSE JAIL FACILITES EXPANSION

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	160,320	6,296,499	6,296,499	850,000
361 INTEREST EARNINGS	14,602	-	-	-
397 OPERATING TRANSFERS IN	39,726	-	-	-
302 CTHSE/JAIL FACILITIES EXPAN	214,648	6,296,499	6,296,499	850,000
Expenditures				
562 BUILDING/STRUCTURES	1,709,284	6,296,499	6,296,499	850,000
302 CTHSE/JAIL FACILITIES EXPAN	1,709,284	6,296,499	6,296,499	850,000

309 RODEO GROUNDS CAPITAL IMPROVEMENTS

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	22,899	22,899	22,925
361 INTEREST EARNINGS	27	-	-	25
309 RODEO GROUNDS CAPITAL IMPRO	27	22,899	22,899	22,950
Expenditures				
508 ENDING FUND BALANCE	-	22,899	22,899	22,950
309 RODEO GROUNDS CAPITAL IMPRO	-	22,899	22,899	22,950

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Kittitas County Solid Waste Compost Facility

Proprietary Funds

KITTITAS COUNTY PROPRIETARY FUNDS

PROPRIETARY FUNDS

There are two types of proprietary funds. One is an enterprise fund which is used to account for operations that are normally financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis to be finance or recovered primarily through user charges. The other type is an Internal Service fund, which is to account for the financing of goods or services, provided by one department to other departments or agencies of the county on a cost-reimbursement basis.

ENTERPRISE FUNDS

Solid Waste

The Solid Waste fund is the only enterprise fund that Kittitas County has at this time. The fund operates the transfer stations within Kittitas County and has one landfill closed and a CDL landfill in operation. The 2013 Solid Waste budget is \$3,653,525.

Kittitas County Solid Waste works closely with the Kittitas County Solid Waste Advisory Committee (SWAC) and the Board of County Commissioners in accordance with Chapter 70.95 (165) RCW. SWAC members consist of representatives of cities and towns within the county, the waste management industry, local elected officials, and citizens of Kittitas County.

The Kittitas County Solid Waste Advisory Committee

- Advises Kittitas County on all aspects of solid waste management planning.
- Assists Kittitas County in the development of programs and policies concerning solid waste management.
- Reviews and comments on proposed solid waste management rules, policies, or ordinances prior to their adoption.

In 2009, Kittitas County started our new Compost Facility operation which is the first of its kind for an Eastern Washington county of our size. Yard waste is accepted at each of the County owned Transfer Stations at a reduced fee if the yard waste is separated from garbage. This material is then ground up and placed into wind rolls. After heat, moisture and microorganism, has done the job of breaking the organic material into compost, the compost is screened.

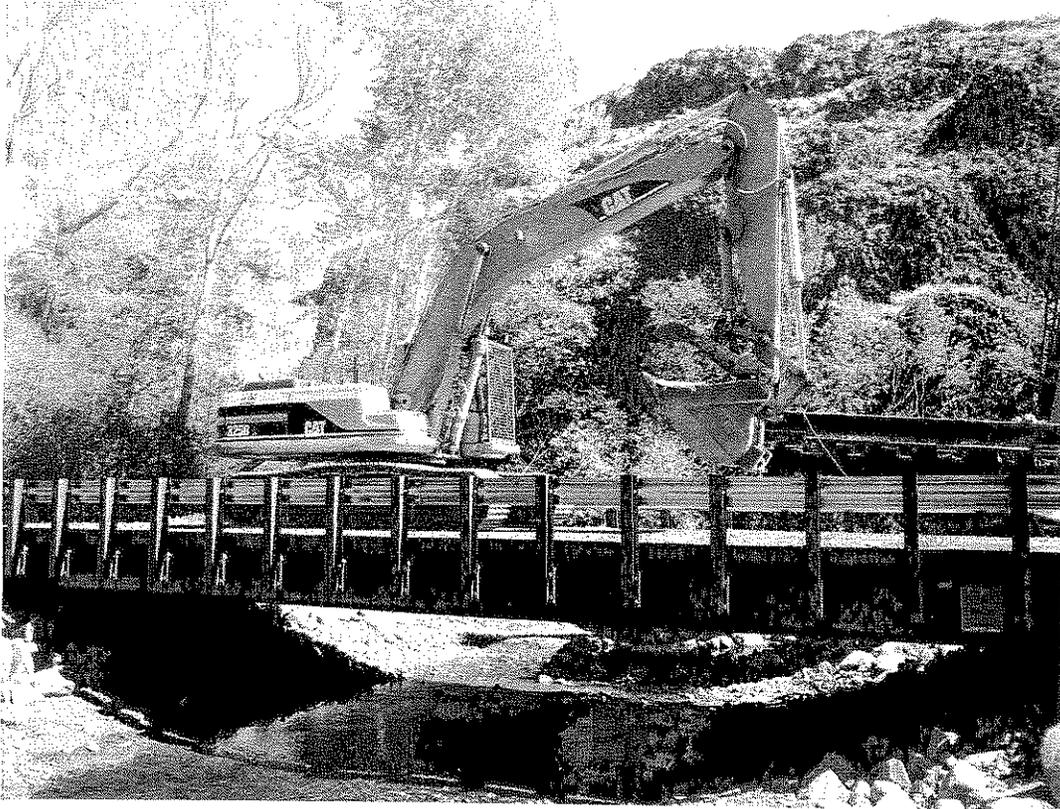
INTERNAL SERVICE FUND

Kittitas County has two internal service funds.

Equipment Rental & Revolving

The first internal service fund is the Equipment Rental & Revolving; ER & R fund. This fund is where all of the County Road equipment is financed and maintained. When the equipment is used County Road is billed for the cost of the rental and operation of the equipment. The budget for 2013 is \$9,583,587.

KITTITAS COUNTY PROPRIETARY FUNDS



Unemployment Compensation

The smaller of the two is the Unemployment Compensation fund. This fund pays the unemployment cost for the county, as Kittitas County is on a reimbursable basis with Washington State Employment Security. The 2013 budget is \$210,000.

KITTITAS COUNTY PROPRIETARY FUNDS

401 SOLID WASTE

Department Goals

Develop an integrated waste management system that influences individual waste generation patterns while providing for necessary and economically efficient waste management services that minimize environmental impacts and protect human health."

Employees	7		7	7
	2011	2012 ADOPTED	2012 AMENDED	2013 BUDGET
Revenues	ACTUAL	BUDGET	BUDGET	ADOPTED
301 BEGINNING FUND BALANCE	-	395,190	546,088	482,481
334 STATE GRANTS	122,569	100,000	100,000	120,000
338 INTERGOVERNMENTAL SERVICE	29,411	29,500	29,500	30,808
341 GENERAL GOVERNMENT	270	500	500	500
343 PHYSICAL ENVIRONMENT	2,929,643	2,760,486	2,760,486	2,905,036
349 OTHER INTERFUND CHARGES SERVICES	12,233	8,500	8,500	8,500
361 INTEREST EARNINGS	7,129	11,000	11,000	10,200
362 RENT, LEASES AND CONCESSION	69,598	33,500	33,500	48,500
367 CONTRIBUTIONS/DONATION PRIVATE	48,972	47,000	47,000	47,000
369 OTHER MISCELLANEOUS REVENUE	1,608	715	715	500
SOLID WASTE	3,221,433	3,386,391	3,537,289	3,653,525
Expenses				
501 DEPRECIATION, AMORTIZATION	348,895	149,102	300,000	300,000
510 SALARIES AND WAGES	341,553	427,597	427,597	445,697
520 PERSONNEL BENEFITS	127,377	174,105	174,105	166,852
531 OFFICE AND OPERATING SUPPLY	27,366	28,200	28,200	34,450
532 FUEL	12,490	13,270	13,270	13,600
535 SMALL TOOLS/MINOR EQUIPMENT	8,527	21,450	21,450	24,950
541 PROFESSIONAL SERVICES	1,858,581	1,913,858	1,913,858	2,008,844
542 COMMUNICATIONS	5,271	7,805	7,805	6,979
543 TRAVEL	1,760	8,100	8,100	10,850
544 ADVERTISING	15,839	20,750	20,750	27,996
545 OPERATING RENTAL/LEASES	66,267	64,650	64,650	66,958
546 INSURANCE AND BONDS	17,939	22,000	22,000	23,000
547 UTILITIES	24,924	27,600	27,600	28,300
548 REPAIRS & MAINTENANCE	25,057	220,222	220,222	204,680
549 MISCELLANEOUS	8,381	16,650	16,650	14,700
551 INTERGOVT PROFESSIONAL SERVICES	5,067	12,900	12,900	8,100
553 TAXES & OPERATING ASSESSMENT	51,394	44,500	44,500	54,000
554 INTERFUND TAXES/ASSESSMENT	73	2,300	2,300	2,200
562 BUILDING/STRUCTURES	32,278	-	-	-
564 EQUIPMENT	(32,278)	38,600	38,600	52,600
579 DEBT SERVICE: PRINCIPLE	-	75,000	75,000	75,000
580 DEBT SERVICE: INTEREST	4,500	4,500	4,500	4,125
591 INTERFUND PROFESSIONAL SERVICES	16,128	31,500	31,500	26,200
592 INTERFUND COMMUNICATIONS	1,430	1,400	1,400	1,400
595 INTERFUND RENTALS	390	-	-	400
599 INTERFUND SERVICES AND CHARGES	38,353	60,332	60,332	51,844
SOLID WASTE	3,007,562	3,386,391	3,537,289	3,653,525

KITITAS COUNTY PROPRIETARY FUNDS

501 EQUIPMENT RENTAL & REVOLVING

The Director of Public Works manages the Kittitas County Equipment Rental and Revolving (ER & R) Fund. The ER & R Fund is an internal service fund. The purpose of the fund is to account for the financing of goods and services provided by one department to another. The ER & R Fund accounts for the pits and quarries, culvert pipe, oil and lubricants, road equipment and road signs used in the daily operation of the County Road Fund.

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	6,041,150	6,041,150	7,612,352
339 AMERICAN RECOVERY REINVEST	103,715	-	-	-
348 INTERNAL SERVICE FUND SALE/	392,573	517,500	517,500	551,350
361 INTEREST EARNINGS	5,604	12,000	12,000	5,600
362 RENT, LEASES AND CONCESSION	3,685	3,600	3,600	3,785
365 INTERNAL SERV FUND - MISC	1,172,799	1,320,000	1,320,000	1,368,000
369 OTHER MISCELLANEOUS REVENUE	1,815	-	-	-
395 DISPOSITION OF FIXED ASSET	25,237	75,400	75,400	42,500
397 OPERATING TRANSFERS IN	-	125,000	125,000	-
EQUIPMENT RENTAL & REVOLVING	1,708,428	8,094,650	8,094,650	9,583,587
Expenses				
500 EXPENDITURES	-	80,000	80,000	95,000
501 DEPRECIATION, AMORTIZATION	496,389	-	-	-
508 ENDING FUND BALANCE	-	5,372,000	5,372,000	7,265,787
510 SALARIES AND WAGES	177,246	221,775	221,775	231,575
520 PERSONNEL BENEFITS	104,705	121,325	121,325	128,600
531 OFFICE AND OPERATING SUPPLY	238,410	480,600	480,600	523,300
532 FUEL	274,465	-	-	-
534 ITEMS PURCHASE INVENTORY/REPLACEMEN	81,625	231,500	231,500	255,500
535 SMALL TOOLS/MINOR EQUIPMENT	29,321	-	-	-
541 PROFESSIONAL SERVICES	96	1,500	1,500	3,875
542 COMMUNICATIONS	7,527	-	-	-
543 TRAVEL	187	-	-	-
544 ADVERTISING	499	-	-	-
545 OPERATING RENTAL/LEASES	3,602	-	-	-
546 INSURANCE AND BONDS	50,325	-	-	-
547 UTILITIES	28,950	-	-	-
548 REPAIRS & MAINTENANCE	84,621	-	-	-
549 MISCELLANEOUS	3,067	215,150	215,150	183,600
551 INTERGOVT PROFESSIONAL SERVICE	4,875	8,500	8,500	8,700
552 INTERGOVT PMTS FED/STATE	-	100	100	-
553 TAXES & OPERATING ASSESSMENT	1,946	-	-	100
563 OTHER IMPROVEMENTS	-	9,500	9,500	59,500
564 EQUIPMENT	39,704	1,023,050	1,023,050	472,000
565 CONSTRUCTION OF FIXED ASSETS	(42,522)	-	-	-
591 INTERFUND PROFESSIONAL SERVICES	34,832	267,700	267,700	299,150
592 INTERFUND COMMUNICATIONS	15	-	-	-
593 INTERFUND SUPPLIES	25,621	-	-	-
595 INTERFUND RENTALS	34,611	55,900	55,900	51,500
598 INTERFUND REPAIR/MAINTENANCE	173,115	-	-	-
599 INTERFUND SERVICES AND CHARGES	19,943	6,050	6,050	5,400
EQUIPMENT RENTAL & REVOLVING	1,873,175	8,094,650	8,094,650	9,583,587

KITTITAS COUNTY PROPRIETARY FUNDS

511 UNEMPLOYMENT COMPENSATION

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	65,000	65,000	140,000
348 INTERAL SERVICE FUND SALE/ UNEMPLOYMENT COMPENSATION	57,037	70,000	70,000	70,000
	57,037	135,000	135,000	210,000
Expenses				
301 BEGINNING FUND BALANCE		65,000	65,000	140,000
348 INTERAL SERVICE FUND SALE/ UNEMPLOYMENT COMPENSATION	57,037	70,000	70,000	70,000
	57,037	135,000	135,000	210,000

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Roslyn Theater, Roslyn Washington

Trust Funds

KITTITAS COUNTY TRUST FUNDS

TRUST FUNDS

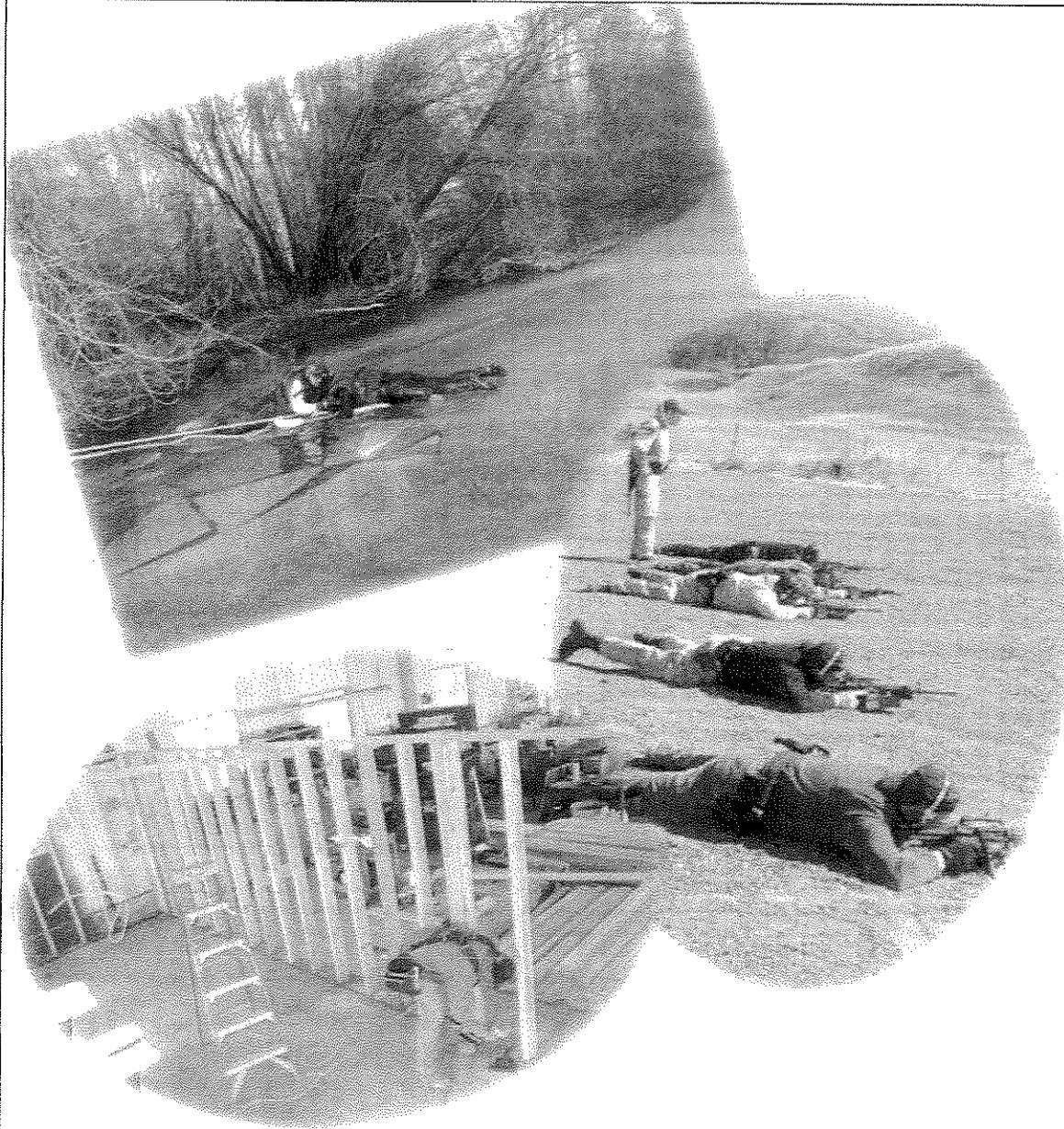
These are funds to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, and other governmental units. The trust fund is for the Jerry Williams Library Trust and the budget is \$2,105.

This can only be used on the libraries and the Regional library committee has set it up to purchase book for each county library on a rotation basis. The county libraries are: City of Ellensburg, City of Cle Elum; City of Roslyn and City of Kittitas

KITTITAS COUNTY TRUST FUNDS

601 JEREMY WILLIAMS LIBRARY TRUST

	2011 ACTUAL	2012 ADOPTED BUDGET	2012 AMENDED BUDGET	2013 BUDGET ADOPTED
Revenues				
JEREMY WILLIAMS LIBRARY TRUST				
301 BEGINNING FUND BALANCE	0	1,830	1,830	2,100
361 INTEREST EARNINGS	38	200	200	5
JEREMY WILLIAMS LIBRARY TRUST	38	2,030	2,030	2,105
Expenditures				
601 JEREMY WILLIAMS LIBRARY TRU				
508 ENDING FUND BALANCE	0	1,830	1,830	1,905
531 OFFICE AND OPERATING SUPPL	38	200	200	200
JEREMY WILLIAMS LIBRARY TRUST	38	2,030	2,030	2,105



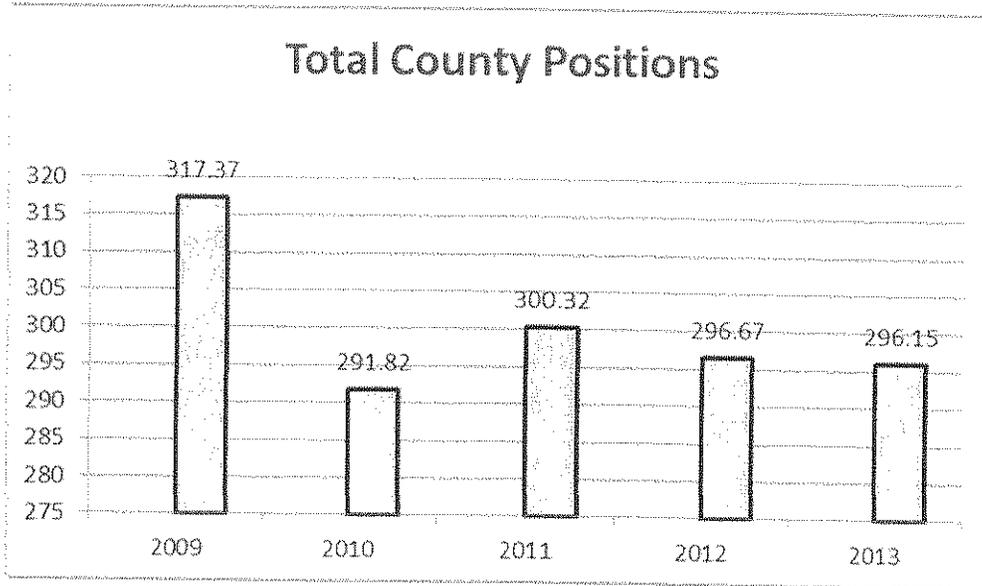
Personnel

KITTITAS COUNTY PERSONNEL

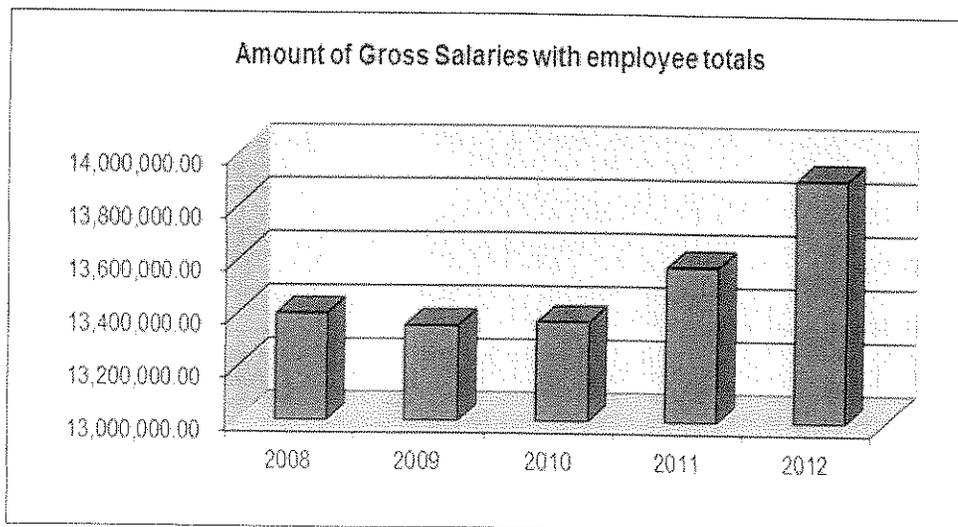
This section includes the listing of budgeted County positions for each department of the government with comparisons starting at 2009 through 2013. Included is the pay scales and description of each employee type; number of positions by department, the actual schedule for each position by employee grouping and the 2013 payroll rate information.

PERSONNEL DATA

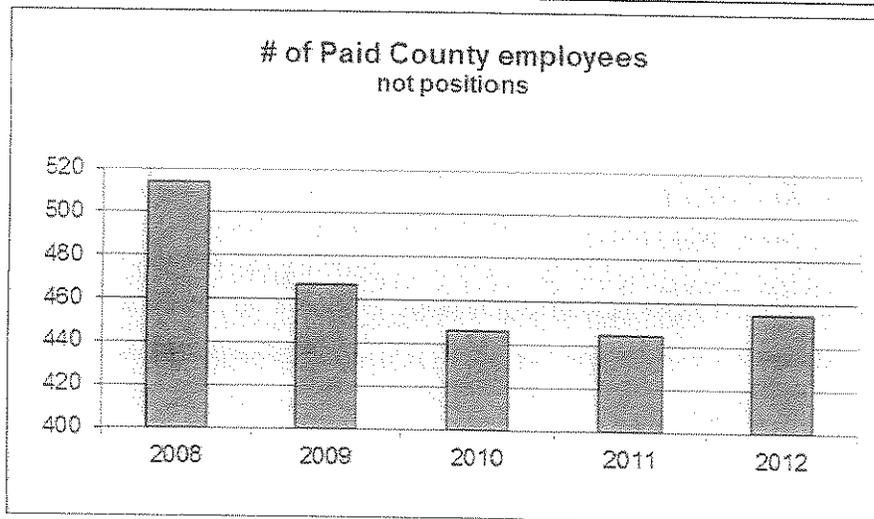
Kittitas County has approximately 296 approved positions a slight decrease from the 297 positions in 2012. Since 2009 our workforce has declined by 6.6% or 21.22 positions.



Kittitas County gross salaries increased from \$13,400,342 in 2008 to \$13,908,308 in 2012; a 3.8% increase in wages over the 5 years. The gross salaries change from \$13,373,111 in 2010 to \$13,580,666 in 2011 reflects a 1.5% increase. The total number of county employees (not positions) changed from 514 in 2008 to 455 paid employees in 2012 reflecting a 12.9% decrease.



KITTITAS COUNTY PERSONNEL



2013 PERSONNEL CHANGES

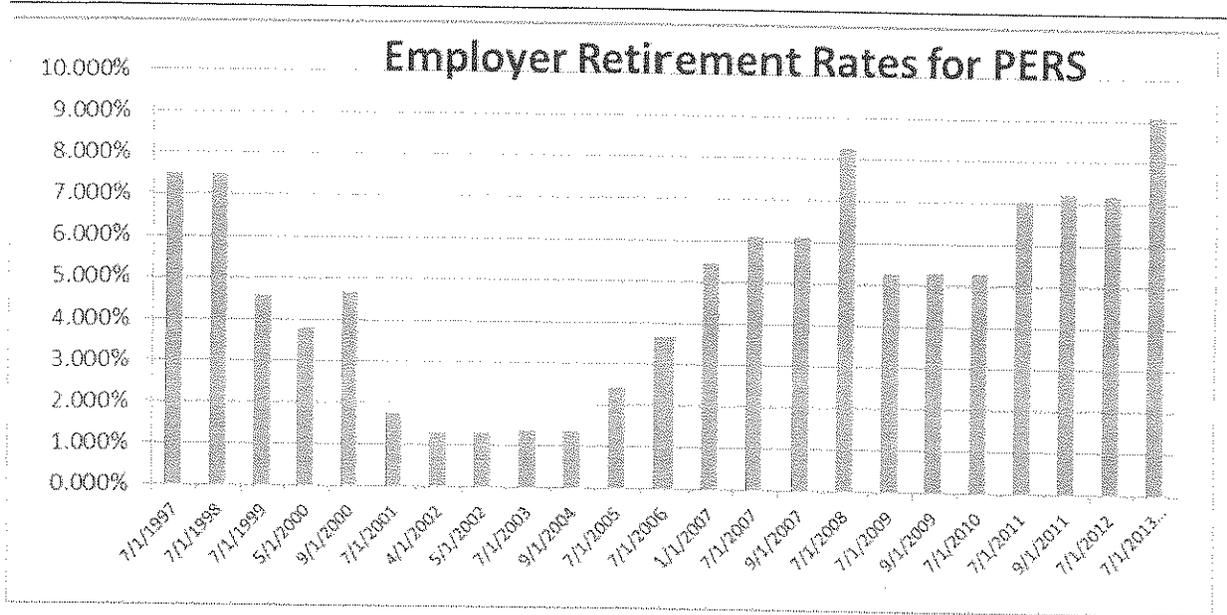
During the 2013 budget process several vacant positions were put on delayed hiring waiting for a minimum of 3 months up to 8 months, with the budget showing the reduction in salaries and benefits. The departments affected are the County Assessor and Sheriff. Other personnel changes include the following;

- Assessor – Reduction in Real Property Deputy that was not filled after an employee retired
- Sheriff - There are several new positions in the Sheriff's office. The Board of County Commissioners authorized a Law Enforcement Technologist, Fiscal Manager, an additional Law Enforcement Clerk, three new corrections officers, a Corrections Corporal, and reclassifying the Commander position to an Operations Commander.
- Public Health – Increasing the staff by 3.4 positions including increasing the hours for two Environmental Specialists II by .4 hours, hiring an Assessment Coordinator, hiring a Permit Technician and another Clerk II position

As departments are currently experiencing vacancies, the Board of County Commissioners are analyzing each position to deem the necessity of the position. Positions currently not filled or reduced are in the Human Resource Department and Lower District Court.

The 2013 budget includes a projected increase in the retirement contribution for the PERS plans from 7.21% to 9.1% effective July 1, 2013. The rate change is determined by the Washington State Office of the State Actuary. The Legislature has the power to enact benefit changes when it convenes each year. Any of these changes may alter the funding status of the Plans. Current law requires any additional costs be calculated and contribution rates adjusted accordingly. The following chart shows the rates Kittitas County paid for their PERS employees.

KITKITAS COUNTY PERSONNEL



PAY SCALES

The county monthly pay scales are divided into the following sections:

ELECTED OFFICIALS The salaries are set for the Board of County Commissioners District #1 and District #2 by Resolution 2004-84. The term for these positions is 2009 through December 2012.

The salaries set for the remaining elected officials for the terms of 2011 to 2014 were established by Resolution 2010-61, with the wages for 2012, 2013 and 2014 to be determined. The Board of County Commissioners adopted Resolution 2011-136 establishing wages for 2012 for the remaining elected officials.

The District Court Judges salaries are set by the Board of County Commissioners Resolution #91-102 which is a percentage of the full time district court salaries set by the State of Washington. Resolution #91-102 was modified by Resolution #2000-22 increasing the percentage for the Lower District Court Judge from 88% to 100%. On Resolution 2004-40, the Board of County Commissioners increased the Upper County District Court Judge's position from a 45% to 60% position; Resolution 2006-24 increased the position to 65% and Resolution 2011-08 increased the position to 69%. The Superior Court Judge salary is set by the State of Washington, with the county paying 1/2 the salary and the state paying the other 1/2. (Note: These salaries are set on an annual basis. The salaries are shown as a monthly rate.)

Effective January 12, 2004, the Board of County Commissioners per Resolution 2003-89 created a second judicial position for the Kittitas County Superior Court so that the Kittitas County Superior Court shall consist of two departments, Department No. 1 and Department No. 2. Department No. 2 shall be the newly created court position. Whereas, House Bill 1292, Laws of 2003, amended RCW 2.08.062, authorizing the creation of a second court in Kittitas County.

Senate Bill 6297 alters the process by which the salary for the office of Prosecuting Attorney is determined and how the salary is divided between counties and the state. The Board of County Commissioners adopted Resolution 2008-55, setting the salary for the elected office of the Prosecuting Attorney. *Effective July 1, 2008, the county's portion of the Prosecuting Attorney's salary is hereby fixed at the rate effective January 1, 2008. The state, thereafter, shall fund any further increase to the prosecutor's salary consistent with Senate Bill 6297. The current state contribution of \$6,201.33 per month is based upon one-half the monthly salary of the superior court judge and will increase as directed by notice from the Administrative Office of the Courts.*

KITTITAS COUNTY PERSONNEL

EXEMPT STAFF The Exempt personnel are FLSA exempt. These positions are exempt from overtime. The amounts shown reflect the 2012 salaries. The county's Wage Administration policy covers all employees not included in a collectively bargained agreement or personal services contract, which more specifically identifies the administration of wages.

NON UNION These positions include the salaries for the following offices as they are considered non-union positions: Community Development Services, Commissioners, Computer Services, Superior Court Judge, Prosecuting Attorney, Human Resources, and certain positions in the Probation Services, Solid Waste and Public Works. The county's Wage Administration policy covers all employees not included in a collectively bargained agreement or personal services contract, which more specifically identifies the administration of wages.

WAGE ADMINISTRATION FOR EXEMPT AND NON UNION PERSONNEL

WAGE SCALES

Wage scales will consist of an identified scale base, median, and maximum. The spread between base and median will normally be approximately 15%; the spread between median and maximum will normally be approximately 15%. Certain positions may vary from this structure based upon unique market data.

New employees may enter the scale at an amount corresponding to their documented level of job experience, education, and qualifications up to the scale median, at the discretion of the Department Head or Elected Official. Placement above the scale median must be approved by the Board of County Commissioners.

Promoted employees will enter the new scale according to the following process:

- A. At the minimum, or entry level, of the new position; OR,
- B. At 2% above their current rate of pay when their current rate is at or above the minimum of the new wage. The new rate must not exceed the maximum of the new pay scale.

Exceptions to this process must be approved by the Board of County Commissioners.

Each wage scale should be reviewed against market data at least every three years. Data will be gathered, as available, from standard peer comparables. Certain positions may be evaluated against special comparables unique to that position, which must be reviewed by HR and approved by the Board of County Commissioners through presentation by the Department Head or Elected Official managing the position. Written documentation of the necessity for unique factors to be considered is required.

During years when market data is not reviewed, the wage range for each position may be adjusted by a set percentage, or based on CPI, subject to the financial status of the County and as determined by the Board of County Commissioners during the budget cycle.

Any adjustment deemed appropriate following the wage scale valuation will be effected upon the wage scale not the individuals assigned to that scale. An employee's wage will remain unchanged until affected by merit increase, promotional increase, or wage adjustment.

WAGE INCREASES

During the annual budget process, the Board of County Commissioners will determine the percentage of salary growth available for the coming year. It will then be up to each Department Head/Elected Official to determine how to distribute their budget for increases in a fair and consistent manner.

KITTITAS COUNTY PERSONNEL

Each employee shall be considered for a performance-based wage increase on January 1 of each year, up to the scale maximum. An annual performance evaluation must have been completed on the anniversary of the employee's position date within the twelve (12) months preceding the increase, and the employee must meet the expectations set forth by their supervisor. A Personnel Action Form (PAF) will be submitted to the Human Resource Department *prior to* January 20 for timely implementation of the increase.

Employees whose overall performance is rated *Improvement Essential* are not eligible for increase. The PAF should reflect the denial of increase along with notation as to when the employee will next be reviewed, which shall occur no later than six (6) months from their annual evaluation. Should the employee meet expectations at that time, they may be eligible for a wage increase effective July 1 of the current year. Retroactive increases will not be allowed.

APPRAISERS UNION These positions are union positions represented by Washington State Council of City & County Employees, Local 2658, which include 6 members. They are all employed in the Assessor's Department. The county currently pays \$763.97 towards medical, dental, vision and life insurance for the employees of the Appraisers Union provided through Washington Counties Insurance Fund. The union contract for wages is currently under negotiations.

COURTHOUSE UNION These positions are union positions represented by Washington State Council of City & County Employees, Local 792CH, which includes 49 union members. These positions are included in the Assessor, Auditor, Clerk, Co-operative Extension, Lower and Upper District Courts, Treasurer, Probation Services, Solid Waste, Fair, Facility Maintenance and Public Works departments. The wage increase for 2013 is 1.5% effective January 1, 2013 and 1.5% increase effective July 1, 2013. The county currently pays \$675.46 towards medical, dental, vision and life insurance for the employees of the Courthouse Union through Washington Counties Insurance Fund. The union contract effective date is January 1, 2011 through December 31, 2013.

ROAD UNION These positions include the departments of Public Works and Solid Waste personnel. These positions are represented by Washington State Council of City & County Employees, Local 792, which includes 13 members. These positions are paid hourly. The county currently pays \$675.46 towards medical, dental, vision and life insurance for the employees of the Road Union provided through Washington Counties Insurance Fund. The union contract is under negotiations for 2013.

SHERIFF LINE DEPUTIES UNION These positions are the sheriff deputy personnel. They are represented by Teamsters Local 760, which includes 20 members. The county currently pays 90% of the \$1,190.84 premium and the employee paying 10% towards medical, dental, vision and life insurance for the employees of the Sheriff Union provide through Washington Teamsters Welfare Trust. The union contract is under negotiations for 2013.

SHERIFF CORRECTION OFFICERS UNION These positions are the correction officer personnel, control room operators, security officers, transport deputy and clerical staff. They are represented by Teamsters Local 760, which includes 38 members. The county currently contributes \$675.46 towards medical, dental, vision and life insurance provided through Washington Counties Insurance Fund. The union contract is under negotiations for 2013.

