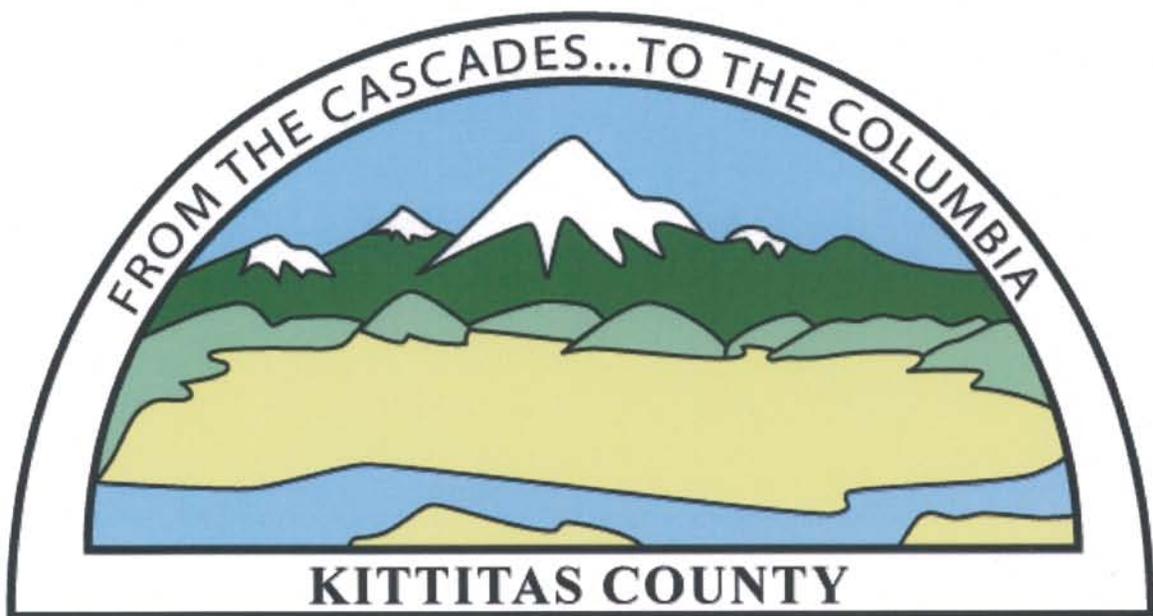


Kittitas County, Washington



2012 Annual Budget

2012

**KITTITAS COUNTY,
WASHINGTON
ANNUAL BUDGET**

Jerald V. Pettit
County Auditor

Prepared by:

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Kittitas County 2011 Budget

To the Citizens of Kittitas County:

We are pleased to present to you Kittitas County's 2012 Annual Budget. The budget is a very complex tool and is vital to the operation of Kittitas County.

The Budget process is a cooperative effort between all departments. Each department is aware of the budget condition, with the county having monthly and quarterly financial updates. Each department has refrained from spending their authorized budgets, allowing the funds to be carried forward into fund balance. Each department has made changes in their departments to save costs; doing things electronically, analyzing services that are not mandated, combining services, and generating more cooperation between departments. Each department is learning to do more with less and more efficiently to spend the taxpayer monies.

The budget process continues throughout the year. The Board of County Commissioners are currently working with individual departments discussing current budget and staffing. Since the budget was adopted, the Board is planning for the 2013 budget.

Preliminary Budget Process

In July 2011, the Kittitas County Management team held the budget retreat to set and discuss budget priorities for 2012. The Management Team retreat has evolved into a valuable budget device. The discussion at the retreat included all departments and the message that most of the departments were discussing were two main issues: maintain services at a current level and allow training for staff. In 2011, most training was cut from the budgets.

In July, budget staff prepared and sent out to each department/fund, their 2012 preliminary budget package, which includes instructions and budget forms to be completed.

Along with the budget information Commissioner Paul Jewell, Chairman, Board of County Commissioners, submitted a letter for budget instructions to each department. The letter stated:

In preparation for the budget retreat scheduled for July 20, the BOCC has met internally to develop key policies and priorities which you should utilize as guiding principles as you work to craft your departmental budget proposals for 2012.

Kittitas County 2011 Budget

We have created the following policies for the upcoming budget discussions and subsequent development of your budget requests:

- 1. The BOCC is not planning to utilize our statutory 1% increase for property tax rates.*
- 2. This year's budget process will utilize baseline budgeting methodology. Your beginning 2011 departmental budget will be considered your baseline, or starting point, for 2012 less any open positions which are currently vacant and will remain unfilled. Requests for increases of any line items must be justified in your budget narrative to be considered.*
- 3. Increases in FTE's will not be considered without new funding specifically designated to pay for a respective request.*
- 4. Vacancy savings may not be spent elsewhere within a departmental budget without BOCC approval.*
- 5. Existing fund balance will not be used to support operations.*
- 6. No use of the County's existing "Rainy Day" Fund.*

We have also discussed our Priorities of Government for 2012. Please prepare your budget requests to address these priorities:

- 1. Providing appropriate levels of service for essential public services.*
- 2. Capital facilities improvements.*
- 3. Employee compensation and professional development.*
- 4. Investing in long-term planning improvements.*
- 5. Investing in economic development.*
- 6. Maintaining the County's technology infrastructure.*

We look forward to your suggestions and participation in this important budget retreat. Thank you, as always, for your commitment in serving the citizens of Kittitas County

In August, the departments returned their budgets to the budget staff, to be compiled and forwarded to the Board of County Commissioners in September. During September and October the Commissioners and budget staff reviewed the preliminary budget document and met with elected officials and department heads to discuss their budgets. The budget study session process included all the departments which met as a group and presented their budgets. This was very receptive by all, as each department got to listen while others made their presentations and actually participated in the discussions. This worked very well. These meetings were all open to the public.

Included in the 2012 budget was the "Rainy Day" reserve fund in the amount of \$538,419. This reserve was established at the 2004 budget retreat, where it was decided that the General fund will start to accumulate an operating reserve. The formula that was agreed upon was to set aside 1% of the previous year's operating budget until \$1.25 million was reserved. During the 2012, preliminary budget discussions, it was decided by the Board that they will not reserve the \$170,208.00 for 2011, leaving the reserve at \$538,419.00.

Kittitas County 2011 Budget

Year	Operating Expense	1% of Operating
2003	12,216,594	122,166
2004	12,666,785	126,668
2005	13,649,140	136,491
2006	15,309,421	153,094
2007	15,521,591	0
2008	17,020,867	0
2009	17,469,896	0
2010	16,698,339	0
	Total	538,419

The projections for revenues for sales taxes, investment interest, and building permits are down. The 2012 budget was prepared with the projections being very conservative, with the levels coming in at the 2005 levels.

On December 5, 2011, the Commissioners held a public hearing to consider adoption of the 2012 budget. The hearing continued until December 6th, 2011 and the budget was adopted by Resolution Number 2011-120. The Commissioners set the tax levy for the real and personal property taxes. As required by the County Assessor, the Board adopted the following resolutions:

- Resolution 2011-118; Resolution for levying taxes for the General Fund Tax Levy
- Resolution 2011-119; Resolution for levying taxes for the County Road Fund
- Resolution 2011-121; Resolution for levying certification for the General Fund
- Resolution 2011-122; Resolution for levying certification for the County Road Fund

Long Term Planning

Each Department has their departmental short term goals, which is currently trying to survive, each trying to maintain the mandated services with current staff.

In the Board of County Commissioners budget instructions they listed their Priorities of Government 2012, requesting each department to complete their budget with these in mind. As mentioned above their priorities are as follows with explanation of the implementation:

- Providing appropriate levels of services for essentials public services - The board has demonstrated that they will listen to departments plans, but are still looking at reducing staff

Kittitas County 2011 Budget

- Capital facilities improvements - With the County going out to bond in September 2010, the Board is upgrading the facilities, Jail, Upper District Court and the Armory, upgrades to the Public Works County Shop, and the Rye Grass Landfill buildings.
- Employee compensation and professional development - With the adoption of the new wage administrative policy for the exempt and non union personnel, this shows the Board is striving to meet this priority.
- Investing in long-term planning improvements - The Board has adopted the Capital Facilities Plan which was last adopted 2008.
- Investing in economic development - With the Board authorizing the increase in the tax for hotel motel funds and creating the lodging tax committee, and the Public Facilities .09 tax for distressed counties, their commitment to economic development is meeting its goal
- Maintaining the County's technology infrastructure - Included in this budget is the purchase for upgrading the county's servers via virtualization servers. The RFP has been released and included in the package were financing options for 4-5 year leases. At this time, there is not a set date of completion for this project.

Some departments have adopted long term plans. Those consist of the 2011 Comprehensive Plan and Capital Facilities Plan, Airport Master Plan, 6 year Transportation Plan, Road Standards Plan, Comprehensive Emergency Management Plan, Solid Waste Management Plan, and County Fair Long Term Plan. Some of these plans have financial impacts included in their plans.

Due to the recent major flooding with Kittitas County, which were declared disasters, one in 2009, two in 2011, and one in 2012, the Board of County Commissioners is looking at a Flood Control Zone District. The Board set up a Citizen Advisory Committee to identify significant public benefits. There are multiple meetings set within the County to discuss the proposal with the public. The purpose of the district will include, but not limited to, flood warning and emergency response, flood proofing and elevation of structures, property acquisition, implementation of consistent development regulations that recognize the impacts of flooding, basin-wide flood planning, and the identification, engineering, and construction of capital projects that address flooding problems. This district would alleviate pressure on the General Fund, funding the remaining portions of the disaster that FEMA does not cover.

Kittitas County 2011 Budget

Washington Finance Officers Budget Award

Kittitas County was awarded the Washington Finance Officers Association Distinguished Budget Award for 2010 and 2011. This award is patterned after the Government Finance Officers' Program and is the highest form of recognition in fiscal planning and budgeting within the State of Washington. The budget document is judged on meeting program criteria covering policies, operations, financial planning and communications. In order to earn this award, the budget documents are critiqued by no less than two reviewers who have rated the document as meeting or exceeding a proficiency level. Our budget document has met all the criteria for the award.

Budget Document

The format for this document is divided into sections and each section is explained below:

Budget Overview includes the county government in context, description of the county organization; organization chart, listing of elected officers and appointed officials, the budget process, financial structure and financial policies.

Budget Summary includes a summary of the financial position of Kittitas County, the budget resolution and the tax resolutions.

General Fund includes the budgets of 35 different departments, which make up the general fund. The General Fund is the fund used to account for all financial resources that are not required to be accounted for in another fund and that have special legal requirements.

Special Revenue Funds includes a listing of all special revenue funds, which are funds that account for their own revenues, which can only be used for a specific purpose. Kittitas County currently has 24 special revenue funds.

Debt Service Funds includes a listing for 3 Debt Service funds.

Capital Project Funds includes the budget information of the Capital Project Fund.

Proprietary Funds includes the budget information for the enterprise and internal service funds.

Kittitas County 2011 Budget

Law & Justice section includes a description of the different types of law & justice funding and how it is spent. Included in this section, is a description for each of the sales tax options; 1/10th Criminal Justice; 1/10th Adult Jail/Juvenile and 3/10th Public Safety/Criminal Justice taxes.

Personnel section includes an explanation of specific budget changes, employee types, union information, employee listing by function and the wage scales by position.

Statistical Section includes current statistics relating to Kittitas County.

Appendix includes the Capital Facilities Plan, Public Works 6 year Transportation Plan & Annual Construction Program.

We would like to thank all the departments who worked together in establishing this budget. We would like to thank the Board of County Commissioners for their hard work and dedication in working on this budget. We would like to thank staff who assisted the departments and commissioners in preparing this budget.

Respectfully submitted,

Jerald V. Pettit
Kittitas County Auditor

Judy Pless
Budget & Finance Manager

WASHINGTON FINANCE
OFFICERS ASSOCIATION

PRESENTS THIS

DISTINGUISHED
BUDGET PRESENTATION AWARD
FOR THE BUDGET YEAR 2011

TO THE

Kittitas County



Ronald P. Core

President

Seena L. Campfield

Budget Award Chairperson



Kittitas County Table of Contents

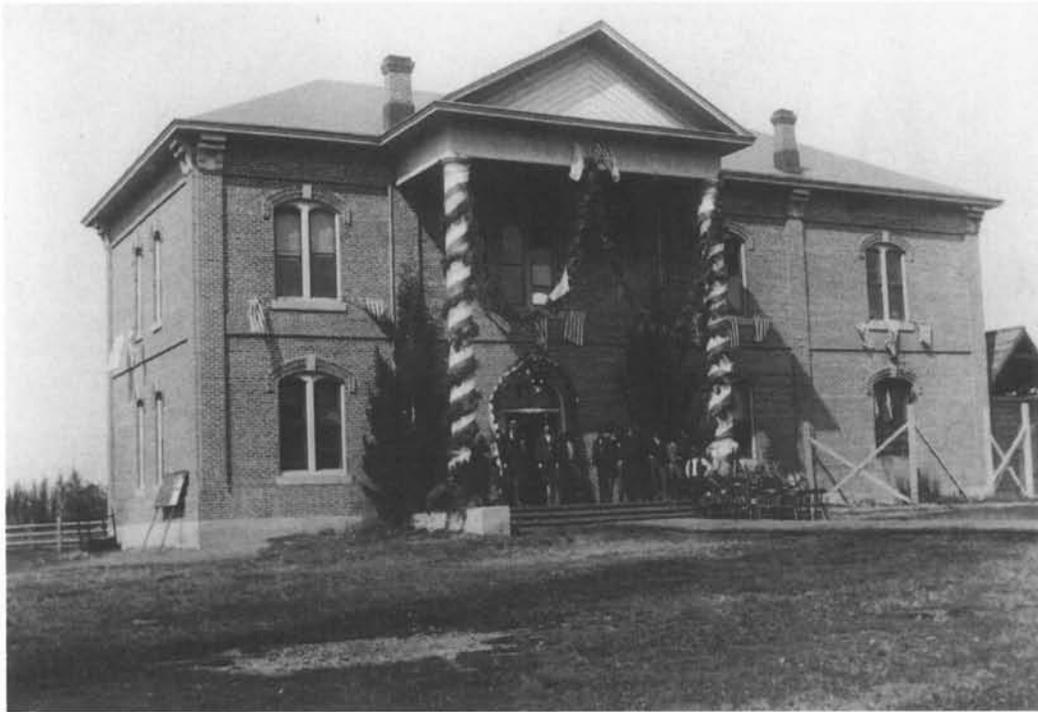
County Overview	1
Annual Budget Process	7
Financial Structure	10
Financial Policies.....	11
Budget Summary	17
Budget Summary all funds.....	29
General Fund	39
Detail of Revenues.....	39
Detail of Expenditures	46
Assessor	51
Auditor.....	52
Board of Equalization.....	53
Fire Marshal.....	54
Community Development Services	55
Clerk.....	56
Commissioners	57
Information Services	58
WSU Extension	59
Disability Board.....	60
Communications	60
Superior Court Judge	61
Juvenile	62
Law Library.....	63
Lower District Court.....	64
Facilities Maintenance	65
Non-Departmental	66
Prosecutor	67
Sheriff	68
Treasurer	70
Upper District Court	71
Pest Disease Control Board.....	72
Conference of Governments	72
Flood Control.....	73
Regional Library Advisory.....	73
Emergency Management Services	74
Human Resources.....	75

Kittitas County Table of Contents

Criminal Justice/Law & Justice Council	76
Declaration of Emergency	76
Post Employment	76
Historical Document Program	77
Current Use (Open Space).....	77
Upper County Groundwater Study.....	78
Computer Replacement	78
County Fair	79
Special Revenue Funds.....	81
Airport	87
Current Expense Vehicle Replacement	88
Sheriff K-9	88
Community Services	89
County Road.....	90
Public Facilities.....	92
EIS Trust	93
Low Income Housing.....	93
Recreation	94
Homelessness Housing Asst	95
Trial Court Improvement	95
Public Health.....	96
Veterans Assistance	98
911 Phone	98
3/10 th Criminal Justice Tax	99
Treasurers ULID	100
Treasurer M&O	100
Noxious Weed	101
Auditor Cent Doc Preservation	102
Misdemeanant Probation.....	103
Prosecutor Victim Witness	104
Prosecutor Drug Enforcement	104
Public Defense.....	105
Forfeited Drug Proceeds.....	105
Adult Misdemeanant Probation	105
Stadium	106
Debt Service Funds.....	107
2001 Fair Bond	109

Kittitas County Table of Contents

2010 GO & Refunding Bond	109
CRID 96-1 Bond	109
CRID Guaranty Fund	110
Capital Project Funds.....	111
Capital Improvements	115
Courthouse Jail Facilities Expansion.....	115
Rodeo Grounds Capital Improvement	115
Proprietary Funds.....	117
Solid Waste	119
Equipment Rental Revolving	120
Unemployment Compensation	121
Trust Funds.....	123
Jerry Williams Library Trust	124
Personnel Overview	125
Personnel Totals by Department.....	133
Current Personnel by position.....	134
Monthly Salary Scales	140
Employee Benefits Rates	149
Law & Justice Information.....	151
Statistics	161
Appendix	177
Glossary.....	245



1887 Kittitas County Courthouse

Budget Overview

KITTITAS COUNTY OVERVIEW

COUNTY GOVERNMENT IN CONTEXT

The United States Constitution created two sovereign governments: the federal government and the state government. Each government entity is divided into three separate branches (legislative, executive, and judicial). Each branch is independent of the others. Our State legislative branch authorizes and creates local level government entities like cities and counties, and a number of special purpose districts, such as school districts, utility districts, and fire districts.

Individual county governments also have three branches of government: legislative, executive and judicial. All government branches work together to deliver services to the public.

To understand a particular unit of government, it is important to see its place in the overall system. The purpose of this section is to explain how Kittitas County fits into this system, and how it relates to the federal government, the State of Washington, the cities within the County's borders, and the many special districts which serve Kittitas County residents.

A county is a legal creation of the state. Counties derive their powers and their existence from state law. State law also mandates many of the duties and services performed by counties. For example, counties are required to appraise property values for tax purposes, and to collect property taxes from their residents. In this regard, counties act as "agents" for state and local government.

However, counties are more than agents of the state and local governments. Counties are governed by locally elected officials who have considerable latitude to establish policies on the basis of the local community's needs and preferences.

Counties co-exist with a variety of other overlapping local government entities, including cities. The relationship between county and city government can be slightly confusing. Many county services are "regional", meaning that they are provided to all residents of the county, regardless of whether they are also residents of a city. Property appraisal is again a good example. The county appraises all property whether or not it lies within an incorporated city. However, other county services, such as Sheriff's patrol are generally provided only in the unincorporated portion of the county.

COUNTY SERVICES

Counties are general purpose governments. This means that they provide a wide variety of services to their citizens based on locally determined needs and priorities. In this respect, counties are unlike "Single Purpose" government jurisdictions, like school districts and fire districts. These special districts exist only to provide a single service (or a closely related group of services).

Each county provides a slightly different mix of services, based on the decisions of its locally elected officials. The following discussion reflects the services Kittitas County provides.

Major regional services provided by Kittitas County include criminal and civil courts, criminal prosecution, juvenile court and related services, appraisal of property values for tax purposes, collection of property taxes, administration of elections, the issuance of motor vehicle license, and the operation of the county jail.

KITTITAS COUNTY OVERVIEW

In addition, Kittitas County acts as the regional coordinator for a variety of state and federally funded social service programs including assistance for the mentally ill and developmentally disabled, as well as substance abuse programs.

Major services provided only in the unincorporated areas include police protection (Sheriff's patrol), land use planning and development review, road construction and maintenance, park acquisition, development, and maintenance, and the enforcement of building and fire codes.

Kittitas County provides a number of other services through participation in inter-local agencies. Such agencies are created by agreement between government entities (such as a County and several cities, or even more than one county). Typically, each participating government contributes an amount of money based on an agreed formula, and the inter-local agency provides the required service throughout the geographic areas covered by the participating governments. Inter-local agencies are used to improve the efficiency and coordination of services which do not naturally respect artificial government boundaries. A specific state law, known as the Inter Local Cooperation Act, gives Local Governments the authority to create inter-local agencies and governs their operation.

The services described are by no means all of the services provided by Kittitas County. However, they do represent a good overview of the types of services county governments offer. For a more complete and detailed explanation of Kittitas County's services, see the Departments section of this document.

COUNTY ORGANIZATION

Kittitas County is a non-charter county, which means that the organization of the County is prescribed by state law. The Revised Code of Washington (RCW) Chapter 36 describes the legal powers of counties in the State of Washington. It enumerates the elected officials each county must have, their powers and responsibilities, mode of election, and terms of office.

The following is intended as an overview of Kittitas County's organizational structure. On the following pages are the County's Organization Chart and A Table of Elected Officials.

BOARD OF COUNTY COMMISSIONERS. The Board of County Commissioners is the County's legislative body, chief administrator and has some quasi-judicial duties. The Board levies all County taxes and authorizes all expenditures through the budget process. It enacts ordinances which have the force of law in the County. Finally, it approves all County contracts and grant agreements. The Board of Commissioners is divided into three districts on the basis of population. The duties of the Commissioners are set forth in RCW 36.32. Commissioners serve a four year term. The Board annually selects one member to act as Chair.

COUNTY ASSESSOR. The County Assessor is responsible for determining the value of all real and personal property in Kittitas County and to establish an equitable basis for the levies imposed by the various taxing districts and additional special levies for which the people have voted. The duties of the Assessor are set forth in RCW 36.21. The Assessor is elected at large for a four year term.

COUNTY AUDITOR. The County Auditor is responsible for the recording of documents, titles, and deeds; the issuance of marriage licenses; the issuance of motor vehicles licenses, vessel registration; voter registration and conduct's all elections. In addition, the Auditor oversees the

KITTITAS COUNTY OVERVIEW

County's accounting, auditing and budgeting activities. The duties of the Auditor are set forth in RCW 36.22. The Auditor is elected at large for a four year term.

COUNTY CLERK. The County Clerk's responsibility is to file and index all records filed for Kittitas County Superior Court and Family Court. The duties of the County Clerk are set forth in RCW 36.23. The Clerk is elected at large for a four year term.

PROSECUTING ATTORNEY/CORONER. The Prosecutor is responsible for the prosecution of all crimes and violations of County Ordinances. The Prosecutor also acts as the County's legal counsel and defends the County in all civil suits. In addition, victim and witness assistance services and child support enforcement are overseen by the Prosecuting Attorney. The Coroner is responsible for the investigation of deaths in Kittitas County. The duties of the Prosecutor are set forth in RCW 36.27 and the Coroner in RCW 36.24. The Prosecutor is elected at large for a four year term.

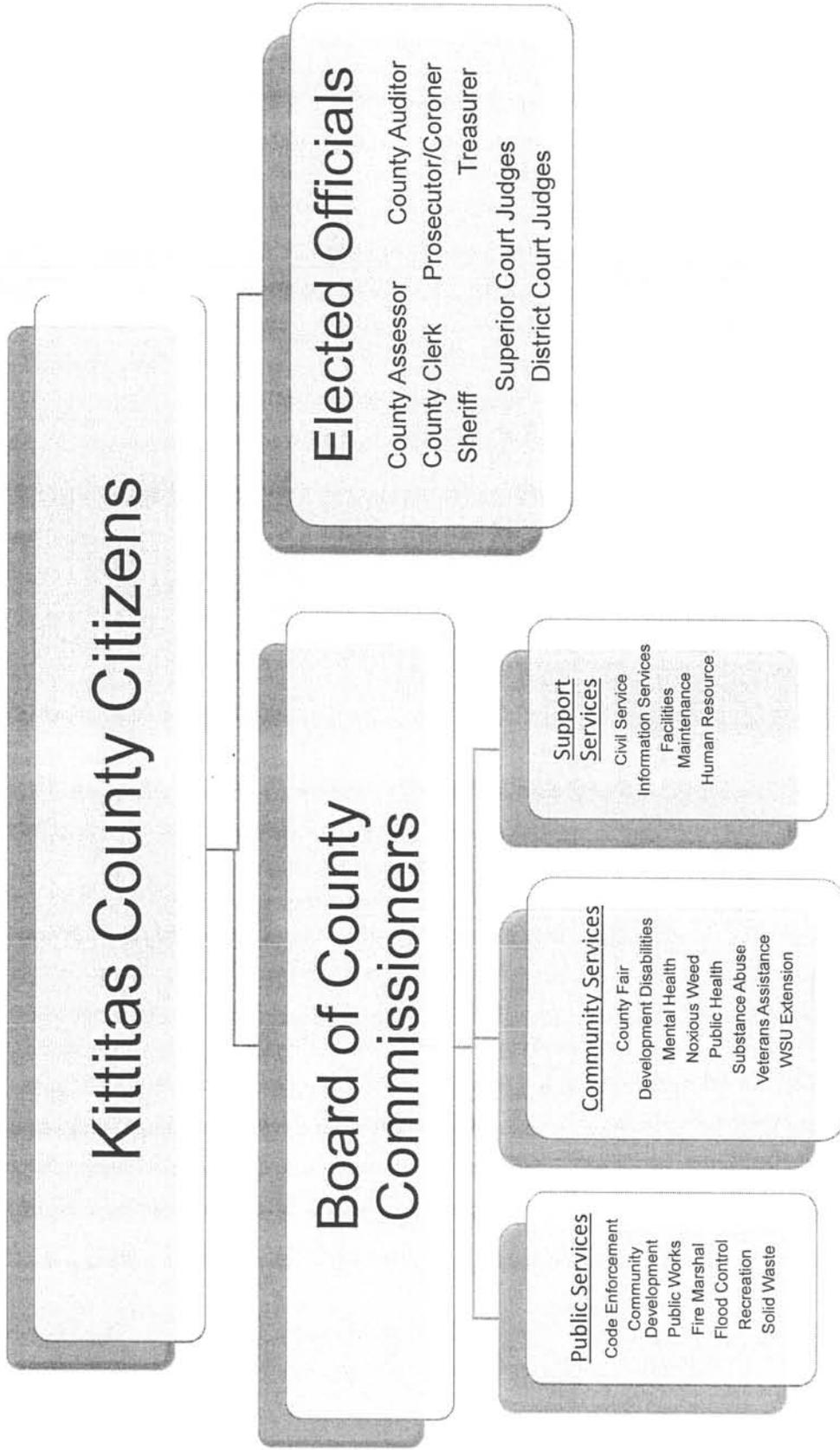
SHERIFF/DIRECTOR OF EMERGENCY MANAGEMENT. The County Sheriff is responsible for law enforcement in the unincorporated area of the County. This includes patrol, criminal investigation, executing civil processes and orders of the courts, emergency management, sex offender registration, courthouse security, search and rescue and marine patrol. The Sheriff also administers the County Jail. The duties of the Sheriff are set forth in RCW 36.28. The Sheriff is elected at large for a four year term.