MISDEMEANANT PROBATION UNION These positions are the misdemeanor probation personnel. They are represented by Teamsters Local 760, which includes 8 members. The county currently contributes \$675.46 towards medical, dental, vision and life insurance provided through Washington Counties Insurance Fund. The union contract is under negotiations for 2013.

KITTITAS COUNTY PERSONNEL

EMPLOYEE LEAVE BENEFITS

HOLIDAYS

Paid holidays and personal holidays are granted as full-day increments of 8 hours, part-time employees will receive holiday leave prorated to the hours of work. Employees have immediate access to holiday pay at their date of hire. Holiday leave may not be carried beyond December 31st of any given year. All employee groups receive the holiday pay except the Sheriff Line Deputies and the Sheriff Correction Officers and Control Room Operators. Their holiday leave is calculated into their vacation accruals.

The County observes the following paid holidays throughout the year:

- New Year's Day - First day of January
- Martin Luther King's Birthday - Third Monday in January
- President's Day - Third Monday in February
- Memorial Day - Last Monday in May
- Independence Day - July 4th
- Labor Day - First Monday in September
- Veteran's Day - November 11th
- Thanksgiving - Fourth Thursday Day after Thanksgiving
- Christmas Day - December 25th

As set forth in RCW 1.16.050, when a legal holiday falls on Saturday, the proceeding Friday shall be the legal holiday. Whenever a legal holiday falls on Sunday, the Monday following shall be the legal holiday.

When a legal holiday falls on a day an employee is normally not scheduled to work, as in the instance of a 4-day work week, the employer will chose the preceding or following workday as the legal holiday.

If December 24th falls on a regular working day, the Courthouse shall be closed one-half (1/2) day commencing at noon. If the Courthouse is closed on December 24th, either because it falls on a weekend or because Christmas falls on Saturday, then, in that event, there will be no half-day (1/2) closure on any other date.

PERSONAL HOLIDAY

Each employee may select a day to take as a "Personal Holiday". Personal Holiday time must be used in its entirety at the time of use and will be scheduled with prior approval of the Department Head/Elected Official. Personal holidays must be used by December 31st or lost.

VACATION AND SICK LEAVE

The annual vacation and sick leave schedule for each bargaining group is as follows:

Exempt Personnel Policies

Vacation - accumulated to a total of 30 working days

<u>Accrual schedule</u>	<u>full-time</u>
16+ years	14 hrs

Sick - accumulated to a total of 140 working days

<u>Accrual schedule</u>	<u>full-time</u>
Monthly	8 hrs

Non-Union Personnel Policies

Vacation - accumulated to a total of 30 working days

<u>Accrual schedule</u>	<u>8 hrs full-time</u>
6 months through 1 year	10 hrs
1 year through 7 years	10 hrs

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8 years through 15 years 12 hrs
 16+ years 14 hrs
 Upon satisfactory completion of 6 months employment
 Vacation will be credited for the first 6 months.

Sick - accumulated to a total of 140 working days

<u>Accrual schedule</u>	<u>full-time</u>
Monthly	8 hrs

Appraisers Union (contract currently under negotiation)

Vacation - accumulated to a total of 30 working days

<u>Accrual schedule</u>	<u>8 hrs full-time</u>
6 months through 1 year	10 hrs
1 year through 7 years	10 hrs
8 years through 15 years	13 hrs
16+ years	15 hrs

Upon satisfactory completion of 6 months employment
 Vacation will be credited for the first 6 months.

Sick - accumulated to a total of 140 working days

<u>Accrual schedule</u>	<u>8 hrs full-time</u>
Monthly	8 hrs

Courthouse Union

Vacation - accumulated to a total of 30 working days

<u>Accrual schedule</u>	<u>8 hrs full-time</u>
0 through 6 months	0 hrs
7 through 12 months	4 hrs
13 months through 7 years	10 hrs
8 years through 15 years	13 hrs
16+ years	17 hrs

Sick - accumulated to a total of 140 working days

<u>Accrual schedule</u>	<u>8 hrs full-time</u>
Monthly	8 hrs

County Road Union

Vacation - accumulated to a total of 30 working days

<u>Accrual schedule</u>	<u>8 hrs full-time</u>
0 through 5 months	0 hrs
6 months through 12 months	3.5 hrs
13 months through 7 years	10 hrs
8 years through 15 years	13 hrs
16+ years	17 hrs

Sick - accumulated to a total of 150 working days

<u>Accrual schedule</u>	<u>8 hrs full-time</u>
Monthly	8 hrs

Sheriff Deputies Union

Vacation - accumulated to a total of 30 working days

<u>Accrual schedule</u>	<u>full-time</u>
0 through 7 years	17.33 hrs
8 years through 15 years	20.33 hrs

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16 years through 22 years	24.33 hrs
23+ years	25.33 hrs

Sick - accumulated to a total of 132 working days

<u>Accrual schedule</u>	<u>full-time</u>
Monthly	8 hrs

Correction Officers Union

Vacation - accumulated to a total of 30 working days

<u>Accrual schedule</u>	<u>full-time</u>
0 through 6 months	7.33 hrs
7 months through 1 year	10.66 hrs
2 years through 7 years	17.33 hrs
8 years through 15 years	20.33 hrs
16 years through 22 years	24.33 hrs
23+ years	25.33 hrs

Clerical Vacation - accumulated to a total of 30 working days

<u>Accrual schedule</u>	<u>full-time</u>
0 through 5 months	0 hrs
6 months through 1 year	3.33 hrs
2 years through 7 years	10.00 hrs
8 years through 15 years	13.00 hrs
16 years through 22 years	17.00 hrs
23+ years	18.00 hrs

Sick - accumulated to a total of 132 working days

<u>Accrual schedule</u>	<u>full-time</u>
Monthly	8 hrs

Misdemeanant Probation Union

Vacation - accumulated to a total of 30 working days

<u>Accrual schedule</u>	<u>full-time</u>
0 through 5 months	0 hrs
6 months through 24 months	3.5 hrs
2 years through 7 years	10 hrs
8 years through 15 years	13 hrs
16+ years	17 hrs

Sick - accumulated to a total of 140 working days

<u>Accrual schedule</u>	<u>full-time</u>
Monthly	8 hrs

The rate sheet on page 157 shows the current rates and plans the county offers each employee. There are seven different medical plans, and two dental plans. The Washington State Retirement Systems currently has 3 Public Employee plans; 2 Law Enforcement Officers Fire Fighters plans and the Public Services Employee Retirement System.

KITTITAS COUNTY PERSONNEL

	2009	2010	2011	2012	2013
GENERAL FUND					
Assessor	15.00	14.00	14.00	14.00	13.00
Auditor	14.35	13.75	13.75	12.75	12.75
Fire Marshal	2.00	2.00	2.00	1.80	1.80
Community Development Services	20.00	6.00	11.00	11.00	10.75
Clerk	6.00	6.00	6.00	6.00	5.00
Commissioners	6.00	6.00	6.00	5.75	5.75
Computer Services	7.00	7.00	7.00	7.00	8.00
Co-Operative Extension	3.00	3.00	3.00	2.00	2.00
Judge, Superior Court	4.00	4.00	4.00	4.00	4.00
Juvenile	7.00	7.00	6.50	7.00	7.00
Lower District Court	11.52	11.52	11.52	10.52	10.50
Facilities Maintenance	6.00	5.00	5.00	5.00	5.00
Prosecuting Attorney	24.00	24.00	25.00	23.10	21.00
Sheriff	67.00	61.00	68.00	72.00	68.00
Treasurer	8.00	7.00	7.00	7.00	7.00
Upper District Court	8.00	8.00	7.00	7.00	7.00
Human Resources	4.00	4.00	3.00	2.00	2.00
County Fair	6.20	6.20	6.20	5.80	5.80
TOTAL GENERAL FUND	219.07	195.47	205.97	203.72	196.35
SPECIAL REVENUES					
County Road	51.50	51.75	49.75	44.75	46.00
Public Health	17.30	17.10	17.10	15.70	19.80
3/10's	11.50	11.50	11.50	12.50	14.50
Noxious Weed	2.00	2.00	2.00	4.00	3.50
Misdemeanant Probation	9.00	9.00	9.00	9.00	9.00
TOTAL SPECIAL REVENUE	91.30	91.35	89.35	85.95	92.80
ENTERPRISE					
Solid Waste	7.00	7.00	7.00	7.00	7.00
TOTAL ENTERPRISE	7.00	7.00	7.00	7.00	7.00
TOTAL COUNTY	317.37	293.82	302.32	296.67	296.15

NOTE: The above summary does not include part time personnel who do not work a regular schedule.

**KITTITAS COUNTY
2013 BUDGET
PERSONNEL**

DEPARTMENT	POSITION	FTE	WAGE SCALE
ASSESSOR	Assessor	1	Elected
	Administrative Asst.III	1	Exempt
	Appraiser IV	1	Appraisers
	Appraiser III	2	Appraisers
	Appraiser III Sales Analyst	2	Appraisers
	Appraiser II (1-budget reduction)	1	Appraisers
	Appraiser I	1	Appraisers
	Personal Property Deputy	1	Courthouse
	Cadastral Technician I	1	Courthouse
	Data Processor Deputy	1	Courthouse
	Real Property Deputy	0	Courthouse
	Senior Citizen Deputy	1	Courthouse
	Total Assessor	13	
	AUDITOR	Auditor	1
Budget Finance Manager		1	Exempt
Administrative Assistant III		1	Exempt
Accountant		3	Courthouse
Accounting Assistant II		1	Courthouse
Election Deputy		1	Courthouse
Licensing Deputy II		1	Courthouse
Records Deputy II		2	Courthouse
Licensing Deputy I		1.75	Courthouse
Total Auditor		12.75	
FIRE MARSHAL	Fire Marshal	1	Exempt
	Deputy Fire Marshal	0.8	Non-Union
	Total Fire Marshal	1.8	
COMMUNITY DEVELOPMENT SERVICES	Investigation/Enforcement Officers	1	Non-Union
	Administrative Assistant II	1	Exempt
	Permit Tech	2	Non-Union
	Planning Official	1	Exempt
	Planner I	1	Non-Union
	Planner II	1	Non-Union
	Building Inspector	1	Non-Union
	Building Inspector-seasonal 8 months	0.75	Non-Union
	Plans Examiner	2	Non-Union
Total Community Development Services	10.75		
CLERK	County Clerk	1	Elected
	Administrative Assistant III	1	Exempt
	Deputy Clerk (Two 3/10's positions)	5	Courthouse
	Total Clerk	7	

**KITTITAS COUNTY
2013 BUDGET
PERSONNEL**

DEPARTMENT	POSITION	FTE	WAGE SCALE
COMMISSIONERS	Commissioners	3	Elected
	Clerk of the Board	1	Non-Union
	Deputy Clerk of the Board	1	Non-Union
	Receptionist-Pros	0.75	Non-Union
	Total Commissioners	5.75	
INFORMATION SERVICES	Director	1	Exempt
	Application Developer	1	Exempt
	Network Administrator	1	Exempt
	System Administrator	1	Exempt
	Web Developer	1	Exempt
	GIS Coordinator	1	Exempt
	Service Desk Specialist	2	Non-Union
	Total Information Services	8	
WSU CO-OP EXTENSION	Office Assistant	1	Courthouse
	Program Assistant	1	Non-Union
	Total Co-Op Extension	2	
JUDGE-SUPERIOR COURT	Judge	2	Elected
	Court Administrator	1	Exempt
	Court Reporter	1	Non-Union
	Total Judge-Superior Court	4	
JUVENILE	Probation Services Director	1	Exempt
	Administration Asst/Probation Manager	1	Exempt
	Juvenile Probation Counselor	2	Probation
	Diversion Coordinator	1	Non-Union
	Field & Custody Counselor (1/2 position 3/10 position)	1	Probation
	Office Manager	1	Courthouse
	Total Juvenile	7	
LOWER DISTRICT	Judge	1	Elected
	Court Administrator	1	Exempt
	Legal Process Assistant III	7.5	Courthouse
	Probation Assistant	1	Courthouse
	Total Lower District Court	10.5	

**KITTITAS COUNTY
2013 BUDGET
PERSONNEL**

DEPARTMENT	POSITION	FTE	WAGE SCALE
MAINTENANCE	Assistant Maintenance Supervisor	1	Courthouse
	Maintenance Technician II	1	Courthouse
	Maintenance Technician I	1	Courthouse
	Building Grounds Custodian	2	Courthouse
	Total Maintenance	5	
PROSECUTING ATTORNEY	Prosecuting Attorney	1	Elected
	Deputy Prosecutor I	1	Exempt
	Deputy Prosecutor II (Two positions 3/10 positions)	4	Exempt
	Deputy Prosecutor III	4	Exempt
	Deputy Prosecutor I-III (2-budget reduction)		Exempt
	Office Administrator	1	Exempt
	Crime Victim Specialist	2	Non-Union
	Legal Secretary I	2	Non-Union
	Legal Secretary II	4	Non-Union
	Legal Secretary III		Non-Union
	Receptionist	1	Non-Union
	Sexual Assault Interviewer/Victim Witness	1	Non-Union
	Paralegal/Support Enforcement	2	Non-Union
	Total Prosecuting Attorney	23	
SHERIFF	Sheriff	1	Elected
	Undersheriff	1	Exempt
	Operations Commander	1	Exempt
	Corrections Commander	1	Exempt
	Law Enforcement Technologist (3/10's position)	1	Corrections
	Fiscal Manager	1	Exempt
	Administrative Assistant III	1	Exempt
	Corporal	3	Line
	Detective	5	Line
	Patrol Officer (7 positions 3/10's positions)	19	Line
	Patrol Sergeant	4	Line
	Control Room Operator	5	Corrections
	Corrections Lieutenant	1	Corrections
	Corrections Officer	19	Corrections
	Corrections Corporal	1	Corrections
	Corrections Sergeant	2	Corrections
	Courthouse Security Officer (one positions 3/10's position)	3	Corrections
	Fiscal Clerk	1	Corrections
	Law Enforcement Clerk (one position 3/10 position)	7	Corrections
	Transport Officer	1	Corrections
	Total Sheriff	78	

**KITTITAS COUNTY
2013 BUDGET
PERSONNEL**

DEPARTMENT	POSITION	FTE	WAGE SCALE
TREASURER	Treasurer	1	Elected
	Administrative Asst. III	1	Exempt
	Revenue Account Deputy	1	Courthouse
	Tax/Warrant Deputy	1	Courthouse
	Tax/ULID Deputy	1	Courthouse
	Tax Collection Deputy	2	Courthouse
	Total Treasurer	7	
UPPER DISTRICT COURT	Judge	1	Elected
	District Court Administrator	1	Exempt
	Legal Process Coordinator	1	Courthouse
	Legal Process Assistant II	1	Courthouse
	Legal Process Assistant III	2	Courthouse
	Probation Assistant	1	Courthouse
	Total Upper District Court	7	
HUMAN RESOURCES	Human Resource Director	1	Exempt
	Human Resource Representative/Civil Service	1	Non-Union
	Human Resource Assistant (1-budget reduction)	0	Non-Union
	Total Human Resources	2	
COUNTY FAIR	Facilities Maintenance Director	1	Exempt
	Maintenance Tech I	2	Courthouse
	Program Assistant	1	Courthouse
	Bookkeeper	1	Courthouse
	Program Support Technician (2 @ 40%)	0.8	Courthouse
	Program Support Tech(1-Budget reduct @ 40%)	0	Courthouse
	Total County Fair	5.8	
TOTAL GENERAL FUND		210.35	

**KITTITAS COUNTY
2013 BUDGET
PERSONNEL**

DEPARTMENT	POSITION	FTE	WAGE SCALE	
COUNTY ROAD	Public Works Director	1	Exempt	
	County Engineer	1	Exempt	
	Construction Manager	1	Exempt	
	Finance System Manager	1	Exempt	
	Maintenance Manager	1	Exempt	
	Transportation Manager	1	Exempt	
	Airport Manager/Administrative Asst. III	1	Exempt	
	Engineer Technician I	2	Non-Union	
	Engineer Technician II	1	Non-Union	
	Engineer Technician II - Project Specialist	1	Non-Union	
	Planner II	1	Non-Union	
	Road Foreman	2	Non-Union	
	Shop Foreman	1	Non-Union	
	Traffic Technician	1	Non-Union	
	Accountant	2	Courthouse	
	Accounting Assistant	1	Courthouse	
	Receptionist	0	Courthouse	
	Technical Secretary	1	Courthouse	
	Laborer - Full Time	2	Road	
	Construction Inspector	1	Road	
	Equipment Operator	20	Road	
	Mechanic	2	Road	
	Survey Party Chief	1	Road	
	Total County Road	46		
	PUBLIC HEALTH	Public Health Administrator	1	Exempt
		Health Officer	1	Boards & Comm
Environmental Health Supervisor		1	Exempt	
Environmental Health Specialist II		3	Exempt	
Community Health Services Supervisor		1	Exempt	
Community Outreach Worker II		1	Exempt	
Administrative Assistant II		1	Exempt	
Health Promotion Supervisor		1	Exempt	
Public Health Nurse II (2@ 50%)		1	Exempt	
Accountant		1	Courthouse	
Environmental Health Specialist 2		1	Non-Union	
Health Educator		1.8	Non-Union	
Health Educator II		0	Non-Union	
Permit Technician		1	Non-Union	
Public Health Clerk II		2	Non-Union	
Assessment Coordinator		1	Non-Union	
Permit Technician		1	Non-Union	
Total Public Health		19.8		

**KITTITAS COUNTY
2013 BUDGET
PERSONNEL**

DEPARTMENT	POSITION	FTE	WAGE SCALE
NOXIOUS WEED	Noxious Weed Program Coordinator	1	Exempt
	Assistant Coordinator	1	Non-Union
	Noxious Weed Lead-seasonal 9 months	0.75	Non-Union
	Nox Weed Inspector II-seasonal 9 months	0.75	Non-Union
	Total Noxious Weed	3.5	
MISDEMEANANT PROBATION	Chief Probation Officer	1	Exempt
	Senior Case Manager	1	Probation
	Misdemeanant Case Manager	1	Probation
	Misdemeanant Probation Officer	3	Probation
	Senior Misdemeanant Probation Officer	1	Probation
	Probation Secretary-Mis	2	Courthouse
	Total Misdemeanant Probation	9	
SOLID WASTE	Solid Waste Director	1	Exempt
	Assistant Director	1	Exempt
	Solid Waste Specialist	1	Exempt
	Solid Waste Assistant	1	Courthouse
	Scale House Attendant II	1	Courthouse
	Scale House Attendant I	1	Courthouse
	Ryegrass Facility Attendant	1	Road
	Total Solid Waste	7	
TOTAL COUNTY		295.65	

KITITITAS COUNTY WAGE SCALES AS OF JANUARY 1, 2013

Elected Officials		Monthly Wage	This is the County's share; 1/2 of the Superior Ct. Judges Salary; State pays the other 1/2		
			Base	Median	Maximum
147	SUPERIOR COURT JUDGE	6,201	6,541	7,588	8,635
144	DISTRICT COURT JUDGE - LOWER	11,809	6,099	7,075	8,051
143	DISTRICT COURT JUDGE-UPPER 69%	11,809	5,547	6,434	7,321
145	PROSECUTING ATTORNEY	10,540	5,481	6,358	7,235
146	SHERIFF	7,065	5,215	6,050	6,884
140	COMMISSIONER - DISTRICT 1	5,775	4,950	5,742	6,534
141	COMMISSIONER - DISTRICT 2	5,775	4,950	5,742	6,534
142	COMMISSIONER - DISTRICT 3	5,775	4,862	5,640	6,418
136	ASSESSOR	5,432	4,774	5,537	6,301
137	AUDITOR	5,432	4,685	5,435	6,184
138	CLERK	5,432	4,597	5,332	6,068
139	TREASURER	5,432	4,597	5,332	6,068
Exempt					
118	PUBLIC WORKS DIRECTOR		4,597	5,332	6,068
277	COUNTY ENGINEER		4,597	5,332	6,068
103	CDS DIRECTOR		4,508	5,230	5,951
217	DEPUTY PROSECUTOR III		4,332	5,025	5,718
106	PUBLIC HEALTH ADMINISTRATOR		4,332	5,025	5,718
109	IT DIRECTOR		4,332	5,025	5,718
111	PROBATION SERVICES DIRECTOR		4,332	5,025	5,718
120	FIRE MARSHAL				
150	HUMAN RESOURCE DIRECTOR				
114	UNDERSHERIFF				
130	JAIL COMMANDER				
297	PLANNING OFFICIAL				
115	OPERATIONS COMMANDER				
234	NETWORK ADMINISTRATOR				
256	HEALTH PROMOTION SPVR				
294	ENVIRONMENTAL HEALTH SPVR				
293	COMMUNITY HEALTH SVCS SPVR				

KITTITAS COUNTY
WAGE SCALES AS OF JANUARY 1, 2013

Exempt Con't						
116	MAINTENANCE MANAGER	4,332	5,025	5,718		
223	BUDGET & FINANCE MANAGER	4,243	4,922	5,601		
213	GIS COORDINATOR	4,243	4,922	5,601		
215	DEPUTY PROSECUTOR II	4,243	4,922	5,601		
224	TRANSPORTATION MANAGER	4,155	4,819	5,484		
244	COMPUTER SYSTEM ADMINSTRATOR	4,066	4,717	5,368		
122	SOLID WASTE DIRECTOR	4,066	4,717	5,368		
226	CONSTRUCTION MANAGER	3,978	4,614	5,251		
230	APPLICATION DEVELOPER	3,978	4,614	5,251		
227	ASST ADMIN/JUV PROB COUNSELOR	3,978	4,614	5,251		
214	DEPUTY PROSECUTOR I	3,890	4,512	5,134		
262	FINANCE SYSTEM MANAGER	3,801	4,409	5,017		
236	PUBLIC HEALTH NURSE II	3,801	4,409	5,017		
279	EMERGENCY RESPONSE SPEC	3,727	4,323	4,919		
110	DISTRICT COURT ADMIN	3,713	4,307	4,901		
108	FACILITIES DIRECTOR	3,713	4,307	4,901		
211	CHIEF PROBATION OFFICER	3,713	4,307	4,901		
387	ASSISTANT DIRECTOR	3,713	4,307	4,901		
112	CHIEF FINANCIAL MANAGER	3,713	4,307	4,901		
237	AIRPORT MANAGER	3,713	4,307	4,901		
246	FISCAL MANAGER	3,713	4,307	4,901		
148	NOXIOUS WEED PROGRAM COORD	3,624	4,204	4,784		
265	WEB DEVELOPER	3,553	4,122	4,690		
119	SUPERIOR COURT ADMIN	3,536	4,102	4,667		
240	ENVIRONMENTAL HEALTH SPEC 2	3,448	3,999	4,551		
247	AIRPORT MANAGER/ADMIN ASST	3,448	3,999	4,551		
221	SOLID WASTE SPECIALIST	3,271	3,794	4,317		
239	ENVIRONMENTAL HEALTH SPEC 1	3,271	3,794	4,317		
245	EMS COORDINATOR	3,271	3,794	4,317		
228	HUMAN RESOURCE MANAGER	3,271	3,794	4,317		
376	ADMINISTRATIVE ASSISTANT III	3,182	3,692	4,201		
113	OFFICE ADMINISTRATOR	3,182	3,692	4,201		

KITTITAS COUNTY
WAGE SCALES AS OF JANUARY 1, 2013

	Base	Median	Maximum
Exempt Cont			
296	3,182	3,692	4,201
308	2,652	3,076	3,501
360	2,652	3,076	3,501
255	2,513	2,915	3,318
254	2,475	2,871	3,267
Non-Union			
271	3801	4409	5017
107	3624	4204	4784
265	3624	4204	4784
289	3536	4102	4667
212	3536	4102	4667
210	3467	4021	4576
219	3448	3999	4551
272	3448	3999	4551
243	3359	3897	4434
295	3359	3897	4434
286	3271	3794	4317
220	3271	3794	4317
233	3271	3794	4317
264	3271	3794	4317
242	3182	3692	4201
251	3182	3692	4201
238	3094	3589	4084
258	3094	3589	4084
235	3094	3589	4084
273	3094	3589	4084
263	3006	3486	3967
205	2917	3384	3851
269	2917	3384	3851
287	2917	3384	3851
241	2829	3281	3734

KITITITAS COUNTY

WAGE SCALES AS OF JANUARY 1, 2013

Non-Union Cont		Base	Median	Maximum
218	PARALEGAL-SUP ENFORCE	2829	3281	3734
225	ENGINEER TECHNICIAN I	2829	3281	3734
310	LEGAL SECRETARY III	2829	3281	3734
281	SEX ASSLT/VICTIM SPECIALIST	2811	3261	3711
253	CRIME VICTIM SPECIALIST	2740	3179	3617
305	LEGAL SECRETARY II	2652	3076	3501
349	PUBLIC HEALTH CLERK III	2600	3016	3432
354	DEPUTY CLERK OF THE BOARD	2564	2974	3384
329	LEGAL SECRETARY I	2564	2974	3384
248	PROGRAM ASSISTANT	2564	2974	3384
357	RESTITUTION SPECIALIST	2564	2974	3384
312	PUBLIC HEALTH CLERK II	2387	2769	3151
381	HUMAN RESOURCE ASSISTANT	2253	2614	2974
306	RECEPTIONIST	2033	2358	2684
342	PUBLIC HEALTH CLERK I	2033	2358	2684

Non-Union Hourly		Base	Median	Maximum
102	ROAD FOREMAN	21.42	24.85	28.27
124	SHOP FOREMAN	19.89	23.07	26.25
405	TRAFFIC TECHNICIAN	16.83	19.52	22.21
290	NOXIOUS WEED LEAD INSPECTOR	13.26	15.38	17.50
261	NOXIOUS WEED INSPECTOR II	12.24	14.20	16.16

Appraisers Union under negotiations for 2013		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
204	APPRAISER IV	4,624	4,740	4,859	4,981	5,104	5,232
275	APPRAISER III SALES ANALYST	4,269	4,377	4,485	4,598	4,714	4,830
203	APPRAISER III	3,965	4,063	4,166	4,269	4,377	4,485
266	APPRAISER II	3,592	3,682	3,774	3,868	3,965	4,064
259	APPRAISER I	3,419	3,504	-	-	-	-

KITTITAS COUNTY

WAGE SCALES AS OF JANUARY 1, 2013

Courthouse Union		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Effective January 1, 2013								
313	ACCOUNTANT - PW	3,359	3,434	3,511	3,589	3,669	3,750	3,833
333	ACCOUNTANT - AUD	3,359	3,434	3,511	3,589	3,669	3,750	3,833
424	ASSISTANT MAINTENANCE SPVR	3,284	3,357	3,432	3,508	3,586	3,666	3,747
325	CADASTRAL TECHNICIAN	3,247	3,320	3,394	3,470	3,547	3,626	3,706
340	ASSISTANT JUDICIAL ADMIN	3,025	3,093	3,162	3,233	3,305	3,379	3,454
366	REVENUE ACCOUNT DEPUTY	3,025	3,093	3,162	3,233	3,305	3,379	3,454
324	PERSONAL PROPERTY DEPUTY	3,025	3,093	3,162	3,233	3,305	3,379	3,454
425	MAINTENANCE TECHNICIAN II	3,001	3,069	3,138	3,208	3,280	3,353	3,428
423	MAINTENANCE TECHNICIAN I	2,888	2,953	3,019	3,087	3,156	3,227	3,299
339	LEGAL PROCESS COORDINATOR	2,799	2,862	2,927	2,993	3,060	3,129	3,199
317	LICENSING DEPUTY II	2,799	2,862	2,927	2,993	3,060	3,129	3,199
367	ACCOUNTING ASSISTANT II	2,688	2,749	2,811	2,874	2,939	3,005	3,072
345	DEPUTY CLERK	2,688	2,749	2,811	2,874	2,939	3,005	3,072
368	OFFICE MANAGER - JUV	2,688	2,749	2,811	2,874	2,939	3,005	3,072
338	LEGAL PROCESS ASSISTANT III	2,688	2,749	2,811	2,874	2,939	3,005	3,072
389	PROBATION ASSISTANT	2,688	2,749	2,811	2,874	2,939	3,005	3,072
363	TAX/WARRANT DEPUTY	2,688	2,749	2,811	2,874	2,939	3,005	3,072
364	TAX/LIUD DEPUTY	2,688	2,749	2,811	2,874	2,939	3,005	3,072
372	PROGRAM ASSISTANT	2,688	2,749	2,811	2,874	2,939	3,005	3,072
304	SR CITIZEN DEPUTY	2,688	2,749	2,811	2,874	2,939	3,005	3,072
314	DATA PROCESSOR	2,688	2,749	2,811	2,874	2,939	3,005	3,072
316	LICENSING DEPUTY I	2,688	2,749	2,811	2,874	2,939	3,005	3,072
318	RECORDS DEPUTY II	2,688	2,749	2,811	2,874	2,939	3,005	3,072
321	ELECTIONS DEPUTY	2,688	2,749	2,811	2,874	2,939	3,005	3,072
332	OFFICE MANAGER - WSU	2,575	2,634	2,694	2,755	2,817	2,881	2,946
373	ACCOUNTING ASSISTANT - PW	2,575	2,634	2,694	2,755	2,817	2,881	2,946
375	TECHNICAL SECRETARY	2,575	2,634	2,694	2,755	2,817	2,881	2,946
391	SOLID WASTE ASSISTANT	2,575	2,634	2,694	2,755	2,817	2,881	2,946
343	ACCOUNTING ASSISTANT - AUD	2,575	2,634	2,694	2,755	2,817	2,881	2,946
422	BUILDING/GROUNDS CUSTODIAN	2,490	2,547	2,605	2,664	2,724	2,786	2,849

KITTITAS COUNTY

WAGE SCALES AS OF JANUARY 1, 2013

Courthouse Union Cont'		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
331	EXTENSION ASSISTANT	2,463	2,519	2,576	2,635	2,695	2,756	2,818
337	LEGAL PROCESS ASSISTANT II	2,463	2,519	2,576	2,635	2,695	2,756	2,818
371	BOOKKEEPER	2,463	2,519	2,576	2,635	2,695	2,756	2,818
351	PROBATION SECRETARY	2,463	2,519	2,576	2,635	2,695	2,756	2,818
369	SCALE HOUSE ATTENDANT II	2,463	2,519	2,576	2,635	2,695	2,756	2,818
356	OFFICE ASSISTANT - CDS	2,351	2,401	2,452	2,504	2,557	2,611	2,669
361	TAX ROLL DEPUTY	2,351	2,401	2,452	2,504	2,557	2,611	2,669
362	TAX COLLECTION DEPUTY	2,351	2,401	2,452	2,504	2,557	2,611	2,669
370	SCALE HOUSE ATTENDANT I	2,351	2,401	2,452	2,504	2,557	2,611	2,669
309	REAL PROPERTY DEPUTY	2,351	2,401	2,452	2,504	2,557	2,611	2,669
326	OFFICE DEPUTY - CLK	2,240	2,288	2,337	2,387	2,438	2,490	2,543
336	LEGAL PROCESS ASSISTANT I	2,240	2,288	2,337	2,387	2,438	2,490	2,543
341	RECEPTIONIST - PW	2,240	2,288	2,337	2,387	2,438	2,490	2,543
319	OFFICE DEPUTY - AUD	2,240	2,288	2,337	2,387	2,438	2,490	2,543
344	RECORDS DEPUTY I	2,240	2,288	2,337	2,387	2,438	2,490	2,543
Effective July 1, 2013		Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
333	ACCOUNTANT - AUD	3,409	3,485	3,563	3,642	3,723	3,805	3,889
313	ACCOUNTANT - PW	3,409	3,485	3,563	3,642	3,723	3,805	3,889
424	ASSISTANT MAINTENANCE SPVR	3,333	3,407	3,483	3,560	3,639	3,720	3,802
325	CADASTRAL TECHNICIAN	3,296	3,370	3,445	3,522	3,600	3,680	3,761
324	PERSONAL PROPERTY DEPUTY	3,070	3,139	3,219	3,281	3,354	3,429	3,505
340	ASSISTANT JUDICIAL ADMIN	3,070	3,139	3,219	3,281	3,354	3,429	3,505
366	REVENUE ACCOUNT DEPUTY	3,070	3,139	3,219	3,281	3,354	3,429	3,505
425	MAINTENANCE TECHNICIAN II	3,046	3,115	3,185	3,256	3,329	3,403	3,479
423	MAINTENANCE TECHNICIAN I	2,931	2,997	3,064	3,133	3,203	3,275	3,348
317	LICENSING DEPUTY II	2,841	2,905	2,971	3,038	3,106	3,176	3,247
339	LEGAL PROCESS COORDINATOR	2,841	2,905	2,971	3,038	3,106	3,176	3,247
304	SR CITIZEN DEPUTY	2,728	2,790	2,853	2,917	2,983	3,050	3,118
314	DATA PROCESSOR	2,728	2,790	2,853	2,917	2,983	3,050	3,118
321	ELECTIONS DEPUTY	2,728	2,790	2,853	2,917	2,983	3,050	3,118
316	LICENSING DEPUTY I	2,728	2,790	2,853	2,917	2,983	3,050	3,118

KITTITAS COUNTY WAGE SCALES AS OF JANUARY 1, 2013

Correction Union under negotiations for 2013

	Step 1	Step 2	Step 3	Step 4	Step 5
550	4,377	4,496	-	-	-
348	4,116	4,269	4,413	4,674	4,919
541	3,979	4,087	-	-	-
535	3,899	-	-	-	-
512	3,153	3,273	3,404	3,655	3,860
513	3,153	3,273	3,404	3,655	3,860
521	3,031	3,145	3,272	3,512	3,710
531	2,947	3,059	3,175	3,411	3,603
525	2,745	2,848	2,955	3,164	3,337
348	2,742	2,852	2,962	3,189	3,374
561	2,662	2,768	2,874	3,094	3,274
382	2,190	2,247	2,303	2,359	2,419

Probation Union under negotiations for 2013

	Step 1	Step 2	Step 3	Step 4	Step 5
270	3,760	3,834	3,909	3,988	4,069
206	3,614	3,685	3,760	3,835	3,910
207	3,614	3,685	3,760	3,835	3,910
229	3,614	3,685	3,760	3,835	3,910
232	3,142	3,206	3,272	3,336	3,405
208	3,039	3,100	3,161	3,225	3,291

**KITTITAS COUNTY
2013 PAYROLL RATES**

Deduction	Employee		Employer	
		Max		Max
Employment Security (101)				
Maximum \$113,700	0.06200	7,049.40	0.06200	7,049.40
Medicare max ALL WAGES (additional if over \$200,000)	0.01450		0.01450	
TOTAL	0.07650		0.07650	
Medical				
WCIF 200 (303)				
employee			929.54	
spouse	1,074.85			
Children	711.96	711.80		
WCIF 500 (311)				
employee			666.81	
spouse	790.83			
Children	527.22	527.23		
WCIF 750 (313)				
employee			573.73	
spouse	684.06			
Children	455.98	455.98		
WCIF HDHP (314)				
employee			468.88	
spouse	573.79			
Children	382.29	382.30		
WCIF 3000 (302)				
employee			384.86	
spouse	439.94			
Children	291.34	291.34		
Options PLAN A - Active employees (341)				
employee			831.15	
spouse	647.60			
Children	584.13	719.14		
Options Select \$200 (310)				
Employee			761.52	
spouse	562.42			
Children	505.89	643.45		
Options Select \$750 (312)				
Employee			619.27	
spouse	494.97			
Children	447.21	540.96		
Options Select 1500 HDHP (342)				
Employee			522.10	
spouse	416.34			
Children	376.18	455.05		
→ The amount that is currently allowed for employee benefits paid by the employer			675.46	
Teamsters Trust		132.32	1,190.84	
Please check individual union contract for various options of county paid benefits				
CIGNA Life - Life (306)				
employee			1.80	
dependent(s)	N/A			
Washington Dental - Dental (304)				
employee			50.62	
1 dependent	47.42			
2 or more dependents	98.04			
Willamette Dental (309)				
employee			50.15	
1 dependent	33.30			
2 or more dependents	83.41			

**KITTITAS COUNTY
2013 PAYROLL RATES**

Deduction	Employee	Employer
Vision Service Plan - Vision (305)		
employee		8.93
Spouse	8.02	
Children	6.68	6.69
Labor & Industries - Medical Aid x hours worked		
Class 15-01 High Risk	0.23265	1.00735
Class 53-06 Clerical	0.06565	0.11805
Class 69-05 Law Enforce	0.18850	0.74980
Class 69-01 Volunteers	0.00000	0.05530
Class 69-06 Volunteer LE	0.00000	0.27180
Class 72-03 Community Service Worker	0.00000	0.33500
Retirement		
	7/1/12	7/1/12
PERS I	6.000%	7.210%
PERS II	4.640%	7.210%
PERS I-JBM	12.260%	7.210%
PERS2-JBM	11.600%	7.210%
PERS III-Option A	5.000%	7.210%
PERS III-Option B rate changes at age 35 etc	5%(35)-6%(35-44) 7.5%(45)	7.210%
PERS III-Option C rate changes at age 35 etc	6%(35)-7.5%(35-44) 8.5%(45)	7.210%
PERS III-Option D	7.000%	7.210%
PERS III-Option E	10.000%	7.210%
PERS III-Option F	15.000%	7.210%
PSERS II	6.360%	8.870%
LEOFF I	0.000%	0.160%
LEOFF II	8.460%	5.240%
Union Dues		
WSC-C&CE	1.4 % monthly salary \$48.15 max/15.20 min	
Teamsters	Base hrly rate x 2.25 per month	
Teamsters Initiation Fee	One Time fee \$200	
457 Deferred Compensation Max	17,500	
Long Term Disability - Appraisers	32.00	
Unemployment Compensation	0.3803%	
Central Services/Cost Allocation	TBD of salaries only	
STATE MINIMUM WAGE EFFECTIVE 01-01-13 \$9.19 (2012 was \$9.04 2011 was \$8.67 2010 was \$8.55 & 2009 was \$8.55)		
FEDERAL MINIMUM WAGE EFFECTIVE 7-24-09 \$7.25		



Search & Rescue

Law & Justice

KITTITAS COUNTY LAW & JUSTICE INFORMATION

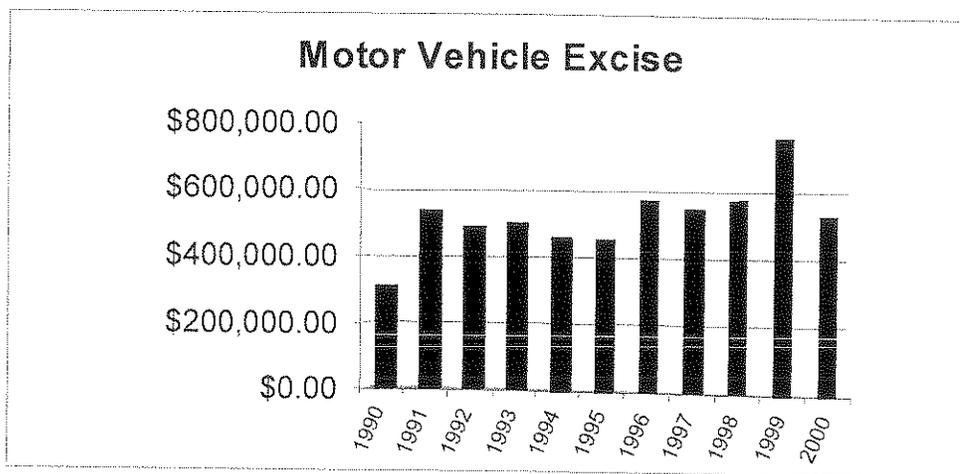
Kittitas County currently has 4 different Law & Justice funding sources.