COUNTY TREASURER. The County Treasurer holds a key position of public trust in the financial affairs of local government. Acting as the "bank" for the county, school districts, fire districts, water districts and other units of local government, the treasurer's office receipts, disburses, invests and accounts for the funds of each of these entities. In addition, the treasurer is charged with the collection of various taxes that benefit a wide range of governmental units. The duties of the Treasurer are set forth in RCW 36.29. The Treasurer is elected at large for a four year term.

SUPERIOR COURT JUDGES. Superior Court is the trial court which has: exclusive original jurisdiction over all civil matters involving dollar amounts over \$75,000; title or possession of real property; cases involving legality of any tax, impost, assessment or toll; probate and domestic matters; Original jurisdiction over all criminal cases amounting to felony; Original jurisdiction over all criminal cases not otherwise provided by law; Exclusive original jurisdiction over juvenile matters; Appellate jurisdiction over Courts of Limited Jurisdiction to hear *de novo* or appeal on the record for error of law. Kittitas County has two Superior Court Judges who are elected at large for a four year term.

DISTRICT COURT JUDGES. District Court has concurrent jurisdiction with the Superior Court for crimes classified as misdemeanors and gross misdemeanors. In addition, the Court hears the following kinds of cases: 1) Mitigation and contested traffic infraction hearings; 2) Civil lawsuits when the amount in controversy is not more than \$75,000; 3) Small Claims; 4) Domestic violence protection petitions; 5) Anti-harassment petitions; 6) Drug property forfeiture hearings; 7) Vehicle impound hearings; and 8) Name change petitions. Kittitas County has two District Courts: Lower County and Upper County. The judge for each district is elected to a four year term.

Kittitas County
Overview



Kittitas County Overview

Elected Officials of Kittitas County

County Commissioners		Terms
District #1	Mr. Paul Jewell	Nov. 26, 2008 - Dec. 31, 2012
District #2	Mr. Alan Crankovich	Jan. 1, 2009 - Dec. 31, 2012
District #3	Mr. Obie O'Brien	Jan. 1, 2011 - Dec. 31, 2014
Assessor	Ms. Marsha Weyand	Jan. 1, 2011 - Dec. 31, 2014
Auditor	Mr. Jerald V. Pettit	Jan. 1, 2011 - Dec. 31, 2014
Clerk	Ms. Joyce Julsrud	Jan. 1, 2011 - Dec. 31, 2014
Prosecuting Attorney	Mr. Greg L. Zempel	Jan. 1, 2011 - Dec. 31, 2014
Sheriff	Mr. Eugene Dana	Jan. 1, 2011 - Dec. 31, 2014
Treasurer	Ms. Deanna Panattoni	Jan. 1, 2011 - Dec. 31, 2014
Superior Court Judge		
Presiding Judge	Ms. Frances Chmelewski	Dec 15, 2011 - Dec 31, 2012
	Mr. Scott Sparks	Jan. 1, 2009 - Jan. 14, 2013
District Court Judge		
Lower County	Mr. James Hurson	Jan. 9, 2011 - Jan. 12, 2015
Upper County	Mr. Darrell Ellis	Jan. 1, 2011 - Dec. 31, 2014

APPOINTED OFFICIALS

Director of County Fair	Matthew Anderson
Interim Director of Community Development Services	Kirk Holmes
Director of Computer Services	James Goeben, Interim
Director of Facilities Maintenance	Matthew Anderson
Facilities Maintenance Project Manager	Patti Johnson
Director of Human Resources	Lisa Young
Director of Probation Services	William Holmes
Director of Public Works	Kirk Holmes
Director of Solid Waste	Patti Johnson
Fire Marshal	Brenda Larsen
Public Health Administrator	Maria Canfield
Public Health Officer	Dr. Mark Larson
Weed Administrator	Todd Davis
WSU Extension	Tip Hudson

Kittitas County Overview

KITTITAS COUNTY BOARDS, COMMITTEES AND COMMISSIONS appointed by the Board of County Commissioners

Board of Adjustment
Agricultural Land Advisory Committee
Airport Advisory Committee
Alcohol/Substance Abuse Program Board
Area Agency on Aging
Baseball Field Task Force
Boundary Review Board
Building & Fire Safety Board of Appeals
Civil Service Commission
County-Wide Fire Protection Plan Committee
Department of Ecology Committee
Disability Board
Board of Equalization
Fair Board
Forest Lands Advisory Committee
Board of Health
Horticulture Pest & Disease
Kittitas County Homelessness & Affordable Housing Committee
Housing Authority Board
Land Use Advisory Committee
Law & Justice Council
Library Advisory Board
Lodging Tax Advisory Committee
Mental Health Development Disabilities Board
Noxious Weed Control Board
Open Space Advisory Committee
Planning Commission
Road Variance
Scenic Loop/Swift Water Corridor Committee
Solid Waste Advisory Committee
TV Improvement District Board
Veteran's Advisory Board
Water Conservancy Board

<http://www.co.kittitas.wa.us/boc/boards.asp>

KITTITAS COUNTY ANNUAL BUDGET PROCESS

LEGAL REQUIREMENTS

State law establishes the general outline of Kittitas County's budget process. The County budget law (R.C.W. 36.40) requires the County Auditor to initiate the budget process on or before the second Monday in July. The Auditor requests budget estimates for the ensuing year from each County department. By law, the estimates must be filed with the Auditor on or before the second Monday in August. These estimates are then compiled into a Preliminary Budget. The Auditor is required to present the Preliminary Budget to the Board of County Commissioners on or before the first Tuesday in September. Copies of the Preliminary Budget are then made available to the public. The Board of County Commissioners is required to schedule a hearing on the budget for the first Monday in October or, if the Board so chooses, the first Monday in December. The budget hearing may be continued from day to day for no more than five days. At the conclusion of the hearing, the Board of County Commissioners adopts the Annual Budget.

KITTITAS COUNTY'S PRACTICE

Kittitas County's budget process conforms fully to the requirements of R.C.W 36.40, but it is somewhat more complex than the bare requirements that the law might imply. The following is a step-by-step summary of the budget process as it is actually carried out.

1. Budget staff in the Auditor's Office prepares the forms on which departments will submit their budget requests. Typically, this involves making only minor revisions to the forms used the previous year. Staff also prepares detail instructions to accompany the forms. In addition, budget staff calculates the salaries and benefits for the current personnel for the departments in the General Fund.
2. Departments prepare their budget requests. Departments requesting increases over the prior year budget must submit a narrative outlining and justifying their requests.
3. In mid-August, departments return their completed budget forms to the County Auditor's Office. Budget staff reviews the submissions for form, completeness, and mathematical accuracy. A completed copy is returned to each department for review. Staff then compiles the submissions into a Preliminary Budget document.
4. In mid-September, the Preliminary Budget is presented to the Board of County Commissioners. The Board of County Commissioners shall review the preliminary budget requests with the Budget & Finance Manager. After reviewing the requests the Budget & Finance Manager may perform several analyses as required by the Commissioners. The Commissioners may request additional data from departments and may request a meeting to discuss the department's budgets.
5. At the end of October, the Board of County Commissioners shall return the preliminary budget to the County Auditor's budget staff for final presentation.
6. Near the end of November, the Budget & Finance Manager compiles the final preliminary budget. The final preliminary budget is submitted to the Board of County Commissioners in a public hearing on the first Monday in December. Members of the

KITTITAS COUNTY ANNUAL BUDGET PROCESS

public may ask questions of the Board and budget staff concerning the proposed budget. The hearing may be continued from day to day, at the discretion of the Board, for up to five days. At the conclusion of the hearing, the Board adopts the Annual Budget. The budget is legally adopted at the Fund level.

BUDGET AMENDMENTS

The County budget is amended with great regularity. Budget amendments typically originate with a request submitted to the Board by the Budget & Finance Manager or, in some cases a department.

Budget Transfers, which shift funds within a department's budget, may be submitted to the Budget & Finance Manager with a letter requesting the transfer. The Board upon the presentation of the request approves transfers between personnel and capital outlay.

Supplemental appropriations, which increase department budgets, require a public hearing prior to approval. Notice of the hearing must be advertised weekly, for two consecutive weeks in the County's newspaper of record (*The Daily Record*). Members of the public may testify for or against the requested supplemental appropriation. At the conclusion of the hearing, the Board votes to approved or deny the supplemental appropriation.

EXCESS OF EXPENDITURES

Expenditures made, liabilities incurred, or warrants issued in excess of any of the detailed budget appropriations, shall not be a liability of the county, but the official making or incurring such expenditure or issuing such warrant shall be liable therefore personally and upon his or her official bond. The County Auditor shall issue no warrant and the county commissioners shall approve no claim for any expenditure in excess of the detailed budget appropriations, except upon an order of a court of competent jurisdiction, or for emergencies as hereinafter provided

BUDGET BASIS

The Governmental Fund Types: (i.e.: the General Fund, Special Revenue, Debt Service, and Capital Project) are budgeted on a modified accrual basis and can be directly compared to the fund operating statements in the County's annual financial report. The Proprietary funds types are budgeted on a modified accrual basis and are depicted in the annual finance report using an accrual basis, therefore these funds are not directly comparable between the two reports.

KITTITAS COUNTY ANNUAL BUDGET PROCESS

2012 PRELIMINARY BUDGET CALENDAR

1. July 18 2011
On or before July 19, 2011 the County Auditor shall submit to each county official their 2012 preliminary budget forms.
2. August 15, 2011
Each department shall submit an estimated budget to the County Auditor.
3. September 9, 2011
Kittitas County Fair estimated budgets are due to the County Auditor.
4. September 26, 2011
The County Auditor shall submit the compiled budget to the Board of County Commissioners.
5. September 26, 2011 through
October 21, 2011
The Board of County Commissioners shall review the preliminary budget requests and make any revisions/ additions it deems advisable. If deemed necessary by the Board of County Commissioners, they will request Elected Officials and/or Department heads be available to discuss individual budget requests.
6. October 31, 2011
The County Commissioners shall return to the Auditor the budget for presentation in final form.
7. November 25, 2011
First publication of County Budget Hearing.
8. December 2, 2011
Second publication of County Budget Hearing.
9. December 5, through
December 9, 2011
Public Hearing and Adoption of the 2012 County Budget.

KITTITAS COUNTY FINANCIAL STRUCTURE

FUND ACCOUNTING

Like most governmental entities, Kittitas County organizes its finances on the basis of "funds". A "Fund" is a self-contained, independent financial entity with its own assets and liabilities. Each Fund is reported separately in the County's financial statements. Kittitas County presently has 34 funds, with adopted budgets, ranging in size from the \$28.6 million County Road Budget to the \$2,030 Jerry Williams Regional Library Trust Budget. It is noted that over half the County's annual expenditures take place in just two funds: General Fund and County Road.

For budget purposes, many funds are subdivided into departments. Departments generally correspond to organizational units. In most cases, expenditures are monitored during the year at the department level. However, departments are not distinct financial entities.

FUND TYPES

Funds can be classified according to the accounting conventions that apply to them. "Governmental" funds are governed by standards developed specifically for government activities. "Proprietary" funds, on the other hand, are governed by the same accounting standards that apply to private businesses. Within these categories, there are seven Fund types:

General Fund. A governmental fund used to account for general-purpose revenues. Virtually all local governments have one and only one General Fund.

Special Revenue Funds. These are governmental funds, which account for revenues collected for specific, restricted purposes. Examples include the County Road Fund, which shall only be used to plan, build, and maintain roads. Kittitas County presently has 24 active Special Revenue Funds.

Debt Service Funds. These are governmental funds, which account for payments on County debt. Kittitas County has 3 active Debts Service Funds.

Capital Project Funds. These are governmental funds that account for the acquisition or construction of major capital assets. Kittitas County has 3 Capital Project Funds.

Enterprise Funds. These are proprietary funds that are used to account for County operations that are intended to be financed primarily by fees charged to customers or users in a manner similar to a private business. Examples would be the Solid Waste Fund, which finances the County Transfer Stations and Landfill. Kittitas County has 1 Enterprise Fund.

Internal Service Funds. These are proprietary funds that account for the activities of operations, which are intended to be financed primarily by fees charged to other County funds or other government entities. They are governed by the same accounting conventions as Enterprise Funds. The Equipment Rental and Revolving Fund, which accounts for all the County Road equipment falls into this category. Kittitas County has 2 Internal Service Funds.

Trust Funds. These are funds to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, and other governmental units. Kittitas County currently is utilizing 1 Trust Fund for the Regional Library.

KITTITAS COUNTY FINANCIAL POLICIES

WASHINGTON STATE BUDGETING ACCOUNTING AND REPORTING SYSTEM (BARS)

State law empowers the State Auditor to prescribe a uniform chart of accounts and budgeting, accounting, and reporting system for all local governments in Washington. This system, devised by the Division of Municipal Corporations in the State Auditor's Office and codified in a five hundred-page manual, is known as BARS. Part two of Volume One of the BARS manual pertains to budgeting. It sets forth both general principles of budgeting and detailed procedural guidelines. These principles and guidelines are incorporated into the County Budget Process.

BALANCED BUDGET

Kittitas County shall not budget or incur an Operating Fund deficit.

LEVEL OF LEGAL APPROPRIATION

The Annual Budget shall be legally adopted at the Fund level.

LEVEL OF BUDGET CONTROL

To provide sufficient control, budgets shall be prepared and monitored by major object category (e.g. salaries, benefits, supplies, services, and capital). Accounting staff shall report monthly expenditures at this level.

PRELIMINARY BUDGETS

Preliminary budgets are to be submitted to the Budget & Finance Manager in a line item budget. After the budget is checked and adjustments and/or corrections are made the budget is presented to the Board of County Commissioners. The Preliminary Budgets include the figures for the budget requests, salary/personnel worksheet, narrative and other forms; i.e. Capital Equipment Request, or Personnel Changes.

LINE ITEM BUDGETS

Department managers are to prepare detailed budgets identifying planned expenditures both by activity and by detailed object category.

BUDGET TRANSFERS

Because detailed budgets are considered by the County to be a tool for department management, departments should have the greatest degree of flexibility possible in establishing and adjusting such detail. Budget transfers between detail like items in the categories of supplies and services shall be allowed upon written request to the Budget & Finance Manager. Budget transfers affecting personnel or capital outlay, as well as any amendment that would increase any Funds or departments budget shall require Board authorization and/or legal appropriation.

KITTITAS COUNTY FINANCIAL POLICIES

REVENUE PROJECTIONS

Estimates of revenue to be included in the budget shall be conservative. Kittitas County shall not increase ongoing operations or authorize additional programs or permanent staff on the basis of speculative revenue projections. It will be Kittitas County's goal to attempt to keep at least enough funds in reserve to pay two (2) months expenditures.

DEBT POLICY

Kittitas County is currently in the process of adopting our debt policy. It is expected to be adopted by April 2012.

GRANT AND CONTRACT REVIEW PROCESS

Kittitas County **Resolution No 88-14** states the Kittitas County Auditor is responsible for centralizing grants and contracts, and coordinating accounting fiscal reporting requirements. All grant applications on behalf of the County shall be reviewed by the County Auditor's staff before application is made. Each department shall provide the Kittitas County Auditor with copies of executed agreements, budgets, budget change requirements, external audits, and information relative to financial reporting requirements in order to centralize control over the County Grant and Contract Inventory. All contracts were required to be reviewed by the County Prosecutor's office. Effective March 3, 2009, the Board of County Commissioner adopted **Resolution 2009-22**, adopting new procedures for contracts with Kittitas County. All agreements shall be reviewed by the Prosecutors for approval as to form, which shall necessarily include a review as to legality, liability and risk. All contracts shall then be approved by the Board of County Commissioners, PROVIDED, however contracts that will terminate within one year from entry and are less than \$5,000 in total expenditures may be first approved by the Department Head or Elected Official and later ratified by the Board of County Commissioners. Following approval, all contracts shall be forwarded for payment to the Kittitas County Auditor who shall make no payment or draw no warrant for any agreement which has not been approved as provide above.

COUNTY INVENTORY

There is hereby delegated to the Kittitas County Auditor the responsibility of coordinating the annual inventory of Kittitas County personal property resulting thereof to the Kittitas County Governmental Body. The County shall be guided by a \$5,000 lower limit in determining whether items fall within the inventoried guidelines. Attractive Assets that cost less than \$5,000 are required to be inventoried. Those departments requiring a depreciation schedule will capitalize items with a \$5,000 lower limit. These limits shall be reviewed annually to determine their validity. Resolution 85-4 sets the county policy on the disposal of county property. During the 1999 preliminary budget process, we changed the inventoried guidelines from \$100 to \$500 and the capitalized items to a \$5,000 lower limit. On December 18, 2001, the Board of County Commissioners adopted a new Asset Inventory Policy. The policy identified the capitalized assets to be at \$5,000. As per Kittitas County **Resolution 2006-178**, effective January 1, 2007, the policy was revised with the capitalized asset lower limit remaining at the \$5,000 and the items budgeted at \$5,000 plus will be treated as capital outlay, with lower items treated at minor equipment. On March 17, 2009, the Board of County Commissioners adopted **County Ordinance 2009-4**, Establishing Comprehensive Procedures for the Management of County Real and Personal Property.

KITTITAS COUNTY FINANCIAL POLICIES

SMALL WORKS AND A SMALL PURCHASE ROSTER

Kittitas County Resolution No. **2006-28** is a resolution amending Kittitas County **Resolution 90-44** and establishing procedures for Small Works and Small Purchase Roster.

- All purchases below \$2,500 are not required to follow the advertisement and formal sealed bid process.
- All purchases of material, supplies, equipment and services between \$2,500 and \$25,000 are required to use a vendor list and secure telephone or written quotations.
- Public Works Projects estimated at a value of \$10,000 to \$200,000 are able to use a small works roster in lieu of the formal sealed bidding process. Public work shall mean all work, construction, alteration, repair or improvement other than ordinary maintenance executed at the cost of the county as defined by RCW 39.04.010.

On October 7, 2007, the Board of County Commissioners adopted **Resolution 2007-123**; amending the limits as authorized by RCW:

- All purchases below \$5,000 are not required to follow the advertisement and formal sealed bid process.
- All purchases of material, supplies, equipment and services between \$5,000 and \$25,000 are required to use a vendor list and secure telephone or written quotations.

On August 4, 2009, the Board of County Commissioners adopted **Resolution 2009-105**; amending the limits as authorized by RCW:

- RCW 36.32.250 authorizes a county, by resolution or ordinance, to dispense with competitive bids for public projects valued less than \$40,000 and allow use of a small works roster, consistent with RCW 39.04.155, for public work valued at \$300,000 or less.

On February 2, 2010, the Board of County Commissioners adopted **Resolution 2010-12** adding a section for Leases of Personal Property

- A lease of personal property may require competitive bids, depending on the total lease value. For leases valued between \$5,000 and \$25,000, departments are required to use vendor lists and secure telephone or written quotations.
- A lease valued at less than \$5,000 the Board of County Commissioners may waive the bidding requirements.

KITTITAS COUNTY FINANCIAL POLICIES

COMPUTER PURCHASES

Effective May 1, 1994, all personal computer purchases, repairs and replacements must be approved by the Computer Systems Manager. The Computer Systems Manager must approve all software purchases. A separate inventory must be kept of all the software and hardware, and submitted with the yearly inventory.

PROCEDURES & POLICY FOR MAKING DEPOSITS WITH COUNTY TREASURER

Board of County Commissioners **Resolution 99-62** states: (1) All monies collected prior to 4:00 p.m. of each business day shall be deposited with the County Treasurer (2) Deposits shall be made every consecutive 24 hours, except Saturday and Sunday by 4:00 p.m. directly to the Treasurers Office Revenue Accounting Officer or his/her assistant. (3) All deposits shall be accompanied by a completed and signed Treasurer's Cash Transmittal Sheet. (4) A receipt will be issued in duplicate for all money received. The carbon copy will be given immediately to the person/department/district making the deposit. The original shall be retained by the Treasurer's office. The Auditor's office shall receive a computer printout of all deposits made for that day on the following day. (5) All requests for exceptions will be submitted to the Treasurer in writing with the complete reasons for seeking an exception. The Treasurer, in compliance with RCW 43.09.240, may grant exceptions to this policy. The Treasurer will notify the Auditor and the Board of County Commissioners within 24 hours of approval of the exception.

CUSTOMER OVERPAYMENTS AND UNDERPAYMENTS

Board of County Commissioners **Resolution 2001-02** states "Every public officer and employee, whose duty it is to collect or receive payments due for the use of the public shall deposit such monies collected or received by him or her with the County Treasurer. Whereas, there are occasions when a deposit of money may be over or under the amount specified. If the payment is over \$5.00 or more a refund shall be issued to the payee. If the overpayment is \$4.99 or less the money shall go into an appropriate department account in the treasurer's office; if an underpayment of \$4.99 or less, a minus figure shall be used in the appropriate department account in Treasurer's office.

CENTRAL SERVICES INDIRECT COST ALLOCATION

On December 18th 2001, the Board of County Commissioners adopted **Resolution 2001-178** *A Resolution adopting a Central Services Simplified Indirect Cost Allocation Plan for Year Ended December 31, 2000*. The adopted rate is 12.25% based on the distribution base of direct salaries & wages, for federal grant reimbursement. During the 2003 budget process, the Board approved the rate to be applied to all county funds to reimburse the general fund for services and to stop individual departmental billings; i.e. Information Services. This rate is billed to each county fund based upon direct salaries and wages. The rate was reviewed and re-calculated as required by the federal government in December 2006. The Board of County Commissioners adopted **Resolution 2006-179**, *A Resolution adopting a Central Services Simplified Indirect Cost Allocation Plan for Year Ended December 31, 2005*. The adopted rate is 13.00% based on the distribution base of direct salaries and wages. The cost allocation plan for year ended December, 31, 2010 effective January 1, 2011 was adopted by the Board of County Commissioners **Resolution 2011-38** with a rate of 11.25% based upon the distribution base of direct salaries & wages.

KITTITAS COUNTY FINANCIAL POLICIES

CASH HANDLING POLICY

This policy was adopted by the Kittitas County Finance Committee and then adopted by the Board of County Commissioners on September 15, 2009. The purpose of this policy is to create a guideline for all Kittitas County employees that bear the responsibility for the collection and handling of cash as a part of their job responsibilities. The goal is to provide the tools to minimize risk and losses, increase awareness of responsibility and insurance compliance with the RCW and State Auditor Requirements.

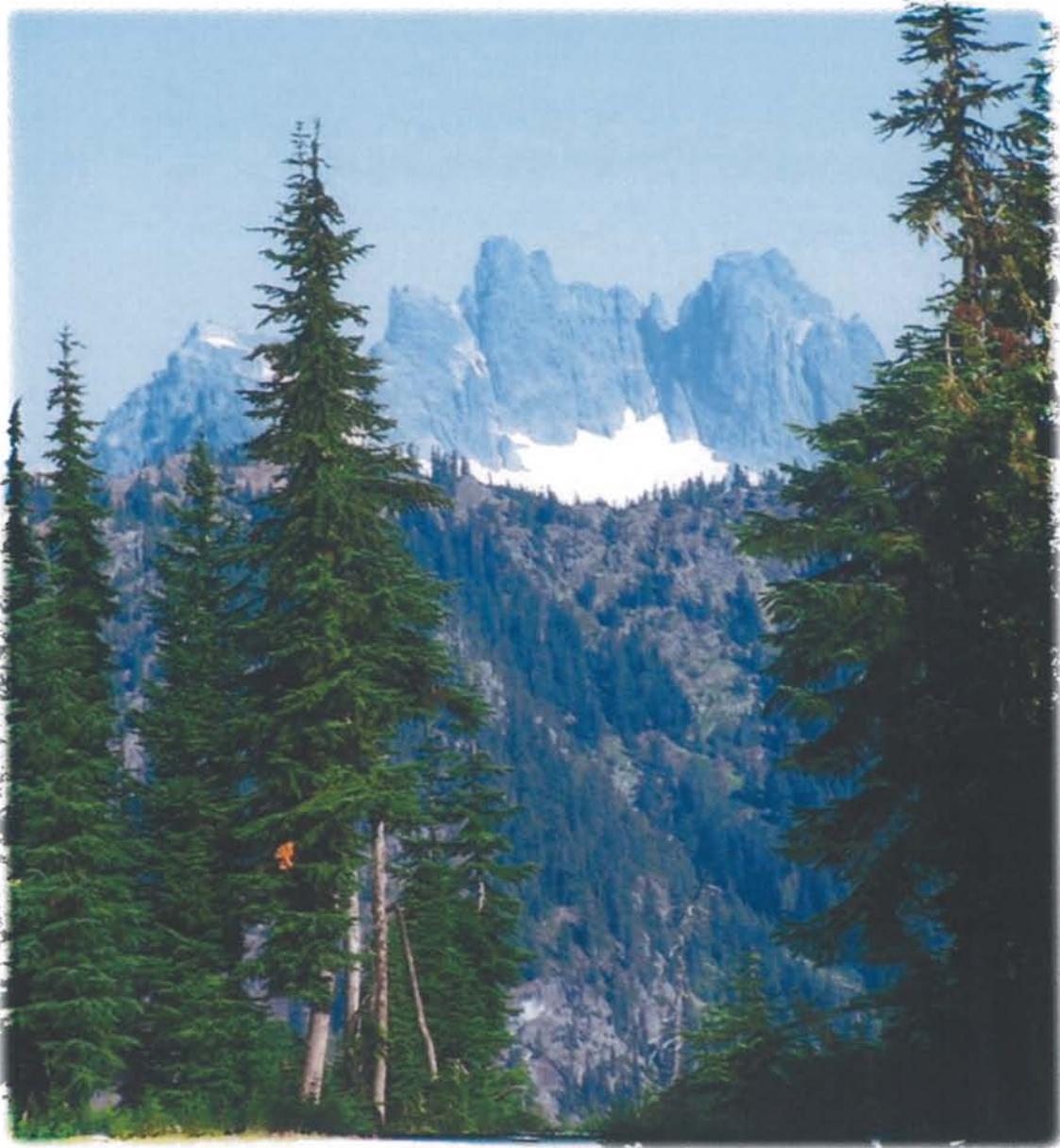
COUNTY FINANCE COMMITTEE (RCW 36.48.070)

The County Treasurer, the County Auditor, and the Chair of the County Legislative Authority, ex officio, shall constitute the county finance committee. The County Treasurer shall act as chair of the committee and the County Auditor as secretary thereof. The committee shall keep a full and complete record of all its proceedings in appropriate books of record and all such records and all correspondence relating to the committee shall be kept in the office of the County Auditor and shall be open to public inspection. The committee shall approve county investment policy and a debt policy and shall make appropriate rules and regulations for the carrying out of the provisions of RCW 36.48.010 through 36.48.060, not inconsistent with law.

MONTHLY FINANCIAL REVIEW (RCW 36.40.210)

On or before the twenty-fifth day of each month, the auditor shall submit or make available to the Board of County Commissioners a report showing the expenditures and liabilities against each separate budget appropriation incurred during the preceding calendar month and like information for the whole of the current fiscal year to the first day of said month, together with the unexpended and unencumbered balance of each appropriation. He or she shall also set forth the receipts from taxes and from sources other than taxation for the same periods. The Financial Officer Study Sessions are set by county code to meet the third Thursday of every month.

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Cooper Lake Area

Budget Summary

KITTITAS COUNTY BUDGET SUMMARY

The revenues that are affected by challenges in today's' economy include general retail sales and use tax, permits, and investment interest. For the 2012 budget, most of these revenue categories are estimated at the 2005-2006 collection level.

Taxes

The Real and Property Taxes for the County have not been increased other than the new construction and utilities since the year 2000. The Board of County Commissioners firmly believes in not raising the taxes, we should operate with what we can generate. The services provided by the County needs to be reviewed so we can provide mandated services in the most efficient way possible. In 2012 the Board increased the actual over the previous year by one (1) percent.

The Board of County Commissioners elected in 2010 to do a levy shift from the County Road to the General Fund in the amount of \$1 million. In 2011, the Board of County Commissioners decreased the levy shift amount to \$635,000. In 2012, the Board of County Commissioners reduced the levy shift amount to \$300,000. When the Board of County Commissioners authorized the levy shift in 2011, the General Fund levy had an unintended consequence, of a calculation change which bumped us up against our legal General Fund levy limit prior to the shift which resulted in a \$405,000 decrease in overall levy revenue (after \$205,000 in new construction).

To set the levy for 2012 the Board of County Commissioners and the County Assessor analyzed the previous year's levies. The levies were set as follows:

	2009 Levy	2010 Levy	2011 Levy
General Fund	\$ 5,466,746	\$ 6,612,555	\$ 6,755,238
County Road	4,713,504	3,872,627	3,325,693
Total	\$10,180,250	\$10,485,182	\$10,080,931

The Board of County Commissioners made a recommendation to restore the levy rates to as close as possible, discontinue the use of a shift, recapture the lost revenue from 2011. We have created a 36.6% banked capacity in the road levy due to the use of the shifts in the previous two budget cycles. The use of the shifts also continue to restrict the General Fund levy as it has cause it to reach our highest legal limit.

KITITAS COUNTY BUDGET SUMMARY

The 2012 estimated levy (restored) would be:

Estimated 2012		Comments
General Fund	\$ 6,144,610	This assumes \$350,000 in new construction. Notice it still places us behind our 2010 levy. If all things remained equal and we did not employ a shift and assuming that the 2012 estimates are correct, our collection should be at least \$610,000 higher than currently figured due to new construction in 2011 and the reduction in the collection in 2011 which resulted from the changes to the levy calculation as a result of the shift from 2010 to 2011. Taking that into account our overall levy collection should be around \$11,040,182 for 2012. The amount still includes the new construction estimate for 2012 (\$350K) and no increase in the rate over the same period.
County Road	4,307,117	
Total	\$10,453,739	

To get back to the right collection rate, the following levy schedule for 2012 is recommended:

2012 Recommended Levy		Comments
General Fund	\$ 6,480,000	This is our highest legal levy at 92.96% of 2011 and includes no shift from RD and \$200K new constr.
County Road	4,559,869	This utilizes 31.6% of banked capacity (32.6% total increase) and includes \$150K new constr.
Total	\$11,039,869	This total restores us to where we should be without using a shift and without a tax rate increase. **Important note: Represents a \$275,000 net decrease to the GF budget.

As a result, in all the calculations the final adoption of the levy had an increase in the budget of 2.37% over 2011 budget. The adopted levy is as follows:

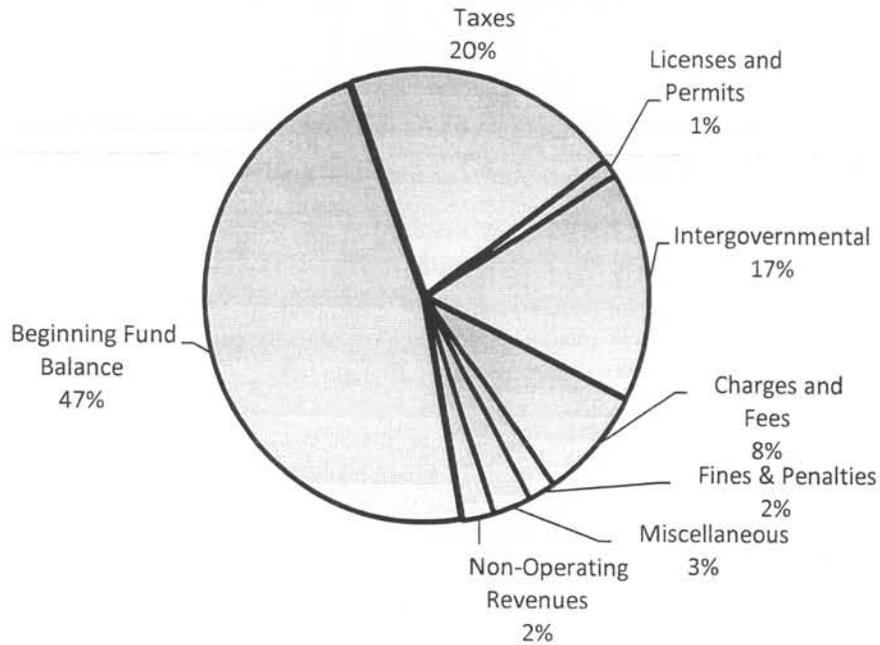
2012 Adopted Levy		Comments
General Fund	\$6,657,000	The Board increased taxes using 1% and new construction of \$339,857
County Road	4,650,000	The total levy includes a 33% increase from the banked capacity and this levy will be reduced by \$300,000 levy shift and a \$200,000 levy diversion to the General Fund for traffic safety.
Total	\$11,307,000	

Summary

The total county budget is \$85,043,713. The biggest revenue source is taxes at 20% of the total county budget \$17,812,080. Taxes include Real and Personal Property Taxes, Retail Sales and Use Tax, Special Sales Taxes, Hotel Motel Receipts and Penalties on Taxes. Next is Intergovernmental Revenues at 17% or \$14,475,096. The Intergovernmental Revenues are funds that we receive from other governments for grants, charges for services and payment in Lieu of Taxes.

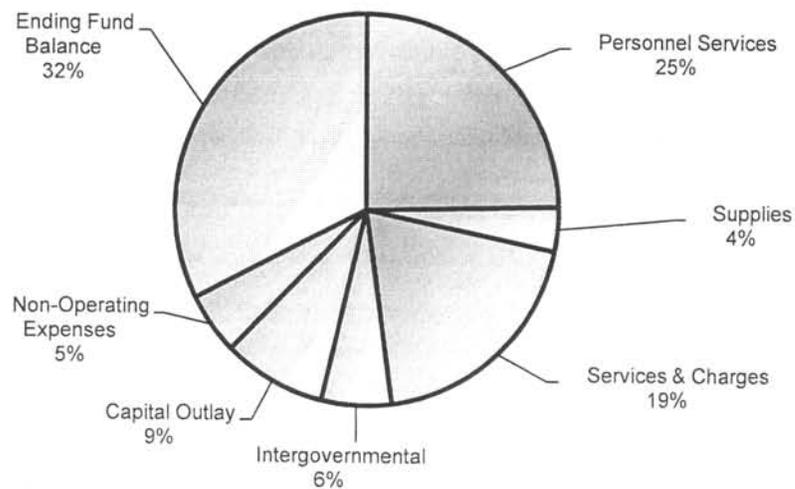
KITTITAS COUNTY BUDGET SUMMARY

2012 Kittitas County Revenues - all funds



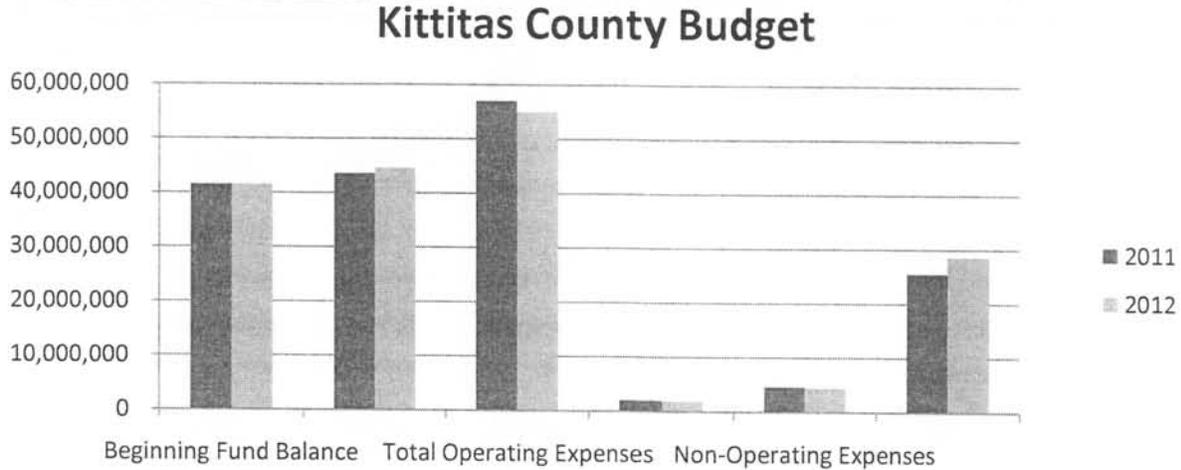
The total County expense budget consists of 25% of Personnel Services which is salary and benefits for the entire county. This amount is \$21,701,402. The Services & Charges is 19% or \$17,216,011.

2012 Kittitas County Expenses - all funds



KITITITAS COUNTY BUDGET SUMMARY

The following graph shows the entire county budget comparing 2011 amended budget and 2012 adopted budget for each category; the biggest increase is the operating expenses for the construction projects that are currently in progress.



The following schedule shows the total County Budget by fund type and listed by revenue and expense category.

	General Fund	Special Revenue Funds	Debt Service Funds	Capital Project Funds	Proprietary Funds	Trust Funds	TOTAL
Beginning Fund Balance	5,258,519	22,050,419	133,587	7,653,030	6,501,340	2,025	41,598,920
Plus Operating Revenue							
Taxes	10,834,858	6,707,222	0	270,000	0	0	17,812,080
Licenses and Permits	790,390	242,007	0	0	0	0	1,032,397
Intergovernmental	3,689,359	10,656,237	0	0	129,500	0	14,475,096
Charges and Fees	1,987,801	1,721,166	0	0	3,356,986	0	7,065,953
Fines & Penalties	1,695,667	38,130	0	0	0	0	1,733,797
Miscellaneous	605,036	404,255	1,000	0	1,427,815	5	2,438,111
Total Operating Revenue	19,603,111	19,769,017	1,000	270,000	4,914,301	5	44,557,434
Less Operating Expenses							
Personnel Service	13,676,361	7,080,239	0	0	944,802	0	21,701,402
Supplies	686,535	1,761,699	0	0	775,020	200	3,223,454
Services	4,514,265	10,083,461	0	0	2,618,285	0	17,216,011
Intergovernmental	996,402	2,672,609	125,000	1,303,632	68,300	0	5,165,943

KITITAS COUNTY BUDGET SUMMARY

Capital Outlay	178,876	74,200	0	6,296,499	1,071,150	0	7,620,725
Total Operating Expenses	20,052,439	21,672,208	125,000	7,600,131	5,477,557	200	54,927,535
Plus Non-Operating Revenues	191,437	618,219	877,303	0	200,400	0	1,887,359
Less Non-Operating Expenses	776,629	2,365,431	879,132	0	502,382	0	4,523,574
Ending Fund Balance	4,223,999	18,400,016	7,758	322,899	5,636,102	1,830	28,592,604

NOTE:

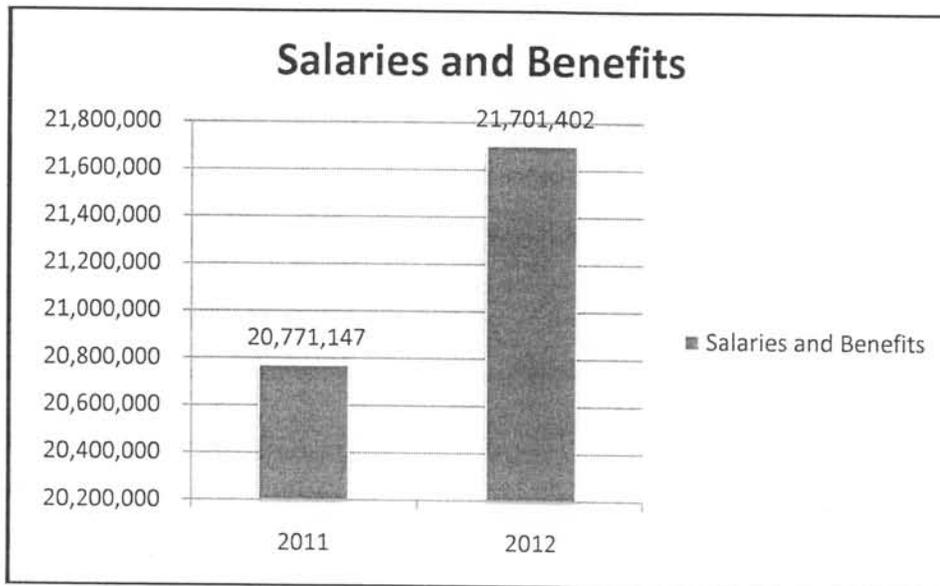
Non-Operating Revenues include interfund transfers

Non-Operating Expenses include interfund transfers and debt service and depreciation

Salaries & Benefits

The Board of County Commissioners implemented a new wage administration policy effective January 1, 2012. The policy is outlined in the personnel section of this budget, but in summary, effective January 1, 2012, all exempt and non union employees received a 2% COLA effective January 1, 2012. Previously the increases were based on merit and were effective the date of position. This change in policy increase personnel costs. Also, the Board of County Commissioners upgraded the wage scales which had not been updated since 2007. Employees, whose current salary fell below the base salary for their position, were moved into the base, reflecting a salary increase. The unions have also received COLAS effective January 1, and July 1, 2012 and these totals are included in the budget.

As you look at the total salary and benefit costs they increased 4.2% over the 2011 budget.



KITITAS COUNTY BUDGET SUMMARY

General Fund

The General Fund is 28.5% of the total County Budget. The total budget is \$25,053,067.

When the preliminary budgets were received from the departments and compiled the General Fund budget was out of balance. Because all the other funds must have a balanced budget the focus remains on the General Fund's budget. The first preliminary round the budget was \$3,408,487 out of balance. This figure included \$558,085 of increased requests. The preliminary budget showed a percentage change in the expenses by 9.5% and a decrease in the revenues by 4.5%.

	2011 Amended Budget	2012 Preliminary Budget with Supplemental amounts	Percentage change
Expenses	23,067,069	25,482,500	9.5%
Revenues	23,067,069	22,074,013	-4.5%

The Board of County Commissioners met individually with the departments or the family groups. After all the meetings, the General Fund budget remained out of balance by \$1,512,154.

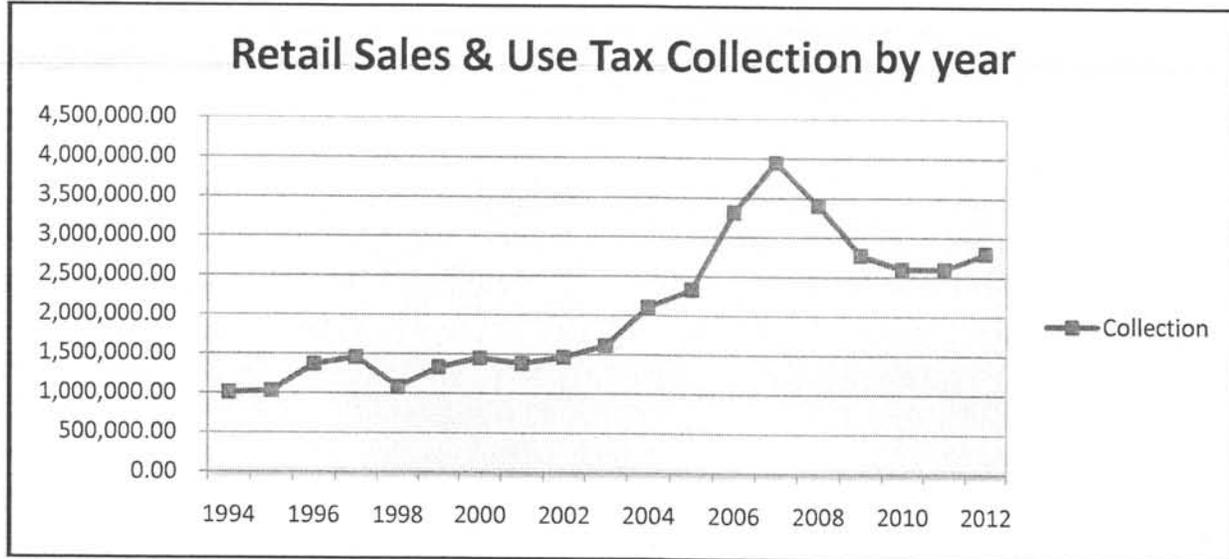
The budgets were returned to the departments once again and when they were returned the budget was \$868,619 out of balance.

General Fund			
	Expenses	Revenues	Difference
Original Budget	24,524,199	21,673,797	(2,850,402)
Supplemental Requests	958,301	400,216	(558,085)
Subtotal	25,482,500	22,074,013	(3,408,487)
Adjustments to Original Budget	(19,090)	-	19,090
Supplemental Requests	422,501	531,138	108,637
Departmental Adjustments	(306,289)	667,880	974,169
Other Reductions (see below) ¹	(1,141,092)	74,740	1,215,832
Subtotal as of 11-10-2011	24,438,530	23,347,771	(1,090,759)
Proposed Budget Cuts (due 11-16-2011)	(222,140)	0	222,140
Subtotal as of 11-16-2011 ²	24,216,390	23,347,771	(868,619)

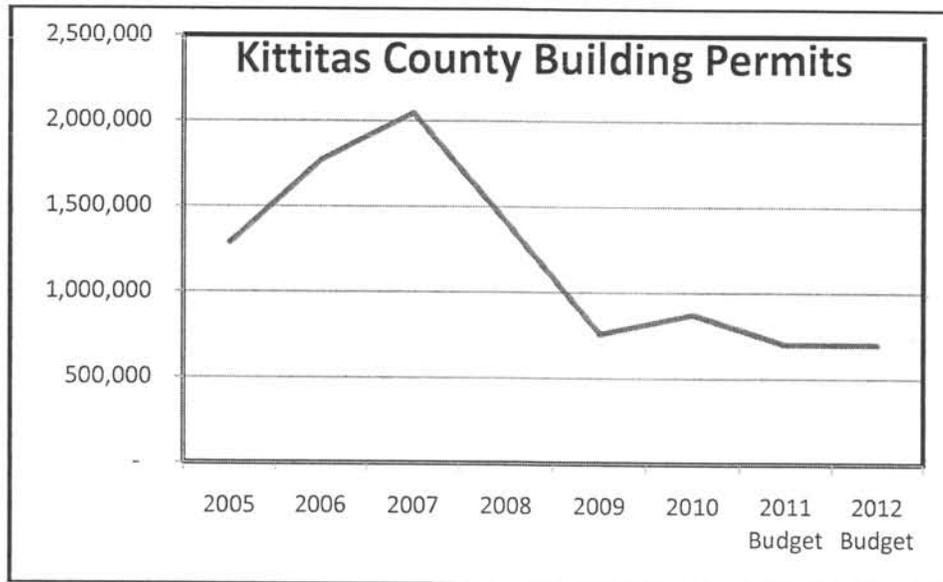
After the final meeting, departments volunteered additional budget cuts and the assessment of the revenues, the budget was balanced.

KITTITAS COUNTY BUDGET SUMMARY

In preparation of the 2012 budget, the sales tax was estimated at \$2,800,000.00; at the 2005-2006 collection level, \$2,332,943.00 and 3,314,562.00 respectively.

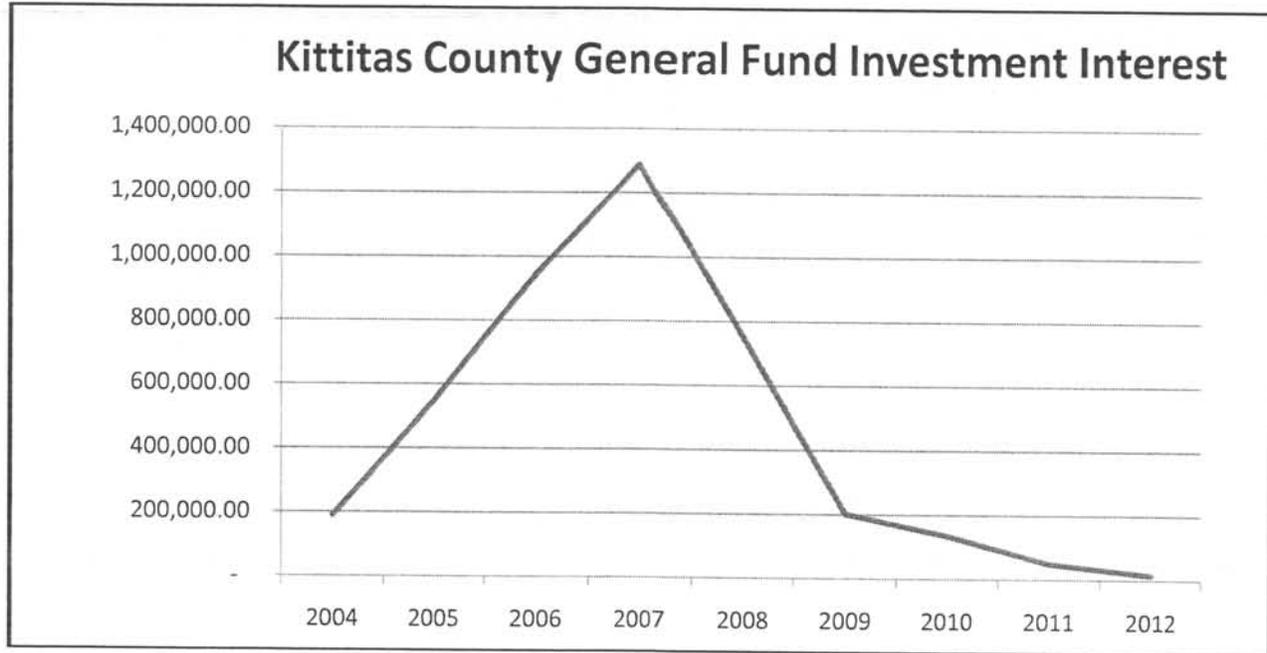


The Building Permits started dropping off in September of 2008, at which time the Board looked at cutting back on staff. In November 2008, Community Development Services had layoffs and did not fill positions for a total of 4 FTE's gone and in March of 2010 another 7 positions were part of layoffs. In October 2010, the Board allowed the re-hiring of one of those positions. In 2012, the Board of County Commissioners are allowing some positions to be filled.

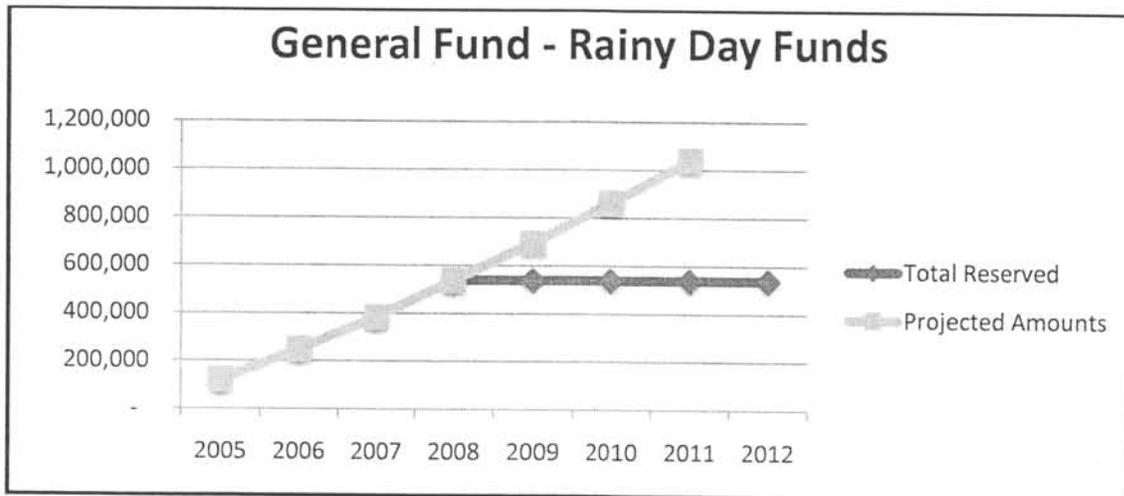


KITTTITAS COUNTY BUDGET SUMMARY

The General Fund Investment Interest declined substantially, due to the lack of cash available to invest and the interest rate decline.