- Law & Justice funds received from the state of Washington for local assistance based upon population and high crime stats is the replacement funds for the Motor Vehicle Excise Tax funds that were stopped in 2000
- 1/10 sales tax voter approved to be used exclusively for Juvenile Detention and Adult Jail Facilities
- 1/10 sales tax for Criminal Justice activities
- 3/10 sales tax voter approved to be used exclusively for Public Safety, with a expiration date of December 31, 2014

Each of the taxes are defined below showing the history and creation of each funding source.

MOTOR VEHICLE EXCISE TAX

Kittitas County has been receiving Law & Justice monies from the State of Washington since the law was passed in July 1990. RCW 82.14.300. Kittitas County had received the following monies from the State Motor Vehicle Excise Tax:



The portion of criminal justice revenues that came from the motor vehicle excise tax was repealed by Initiative 695 (although some criminal justice revenues were received in early 2000 from collections made in the last quarter of 1999. This amount was \$178,232.73.)

In Chapter 1, 2nd special session, Laws of 2000, the state fiscal year budget for 2001 provided "backfill" funds for cities, counties, health districts, and transit districts. Counties are receiving an amount equal to slightly more than 53 percent of their losses, with additional payments being made on a formula to some counties to ensure that no county would lose more than 7.5 percent of its unrestricted revenues. Cities and counties received the first payments on May 31, 2000. Those payments represented one-third of the amount appropriated for this purpose by the legislature for its FY 2000-01 biennium to be spent by cities and counties in the last six months of calendar year 2000. The remaining two-thirds are for expenditures in the 2001 budgets. Kittitas County received \$351,437.00 in the year 2000 for the year 2001. These backfill monies are included in the above chart.

Subsection (2)(a)(i) and (ii) of Section 727 of the State's operating budget detail how these "backfill" funds should be spent. Section 727 is reproduced, in part, below:

KITTITAS COUNTY LAW & JUSTICE INFORMATION

LOCAL GOVERNMENT FINANCIAL ASSISTANCE

The legislature recognizes the need for ongoing financial assistance to local governments for the purposes of public safety, criminal justice, public health, and other operations. Therefore, it is the intent of the legislature that the state provides funding for the current and future fiscal biennia for a portion of local governments' costs for these programs and services that are the ongoing responsibility of the recipient local government.

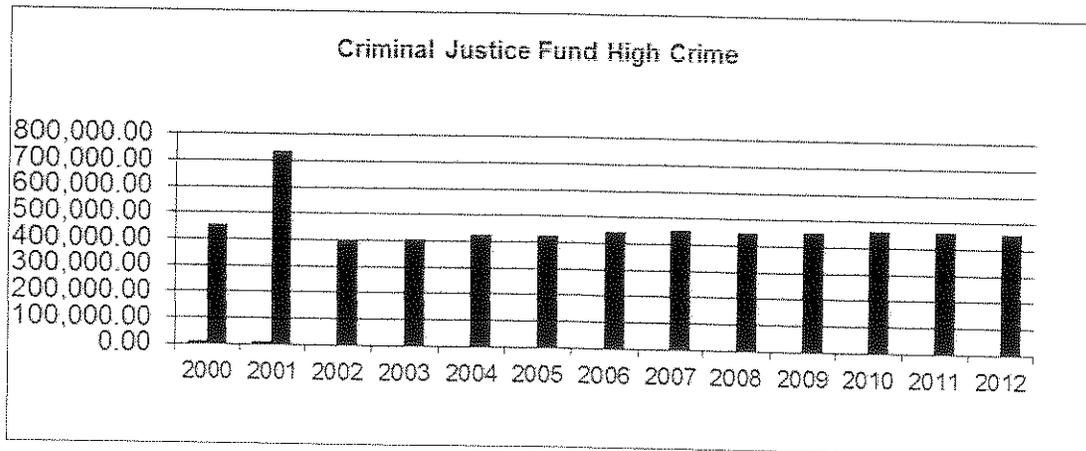
(2)(a) Monies appropriated in sections 728 and 729 of this act shall be used to supplant a portion of the costs of existing local programs, as specified in this section:

- (i) In section 728 of this act, monies are provided for the superior court system, police operations, crime prevention, care and custody of prisoners, and legal services; and
- (ii) In section 729 of this act, monies are provided for municipal court systems, police operations, fire protection services, transportation, crime prevention, care and custody of prisoners, and legal services.

(2)(b) Monies appropriated in sections 728 and 729 of this act constitute a transfer to the state of local government costs under RCW 43.135.060(2). (3) It is the intent of the legislature that the funding provided in sections 728, 729, and 730 of this act, increased by the fiscal growth factor, will be appropriated in subsequent fiscal biennia.

MOTOR VEHICLE EXCISE TAX (MVET)--CRIMINAL JUSTICE FUNDING—HIGH CRIME State-distributed excise tax.

This portion is allocated to counties based on population, crime rate and annual number of criminal cases filed in the county superior courts or to qualified cities based on population, subject to crime rate and levy of tax authorized in RCW 82.14.030. The entire distribution must be expended for criminal justice purposes and shall not be used to replace or supplant existing funding. (RCW 82.14.310 and .320) The chart below shows the funding received for each year.



The Law & Justice Departments consist of the County Clerk, Lower & Upper District Court, Juvenile Probation, Law Library, Superior Court Judge, Prosecutor, and the Sheriff. The breakdown of the 2013 annual budget including information showing the 2010 Actual, 2011 Actual and the 2012 Amended budget for Law & Justice Departments is as follows:

KITKITAS COUNTY LAW & JUSTICE INFORMATION

	2010 Actual	2011 Actual	2012 Amended Budget	2013 Adopted Budget
County Clerk	28,145	29,180	30,361	31,664
Juvenile	56,634	37,827	83,408	79,584
Lower District Court	90,555	93,289	98,050	102,501
Prosecutor	155,720	175,696	196,495	178,945
Sheriff	253,788	461,894	596,049	611,253
Upper District Court	45,720	48,213	50,303	51,192
TOTAL	630,562	846,099	1,054,666	1,055,139

LAW & JUSTICE COUNCIL

On February 1, 1994, the Board of County Commissioners adopted Resolution 94-15, establishing *the Kittitas County Law & Justice Council*. The Council was formed to reduce duplication of services, to increase the coordination between the various agencies which affect the protection of the public health and safety, to increase the efficiencies of the law and justice system in Kittitas County and to develop a local law and justice plan for Kittitas County. The council shall organize itself in such a manner as it deems appropriate, consistent with RCW 72.09.300, including but not limited to, adoption of rules and bylaws and the formation of subcommittees. As per Board of County Commissioners Resolution No 2003-32; Resolution No 2004-38; and Resolution No. 2006-127 the board approved amendments to the By-Laws of the Law & Justice Council. The Law & Justice Council consists of the following members:

Kittitas County Sheriff; Kittitas County Prosecutor; Kittitas County Clerk, representative of the County's Superior or District Court Judges; one police chief from Cle Elum or Roslyn; Chief of Police for Ellensburg, Kittitas, or Central Washington University; one city council person from Cle Elum, Roslyn or South Cle Elum; one city council person from Ellensburg and Kittitas; the administrator for Kittitas County jail; a local representative of the Washington State Department of Corrections; Sergeant of the Washington State Patrol; an appointee from Kittitas County Probation Services; a person representing public schools; one city attorney from Ellensburg, Kittitas, Cle Elum, South Cle Elum or Roslyn; representative from Kittcom; representative of the Department of Fish & Wildlife; a representative of the Juvenile Rehabilitation Administration; a local/regional representative of the Juvenile Rehabilitation Administration and a person from the general public who does not hold any of the offices or occupy any of the positions aforementioned.

SALES TAX EXCUSIVELY FOR JUVENILE DETENTION AND ADULT JAIL FACILITIES

The Board of County Commissioners on September 19, 1995 passed Resolution No. 95-116. A Resolution to place before the voters of Kittitas County, the issue of whether or not the sales and/or use tax for Kittitas County shall be increased by one tenth of one percent to exclusively fund Juvenile Detention and Adult Jail Facilities for Kittitas County. This measure was placed on the ballot in the November 7, 1995 General Election. The ballot title read:

Shall the sales and use tax established by Kittitas County Code, Chapter 3.04, be increased by one tenth of one percent to fund the cost associated with financing, design, acquisition, construction, equipping, operating, maintaining, remodeling, repairing, reequipping, and improvement of Juvenile Detention, and adult correction facilities for Kittitas County, as provided for by RCW 82.14

The issued was passed with 3994 yes votes and 2979 no votes. This additional one tenth of one percent tax went into effect February 1, 1996 with the Board of County Commissioners passing Ordinance No. 95-16.

KITKITAS COUNTY LAW & JUSTICE INFORMATION

This sales tax collection started in February 1996 and is currently put into reserves in the General fund. The amount disbursed is a monthly payment Kittitas County Juvenile Department makes to Yakima County Juvenile Court for a contract Kittitas County has for beds for juveniles. As authorized by RCW 82.14.350, which allows for counties to develop joint ventures to co-locate juvenile detention facilities and to co-locate jails. In July 2003, the county signed an agreement with City of Sunnyside for the housing of prisoners; the current rate is \$51.55 per day per inmate.

In 2003, Kittitas County hired Lombard-Conrad Architects to create a conceptual site plan, floor plan and external image for a justice center project adjacent to the existing correctional facility; the amount paid was \$29,897.47. Kittitas County also purchased several property lots for the expansion of the jail to the amount of \$2,160,136.03. The Board of County Commissioners placed the jail expansion on the ballot and the measure failed, see the Other Information section below.

In 2009, we purchased a new administrative building for the Sheriff's office because the portion of the existing administration section of the public safety building was deteriorating. The old administrative portion of the jail is being repaired and remodeled and being considered for future use of offices or meetings space.

In November 2011, the Board of County Commissioners authorized the Sheriff to start hiring additional personnel to accommodate the completion of the new jail pod in July 2012.

The other costs in 2012 are for the additional corrections staff hired and \$400,000 transferred to the Jail repairs and Jail Pod construction project.

The balance for each year is:

Year	Collection	Disbursed				Total Disbursed	Balance
		Juv Detention Costs	Contracted Jail Service	Other Costs			
1996	265,271.42	-101,820.00	.00	.00	-101,820.00	163,451.42	
1997	391,575.69	-188,320.00	.00	.00	-188,320.00	203,255.69	
1998	369,727.49	-124,630.00	.00	.00	-124,630.00	245,097.49	
1999	393,680.21	-189,200.00	.00	.00	-189,200.00	204,480.21	
2000	411,466.51	-120,780.00	.00	.00	-120,780.00	290,686.51	
2001	423,153.67	-174,680.00	.00	-109,489.72	-284,169.72	138,983.95	
2002	434,413.07	-184,235.00	.00	-43,373.10	-227,608.10	206,804.97	
2003	480,028.55	-151,058.25	-42,176.34	-1,579,533.58	-1,772,768.17	-1,292,739.62	
2004	567,705.03	-103,350.50	-52,080.00	11,003.08	-144,427.42	423,277.61	
2005	630,547.17	-100,061.50	-40,775.00	-3,107.68	-143,944.19	486,602.99	
2006	746,287.30	-130,248.50	-103,071.25	-148,206.90	-381,526.65	364,760.65	
2007	853,184.07	-97,784.50	-138,767.00	-5,893.71	-242,445.21	610,738.86	
2008	819,161.63	-122,211.50	-225,824.68	-2,440.80	-350,476.98	468,684.65	
2009	687,278.14	-85,090.00	-554,705.27	-2,167,131.87	-2,806,927.14	-2,119,649.00	
2010	648,083.25	-59,944.00	-405,857.57	-81,419.67	-547,221.24	100,862.01	
2011	692,783.29	-43,434.00	-26,827.29	-11,259.50	-70,261.29	611,262.50	
2012	691,885.58	-72,009.00	-55,969.46	-807,279.33	-936,257.79	-243,372.21	
TOTAL	9,506,232.07	-2,049,856.75	-1,646,053.86	-4,948,132.78	-8,631,783.90	863,188.68	

SALES TAX FOR FUNDING OF CRIMINAL JUSTICE ACTIVITIES

The Board of County Commissioners on September 26, 1996, held a public hearing to hear testimony regarding an increase of one tenth of one percent in the sales and/or use tax to fund criminal justice activities within the county. On November 28, 1995, the Board of County Commissioners adopted Ordinance No. 95-17, to establish an increase of one tenth of one percent to the sales and/or use tax imposed in Kittitas County for the funding of Criminal Justice Activities.

KITITAS COUNTY LAW & JUSTICE INFORMATION

July 1, 2003, the Board of County Commissioners, authorized the use of these funds for the Sheriff to hire 5 control room officers through the year 2005 until the new jail is built. The funds collected starting July 1, 2003, is to be used for the Sheriff's office to staff these positions. The Sheriff has elected to do stagger hiring to allow the funds to accumulate. As of December 31, 2004, the amount in reserve for the positions is \$191,923.84. January 2005, the Board County Commissioners approved the hiring of an additional fiscal clerk and a transportation deputy in the Sheriff's office to be funded from this tax. Effective June 2005, the Board of County Commissioners authorized Lower District Court to hire a 50% Court Commissioner.

In 2012, there was \$469,514.24 transferred to the Jail Repairs and Jail Pod Construction project and we hired the consulting firm FLT Consulting, Inc to perform a cost analysis of the cost of housing per inmate for \$28,799.

The following chart reflects the total funds collected for this tax. The balance for the authorized 10% to the Law & Justice Council must be reduced to show the balance in this account. The following chart shows the collections and disbursements for each year.

Year	Collection	Disbursed	Balance
1996	129,703.80	- 40,656.62	89,047.18
1997	191,631.01	0	191,631.01
1998	179,580.41	- 28,197.95	151,382.46
1999	193,445.54	- 16,625.12	176,820.42
2000	198,821.13	-5,234.48	193,586.65
2001	200,830.96	0	200,830.96
2002	207,138.97	-33,395.60	173,743.37
2003	229,358.34	-29,148.77	200,209.57
2004	271,850.64	-178,476.34	93,374.30
2005	301,785.46	-273,234.65	28,550.81
2006	359,138.24	-363,590.14	-4,451.90
2007	414,083.50	-448,192.93	-34,109.43
2008	405,016.67	-412,250.37	-7,233.70
2009	345,538.94	-390,393.80	-44,854.86
2010	330,780.58	-458,496.29	-127,715.71
2011	348,658.47	-473,776.52	-125,118.05
2012	345,263.10	-876,843.56	-531,580.46
TOTAL	4,652,625.76	-4,028,513.14	624,112.62

On November 19, 1996, the Board of County Commissioners adopted Resolution 96-178, A Resolution concerning Law & Justice Budget Planning. This resolution authorizes 10% of the Criminal Justice sales tax to be reserved for Law and Justice Planning. The amount in this account is:

Year	Collection	Disbursed	Balance
1996	4,131.61	None	4,131.61
1997	19,163.10	None	19,163.10
1998	17,958.04	-3,745.49	14,212.55
1999	19,344.55	-16,818.66	2,525.89
2000	19,882.11	-21,683.14	-1,801.03
2001	20,083.10	-20,420.92	-337.82
2002	20,713.90	-24,498.14	-3,784.24
2003	22,935.83	-9,900.00	13,035.83
2004	27,185.06	-17,535.86	9,649.20
2005	30,178.55	-21,961.17	8,217.38
2006	35,913.82	-31,622.66	4,291.16

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2007	41,408.35	-56,185.37	-14,777.02
2008	40,501.67	-28,083.86	12,417.81
2009	34,553.89	-44,074.78	-9,520.89
2010	33,078.06	-28,833.64	4,244.42
2011	34,865.85	-15,870.04	18,995.81
2012	34,526.31	-11,086.71	23,439.60
TOTAL	456,423.80	-352,320.44	104,103.36

OTHER INFORMATION

In November 2004, the Board of County Commissioners put on the ballot the following to building a new criminal justice center:

"Kittitas County Proposition No 1, Criminal Justice Sales/Use Tax" – The Board of County Commissioners of Kittitas County presents this proposition concerning an additional sales and use tax. This proposition authorizes the County to impose additional sales and use tax of up to 0.03% (three tenths of one percent) of the selling price or value of articles used. Such tax shall be levied for a period of time not to exceed 20 years with the proceeds received by the County being used to fund the cost of constructing, equipping and operating a new criminal justice center. Should this proposition be approved? Yes No

The proposition was defeated by a vote of 5,098 YES to 10,183 NO

After the above proposition failed in 2004 the Board of County Commissioners reviewed their proposal and redesigned the project. The plan was discussed at the County's Budget retreat in June 2005. In November 2005, the Board of County Commissioners put on the ballot:

Proposition No 1

"Criminal Justice General Obligation Bonds \$26,140,000" – The Kittitas County Board of Commissioners adopted Resolution No 2005-126 authorizing construction and equipment of a new criminal justice center and remodel of the county courthouse, issuance of \$26,140,000 of general obligation bonds maturing in not more than 20 years to finance such improvements, and levying excess property taxes of \$1,200,000 annually to repay such bonds, but only if Proposition No 2 is approve by the voters. Should this proposition be Approved Rejected?

The proposition was defeated by a vote of 4,112 APPROVED to 5,961 REJECTED

Proposition No 2

Sales/Use Tax for Criminal Justice – The Board of County Commissioners of Kittitas County presents this proposition authorizing the county to impose an additional sales and use tax of up to .3% (three-tenths of one percent) for up to 20 years, with the County's proceeds to fund a new criminal justice center and remodel the county courthouse, estimated at \$26,140,000, excess receipts to pay debt early if possible, but only if Proposition No 1 is approved. Should this proposition be approved? Yes No

The proposition was defeated by a vote of 3,969 YES to 6,037 NO

Since both propositions have been voted down, the Board is examining future options for the space needs for all county offices.

KITTITAS COUNTY LAW & JUSTICE INFORMATION

PUBLIC SAFETY SALES AND USE TAX

The Board of County Commissioners established a Citizens' Advisory Committee to evaluate the law and justice service needs of Kittitas County and whether or not these needs could be or should be met by an increase in the county sales tax. The Committee was charged with:

The three tenths of 1% county sales tax increase proposal citizens committee has been formed in order to examine the funding needs for criminal justice services provided by Kittitas County. Additionally, it is the task of the committee to examine and prioritize those needs that would best benefit the overall criminal justice system for Kittitas County.

The citizens' advisory committee reported that if the proposed tax increase was passed, it would allow the Kittitas County Sheriff's office to add 5 deputies, 1 civil deputy, and 1 evidence clerk. *Additionally, it will fund the indirect costs that will be created by the employment of additional officers, such as the costs of supplying the additional officers with the supplies that they need to perform their job (such as police cars, gasoline, computers, paper, paper clips, etc), the additional support personnel that will be required to process the persons arrested by the additional officers (e.g. the prosecuting attorney's office, the superior court clerk's office), and the cost of jailing those additional persons who are convicted of committing crimes.*

The citizens report also indicates the support of a full time position in the Clerk's office; 2 attorneys in the Prosecutor's office and a half-time custody officer in the Juvenile Department.

The Board of County Commissioners accepted the Committees report, passed Resolution 2007-94 and put the issue on the November 6, 2007 ballot for the taxpayers to vote. The ballot title was:

The Kittitas County Board of County Commissioners adopted Resolution No 2007-94, concerning a proposition to fund criminal justice service needs. If adopted, the proposition would implement a Citizens' Advisory Committee's recommendation to increase Kittitas County sales and use tax to fund escalating criminal justice services needs. The tax will be used to hire, train and equip additional law enforcement officers, additional county clerk, prosecuting attorney and associated administrative personnel, to fund a County-wide major criminal task force and enhance animal control. The tax will expire in seven years unless further authorized by public vote. Shall the sales and use tax be increased by three tenths of one percent to fund additional law enforcement and related criminal justice services and personnel for Kittitas County and the incorporated cities of Kittitas County?

Yes No

The issue was passed Yes 6,533 and No 3,738. The Board of County Commissioners adopted Ordinance 2007-36 adding a new chapter to the Kittitas County Code. This tax will automatically expire on December 31, 2014, unless further authorized by public vote

KITITAS COUNTY LAW & JUSTICE INFORMATION



The following chart shows the amount of revenues collected and the amount expensed since the tax started collection in July 2008.

Year	Revenues		Total Revenues	Expenses				Total Expenses	Balance
	Collections	Misc		Clerk	Juvenile	Prosecutor	Sheriff		
2008	827,784.75	443.27	828,228.02	-22,350.77	-4,750.82	-60,997.62	-408,276.95	-496,376.16	331,851.86
2009	1,175,746.46	2,592.88	1,178,339.34	-46,562.93	-26,653.64	-155,809.75	-588,999.91	-818,026.23	360,313.11
2010	1,112,440.76	5,395.54	1,117,836.30	-48,918.47	-19,123.01	-140,058.52	-576,402.88	-784,502.88	333,333.42
2011	1,184,303.94	952.10	1,185,256.04	-50,101.52	-33,086.44	-160,034.54	-832,733.35	-1,075,955.85	109,300.19
2012	1,184,057.57	839.36	1,184,896.93	-94,825.51	-34,970.12	-180,954.08	-769,729.11	-1,080,478.82	104,418.11
Total	5,484,333.48	10,223.15	5,494,556.63	-262,759.20	118,584.03	-697,854.51	-3,176,142.20	-4,255,339.94	1,239,216.69

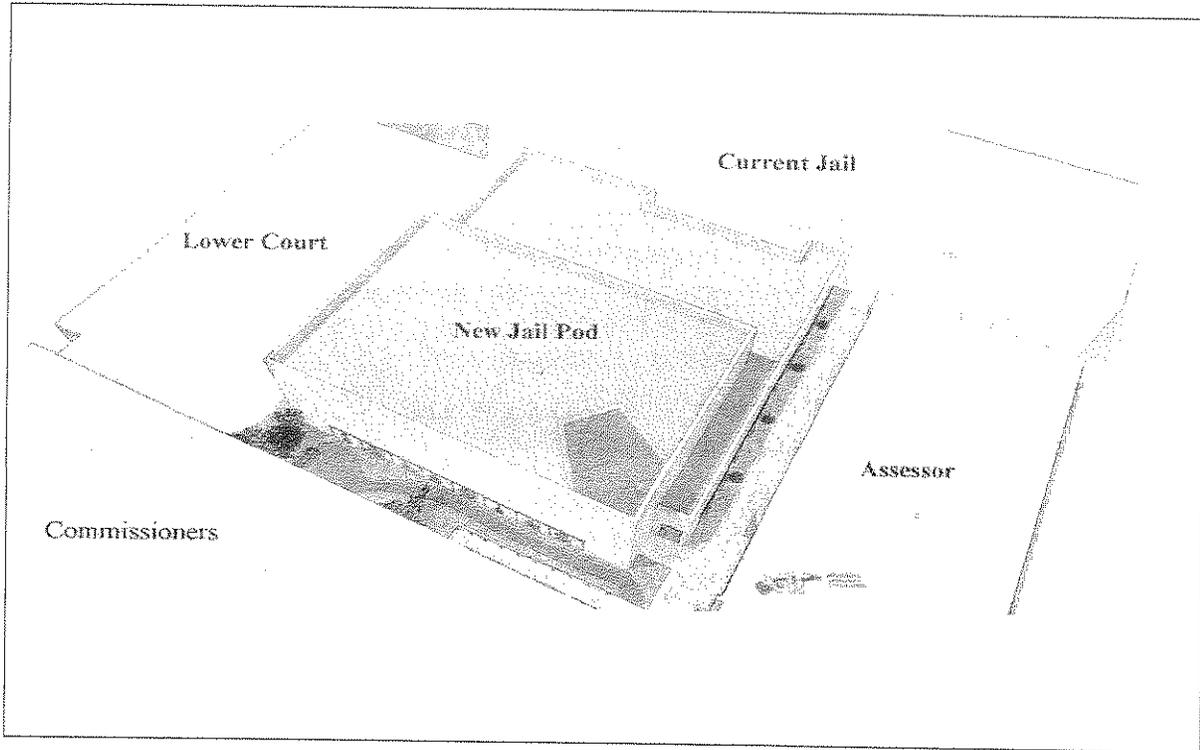
In 2012 there was the hiring of an additional sheriff's deputy and associated equipment and a records deputy for the County Clerk. In 2013, there is a newly created position in the Sheriff's office called Technologist and an additional Deputy Clerk's position in the County Clerk's office.

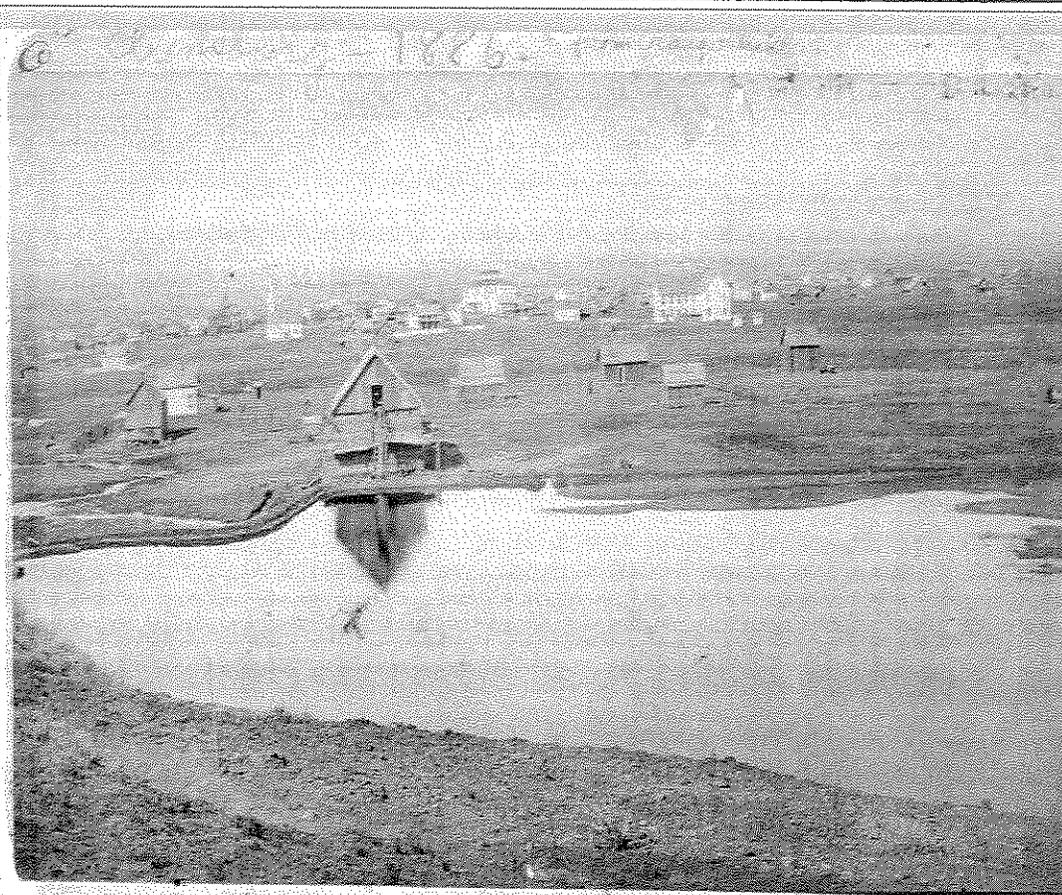
NEW JAIL POD

This county will be utilizing a combination of existing banked and incoming Law and Justice tax revenues along with Real Estate Excise Taxes and other savings for a bond that would include paying for the upgrade on the current facility; a new 118 bed jail pod attached to the existing jail,. This has all been put together with no new taxes. See page 111 of this document for detail specifics. The estimated completion date of the new jail pod is October 2012.

KITTITAS COUNTY LAW & JUSTICE INFORMATION

The bond amounts for the repairs were estimated at \$1,305,000.00 and the new jail pod was \$6,110,000.00



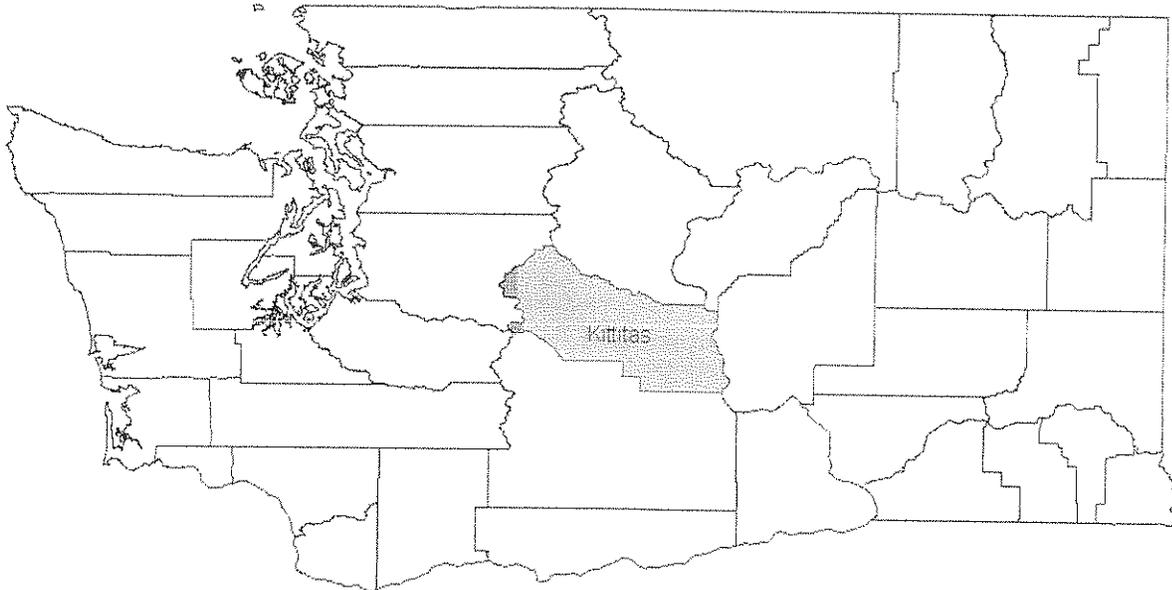


Ellensburg from Craig's Hill 1886

Statistics

KITTITAS COUNTY GENERAL COUNTY INFORMATION

Kittitas (pronounced 'kit-i-tass) County is located in central Washington State. It spans from the lush forested Cascade Mountains to the upper Yakima River Valley plains and the Columbia River.



KITTITAS COUNTY GENERAL COUNTY INFORMATION

GENERAL AND ECONOMIC INFORMATION

General

The County, which was formed in 1883, is located in the central portion of the State, covering 2,315 square miles of land. There are five incorporated cities in the County: Cle Elum, Ellensburg (the County seat), Kittitas, Roslyn and South Cle Elum. The County can be accessed from the west and east by Interstate 90 and from the north and south by Interstate 82 and US 97.

Population

The County ranks twenty-fifth in population of the State's 39 counties, and approximately 56 percent of the County's population resides within its five incorporated towns and cities. The following shows the population of the County and its largest incorporated city from 2006 through 2011.

<u>Year</u>	<u>Kittitas County</u>	<u>City of Ellensburg</u>
2012 estimated	41,500	18,250
2011 estimated	41,300	18,250
2010	40,915	18,174
2009	39,900	17,230
2008	39,400	17,330
2007	38,300	17,220
2006	37,400	17,080

Source: Washington State Office of Financial Management

Economic Overview

The information provided in this section of the Official Statement is based on the most recent statistics and data that are publicly available. Like the rest of the Nation, the County and State are experiencing a recession, which could impact subsequent data.