The General "Rainy Day fund" is set aside annually based upon 1% of the previous year's operating expenses. The balance for 2011 was \$538,419.00. The Board of County Commissioners elected not to add funds to this account for 2012. In 2012 we will be discussing the options as to what is the appropriate level to continue to reserve the rainy day funds.

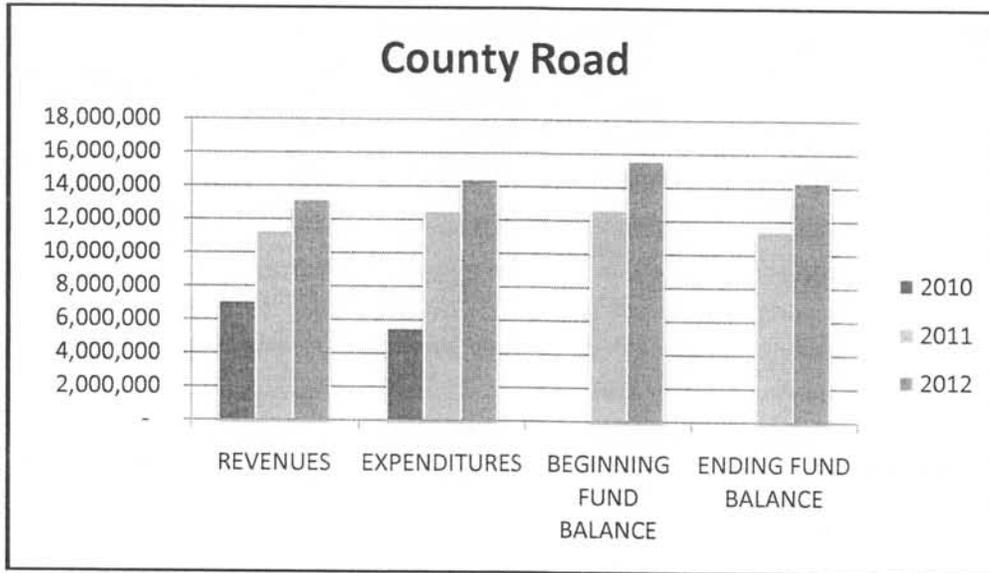


KITITAS COUNTY BUDGET SUMMARY

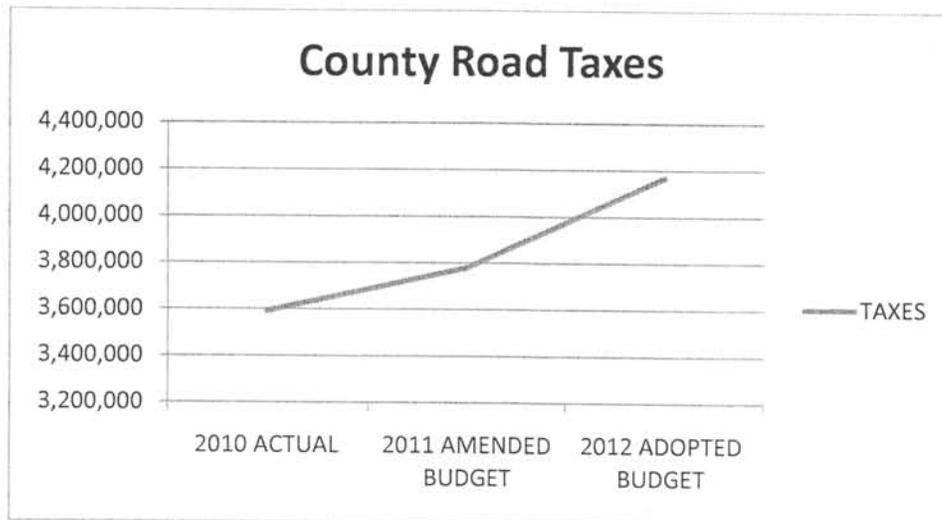
The estimated beginning fund balance used is \$2,300,000. The Board projected an ending fund balance, to carry us into 2013 in the amount of \$1,500,000.

COUNTY ROAD

County Road is the only major fund. The County Road Budget is 32.6% of the total County Budget \$28,758,372.



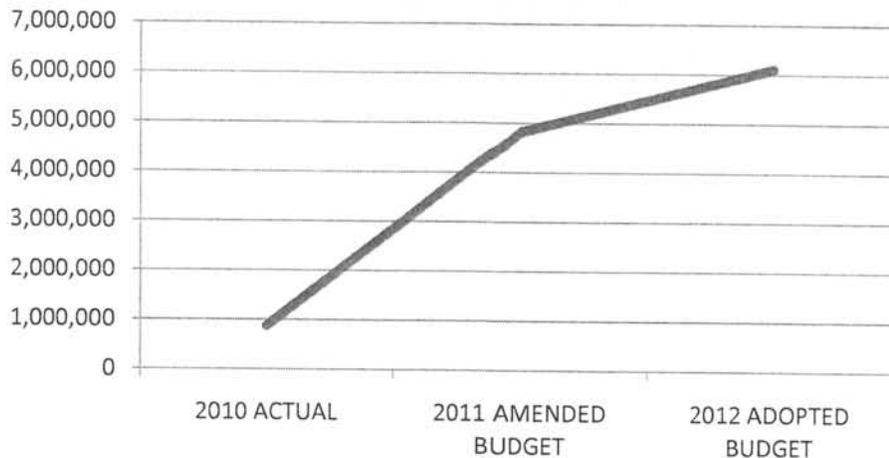
Taxes make up 32% of the 2012 budget \$4,169,002 for property taxes and \$5,000 for leasehold tax.



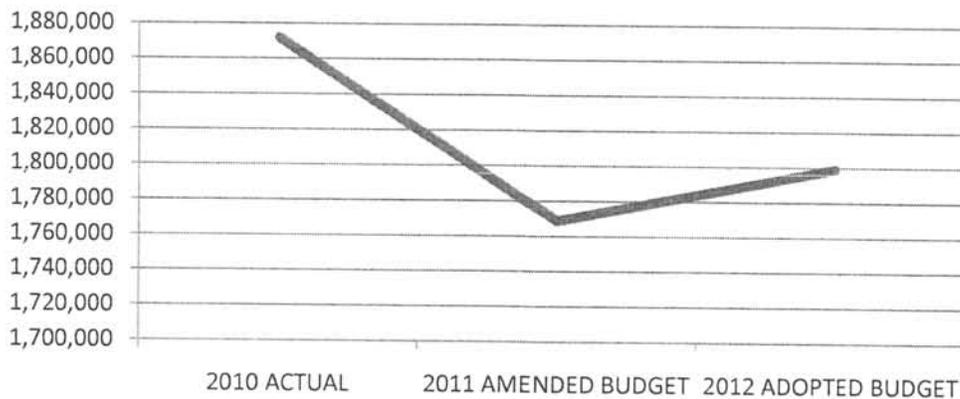
KITTITAS COUNTY BUDGET SUMMARY

Intergovernmental Charges include federal & state grants; motor vehicle fuel taxes and intergovernmental charges for services. This is 61% of the total 2012 budget. Federal & state grants are 77% of this total; \$6,110,870. The motor vehicle fuel tax is 23% of the intergovernmental charges \$1,799,004.

County Road Federal & State Grants



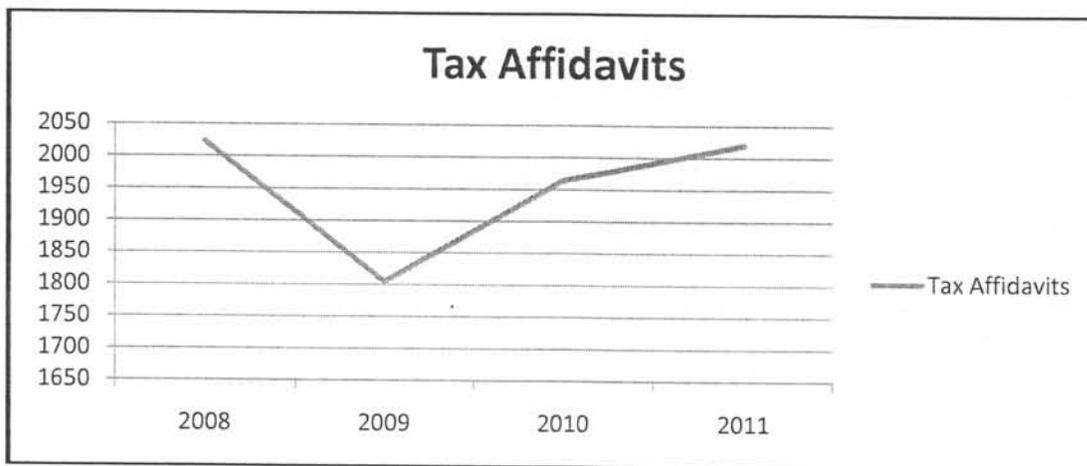
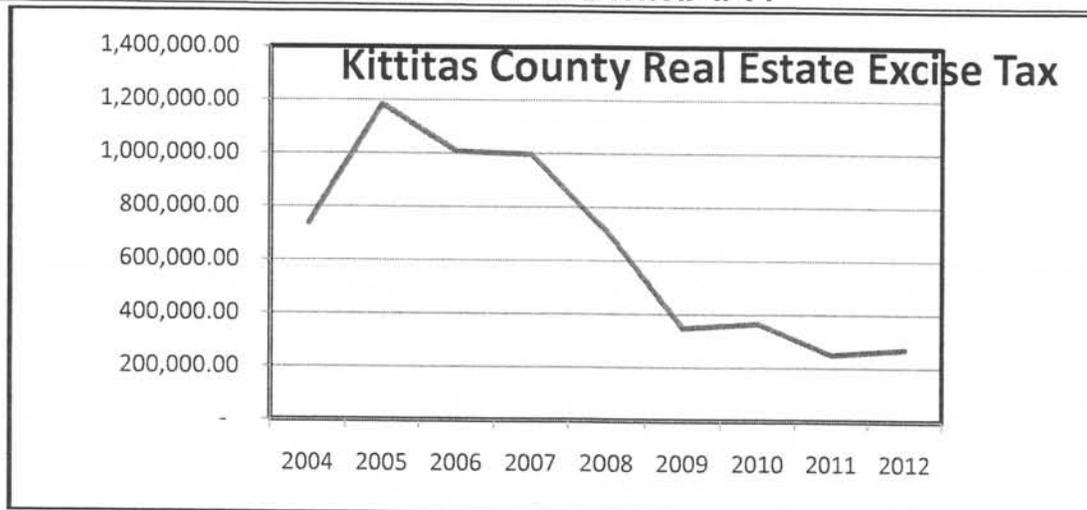
County Road Motor Vehicle Fuel Tax



REAL ESTATE EXCISE TAXES (REET)

The Real Estate Excise Tax is collected from the sale of real & personal property. The bond payments for the new jail are anticipated on coming from the REET funds. The rate for local sales is .25% of the sale prices less 1.3% for local handling. The Treasurer Tax Affidavits are collected for any property transaction. The amount of affidavits are up from the previous year, however some of the sale transactions are exempt from the REET fees. We are examining the collections to this fund to be able to maintain the bond funding. As per the *Real Review Data Report, December 2011*, the number of homes sold countywide was 536 with the total number of homes sold in 2010 was 509, a 5.3% increase; however the total value dollar of the homes sales sagged 3.0% between 2010 and 2011.

KITTITAS COUNTY BUDGET SUMMARY



CAPITAL PROJECTS

Jail Repairs, Jail Construction, Upper District Court Building, and Armory

With the issuing of the bonds the county has 3 projects under construction and one completed:

- Jail Mechanical Repairs: This project replaced all the existing toilet sink combo units in the Jail. In addition new shut off valves have been installed so the control room can shut off the water to a cell if the inmate tries to flood the cell. In addition the outdoor recreation area floors have been resealed in order to prevent leaking. This project was complete in early 2011.
- Jail Expansion: The Jail Expansion will be located in the existing courtyard and will add 118 beds to the existing Jail.
- The Armory Project is the remodel of the 13,000 square foot building that was previously used as a National Guard Armory. When the remodel is completed it will hold the WSU extension office, Fair and Event Center Staff, and the Noxious Weed Department. In

KITTITAS COUNTY BUDGET SUMMARY

addition the building will have three conference rooms that can be rented out and one large room that could be rented out as a whole or broke into three rooms.

- Upper County District Court: The original plan was to look for a new building or site to build a building to relocate the existing Upper County court facility. In December 2011, we had the opportunity to purchase the existing building they were located in and we will start the remodeling on the building.

Transportation Projects

Each year the Board of County Commissioners has to adopt the Annual Construction Program. The approved projects are listed in the Appendix section of this document.

COUNTY DEBT

During 2010 the County issued bonds in the amount of \$11,185,000. The Bonds are being issued for the purpose of construction, repairs and expansion of the County jail, acquisition of a building for court facilities, remodel of a building on the County fairgrounds, refunding on an advanced basis the County's Limited Tax General Obligation Bonds, 2001 (the "2001 Bonds"), paying the costs of issuance of the Bonds, and other legal purposes of the County.

The County's limitation of debt for the year ended July 1, 2011, is as follows:

State Law provides that debt cannot be incurred in excess of the following percentages of the value of taxable property of the County:

- 1.5% - Without a vote of the people
- 2.5% - With a vote of the people

The total tax property value was \$6,411,783,255 and the debt limits for the County as of July 1, 2011 was as follows:

Purpose of Indebtedness	Remaining Capacity
General Purposes – without a vote of the people	\$84,732,921
General Purposes – with a vote of the people	\$148,850,753

BUDGET INFORMATION

All the preliminary budgets with supporting information were available on the County's website for public review. The budgets were listed as "2012 Budget working copies". The final adopted budget is available on the website as well as financial reports. <http://www.co.kittitas.wa.us/auditor/accounting.asp>

KITITITAS COUNTY BUDGET SUMMARY

	General Fund	Airport	Vehicle Replacement	Sheriff K-9	Community Services	County Road	Public Facilities	EIS Trust	Low Income Housing
REVENUES									
Taxes									
2010 Actual	10,481,803	-	-	-	150,569	3,592,279	594,287	-	-
2011 Amended Budget	10,728,786	-	-	-	160,690	3,781,000	600,000	-	-
2012 Adopted Budget	10,834,858	-	-	-	187,220	4,169,002	486,000	-	-
Licenses & Permits									
2010 Actual	972,365	-	-	-	-	7,686	-	-	-
2011 Amended Budget	850,946	-	-	-	-	10,100	-	-	-
2012 Adopted Budget	790,390	-	-	-	-	10,500	-	-	-
Intergovernmental Revenue									
2010 Actual	3,148,503	34,892	-	-	940,151	2,871,845	-	-	-
2011 Amended Budget	3,700,564	132,763	-	-	965,726	6,695,425	-	-	-
2012 Adopted Budget	3,689,359	577,431	-	-	854,150	7,972,374	-	-	-
Charges for Goods & Services									
2010 Actual	2,180,557	-	-	-	-	544,577	-	232,889	49,077
2011 Amended Budget	2,050,090	-	-	-	-	506,235	-	200,000	30,000
2012 Adopted Budget	1,987,801	-	-	-	-	532,271	-	-	45,000
Fines & Penalties									
2010 Actual	1,624,908	-	-	-	-	-	-	-	-
2011 Amended Budget	1,761,400	-	-	-	-	-	-	-	-
2012 Adopted Budget	1,695,667	-	-	-	-	-	-	-	-
Miscellaneous Revenues									
2010 Actual	763,759	140,869	-	100	2,830	71,317	5,238	-	815
2011 Amended Budget	657,850	155,465	-	-	647	87,200	5,000	-	500
2012 Adopted Budget	605,036	150,064	-	-	647	24,000	3,000	-	-
Other Financing Sources									
2010 Actual	420,028	430,000	-	-	5,000	-	-	-	-
2011 Amended Budget	591,637	209,023	-	-	2,500	220,000	-	-	-
2012 Adopted Budget	191,437	-	-	-	2,500	466,200	-	-	-
TOTAL REVENUES									
2010 Actual	19,591,923	605,761	-	100	1,098,550	7,087,704	599,525	232,889	49,892
2011 Amended Budget	20,341,273	497,251	-	-	1,129,563	11,299,960	605,000	200,000	30,500
2012 Adopted Budget	19,794,548	727,495	-	-	1,044,517	13,174,347	489,000	-	45,000

KITITAS COUNTY BUDGET SUMMARY

	General Fund	Airport	Vehicle Replacement	Sheriff K-9	Community Services	County Road	Public Facilities	EIS Trust	Low Income Housing
EXPENDITURES									
Salaries & Benefits									
2010 Actual	12,216,610	94,809	-	-	728	2,398,065	-	-	-
2011 Amended Budget	13,372,209	208,400	-	-	-	3,449,780	5,000	-	-
2012 Adopted Budget	13,676,361	82,200	-	-	-	3,950,960	5,000	-	-
Supplies									
2010 Actual	785,702	4,255	-	-	-	616,606	-	-	307
2011 Amended Budget	796,273	7,500	-	-	-	1,799,508	-	-	-
2012 Adopted Budget	686,535	3,525	-	-	-	1,545,650	-	-	-
Services & Charges									
2010 Actual	3,632,118	650,093	-	-	965,004	925,971	50,291	132,383	104,711
2011 Amended Budget	4,823,690	157,251	-	500	1,118,362	4,862,800	-	200,000	300,500
2012 Adopted Budget	4,514,265	642,637	-	-	1,045,100	6,910,151	-	336,894	200,000
Intergovernmental Services									
2010 Actual	1,192,372	20,736	-	-	-	18,423	560,000	-	-
2011 Amended Budget	1,259,701	249,835	340,000	5	-	70,000	1,938,505	-	-
2012 Adopted Budget	996,402	10,325	-	-	-	86,900	1,633,500	-	-
Capital Outlay									
2010 Actual	615,398	-	-	-	-	-	-	-	-
2011 Amended Budget	493,550	-	-	-	-	38,100	-	-	-
2012 Adopted Budget	178,876	-	-	-	-	4,700	-	-	-
Debt Service									
2010 Actual	153,009	-	-	-	-	-	-	-	-
2011 Amended Budget	165,460	1,915	-	-	-	-	-	-	-
2012 Adopted Budget	160,112	-	-	-	-	-	-	-	-
Interfund Payment for Services									
2010 Actual	306,834	22,174	-	-	3,206	1,558,282	864	283	3,676
2011 Amended Budget	245,162	97,350	-	-	13,250	2,313,147	-	-	5,000
2012 Adopted Budget	616,517	16,850	-	-	13,042	1,916,635	-	-	5,000
TOTAL EXPENDITURES									
2010 Actual	18,902,043	792,067	-	-	968,938	5,517,347	611,155	132,666	108,694
2011 Amended Budget	21,156,045	722,251	340,000	505	1,131,612	12,533,335	1,943,505	200,000	305,500
2012 Adopted Budget	20,829,068	755,537	-	-	1,058,142	14,414,996	1,638,500	336,894	205,000
Excess/(Deficit) Revenues over Expenses									
2010 Actual	689,880	(186,306)	-	100	129,612	1,570,357	(11,630)	100,223	(58,802)
2011 Amended Budget	(814,772)	(225,000)	(340,000)	(505)	(2,049)	(1,233,375)	(1,338,505)	-	(275,000)
2012 Adopted Budget	(1,034,520)	(28,042)	-	-	(13,625)	(1,240,649)	(1,149,500)	(336,894)	(160,000)
Beginning Fund Balance									
2010 Actual	-	-	-	-	-	-	-	-	-
2011 Amended Budget	4,043,879	375,000	840,000	505	2,049	12,657,500	2,275,725	-	300,000
2012 Adopted Budget	5,258,519	229,806	-	-	13,625	15,584,025	1,770,500	336,894	224,096
Ending Fund Balance									
2010 Actual	-	-	-	-	-	-	-	-	-
2011 Amended Budget	3,229,107	150,000	500,000	-	-	11,424,125	937,220	-	25,000
2012 Adopted Budget	4,223,999	201,764	-	-	-	14,343,376	621,000	-	64,096

KITITITAS COUNTY BUDGET SUMMARY

	Recreation	Homelessness Housing Assistance	Trial Court Improvement	Public Health	Construction Performance Bonds	Veterans Assistance	911 Phone System	3/10 Sales Tax	Treasurer ULID	Treasurer M&O
REVENUES										
Taxes										
2010 Actual	-	-	-	-	-	70,957	260,301	1,129,808	-	-
2011 Amended Budget	-	-	-	-	-	75,000	310,000	1,000,000	-	-
2012 Adopted Budget	-	-	-	-	-	75,000	265,000	1,100,000	-	-
Licenses & Permits										
2010 Actual	-	-	-	230,653	-	-	-	-	-	-
2011 Amended Budget	-	-	-	192,000	-	-	-	-	-	-
2012 Adopted Budget	-	-	-	231,507	-	-	-	-	-	-
Intergovernmental Revenue										
2010 Actual	7,064	-	39,320	756,800	-	11	304,338	-	-	-
2011 Amended Budget	7,500	-	50,000	731,900	-	-	590,000	-	-	-
2012 Adopted Budget	7,000	-	50,000	476,282	-	-	450,000	-	-	-
Charges for Goods & Services										
2010 Actual	-	213,678	-	187,387	-	-	-	3,171	-	-
2011 Amended Budget	-	130,000	-	177,550	-	-	-	-	-	-
2012 Adopted Budget	-	195,000	-	195,795	-	-	-	-	-	-
Fines & Penalties										
2010 Actual	-	-	-	-	-	-	-	-	-	-
2011 Amended Budget	-	-	-	-	-	-	-	-	-	-
2012 Adopted Budget	-	-	-	-	-	-	-	-	-	-
Miscellaneous Revenues										
2010 Actual	45	1,070	176	33,501	114	-	-	1,329	140	64,098
2011 Amended Budget	50	550	100	82,127	-	-	-	1,500	200	-
2012 Adopted Budget	50	-	75	52,794	-	-	-	1,000	-	-
Other Financing Sources										
2010 Actual	105,500	-	39,320	192,133	-	-	-	-	-	-
2011 Amended Budget	23,750	-	50,000	92,679	-	-	-	-	-	-
2012 Adopted Budget	6,750	-	50,000	92,769	-	-	-	-	-	-
TOTAL REVENUES										
2010 Actual	112,609	214,748	78,816	1,400,474	114	70,968	564,639	1,134,308	140	64,098
2011 Amended Budget	31,300	130,550	100,100	1,276,256	-	75,000	900,000	1,001,500	200	-
2012 Adopted Budget	13,800	195,000	100,075	1,049,147	-	75,000	715,000	1,101,000	-	-

KITITITAS COUNTY BUDGET SUMMARY

EXPENDITURES	Recreation	Homelessness Housing Assistance	Trial Court Improvement	Public Health	Construction Performance Bonds	Veterans Assistance	911 Phone System	3/10 Sales Tax	Treasurer ULID	Treasurer M&O
Salaries & Benefits										
2010 Actual	1,715	-	-	981,009	-	-	-	655,851	-	11,154
2011 Amended Budget	4,135	-	-	1,020,753	-	-	-	751,916	-	-
2012 Adopted Budget	4,760	-	-	951,886	-	-	-	1,007,196	-	-
Supplies										
2010 Actual	176	307	-	74,496	-	24,927	-	30,154	-	477
2011 Amended Budget	1,100	-	-	70,863	-	36,300	-	100,489	-	-
2012 Adopted Budget	1,350	-	-	62,600	-	36,300	-	54,500	-	-
Services & Charges										
2010 Actual	10,729	225,731	44,996	120,720	-	37,349	-	38,798	-	35,669
2011 Amended Budget	15,500	300,500	160,000	110,178	-	37,700	-	38,086	-	-
2012 Adopted Budget	17,600	78,558	160,000	85,240	-	37,700	-	58,298	-	-
Intergovernmental Services										
2010 Actual	98,025	-	-	-	-	-	564,639	-	192	-
2011 Amended Budget	20,150	-	-	-	-	-	900,000	8,150	50,000	-
2012 Adopted Budget	200	-	-	-	-	-	715,000	12,000	5,415	-
Capital Outlay										
2010 Actual	-	-	-	8,637	-	-	-	-	-	-
2011 Amended Budget	-	-	-	45,000	-	-	-	193,650	-	-
2012 Adopted Budget	-	-	-	-	-	-	-	49,500	-	-
Debt Service										
2010 Actual	-	-	-	5,246	-	-	-	-	-	-
2011 Amended Budget	-	-	-	5,250	-	-	-	-	-	-
2012 Adopted Budget	-	-	-	5,250	-	-	-	-	-	-
Interfund Payment for Services										
2010 Actual	423	8,579	-	146,769	-	121	-	62,609	-	4,226
2011 Amended Budget	1,115	5,000	-	177,051	-	1,000	-	71,463	-	-
2012 Adopted Budget	2,290	-	-	113,145	-	1,000	-	85,809	-	-
TOTAL EXPENDITURES										
2010 Actual	111,068	234,617	44,996	1,336,877	-	62,397	564,639	787,412	192	51,526
2011 Amended Budget	42,000	305,500	160,000	1,429,095	-	75,000	900,000	1,163,754	50,000	-
2012 Adopted Budget	26,200	78,558	160,000	1,218,121	-	75,000	715,000	1,267,303	5,415	-
Excess/(Deficit) Revenues over Expenses										
2010 Actual	1,541	(19,869)	33,820	63,597	114	8,571	-	346,896	(52)	12,572
2011 Amended Budget	(10,700)	(174,950)	(59,900)	(152,839)	-	-	-	(162,254)	(49,800)	-
2012 Adopted Budget	(12,400)	116,442	(59,925)	(168,974)	-	-	-	(166,303)	(5,415)	-
Beginning Fund Balance										
2010 Actual	-	-	-	-	-	-	-	-	-	-
2011 Amended Budget	15,000	500,000	115,000	645,000	-	-	-	995,614	120,000	-
2012 Adopted Budget	15,000	532,552	125,000	612,417	-	-	-	1,168,675	5,415	-
Ending Fund Balance										
2010 Actual	-	-	-	-	-	-	-	-	-	-
2011 Amended Budget	4,300	325,050	55,100	492,161	-	-	-	833,360	70,200	-
2012 Adopted Budget	2,600	648,994	65,075	443,443	-	-	-	1,002,372	-	-

KITITITAS COUNTY BUDGET SUMMARY

REVENUES	Noxious Weed	Auditor Centennial	Misdemeanor Probation	Prosecutor Victim Witness	Drug Enforcement	Public Defense	Forfeited Drug Proceeds	Domestic Violence	Adult Misdemeanor Presentencing	Stadium	Real Estate Excise Tax Tech
Taxes											
2010 Actual	4,085	-	-	-	-	-	-	-	-	420,895	-
2011 Amended Budget	-	-	-	-	-	-	-	-	-	373,771	-
2012 Adopted Budget	4,000	-	-	-	-	-	-	-	-	421,000	-
Licenses & Permits											
2010 Actual	-	-	-	-	-	-	-	-	-	-	-
2011 Amended Budget	-	-	-	-	-	-	-	-	-	-	-
2012 Adopted Budget	-	-	-	-	-	-	-	-	-	-	-
Intergovernmental Revenue											
2010 Actual	148,664	53,650	-	14,163	-	45,067	-	-	-	-	12,935
2011 Amended Budget	147,000	70,000	-	10,000	-	50,000	-	-	-	-	21,000
2012 Adopted Budget	144,000	70,000	-	10,000	-	45,000	-	-	-	-	-
Charges for Goods & Services											
2010 Actual	13,619	25,721	695,963	52,730	-	-	-	578	-	-	-
2011 Amended Budget	7,000	19,000	632,000	53,600	-	-	-	-	20,000	-	-
2012 Adopted Budget	10,000	10,000	664,500	53,600	-	-	-	-	15,000	-	-
Fines & Penalties											
2010 Actual	-	-	-	-	36,087	-	4,867	184	-	-	-
2011 Amended Budget	-	-	-	-	21,375	-	5,000	-	-	-	-
2012 Adopted Budget	-	-	-	-	38,130	-	-	-	-	-	-
Miscellaneous Revenues											
2010 Actual	170,354	993	140	318	-	245	-	-	-	411	-
2011 Amended Budget	181,000	1,000	100	150	-	120	-	-	-	150	-
2012 Adopted Budget	172,000	-	75	150	-	200	-	-	-	200	-
Other Financing Sources											
2010 Actual	5	-	1	-	-	-	-	-	-	-	-
2011 Amended Budget	-	-	-	-	-	-	-	-	-	-	-
2012 Adopted Budget	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES											
2010 Actual	336,727	80,364	696,104	67,211	36,087	45,312	4,867	762	-	421,306	12,935
2011 Amended Budget	335,000	90,000	632,100	63,750	21,375	50,120	5,000	-	20,000	373,921	21,000
2012 Adopted Budget	330,000	80,000	664,575	63,750	38,130	45,200	-	-	15,000	421,200	-

KITITAS COUNTY BUDGET SUMMARY

	Noxious Weed	Auditor Centennial	Misdemeanor Probation	Prosecutor Victim Witness	Drug Enforcement	Public Defense	Forfeited Drug Proceeds	Domestic Violence	Adult Misdemeanor Presentencing	Stadium	Real Estate Excise Tax Tech	
EXPENDITURES												
Salaries & Benefits												
2010 Actual	221,318	14,234	600,923	70,808	40,304	-	-	-	-	-	-	
2011 Amended Budget	241,500	15,188	642,482	125,033	49,019	-	-	-	-	-	-	
2012 Adopted Budget	251,000	-	681,441	93,849	51,947	-	-	-	-	-	-	
Supplies												
2010 Actual	32,487	2,316	4,272	137	-	-	-	-	-	130	-	
2011 Amended Budget	34,250	5,000	29,174	2,350	-	-	-	-	-	-	-	
2012 Adopted Budget	26,250	-	29,174	2,350	-	-	-	-	-	-	-	
Services & Charges												
2010 Actual	25,950	12,931	15,880	2,827	10,000	47,501	3,206	-	-	145,330	-	
2011 Amended Budget	29,500	15,000	26,850	9,650	7,856	28,400	25,000	-	20,000	250,200	120,000	
2012 Adopted Budget	28,750	-	26,850	9,650	5,833	50,000	25,000	-	15,000	250,200	100,000	
Intergovernmental Services												
2010 Actual	-	-	-	-	-	-	885	-	-	104,600	-	
2011 Amended Budget	-	-	-	-	-	-	-	-	-	202,940	-	
2012 Adopted Budget	-	-	-	-	-	-	-	-	-	208,269	-	
Capital Outlay												
2010 Actual	-	-	-	-	-	-	22	-	-	-	-	
2011 Amended Budget	5,000	50,000	-	-	-	-	-	-	-	-	-	
2012 Adopted Budget	-	-	20,000	-	-	-	-	-	-	-	-	
Debt Service												
2010 Actual	-	-	-	-	-	-	-	-	-	-	-	
2011 Amended Budget	-	-	-	-	-	-	-	-	-	-	-	
2012 Adopted Budget	-	-	-	-	-	-	-	-	-	-	-	
Interfund Payment for Services												
2010 Actual	26,712	144,702	65,841	7,611	3,905	-	-	-	-	-	-	
2011 Amended Budget	24,750	83,040	62,000	15,060	4,500	-	-	-	-	-	-	
2012 Adopted Budget	24,000	100,000	67,000	15,060	350	-	-	-	-	-	-	
TOTAL EXPENDITURES												
2010 Actual	305,467	174,183	686,916	81,383	54,209	47,501	4,113	-	-	250,060	-	
2011 Amended Budget	335,000	168,228	760,506	152,093	61,375	28,400	25,000	-	20,000	453,140	120,000	
2012 Adopted Budget	330,000	100,000	824,465	120,909	58,130	50,000	25,000	-	15,000	459,469	100,000	
Excess/(Deficit) Revenues over Expenses												
2010 Actual	30,260	(93,819)	9,188	(14,172)	(18,122)	(2,189)	754	762	-	171,246	12,935	
2011 Amended Budget	-	(78,228)	(128,406)	(88,343)	(40,000)	21,720	(20,000)	-	-	(79,219)	(99,000)	
2012 Adopted Budget	-	(20,000)	(159,890)	(57,159)	(20,000)	(4,800)	(25,000)	-	-	(38,269)	(100,000)	
Beginning Fund Balance												
2010 Actual	-	-	-	-	-	-	-	-	-	-	-	
2011 Amended Budget	-	278,228	128,406	150,000	40,000	120,000	20,000	-	-	497,317	99,000	
2012 Adopted Budget	-	334,068	159,890	117,384	20,000	140,000	25,000	-	-	536,072	100,000	
Ending Fund Balance												
2010 Actual	-	-	-	-	-	-	-	-	-	-	-	
2011 Amended Budget	-	200,000	-	61,657	-	141,720	-	-	-	418,098	-	
2012 Adopted Budget	-	314,068	-	60,225	-	135,200	-	-	-	497,803	-	

KITITITAS COUNTY BUDGET SUMMARY

REVENUES	Fair Bond	2010 GO Bond	County Refund	CRID 96-1	CRID Guaranty Fund	County Capital Improvements	Courthouse Jail Facilities Expansion	Rodeo Grounds Capital Improvements	Solid Waste
Taxes									
2010 Actual	-	-	-	24,824	-	365,649	-	-	-
2011 Amended Budget	-	-	-	12,000	-	300,000	-	-	-
2012 Adopted Budget	-	-	-	-	-	270,000	-	-	-
Licenses & Permits									
2010 Actual	-	-	-	-	-	-	-	-	-
2011 Amended Budget	-	-	-	-	-	-	-	-	-
2012 Adopted Budget	-	-	-	-	-	-	-	-	-
Intergovernmental Revenue									
2010 Actual	-	-	-	-	-	-	-	-	125,426
2011 Amended Budget	-	-	-	-	-	-	-	-	57,500
2012 Adopted Budget	-	-	-	-	-	-	-	-	129,500
Charges for Goods & Services									
2010 Actual	-	-	-	-	-	-	-	-	2,672,279
2011 Amended Budget	-	-	-	-	-	-	-	-	2,758,771
2012 Adopted Budget	-	-	-	-	-	-	-	-	2,769,486
Fines & Penalties									
2010 Actual	-	-	-	-	-	-	-	-	-
2011 Amended Budget	-	-	-	-	-	-	-	-	-
2012 Adopted Budget	-	-	-	-	-	-	-	-	-
Miscellaneous Revenues									
2010 Actual	75,336	-	-	92,404	357	-	5,554	41	68,695
2011 Amended Budget	-	-	-	36,000	1,000	-	-	-	157,500
2012 Adopted Budget	-	-	-	-	1,000	-	-	-	92,215
Other Financing Sources									
2010 Actual	946,628	-	-	-	-	-	10,445,447	-	-
2011 Amended Budget	-	848,900	-	-	-	-	-	-	-
2012 Adopted Budget	-	877,303	-	-	-	-	-	-	-
TOTAL REVENUES									
2010 Actual	1,021,954	-	-	117,228	357	365,649	10,451,001	41	2,866,400
2011 Amended Budget	-	848,900	-	48,000	1,000	300,000	-	-	2,973,771
2012 Adopted Budget	-	877,303	-	-	1,000	270,000	-	-	2,991,201

KITITAS COUNTY BUDGET SUMMARY

	Fair Bond	2010 GO Bond	County Refund	CRID 96-1	CRID Guaranty Fund	County Capital Improvements	Courthouse Jail Facilities Expansion	Rodeo Grounds Capital Improvements	Solid Waste
EXPENDITURES									
Salaries & Benefits									
2010 Actual	-	-	-	-	-	-	-	-	446,282
2011 Amended Budget	-	-	-	-	-	-	-	-	532,857
2012 Adopted Budget	-	-	-	-	-	-	-	-	601,702
Supplies									
2010 Actual	-	-	-	-	-	-	-	-	42,628
2011 Amended Budget	-	-	-	-	-	-	-	-	58,500
2012 Adopted Budget	-	-	-	-	-	-	-	-	62,920
Services & Charges									
2010 Actual	-	-	-	-	-	-	345,443	-	2,008,273
2011 Amended Budget	-	-	-	-	-	-	-	-	2,085,463
2012 Adopted Budget	-	-	-	-	-	-	-	-	2,301,635
Intergovernmental Services									
2010 Actual	-	-	-	-	-	842,464	9,830	-	50,158
2011 Amended Budget	-	-	-	-	-	621,347	-	-	55,200
2012 Adopted Budget	131,000	-	-	125,000	1,303,632	-	-	-	59,700
Capital Outlay									
2010 Actual	-	-	-	-	105,858	-	1,362,749	-	-
2011 Amended Budget	-	-	-	-	-	-	10,400,000	-	82,360
2012 Adopted Budget	-	-	-	-	-	-	6,296,499	-	38,600
Debt Service									
2010 Actual	1,115,001	(1,370)	-	68,933	-	-	-	-	4,875
2011 Amended Budget	-	848,900	-	-	-	-	-	-	79,875
2012 Adopted Budget	-	879,132	-	-	-	-	-	-	79,500
Interfund Payment for Services									
2010 Actual	-	-	-	-	-	-	2,199	-	53,863
2011 Amended Budget	-	-	-	-	-	-	-	-	79,516
2012 Adopted Budget	-	-	-	-	-	-	-	-	93,232
TOTAL EXPENDITURES									
2010 Actual	1,115,001	(1,370)	-	68,933	-	948,322	1,720,221	-	2,606,079
2011 Amended Budget	131,000	848,900	-	-	-	621,347	10,400,000	-	2,973,771
2012 Adopted Budget	-	879,132	-	-	125,000	1,303,632	6,296,499	-	3,237,289
Excess/(Deficit) Revenues over Expenses									
2010 Actual	(93,037)	1,370	-	48,295	357	(582,673)	8,730,780	41	260,321
2011 Amended Budget	(131,000)	-	-	48,000	1,000	(321,347)	(10,400,000)	-	-
2012 Adopted Budget	-	(1,829)	-	-	(124,000)	(1,033,632)	(6,296,499)	-	(246,088)
Beginning Fund Balance									
2010 Actual	-	-	-	-	-	-	-	-	-
2011 Amended Budget	131,000	-	-	65,000	132,000	1,220,000	10,400,000	22,900	-
2012 Adopted Budget	-	1,829	-	-	131,758	1,333,632	6,296,499	22,899	385,190
Ending Fund Balance									
2010 Actual	-	-	-	-	-	-	-	-	306,484
2011 Amended Budget	-	-	-	113,000	133,000	898,653	-	22,900	-
2012 Adopted Budget	-	-	-	-	7,758	300,000	-	22,899	149,102

KITITITAS COUNTY BUDGET SUMMARY

REVENUES	Equipment Rental & Revolving	Unemployment Compensation	Jeremy Williams Library Trust	TOTALS
Taxes				
2010 Actual	-	-	-	17,095,457
2011 Amended Budget	-	-	-	17,341,247
2012 Adopted Budget	-	-	-	17,812,080
Licenses & Permits				
2010 Actual	-	-	-	1,210,704
2011 Amended Budget	-	-	-	1,053,046
2012 Adopted Budget	-	-	-	1,032,397
Intergovernmental Revenue				
2010 Actual	47,921	-	-	8,550,750
2011 Amended Budget	-	-	-	13,229,378
2012 Adopted Budget	-	-	-	14,475,096
Charges for Goods & Services				
2010 Actual	430,853	72,234	-	7,375,313
2011 Amended Budget	628,000	70,000	-	7,282,246
2012 Adopted Budget	517,500	70,000	-	7,065,953
Fines & Penalties				
2010 Actual	-	-	-	1,666,046
2011 Amended Budget	-	-	-	1,787,775
2012 Adopted Budget	-	-	-	1,733,797
Miscellaneous Revenues				
2010 Actual	1,159,050	-	5	2,659,304
2011 Amended Budget	1,544,900	-	10	2,913,119
2012 Adopted Budget	1,335,600	-	5	2,438,111
Other Financing Sources				
2010 Actual	22,105	-	-	12,606,167
2011 Amended Budget	12,500	-	-	2,050,989
2012 Adopted Budget	200,400	-	-	1,887,359
TOTAL REVENUES				
2010 Actual	1,659,929	72,234	5	51,163,741
2011 Amended Budget	2,185,400	70,000	10	45,657,800
2012 Adopted Budget	2,053,500	70,000	5	46,444,793

KITITITAS COUNTY BUDGET SUMMARY

	Equipment Rental & Revolving	Unemployment Compensation	Jeremy Williams Library Trust	TOTALS
EXPENDITURES				
Salaries & Benefits				
2010 Actual	298,947	-	-	18,052,757
2011 Amended Budget	352,875	-	-	20,771,147
2012 Adopted Budget	343,100	-	-	21,701,402
Supplies				
2010 Actual	530,911	-	-	2,150,288
2011 Amended Budget	796,025	-	100	3,737,432
2012 Adopted Budget	712,100	-	200	3,223,454
Services & Charges				
2010 Actual	217,699	92,376	-	9,901,979
2011 Amended Budget	195,400	100,000	-	15,038,386
2012 Adopted Budget	216,650	100,000	-	17,216,011
Intergovernmental Services				
2010 Actual	10,329	-	-	3,472,653
2011 Amended Budget	8,600	-	-	5,855,433
2012 Adopted Budget	8,600	-	-	5,165,943
Capital Outlay				
2010 Actual	(129,866)	-	-	1,962,798
2011 Amended Budget	280,600	-	-	11,588,260
2012 Adopted Budget	1,032,550	-	-	7,620,725
Debt Service				
2010 Actual	-	-	-	1,345,694
2011 Amended Budget	-	-	-	1,101,400
2012 Adopted Budget	-	-	-	1,123,994
Interfund Payment for Services				
2010 Actual	303,884	-	-	2,726,763
2011 Amended Budget	317,850	-	-	3,516,254
2012 Adopted Budget	329,650	-	-	3,399,580
TOTAL EXPENDITURES				
2010 Actual	1,231,904	92,376	-	39,612,932
2011 Amended Budget	1,951,350	100,000	100	61,608,312
2012 Adopted Budget	2,642,650	100,000	200	59,451,109
Excess/(Deficit) Revenues over Expenses				
2010 Actual	428,025	(20,142)	5	11,550,809
2011 Amended Budget	234,050	(30,000)	(90)	(15,950,512)
2012 Adopted Budget	(589,150)	(30,000)	(195)	(13,006,316)
Beginning Fund Balance				
2010 Actual	-	-	-	-
2011 Amended Budget	5,306,000	30,000	1,990	41,527,113
2012 Adopted Budget	6,041,150	65,000	2,025	41,598,920
Ending Fund Balance				
2010 Actual	492,637	-	-	799,121
2011 Amended Budget	5,540,050	-	1,900	25,576,601
2012 Adopted Budget	5,452,000	35,000	1,830	28,592,604



View of Mt Stuart from Joe Watt Canyon

General Fund

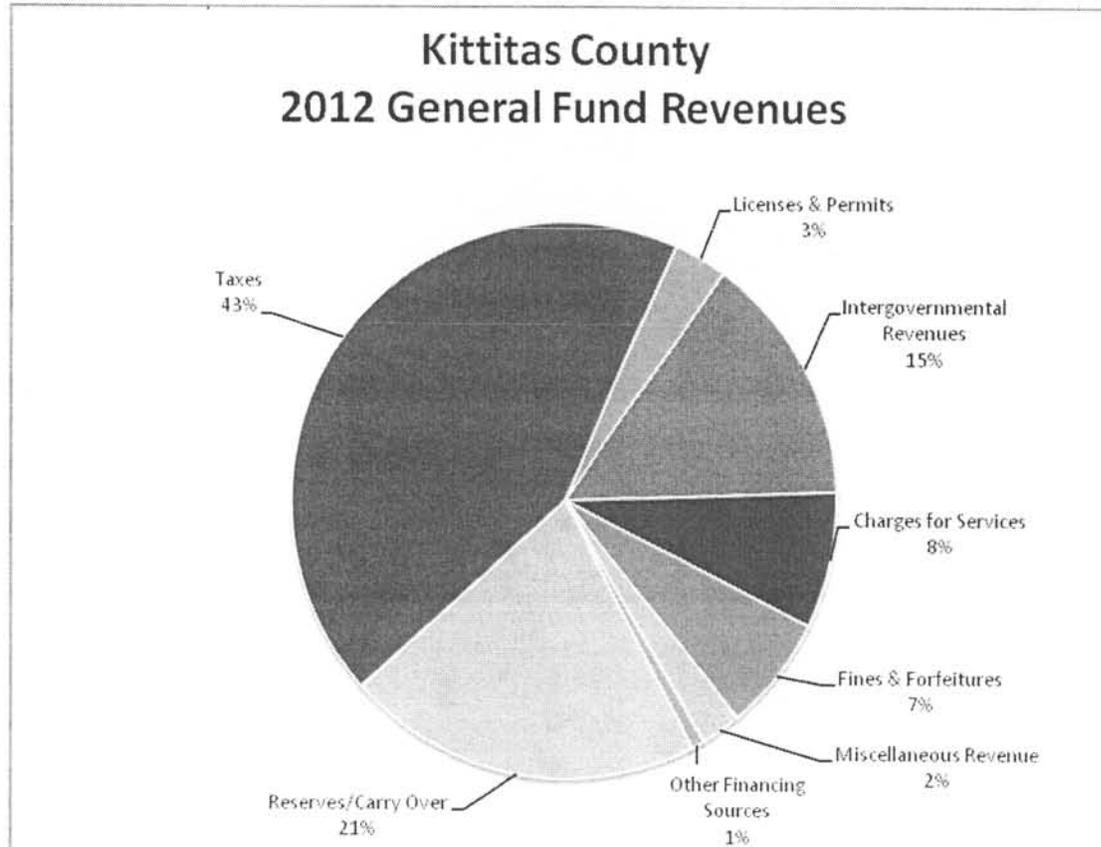
KITTITAS COUNTY GENERAL FUND

Kittitas County has one General Fund. The 2012 budget of the General Fund is \$25,053,067. The 2011 General Fund amended budget was \$24,385,152. The General Fund is currently made up of 35 different departments. Most of the departments in the General Fund are not self-supporting; they don't generate enough income to cover their expenses.

REVENUES

Kittitas County's practice is to budget conservatively, especially in regards to revenue forecasting. The overall 2012 revenue budget for the General Fund less fund balance has decreased by approximately 2.7%. The budget categories show an increase in taxes and fines & penalties and a slight decrease in permits, and charges for services. However major decreases occurred in intergovernmental charges and miscellaneous revenues.

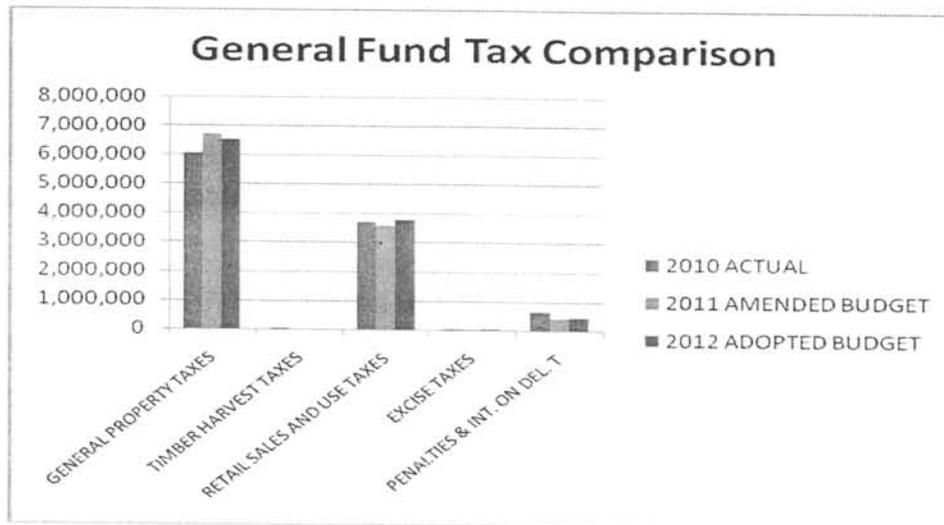
The revenues are detailed in categories as prescribed by the state auditor according to the Budgeting, Accounting, and Reporting (BARS) manual. On page 45 is a listing of the General Fund revenue budget, showing the 2010 actual, 2011 adopted budget, 2011 amended budget and the 2012 adopted budget for each category. The revenue types and percentage of each category for the 2012 budget are below.



KITITAS COUNTY GENERAL FUND

Taxes, amount to 43% of the funds generated. The total 2012 budget for taxes is \$10,834,858 in comparison to the 2011 budget of \$10,728,786; 2010 actual of \$10,481,803. This group is made up of the following types of taxes:

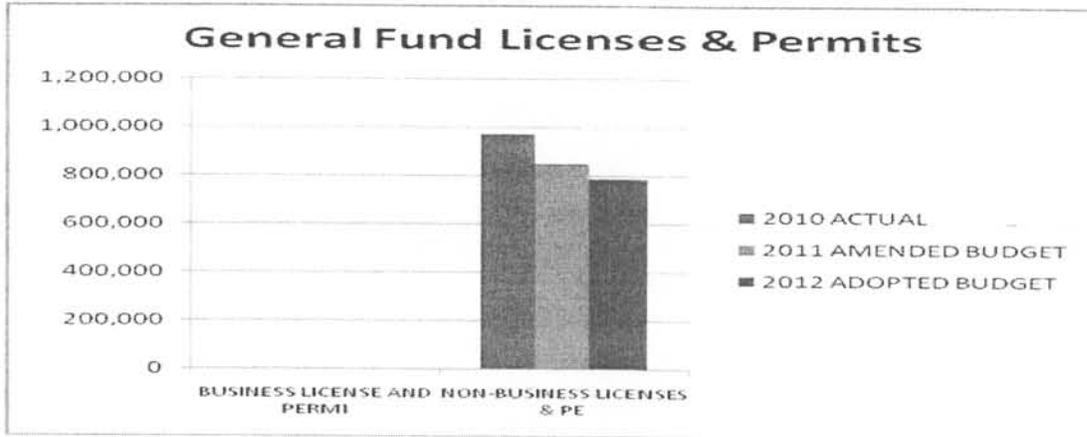
	2010 Actual	2011 Amended Budget	2012 Adopted Budget
Real & Personal Property Taxes	\$ 6,054,242	\$6,719,786	\$6,550,858
Retail Sales & Use Taxes	3,733,645	3,575,000	3,805,000
Excise Taxes	16,819	19,000	19,000
Penalties on Taxes	673,414	415,000	460,000
Timber Harvest Taxes	3,638	0	0



The Board of County Commissioners has not raised real and personal property taxes since the year 2000. This year the Board elected to do a levy shift of \$300,000 from the County Road fund, increasing the real and personal property tax levy. Retail Sales and Use tax has appeared to level off and the 2012 budget is increased by 6% or \$230,000 based upon the anticipated collections for 2011.