The County's economy is influenced by government (including higher education), healthcare, agriculture/food processing and tourism.

Wind farms are a growing industry in the County. Puget Sound Energy ("PSE") operates the Wild Horse Wind and Solar Facility in the County. Wild Horse Wind has 149 turbines and has the capacity to generate up to 273 megawatts of electricity. The Invenergy Wind Farm operates the Vantage Wind Power Project which is home to 60 turbines and has the capacity of 103.5 megawatts of electricity. The Kittitas Valley Wind Farm owned by Horizon Wind Energy is home to 48 turbines and has the capacity to generate 100.8 megawatts of electricity. The Desert Claim Wind Farm owned by enXco has 95 turbines and has the capacity to generate 190 megawatts of electricity.

Higher Education

Central Washington University, is a State funded public university located in Ellensburg, has a current enrollment of approximately 10,750 and is the largest employer in the County. Central Washington University prepares students for bachelor and master degrees in arts, sciences, business and economics, and

professional studies. Its continuing education department works with area businesses, schools and interest groups to design workshops.

Agriculture

The principal farm products in the County are hay, cereal grain and livestock. The County is one of the leading producers of beef cattle and sheep in the State. In addition, timothy hay is an important crop in the County. Timothy hay is grown commercially on an estimated 25,000 to 35,000 acres in the County and generates approximately \$35 million annually to local growers. An estimated 90 percent of the hay is exported to Japan and other Pacific Rim countries, for use as cattle and racehorse feed. Fruit orchards provide another healthy cash crop, as technology develops hardy and flavorful new varieties of apples and pears. Export opportunities for these crops continue to expand.

There is a planned development consisting of hay storage and a hay compression facility to be built on a 23.39 acre site. The building construction at the site will comprise of a total of 158,400 square feet at full build-out. The compressed hay is intended for export overseas in containers via Seattle-Tacoma ports to the Middle East markets. Hay for the export business will be primarily alfalfa produced in Eastern Washington. The project will consist of three phases spanning over the next 5 years.

Tourism

Tourism is an important sector of the local economy. The Ellensburg Rodeo and the County Fair attract over 30,000 visitors to the area each Labor Day weekend. Local recreation opportunities include cross country skiing, snowmobiling, hiking, camping, fishing, river rafting, and hunting. The Gingko Petrified Forest and Wanapum State parks are both located in the County. In addition, a large portion of the John Wayne Trail runs through the County. This 213-mile long trail stretches from North Bend to Vantage, is maintained by the State Department of Parks and is open to non-motorized vehicle and foot traffic year round.

The County extends west to Snoqualmie Pass in the Cascade Mountains, which is one of the most popular ski areas in the State. There are three major ski facilities at Snoqualmie Pass which collectively attract more than 500,000 annual ski visitors and employ about 750 people during the ski season. The Washington State Department of Transportation ("WSDOT") is currently constructing phase 1 of the Interstate 90 improvements. This \$45 million, multi-year contract will improve congestion and will be a benefit to the tourism of the County upon completion and provides for heavy construction sales tax to the County. The County has recently partnered with WSDOT and others to submit for federal dollars to design phase 2A of the I-90 project in the area of Exit 62 in the amount of \$14 million.

Suncadia Resort, a large destination resort has been developed in the County near the City of Roslyn. The development incorporates several thousand acres and includes lodges, golf courses, recreation centers, condominiums, clustered recreational homes and single-family recreational homes. Development has slowed due to the lending crisis, but activity has continued. The most significant of that was the construction of Swiftwater Cellars, a 20,000 square foot winery and distillery. This resort has resulted in significant growth in the western part of the County.

A local developer has approval to build a 90 acre water park and hotel in the City of Ellensburg. The project is considered to be a destination water park attracting visitors locally and from the west side of the State. When construction is complete it is estimated the park will employ 750 to 800 workers.

Washington State Horse Park, a premier equestrian facility near the City of Cle Elum serves the recreational, competitive and educational needs of riders and horse enthusiasts in all disciplines, age groups and skill levels. The 112 acre venue accommodates large horse events and caters to smaller, less formal activities.

**Kitititas County, Washington
Principal Employers,
Current Year and Nine Years Ago**

Employer	2012			2003		
	Employees	Rank	Percentage of Total County Employment	Employees	Rank	Percentage of Total County Employment
Central Washington University	1,438	1	7.13%	1,133	1	6.07%
Kitititas Valley Community Hospital	470	2	2.33%	300	3	1.61%
Ellensburg School District	380	3	1.88%	332	2	1.78%
Kitititas County	363	4	1.80%	249	4	1.33%
Anderson Hay Grain/Agri	240	5	1.19%	119	7	0.64%
Elmview	200	6	0.99%	82	9	0.44%
Fred Meyer	198	7	0.98%	159	6	0.85%
Suncadia	152	8	0.75%	35	10	0.19%
Auvil Fruit Company	150	9	0.74%	87	8	0.47%
City of Ellensburg	150	10	0.74%	162	5	0.87%
	<u>3,741</u>		<u>18.55%</u>	<u>2,658</u>		<u>14.24%</u>

Total County Working Population (2012) 20,170
 Total County Working Population (2003) 18,660

Source: Washington State Employment Security Department and Individual Employers
 Economic Development Group of Kitititas County

KITITITAS COUNTY, WASHINGTON

PRINCIPAL TAXPAYERS

Current Year and Nine Years Ago

TAXPAYER	TYPE OF BUSINESS	2011 Assessment for 2012 Tax			2002 Assessment for 2003 Tax		
		ASSESSED VALUE	PERCENT OF TOTAL ASSESSED VALUE	RANK	ASSESSED VALUE	PERCENT OF TOTAL ASSESSED VALUE	RANK
Suncadia LLC	Destination Resort	228,435,890	3.878%	1	7,076,650	0.266%	9
Puget Sound Energy/Electric	Electrical Utility	178,493,114	3.030%	2	30,963,905	1.164%	1
Kitittas Valley Wind	Wind Farm	136,733,810	2.321%	3	-	-	-
Vantage Winde Energy LLC	Wind Farm	126,030,034	2.140%	4	-	-	-
Roslyn Lodge LLC	Destination Resort	70,244,650	1.193%	5	-	-	-
BNSF Railroad Co	Railroad	37,136,794	0.630%	6	10,449,110	0.393%	4
Campus Crest at Ellensburg LLC	Multi-residential Housing	17,772,580	0.302%	7	-	-	-
East AHM Development LLC	Destination Resort	17,039,510	0.289%	8	-	-	-
CNL Income Snoqualmie	Ski Resort	16,540,130	0.281%	9	-	-	-
Puget Sound Energy/Gas	Gas Utility	37,248,761	0.632%	10	-	-	-
Ellensburg Telephone Co Inc	Telephone Company	-	-	-	16,128,135	0.606%	2
Auvil Fruit Co Inc	Orchard	-	-	-	13,572,920	0.510%	3
Twin City Foods	Food Processing	-	-	-	9,228,790	0.347%	5
Fred Meyer Stores, Inc	Retail Food	-	-	-	9,167,710	0.345%	6
Fairway Investments	Multi-Residential Housing	-	-	-	8,559,200	0.322%	7
Twin City Foods	Food Processing	-	-	-	8,377,848	0.315%	8
Safeway Stores, Inc 432	Retail Food	-	-	-	7,046,960	0.265%	10
TOTAL		\$ 865,675,273	14.697%		\$ 120,571,228	4.533%	

Source: Kittitas County Assessor TerraScan Report dated 1-30-2012
Assessed Value Includes Utilities

**Kittitas County, Washington
Demographic and Economic Statistics
Last Ten Calendar Years**

Calendar Year	Population	Total Personal Income (thousands of dollars)	Per Capita Personal Income	Median Age	School Enrollment	Unemployment Rate
2003	35,200	837,385	23,850	32.1	4,807	7.7
2004	35,800	887,892	24,583	32.2	4,792	6.9
2005	36,600	931,918	25,370	32.4	4,873	5.9
2006	37,400	1,011,643	26,732	32.5	4,856	5.2
2007	38,300	1,100,675	28,841	32.6	5,038	4.8
2008	39,400	1,258,269	32,139	32.8	5,378	5.8
2009	39,900	1,270,931	32,149	33.0	5,022	9.4
2010	40,500	1,313,666	32,010	33.4	4,938	8.5
2011	41,300	1,375,042	33,031	32.4	4,837	8.6
2012	41,500	n/a	n/a	31.9	4,758	8.1

Sources: Washington State Employment Security Department
Washington State Department of Public Schools
Bureau of Economic Analysis
Office of Financial Management

KITTITAS COUNTY, WASHINGTON

PROPERTY TAX RATES
(PER \$1000 OF ASSESSED VALUE)
LAST TEN FISCAL YEARS
(UNAUDITED)

ASSESSMENT YEAR	STATE OF WASHINGTON	KITTITAS COUNTY	ROAD DISTRICT	*CITIES AND TOWNS	*SCHOOL DISTRICTS	*FIRE DISTRICTS	*HOSPITAL DISTRICTS	CEMETERY DISTRICT	*WATER DISTRICTS	SEWER DISTRICT	**TOTAL
1997	3.3490	1.5221	1.8640	2.4614	2.8701	1.0384	0.1730	0.0948	0.6528	0.0000	14.0256
1998	3.3118	1.5334	1.8775	2.4957	2.6381	1.0949	0.4764	0.0954	0.0000	0.0000	14.0256
1999	3.2376	1.4775	1.8452	2.4206	2.9203	1.1452	0.0474	0.0879	0.5000	0.0000	13.5232
2000	3.2135	1.4368	1.7944	2.4301	2.8893	1.1689	0.0484	0.0837	0.0000	0.0000	14.1087
2001	2.9974	1.3823	1.7032	2.4420	3.3585	1.1385	0.4668	0.0782	0.0000	0.0000	13.5005
2002	2.8847	1.3406	1.6310	2.4556	3.2211	1.0831	0.4623	0.0765	0.0000	0.0000	13.5669
2003	2.9587	1.3140	1.6161	2.5531	3.3378	1.1077	0.4680	0.0771	0.0000	0.0000	13.4325
2004	2.9980	1.2640	1.5447	2.4413	3.2600	1.0801	0.4496	0.0705	0.0000	0.0000	13.1082
2005	2.951747	1.192675	1.416916	2.477125	3.069108	1.002948	0.436525	0.062747	0.000000	0.000000	12.609791
2006	2.725828	1.097245	1.253564	2.556000	2.842000	0.910000	0.368000	0.061357	0.000000	0.000000	11.813994
2007	2.382814	1.002890	1.225605	2.172944	2.079221	1.152369	0.336896	0.062426	0.000000	0.000000	10.415165
2008	2.018444	0.892025	1.102931	1.741646	1.849461	1.011480	0.315973	0.061202	0.000000	0.000000	8.993162
2009***	2.049845	1.031313	0.850459	1.867457	1.829062	0.996065	0.226651	0.059820	0.000000	0.000000	8.910672
2010****	2.064551	1.049420	0.726993	1.092294	2.355377	1.034421	0.363483	0.060734	0.000000	0.000000	8.747273
2011	2.222759	1.040321	0.895963	1.985160	2.356978	1.027996	0.360471	0.061257	0.000000	0.000000	9.950905

*Average rate calculation: total amount of all taxes collected locally for Districts that levied divided by total assessed value of Districts that levied.

** An actual total levy would include State, County, Road or City, School and may, or may not, include Fire, Hospital, Cemetery, Water or Sewer.

*** \$1,000,000 levy shift from Road County General 2009 for 2010 Tax

****\$635,000 levy shift from Road to County General 2010 for 2011 Tax

Source: Kittitas County Assessor

KITTITAS COUNTY, WASHINGTON

PROPERTY TAXES LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS

FISCAL YEAR	TOTAL TAX LEVY	CURRENT TAX COLLECTION	PERCENT OF LEVY COLLECTED	DELINQUENT TAX COLLECTION	TOTAL TAX COLLECTION	OUTSTANDING DELINQUENT TAXES	% OF TOTAL TAX COLLECT TO TAX LEVY	% OF DEL. OUTST TAX TO TAX LEVY
2003	\$ 6,251,499.93	\$ 6,023,977.96	96.36%	\$ 254,419.50	\$ 6,278,397.46	\$ 374,037.74	100.43%	5.98%
2004	\$ 6,248,257.99	\$ 6,113,977.34	97.85%	\$ 236,187.11	\$ 6,350,164.45	\$ 422,867.88	101.63%	6.77%
2005	\$ 6,806,803.34	\$ 6,756,137.35	99.26%	\$ 275,459.58	\$ 7,031,596.93	\$ 231,991.66	103.30%	3.41%
2006	\$ 7,357,093.19	\$ 7,154,639.11	97.25%	\$ 274,811.01	\$ 7,429,450.12	\$ 318,675.89	100.98%	4.33%
2007	\$ 7,982,948.79	\$ 7,770,202.90	97.33%	\$ 180,532.77	\$ 7,950,735.67	\$ 342,474.52	99.60%	4.29%
2008	\$ 9,245,273.05	\$ 8,834,411.65	95.56%	\$ 153,246.57	\$ 8,987,658.22	\$ 589,398.21	97.21%	6.38%
2009	\$ 9,930,010.92	\$ 9,059,005.50	91.23%	\$ 283,369.19	\$ 9,342,374.69	\$ 1,471,547.98	94.08%	14.82%
2010	\$ 10,471,611.92	\$ 9,412,149.59	89.88%	\$ 443,660.70	\$ 9,855,810.29	\$ 1,959,567.43	94.12%	18.71%
2011	\$ 10,053,848.13	\$ 9,441,825.62	93.91%	\$ 1,532,311.63	\$ 10,974,137.25	\$ 1,039,201.66	109.15%	10.34%
2012	\$ 11,319,308.69	\$ 10,766,936.03	95.12%	\$ 586,890.49	\$ 11,353,826.52	\$ 1,004,760.48	100.30%	8.88%

Source: Kittitas County Treasurer
December 31, 2012

KITTITAS COUNTY, WASHINGTON
Operating Indicators by Department

Assessor (Assessment Year)	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Number of Taxable Real Property Parcels	26,922	28,118	29,341	31,518	32,271	32,867	33,290	33,413	33,525	33,672
Number of New Construction Parcels	2,046	7,512	2,764	2,302	2,575	2,146	1,747	1,179	779	951
New Construction Assessed Value	83,899,873	226,771,899	144,272,126	241,340,763	441,010,523	486,056,572	163,470,140	82,672,445	62,135,393	73,032,086
State Assessed Utility Value	114,669,458	115,916,038	120,299,737	157,528,498	318,208,940	304,125,436	262,899,279	295,095,944	\$	337,849,823
County Total Assessed Value	2,660,085,451	3,000,309,391	3,333,464,639	3,936,776,085	4,964,949,952	6,128,464,393	6,411,798,255	6,437,116,147	6,670,622,914	5,890,215,462
County Current Expenses/Community Services/Veterans Levy	1.31400	1.26400	1.19268	1.09725	1.00289	0.89203	0.875351	0.89508	0.995349	1.155171
Rate for the Following Year's Tax Collection							(prior to levy shift)	(prior to levy shift)	(prior to levy shift)	(no levy shift)
							1.031313	1.04942	1.040321	
							(after levy shift)	(after levy shift)	(after levy shift)	
Auditor										
Recording										
Total Documents Recording	18,382	16,305	18,397	17,787	16,863	13,969	12,947	11,482	11,061	12,239
Total Fees Collected	367,494	332,201	478,676	560,308	650,864	611,505	661,518	674,952	682,520	980,483
Licensing										
Vehicle Title Transactions	8,894	8,765	8,883	9,071	9,684	8,695	7,850	8,187	8,121	8,169
Vehicle Non Title Transactions	38,696	39,585	39,360	40,428	41,597	43,815	43,872	44,878	44,860	44,592
Vessel Title	230	220	202	208	248	188	221	194	199	196
Vessel Non Title Transactions	1,076	1,143	1,141	1,194	1,218	1,283	1,276	1,038	1,018	984
Total Fees Collected	3,653,633	3,821,050	3,917,973	4,454,213	4,448,999	4,113,385	4,111,905	4,287,613	4,109,934	4,092,786
Auditor Fees Collected	206,976	210,172	211,219	216,482	231,093	206,701	199,796	194,278	191,030	187,804
Voter Registration										
New Registrants	n/a	n/a	880	1,511	1,258	3,642	3,639	2,200	1,649	3,094
Cancelled Registrants	n/a	n/a	368	646	380	485	1,033	2,025	352	1,462
Elections										
Elections Conducted	2	3	3	4	5	4	2	3	5	3
Ballots Counted	10,654	30,993	15,387	26,650	22,692	38,962	12,680	35,432	19,915	34,800
# Registered Voters @ General	17,474	19,817	19,903	18,246	18,341	20,631	19,903	20,195	20,566	22,062
Accounting										
Accounts Payable Warrants										
Accounts Payable County Warrants	19,421,980	19,862,130	21,002,360	21,202,212	20,450,050	22,272,803	24,042,005	19,050,029	23,209,683	27,682,992
Accounts Payable District Warrants		n/a	n/a	n/a	7,050,834	8,426,075	8,617,750	11,363,153	11,450,961	8,407,315
Payroll Totals	9,523,157	9,700,340	10,407,064	11,096,978	12,321,984	13,400,343	13,358,343	13,373,111	13,580,666	13,908,308
Number of Employees (W-2's issued)	436	440	458	486	508	514	467	446	445	455

KITITITAS COUNTY, WASHINGTON
Operating Indicators by Department

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Community Development Services										
Plats	14	11	41	48	63		33	8	4	2
Short Plats	53	59	97	136	168		58	20	15	17
Building Permits										
Accessory	n/a	n/a	n/a	n/a	n/a		29	143	130	132
Alteration/Addition	n/a	n/a	70	76	71		98	76	105	87
Renewal	n/a	n/a	n/a	n/a	77		110	35	55	19
Revision	n/a	n/a	13	73	111		81	32	46	23
Foundation	n/a	n/a	n/a	n/a	n/a		49	65	42	39
Manufactured Home Placement	n/a	n/a	63	43	21		22	20	8	2
Mechanical	n/a	n/a	n/a	n/a	n/a		118	99	105	118
New Residence	n/a	n/a	333	396	313		217	117	132	139
Other Type	n/a	n/a	115	178	140		52	26	44	7
Reroof	n/a	n/a	3	2	5		10	12	9	22
Change of Occupancy	n/a	n/a	n/a	n/a	n/a		8	6	1	9
Commercial	n/a	n/a	55	165	57		32	17	52	33
Plumbing	n/a	n/a	n/a	n/a	n/a		10	10	6	7
Repair	n/a	n/a	5	2	5		8	5	2	8
Garage	n/a	n/a	141	110	118		60	n/a	n/a	n/a
Outbuilding	n/a	n/a	128	157	123		87	n/a	n/a	n/a
Demolition	n/a	n/a	11	17	21		10	15	12	5
Swimming Pool	n/a	n/a	2	5	4		2	1	4	2
Multi-Family	n/a	n/a	n/a	n/a	20		n/a	n/a	n/a	n/a
Natural Gas	n/a	n/a	8	42	6		1	n/a	n/a	0
Sign	n/a	n/a	6	6	86		1	n/a	n/a	n/a
Duplex	n/a	n/a	6	4	3		n/a	n/a	n/a	2
Public	n/a	n/a	2	n/a	1		n/a	n/a	n/a	1
Relocation	n/a	n/a	3	n/a	5		n/a	n/a	n/a	0
Fence	n/a	n/a	1	n/a	n/a		n/a	n/a	n/a	n/a
Commercial Alteration	n/a	n/a	n/a	n/a	2		n/a	n/a	n/a	1
Commercial Tenant Improvement	n/a	n/a	n/a	n/a	n/a		5	n/a	n/a	2
Outbuilding Alteration	n/a	n/a	n/a	n/a	n/a		2	n/a	4	4
Master Building Plan	n/a	n/a	n/a	n/a	n/a		11	2	2	2
	n/a	n/a	n/a	n/a	n/a		n/a	2	n/a	n/a
							n/a	2	19	6

KITITAS COUNTY, WASHINGTON
Operating Indicators by Department

Office	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Clerk										
Cases Filed										
Criminal	414	359	386	367	347	339	345	293	310	339
Civil	819	781	811	753	785	871	955	920	859	669
Domestic	175	229	199	182	212	189	201	198	195	234
Probate	72	87	86	88	88	109	94	82	92	92
Pat/Adop	51	39	41	42	32	33	29	38	34	30
Mental	11	10	5	8	10	14	8	17	25	7
Dep/At Risk	64	81	72	130	108	105	54	58	83	66
Juvenile Offenders	139	132	124	138	126	142	115	120	114	87
Pleadings Filed										
Criminal	13,715	17,038	19,727	23,982	24,998	27,525	29,248	27,322	26,579	28,787
Civil	2,651	1,883	5,375	10,260	11,323	14,078	15,696	12,393	11,939	10,337
Domestic	1,096	2,451	3,644	7,331	8,687	8,425	8,712	8,435	7,415	8,222
Probate	468	946	992	1,563	1,726	2,094	1,883	2,212	1,765	1,924
Pat/Adop	480	764	806	1,237	1,161	1,318	1,087	1,396	968	886
Mental	56	53	26	33	72	80	35	83	134	44
Dep/At Risk	340	901	1,994	2,963	3,869	4,222	3,628	3,882	3,913	2,989
Juvenile Offenders	2,138	1,926	2,845	4,375	6,258	6,533	7,576	6,714	6,248	5,187
County Commissioners										
Resolutions approved	163	136	174	194	167	183	165	139	147	168
Ordinances approved	21	45	40	63	38	24	25	14	14	9
Fire Marshal										
Fire Sprinkler	n/a	n/a	27	65	97	105	44	n/a	44	40
Fire Sprinkler Revision	n/a	n/a	n/a	n/a	n/a	n/a	5	n/a	4	n/a
Fuel Tank Placement	n/a	n/a	108	84	82	25	54	n/a	116	79
WUIC Inspection	n/a	n/a	n/a	n/a	n/a	4	2	n/a	9	5
Fire Alarm System	n/a	n/a	2	12	9	4	1	n/a	7	5
Information Services										
Service Request Processed	1,303	1,556	2,412	2,774	3,034	3,113	2,865	2,796	2,945	3,710
WSU Extension										
4-H Members	318	328	326	339	348	409	411	377	454	396
Extension Volunteers	111	119	122	142	142	134	142	116	119	120
Volunteer Hours	18,219	20,036	20,400	23,563	23,719	21,680	23,475	n/a	n/a	n/a
Volunteer Hours-4-H Leaders	n/a	6515	3998	4415						
Volunteer Hours-Master Gardeners	n/a	1464	1390	1363						
Master Gardener Plant Clinic Clients	540	473	640	361	770	460	612	n/a	n/a	n/a
Agricultural Public Contacts	128	7,710	8,892	17,018	5,570	8,436	5,996	6550	10,565	12,088

KITITAS COUNTY, WASHINGTON
Operating Indicators by Department

Office	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Juvenile Court Services										
CJIAA Programs										
WACA CMAP Risk Assessments Performed	53	77	66	73	80	99	47	94	63	78
Aggression Replacement Training, # Youth	20	20	16	15	16	18	16	8	19	8
JABG/JABG Programs										
# of UAS/# Positives From Total Taken	194-53	113-70	152-111	38-30	53-42		59-56	46-40	46-43	48-36
Work Crews-Youth	36	16	24	24	32	32	37	21	26	17
Work Crews-Hours	202	265	303	414	384	355	519	330	269	319
Work Crews-Sites	11	11	11	9	18	10	14	8	9	14
# UA Pre Screens/# of Positives From Total Taken	not established	113-70	256-134	93-41	105-50		173-59	79-43	97-36	114-42
Healthy Choices participants	not established	not established	14	22	8	16	22	9	18	16
CIS Programs										
Community Service Youth-DIVS	In 29 Out 31	In 30 Out 36	In 22 Out 17	In 46 Out 37	In 36 Out 37		In 23 Out 25	27	20	12
Community Service Hours-DIVS	648	644	429	761	745	704	605	472	426	281
Community Service Youth-Ct.	In 45 Out 52	In 83 Out 71	In 27 Out 44	In 61 Out 44	In 61 Out 50		In 70 Out 58	65	60	46
Community Service Hours-Ct.	2,131	2,886	2,135	2,655	2,084	2,433	2,432	1,531	1,761	799
Community Service Sites Served	51	57	71	88	69	72	78	35	60	28
Diversion Program										
Youth Accountable	118	90	79	114	80	127	94	76	57	31
Community Accountability Boards	44	45	35	65	53	54	53	53	43	24
Volunteer Hours	1,672	1,215	945	594	477	486	477	477	387	144
Cases Referred for Supervisor	144	133	122	137	127	146	115	131	114	87
Cases Referred for BECCA (MRY, Truancy, CHMS), SFY	49	61	58	75	84	64	43	35	25	27
Lower District Court										
Cases filed										
Traffic Infractions	10,404	11,019	9,221	9,650	10,946	9,473	9,485	8,596	8,608	7,124
Non-Traffic Infractions	493	474	512	485	408	340	428	428	350	340
DUI/Physical Control	487	413	395	382	393	420	333	360	396	367
Other Criminal Traffic	653	383	282	582	692	745	750	720	688	537
Criminal Non-Traffic	1,354	1,338	1,199	1,207	1,395	1,431	1,436	1,150	1,235	1,029
Domestic Violence	90	77	70	79	80	103	109	87	71	74
Civil	843	805	773	904	933	1,012	1,040	1,051	959	888
Small Claims	77	85	93	78	73	64	73	46	63	52
Parking	273	258	224	254	204	147	149	179	170	223
Total Annual Filings	14,674	14,852	12,769	13,621	15,124	13,735	13,803	12,617	12,540	10,634
Prosecutor										
Felony Cases	383	414	359	387	371	448	345	325	277	339
Sex Cases	10	14	13	43	21	25	18	30	11	11
Juvenile Cases	324	300	278	216	202	482	241	199	114	87
Upper District Cases	757	887	781	703	664	593	1,266	1,272	1,438	651
Lower District	2,623	2,496	2,156	1,876	1,950	1,743	1,286	1,205	1,432	1,098

KITTITAS COUNTY, WASHINGTON
Operating Indicators by Department

Office	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Sheriff										
Total Calls	14,813	11,683	10,637	12,983	14,251	17,653	16,369	15,753	17,485	14,859
Traffic Stops	3,940	2,370	2,088	4,090	4,776	6,401	4,739	5,130	6,018	4,940
Civil Papers	2,636	1,784	1,067	1,083	1,067	2,369	2,428	1,922	1,827	1,456
Jail Bed Days	36,868	32,631	31,263	35,535	36,986	41,712	43,081	39,706	34,099	35,444
Warrants	470	344	274	391	423	597	613	441	485	428
Treasurer										
Excise Tax Affidavits	2,809	3,296	3,701	3,299	2,753	2,023	1,805	1,964	2,020	2,093
Upper County District Court										
Tickets Filed (parking, traffic, non-traffic, criminal, non-criminal)	8,556	7,727	7,334	8,688	8,189	7,352	8,843	9,180	10,031	8,744
Traffic infractions Filed										
Non-Traffic infractions Filed										
Parking infractions Filed										
DUI/Physical Control Citations Filed										
Other Criminal Traffic Citations Filed										
Non-Traffic Misdemeanors Filed										
DV Petitions										
Anti-Harassment Petitions										
Sexual Assault Petitions										
Civil Cases Filed - Under \$10,000										
Civil Cases Filed - Over \$10,000										
Small Claims										
Human Resources										
Employees Hired	124	142	167	153	171	149	152	139	135	134
Full Time Employees	20	46	59	52	51	40	16	15	39	32
Fair										
Adult/Youth Exhibits	8,778	8,328	8,317	7,703	7,976	8,182	8,298	8,186	7,112	7,890
Attendance	65,743	63,574	64,250	71,514	72,293	67,503	66,609	69,349	73,544	67,355
Event Center										
Rentals (# of rooms)	117	239	202	214	209	934	230	282	274	412
Monthly Rental Passes (no passes April - Sept)	97	125	151	221	129	90	137	134	127	175
Rodeo Arena and Bloom Pavilion Rentals	514	419	398	399	399	497	426	414	507	517
Noxious Weed										
Contract Rate	19,28	20,89	20,89	21,45	22,94	25,00	26,60	25,60	25,62	26,60
Contracted Hours	3,256	3,256	3,344	3,665	4,200	4,376	4,600	4,810	4,810	4,985
Total Employees	7	7	6	7	7	7	8	9	9	9

KITTITAS COUNTY, WASHINGTON
Operating Indicators by Department

	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Airport										
Acres (Total)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	1,300	1,300
Runways	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	2	2
Taxiways	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	6	6
Based Aircraft	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	55	55
T-Hangers (# County Owned)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	12	12
Tie Downs (# Spaces Available)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	20	20
Aeronautical Leases (#)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	15	15
Industrial Leases (#)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	9	10
Agricultural Lease (# Acres)	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	805	805
Road										
Pavement Type										
Grade/Drain	18	18	18	18	18	18	18	18	18	18
Gravel	53	52	53	50	50	50	50	50	50	49
Total Miles Gravel Roads	72	71	71	69	69	68	68	68	67	67
BST	442	437	429	440	439	470	470	470	478	481
ACP	43	48	62	53	57	26	26	26	18	16
PCC	3	3	-	-	-	-	-	-	-	-
Total Miles Surfaced Roads	489	489	491	493	496	496	496	496	496	497
Total Miles All Roads	560	560	562	562	565	564	564	564	564	563
Miles - Chip Sealed	68	68	73	67	78	66	45	53	54	54
Access Permits	734	755	851	962	781	557	176	195	10	16
Exempt Access Applications (No Fee)	-	-	-	-	-	-	-	-	175	198
Address Permits	446	384	483	653	392	227	322	53	123	102
Access/Address Combined Permits	-	-	-	-	-	-	-	113	30	27
Miscellaneous Probation										
Total Annual Pre Trial Cases Supervised	510	732	750	504	466	183	315+	149	276	274
Total Annual Conviction Cases Supervised	9,977	3,320	3,325	2,664	2,782	2,340	2,737+	2,238	2,166	2,324
Total Annual Warrant Cases Monitored	727	890	890	916	916	931	1,031	1,004	1,010	1,205
Total Annual New Supervision Cases In	3,019	2,555	2,208	2,469	2,493	2,510	2,532	2,220	2,346	2,174
Total Annual Supervision Cases Cleared Out	2,535	2,724	2,608	2,399	2,373	2,516	2,691	2,346	2,270	2,196
Total Annual Telephone Calls Received	-	-	34,113	36,943	48,392	47,914	49,436	47,705	46,210	50,302
Total Annual Office Contacts	-	-	4,863	4,617	5,786	5,235	5,592	4,883	4,090	3,826
Total Annual Court Hearings Attended	-	-	6,362	7,084	8,055	7,718	8,076	7,424	8,202	8,178
Total Annual Probation Violations Filed	-	-	1,458	1,585	1,855	1,812	2,007	1,881	1,704	1,899
Total Annual Treatment Reports Filed	-	-	6,575	5,192	9,349	8,982	8,901	8,578	9,062	9,487
Total Annual Evaluations Filed	-	-	1,129	1,278	1,557	1,511	1,580	1,279	1,156	1,220
Total Annual Community Service Timesheets Filed	-	-	-	-	-	-	1,228	1,075	978	1,050
Total Annual Community Service Hours Verified as Served	-	-	-	-	-	-	-	-	28,932	26,694
Total Annual PSIs/Review of No Contact Orders	-	-	-	-	-	-	-	38	58	54
Total Annual IIA Tests Administered	-	-	-	59	81	88	96	142	85	46
Total Annual In Custody/Walk In Hearings Attended	-	-	-	-	-	-	-	-	1,166	1,139

KITTITAS COUNTY, WASHINGTON

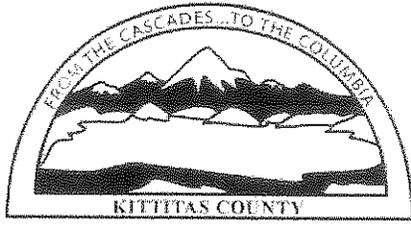
Operating Indicators by Department

Office	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012
Public Health										
Birth Certificates Issued	900	910	992	n/a	1,021	1,076	1,137	1,078	1,308	1,042
Communicable Disease Cases Confirmed	31	14	37	n/a	25	83	89	84	48	80
TB Tests	316	319	312	n/a	290	279	254	138	130	106
Food Handler Permits Issued	1,426	1,509	1,781	n/a	1,857	1,844	2,308	2,067	2,092	2,347
Site Evaluations Performed	342	380	378	n/a	461	224	111	135	113	150
Solid Waste										
Ellensburg Garbage Tons	21,290	24,136	23,857	24,589	25,101	23,818	22,492	21,650	22,139	21,234
Cle Elum Garbage Tons	6,055	6,386	7,480	8,176	10,540	8,457	7,368	6,962	6,207	6,098
Ellensburg CDL Tons	716	511	668	582	768	558	587	836	1,085	839
Cle Elum CDL Tons	242	313	393	174	254	181	221	359	625	765
Ryegrass CDL Cubic Yards	9,437	3,552	16,693	12,563	19,592	24,114	8,303	6,202	8,665	7,944
Ellensburg Yard Waste Tons	1,270	1,394	1,536	1,555	1,694	1,577	1,616	1,505	1,438	1,548
Cle Elum Yard Waste Tons	144	149	125	140	227	427	314	238	210	188
Septage Gallons	861,084	958,129	840,204	974,556	1,118,099	893,801	986,459	784,764	778,841	807,071
Compost Solid Tons	n/a	n/a	n/a	n/a	n/a	n/a	n/a	271	324	288.6



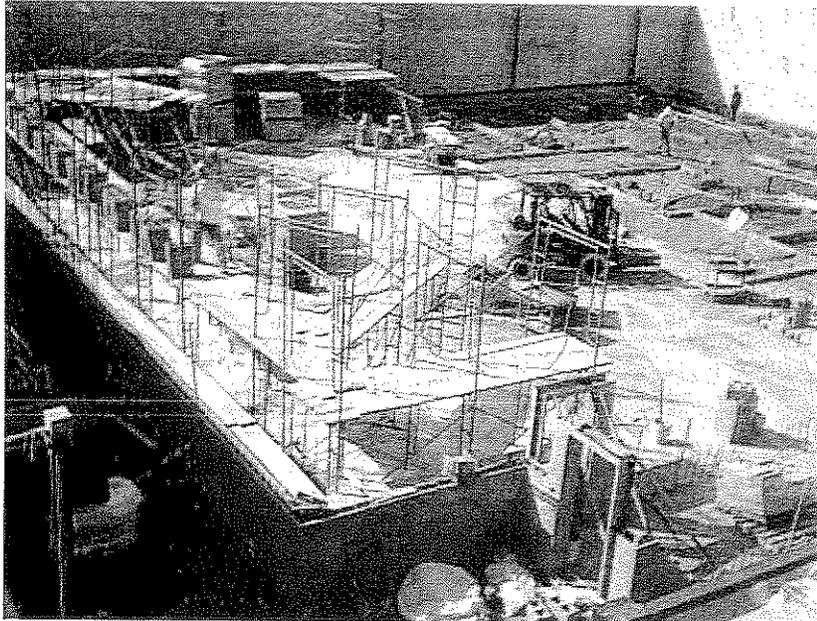
Mt Rainier

Appendix



Kittitas County
Capital Improvement Program
2013 – 2018 Six Year Plan

From the Cascades ... to the Columbia



Adopted 12/4/2012 by the Board of County Commissioners

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Ordinance No. 2012-009

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Six-Year Plan

Summary

The Six-Year Plan shows capital improvements that are needed to provide adequate public facilities in Kittitas County. The County either directly provides these capital improvements or coordinates with other agencies to provide them. The following table summarizes the 2013-2018 Six-Year Plan.