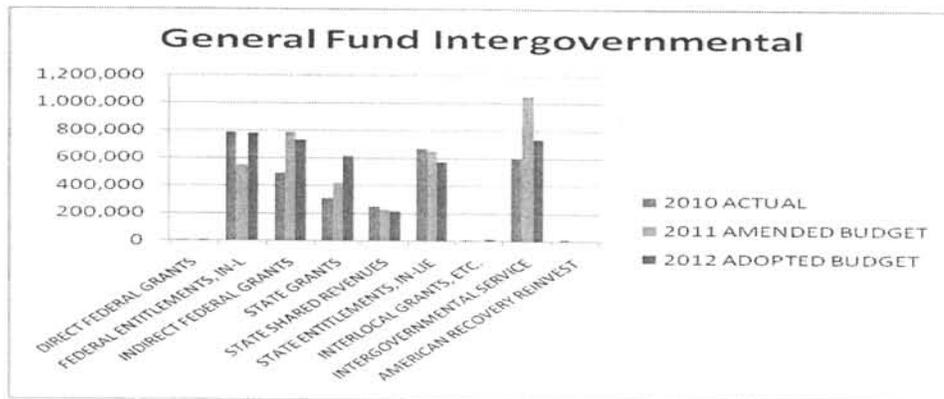
Licenses and Permits, amount to 3% of the funds generated and they consist of building permits, gun permits, conditional use permits and marriage licenses. The amount for the 2012 budget is \$790,390 compared to the \$850,946 for the 2011 budget and \$972,365 for 2010 actual. The building permits increased 11% between 2010 (764 permits) and 2011 (859 permits). The operating indicators in the statistical section of this document show that some of the data for 2010 was unavailable which might skew the data.

KITITAS COUNTY GENERAL FUND



Intergovernmental Revenues, amount to 15% of the funds generated, which consists of funds from local, federal and state grants. This also includes money for intergovernmental charges for services. The 2012 budget amount is \$3,689,359 compared to \$3,700,564 for the 2011 budget and \$3,148,504 for 2010 actual. The amounts per category are:

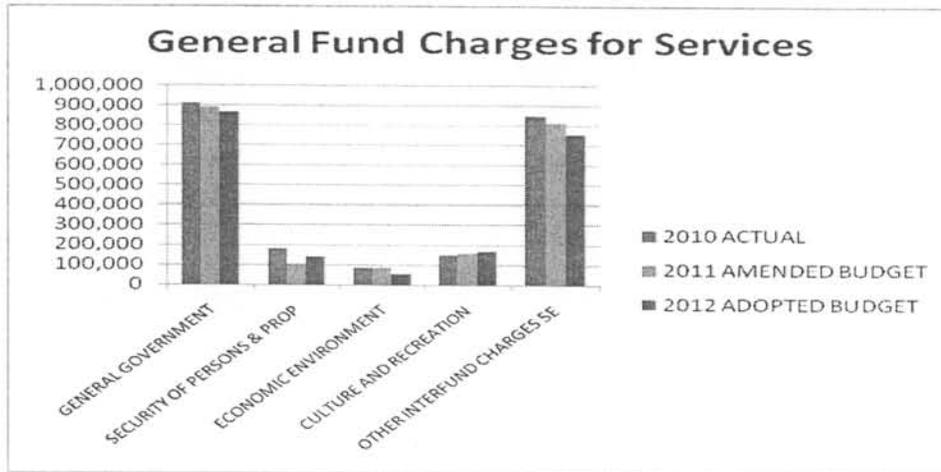
	2010 Actual	2011 Amended Budget	2012 Adopted Budget
Federal Grants	\$ 12,179	\$ 7,500	\$ 10,000
Federal Entitlements	785,065	553,815	780,045
Indirect Federal Grants	493,316	787,740	732,064
State Grants	309,916	418,135	620,593
State Shared Revenues	250,568	231,300	216,370
State Entitlements	671,533	650,868	574,733
Interlocal Grants	7,920	2,885	15,350
Intergovernmental Services	602,953	1,048,321	740,204
American Recovery Reinvestment	15,054	0	0



The increase includes the indirect federal grants and state grants, which are primarily from the Department of Ecology for planning projects within the Community Development Department and Homeland Security Grants for Emergency Management.

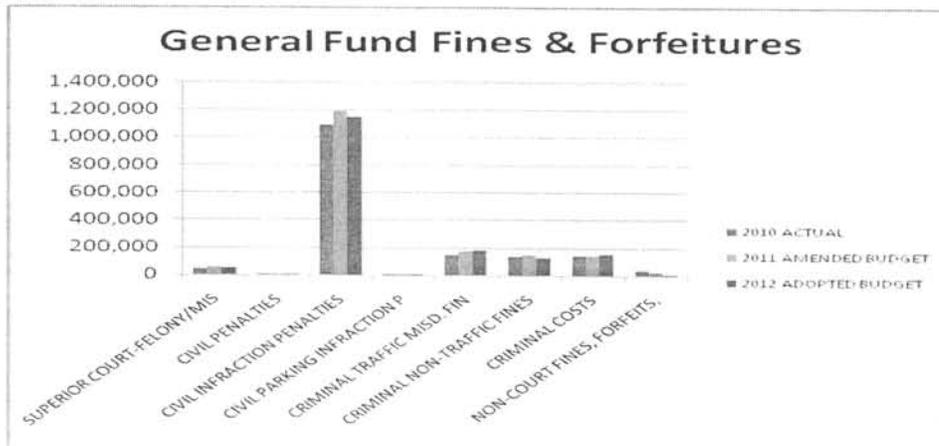
KITITAS COUNTY GENERAL FUND

Charges for Services, amount to 8% of the funds generated and consist of revenues generated for sale of copies, sale of maps, motor vehicle fees, passports, court filings and election costs. This also includes interfund charges, which are charges between county departments and funds. The amount for 2012 budget is \$1,987,801 compared to \$2,050,090 for the 2011 budget and 2010 actual is \$2,180,558.



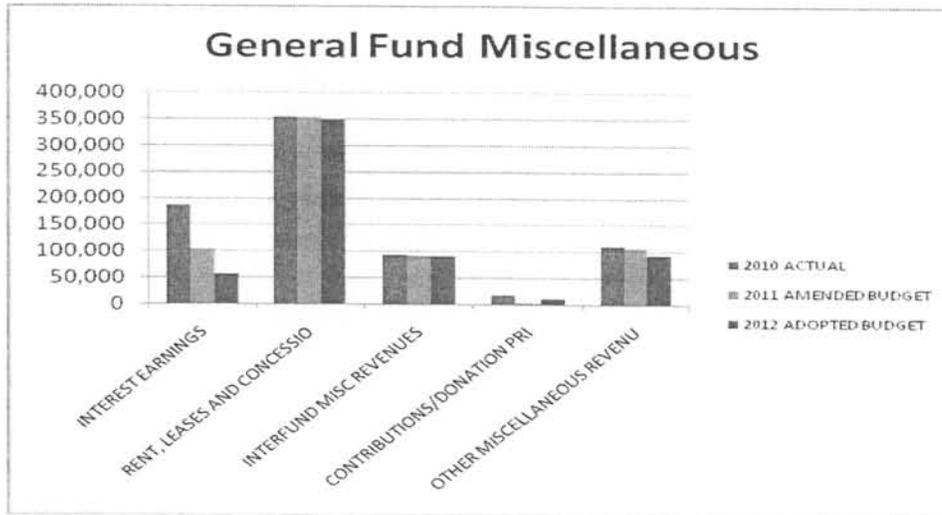
Interfund charges decreased as other county funds are being charged for indirect costs based upon salaries and wages. As the number of personnel decrease, this revenue also decreases. The County Fair has budgeted to receive \$100,000 from the Stadium Fund for operations of the Fair and Event Center; the Auditor's Office has budgeted to receive \$38,000 from Auditor's Historical Document fund for a historical document project.

Fines & Forfeitures, amount to 7% of the funds generated, which consist of revenues generated from both District Courts and Superior Court. The 2012 budget amount is \$1,695,667; the 2011 budget amount is \$1,761,400 and 2010 actual is \$1,624,907.



KITITITAS COUNTY GENERAL FUND

Miscellaneous Revenue, amounts to 2% of the funds generated, which includes revenues from investment interest, rental income, special assessment revenues, insurance refunds and other small miscellaneous revenue. The 2012 budget amount is \$605,036 compared to the 2011 budget amount of \$657,850 and \$763,758 for 2010 actual.



The biggest decrease in this category is the Investment Interest. The 2012 budget is \$57,200; 2011 amended budget is \$103,000 and the 2010 actual was \$188,038.

Other Financing Sources, amount to 1% of the funds generated, which includes revenues generated from sale of fixed assets, and contributions from other funds. The 2012 budget amount is \$191,437 with the 2011 budget amount of \$591,637 and 2010 actual \$420,028. The operating transfers that occurred for vehicle replacement in 2010 and 2011 will not occur in 2012, since the fund was closed and no purchases are being made.

Fund Balance Reserves/Carry over, 21% of the 2012 General Fund Revenue budget. The following is the detail of the budgeted fund balance included in the 2012 General Fund Budget.

Beginning Fund Balance	\$2,300,000
Law & Justice Sales Tax Reserves	1,562,874
General Fund Rainy Day Fund	538,419
Historical Document Funds	18,000
Vehicle Replacement Reserves	839,226
From the closure of Fund 102	
Total Fund Balance	\$5,258,519

KITITAS COUNTY GENERAL FUND

The following is a report of the General Fund revenues listed by each department showing the 2010 Actual, 2011 Adopted Budget; 2011 Amended Budget and the 2012 Adopted Budget.

Revenues by Department

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 ADOPTED BUDGET
FUND BALANCE	-	3,496,795	4,043,879	5,258,519
10 ASSESSOR	6	-	-	75,000
11 AUDITOR	667,023	546,660	597,060	470,550
13 FIRE MARSHAL	85,344	108,550	108,550	108,000
14 COMMUNITY DEVELOPMENT SERV	1,021,718	824,296	1,074,296	1,083,142
15 CLERK	244,105	276,146	276,146	256,482
16 COMMISSIONERS	8,151	3,700	3,700	3,600
17 INFORMATION SERVICES	12,202	12,150	12,150	12,000
18 WSU EXTENSION	1,076	4,850	4,850	1,025
20 COMMUNICATIONS	72,367	126,150	126,150	109,500
21 JUDGE - SUPERIOR COURT	-	-	75,000	20,000
22 JUVENILE	123,232	198,516	198,516	150,986
23 LAW LIBRARY	17,069	17,500	17,500	18,000
24 LOWER DISTRICT COURT	1,039,603	1,143,200	1,143,200	1,043,850
25 FACILITIES MAINTENANCE	434,416	202,663	202,663	202,673
26 NON-DEPARTMENTAL	731,507	703,944	778,944	688,370
29 PROSECUTOR	396,091	365,674	365,674	360,164
30 SHERIFF	890,643	1,248,554	1,303,375	799,133
31 TREASURER	1,906,800	10,742,361	10,742,361	10,986,623
32 UPPER DISTRICT COURT	692,112	743,295	743,295	751,546
33 PEST AND DISEASE CONTROL B	9,534	50,000	50,000	10,000
34 CONFERENCE OF GOVERNMENTS	-	300	300	300
35 FLOOD CONTROL	5,420	-	50,000	320,228
37 EMERGENCY MANAGEMENT SERVI	76,987	153,865	306,458	197,000
38 HUMAN RESOURCES	4,064	150	150	-
40 CRIMINAL JUSTICE/LAW JUSTI	1,472,954	1,452,300	1,452,300	1,465,936
43 DECLARATION OF EMERGENCY	-	-	4,685	-
44 POST EMPLOYMENT BENEFITS	9,760	5,000	5,000	-
45 HISTORICAL DOCUMENT PROGRA	10,701	8,000	8,000	10,440
46 CURRENT USE (OPEN SPACE)	-	1,200	1,200	800
47 UPPER CO GROUNDWATER STUDY	-	-	58,500	-
60 COMPUTER EQUIPMENT REPLACE	12,300	-	-	-
109 COUNTY FAIR	646,736	631,250	631,250	649,200
GENERAL FUND	19,591,922	23,067,069	24,385,152	25,053,067

KITTITAS COUNTY GENERAL FUND

The following is a report of the General Fund revenues listed by the revenues categories showing the 2010 Actual, 2011 Amended Budget and the 2012 Adopted Budget and the percentage of increase (decrease).

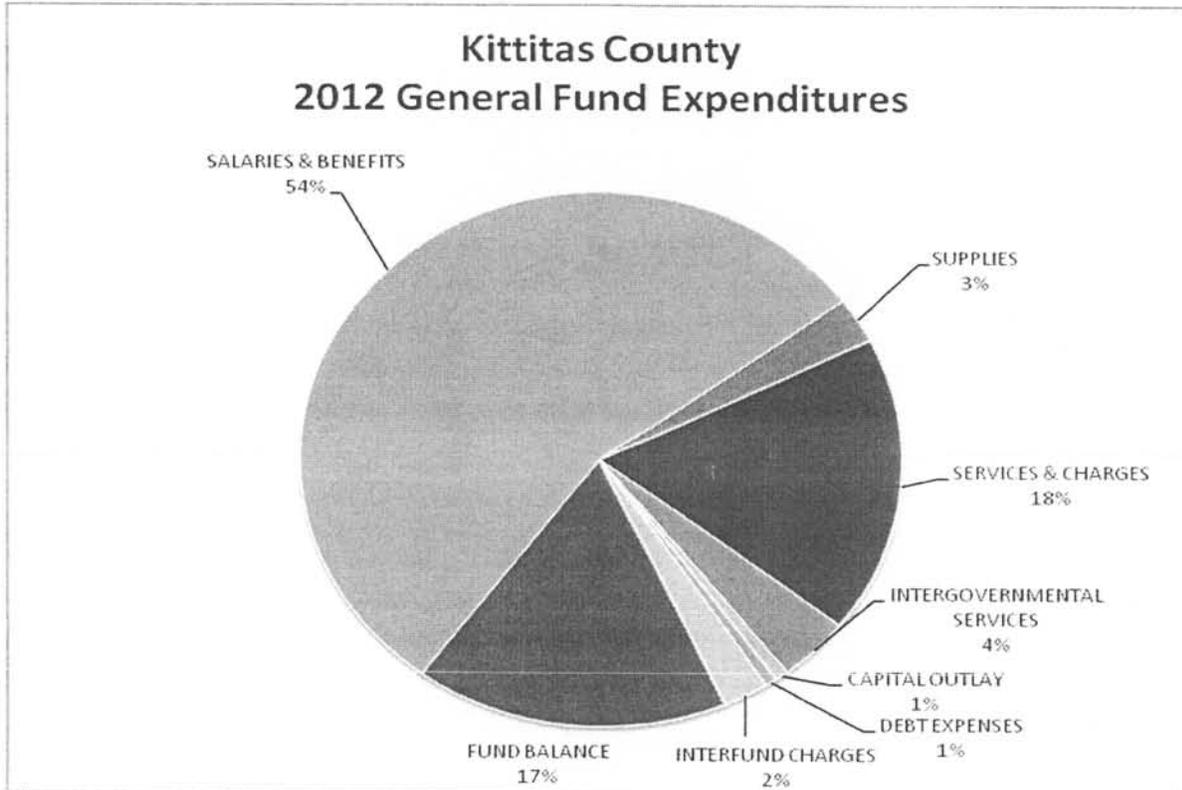
Revenue by Category

Bar #	GENERAL FUND	2010 ACTUAL	2011 AMENDED BUDGET	2012 ADOPTED BUDGET	% INCREASE (DECREASE)
301	BEGINNING FUND BALANCE	0	4,043,879	5,258,519	30%
311	GENERAL PROPERTY TAXES	6,054,242	6,719,786	6,550,858	-3%
312	TIMBER HARVEST TAXES	3,683	0	0	
313	RETAIL SALES AND USE TAXES	3,733,645	3,575,000	3,805,000	6%
317	EXCISE TAXES	16,819	19,000	19,000	0%
319	PENALTIES & INT. ON DEL. T	673,414	415,000	460,000	11%
321	BUSINESS LICENSE AND PERMI	1,600	1,400	2,500	79%
322	NON-BUSINESS LICENSES & PE	970,765	849,546	787,890	-7%
331	DIRECT FEDERAL GRANTS	12,179	7,500	10,000	33%
332	FEDERAL ENTITLEMENTS, IN-L	785,065	553,815	780,045	41%
333	INDIRECT FEDERAL GRANTS	493,316	787,740	732,064	-7%
334	STATE GRANTS	309,916	418,135	620,593	48%
335	STATE SHARED REVENUES	250,568	231,300	216,370	-6%
336	STATE ENTITLEMENTS, IN-LIE	671,533	650,868	574,733	-12%
337	INTERLOCAL GRANTS, ETC.	7,920	2,885	15,350	432%
338	INTERGOVERNMENTAL SERVICE	602,953	1,048,321	740,204	-29%
339	AMERICAN RECOVERY REINVEST	15,054	0	0	
341	GENERAL GOVERNMENT	910,051	887,740	864,844	-3%
342	SECURITY OF PERSONS & PROP	183,270	104,000	140,205	35%
345	ECONOMIC ENVIRONMENT	88,304	85,000	54,000	-36%
347	CULTURE AND RECREATION	152,191	160,000	170,000	6%
349	OTHER INTERFUND CHARGES SE	846,742	813,350	758,752	-7%
351	SUPERIOR COURT-FELONY/MIS	44,063	55,200	54,700	-1%
352	CIVIL PENALTIES	4,361	5,200	4,600	-12%
353	CIVIL INFRACTION PENALTIES	1,096,217	1,193,100	1,152,517	-3%
354	CIVIL PARKING INFRACTION P	7,398	8,200	7,850	-4%
355	CRIMINAL TRAFFIC MISD. FIN	148,847	173,200	183,400	6%
356	CRIMINAL NON-TRAFFIC FINES	135,531	152,000	132,900	-13%
357	CRIMINAL COSTS	146,405	144,500	154,700	7%
359	NON-COURT FINES, FORFEITS,	42,085	30,000	5,000	-83%
361	INTEREST EARNINGS	188,038	103,000	57,200	-44%
362	RENT, LEASES AND CONCESSIO	354,146	352,422	348,672	-1%
366	INTERFUND MISC REVENUES	93,747	92,644	92,644	0%
367	CONTRIBUTIONS/DONATION PRI	17,769	3,500	13,000	271%
369	OTHER MISCELLANEOUS REVENU	110,058	106,284	93,520	-12%
395	DISPOSITION OF FIXED ASSET	964	600	600	0%
397	OPERATING TRANSFERS IN	419,064	588,837	190,837	-68%
398	INSURANCE RECOVERIES	0	2,200	0	-100%
	TOTALS	42,658,992	24,385,152	25,053,067	

KITTITAS COUNTY GENERAL FUND

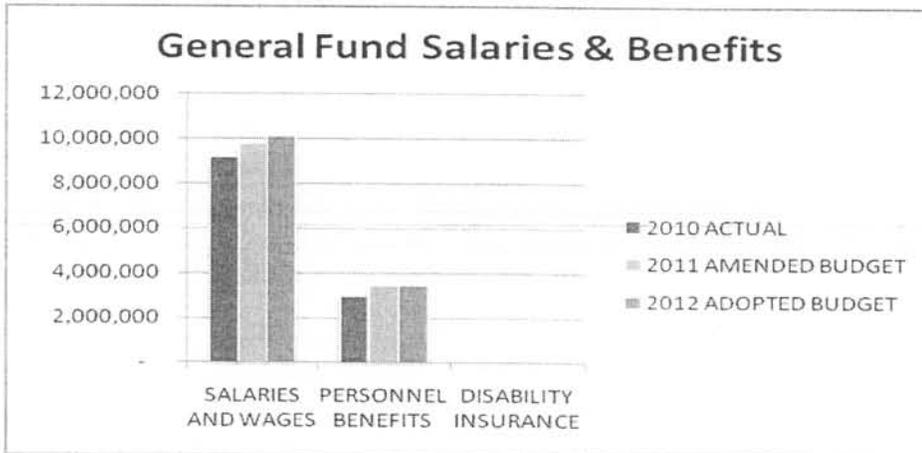
EXPENDITURES

The General Fund expenditure budget is \$20,829,068 with an ending fund balance of \$4,223,999 for a total budget of \$25,053,067. The following chart shows the entire General Fund budget, divided into categories. The biggest expense in the General Fund is salaries and benefits at 54% of the budget. The following is a graph showing the percentages of each category for the 2012 budget.

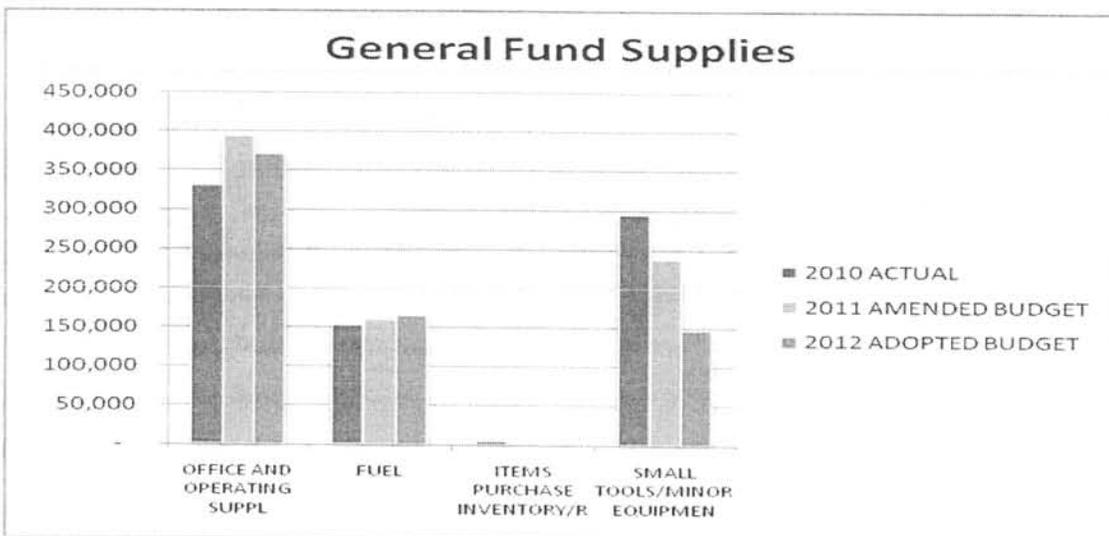


Salary and Benefits equal 54% of the General Fund budget. There are approximately 216 positions funded from the General Fund. The amount budgeted for salaries and benefits in 2012 are \$13,676,361, the 2011 budget was \$13,372,209 and the 2010 actual was \$13,079,889. This includes all salaries paid to employees and benefits, including social security, labor & industries, retirement, medical, dental, vision, and life insurance. See the personnel section for details on positions in the Personnel section starting on page 125.

KITITAS COUNTY GENERAL FUND

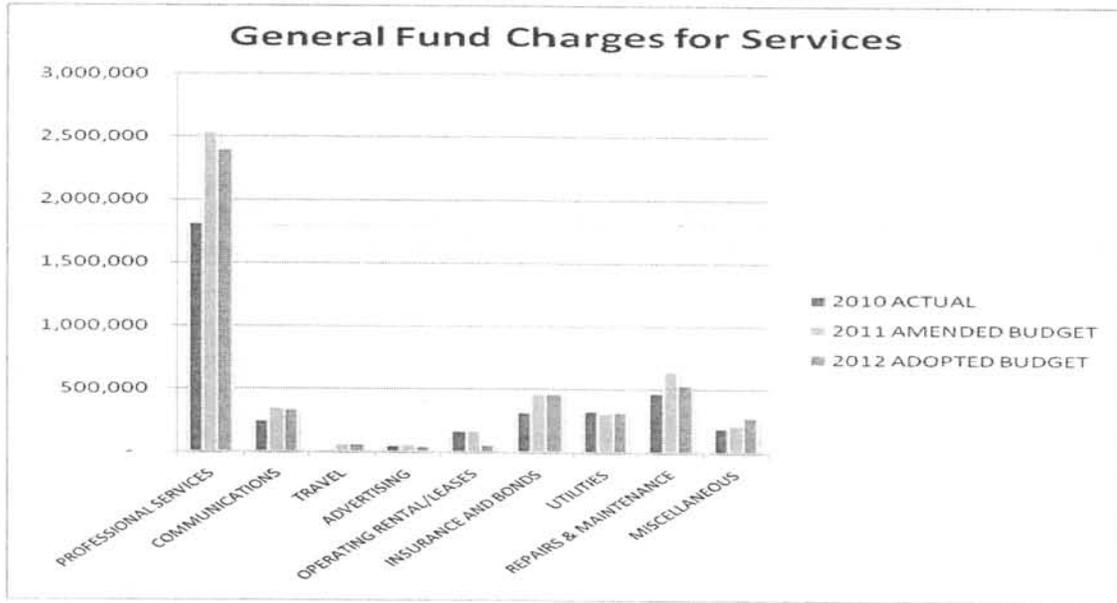


Supplies equal 3% of the General Fund budget. This includes office supplies, fuel, and operating supplies. The 2012 budget amount is \$686,785; the 2011 budget was \$796,273 and the 2010 actual is \$785,703. The reductions in this account are primarily for small tools/minor equipment and general office supplies. There is a slight increase in fuel.