The Six-Year Plan is reviewed and updated annually. Annual updates are made to correct or modify project costs, revenue sources, and dates of construction.

Table 1 Six-Year Plan Summary 2013-2018 Summary Kittitas County Public Facility Projects				
1. Airport Facilities				
<i>Project Name</i>	<i>Location & Description</i>	<i>Funding Source</i>	<i>Construction Expected</i>	<i>Total Cost</i>
Rehabilitate/Reconstruct West Hangar Taxi lanes	Bowers Field Airport, pavement maintenance	FAA GA Entitlement	2014-2018	\$135,743
Runway 11/29 Extension and Parallel Taxiway	Bowers Field Airport, pavement, lighting, and marking installation	FAA GA Entitlement	2014-2018	\$3,675,400
2. Kittitas County Administrative Offices				
<i>Project Name</i>	<i>Location & Description</i>	<i>Funding Source</i>	<i>Construction Expected</i>	<i>Total Cost</i>
Upper District Court Remodel	Upper District Court, Cle Elum	General Obligation Bonds	2013	\$500,000
Elevator Modernization	Courthouse and Public Safety Building	General Fund	2013	\$150,000
Vantage Marine Storage Building	County property in Vantage	State Parks Boat Fund	2013	\$40,000
Juvenile Detention Holding Facility	Temporary holding cell	Law & Justice Sales Tax	2014	\$30,000
Energy Efficiency Improvements	County Facilities	Energy Efficiency Grant	2014-2018	\$1,500,000
Expansion of Prosecutor's Office	To Be Determined	General Fund	2018	To Be Determined
County Administration Building	To Be Determined	Gen. Obligation Bonds	2018	To Be Determined

Table 1 Continued
Six-Year Plan Summary
2013-2018 Summary Kittitas County Public Facility Projects

3. Kittitas County Fairgrounds/Event Center

<i>Project Name</i>	<i>Location & Description</i>	<i>Funding Source</i>	<i>Construction Expected</i>	<i>Total Cost</i>
Armory Remodel	Office space for Extension, Noxious Weed, and Fairgrounds	General Obligation Bonds	2013	\$1,500,000
Rodeo arena bleachers and box seats	Replace section KK and Section AA to the Buck-A-Roo section	Revenue Bonds	2014-2018	\$2,670,000
Horse pavilion	New horse pavilion	Gen. Obligation Bonds	2014-2018	\$1,500,000
Barn Expansion	Added space for various types of livestock	Gen. Obligation Bonds	2014-2018	\$500,000

4. Kittitas County Maintenance Shops, Storage, & Parking

No Projects Planned for 2013-2018 period

5. Roads – County Owned (capital improvements scheduled for construction)

<i>Project Name</i>	<i>Location & Description</i>	<i>Funding Source</i>	<i>Construction Expected</i>	<i>Total Cost</i>
Kittitas Highway Reconstruction	From Ellensburg City Limits to Kittitas City Limits	Federal STP, Appropriation, State CAPP, & Local Rd Funds	2014	\$5,828,000
Westside Road Improvements	From Mile Post 2.19 to Mile Post 6.02	State RAP, CAPP, & Local Rd Funds	2015	\$4,720,000
No. 6 Road Improvements Phase 2	From Mile Post 3.59 to Thrall Road	State RAP & Local Rd Funds	2016	\$1,497,000
No. 6 Road Improvements Phase 3	Vantage Highway to Kittitas Highway	State RAP & Local Rd Funds	2017	\$1,294,000
Umptanum Road Improvements	From Ellensburg City Limits to Anderson Road	State TIB & Local Rd Funds	2018	\$994,000
McManamy Road Bridge #88201	Over Dry Creek	Local Rd Funds	2013	\$624,000
North Fork Manastash Creek Mitigation	Over North Fork Manastash Creek	Local Rd Funds	2014	\$580,000
Brick Mill Road Bridge #89211	Over Naneum Creek @ MP 0.96	Local Rd Funds	2016	\$800,000
Lyons Road Bridge #89281	Over Naneum Creek @ MP 1.11	Local Rd Funds	2017	\$800,000
Run-Off-Road Improvements	Countywide locations	State Rural Road Safety Program	2013	\$830,000

Table 1 continued
Six-Year Plan Summary
2013-2018 Summary Kittitas County Public Facility Projects

<i>Project Name</i>	<i>Location & Description</i>	<i>Funding Source</i>	<i>Construction Expected</i>	<i>Total Cost</i>
Salmon La Sac Sno-Park	Salmon La Sac vicinity near MP 9.3	Forest Highway (enhancements)	2014	\$495,000
Chip Seal – 7 Year Cycle	Locations vary – approximately 70 miles per year.	Local Rd Funds	2013-2018	\$18,715,000
John Wayne Trail Segment D	Bowers Field Industrial Park vicinity	WSDOT Bicycle – Ped. Program	2014	\$660,000
Pathways & Bicycle Routes	Various Locations Countywide	Local Rd Funds	2014	\$140,000
Turn-Arounds	Various Locations Countywide	Local Rd Funds	2014	\$114,000
Caribou Road – Hard Surface	From Clerf Road to Vantage Highway	Local Rd Funds	2013	\$150,000
6. Regional Parks and Trails				
<i>Project Name</i>	<i>Location & Description</i>	<i>Funding Source</i>	<i>Construction Expected</i>	<i>Total Cost</i>
Rocky Coulee	East end of Recreation Drive, Vantage	Grant Co. PUD	2014-2018	\$580,000
Vantage Boat Launch	East end of Boat Launch Road, Vantage	Grant Co. PUD	2013-2018	\$870,000
Huntzinger Boat Launch and Fishing Pier	East of Huntzinger Road at Wanapum Dam, Vantage	Grant Co. PUD	2013-2018	\$800,000
7. Solid Waste				
No Projects Planned for 2013-2018 period				
8. Library Services				
No Projects Planned for 2013-2018 period				
9. Emergency Services				
<i>Project Name</i>	<i>Location & Description</i>	<i>Funding Source</i>	<i>Construction Expected</i>	<i>Total Cost</i>
Emergency Animal Shelter	Kittitas County Fairgrounds/Event Center	General Fund	2014-2018	\$500,000
10. Education				
<i>Project Name</i>	<i>Location & Description</i>	<i>Funding Source</i>	<i>Construction Expected</i>	<i>Total Cost</i>
Central Washington Resource Energy Collaborative Center	Bowers Field Industrial Park, Ellensburg	EBDA and CERB Loan	To Be Determined	To Be Determined

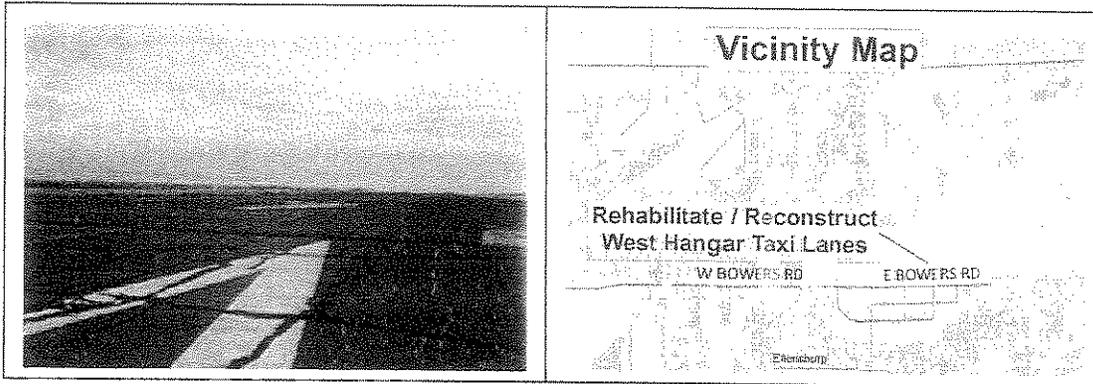
Table 1 continued Six-Year Plan Summary 2013-2018 Summary Kittitas County Public Facility Projects				
11. Water – Group A Systems No Projects Planned for 2013-2018 period				
12. Sanitary Sewer				
<i>Project Name</i>	<i>Location & Description</i>	<i>Funding Source</i>	<i>Construction Expected</i>	<i>Total Cost</i>
Vantage Wastewater Treatment Plant	Vantage vicinity, Kittitas County Water District #6	CDBG Grant	2013	\$617,000

1. Airport Facilities

This section includes an inventory of the existing airport facilities in Kittitas County and a detailed description of each airport facility improvement that is included in the six-year plan. The inventory of facilities in Table 2 below also describes each facility's size in order to determine if it addresses the County's long-term community needs.

Table 2 Existing Public Facilities and Services Airport Facilities			
<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Bowers Field Airport	Kittitas County	58,890 sq. ft. parking apron area, 07/25 Runway, 5,590'x150', asphalt, 11/29 Runway, 4,300'x150', asphalt, 12 small aircraft publicly owned hangars, 12 small aircraft privately owned hangars, 1 large aircraft publicly owned hangar, 55,000 aircraft usage per year.	1,300 acres
Bowers Field Hanger Bldg 404	Kittitas County	Built 1997.	20,000 sq. ft.
Bowers Field T-Hanger	Kittitas County	Built 1960.	12,500 sq. ft.
Cle Elum Municipal Airport	City of Cle Elum	50,000 sq. ft. parking apron area, 07/25 Runway, 2,552'x40', asphalt, 1,000 aircraft usage per year.	135 acres
De Vere Field	Jim De Vere (private owner)	08/26 Runway, 2,055'x30', asphalt, 6 single engine aircraft based.	50 acres
Easton State Airfield	WSDOT	09/27 Runway, 2,640'x100', turf, 30 aircraft usage per month, built in 1930's.	15 acres

Airport Facilities - Rehabilitate / Reconstruct West Hangar Taxi Lanes



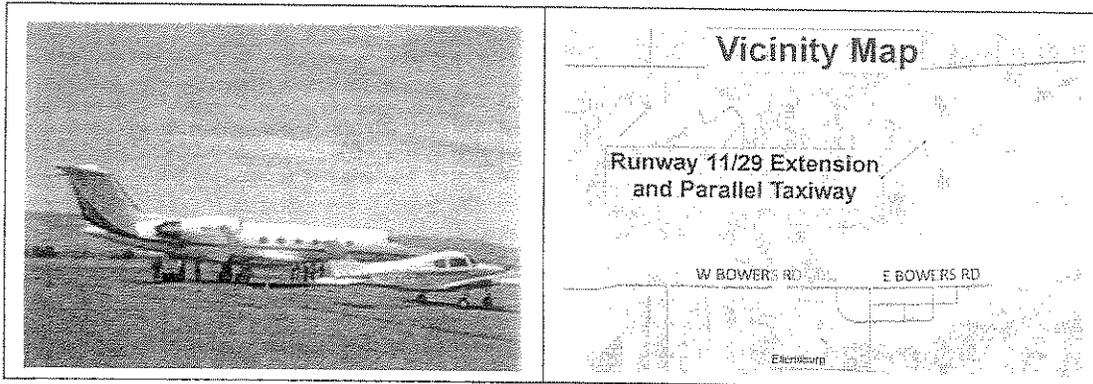
Project Information and Selection Criteria	
<i>Location</i>	Bowers Field Airport, Ellensburg
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Rehabilitate and reconstruction of pavement.
<i>Justification (Need/Demand)</i>	This project is needed to maintain the pavement condition of the west Hangar taxi lanes.
<i>Level of Service (LOS) / Project Type</i>	Established LOS: N/A Project Type: Facility repair and renovation
<i>Comprehensive Plan Citations</i>	GPO 5.26

Capital Cost	2013	2014-2018	Total
<i>Design and Engineering</i>			
<i>Construction</i>		\$135,743	\$135,743
TOTAL		\$135,743	\$135,743

Funding Sources	2013	2014-2018	Total
<i>FAA GA Entitlement</i>		\$122,168	\$122,168
<i>Local Match</i>		\$13,574	\$13,574
TOTAL		\$135,743	\$135,743

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Public Works Department

Airport Facilities - Runway 11/29 Extension and Parallel Taxiway



Project Information and Selection Criteria	
<i>Location</i>	Bowers Field Airport, Ellensburg
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Construct runway extension and new taxiway including pavement, lighting, and marking installation
<i>Justification (Need/Demand)</i>	This project is needed to provide adequate facilities for projected airplane operations.
<i>Level of Service (LOS) / Project Type</i>	Established LOS: N/A Project Type: New facility construction
<i>Comprehensive Plan Citations</i>	GPO 5.26

Capital Cost	2013	2014-2018	Total
<i>Design and Engineering</i>		\$499,000	\$499,000
<i>Construction</i>		\$3,176,400	\$3,176,400
TOTAL		\$3,675,400	\$3,675,400

Funding Sources	2013	2014-2018	Total
<i>FAA GA Entitlement & Other Funding</i>		\$3,366,585	\$3,366,585
<i>Local Match</i>		\$308,815	\$308,815
TOTAL		\$3,675,400	\$3,675,400

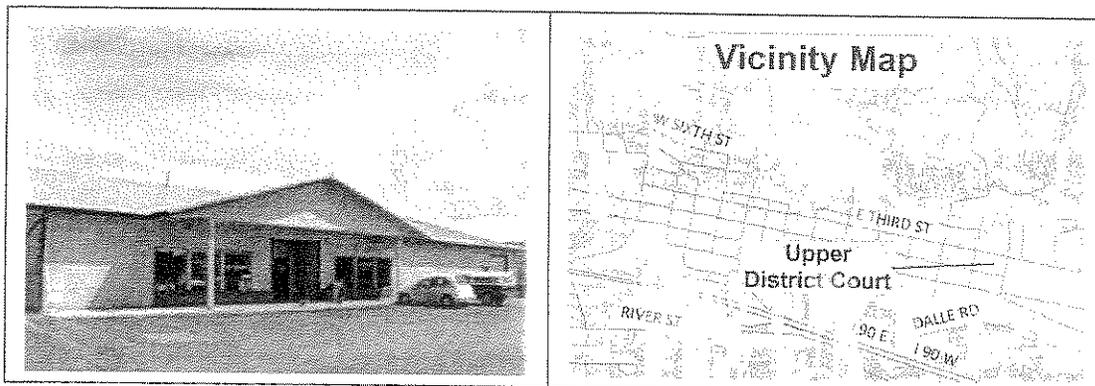
Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Public Works Department

2. Kittitas County Administrative Offices

This section includes an inventory of Kittitas County Administrative Offices and a detailed description of each facility improvement that is included in the six-year plan. The inventory of facilities in Table 3 below also describes each facility's size in order to determine if it addresses the County's long-term community needs.

Table 3			
Existing Public Facilities and Services			
Kittitas County Administrative Offices			
<i>Facility</i>	<i>Department</i>	<i>Description</i>	<i>Size</i>
Armory Building	Extension, Noxious Weed, and Fairgrounds	901 E. 7 th , built 1950. Remodel began in 2011.	13,140 sq. ft.
Cle Elum Public Health	Public Health	415 E. First Ave., Cle Elum, leased building	2,400 sq. ft.
County Courthouse	Assessor, Auditor, Clerk, Commissioners, Lower District Court, Human Resources, Information Services, Juvenile Probation, Maintenance, Prosecutor, Superior Court, Treasurer	205 W. 5 th , built 1958.	47,691 sq. ft.
Permit Center	Public Works, Community Development Services, and Fire Marshal	411 N. Ruby, built 1959	13,625 sq. ft.
Public Safety Building	Sheriff/Corrections	205 W. 5 th , built 1985. Remodeled 2010 to 2012.	33,209 sq. ft.
Sheriff Administration Office	Sheriff	307 Umptanum Rd., built 2009	11,880 sq. ft.
Sorenson Building	Public Health and Misdemeanant Probation	507 Nanum, built 1942.	17,648 sq. ft.
Upper County Sheriff Office	Sheriff	4240 Bullfrog Rd., Suite 1, Cle Elum, leased suite	1,440 sq. ft.
Upper District Court Building	Upper District Court	700 E. 1 st , Cle Elum	6,000 sq. ft.

Kittitas County Administrative Offices - Upper District Court



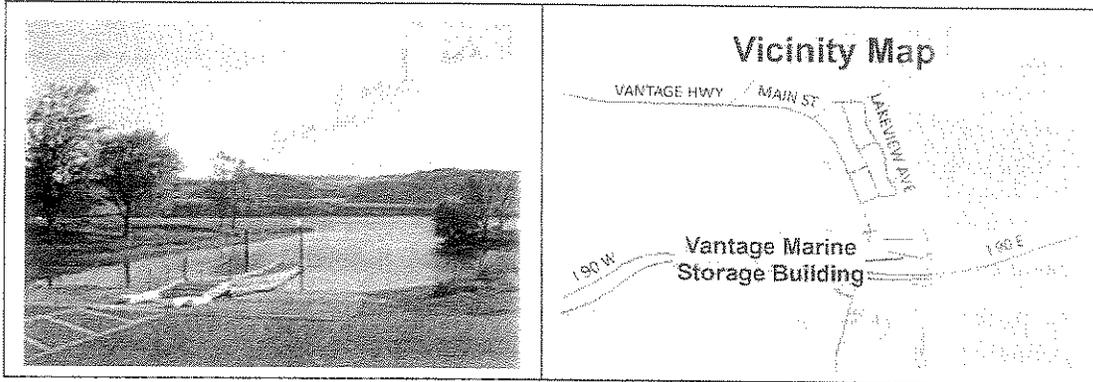
Project Information and Selection Criteria	
<i>Location</i>	700 E. 1 st , Cle Elum – see existing facility inventory
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Remodel building in Cle Elum.
<i>Justification (Need/Demand)</i>	This project is needed to continue providing Court services in Upper Kittitas County. This building was leased for these services prior to 2012. The County purchased the building in 2012.
<i>Level of Service (LOS) / Project Type</i>	Established LOS: N/A Project Type: Facility repair, remodel, and renovation
<i>Comprehensive Plan Citations</i>	GPO 5.26

Capital Cost	2013	2014-2018	Total
<i>Design and Engineering</i>			
<i>Construction</i>	\$500,000		\$500,000
TOTAL	\$500,000		\$500,000

Funding Sources	2013	2014-2018	Total
<i>General Obligation Bonds</i>	\$500,000		\$500,000
TOTAL	\$500,000		\$500,000

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Administrative Offices - Vantage Marine Storage Building



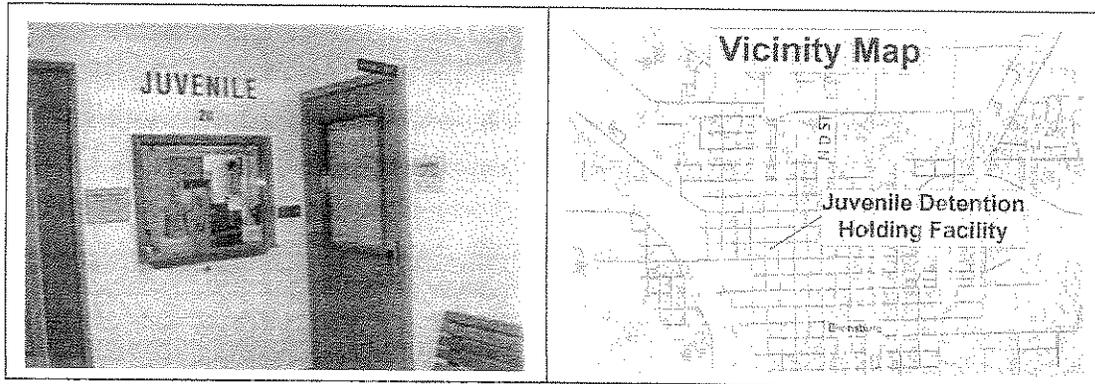
Project Information and Selection Criteria	
<i>Location</i>	County property in Vantage
<i>Links to Other Projects or Facilities</i>	Vantage Boat Launch
<i>Description</i>	Construct 32'x32' marine storage building near Vantage.
<i>Justification (Need/Demand)</i>	This project is needed to provide marine storage for the Sheriff's Office in Vantage. It will provide a safe secure storage for the rescue/patrol boat at Vantage and will help expedite launching and responding to emergencies in the eastern part of Kittitas County.
<i>Level of Service (LOS) / Project Type</i>	Established LOS: N/A Project Type: New facility construction
<i>Comprehensive Plan Citations</i>	GPO 5.26

Capital Cost	2013	2014-2018	Total
<i>Design and Engineering</i>			
<i>Construction</i>	\$40,000		\$40,000
TOTAL	\$40,000		\$40,000

Funding Sources	2013	2014-2018	Total
<i>State Parks Boat Funds</i>	\$40,000		\$40,000
TOTAL	\$40,000		\$40,000

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Administrative Offices - Juvenile Detention Holding Facility



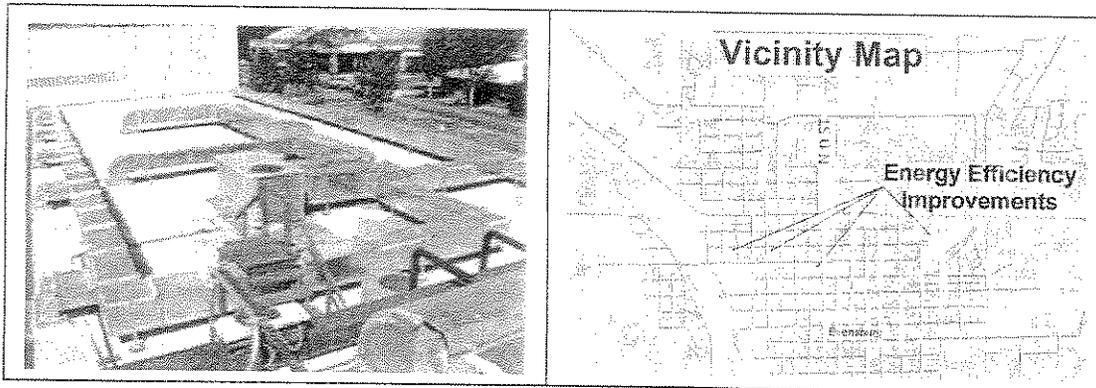
Project Information and Selection Criteria	
<i>Location</i>	205 W. 5 th , Ellensburg – see existing facility inventory County Courthouse
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Building remodel to provide a temporary holding cell for juvenile detention.
<i>Justification (Need/Demand)</i>	This project is needed to provide a secure area for temporarily holding juveniles at the Courthouse. Permanent detention facilities are rented by Yakima County and juveniles are transported as needed.
<i>Level of Service (LOS) / Project Type</i>	Established LOS: N/A Project Type: Facility remodel and renovation
<i>Comprehensive Plan Citations</i>	GPO 5.26

Capital Cost	2013	2014-2018	Total
<i>Design and Engineering</i>			
<i>Construction</i>		\$30,000	\$30,000
TOTAL		\$30,000	\$30,000

Funding Sources	2013	2014-2018	Total
Law & Justice sales tax		\$30,000	\$30,000
TOTAL		\$30,000	\$30,000

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Administrative Offices - Energy Efficiency Improvements



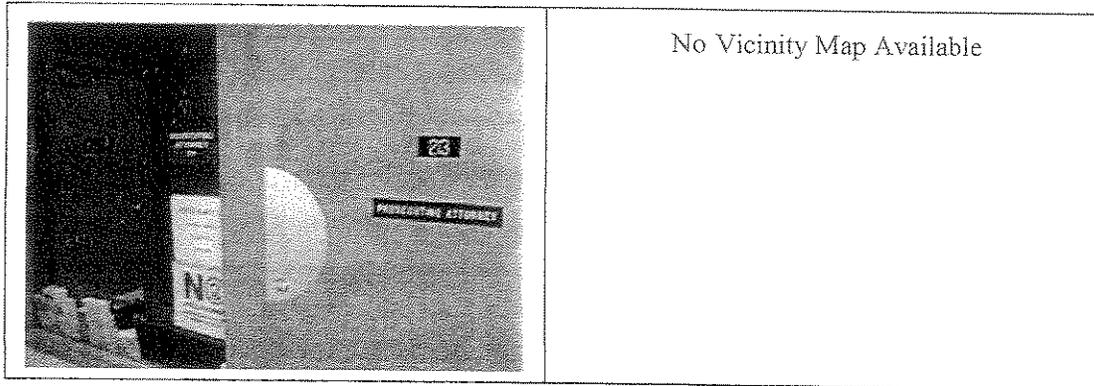
Project Information and Selection Criteria	
<i>Location</i>	All County owned buildings - see existing facility inventory
<i>Links to Other Projects or Facilities</i>	Courthouse, Morris Sorenson building, Permit Center, Event Center/Grandstands, and other county buildings
<i>Description</i>	The County hired the consulting firm ESCO in 2012 to evaluate the energy efficiency improvements needed for county buildings. The project list ESCO develops will be incorporated in the CIP in 2013. Improved electrical and HVAC systems are expected projects.
<i>Justification (Need/Demand)</i>	These improvements will improve energy efficiency, reduce operating costs, and provide appropriate heating and cooling for County owned facilities.
<i>Level of Service (LOS) / Project Type</i>	Established LOS: N/A Project Type: Facility Repairs and Renovation
<i>Comprehensive Plan Citations</i>	GPO 5.26

Capital Cost	2013	2014-2018	Total
<i>Design and Engineering</i>			
<i>Construction</i>		\$1,500,000	\$1,500,000
TOTAL		\$1,500,000	\$1,500,000

Funding Sources	2013	2014-2018	Total
<i>Energy Efficiency Grant</i>		\$1,500,000	\$1,500,000
TOTAL		\$1,500,000	\$1,500,000

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Administrative Offices - Expansion of Prosecutor's Office



Project Information and Selection Criteria	
<i>Location</i>	To be determined
<i>Links to Other Projects or Facilities</i>	Sheriff's Administrative building and Courthouse
<i>Description</i>	Expansion of Prosecutors Office to consolidate offices to one location
<i>Justification (Need/Demand)</i>	This project is needed to provide office space for the Prosecutors Office, consolidating offices to one primary location. Several staff and deputy prosecutors share office space in the Sheriff's Administrative Building requiring daily traveling to the Courthouse and other County buildings.
<i>Level of Service (LOS) / Project Type</i>	Established LOS: N/A. Project Type: Facility repair, remodel, and renovation
<i>Comprehensive Plan Citations</i>	GPO 5.26

Capital Cost	2013	2014-2018	Total
<i>Design and Engineering</i>			
<i>Construction</i>		<i>To Be Determined</i>	<i>To Be Determined</i>
TOTAL		<i>To Be Determined</i>	<i>To Be Determined</i>

Funding Sources	2013	2014-2018	Total
<i>General Fund</i>		<i>To Be Determined</i>	<i>To Be Determined</i>
TOTAL		<i>To Be Determined</i>	<i>To Be Determined</i>

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Administrative Offices - County Administration Building

No Photo Available	No Vicinity Map Available
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Project Information and Selection Criteria	
<i>Location</i>	To Be Determined
<i>Links to Other Projects or Facilities</i>	Courthouse, Permit Center, and Morris Sorenson bldg..
<i>Description</i>	New County Administration Building
<i>Justification (Need/Demand)</i>	Office space is needed for all county functions. Consolidating administrative offices. This includes Commissioner's Office, Auditors Office, Assessors' Office, Treasurers Office, Fire Marshal, Community Development Services, and Public Works Administrative Office. The Courts and related offices would remain in the existing Courthouse
<i>Level of Service (LOS) / Project Type</i>	Established LOS: N/A. Project Type: New facility
<i>Comprehensive Plan Citations</i>	GPO 5.26

Capital Cost	2013	2014-2018	Total
<i>Design and Engineering</i>			
<i>Construction</i>		To Be Determined	To Be Determined
TOTAL		To Be Determined	To Be Determined

Funding Sources	2013	2014-2018	Total
<i>General Obligation Bond</i>		To Be Determined	To Be Determined
TOTAL		To Be Determined	To Be Determined

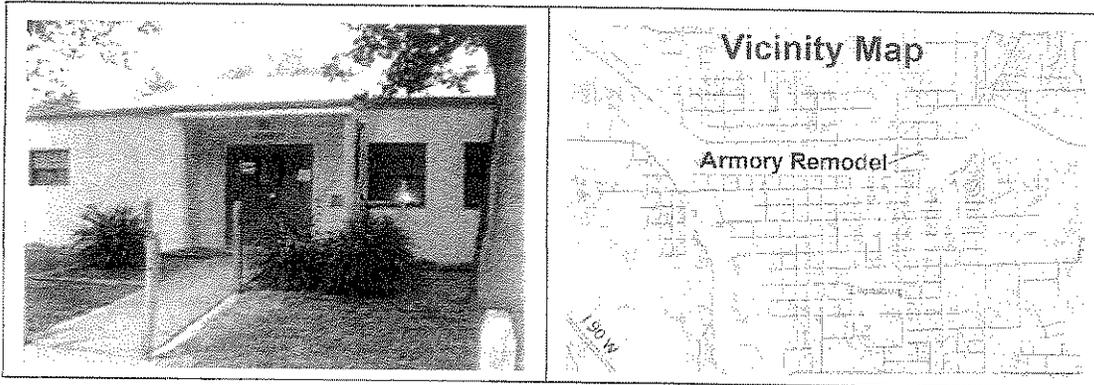
Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

3. Kittitas County Fairgrounds/Event Center

This section includes an inventory of Kittitas County Fairgrounds/Event Center facilities and a detailed description of each facility improvement that is included in the six-year plan. The inventory of facilities in Table 4 below also describes each facility's size in order to determine if it addresses the County's long-term community needs.

Table 4 Existing Public Facilities and Services Kittitas County Fairgrounds/Event Center					
<i>Facility</i>	<i>Built date</i>	<i>Size</i>	<i>Facility</i>	<i>Built date</i>	<i>Size</i>
Frontier Village Buildings	1890's	Unknown	Restrooms / R.A. (1)	1960's	2,035 sq. ft.
Grandstand - Main/Heritage Bldg.	1925	18,965 sq. ft.	Fair Office and Restrooms	1974	3,954 sq. ft.
8th Street Ticket Office	1930's	1,568 sq. ft.	Behind the Chutes	1976	1,000 sq. ft.
Superintendent Building/Swine w/addition	1930/ 1960	5,000 sq. ft.	Bloom Pavilion	1980	26,400 sq. ft.
Posse Barn (1)	1940's	3,000 sq. ft.	Restrooms / R.A. (2)	1982	645 sq. ft.
Posse Barn (2)	1940's	4,800 sq. ft.	Maintenance Shop	1986	1,500 sq. ft.
Light Horse Bldg.	1940's	3,200 sq. ft.	Gazebo	1989	450 sq. ft.
Cattle Exhibit Bldg.	1940's	12,000 sq. ft.	Buckaroo's Stands & Pens	1991	5,984 sq. ft.
Draft Horse Exhibit Barn	1940's	10,450 sq. ft.	Gold Buckle Building	2001	2,400 sq. ft.
4-H Exhibit Bldg.	1940's	17,556 sq. ft.	Western Village	2004	3,140 sq. ft.
First Rodeo Barn	1940's	3,250 sq. ft.	Fair Storage Shed	2004	600 sq. ft.
Second Rodeo Barn - (Directors)	1940	3,250 sq. ft.	Rodeo Concession	2005	600 sq. ft.
Rabbit/Poultry Barn	1940	1,200 sq. ft.	Bronze Pig Statue	2007	N/A
Ellensburg Armory	1950	13,920 sq. ft.	Rodeo Arena Bleachers	2007	3,950 sq. ft.
Bleachers W. (Covered)	1960's	10,756 sq. ft.	Fair shed (Fuel)	2008	100 sq. ft.
Bleachers E. (Uncovered)	1960's	10,000 sq. ft.			

Kittitas County Fairgrounds/Event Center - Armory Remodel



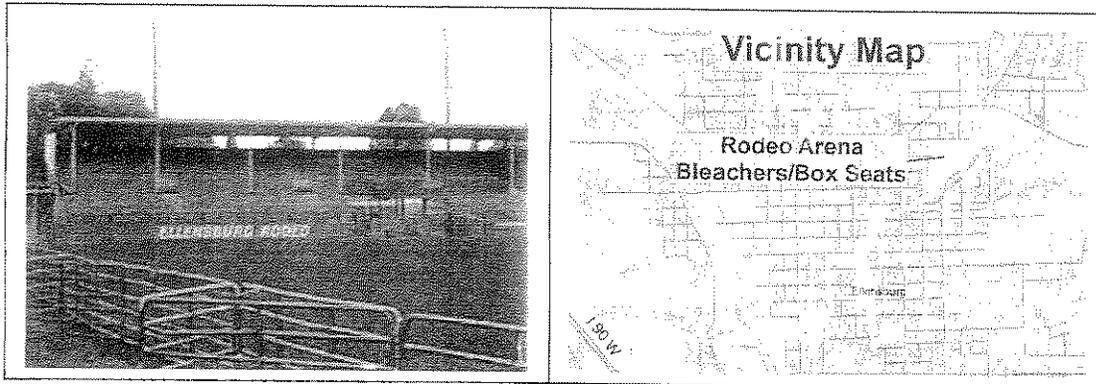
Project Information and Selection Criteria	
<i>Location</i>	901 E. 7 th , Ellensburg – see existing facility inventory
<i>Links to Other Projects or Facilities</i>	Morris Sorenson Building – reduces Departments in building
<i>Description</i>	Building remodel for WSU Extension Office space, Noxious Weed Office space, and Event Center Office space and conference rooms
<i>Justification (Need/Demand)</i>	This project will provide needed office space for WSU Extension, Noxious Weed, and the Event Center
<i>Level of Service (LOS) / Project Type</i>	Established LOS: N/A Project Type: Facility repair, remodel, and renovation
<i>Comprehensive Plan Citations</i>	GPO 5.26

Capital Cost	2013	2014-2018	Total
<i>Design and Engineering</i>			
<i>Construction</i>	\$1,500,000		\$1,500,000
TOTAL	\$1,500,000		\$1,500,000

Funding Sources	2013	2014-2018	Total
<i>General Obligation Bonds</i>	\$1,500,000		\$1,500,000
TOTAL	\$1,500,000		\$1,500,000

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Fairgrounds/Event Center - Rodeo Arena Bleachers/Box Seats



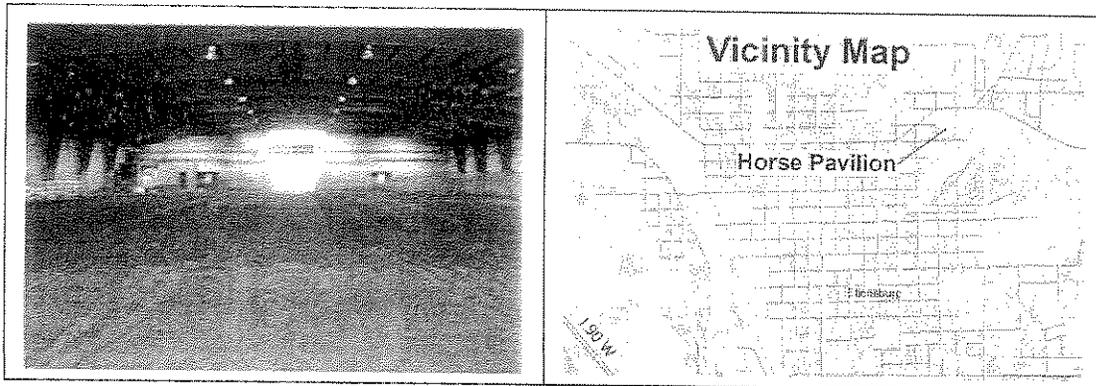
Project Information and Selection Criteria	
<i>Location</i>	512 Poplar St., Ellensburg
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Replace old rodeo seating bleachers and box seats
<i>Justification (Need/Demand)</i>	Phase 1 of this project is the replacement of section KK and phase 2 is the replacement of section AA to the existing buck-a-roo section. The cost for phase 1 is \$630,000 and the cost for phase 2 is \$2,040,000. Work includes removing existing structures and foundation, site work, new foundations and walls, seating structure and assembly, interior finishing for the skyboxes, replacing existing arena lighting, fees, and taxes.
<i>Level of Service (LOS) / Project Type</i>	Established LOS: N/A Project Type: Facility renovation
<i>Comprehensive Plan Citations</i>	GPO 5.26

Capital Cost	2013	2014-2018	Total
<i>Design and Engineering</i>			
<i>Construction</i>		\$2,670,000	\$2,670,000
TOTAL		\$2,670,000	\$2,670,000

Funding Sources	2013	2014-2018	Total
<i>Revenue Bonds</i>		\$2,670,000	\$2,670,000
TOTAL		\$2,670,000	\$2,670,000

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Ellensburg Rodeo

Kittitas County Fairgrounds/Event Center - Horse pavilion



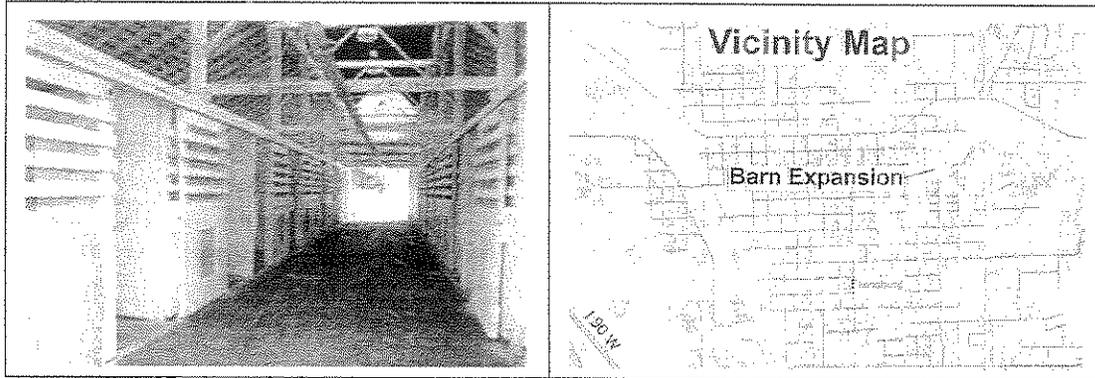
Project Information and Selection Criteria	
<i>Location</i>	512 Poplar St., Ellensburg
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Add a new horse pavilion at the Fairgrounds Event Center
<i>Justification (Need/Demand)</i>	Equestrian activities take place throughout the year and create demand for additional facilities.
<i>Level of Service (LOS) / Project Type</i>	Established LOS: N/A Project Type: Facility renovation
<i>Comprehensive Plan Citations</i>	GPO 5.26

Capital Cost	2013	2014-2018	Total
<i>Design and Engineering</i>			
<i>Construction</i>		\$1,500,000	\$1,500,000
TOTAL		\$1,500,000	\$1,500,000

Funding Sources	2013	2014-2018	Total
<i>General Obligation Bonds</i>		\$1,500,000	\$1,500,000
TOTAL		\$1,500,000	\$1,500,000

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance

Kittitas County Fairgrounds/Event Center – Barn Expansion



Project Information and Selection Criteria	
<i>Location</i>	512 Poplar St., Ellensburg
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Add additional barn space for various types of livestock at the Fairgrounds Event Center
<i>Justification (Need/Demand)</i>	Equestrian activities and other livestock events take place throughout the year and create demand for additional facilities.
<i>Level of Service (LOS) / Project Type</i>	Established LOS: N/A Project Type: Facility renovation
<i>Comprehensive Plan Citations</i>	GPO 5.26

Capital Cost	2013	2014-2018	Total
<i>Design and Engineering</i>			
<i>Construction</i>		\$500,000	\$500,000
TOTAL		\$500,000	\$500,000

Funding Sources	2013	2014-2018	Total
<i>General Obligation Bonds</i>		\$500,000	\$500,000
TOTAL		\$500,000	\$500,000

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance

4. Kittitas County Maintenance Shops, Storage, & Parking

This section includes an inventory of Kittitas County Maintenance shops, storage, and parking facilities and a detailed description of each facility improvement that is included in the six-year plan. The inventory of facilities in Table 5 below also describes facility's size in order to determine if it addresses the County's long-term community needs.

Table 5			
Existing Public Facilities and Services			
Kittitas County Maintenance Shop, Storage, and Parking			
<i>Facility</i>	<i>Department</i>	<i>Description</i>	<i>Size</i>
Lower County PWD Heavy Equipment Storage West Shed	Public Works	15 th & Okanagon, built 1951	4,875 sq. ft.
Lower County PWD Heavy Equipment Storage East Shed	Public Works	15 th & Okanagon, built 1951	4,875 sq. ft.
Lower County PWD Main Heavy Equipment Shop	Public Works	15 th & Okanagon, built 1951	6,240 sq. ft.
Sheriff Central Storage	Sheriff	307 Umptanum Rd., built 2009	2,160 sq. ft.
Upper County PWD Repair Shop	Public Works	Third & Short, Cle Elum, built in 1951, remodeled in 2011	3,200 sq. ft.
Upper County PWD Heavy Equipment Storage	Public Works	Third & Short, Cle Elum, built in 1990, remodeled in 2010	2,800 sq. ft.
Vantage Boat Launch Parking Lot	Public Works	Vantage Boat Launch built approx. 1990. Includes large stalls for boats	62 stalls
Armory Parking Lot	Extension, Weed, and	Gravel parking area, not striped	20 stalls
S Courthouse Parking Lot	Courthouse Offices	Off-street parking adjacent to Courthouse	21 stalls
W Courthouse Parking Lot	Courthouse Offices	Off-street parking adjacent to Courthouse	7 stalls
SW 6 th Ave. & Water Street	Courthouse Offices	Improved parking lot	44 stalls
NW 6 th Ave. & Water Street	Courthouse Offices	Improved parking lot in 2010	58 stalls
NE 6 th Ave. & Water Street	Courthouse Offices	Semi-improved parking lot	18 stalls
N Permit Center	Public Works	Improved off-street parking next to bldg.	14 stalls

Table 5 – Continued			
Existing Public Facilities and Services			
Kittitas County Maintenance Shop, Storage, and Parking			
<i>Facility</i>	<i>Department</i>	<i>Description</i>	<i>Size</i>
S Permit Center	CDS	Improved off-street parking next to bldg.	10 stalls
Sheriff Administration Office Parking Lot	Sheriff and Prosecutors	Improved off-street parking next to bldg.	51 stalls
SW Sorenson Building Parking Lot	Public Health	Improved off-street parking next to bldg.	24 stalls
W Upper District Court Building Parking Lot	Upper District	Improved off-street parking next to bldg., 700 1 st St., Cle Elum	22 (shared)
Cle Elum Centennial Center - Parking Lot for Public Health services by appointment	Public Health	Improved off-street parking next to bldg., 719 E. 3 rd St, Cle Elum. Building space and parking are provided for Upper County Public Health services	30 (shared)
Suncadia / Upper County Sheriff Office Parking Lot	Sheriff	Improved off-street parking next to bldg., 4240 Bullfrog Rd, Suite 1, Cle Elum	22 (shared)
Kittitas County Event Center/Fairgrounds Parking Lots	KC Event Center	Does not include the unimproved parking areas used for large events	136
Lower County PWD Shop Parking Lot	Public Works	Unimproved off-street parking next to bldg.	20(approx.)
E UPS Store	Courthouse	Improved off-street parking	35

5. Kittitas County Roads

This section includes an inventory of transportation facilities throughout Kittitas County below in Table 6. The Kittitas County's Six-Year Transportation Improvement Plan provides further detail of the facility improvements that were indicated in Table 1. The Six-Year Transportation Improvement Plan is adopted once a year in the fall and amended as needed throughout the first year of the program.

To obtain the latest version of this plan go to: <http://www.co.kittitas.wa.us/publicworks/>

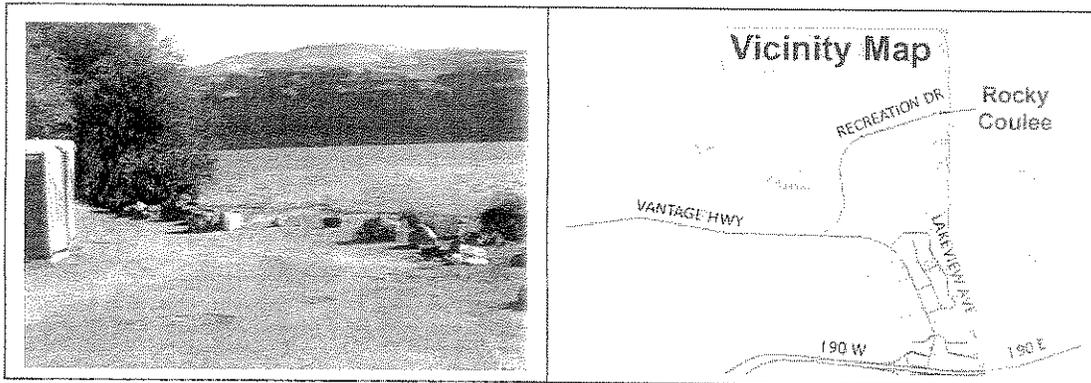
Table 6 Existing Public Facilities and Services Kittitas County Roads			
<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Surfaced County Roads	Public Works	County maintained roads with pavement surface	496 miles
Unpaved Co. Roads	Public Works	County maintained roads that are gravel or other unpaved surface	68 miles
County Bridges	Public Works	Bridges that are over 20' span	114
Other County Crossing Structures	Public Works	Bridges that are under 20' span	156
SR 10	WSDOT	From SR 970/Teaway to US 97	16.16 mi
I 82	WSDOT	From I 90 to Kittitas Co. Boundary at Burbank Creek Bridge	19.88 mi
SR 903	WSDOT	From SR 970 to USFS boundary	10.06 mi
SR 903 Spur	WSDOT	From SR 903 to SR 970	0.33 mi
I 90	WSDOT	From Kittitas Co. Boundary at MP 52.61 to Columbia River Bridge	84.91 mi
US 97	WSDOT	From I-90 Bridge at MP 133.90 to SR 9970	40.58 mi
SR 821	WSDOT	From Kittitas Co. Boundary at MP 4.82 to Thrall Rd. at I 82 Undercrossing	20.39 mi
SR 906	WSDOT	From Kittitas Co. Boundary at MP 0.3 to I 90 Undercrossing	2.35 mi
SR 906 Spur	WSDOT	From SR 906 to WSDOT Maintenance Facility	0.43 mi
SR 970	WSDOT	From I 90 to US 97	10.31 mi

6. Regional Parks and Trails

This section includes an inventory of Regional Parks and Trails facilities and a detailed description of each facility improvement that is included in the six-year plan. The inventory of facilities in Table 7 below also describes each facility's size in order to determine if it addresses the County's long-term community needs according to level of service standards.

<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Coal Mines Trail	Coal Mines Trail Commission, Cle Elum, Roslyn, and Kittitas County	From Cle Elum to Ronald, Northern Pacific Railway bed	10.4 mi
John Wayne Trail / Iron Horse State Park	Washington State Parks Department	From North Bend to Vantage, Chicago-Milwaukee-St. Paul-Pacific Railroad bed.	100 mi
Vantage Boat Launch and Restrooms	Kittitas County	Vantage Boat Launch, built 1990	342 sq ft
The Cove Recreation Area	Grant County PUD and Washington State Parks	West of Huntzinger Road near Wanapum Dam. Public access is for day use from Thursdays through Mondays.	20 acres
Kittitas County Outdoor Recreation Inventory	Varies	All other Parks and Trails are listed in the comprehensive inventory of recreation facilities adopted by reference in the Comprehensive Plan.	varies

Regional Parks and Trails – Rocky Coulee



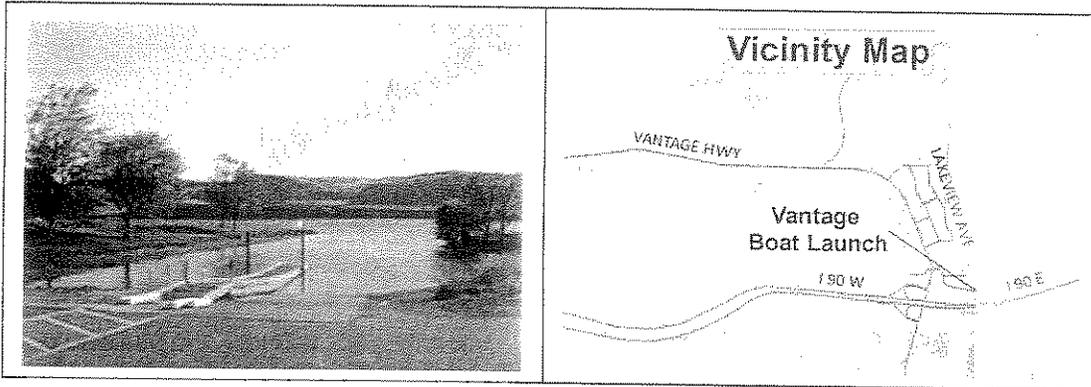
Project Information and Selection Criteria	
<i>Location</i>	East end of Recreation Drive, Vantage
<i>Links to Other Projects or Facilities</i>	Grant County PUD Recreation projects in Vantage area
<i>Description</i>	Construct a recreation area with hand boat launch, day use picnic area, walk-in tent camping sites, and vault toilets.
<i>Justification (Need/Demand)</i>	Recreation Drive ends at the Columbia River. This site has the potential to be a popular recreation site and is used by the public in its current dilapidated condition.
<i>Level of Service (LOS)/ Project Type</i>	Established LOS: N/A Project Type: New facility
<i>Comprehensive Plan Citations</i>	GPO 5.26

Capital Cost	2013	2014-2018	Total
<i>Design and Engineering</i>			
<i>Construction</i>		\$580,000	\$580,000
TOTAL		\$580,000	\$580,000

Funding Sources	2013	2014-2018	Total
<i>Grant County PUD – federal energy regulatory commission license requirement</i>		\$580,000	\$580,000
TOTAL		\$580,000	\$580,000

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Grant County PUD

Regional Parks and Trails – Vantage Boat Launch



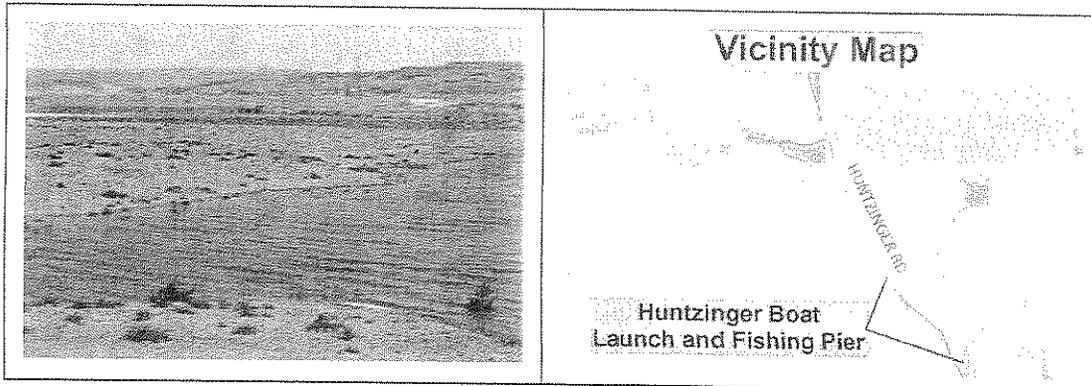
Project Information and Selection Criteria	
<i>Location</i>	East end of Boat Launch Road, Vantage
<i>Links to Other Projects or Facilities</i>	Grant County PUD Recreation projects in Vantage area
<i>Description</i>	Renovate the existing boat launch site with improved day use picnic area, paths, two-lane boat launch and boarding float, increased parking area, jetty modifications, and restored riparian vegetation.
<i>Justification (Need/Demand)</i>	This site is easily accessed from I-90 and its current capacity does not meet public demand.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A Project Type: Renovation
<i>Comprehensive Plan and Functional Plan(s) citations</i>	GPO 5.26

Capital Cost	2013	2014-2018	Total
<i>Design and Engineering</i>			
<i>Construction</i>	\$350,000	\$520,000	\$870,000
TOTAL	\$350,000	\$520,000	\$870,000

Funding Sources	2013	2014-2018	Total
<i>Grant County PUD – federal energy regulatory commission license requirement</i>	\$350,000	\$520,000	\$870,000
TOTAL	\$350,000	\$520,000	\$870,000

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Grant County PUD

Regional Parks and Trails – Huntzinger Boat Launch and Fishing Pier



Project Information and Selection Criteria	
<i>Location</i>	East of Huntzinger Road at Wanupum Dam, Vantage
<i>Links to Other Projects or Facilities</i>	Grant County PUD Recreation projects in Vantage area
<i>Description</i>	Construct a boat launch on the south side of the dam and a fishing pier on the north side of the dam.
<i>Justification (Need/Demand)</i>	This site is a popular recreation and fishing area.
<i>Level of Service (LOS) / Project Type</i>	Established LOS: N/A Project Type: New facility
<i>Comprehensive Plan Citations</i>	GPO 5.26

Capital Cost	2013	2014-2018	Total
<i>Design and Engineering</i>			
<i>Construction</i>	\$350,000	\$450,000	\$800,000
TOTAL	\$350,000	\$450,000	\$800,000

Funding Sources	2013	2014-2018	Total
<i>Grant County PUD – federal energy regulatory commission license requirement</i>	\$350,000	\$450,000	\$800,000
TOTAL	\$350,000	\$450,000	\$800,000

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Grant County PUD

7. Solid Waste

This section includes an inventory of Solid Waste facilities and a detailed description of each facility improvement that is included in the six-year plan. The inventory of facilities in Table 8 below also describes each facility's size in order to determine if it addresses the County's long-term community needs.

Table 8 Existing Public Facilities and Services Kittitas County Solid Waste					
<i>Facility</i>	<i>Built date</i>	<i>Size</i>	<i>Facility</i>	<i>Built date</i>	<i>Size</i>
Ellensburg Scale House (Storage), 801 Industrial Way	1981	160 sq. ft.	Transfer Station - Cle Elum, 50 #5 Mine Rd., Cle Elum	2003	9,000 sq. ft.
Cle Elum Scale House, Hwy 903 Cle Elum	1981	160 sq. ft.	MRW - Cle Elum, 50 #5 Mine Rd., Cle Elum	2003	2,000 sq. ft.
Cle Elum Bunker Building, Hwy. 903 Cle Elum	1981	3,000 sq. ft.	MRW - Ellensburg, 50 #5 Mine Rd., Cle Elum	2001	3,000 sq. ft.
Cle Elum Storage, Hwy. 903 Cle Elum	1981	925 sq. ft.	Office/Admin Bldg., 50 #5 Mine Rd., Cle Elum	2003	120 sq. ft.
Transfer Station Building, 1001 Industrial Way	2000	9,078 sq. ft.	Cle Elum Scale House - new, 50 #5 Mine Rd., Cle Elum	2003	284 sq. ft.
Scale House Bldg., 1001 Industrial Way	2000	1,000 sq. ft.	Ryegrass Equipment Storage, 25900 Vantage Hwy.	1980	1,620 sq. ft.
Transfer Station Office, 925 Industrial Way	1963	1,980 sq. ft.	SW 400 sq. ft. building, 25900 Vantage Hwy.	2008	400 sq. ft.
Transfer Station Shop, 925 Industrial Way	1963	1,680 sq. ft.			

8. Library Services

This section includes an inventory of Library Services facilities and a detailed description of each facility improvement that is included in the six-year plan. The inventory of facilities in Table 8 below also describes facility's size in order to determine if it addresses the County's long-term community needs.

Table 9 Existing Public Facilities and Services Library Services			
<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Kittitas Public Library	Kittitas	2 nd & Pierce Streets, Kittitas	
Cle Elum (Carpenter Memorial) Library	Cle Elum	302 Pennsylvania Ave., Cle Elum	
Ellensburg Public Library	Ellensburg	209 N. Ruby St, Ellensburg, founded in 1910, recently expanded in 2003.	
Roslyn Public Library	Roslyn	201 S. First St., Roslyn, \$3 million remodel began in 2009 to repair and update	

9. Emergency Services

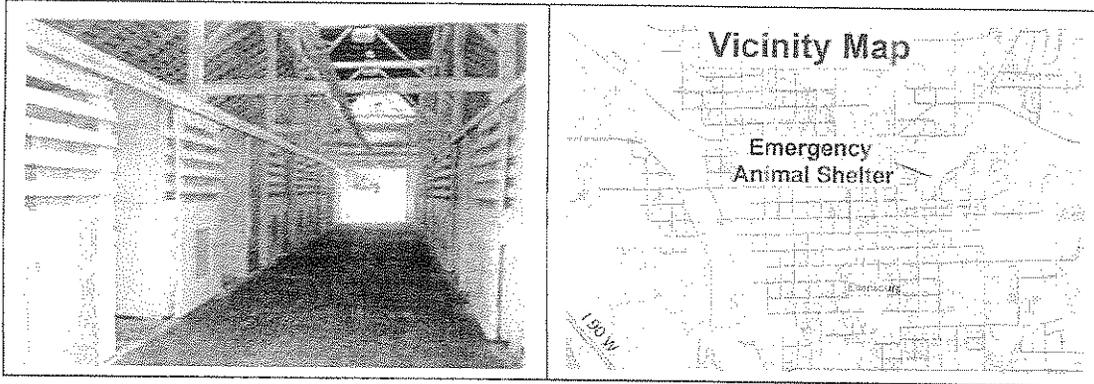
This section includes an inventory of Emergency Services facilities and a detailed description of each facility improvement that is included in the six-year plan. The inventory of facilities in Table 9 below also describes each facility's size in order to determine if it addresses the County's long-term community needs.

<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Station #11 Thorp	Fire District No. 1	Thorp - 10700 N. Thorp Hwy., all District 43.5 sq. mi. and serves 2,500 residences, built in 2000, remodeled in 2005, 2 engines, 2 tenders, 1 aid unit, 1 mini pumper, 1 rescue, 1 support, 1 MCI van.	6,400 sq. ft.
Station #12 Clark Flats	Fire District No. 1	Thorp - 10941 SR 10, 2 buildings at site, 1 tender, 1 brush truck, and 1 engine	2,300 sq. ft. for both bldgs.
Station #21	Fire District 2 (Kittitas Valley Fire and Rescue)	280 sq. mi. for all Dist 2, 2020 Vantage Highway B-211, E-211, E-212, T-211, B-212, M-211, M-212 Living Quarters – 1960's, Bay – late 1980's	
Station 22	Fire District 2	2671 Tjossem E-221 – 1950's Station 23 – 3301 Denmark Road – 1950's	
Station 24	Fire District 2	4901 4th Parallel Road: B-241, E-241, T-241 - 2004	
Station 25	Fire District 2	Main St, Kittitas – E-251 – 2010	
Station 26	Fire District 2	6651 Brick Mill Road – E-261 – 1940's	
Station 26 Satellite	Fire District 2	2380 Game farm Road – E-262 – 1950's	
Station 27	Fire District 2	8800 Reecer Cr. Rd – E-271 – 1950's	
Station 28	Fire District 2	5640 Cove Road – B-281, E-281, T-281 – 2002	
Station 28 Satellite	Fire District 2	51 Barnes Road – E-282 – 1960's	
Station 29	Fire District 2	102 N Pearl – M-291, M-292, M-293, R-291, B-291, E-291, L-291 - 1955	

Table 10 - Continued Existing Public Facilities and Services Emergency Services			
<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Easton Station	Fire District No. 3 (Easton)	180 Cabin Creek Easton WA. 98925, PO Box 52, 12 sq. mi. for all Dist. 33182 sq. ft., built in 1992, 1- aid car, 1-engine, 2-tankers, 1-rescue truck	3,182 sq. ft.
Vantage Station	Fire District No. 4 (Vantage)	Information Not Available	
Snoq. Pass Station	Fire District No. 5/King FPD No. 51 (Snoqualmie Pass)	1211 SR 906 E. of I 90 Exit 53, houses E291, E292, A291, A292, B291, Brush291, and Snow291 (snowmobile trailer), built in 2011.	16,551 sq. ft.
Ronald Station	Fire District No. 6 (Ronald/Lk. Cle Elum)	7 sq. mi. for all Dist. 6	
South Cle Elum Fire Station	South Cle Elum	523 Lincoln Ave., South Cle Elum, 1 pumper, 1 utility truck, and serves 0.5 mile area with 580 people. Can handle twice the size area.	1,200 sq. ft.
Station #1 Peoh Point Rd.	Fire District No. 7 (Upper County Area)	80 sq. mi. for all Dist. 7, 1 fire engine, 1 wild land brush truck, 1 water tender, 1 aid unit, and ambulance	
Station #2 SR 970 and Airport Rd.	Fire District No. 7	Information Not Available	
Station #3 off I-90 at Golf Course Exit 77	Fire District No. 7	Information Not Available	
Station #4 Ballard Hill Rd.	Fire District No. 7	Information Not Available	
Station #5 Teanaway Valley at Middle Fork Rd.	Fire District No. 7	Information Not Available	
Fire Dist. 8 Station #81	Fire District No. 8 (Kachess)	13 sq. mi. for all Dist. 8, Located in Kachess Village, 1 engine 811, 1 command vehicle, 1 aid car, and 1 brush truck	
Fire Dist. 8 Station #82	Fire District No. 8 (Kachess)	Located at intersection of Kachess Lake and Via Kachess Roads, 1 wild land engine, 1 tender/pumper, and rescue snowmobiles & trailer	

Table 10 - Continued Existing Public Facilities and Services Emergency Services			
<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Fire Dist. 8 Station #83	Fire District No. 8 (Kachess)	Located at intersection of Stampede Pass and Lost Lake Roads, 1 pumper/rescue truck, 1 tender, 1 brush truck, 1 aid car, and 1 support car	
Kittitas Valley Community Hospital	Hospital District No. 1	Level IV trauma service & 24-hr emergency care, S. Chestnut St. & E. Manitoba, Ellensburg	
Cle Elum Medical Center and Urgent Care	Hospital District No. 2	Located at 201 Alpha Way, Cle Elum	

Emergency Services – Emergency Animal Shelter



Project Information and Selection Criteria	
<i>Location</i>	512 Poplar St., Ellensburg
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Upgrade existing facilities to allow for different types of animal shelter at the Fairgrounds Event Center. Currently the facilities are built for certain animal species and are difficult to alter when being used as an emergency animal shelter during an emergency.
<i>Justification (Need/Demand)</i>	The Fairgrounds/Event Center was used to house animals that were evacuated during the August 2012 fire and the inflexible design made it difficult to provide appropriate shelter for various animals.
<i>Level of Service (LOS) / Project Type</i>	Established LOS: N/A Project Type: Facility renovation
<i>Comprehensive Plan Citations</i>	GPO 5.26

Capital Cost	2013	2014-2018	Total
<i>Design and Engineering</i>			
<i>Construction</i>		\$500,000	\$500,000
TOTAL		\$500,000	\$500,000

Funding Sources	2013	2014-2018	Total
<i>General Fund</i>		\$500,000	\$500,000
TOTAL		\$500,000	\$500,000

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance

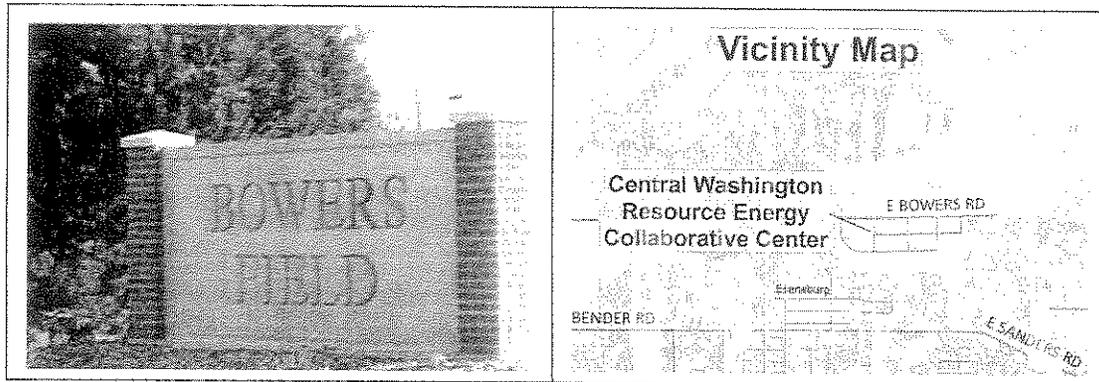
10. Education

This section includes an inventory of education facilities and a detailed description of each facility improvement that is included in the six-year plan. The inventory of facilities in Table 10 below also describes each facility's size in order to determine if it addresses the County's long-term community needs.

<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Central Washington University	Washington State	Four year public university main campus, 432 faculty members, 85+ buildings	11,614 students (fall 2010)
Cle Elum / Roslyn High School	Cle Elum/ Roslyn School District	2692 - SR 903, Cle Elum, 9 th grade to 12 th grade	281 students
Cle Elum / Roslyn Elementary School	Cle Elum/ Roslyn School District	2696 - SR 903, Cle Elum, pre-school, Kindergarten to 5 th grade	408 students
Cle Elum / Roslyn Alternative School	Cle Elum/ Roslyn School District	200 W. Oakes St., Cle Elum, 3 rd grade to 12 th grade	38 students
Walter Strom Middle School	Cle Elum/ Roslyn School District	2694 - SR 903, Cle Elum, 6 th grade to 8 th grade	221 students
Damman Elementary School	Damman School District	Kindergarten to 6 th grade, 1 school, 2 teachers, 3712 Umptanum Rd.	38 students
Easton Elementary, Jr., Sr. High School	Easton School District	1893 Railroad St., Easton	127 students
Lincoln Elementary School	Ellensburg School District	26 classroom teachers, 200 S. Sampson St., Ellensburg	454 students
Mount Stuart Elementary School	Ellensburg School District	27 classroom teachers, 705 W. 15 th Ave., Ellensburg	448 students
Valley View Elementary School	Ellensburg School District	26 classroom teachers, 1508 E. 3 rd Ave., Ellensburg	450 students
Morgan Middle School	Ellensburg School District	40 classroom teachers, 400 E. 1 st Ave., Ellensburg	690 students
Ellensburg High School	Ellensburg School District	40 classroom teachers of a total 67 professional staff, 1203 E. Capitol Ave., Ellensburg	887 students
Kittitas Elementary School	Kittitas School District	Kindergarten to 5 th grade, 7571 Kittitas Hwy, Kittitas	258 students

Table 11 - Continued Existing Public Facilities and Services Education			
<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Kittitas High School	Kittitas School District	6 th grade to 12 th grade, 7571 Kittitas Hwy, Kittitas	282 students
Parke Creek Treatment Center	Kittitas School District	11042 Parke Creek Rd.	15 students
Thorp Elementary, Jr., and Sr. High Schools	Thorp School District	Kindergarten to 12 th grade, 10831 N. Thorp Hwy, Thorp	164 students

Education – Central Washington Resource Energy Collaborative Center



Project Information and Selection Criteria	
<i>Location</i>	Bowers Field Industrial Park, Ellensburg
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Economic Development Group (EDG) of Kittitas County will construct a new facility in the designated IPZ Development Zone to provide office space for the Central Washington Resource Energy Collaborative Center (CWREC).
<i>Justification (Need/Demand)</i>	The newly created CWREC requires office space for its program to advance low-carbon energy technology and attract firms that support renewable energy services and professional research.
<i>Level of Service (LOS) / Project Type</i>	Established LOS: N/A Project Type: New Facility
<i>Comprehensive Plan Citations</i>	GPO 5.26

Capital Cost	2013	2014-2018	Total
<i>Design and Engineering</i>			
<i>Construction</i>		<i>To be determined</i>	<i>To be determined</i>
TOTAL		<i>To be determined</i>	<i>To be determined</i>

Funding Sources	2013	2014-2018	Total
<i>EBDA and CERB loans</i>		<i>To be determined</i>	<i>To be determined</i>
TOTAL		<i>To be determined</i>	<i>To be determined</i>

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance

11. Water - Group A Systems

This section includes an inventory of Water – Group A Systems facilities and a detailed description of each facility improvement that is included in the six-year plan. The inventory of facilities in Table 11 below also describes facility's size in order to determine if it addresses the County's long-term community needs.