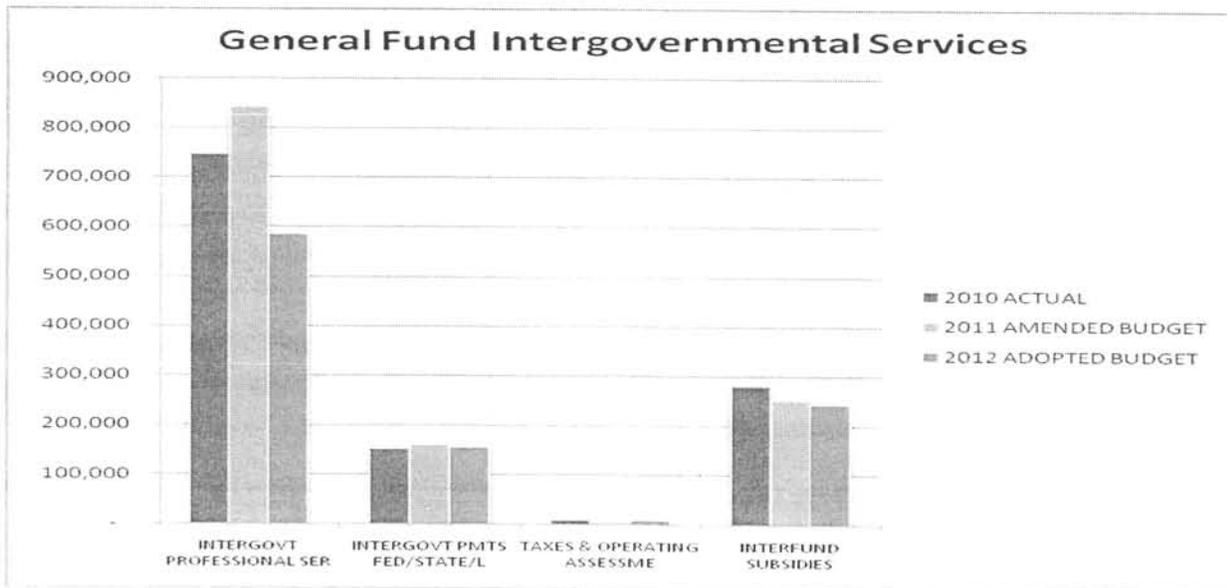


Charges for Services equal 18% or \$4,514,015 compared to the 2011 budget of \$4,823,690 and the 2010 actual is \$3,632,118. This amount covers all professional services, including attorney fees, consultants, dues, utilities, and maintenance contracts and upkeep.

KITITAS COUNTY GENERAL FUND



Intergovernmental Services equal 4% or \$996,402 compared to the 2011 budget of \$1,259,701 and the 2010 actual of \$1,192,372. The biggest portion of this section is funding for housing prisoners in other jails. This account also includes contributions to other funds for supplemental income. The General Fund is the only fund that is allowed to grant money to other funds.



Capital Outlay equals 1% or \$178,876 compared to the 2011 budget of \$493,550 and the 2010 actual of \$615,398. This amount covers all capital purchases like equipment: computers, vehicles, and furniture; items costing over \$5,000. There are not any big purchases scheduled for 2012.

KITTITAS COUNTY GENERAL FUND

Debt Expenses equal 1% or \$160,112 compared to the 2011 budget of \$165,460 and 2010 actual of \$153,009. This amount is for debt payment on installment loans and capital leases.

Interfund Charges equal less than 2% or \$616,517 compared to the 2011 figure of \$245,162 and 2010 actual of \$306,834. This account is for in-housing charges, like copies.

Ending Fund Balance equals 17% or \$4,223,999 compared to the 2011 budget amount of \$3,229,107. A portion of the amount; \$538,419, which is 1% of the operating expenses for 2004, 2005 and 2006; is set aside for reserve "Rainy Day" fund. The balance of \$3,170,327 is the estimate for the ending reserves of the two criminal justice sales tax accounts. (See page 151 for a detail of the reserve account.) A breakdown of the ending fund balance is as follows:

General Fund Rainy Day Fund	\$ 538,419
General Fund Ending Fund Balance	1,500,000
Law & Justice Sales Taxes	1,330,354
Historical Document Reserve	11,000
County Fair Reserve	5,000
Vehicle Replacement Reserves	839,226
<small>From the closure of Fund 102</small>	
Total Ending Fund Balance	\$4,223,999.00

The departments within the General Fund submitted very tight budgets. Through tough discussions with the Board, most all departments' budgets were reduced from the previous year. The information provided above is the entire General Fund budget defined by categories. Each department utilized each of the categories.

Expenditures by Department

	2010 ACTUAL	2011 AMENDED BUDGET	2012 ADOPTED BUDGET	% INCREASE (DECREASE)
FUND BALANCE	0	3,229,107	4,223,999	24%
10 ASSESSOR	911,870	971,302	972,103	0%
11 AUDITOR	993,325	1,047,281	1,014,952	-3%
12 BOARD OF EQUALIZATION	14,172	30,379	30,529	0%
13 FIRE MARSHAL	133,116	162,765	159,403	-2%
14 COMMUNITY DEVELOPMENT SERV	723,809	1,026,445	1,262,689	19%
15 CLERK	307,076	313,296	296,786	-6%
16 COMMISSIONERS	401,675	408,815	401,268	-2%
17 INFORMATION SERVICES	677,424	707,019	661,393	-7%
18 WSU EXTENSION	189,125	197,382	180,546	-9%
19 DISABILITY BOARD	17,251	18,164	18,906	4%
20 COMMUNICATIONS	78,126	144,000	132,375	-9%
21 JUDGE - SUPERIOR COURT	597,328	706,055	629,254	-12%

KITTITAS COUNTY GENERAL FUND

22	JUVENILE	512,067	745,861	698,812	-7%
23	LAW LIBRARY	18,711	18,587	18,421	-1%
24	LOWER DISTRICT COURT	977,393	1,121,293	1,087,787	-3%
25	FACILITIES MAINTENANCE	973,010	807,894	796,439	-1%
26	NON-DEPARTMENTAL	748,814	929,078	826,718	-12%
29	PROSECUTOR	1,767,312	1,757,044	1,643,548	-7%
30	SHERIFF	6,065,491	6,920,331	6,709,766	-3%
31	TREASURER	493,449	487,782	500,822	3%
32	UPPER DISTRICT COURT	685,639	749,250	665,250	-13%
33	PEST AND DISEASE CONTROL B	9,534	50,000	10,000	-400%
34	CONFERENCE OF GOVERNMENTS	0	300	300	0%
35	FLOOD CONTROL	21,921	75,000	452,120	83%
36	LIBRARY ADVISORY BOARD	125,000	125,000	125,000	0%
37	EMERGENCY MANAGEMENT SERVI	144,041	316,491	245,735	-29%
38	HUMAN RESOURCES	221,617	183,719	205,400	11%
40	CRIMINAL JUSTICE/LAW JUSTI	66,295	26,000	21,271	-22%
43	DECLARATION OF EMERGENCY	0	7,845	0	
44	POST EMPLOYMENT BENEFITS	86,913	112,500	100,500	-12%
45	HISTORICAL DOCUMENT PROGRA	23,983	12,283	17,573	30%
46	CURRENT USE (OPEN SPACE)	0	626	1,500	58%
47	UPPER CO GROUNDWATER STUDY	0	58,500	0	
60	COMPUTER EQUIPMENT REPLACE	54,282	55,000	55,000	0%
109	COUNTY FAIR	862,271	862,758	886,902	3%
	TOTAL GENERAL FUND	18,902,042	24,385,152	25,053,067	3%

The significant changes in the General Fund Expenditure budget of 10%± are as follows:

- Community Development Services – increase due to an additional position and the funding of additional grants
- Superior Court Judge – a reduction in Professional Services
- Non-Departmental – Reduction in employee contributions as in 2011as we had a one time payment to the Washington Counties Insurance Fund
- Treasurer – Reduction due to personnel changes and the elimination of a grant that was funded in 2010
- Upper District Court – Reduction in rent as we purchased the building they are currently located in
- Pest & Disease Control Board – Grant funding reduced
- Flood Control – creating a Flood Control District
- Emergency Management Services – reduction in grant funding
- Human Resource – Salaries increased due wage alignment
- Criminal Justice – reduction in the amount of funds available for grant funding
- Historical Document – increase in salaries and benefits
- Current Use – new department for tracking open space

The following pages are the detailed departmental budgets for each department in the General Fund.

KITTTITAS COUNTY GENERAL FUND

Department 010 Assessor

Our mission is to fairly, equitably and uniformly administer the assessment and appraisal of property that supports the funding of vital public services in a manner that meets constitutional and statutory requirements, while striving to provide excellence in public service to all citizens of Kittitas County.

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Employees	14		14	14
Revenues				
334 STATE GRANTS	-	-	-	75,000
341 GENERAL GOVERNMENT	6	-	-	-
Total 10 ASSESSOR	6	-	-	75,000
Expenditures				
510 SALARIES AND WAGES	637,628	656,791	656,791	651,700
520 PERSONNEL BENEFITS	201,436	222,761	222,761	223,303
531 OFFICE AND OPERATING SUPP	4,846	5,200	5,200	5,200
532 FUEL	4,564	5,500	5,500	8,000
535 SMALL TOOLS/MINOR EQUIPME	404	1,500	1,500	1,500
541 PROFESSIONAL SERVICES	983	400	400	400
542 COMMUNICATIONS	2,347	2,200	2,200	3,000
543 TRAVEL	1,471	1,500	1,500	3,000
544 ADVERTISING	-	250	250	500
546 INSURANCE AND BONDS	4,396	4,200	4,200	4,200
548 REPAIRS & MAINTENANCE	43,354	57,000	57,000	57,000
549 MISCELLANEOUS	5,332	5,200	5,200	5,500
592 INTERFUND COMMUNICATIONS	5,108	8,800	8,800	8,800
Total 10 ASSESSOR	911,870	971,302	971,302	972,103

KITITAS COUNTY GENERAL FUND

Department 011 Auditor

The Auditor's Office is to provide the services to the citizens of Kittitas County that are required by law and directed by others in the most efficient and effective way possible in a friendly, positive and cooperative manner. These services include Finance and Budget, Elections, Voter Registration, Recording, Vehicle Licensing and Administration.

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Employees	13.75		13.75	12.75
Revenues				
322 NON-BUSINESS LICENSES & P	2,496	2,500	2,500	2,500
333 INDIRECT FEDERAL GRANTS	65,591	-	50,400	1,400
341 GENERAL GOVERNMENT	449,620	443,620	443,620	409,750
349 OTHER INTERFUND CHARGES S	147,601	100,540	100,540	56,500
367 CONTRIBUTIONS/DONATION PR	1,143	-	-	-
369 OTHER MISCELLANEOUS REVEN	572	-	-	400
Total 11 AUDITOR	667,023	546,660	597,060	470,550
Expenditures				
510 SALARIES AND WAGES	566,211	573,897	578,397	570,609
520 PERSONNEL BENEFITS	189,946	199,329	199,329	209,228
531 OFFICE AND OPERATING SUPP	6,644	8,250	8,250	8,200
535 SMALL TOOLS/MINOR EQUIPME	15,154	635	635	175
541 PROFESSIONAL SERVICES	2,380	1,900	26,900	1,900
542 COMMUNICATIONS	15,086	15,825	15,825	19,725
543 TRAVEL	1,030	1,900	2,600	3,000
544 ADVERTISING	5,234	4,050	4,050	5,050
545 OPERATING RENTAL/LEASES	60	-	-	60
546 INSURANCE AND BONDS	100	100	100	-
548 REPAIRS & MAINTENANCE	56,601	53,400	132,400	68,900
549 MISCELLANEOUS	77,634	57,600	58,300	89,845
564 EQUIPMENT	35,240	-	-	-
592 INTERFUND COMMUNICATIONS	20,446	19,175	19,175	31,375
593 INTERFUND SUPPLIES	1,560	1,320	1,320	1,885
595 INTERFUND RENTALS	-	-	-	5,000
Total 11 AUDITOR	993,325	937,381	1,047,281	1,014,952

KITTITAS COUNTY GENERAL FUND

Department 012 Board of Equalization

The Board of Equalization shall meet in open session for this purpose annually on the 15th day of July, and having each taken an oath fairly and impartially to perform their duties as members of such board, they shall examine and compare the returns of the assessment of the property of the County and proceed to equalize the same, so that each tract or lot of real property and each article or class of personal property shall be entered on the assessment list at its true and fair value, according to the measure of value used by the county assessor in such assessment year, which is presumed to be correct under RCW.

	2010	2011 ADOPTED	2011 AMENDED	2012 BUDGET
	ACTUAL	BUDGET	BUDGET	ADOPTED
Expenditures				
510 SALARIES AND WAGES	11,577	23,500	23,500	23,500
520 PERSONNEL BENEFITS	2,230	5,979	5,979	5,979
531 OFFICE AND OPERATING SUPP	205	250	250	250
544 ADVERTISING	-	-	-	150
592 INTERFUND COMMUNICATIONS	160	300	300	300
593 INTERFUND SUPPLIES	-	350	350	350
Total	14,172	30,379	30,379	30,529

KITITAS COUNTY GENERAL FUND

Department 013 Fire Marshal

Kittitas County Fire Marshal's Office provides services to our citizens and visitors to Kittitas County in fire prevention, education and mitigation, as well as creating fire safe communities by protecting the lives and property of our citizens from the ravages of fire.

Departmental goals are to provide continuous enhancement of services, including fire and life safety inspections, annual inspections, construction and operational inspections; to see continued improvement in business facilities regarding fire and life safety hazards, and provide the businesses with the educational support they need; create fees that provide cost recovery for fire alarm, sprinkler and commercial reviews and inspections; to continue working towards becoming a self-supporting department, utilizing funds generated solely by fees.

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Employees	2		2	1.8
Revenues				
322 NON-BUSINESS LICENSES & P	56,594	108,550	108,550	33,000
342 SECURITY OF PERSONS & PRO	28,755	-	-	75,000
369 OTHER MISCELLANEOUS REVEN	5	-	-	-
Total 13 FIRE MARSHAL	85,344	108,550	108,550	108,000
Expenditures				
510 SALARIES AND WAGES	94,324	112,454	112,454	107,840
520 PERSONNEL BENEFITS	29,049	34,261	34,861	34,013
531 OFFICE AND OPERATING SUPP	1,382	1,100	1,100	600
532 FUEL	2,695	2,000	2,000	2,500
535 SMALL TOOLS/MINOR EQUIPME	231	2,000	1,400	1,300
542 COMMUNICATIONS	1,264	3,000	3,000	2,700
543 TRAVEL	-	1,000	1,000	1,700
544 ADVERTISING	1,322	250	250	150
546 INSURANCE AND BONDS	1,079	1,200	1,200	1,200
548 REPAIRS & MAINTENANCE	96	1,500	1,500	1,500
549 MISCELLANEOUS	1,326	2,000	2,000	3,700
592 INTERFUND COMMUNICATIONS	347	-	-	200
595 INTERFUND RENTALS	-	2,000	2,000	2,000
Total 13 FIRE MARSHAL	133,116	162,765	162,765	159,403

KITITAS COUNTY GENERAL FUND

Department 014 Community Development Services

The mission of Kittitas County Community Development Services is to assist the citizens of Kittitas County in planning for the use and development of land and buildings while protecting public health and safety, sustaining a vibrant economy, promoting the conservation of natural resources, and protecting the environment. We will accomplish this mission by providing accurate, courteous, timely and cost effective planning and building services; administering plans, codes, and policies in a fair, consistent, and responsive manner; respecting and serving the community in a manner that involves the interests of all citizens, and balancing environmental, economic and social concerns.

Our departmental goals are to evaluate department policies and procedures in order to streamline and improve efficiencies where and when possible; complete Phase I of the Critical Area Ordinance and Shoreline Master Program update as mandated by GMA; revise website, handouts and bulletins to reflect new 2009 I-codes.

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Employees	6		11	11
Revenues				
322 NON-BUSINESS LICENSES & P	881,221	708,496	708,496	709,390
334 STATE GRANTS	-	-	50,000	200,000
338 INTERGOVERNMENTAL SERVICE	-	-	200,000	80,000
341 GENERAL GOVERNMENT	1,598	800	800	1,500
342 SECURITY OF PERSONS & PRO	2,000	2,000	2,000	2,000
345 ECONOMIC ENVIRONMENT	85,304	83,000	83,000	53,000
349 OTHER INTERFUND CHARGES S	9,426	-	-	32,252
359 NON-COURT FINES, FORFEITS	42,085	30,000	30,000	5,000
369 OTHER MISCELLANEOUS REVEN	85	-	-	-
Total 14 COMMUNITY DEVELOPMENT SERV	1,021,718	824,296	1,074,296	1,083,142
Expenditures				
510 SALARIES AND WAGES	292,932	436,402	436,402	477,924
520 PERSONNEL BENEFITS	88,945	148,371	148,371	180,024
531 OFFICE AND OPERATING SUPP	2,451	7,000	7,000	4,600
532 FUEL	4,965	6,700	6,700	6,600
535 SMALL TOOLS/MINOR EQUIPME	6,074	5,500	5,500	500
541 PROFESSIONAL SERVICES	129,463	99,731	349,931	500,000
542 COMMUNICATIONS	3,413	6,420	6,420	5,650
543 TRAVEL	-	1,600	1,600	600
544 ADVERTISING	21,247	20,000	20,000	14,000
546 INSURANCE AND BONDS	2,145	3,000	3,000	3,000
548 REPAIRS & MAINTENANCE	8,822	9,736	9,736	8,736
549 MISCELLANEOUS	5,884	5,000	5,000	4,200
553 TAXES & OPERATING ASSESSM	89	-	-	-
575 CAPITAL LEASES/INSTALLMEN	4,766	5,000	5,000	5,000
591 INTERFUND PROFESSIONAL SE	133,565	-	-	30,000
592 INTERFUND COMMUNICATIONS	3,606	6,400	6,400	4,520
593 INTERFUND SUPPLIES	315	300	300	250
595 INTERFUND RENTALS	15,085	15,085	15,085	17,085
598 INTERFUND REPAIR/MAINTENA	40	-	-	-
Total 14 COMMUNITY DEVELOPMENT SERV	723,809	776,245	1,026,445	1,262,689

KITITAS COUNTY GENERAL FUND

Department 015 County Clerk

Kittitas County Clerk's Office will efficiently maintain and protect the integrity and accuracy of the judicial records of the Kittitas County Superior Court while serving the public in a courteous, professional and timely manner.

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Employees	7		7	7
Revenues				
333 INDIRECT FEDERAL GRANTS	13,195	22,067	22,067	17,453
334 STATE GRANTS	2,293	3,811	3,811	3,032
336 STATE ENTITLEMENTS, IN-LI	5,787	6,568	6,568	5,797
341 GENERAL GOVERNMENT	121,908	129,000	129,000	121,000
342 SECURITY OF PERSONS & PRO	20	-	-	-
351 SUPERIOR COURT-FELONY/MIS	44,063	55,200	55,200	54,700
357 CRIMINAL COSTS	49,428	51,000	51,000	50,500
361 INTEREST EARNINGS	7,268	8,500	8,500	4,000
369 OTHER MISCELLANEOUS REVEN	143	-	-	-
Total 15 CLERK	244,105	276,146	276,146	256,482
Expenditures				
510 SALARIES AND WAGES	210,104	212,178	212,178	200,219
520 PERSONNEL BENEFITS	72,097	76,083	76,083	71,515
531 OFFICE AND OPERATING SUPP	4,062	3,500	3,500	3,500
535 SMALL TOOLS/MINOR EQUIPME	1,461	-	964	-
541 PROFESSIONAL SERVICES	309	1,935	971	1,800
542 COMMUNICATIONS	974	1,300	1,300	1,582
543 TRAVEL	-	1,600	1,600	1,450
544 ADVERTISING	4,090	1,500	1,500	1,500
545 OPERATING RENTAL/LEASES	3,592	4,000	-	-
546 INSURANCE AND BONDS	600	750	750	750
548 REPAIRS & MAINTENANCE	5,279	5,700	5,700	5,700
549 MISCELLANEOUS	845	750	750	750
553 TAXES & OPERATING ASSESSM	20	-	-	20
575 CAPITAL LEASES/INSTALLMEN	835	-	4,000	4,000
592 INTERFUND COMMUNICATIONS	2,809	4,000	4,000	4,000
Total 15 CLERK	307,076	313,296	313,296	296,786

KITITAS COUNTY GENERAL FUND

Department 016 Board of County Commissioners

The Kittitas County Board of Commissioners office mission is to consistently strive in serving the public in a friendly, professional, respectful, and courteous manner while providing a high level of customer service.

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Employees	6		6	5.75
Revenues				
321 BUSINESS LICENSE AND PERM	1,600	1,400	1,400	2,500
341 GENERAL GOVERNMENT	464	300	300	100
345 ECONOMIC ENVIRONMENT	3,000	2,000	2,000	1,000
367 CONTRIBUTIONS/DONATION PR	3,088	-	-	-
Total 16 COMMISSIONERS	8,151	3,700	3,700	3,600
Expenditures				
510 SALARIES AND WAGES	305,605	296,692	296,692	299,406
520 PERSONNEL BENEFITS	87,858	88,654	88,654	89,159
531 OFFICE AND OPERATING SUPP	981	700	700	500
532 FUEL	881	750	750	1,500
535 SMALL TOOLS/MINOR EQUIPME	757	-	9,528	-
541 PROFESSIONAL SERVICES	197	-	1,500	500
542 COMMUNICATIONS	2,128	4,588	4,588	4,200
543 TRAVEL	393	1,100	1,100	1,500
544 ADVERTISING	1,298	1,000	1,000	500
546 INSURANCE AND BONDS	534	843	843	503
548 REPAIRS & MAINTENANCE	365	530	530	600
549 MISCELLANEOUS	891	2,405	2,405	2,550
592 INTERFUND COMMUNICATIONS	573	500	500	350
593 INTERFUND SUPPLIES	-	25	25	-
Total 16 COMMISSIONERS	401,675	397,787	408,815	401,268

KITITAS COUNTY GENERAL FUND

Department 017 Information Services

Support the Information Technology infrastructure of Kittitas County. Provide for central purchasing of IT. Ensure proper workflow of Kittitas County employees with respect to IT needs, while protecting the resources of the citizens of Kittitas County.

Department Goals are to maintain our staff skills with training and research; our ability to provide reliable and secure tape backups; the reliability of our servers; legal licensing of county software; adequate level of support; eliminate unscheduled downtime; globally manage and monitor all network hardware, servers, and key applications with respect to performance, patches, and availability; support web site demand from county departments and develop new solutions to realize increased efficiencies.

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Employees	7		7	7
Revenues				
341 GENERAL GOVERNMENT	12,202	12,150	12,150	12,000
Total 17 INFORMATION SERVICES	12,202	12,150	12,150	12,000
Expenditures				
510 SALARIES AND WAGES	337,330	357,364	357,364	363,024
520 PERSONNEL BENEFITS	100,368	112,657	112,657	117,059
531 OFFICE AND OPERATING SUPP	2,828	5,650	5,650	2,850
535 SMALL TOOLS/MINOR EQUIPME	3,313	-	-	-
541 PROFESSIONAL SERVICES	6,578	11,656	11,656	9,356
542 COMMUNICATIONS	23,710	23,759	23,759	27,930
543 TRAVEL	322	4,320	5,360	2,135
544 ADVERTISING	1,745	-	-	-
545 OPERATING RENTAL/LEASES	-	4,388	4,388	-
548 REPAIRS & MAINTENANCE	144,525	140,732	140,732	37,190
549 MISCELLANEOUS	325	575	5,115	3,185
552 INTERGOVT PMTS FED/STATE/	9,786	9,788	9,788	9,788
564 EQUIPMENT	46,570	23,482	30,550	88,876
592 INTERFUND COMMUNICATIONS	24	-	-	-
Total 17 INFORMATION SERVICES	677,424	694,371	707,019	661,393

KITTTAS COUNTY GENERAL FUND

Department 018 WSU Extension

The Smith-Lever Act of 1914 mandates that land-grant universities maintain a system of Cooperative Extension services to provide science-based outreach in applied agriculture, natural resources science, food and consumer science, and related subjects to the people of the state. A local unit of the land-grant university in Washington State, WSU Kittitas County Extension engages people, organizations and communities to advance economic well-being and quality of life by connecting them to the knowledge base of the university and by fostering inquiry, learning, and the application of research.

The most effective delivery system for this federally mandated service, providing science-based education to local people to address local needs, is through partnership with county government. This is the model that persists nationwide because it works. The Kittitas County Extension programs, in response to local needs, have focused on: enhancing economic opportunities for agricultural enterprises while protecting natural resources; empowering youth and families to achieve social, economic, and educational success; creating and sustaining vibrant communities and urban neighborhoods; enhance natural resources and environmental stewardship; improving health and wellness of residents of Kittitas County.

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Employees	3		3	2
Revenues				
341 GENERAL GOVERNMENT	1,076	1,050	1,050	1,025
349 OTHER INTERFUND CHARGES S	-	3,800	3,800	-
Total 18 WSU EXTENSION	1,076	4,850	4,850	1,025
Expenditures				
510 SALARIES AND WAGES	87,911	91,981	91,981	79,293
520 PERSONNEL BENEFITS	36,668	39,007	39,007	34,109
531 OFFICE AND OPERATING SUPP	1,625	1,316	1,316	1,316
532 FUEL	1,057	1,000	1,000	1,500
534 ITEMS PURCHASE INVENTORY/	938	700	700	700
535 SMALL TOOLS/MINOR EQUIPME	118	200	323	450
541 PROFESSIONAL SERVICES	36,975	36,975	36,975	36,975
542 COMMUNICATIONS	1,221	1,600	1,600	1,600
548 REPAIRS & MAINTENANCE	860	2,400	2,277	2,400
549 MISCELLANEOUS	657	975	975	975
592 INTERFUND COMMUNICATIONS	559	1,500	1,500	1,500
595 INTERFUND RENTALS	20,537	19,728	19,728	19,728
Total 18 WSU EXTENSION	189,125	197,382	197,382	180,546

KITTITAS COUNTY GENERAL FUND

Department 019 Disability Board

		2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Expenditures					
	510 SALARIES AND WAGES	12,408	12,499	12,499	13,232
	520 PERSONNEL BENEFITS	4,843	5,665	5,665	5,674
Total	19 DISABILITY BOARD	17,251	18,164	18,164	18,906

Department 020 Communications

		2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues					
	341 GENERAL GOVERNMENT	163	150	150	-
	349 OTHER INTERFUND CHARGES S	72,205	126,000	126,000	109,500
Total	20 COMMUNICATIONS	72,367	126,150	126,150	109,500
Expenditures					
	531 OFFICE AND OPERATING SUPP	1,908	3,000	3,000	3,000
	542 COMMUNICATIONS	68,116	130,000	130,000	120,000
	548 REPAIRS & MAINTENANCE	765	1,000	1,000	1,000
	553 TAXES & OPERATING ASSESSM	158	-	-	175
	575 CAPITAL LEASES/INSTALLMEN	7,180	10,000	10,000	8,200
Total	20 COMMUNICATIONS	78,126	144,000	144,000	132,375

KITITAS COUNTY GENERAL FUND

Department 021 Superior Court Judge

The goal of the Superior Court is to provide an efficient, responsive judiciary for the citizens of the State of Washington and Kittitas County.