<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Ronald Water System	Kittitas County Water District No. 2, Special District Community provider	Serves 225 persons with 117 connections, 150 total approved connections. Effective since 1/1/1970.	125,000 gal
Thorp Water System	Kittitas County Water District No. 4, Special District Community provider	Serves 230 persons with 107 connections, 112 total approved connections. Effective since 7/1/1987.	156,000 gal
Elk Meadows Water System	Kittitas County Water District No. 5, Community provider	141 Swallow Ln, Cle Elum, serves 600 persons with 295 connections, 340 total approved connections. Effective since 1/1/1970.	75,000 gal
Easton Water System	Easton Water District, Community provider	141 Swallow Ln, Cle Elum, serves 250 residential persons and 106 non-residential persons with 216 connections, 512 total approved connections. Effective since 1/1/1970.	195,000 gal
Sunlight Waters Water System	Kittitas County Water District No. 7, Special District Community provider	1710 Sunlight Dr., Cle Elum, serves 309 residential persons and 169 non-residential persons with 220 connections, 225 total approved connections. Effective since 1/1/1970.	200,000 gal
Vantage Water System	Vantage Water System, Investor Community provider	Serves 70 residential persons and 105 non-residential persons with 99 connections, 150 total approved connections. Effective since 1/1/1970.	50,000 gal
Evergreen Valley Water System	Evergreen Valley Utilities, Investor Community provider	Serves 35 residential persons and 5 non-residential persons with 171 connections, 419 total approved connections. Effective since 3/2/2004.	120,000 gal
Reservoir Hill Water System	Reservoir Hill Maintenance Association, Private Community provider	South Cle Elum, serves 33 residential persons with 21 connections, 25 total approved connections. Effective since 2/25/1999.	20,000 gal

<p align="center">Table 12 - Continued Existing Public Facilities and Services Water (Group A Systems)</p>			
<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Central Mobile Home Park	Central Mobile Home Park, Private Community provider	Wilson Creek Rd. mobile home park, serves 110 residential persons with 52 connections, 52 total approved connections. Effective since 1/1/1970.	2,100 gal
Snoqualmie Pass	Private - Snoqualmie Pass Utility District	Well capacity of 385 gallons per minute and 3 reservoirs storing 565,000 gallons	1,361 acres
Pine Loch Sun Beach Club Water System	Private Community provider	Serves 90 residential persons with 409 calculated connections, 439 total approved connections. Effective date of 1/1/1970	90,000 gal
Sky Meadows Ranch Country Club WTR	Private Community provider	Serves 60 residential persons and 110 non-residential persons with 240 calculated connections and 360 total approved connections. Effective system date of 1/1/1970	160,000 gal
Sun Country Estates 1-2-3 Water System	Private Community provider	Serves 215 residential persons and 16 non-residential persons with 215 total calculated connections and 300 total approved connections. Effective date of 1/1/1970.	100,000 gal
Swiftwater Trailer Park	Swiftwater Trailer Park, Private Community provider	S. Cle Elum mobile home park, serves 36 residential persons and 1 non-residential person with 22 total calculated connections and 24 total approved connections. Effective system date of 1/1/1970.	0 gal
Wildwood 2 & 3 Water System	Private Community Provider	Serves 45 residential persons & 48 non-residential persons with 37 total calculated connections & 78 total approved connections. Effective system date of 1/1/1970.	45,000 gal
Grasslands Park	Private Community Provider	Serves 29 residential persons with 14 total calculated connections and 14 total approved connections. Effective system date of 12/20/2006.	0 gal
Millpond Mobile Manor	Investor Community Provider Millpond Mobile Manor	Serves 245 residential persons with 105 total calculated connections and 105 total approved connections. Effective system date of 1/1/1970.	0 gal
Suncadia Resort	Investor Community Provider	Serves 70 residential persons & 903 non-residential persons with 666 total calculated connections and 3785 total approved connections. Effective system date of 5/29/2008.	1,070,000 gal

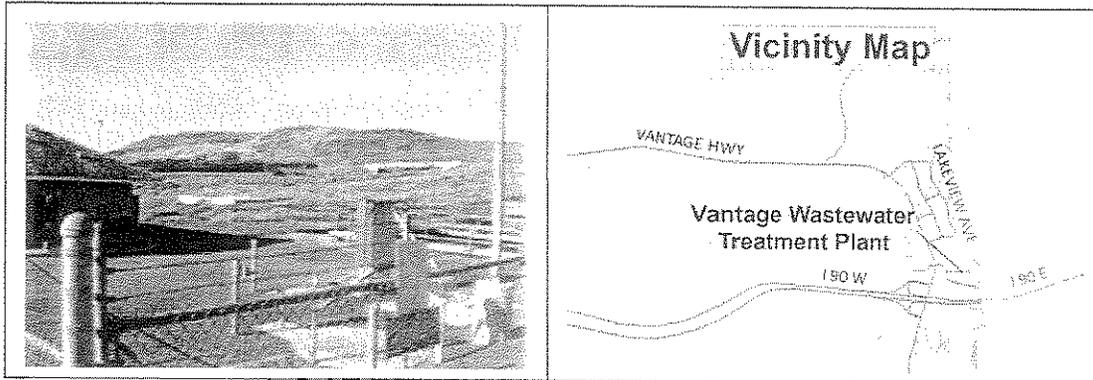
Table 12 - Continued Existing Public Facilities and Services Water (Group A Systems)			
<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Driftwood Acres Maintenance Corporation	Association Community Provider	Serves 60 residential persons with 117 total calculated connections and 120 total approved connections. Effective system date of 1/1/1970.	100,000 gal
Sun Island Maintenance Assn.	Association Community Provider	Serves 30 residential persons and 100 non- residential persons with 115 total calculated connections and an undetermined number of total connections. Effective system date of 1/1/1970.	1,8000 gal
Grasslands Water System	Association Community Provider	Serves 260 residential persons with 75 total calculated connections and 81 total connections. Effective system date of 1/1/1970.	21,000 gal

12. Sanitary Sewer

This section includes an inventory of Sanitary Sewer facilities and a detailed description of each facility improvement that is included in the six-year plan. The inventory of facilities in Table 12 below also describes each facility's size in order to determine if it addresses the County's long-term community needs.

Table 13 Existing Public Facilities and Services Sanitary Sewer			
<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Ronald treatment facilities	Kittitas County Water District No. 2	Single lift station that conveys wastewater flows from the Water District area to the City of Roslyn sewer system.	37 acres
Snoqualmie Pass Utility District	Snoqualmie Pass Utility District	Average daily flow approximately 0.18 mgd., permitted treatment and discharge capacity of 0.868 mgd. and storage of excess flows of about 30 mill. Gal.	1,361 acres
Vantage wastewater collection and treatment system	Vantage Water District No. 6	Serves Vantage LAMIRD, wastewater collection and treatment system, capacity of about 87,000 gpd.	80 residences

Sanitary Sewer – Vantage Wastewater Treatment Plant



Project Information and Selection Criteria	
<i>Location</i>	120 Holiday Avenue, Vantage
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Upgrade the Vantage Wastewater Treatment Plant in Kittitas County Water District #6
<i>Justification (Need/Demand)</i>	This project is needed to meet regulatory requirements, improved safety and reliability of the wastewater treatment plant. The project includes modifications and equipment upgrades to influent screening, disinfection system, sludge handling, electrical system improvements, and tank repair.
<i>Level of Service (LOS) / Project Type</i>	Established LOS: N/A Project Type: Facility renovation
<i>Comprehensive Plan Citations</i>	GPO 2.53

Capital Cost	2013	2014-2018	Total
<i>Design and Engineering</i>			
<i>Construction</i>	\$617,046		\$617,046
TOTAL	\$617,046		\$617,046

Funding Sources	2013	2014-2018	Total
<i>CDBG grant</i>	\$617,046		\$617,046
TOTAL	\$617,046		\$617,046

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Kittitas County Water District #6

Frequently Asked Questions

Question 1: How does the County determine priorities for the projects listed in the CFP?

Answer: This CFP provides general guidance on prioritizing public facility projects. Each project proposal is reviewed by the CFP Task Force using the following criteria:

1. Improvements to obsolete or worn out existing public facilities that achieve or maintain adopted level of service(s).
2. New or expanded public facilities that achieve or maintain adopted level of service(s).
3. Improvements to existing public facilities or new public facilities that eliminate hazards.
4. New or expanded public facilities that achieve or maintain adopted level of service(s) as forecasted during the next six-years.
5. Improvements to existing public facilities or new public facilities that reduce the operating cost of providing a public service or facility.
6. New facilities that provide excess capacity that will be needed beyond the next six-years.
7. All other facilities the County is obligated to complete that do not meet the criteria above.

The Board of County Commissioners make the final determination of the priority order of the projects listed in the CFP.

Question 2: Are projects automatically given funding in priority order?

Answer: No, if grant funds are applied for and received, chances are good that the grant funded project will become a priority. Grant funds awarded become new and additional revenue to the County, above and beyond the County's current resources. The County continually looks for ways to reduce the reliance on General Fund dollars for capital projects to stretch current resources.

Question 3: Will a project that is partially funded be listed in the CFP?

Answer: It depends. If the project is still in-progress, but no additional money is needed beyond what has already been appropriated, it will not show up in the CFP in future years. If the project does need additional funds appropriated beyond the current level of funding, it will continue to show up in the CFP.

Question 4: Are all projects in the CFP completed within the next 6 years?

Answer: No, for several reasons. First, the CFP is annually reviewed and amended to verify that fiscal resources are available. Second, the need for capital facilities is generated by population growth, existing facility deficiencies, major facility maintenance and repair needs, internal operations, and Comprehensive Plan goals and policies. There is a need to continually assess which projects are affected and should be considered a priority. As a result, project estimates and timelines may change.

Question 5: What does level of service (LOS) mean?

Answer: The LOS is a quantifiable measure of the amount of public facilities that is provided, such as acres of park land per capita, vehicle capacity of intersections, or water pressure per square inch available for water system.

Question 6: What is concurrency?

Answer: All public facilities that are needed to serve new development or a growing service area population, must be in place at the time of initial need. If the facilities are not in place, a financial commitment must have been made to provide the facilities within six-years of the time of the initial need and must have the capacity to serve the new development or a growing service area population without decreasing service levels below locally established minimum standards.

Question 7: How do I get involved in the CFP process?

Answer: Information on the CFP process will be posted on the County's website at the following address: <http://www.co.kittitas.wa.us/cds/landuse.asp>. To receive email updates on when new information is posted, you can subscribe to Kittitas County's email notification subscription service for "Comprehensive Plan Announcements." All persons can provide written or verbal comments to the Planning Commission and to the Commissioners, before or during the scheduled public hearings.

BOARD OF COUNTY COMMISSIONERS
COUNTY OF KITTITAS
STATE OF WASHINGTON

RESOLUTION

NO. 2012-128

TO ADOPT A SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN FOR THE
YEARS 2013-2018

WHEREAS: In accordance with R.C.W. 36.81.121, the County Engineer has prepared a Six-Year Transportation Improvement Plan for the ensuing six year period; and

WHEREAS: The Board of County Commissioners has reviewed and updated the priority program and current bridge inspection findings; and

WHEREAS: A public hearing was opened on October 2, 2012, at 2:00 p.m. and continued to October 16, 2012 at 2:00 p.m., in the Commissioners' Auditorium concerning adoption of the said Improvement Plan.

NOW, THEREFORE BE IT RESOLVED that the Board of County Commissioners, after due consideration, does hereby adopt the said Six-Year Transportation Improvement Plan, hereto attached, as now submitted by the Kittitas County Director of Public Works / County Engineer.

DATED this 11th day of October, 2012 at Ellensburg, Washington.

BOARD OF COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

ABSENT

Chair



Vice Chair



Commissioner




Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
COUNTY OF KITTITAS
STATE OF WASHINGTON

RESOLUTION

NO. 2012-129

TO ADOPT AN ANNUAL ROAD CONSTRUCTION PROGRAM FOR 2013

WHEREAS: The Department of Public Works has submitted a proposed 2013 Annual Road Construction Program for consideration and study; and

WHEREAS: The Board of County Commissioners has carefully considered said proposed program; and

WHEREAS: A public hearing was opened on October 2, 2012 at 2:00 p.m., and continued on October 16, 2012 at 2:00 p.m. in the Commissioners' Auditorium.

NOW, THEREFORE BE IT RESOLVED that the Board of County Commissioners, after due consideration, does hereby adopt the proposed Annual Road Construction Program for 2013, hereto attached, as now submitted by the Kittitas County Director of Public Works / County Engineer.

DATED this 16th day of October, 2012 at Ellensburg, Washington.

BOARD OF COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

ABSENT

Chair

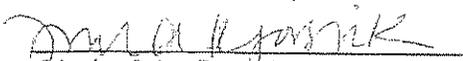


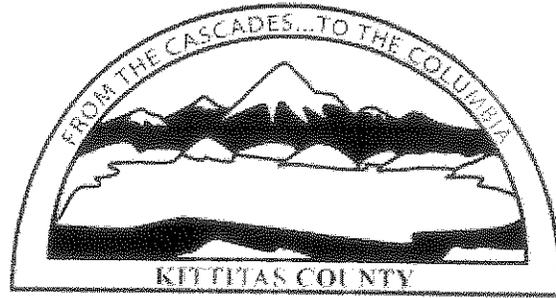
Vice-Chair



Commissioner




Clerk of the Board



KITTITAS COUNTY PUBLIC WORKS

2013-2018 SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN
&
2013 ANNUAL CONSTRUCTION PROGRAM

Adopted October 16, 2012 by the Board of County Commissioners

•

2013 Annual Road Construction Resolution No. 2012-129
2013-2018 Six Year Transportation Improvement Plan Resolution No. 2012-128

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Anticipated Revenue for Transportation Improvement	31
Acronyms and Abbreviations	33

ANNUAL CONSTRUCTION PROGRAM FOR 2013

TOTAL \$5 \$1,480,000 COUNTY >> Kittitas
 AGENCY ACTION: DATE RECOMMENDED PROG. SUBMITTED 10/22/12
DATE OF ENVIRONMENTAL ASSESSMENT 10/17/2012
DATE OF FINAL ADOPTION 2012-129
ORDINANCE/RESOLUTION NO. DATE OF AMENDMENT

TOTAL \$5 \$1,356,738
 AGENCY ACTION: DATE RECOMMENDED PROG. SUBMITTED 10/22/12
DATE OF ENVIRONMENTAL ASSESSMENT 10/17/2012
DATE OF FINAL ADOPTION 2012-129
ORDINANCE/RESOLUTION NO. DATE OF AMENDMENT

* Line (6) must be smaller than Line (A) *

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)		(10)		(11)	(12)			(13)			(14)			(15)	(16)
								COUNTY FUNDS	AMOUNT	OTHER FUNDS	AMOUNT		PRELIM %	CONSTR. OF WAY	CONTRACT	COUNTY FORFEIT	GRAND TOTAL ALL 595						
01	1	88851	Kittitas Highway Reconstruction (MP 1.03 to MP 5.04)	4.81	07	ABD/H	ENVIRONMENTAL ASSESSMENT	\$5,500	\$1,234,567	235,000	STW/MP/CP	280,500	\$1,234,567	0	0	0	0	0	0	0	0	0	280,500
02	2	23710	Westable Road (MP 2.18 - MP 6.02)	3.83	08	ABD		38,000	358,000	358,000	RAP	176,000	198,000	0	0	0	0	0	0	0	0	0	374,000
03	9	31412	McManamy Road Bridge Over Dry Creek (R68201)	0.10	09	I		600,000	0	0		0	0	0	0	0	0	0	0	0	0	0	600,000
04	13		Run-off road improvements (guardrail, culverts, intersections, bridge railing, etc.)	N/A	N/A	G		70	741,000	741,000	Rural Rd Safety Prog.	81,000	730,000	0	0	0	0	0	0	0	0	0	811,000
05	15	89780	Pleasant Road (Vantage Highway) Intersection Safety Impr.	0.10	07	G		25,000	0	0		25,000	0	0	0	0	0	0	0	0	0	0	25,000
06	16	84001	Preliminary design and alternatives analysis	3.11	06	H		25,000	0	0		25,000	0	0	0	0	0	0	0	0	0	0	25,000
07	17	22612	Fairview Road and Bridges over Coleman Creek (MP 5.02 - MP 6.05)	4.18	09	H		25,000	0	0		25,000	0	0	0	0	0	0	0	0	0	0	25,000
08	21	N/A	Lambert Road Extension (MP 1.09 - MP 5.27)	3.11	N/A	H		100,000	60,000	60,000	WSDOT Paved/Slab	50,000	0	0	0	0	0	0	0	0	0	0	50,000
09	22	N/A	John Wayne Trail Segment D (Bowers Field Industrial Park site)	N/A	N/A	H		150,000	0	0		100,000	0	0	0	0	0	0	0	0	0	0	100,000
10	24	64360	Pathways and Bicycle Routes - Locations only	1.10	09	C		150,000	0	0		0	0	0	0	0	0	0	0	0	0	0	150,000
								998,570	1,562,000	0		752,500	1,330,000	0	0	0	0	0	0	0	0	0	2,430,500

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Kittitas County Department of Public Works 2013-2018 Six Year Transportation Improvement Plan

Item #	Priority	PROJECT NAME	Planned Expenditures (thousands)												Anticipated Funding Sources (thousands)																						
			2013		2014		2015		2016		2017		2018		RAP (awarded)	RAP (planned)	STP	FHWA Approp. & Authorizations	Rural Rd Safety Program	CAPP	Forest Highway	Sales & Use Tax	Trib (planned)	WSDOT Fed/Bike Grant	County Local	FUNDING SOURCE	UNIDENTIFIED	TOTAL									
			design	construction	design	construction	design	construction	design	construction	design	construction	design	construction																							
15	1-09	Pfennig Rd / Vantage Hwy <small>1.5 miles, 2013-2014, 2015, 2016, 2017, 2018</small>		25																					25	0	25										
16	2-09	Fairview Road and Bridges <small>(Coleman Ct) <small>1.5 miles, 2013-2014, 2015, 2016, 2017, 2018</small></small>		25																					25	0	25										
17	3-08	Lambert Road Extension <small>0.5 miles, 2013-2014, 2015, 2016, 2017, 2018</small>		25																					25	0	25										
18	4-08	Cle Elum Airport Rd <small>0.5 miles, 2013-2014, 2015, 2016, 2017, 2018</small>			25																				25	0	25										
19	5-17	Bowers Road Extension East <small>0.5 miles, 2013-2014, 2015, 2016, 2017, 2018</small>				25																			25	0	25										
Other																																					
20	1-10	Chip Seal - 7 year cycles <small>1.5 miles, 2013-2014, 2015, 2016, 2017, 2018</small>				2,850		2,853		3,059		3,189		3,283		3,401										15,715	0	16,715									
21	2-10	John Wayne Trail Segment D <small>0.5 miles, 2013-2014, 2015, 2016, 2017, 2018</small>		60				10																	650	0	650										
22	3-10	Pathways & Bicycle Routes <small>0.5 miles, 2013-2014, 2015, 2016, 2017, 2018</small>		100				20						20											140	0	140										
23	4-10	Turn-Arounds** <small>0.5 miles, 2013-2014, 2015, 2016, 2017, 2018</small>				0		21		22		23		24		24									114	0	114										
24	5-10	Carlton Rd - hard surface <small>0.5 miles, 2013-2014, 2015, 2016, 2017, 2018</small>			150																				150	0	150										
Total Co Road Expenditures (\$1,000s)			1,081	0	492	459	3,730	234	29	8,514	183	111	7,211	250	15	4,277	210	0	4,348	2,000	250	4,209			3,702	2,512	3,186	2,380	768	1,000	485	200	650	17,572	1,828	37,860	
Total Co Bridge Expenditures (\$1,000s)			24	0	0	0	500	90	0	500	200	0	0	0	0	0	600	0	0	200	0	0	600			0	0	0	0	0	0	0	0	0	2,804	0	2,804
Total Co Expenditures (\$1,000s)			1,105	0	492	459	4,330	314	29	9,314	383	111	7,211	260	15	4,877	210	0	4,548	2,000	250	4,809				3,702	2,512	3,186	2,380	768	1,000	485	200	650	20,376	1,828	40,664

*Bases: field budgetal Park street improvements including paving Falcon (MP 0.00 - MP 0.28) and Beech (MP 0.00 - MP 0.15) and adding curb, gutter, and sidewalks on Falcon Rd (MP 0.00 - MP 0.20), Elwaco Rd (MP 0.00 - MP 0.38), Beech Rd (MP 0.00 - MP 0.15), Cassia Rd (MP 0.00 - MP 0.16), and Piper Rd (MP 0.00 - MP 0.07).
 **Improvements include guardrail, culverts, Alford Rd/Walker Creek Rd intersection, Brown Rd/Umpqua Rd intersection, and Old Highway Ten bridge widening into Rt.
 ***Assume 3.6% inflation rate.

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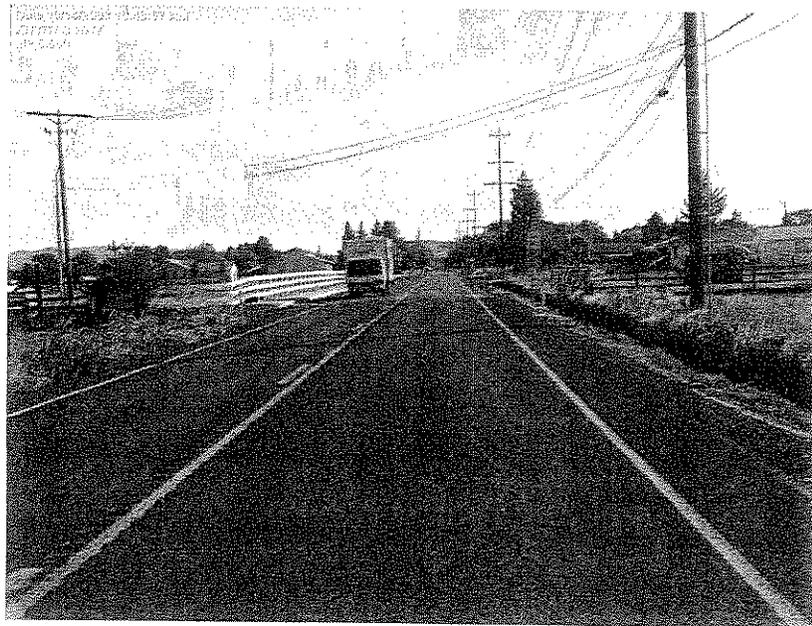
MAJOR IMPROVEMENTS

DETAILED PROJECT DESCRIPTIONS

1. Kittitas Highway Reconstruction



Kittitas Highway MP 1.035 (westbound)



Kittitas Highway MP 5.580 (eastbound)

1. Kittitas Highway Reconstruction

PROJECT DESCRIPTION	VICINITY MAP
From: Ellensburg CL (MP 1.03)	
To: Kittitas CL (MP 5.64)	
Project Length: 4.61 miles	
Road Log: 96951	
Federal Functional Class: 07	
ID: Project # C190(003), STIP ID: WA-02983	
Description: Widen, reconstruct, add turn outs, add bicycle facilities, add turn lanes at major intersections, and improve roadside safety.	
Work Codes: * A B D H I	
<p>Notes: Awarded \$332,500 FHWA-DEMO funds from 2009 Omnibus Appropriations bill (Sect. 125); \$1,947,667 2010 THUD Consolidated Appropriations bill funds; \$1,852,973 FHWA-STP(R) (Kittitas County 2011 and earlier allocation of SAFETEA-LU funds).</p>	

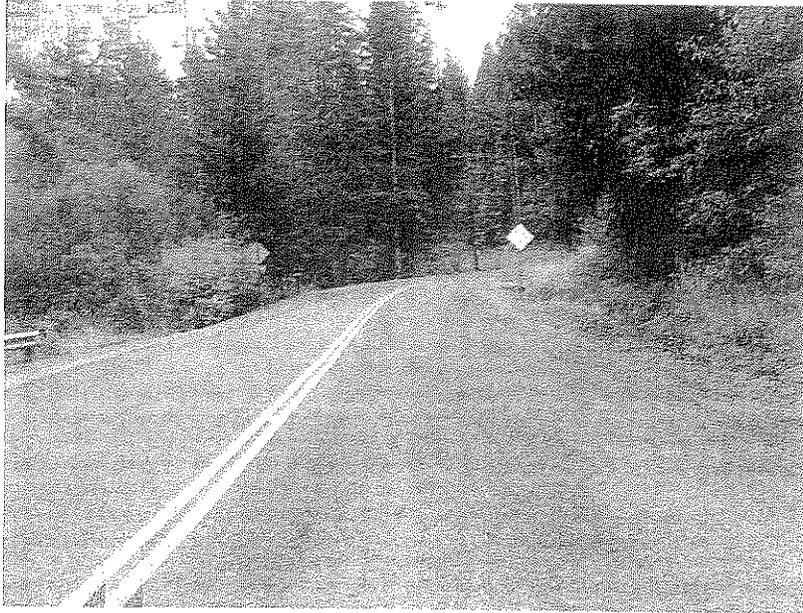
PLANNED FUNDING AND EXPENDITURES**

Design Phase & Funding Sources	Prior Years	2013	2014	2015	2016	2017	2018	TOTAL
Design/PE/CE								
FHWA-DEMO (obligated)	\$737,500							\$737,500
Local County match	0							0
Subtotal	\$737,500		0	0	0	0	0	\$737,500
Right of Way								
FHWA-STP(R) (secured)		\$225,000						\$225,000
Local County match		\$35,500						\$35,500
Subtotal		\$260,500	0	0	0	0	0	\$260,500
Construction								
FHWA-STP(R) (secured)			\$1,627,973					\$1,627,973
FHWA-STP(R) (planned)			\$659,360					\$659,360
FHWA-DEMO (secured)			\$1,542,667					\$1,542,667
State - CAPP			\$500,000					\$500,000
Local County match			\$500,000					\$500,000
Subtotal		0	\$4,830,000	0	0	0	0	\$4,830,000
Total	\$737,500	\$260,500	\$4,830,000	0	0	0	0	\$5,828,000

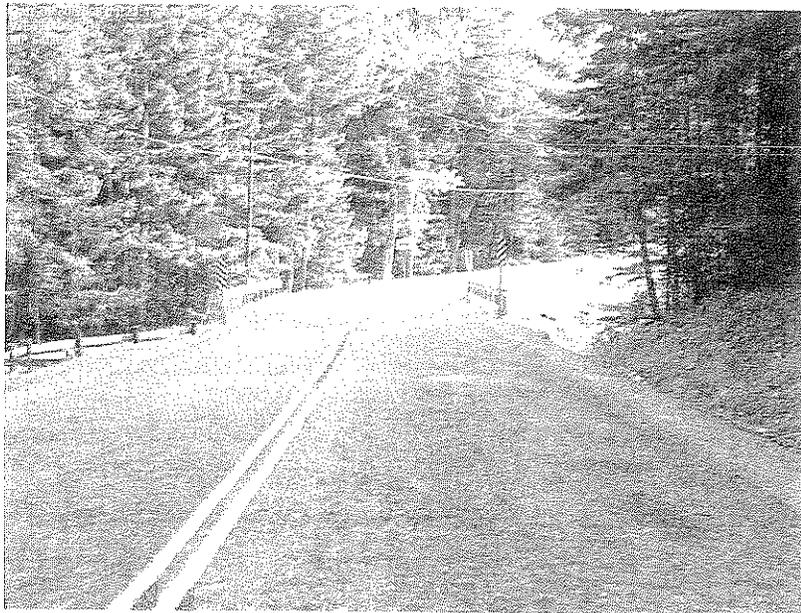
* A=grading/drainage, B=base & top course, C=BST & seals, D=AC & PCC pavement, E=curbs & gutters, F=sidewalks, G=traffic facilities, H=paths & bikeways, I=bridges, J=ferry facilities, K=envir. mitigation, L=fish passage

** Is the amount obligated for federal funds or the actual expenditures for state and local funds.

2. Westside Road Improvements



Westside Road MP 2.166 (westbound)



Westside Road MP 6.036 (eastbound)

2. Westside Road Improvements

PROJECT DESCRIPTION	VICINITY MAP
From: west of Mohar Rd (MP 2.19)	
To: east of Fowler Crk Rd (MP 6.02)	
Project Length: 3.83 miles	
Road Log: 22710	
Federal Functional Class: 08	
ID: CRAB Project # 1907-01, STIP ID: WA-02986	
Description: Reconstruct 2-lane road, install guardrail, roadside safety, and widen shoulders.	
Work Codes: ** A B D	
Notes: Awarded RAP funds authorized for spending as follows: '07-'09: \$700,000; '09-'11: \$1,746,500; '13-'15: \$1,353,500. Milepost limits adjusted from 1.98-5.81 to 2.19-6.02 on 7/19/2012.	

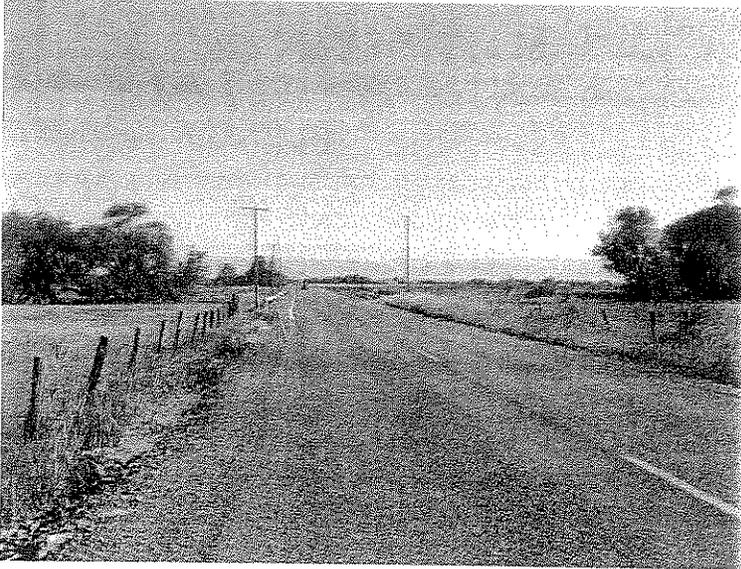
PLANNED FUNDING AND EXPENDITURES**

Design Phase & Funding Sources	Prior Years	2013	2014	2015	2016	2017	2018	TOTAL
Design/PE/CE								
State - RAP (secured)	\$221,000	\$158,000						\$379,000
Local County match	\$25,000	\$18,000						\$43,000
Subtotal	\$246,000	\$176,000	\$0	\$0	\$0	\$0	\$0	\$422,000
Right of Way								
State - RAP (secured)		\$178,000						\$178,000
Local County match		\$20,000						\$20,000
Subtotal	\$0	\$198,000	\$0	\$0	\$0	\$0	\$0	\$198,000
Construction								
State - RAP (secured)				\$3,240,000				\$3,240,000
State - CAPP				\$500,000				\$500,000
Local County match				\$360,000				\$360,000
Subtotal	\$0	\$0	\$0	\$4,100,000	\$0	\$0	\$0	\$4,100,000
Total	\$246,000	\$374,000	\$0	\$4,100,000	\$0	\$0	\$0	\$4,720,000

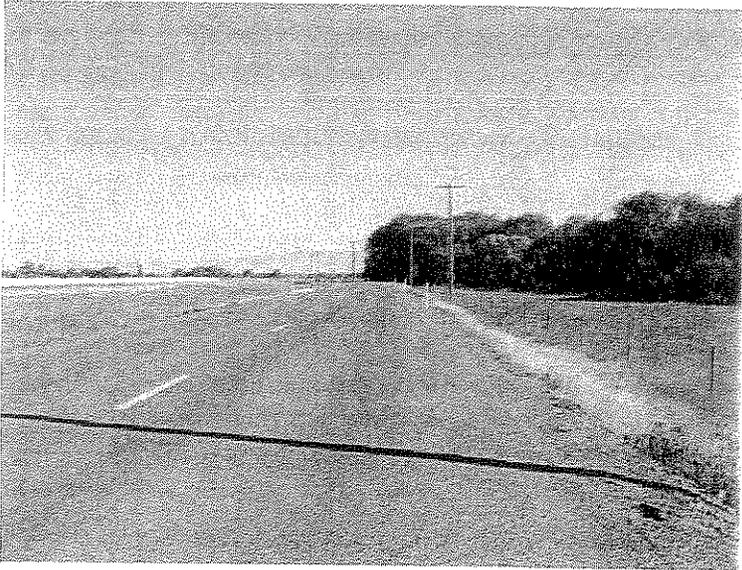
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** Is the amount obligated for federal funds or the actual expenditures for state and local funds.

3. No. 6 Road Phase 2 Improvements



No. 6 Road MP 3.61 (northbound)



No. 6 Road MP 5.00 (northbound)

3. No. 6 Road Phase 2 Improvements

PROJECT DESCRIPTION	VICINITY MAP
<i>From:</i> Bridge #79204 (MP 3.59)	
<i>To:</i> Thrall Rd (MP 5.10)	
<i>Project Length:</i> 1.51 miles	
<i>Road Log:</i> 96200	
<i>Federal Functional Class:</i> 08	
<i>ID:</i> STIP ID: WA-XXXXX	
<i>Description:</i> Reconstruct 2-lane road, widen from 20' to 28' (11' lanes & 3' shoulders), HMA pavement, and 4:1 side slopes or guardrail	
<i>Work Codes:</i> ** A B D	
<i>Notes:</i> Applied for \$1,347,000 RAP funds in 2012. Expect \$146,500 in '13-'15 and \$1,200,500 in '15-'17.	

PLANNED FUNDING AND EXPENDITURES**

Design Phase & Funding Sources	Prior Years	2013	2014	2015	2016	2017	2018	TOTAL
Design/PE/CE								
State - RAP (planned)			\$120,500	\$124,000				\$244,500
Local County match			\$13,500	\$14,000				\$27,500
Subtotal	\$0	\$0	\$134,000	\$138,000	\$0	\$0	\$0	\$272,000
Right of Way								
State - RAP (planned)			\$26,000	\$100,000				\$126,000
Local County match			\$3,000	\$11,000				\$14,000
Subtotal	\$0	\$0	\$29,000	\$111,000	\$0	\$0	\$0	\$140,000
Construction								
State - RAP (planned)					\$976,500			\$976,500
Local County match					\$108,500			\$108,500
Subtotal	\$0	\$0	\$0	\$0	\$1,085,000	\$0	\$0	\$1,085,000
Total	\$0	\$0	\$163,000	\$249,000	\$1,085,000	\$0	\$0	\$1,497,000

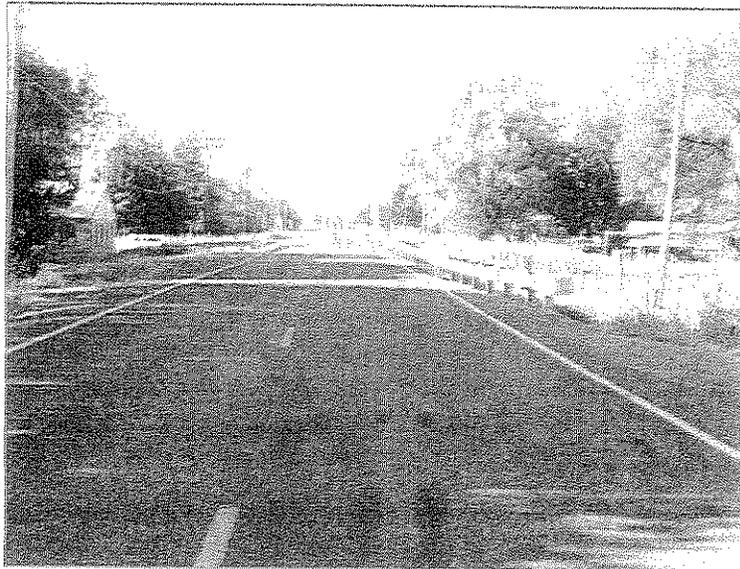
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** Is the amount obligated for federal funds or the actual expenditures for state and local funds.

4. No. 6 Road Phase 3 Improvements



No. 6 Road MP 0.055 (northbound)



No. 6 Road MP 0.580 (southbound)

4. No. 6 Road Phase 3 Improvements

PROJECT DESCRIPTION	VICINITY MAP
<i>From:</i> Vantage Highway Rd (MP 0.00)	
<i>To:</i> Kittitas Highway (MP 1.02)	
<i>Project Length:</i> 1.02 miles	
<i>Road Log:</i> 96200	
<i>Federal Functional Class:</i> 07	
<i>ID:</i> STIP ID: WA-XXXXX	
<i>Description:</i> Reconstruct 2-lane road, widen from 24' to 28' (11' lanes & 3' shoulders), HMA pavement, and 4:1 side slopes or guardrail	
<i>Work Codes:**</i> A B D	
<p><i>Notes:</i> Applied for \$1,164,500 RAP funds in 2012. Expect \$299,500 in '15-'17 and \$865,000 in '17-'19.</p>	

PLANNED FUNDING AND EXPENDITURES**

Design Phase & Funding Sources	Prior Years	2013	2014	2015	2016	2017	2018	TOTAL
Design/PE/CE								
State - RAP (planned)					\$234,000			\$234,000
Local County match					\$26,000			\$26,000
Subtotal	\$0	\$0	\$0	\$0	\$260,000	\$0	\$0	\$260,000
Right of Way								
State - RAP (planned)					\$13,500			\$13,500
Local County match					\$1,500			\$1,500
Subtotal	\$0	\$0	\$0	\$0	\$15,000	\$0	\$0	\$15,000
Construction								
State - RAP (planned)						\$917,000		\$917,000
Local County match						\$102,000		\$102,000
Subtotal	\$0	\$0	\$0	\$0	\$0	\$1,019,000	\$0	\$1,019,000
Total	\$0	\$0	\$0	\$0	\$275,000	\$1,019,000	\$0	\$1,294,000

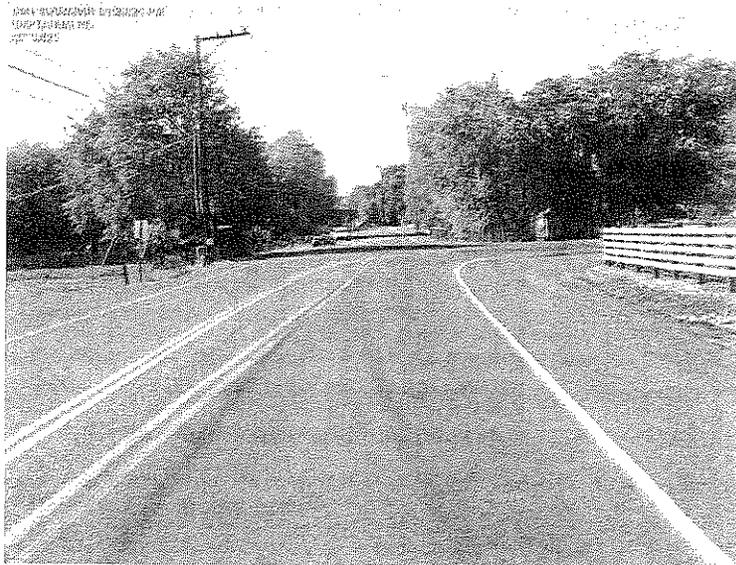
* A=grading/drainage, B=base & top course, C=BST & seals, D=AC & PCC pavement, E=curbs & gutters, F=sidewalks, G=traffic facilities, H=paths & bikeways, I=bridges, J=ferry facilities, K=envir. mitigation, L=fish passage

** Is the amount obligated for federal funds or the actual expenditures for state and local funds.

5. Umptanum Road Improvements



Umptanum Road MP 0.245 (westbound)



Umptanum Road MP 0.425 (westbound)

5. Umptanum Road Improvements

PROJECT DESCRIPTION	VICINITY MAP
From: Ellensburg City Limits (MP 0.24)	
To: Anderson Road (MP 0.50)	
Project Length: 0.26 miles	
Road Log: 96937	
Federal Functional Class: 17	
ID: STIP ID: WA-XXXXX	
Description: Reconstruct road to County road standards for a by-pass route west of Ellensburg and include ped/bike facilities.	
Work Codes:** A B D H	
Notes: Potential TIB grant.	

PLANNED FUNDING AND EXPENDITURES**

Design Phase & Funding Sources	Prior Years	2013	2014	2015	2016	2017	2018	TOTAL
Design/PE								
TIB (planned)						\$75,000		\$75,000
STP County match						\$75,000		\$75,000
Subtotal	\$0	\$0	\$0	\$0	\$0	\$150,000	\$0	\$150,000
Construction Eng.								
TIB (planned)						\$30,000		\$30,000
STP County match						\$30,000		\$30,000
Subtotal	\$0	\$0	\$0	\$0	\$0	\$60,000	\$0	\$60,000
Right of Way	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction								
TIB (planned)							\$388,560	\$388,560
STP County match							\$395,000	\$395,000
Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$783,560	\$783,560
Total	\$0	\$0	\$0	\$0	\$0	\$210,000	\$783,560	\$993,560

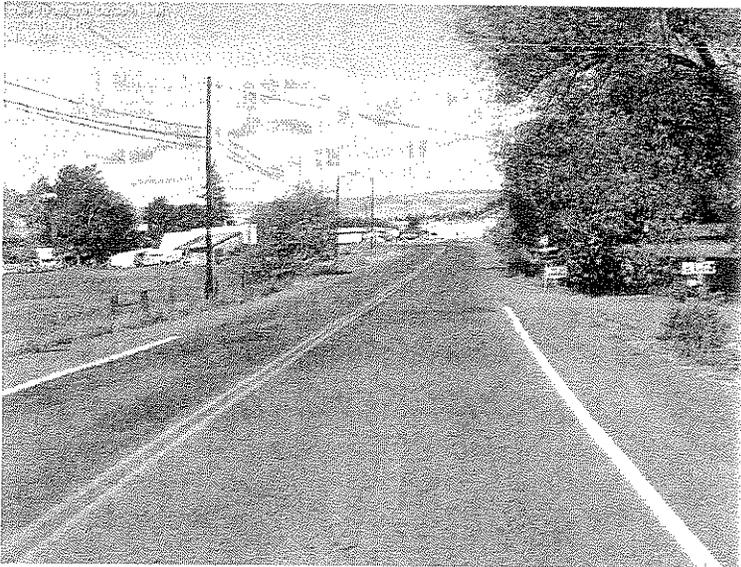
* A=grading/drainage, B=base & top course, C=BST & seals, D=AC & PCC pavement, E=curbs & gutters, F=sidewalks, G=traffic facilities, H=paths & bikeways, I=bridges, J=ferry facilities, K=envir. mitigation, L=fish passage

** Is the amount obligated for federal funds or the actual expenditures for state and local funds.

6. Anderson Road Improvements

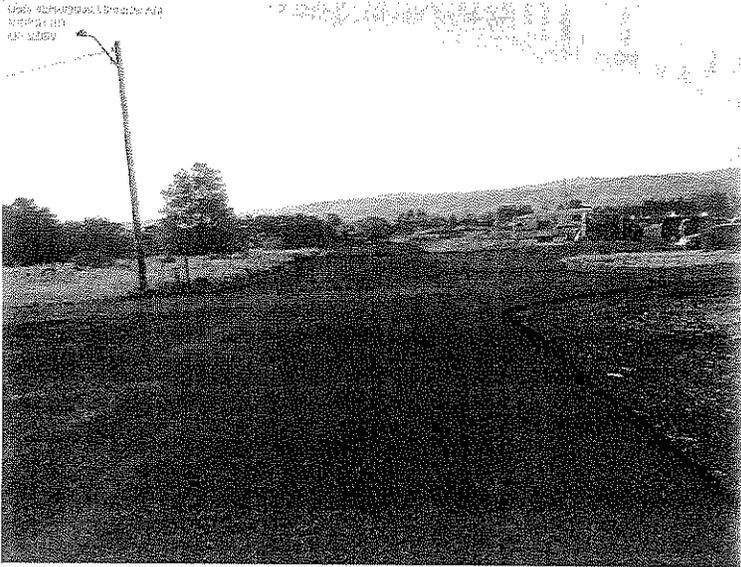


Anderson Road MP 0.030 (southbound)



Anderson Road MP 0.400 (northbound)

7. Industrial Park Road Improvements



Beech Road MP 0.060 (southbound)



Falcon Road MP 0.110 (eastbound)

7. Industrial Park Road Improvements

PROJECT DESCRIPTION	VICINITY MAP
Vicinity: includes: Beech Rd., Bowers Rd., Cessna Rd., Elmview Rd., Falcon Rd, and Piper Rd.	
Project Length: 1.05 miles	
Road Log: 40300, 41010, 40360, 40970, 40910, 40400	
Federal Functional Class: 09	
ID: STIP ID: WA-XXXXX	
Description: Complete paving roads not included in 2012 program and construct curb, gutter, and sidewalks on all Industrial Park roads.	
Work Codes:** A B D E F	
<p>Notes: In 2012, a \$448,000 Sales & Use Tax grant paid to pave: Bowers Rd., Cessna Rd., Elmview Rd., and Piper Rd.</p>	

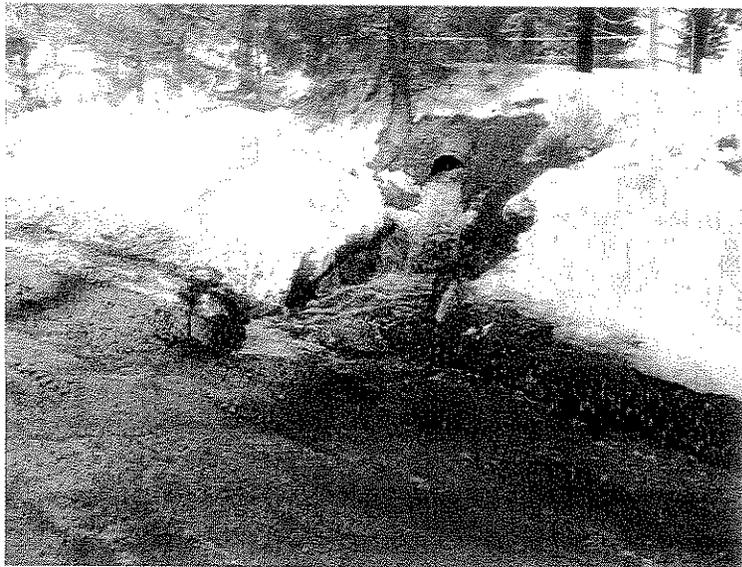
PLANNED FUNDING AND EXPENDITURES**

Design Phase & Funding Sources	Prior Years	2013	2014	2015	2016	2017	2018	TOTAL
Design/PE/CE								
Distressed Co. Sales/Use							\$200,000	\$200,000
Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000	\$200,000
Right of Way								
Unknown Funding Source								\$0
Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Construction								
Unknown Funding Source						\$0	\$0	\$0
Subtotal	\$340,000	\$0	\$0	\$0	\$0	\$0	\$200,000	\$200,000
Total	\$340,000	\$0	\$0	\$0	\$0	\$0	\$200,000	\$200,000

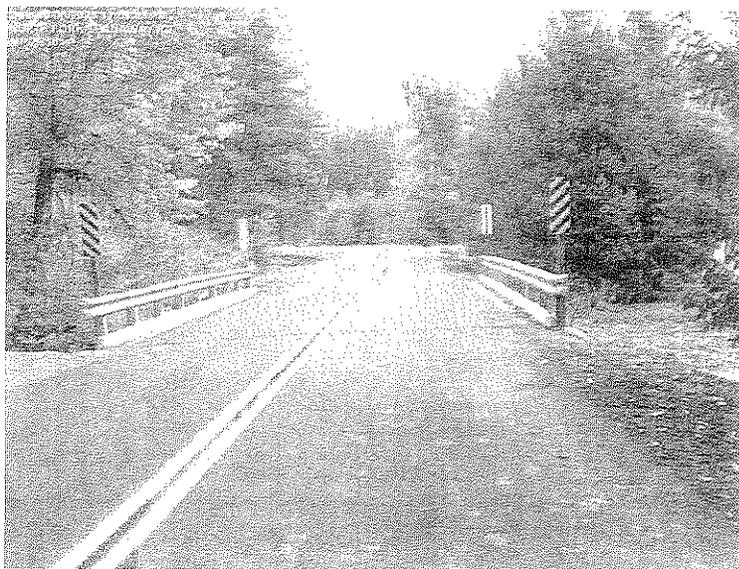
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** Is the amount obligated for federal funds or the actual expenditures for state and local funds.

8. Teanaway and North Fork Teanaway Road Improvements

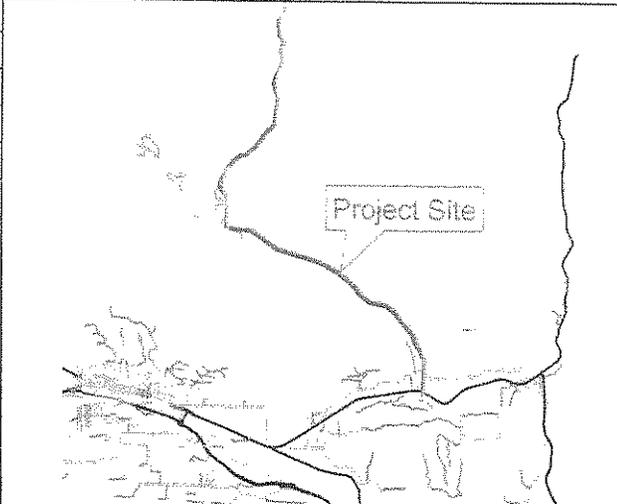


Teanaway Road MP 3.355 (northbound)



NF Teanaway Road MP 2.810 (northbound)

8. Teanaway Road and North Fork Teanaway Road Improvements

PROJECT DESCRIPTION	VICINITY MAP
<i>From:</i> SR 970 (MP 0.00) & NF Tean. (MP 7.29)	
<i>To:</i> End of North Fork Teanaway Rd (MP 5.8)	
<i>Project Length:</i> 13.09 miles	
<i>Road Log:</i> 28500 & 25880	
<i>Federal Functional Class:</i> 08	
<i>ID:</i> STIP ID: WA-XXXXX	
<i>Description:</i> Reconstruct 2-lane road, widen from 22' to 28' (11' lanes & 3' shoulders), HMA pavement, replace one bridge, and upgrade storm water drainage.	
<i>Work Codes:**</i> A B D	
<p><i>Notes:</i> Project was shelved because it was not approved for FHWA Forest Highway construction funds. Survey completed, environmental permits and design started. \$52,542 of Forest Highway funds were used for design and \$25,458 local funds were used for design.</p>	

PLANNED FUNDING AND EXPENDITURES**

<i>Design Phase & Funding Sources</i>	<i>Prior Years</i>	2013	2014	2015	2016	2017	2018	TOTAL
Design/PE/CE								\$0
FHWA - Forest Hwy	\$52,542							\$52,542
Unknown Funding Source							\$1,500,000	\$1,500,000
Local County match	\$25,458							\$25,458
Subtotal	\$78,000	\$0	\$0	\$0	\$0	\$0	\$1,500,000	\$1,578,000
Right of Way								\$0
Unknown Funding Source							\$250,000	\$250,000
Local County match								\$0
Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$250,000	\$250,000
Construction								\$0
Unknown Funding Source								\$0
Local County match								\$0
Subtotal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$78,000	\$0	\$0	\$0	\$0	\$0	\$1,750,000	\$1,828,000

* A=grading/drainage, B=base & top course, C=BST & seals, D=AC & PCC pavement, E=curbs & gutters, F=side-walks, G=traffic facilities, H=paths & bikeways, I=bridges, J=ferry facilities, K=envir. mitigation, L=fish passage

** Is the amount obligated for federal funds or the actual expenditures for state and local funds.

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PROGRAM REPORT

BACKGROUND:

Public Works prepares a Six Year Transportation Improvement Plan and Annual Construction Program annually, a requirement for acquiring state and federal transportation funds. Public Works seeks public input and comments on this annual update by advertising the program in the local newspapers, holding open houses, and holding a public hearing.

FUNDING:

The major funding sources and expected revenue for the Six Year Transportation Improvement Plan are as follows:

1. County Arterial Preservation funding of approximately \$492,000 per year is used for placing structural asphalt surfaces and chip sealing county roads.
2. The Rural Arterial Transportation Account (RATA) is the primary funding source for reconstructing main roads. The county is eligible to receive approximately \$1.5 million each biennium for projects that compete successfully with other Eastern Washington Counties. The Nelson Siding Road reconstruction project received \$1.3 million in the 2005-2007 biennium, \$1.2 million in the 2007-2009 biennium, and \$553,500 in the 2009-2011 biennium. The Westside Road reconstruction project (MP 1.98-5.81) received \$700,000 in the 2007-2009 biennium, \$1,746,500 in the 2009-2011 biennium, and is expected to receive the remaining required funding \$1,353,500 in the 2013-2015 biennium.
3. Public Works receives approximately \$4.2 million in property taxes and \$1.88 million in gas taxes which pay for administration and maintenance expenses and is considered local funding in the Six Year Transportation Plan.
4. Federal BRAC funding is used for Structurally Deficient bridges over 20 feet long. There are no county bridges eligible for this funding at this time.

STRATEGY FOR SIX-YEAR PLAN:

1. Fund or seek funding for major improvements to improve major transportation corridors and implement the Long-Range Transportation Plan.
2. Safety Enhancements to County roads including guardrail, intersection improvements, and off-street parking for recreation users.
3. Widen shoulders and improve drainage on roads that lack sufficient shoulders for safe travel in accordance with the current road standards.
4. Overlay or seal coat roads to provide additional strength and life to the roads.

5. Hard surface about one-mile long segments of unpaved roads each year and provide dust control/soil stabilization for unpaved roads.
6. Rehabilitate or replace structurally deficient bridges.
7. Encourage alternative modes of travel by providing pathways and bicycle lanes.

Comparison of 2012-2017 and 2013-2018 6-Year Transportation Improvement Plans				
2012-2017 TIP Item #	2013-2018 TIP Item #	Project Name	2012 Status	Work Proposed 2013-2018 TIP
1	N/A	Nelson Siding Road MP 0.00 – MP 4.36	Substantial completion of construction.	Removed from program because construction is expected to be completed in 2012.
2	1	Kittitas Hwy Reconstruction E-Burg CL to Kittitas CL	Continued work on design. Consultant completed the hydraulic report for six water crossings. Increased the federal share of funds for PE from \$332,500 to \$737,500.	Continue design and determine right of way acquisition needs. Construct in 2014.
3	8	Teaway Road and NF Teaway Road	Project funded with Forest Highway allocation in 2010. Completed survey and started design and environmental permits in 2011. In 2012, Forest Highway Tri-Agency team decided not to complete design and not to fund construction of this project.	Public Works will seek a new funding source and evaluate phasing of this project.
4	2	Westside Road	Partial funding awarded in 2007-2009 and 2009-2011 bienniums, additional funds expected in 2013-2015 biennium. Public Works started survey and design of this project in 2012	Complete design in 2013, be ready to construct as soon as CRAB releases RAP funds, expected in 2015.
5	5	Umptanum Road (MP 0.24 – MP 0.50)	Seeking funding for this planned project.	Start design in 2017, construct in 2018.
6	6	Anderson Road (MP 0.0 – MP 0.41)	Seeking funding for this planned project.	Start design in 2018.
7	16	Fairview Road	No change, continued seeking funds. Delayed preparing a preliminary engineering (PE) report due to large work load.	Prepare a PE report in 2014 to develop project scope and cost estimate. Continue to seek funding.
8	3	No. 6 Road (MP 3.59 – 5.10)	Submitted prospectus to CRAB for RAP funding.	Start design in 2014, construct in 2015.
9	7	Industrial Park Street Improvements	Partial funds awarded in 2007, 2008, 2010. Design and utility work completed in 2011. Completed warm mix asphalt overlay on Bowers Rd., Cessna Rd., Elmview Rd., and Piper Rd.	Public Works will seek funding to pave the remaining streets in the industrial area and add curb, gutter, sidewalk, and storm water improvements to all of the streets.
10	17	Bowers Road Extension East	No change, continued seeking funds. Delayed preparing a preliminary engineering (PE) report due to large work load.	Prepare a PE report in 2015 to develop project scope and cost estimate. Continue to seek funding.
11	18	Lambert Road Extension	No change, continued seeking funds. Delayed preparing a preliminary engineering (PE) report due to large work load.	Prepare a PE report in 2016 to develop project scope and cost estimate. Continue to seek funding.

**Comparison of 2012-2017 and 2013-2018
6-Year Transportation Improvement Plans
CONTINUED**

2012-2017 TIP Item #	2013-2018 TIP Item #	Project Name	2012 Status	Work Proposed 2013-2018 TIP
12	14	Sno-Park Improvements	USFS determined the Sno-Park's proposed location may conflict with their Forest Plan for protection of old growth forest. FHWA granted USFS a schedule extension for further research on siting the Sno-Park.	If environmental permitting allows for the Sno-Park site, complete survey and design of Salmon La Sac Sno-Park for construction in 2014.
13-16	13	Run-Off-Road Improvements (and Alford Rd/Wilson Creek Rd, Brown Rd/ Umptanum Rd, and Old Highway Ten bridges retro-fit)	Funds awarded in 2009. Conducted a site selection analysis in 2011 and started design of Old Highway Ten bridges retro-fit. Expect to complete the design of the run-off road and intersection safety improvements in the fall of 2012.	Construct run-off road and intersection safety improvements in 2013.
17	N/A	Lambert Rd/Taylor Rd Intersection (Storm Water Improvements)	Delayed preparing a preliminary engineering (PE) report due to large work load.	Determined that this project is more appropriately funded under maintenance and removed from construction program.
18	19	Cle Elum Airport Road (MP 3.16 - 2.89)	Delayed preparing a preliminary engineering (PE) report due to large work load.	Prepare a PE report in 2017 to develop project scope and cost estimate.
19	20	Tjossem Road (MP 3.125 - 5.65)	Delayed preparing a preliminary engineering (PE) report due to large work load.	Prepare a PE report in 2018 to develop project scope and cost estimate.
20-21	N/A	Old Highway Ten (MP 0.00 - 1.09) and Other Roads As Needed	No asphalt overlay/widening improvements completed. Determined that Old Highway Ten should be BST instead of HMA.	Remove this program and use CAPP funds for major improvements and chip seal instead.
22-26	9-12	Bridges	Continued design of the McManamy Road bridge and coordinated environmental permitting with WSDOT. Maintenance work in the Cove Road Bridge vicinity was conducted for flood control instead of replacing the bridge.	Construct McManamy Road Bridge in 2013. Replace bridges at: North Fork Manastash Creek in 2014, Brick Mill in 2015-2016, and Lyons Road in 2017. No. 6 Road bridge replacement was joined with major improvements to No. 6 Road that is being considered for RAP funds.
27	23	Pathways & Bicycle Routes	The Hanson Pits Reclamation Master Plan was put on hold until completion of KCCD's watershed study of the Yakima River reach in this area is completed. Provide about \$3,000 to Coal Mines Trail maintenance (annual payment).	Use path funds as local match when seeking grant funding for path projects or to design and construct needed pathways.
28	24	Turn-Arounds	Start preparing the turn around at the end of Hyak Drive E.	Complete the Hyak Drive E. turnaround started in 2012 and improve one turn-around per year starting in 2014.
29	21	Chip Seal	Chip sealed 54 miles of roadway	Chip seal 70 miles of roadway.
30	25	Hard Surface Gravel Roads	Fowler Creek Road hard surface project was completed with funding provided by residents on this road for half the cost.	Hard surface Caribou Road from MP 0.00 - MP 1.10.
31	N/A	Winston Bridge and Public road alignment	Project is on hold per Suncadia's request.	Unknown when Suncadia will continue engineering design and environmental permitting.

**Comparison of 2012-2017 and 2013-2018
6-Year Transportation Improvement Plans
CONTINUED**

2012-2017 TIP Item #	2013-2018 TIP Item #	Project Name	2012 Status	Work Proposed 2013-2018 TIP
32	N/A	Yakima River Canyon Scenic Byway – SR 823	WSDOT or WDFW will provide CA assistance for Forterra to complete the right of way purchase. Forterra was awarded STP Enhancement funding to purchase and preserve property.	Removed from program because the County is no longer assisting Forterra on this project.
N/A	4	No. 6 Road (MP 0.00 – 1.02)	Submitted prospectus to CRAB for RAP funding.	Start design in 2016, construct in 2017.
N/A	15	Pfenning Road /Vantage Hwy Intersection Safety Improvements	Conducted traffic analysis studies to evaluate existing traffic control.	Prepare a PE report in 2013 to develop project scope and cost estimate for future expected traffic levels.
N/A	22	John Wayne Trail Segment D	Submitted grant application to WSDOT for Pedestrian and Bicycle Program grant.	If grant funds awarded, begin design in 2013 for construction in 2014.

OPEN HOUSE SUMMARY

Comments received prior to Open Houses:

- *The gravel portion of Caribou Road should be paved. It is a through road that is paved in the other sections.*
- *Improvements such as a lighted stop sign are needed at Sparks Road and Railroad Road to improve safety because motorists often drive through that stop.*
- *The sections of Via Kachess Road that are separated by an island of trees should be improved to remove the islands for emergency access during the winter season when lanes are too narrow to allow emergency vehicles access around stalled cars.*
- *731 Airport Road residence is impacted by storm water drainage that resulted from White Road construction and a poorly designed culvert and ditches.*

August 27, 2012 4:00pm – 6:00pm Open House, Ellensburg, KCPW Conference Room

3 citizens attended the open house. Comments received included:

- *Bender Road is very hazardous and narrow. Much traffic going back way to CWU. Much foot and bicycle traffic and no room for error. Shoulder improvements needed.*
- *Weaver Road is too narrow for the large hay truck and horse trailer traffic that uses it on a regular basis. Center line looks to be in wrong place as west bound side is much narrower than east bound side.*

August 28, 2012 4:00pm – 6:00pm Open House, Cle Elum, Upper District Court

No citizens attended the open house. No comments received.

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ANTICIPATED TRANSPORTATION IMPROVEMENT REVENUE

Source	2013	2014	2015	2016	2017	2018
Local: Property Tax	\$4,150	\$4,150	\$4,150	\$4,150	\$4,150	\$4,150
Local: Motor Vehicle Fuel Tax	\$1,784	\$1,784	\$1,784	\$1,784	\$1,784	\$1,784
Local: MVET (Bikes & Trails)	\$100	\$9	\$9	\$9	\$9	\$9
Local: Sales and Use Tax	\$0	\$0	\$0	\$0	\$0	\$200
State: RAP	\$1,500	\$0	\$1,500	\$0	\$1,500	\$0
State: CAPP (Gas Tax)	\$1,517	\$492	\$492	\$492	\$492	\$492
State: TIB	\$0	\$0	\$0	\$0	\$0	\$620
Federal: Forest Highway	\$0	\$485	\$0	\$0	\$0	\$0
Federal: STP	\$2,086	\$250	\$250	\$200	\$200	\$200
Federal: Approps	\$2,280	\$0	\$0	\$0	\$0	\$0
Federal: BRAC	\$0	\$0	\$0	\$0	\$0	\$0
SUMMARY:						
Local Funds	\$6,034	\$5,943	\$5,943	\$5,943	\$5,943	\$6,143
State Funds	\$3,017	\$492	\$1,992	\$492	\$1,992	\$1,112
Federal Funds	\$4,366	\$735	\$250	\$200	\$200	\$200
Total Revenues	\$13,417	\$7,170	\$8,185	\$6,635	\$8,135	\$7,455

Local Funds balanced (thousands)

	2013	2014	2015	2016	2017	2018
Local revenues	6,034	5,943	5,943	5,943	5,943	5,943
Designated Fund Bal. Future Cnstr.	1,763	1,763	1,763	1,763	1,763	1,763
Admin/maint expenditures	3,688	3,821	3,958	4,101	4,248	4,401
Local expenditures	3,418	3,606	3,239	3,411	3,129	3,525
Difference	692	280	509	195	329	-220

ACRONYMS and ABBREVIATIONS

BRAC	Bridge Replacement Advisory Committee (funding program)
CAPP	County Arterial Preservation Program
CNSTR	construction cost estimate
DES	design cost estimate
FEMA	Federal Emergency Management Agency
FFC	Federal Functional Classification
KCCD	Kittitas County Conservation District
MP	mile post
RAP	Rural Arterial Program
ROW	right-of-way cost estimate
STP	Surface Transportation Program – Safety
TIB	Transportation Improvement Board



Red Top Lookout

Glossary

KITTITAS COUNTY

2013 BUDGET

GLOSSARY

Accrual Basis Accounting: A method of accounting for revenues and expenses when earned or incurred instead of when cash is received or spent.

Actual: Monies which have already been used or received as opposed to budgeted monies which are estimates of possible funds to be spent or received.

Appropriation: A legal authorization granted by the County Commissioners to make expenditures and to incur obligations for a specific purpose or program; usually granted for a one-year period.

Appropriation Resolution: The official enactment by the County Commissioners giving the legal authority for County Officials to obligate and expend resources.

Assessed Valuation: The estimated value placed upon real or personal property as the basis for levying property taxes.

Audit: An examination to determine the accuracy and validity of records and reports by an agency whose duty it is to make sure the County conforms with established procedures and policies.

Balanced Budget: A budget for which expenditures are equal to income.

BARS: Stands for Budgeting, Accounting, Reporting System. The manual the State of Washington requires governmental entities (i.e., counties and cities) to use.

Benefits: County provided employee benefits such as social security insurance, retirement, worker's compensation, life insurance, medical insurance and dental insurance.

Bond: A written promise to pay a specific sum of money (principal) at a specified future date along with periodic interest. Bonds are typically used for long-term debt to pay for a particular capital expenditure.

Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year

Budget Calendar: The schedule of key dates involved in the process of adopting and then executing an adopted budget.

Budget Hearing: The public hearings conducted by County Commissioners to consider and adopt the annual budget.

Budget Policy: An overall plan to guide present and future courses of action regarding the coordination of revenues and expenditures.

Capital Assets: Assets of significant value which have a useful life of several years. Also, referred to as fixed assets.

KITTITAS COUNTY

2013 BUDGET

Capital Budget: Major capital improvements which are beyond the routine operation of the County are budgeted under separate capital project funds. These projects, which often require more than one year for completion, include items such as expansion of treatment plants and reconstruction of intersections. In total, these projects are referred to as the Capital Budget and are not included in the Annual Operating Budget.

Capital Improvement Program (CIP): A plan for capital expenditures to be incurred each year over a fixed period of years, identifying the expected beginning and ending date, and the amount to be expended in each year and the method of financing those expenditures.

Capital Outlays: Annual operating expenditures for the acquisition of, or addition to, fixed assets. These expenditures must cost more than \$5,000, including construction projects, land acquisition, major renovations or repairs to existing grounds or facilities, and equipment purchases.

Capital Projects: Projects which purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a building or facility.

Debt Service: The annual payment of principal and interest on the County's indebtedness.

Deficit: The excess of the liabilities of a fund over its assets. The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

Depreciation: The periodic expiration of an asset's useful life. Depreciation is a requirement, in proprietary type funds (such as Enterprise and Internal Service Funds).

EMS: Emergency Management Services.

Enterprise Fund: A type of proprietary fund containing the activities of funds where the intent is for the direct beneficiaries to pay for all costs of the fund through fees, or where a periodic determination of revenues and expenses is desired by management.

Expenditures: Where accounts are kept on the accrual or modified accrual basis of accounting, the costs of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

Fiscal Year: Any yearly accounting period, without regard to its relationship to a calendar year. The fiscal year for Kittitas County begins on January 1 and ends on December 31.

FTE: Stands for Full-time Equivalent. A numerical expression which indicates the amount of time a position has been budgeted for. A position budgeted at 40 hours per week for 12 months equals 1.0 FTE. Other frequently budgeted levels are 20 hours per week (.5 FTE) to show a position that has been split between two funds because the employee's responsibilities directly affect two funds.

KITTITAS COUNTY

2013 BUDGET

Fund: An accounting entity with its own self-balancing set of accounts recording cash and/or other sources of revenues against expenditures for specific activities.

Fund Balance: The excess of an entity's assets over its liabilities in a particular fund. A negative fund balance is sometimes called a deficit.

GAAP: Stands for Generally Accepted Accounting Principles, which are accounting and reporting standards used for both private industry and government.

GASB: Government Accounting Standards Board regulates the rules and standards for all governmental units.

General Fund: The County's principal operating fund, which is supported by taxes, fees, and other revenues that may be used for any lawful purpose. The fund of the County that accounts for all activity not specifically accounted for in other funds. Includes such operations as police, fire, engineering, planning, finance and administration.

Grants: A contribution of assets (usually cash) by one governmental unit or other organization to be used or spent for a specified purpose, activity, or facility. Typically, these contributions are made to local governments from the State and Federal governments.

Interfund Services/Revenue: The term "interfund" refers to transactions between individual Funds of the County rather than transactions between the County and private companies, other governments or vendors. From a budgeting and accounting perspective, the service provider (e.g., Purchasing) will budget for both the cost of providing service and the revenue received from the service receiver (e.g., Utilities) for the service. In other words, one fund would be the customer of another and both budgets must reflect this provider customer relationship. As can be seen from this description, interfund activities inflate both expenditures and revenues; this causes what we refer to as "double budgeting."

Interfund Transfers: Amounts transferred from one County fund to another.

Intergovernmental Revenue: Grants, entitlements, shared revenues and payment for goods and services by one government to another.

Internal Service Funds: A type of proprietary fund which accounts for the goods and services which are provided to other units of the County and payment by the benefiting unit is intended to fund the costs of providing such services.

Levy: To impose a tax, special assessment or service charge for the support of government activities. The term most commonly refers to the real and personal property tax levy.

Levy Rate: The rate at which taxes, special assessments or service charges are imposed. For example, the real and personal property tax levy is the rate at which property is taxed per \$1,000 of assessed valuation. The rate is determined by calculating the ratio of the maximum amount of property tax revenue allowable under state law and the total assessed valuation within the taxing district.

KITTITAS COUNTY

2013 BUDGET

LEOFF: A state retirement system for law enforcement and the fire fighter personnel of the County.

Liability: Debt or other legal obligation arising out of transactions in the past which must be liquidated, renewed or refunded at some future date.

Licenses and Permits: Charges for the issuance of licenses and permits. Licenses are required by municipalities for selected trades, occupations and other activities for regulatory purposes. Permits are issued to aid regulation of new business activities.

Mandate: A requirement imposed by one unit of government on another unit of government.

Modified Accrual Accounting: A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". Since this type of accounting basis is a conservative financial approach, it is recommended as the standard for most governmental funds.

Non-departmental Expenditures: Expenditures that are not directly related to the operations of a single County department.

Object of Expenditure: Expenditure classifications based upon the types or categories of goods and services purchased. Typical objects of expenditure include personnel services (wages and salaries), contracted services (utilities, maintenance contracts, etc.) supplies and materials, and capital outlays.

Operating Budget: The annual appropriation to maintain the provision of County services to the public.

Operating Transfer In: Transfer from other funds which are not related to rendering of service.

Other Services and Charges: A basic classification for services other than personnel services which are needed by the County. This budget item includes professional services, communication, travel, advertising, rentals and leases, insurance, public utility services, repairs and maintenance, and miscellaneous.

Program: A broad function or area of responsibility of government services. It is a basic organizational unit of government that is composed of a group of specific activities and operations directed at attaining a common purpose or goal.

Proprietary Fund: See Enterprise Fund and Internal Service Funds.

Proposed Budget: The recommended and unapproved County budget submitted to the County Commissioners and public in October/November of each year.

PERS: Stands for Public Employees Retirement System provided for all County employees, other than law enforcement and fire fighter personnel, by the State of Washington.

KITTITAS COUNTY

2013 BUDGET

REET: Real Estate Excise Tax. Excise tax imposed on the sale of real property and dedicated to local capital projects identified in RCW 82.46.010(2)(6). Proceeds should be placed in the capital improvement fund. (RCW 82.46.030(2) and RCW 82.45.180(2))

Reserve: A segregation of assets to provide for future use toward a specified purpose.

Revenue Estimate: A formal estimate of how much revenue will be earned from a specific source for some future period; typically, a year.

R.I.D.: Stands for Road Improvement District. A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties

Salaries and Wages: Amounts paid for services rendered by employees in accordance with rates, hours, terms and conditions authorized by law or stated in employment contracts. This category also includes overtime and seasonal help.

Service Measures: Specific quantitative measures of work performed within an activity or program (i.e., total miles of streets cleaned). Also a quantitative measure of results obtained through a program or activity (e.g., reduced incidence of vandalism due to new street lighting program).

Special Revenue Funds: General government funds where the source of revenue is dedicated to a specific purpose.

Supplemental Appropriation: An appropriation approved by the Commissioners after the initial budget appropriation.

Taxes: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments, or charges for services rendered only to those who pay, for example, sewer service charges.

Transfers: Internal movements of revenue and expenses among funds in the budget to provide needed sources of funding for expenses incurred on behalf of another fund.

Trust Fund: Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments, and/or other funds.

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