The annual goal of the Superior Court for Kittitas County is to process the cases filed in an efficient, responsive manner and to provide "compassionate" justice and in some cases "therapeutic" justice. That goal has been attained again in 2011. We still have no serious backlog of cases on either the criminal or civil calendars. The case flow management of this County remains equal to or better than any in the state. As also pointed out last year, the recent focus of the delivery of public defender services points to the need to insure that indigent defendants are adequately represented so there continues to be an increased effort to make sure attorneys are trained and qualified to represent those who need the services.

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Employees	4		4	4
Revenues				
338 INTERGOVERNMENTAL SERVICE	-	-	75,000	20,000
Total 21 JUDGE - SUPERIOR COURT	-	-	75,000	20,000
Expenditures				
510 SALARIES AND WAGES	265,460	264,932	264,932	269,944
520 PERSONNEL BENEFITS	33,959	36,482	36,482	38,411
531 OFFICE AND OPERATING SUPP	16,069	10,500	10,500	9,708
535 SMALL TOOLS/MINOR EQUIPME	228	1,000	1,000	1,000
541 PROFESSIONAL SERVICES	248,861	248,141	353,415	268,141
542 COMMUNICATIONS	5,897	6,200	6,200	6,200
543 TRAVEL	240	-	274	250
545 OPERATING RENTAL/LEASES	1,796	1,200	1,200	1,200
548 REPAIRS & MAINTENANCE	10,050	9,900	8,900	9,900
549 MISCELLANEOUS	13,631	21,100	21,100	22,900
553 TAXES & OPERATING ASSESSM	7	-	-	-
575 CAPITAL LEASES/INSTALLMEN	417	-	1,000	-
592 INTERFUND COMMUNICATIONS	712	1,600	1,600	1,600
Total 21 JUDGE - SUPERIOR COURT	597,328	601,055	706,055	629,254

KITITAS COUNTY GENERAL FUND

Department 022 Juvenile

This department serves the statutorily mandated functions of the Juvenile Court Division of the Kittitas County Superior Court. Those responsibilities include actualizing the Juvenile Justice Act through duties relative to accused juvenile offenders and At-Risk Youth from the time of initial arrest and detention decisions (24 hours a day), to developing informed pre-trial release recommendations, to provision of complex professionally developed and presented disposition (sentencing) recommendations, and subsequent skilled enforcement of resultant Superior Court orders by Juvenile Probation Counselors who are statutorily required to be certified from the Washington State Criminal Justice Training Commission Juvenile Services Academy and be certified DOH Agency Affiliated Counselors, while using research based proven effective skilled interventions recognized beyond U.S. borders for their effectiveness and consistently funded by the Washington Legislature despite these difficult economic times. Supervision and management are performed by statutorily mandated persons and require State certification. Court ordered and RCW required interventions are based upon the State mandated (and required certified practitioner) Case Management Assessment Process (CMAP.) Funded programs, which require us to apply, in some cases competitively, but in all cases through extensive process, are used for research proven effective interventions with youth and their families.

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Employees	7.5		7	7.5
Revenues				
333 INDIRECT FEDERAL GRANTS	20,287	12,935	12,935	6,965
334 STATE GRANTS	95,395	177,831	177,831	135,601
336 STATE ENTITLEMENTS, IN-LI	4,971	5,000	5,000	5,000
338 INTERGOVERNMENTAL SERVICE	2,053	2,000	2,000	3,000
342 SECURITY OF PERSONS & PRO	525	750	750	420
Total 22 JUVENILE	123,232	198,516	198,516	150,986
Expenditures				
510 SALARIES AND WAGES	319,512	374,192	374,192	350,118
520 PERSONNEL BENEFITS	103,359	116,299	116,299	111,752
531 OFFICE AND OPERATING SUPP	2,864	2,478	2,478	2,178
532 FUEL	1,697	2,601	2,601	4,001
535 SMALL TOOLS/MINOR EQUIPME	-	-	2,590	-
541 PROFESSIONAL SERVICES	76,327	233,555	233,555	213,925
542 COMMUNICATIONS	1,632	2,479	2,318	2,479
543 TRAVEL	-	675	675	902
544 ADVERTISING	254	850	689	800
545 OPERATING RENTAL/LEASES	2,183	4,250	250	4,250
546 INSURANCE AND BONDS	1,573	2,834	2,834	2,834
548 REPAIRS & MAINTENANCE	311	2,525	3,625	2,525
549 MISCELLANEOUS	1,388	2,323	2,323	2,248
553 TAXES & OPERATING ASSESSM	13	100	100	100
575 CAPITAL LEASES/INSTALLMEN	417	-	632	-
592 INTERFUND COMMUNICATIONS	537	700	700	700
Total 22 JUVENILE	512,067	745,861	745,861	698,812

KITITAS COUNTY GENERAL FUND

Department 023 Law Library

RCW 27.24.020 (2)every county with a population of eight thousand or more but less than three hundred thousand must have Board of Law Library Trustees consisting of five members to be constituted as follows: the chairman of the county legislative authority is an ex officio trustee, the judges of the superior court of the county shall choose one of their number to be a trustee, and the members of the county bar association shall choose three members of the county to be trustees.

		2010	2011 ADOPTED	2011 AMENDED	2012 BUDGET
		ACTUAL	BUDGET	BUDGET	ADOPTED
Revenues					
	341 GENERAL GOVERNMENT	17,069	17,500	17,500	18,000
Total	23 LAW LIBRARY	17,069	17,500	17,500	18,000
Expenditures					
	510 SALARIES AND WAGES	2,639	2,777	2,777	2,844
	520 PERSONNEL BENEFITS	1,415	1,700	1,700	1,517
	531 OFFICE AND OPERATING SUPP	14,657	14,110	14,110	14,060
Total	23 LAW LIBRARY	18,711	18,587	18,587	18,421

KITITAS COUNTY GENERAL FUND

Department 024 Lower District Court

The Lower Kittitas District Court (LKDC) has jurisdiction to hear and adjudicate a wide variety of civil and criminal cases. Ten law enforcement agencies in Kittitas County file charges in LKDC: the Washington State Patrol, Kittitas County Sheriff, Department of Fish and Wildlife, Washington State Department of Parks and Recreation, Ellensburg Police Department, Central Washington University Police Department, Liquor Control, Department of Natural Resources, Bureau of Land Management, and the Kittitas Police Department. These agencies file two classes of criminal charges with the LKDC. Misdemeanors carry a maximum penalty of \$1,000 and/or 90 days in jail. An example of this class of crime is Driving While License Suspended 3rd Degree. Gross misdemeanors carry a maximum penalty of \$5,000 and/or one year in jail. Examples of this class of crime are Driving While Under the Influence of Alcohol and/or Drugs and Assault in the Fourth Degree. These agencies also file civil infractions and parking tickets. Additionally, LKDC conducts preliminary hearings in felony cases.

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Employees	11.52		11.52	10.52
Revenues				
338 INTERGOVERNMENTAL SERVICE	10,000	10,000	10,000	10,000
341 GENERAL GOVERNMENT	108,651	121,250	121,250	113,180
342 SECURITY OF PERSONS & PRO	11,155	13,500	13,500	12,200
352 CIVIL PENALTIES	2,862	3,200	3,200	3,000
353 CIVIL INFRACTION PENALTIE	592,950	656,250	656,250	573,050
354 CIVIL PARKING INFRACTION	6,552	7,000	7,000	6,600
355 CRIMINAL TRAFFIC MISD. FI	110,004	125,000	125,000	125,000
356 CRIMINAL NON-TRAFFIC FINE	108,875	120,000	120,000	110,220
357 CRIMINAL COSTS	62,846	60,500	60,500	64,200
361 INTEREST EARNINGS	24,802	26,000	26,000	26,000
367 CONTRIBUTIONS/DONATION PR	60	-	-	-
369 OTHER MISCELLANEOUS REVEN	847	500	500	400
Total 24 LOWER DISTRICT COURT	1,039,603	1,143,200	1,143,200	1,043,850
Expenditures				
510 SALARIES AND WAGES	518,408	546,059	554,643	559,456
520 PERSONNEL BENEFITS	155,329	170,276	170,276	168,231
531 OFFICE AND OPERATING SUPP	8,493	9,200	9,200	8,200
535 SMALL TOOLS/MINOR EQUIPME	1,322	2,040	3,317	-
541 PROFESSIONAL SERVICES	218,016	262,574	283,574	262,800
542 COMMUNICATIONS	2,746	2,850	2,850	2,850
543 TRAVEL	-	1,600	1,600	1,600
544 ADVERTISING	-	150	150	150
546 INSURANCE AND BONDS	406	812	812	550
548 REPAIRS & MAINTENANCE	5,510	8,821	8,821	5,500
549 MISCELLANEOUS	17,573	18,830	18,830	16,830
555 INTERFUND SUBSIDIES	39,320	50,000	50,000	50,000
564 EQUIPMENT	-	-	4,000	-
592 INTERFUND COMMUNICATIONS	10,271	13,220	13,220	11,620
Total 24 LOWER DISTRICT COURT	977,393	1,086,432	1,121,293	1,087,787

KITTITAS COUNTY GENERAL FUND

Department 025 Facilities Maintenance

The Courthouse Facilities Maintenance Department seeks to support each of the County's department's individual missions by providing prompt, friendly, and cost effective solutions to their maintenance needs.

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Employees	5		5	5
Revenues				
339 AMERICAN RECOVERY REINVEST	4,411	-	-	-
349 OTHER INTERFUND CHARGES S	2,285	500	500	500
361 INTEREST EARNINGS	727	-	-	-
362 RENT, LEASES AND CONCESSIONS	18,162	18,672	18,672	18,672
366 INTERFUND MISC REVENUES	93,747	92,644	92,644	92,644
369 OTHER MISCELLANEOUS REVENUE	619	10	10	20
397 OPERATING TRANSFERS IN	314,464	90,837	90,837	90,837
Total 25 FACILITIES MAINTENANCE	434,416	202,663	202,663	202,673
Expenditures				
510 SALARIES AND WAGES	231,746	231,291	231,291	241,008
520 PERSONNEL BENEFITS	83,250	88,240	88,240	98,644
531 OFFICE AND OPERATING SUPPLIES	38,947	41,300	41,300	40,900
532 FUEL	7,583	6,500	6,500	6,000
535 SMALL TOOLS/MINOR EQUIPMENT	4,809	2,000	2,000	2,250
541 PROFESSIONAL SERVICES	13,338	16,000	16,000	15,500
542 COMMUNICATIONS	2,315	2,850	2,850	2,300
545 OPERATING RENTAL/LEASES	2,704	2,500	2,500	2,500
546 INSURANCE AND BONDS	33,013	47,800	47,800	45,300
547 UTILITIES	195,563	200,300	200,300	184,700
548 REPAIRS & MAINTENANCE	35,633	59,750	59,750	50,750
549 MISCELLANEOUS	-	1,000	1,000	1,000
551 INTERGOVT PROFESSIONAL SERVICES	288	500	500	-
553 TAXES & OPERATING ASSESSMENTS	1,564	1,800	1,800	1,600
562 BUILDING/STRUCTURES	-	15,000	15,000	13,000
563 OTHER IMPROVEMENTS	203,269	-	-	-
579 DEBT SERVICE: PRINCIPLE	47,069	46,615	46,615	45,801
580 DEBT SERVICE: INTEREST	43,732	44,187	44,187	45,000
589 OTHER DEBT COSTS	36	36	36	36
591 INTERFUND PROFESSIONAL SERVICES	28,130	-	-	-
592 INTERFUND COMMUNICATIONS	20	125	125	125
593 INTERFUND SUPPLIES	-	100	100	25
Total 25 FACILITIES MAINTENANCE	973,010	807,894	807,894	796,439

KITITITAS COUNTY GENERAL FUND

Department 026 Non-Departmental

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
333 INDIRECT FEDERAL GRANTS	81,721	117,970	192,970	117,970
349 OTHER INTERFUND CHARGES S	564,472	500,000	500,000	500,000
361 INTEREST EARNINGS	-	-	-	-
369 OTHER MISCELLANEOUS REVEN	84,716	85,874	85,874	70,300
395 DISPOSITION OF FIXED ASSE	597	100	100	100
Total 26 NON-DEPARTMENTAL	731,507	703,944	778,944	688,370
Expenditures				
510 SALARIES AND WAGES	50,424	51,304	51,304	52,848
520 PERSONNEL BENEFITS	15,156	18,061	44,093	17,444
541 PROFESSIONAL SERVICES	284,779	290,745	370,111	338,548
546 INSURANCE AND BONDS	165,928	285,000	285,000	300,000
549 MISCELLANEOUS	23,293	24,424	24,424	20,824
553 TAXES & OPERATING ASSESSM	1,072	1,500	1,500	1,500
555 INTERFUND SUBSIDIES	204,444	98,929	98,929	91,837
591 INTERFUND PROFESSIONAL SE	-	-	50,000	-
595 INTERFUND RENTALS	3,717	3,717	3,717	3,717
Total 26 NON-DEPARTMENTAL	748,814	773,680	929,078	826,718

KITITAS COUNTY GENERAL FUND

Department 029 Prosecutor

The County Prosecutor is responsible for charging and prosecuting juvenile and adult felonies, gross misdemeanors and misdemeanors in the District Court. Our office is also responsible for providing legal advice in Civil matters for the County. The prosecutor's Office is also responsible for establishing paternity and establishing child support. The Prosecutor and Deputy Prosecutor's is also the ex-officio Coroner for the County. The office also has a Sexual Assault and Victim Witness Unit that specifically deals with sexual assault victims and other victims of crimes.

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Employees	26		27	25.1
Revenues				
333 INDIRECT FEDERAL GRANTS	157,241	86,000	86,000	86,000
334 STATE GRANTS	148,368	151,142	151,142	151,142
336 STATE ENTITLEMENTS, IN-LI	6,120	5,000	5,000	6,000
338 INTERGOVERNMENTAL SERVICE	17,022	17,022	17,022	17,022
341 GENERAL GOVERNMENT	17,148	23,500	23,500	39,500
342 SECURITY OF PERSONS & PRO	282	500	500	500
349 OTHER INTERFUND CHARGES S	49,909	82,510	82,510	60,000
Total 29 PROSECUTOR	396,091	365,674	365,674	360,164
Expenditures				
510 SALARIES AND WAGES	1,153,218	1,192,839	1,192,319	1,114,336
520 PERSONNEL BENEFITS	343,291	377,556	377,556	360,703
531 OFFICE AND OPERATING SUPP	12,025	11,500	11,500	11,900
532 FUEL	704	500	1,500	800
535 SMALL TOOLS/MINOR EQUIPME	27,485	1,200	1,200	1,200
541 PROFESSIONAL SERVICES	107,329	55,380	75,380	51,740
542 COMMUNICATIONS	7,368	7,818	7,818	7,818
543 TRAVEL	10	7,826	8,346	7,826
544 ADVERTISING	362	500	500	500
545 OPERATING RENTAL/LEASES	1,260	1,500	1,500	1,500
546 INSURANCE AND BONDS	16,888	15,350	15,350	15,350
548 REPAIRS & MAINTENANCE	26,446	28,100	28,100	33,900
549 MISCELLANEOUS	2,749	5,500	5,500	5,500
553 TAXES & OPERATING ASSESSM	315	425	425	425
562 BUILDING/STRUCTURES	28,914	-	-	-
564 EQUIPMENT	13,457	-	-	-
575 CAPITAL LEASES/INSTALLMEN	18,521	22,000	22,000	22,000
589 OTHER DEBT COSTS	75	75	75	75
592 INTERFUND COMMUNICATIONS	6,915	7,975	7,975	7,975
Total 29 PROSECUTOR	1,767,312	1,736,044	1,757,044	1,643,548

KITITAS COUNTY GENERAL FUND

Department 030 Sheriff

The mission of the Kittitas County Sheriff's Office is to treat the people with respect and dignity while accepting the duties and responsibilities required by law and to serve faithfully and honestly. To safeguard lives and property, protect against deception, intimidation and disorder. To investigate diligently those crimes and activities which violate law, while utilizing professional and cost effective standards and techniques available to law enforcement.

The primary goals for 2012 will be directed towards employee and inmate safety through filling the vacant corrections positions and adding trained staff for the transition into the new jail annex. Additional corrections staff positions would be funded by the tax dollars that are being sent out of county for jail beds. Part of the remodel and expansion includes additional program space for library, ministries, substance abuse and mental health support. We will be supporting legislation that helps with inmate's medical costs and providing alternatives for special needs inmates. Long term planning includes filling the vacant Deputy and Receptionist positions and filling the unfunded Chief Criminal Deputy position for the proper span of control over operations. With over 70 employees, the Chief Criminal Deputy position will help improve accountability and the effective and efficient utilization of the Sheriff's Office personnel, funds, facilities and time. We will continue to implement cost effective technology that will streamline processes, reduce paperwork and improve officer safety.

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Employees	69		76	81
Revenues				
322 NON-BUSINESS LICENSES & P	30,454	30,000	30,000	40,000
331 DIRECT FEDERAL GRANTS	12,179	7,500	7,500	10,000
333 INDIRECT FEDERAL GRANTS	73,529	10,857	62,225	33,366
334 STATE GRANTS	-	-	14,649	500
336 STATE ENTITLEMENTS, IN-LI	7,850	7,000	7,000	7,000
337 INTERLOCAL GRANTS, ETC.	5,596	-	2,500	-
338 INTERGOVERNMENTAL SERVICE	529,960	647,997	657,899	594,442
339 AMERICAN RECOVERY REINVES	10,643	-	-	-
341 GENERAL GOVERNMENT	76,216	60,000	60,000	60,500
342 SECURITY OF PERSONS & PRO	137,140	83,500	83,500	46,625
349 OTHER INTERFUND CHARGES S	405	-	-	-
357 CRIMINAL COSTS	5,974	3,000	3,000	6,000
367 CONTRIBUTIONS/DONATION PR	-	-	3,500	-
369 OTHER MISCELLANEOUS REVEN	331	200	200	200
395 DISPOSITION OF FIXED ASSE	367	500	500	500
397 OPERATING TRANSFERS IN	-	398,000	398,000	-
398 INSURANCE RECOVERIES	-	-	2,200	-
Total 30 SHERIFF	890,643	1,248,554	1,303,375	799,133
Expenditures				
510 SALARIES AND WAGES	3,001,495	3,280,095	3,308,611	3,654,240
520 PERSONNEL BENEFITS	1,067,303	1,155,618	1,305,141	1,341,167
531 OFFICE AND OPERATING SUPP	89,762	128,470	130,312	132,370
532 FUEL	115,766	120,400	123,800	124,700
535 SMALL TOOLS/MINOR EQUIPME	96,770	33,247	48,546	66,350
541 PROFESSIONAL SERVICES	370,591	374,750	374,750	373,200
542 COMMUNICATIONS	90,297	103,440	104,240	103,440

KITTITAS COUNTY GENERAL FUND

Department 030 Sheriff Con't

543 TRAVEL	4,207	24,350	27,630	32,800
544 ADVERTISING	1,382	2,100	2,860	2,360
545 OPERATING RENTAL/LEASES	25,754	17,690	18,090	14,309
546 INSURANCE AND BONDS	75,348	68,100	68,100	72,408
547 UTILITIES	2,024	2,100	2,100	2,050
548 REPAIRS & MAINTENANCE	72,479	69,970	101,970	117,720
549 MISCELLANEOUS	15,123	38,685	38,835	61,350
551 INTERGOVT PROFESSIONAL SE	748,546	842,344	842,344	585,400
553 TAXES & OPERATING ASSESSM	299	200	200	200
562 BUILDING/STRUCTURES	30,851	-	-	-
564 EQUIPMENT	232,985	398,000	398,000	-
575 CAPITAL LEASES/INSTALLMEN	20,170	17,650	17,650	20,000
591 INTERFUND PROFESSIONAL SE	113	450	450	200
592 INTERFUND COMMUNICATIONS	4,222	6,300	6,300	5,100
593 INTERFUND SUPPLIES	6	-	-	-
599 INTERFUND SERVICES AND CH	-	-	402	402
Total	30 SHERIFF	6,065,491	6,683,959	6,920,331
			6,920,331	6,709,766

KITITAS COUNTY GENERAL FUND

Department 031 Treasurer

The mission of the Kittitas County Treasurer's Office is to efficiently and accurately manage the public funds that have been entrusted to our care, with an emphasis on providing all of our customers, whether taxpayers or business partners, a high level of customer service, based on our core values of honesty, integrity, professionalism, accountability and respect.

2012 continues to show challenging times for Kittitas County, our junior taxing districts and the tax payers. This is in part due to current reduction of investment interest earnings, lack of bank participation and tax payer's ability to pay timely. Our Team goals for the year 2012 are as follows: Continue to invest funds with the Local Government Investment Pool (LGIP), educate the public on process and payment options (credit cards), send out delinquent statements and continue our high quality of service to all customers. With the purchase of the Cashtax LID module, reports server and bond module, the Treasurer's Office will be able to efficiently bill and collect Cascade Irrigations Local Improvements Assessments. In addition, the Treasurer's Office will see increased revenues due to collections of a per parcel rate of \$4.00. The Cashtax Reports server will minimize staff time by sending the end of the month reports electronically to all of our junior taxing districts and internal offices. The Bond module is designed to track and generate reports electronically, for which has been done long. Also, continue to progressively cross train within divisions and maintain a positive working environment.

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Employees	7		7	7
Revenues				
311 GENERAL PROPERTY TAXES	6,054,242	6,719,786	6,719,786	6,550,858
312 TIMBER HARVEST TAXES	3,683	-	-	-
313 RETAIL SALES AND USE TAXE	2,738,914	2,600,000	2,600,000	2,800,000
317 EXCISE TAXES	16,819	19,000	19,000	19,000
319 PENALTIES & INT. ON DEL.	673,414	415,000	415,000	460,000
332 FEDERAL ENTITLEMENTS, IN-	775,305	548,815	548,815	780,045
334 STATE GRANTS	53,669	-	-	-
335 STATE SHARED REVENUES	250,568	231,300	231,300	216,370
336 STATE ENTITLEMENTS, IN-LI	126,910	109,000	109,000	90,000
337 INTERLOCAL GRANTS, ETC.	824	385	385	350
341 GENERAL GOVERNMENT	61,615	35,075	35,075	45,500
349 OTHER INTERFUND CHARGES S	19	-	-	-
361 INTEREST EARNINGS	148,922	63,500	63,500	22,500
369 OTHER MISCELLANEOUS REVEN	1,898	500	500	2,000
Total 31 TREASURER	10,906,800	10,742,361	10,742,361	10,986,623
Expenditures				
510 SALARIES AND WAGES	238,398	234,432	234,432	238,572
520 PERSONNEL BENEFITS	82,373	89,576	89,576	91,145
531 OFFICE AND OPERATING SUPP	6,745	7,300	7,300	7,600
535 SMALL TOOLS/MINOR EQUIPME	54,402	2,325	2,325	2,375
541 PROFESSIONAL SERVICES	49,993	65,970	55,795	57,644
542 COMMUNICATIONS	1,299	1,735	10,410	2,785
543 TRAVEL	-	1,600	1,600	1,600
544 ADVERTISING	260	239	264	239
546 INSURANCE AND BONDS	750	750	750	750
548 REPAIRS & MAINTENANCE	46,224	49,500	49,800	52,500
549 MISCELLANEOUS	5,440	9,400	10,450	17,100
553 TAXES & OPERATING ASSESSM	68	-	100	97
564 EQUIPMENT	-	15,000	15,000	20,000
575 CAPITAL LEASES/INSTALLMEN	4,704	5,540	5,540	4,000
592 INTERFUND COMMUNICATIONS	2,793	4,415	4,415	4,415
593 INTERFUND SUPPLIES	-	-	25	-
Total 31 TREASURER	493,449	487,782	487,782	500,822

KITTITAS COUNTY GENERAL FUND

Department 032 Upper District Court

Upper Kittitas County District Court's mission is to provide excellent customer service to those we serve within our jurisdiction. Included among those we serve are the citizens (both in-county and out-of-county), defense attorneys, law enforcement agencies and the various County departments within our Court's jurisdiction. Our mission is to attend to all court matters expeditiously, professionally, responsively, efficiently and with the highest level of service. In view of the fact that Upper Court's staff is highly trained to deal with the daily issues addressed in the judicial system, we continue to take pride in cases being filed, scheduled and disposed of within the time frame established by Court Rules.

Upper Kittitas County District Court's primary goal for 2012 is to have our current building remodeled now that it has been purchased by the County. Remodeling of the building will make the maintenance and operation of the building more efficient. The Court's second goal is to build an informational website with the assistance of Information Services. We would like to have information and forms available on-line to the public. This will save clerical time. The Upper District Court continues to aspire to transition our files to a paperless system.

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Employees	8		7	7
Revenues				
338 INTERGOVERNMENTAL SERVICE	31,617	27,600	27,600	15,440
341 GENERAL GOVERNMENT	27,727	31,495	31,495	29,549
342 SECURITY OF PERSONS & PRO	3,392	3,750	3,750	3,460
352 CIVIL PENALTIES	1,499	2,000	2,000	1,600
353 CIVIL INFRACTION PENALTIE	503,268	536,850	536,850	579,467
354 CIVIL PARKING INFRACTION	847	1,200	1,200	1,250
355 CRIMINAL TRAFFIC MISD. FI	38,843	48,200	48,200	58,400
356 CRIMINAL NON-TRAFFIC FINE	26,656	32,000	32,000	22,680
357 CRIMINAL COSTS	28,158	30,000	30,000	34,000
361 INTEREST EARNINGS	5,989	5,000	5,000	4,500
362 RENT, LEASES AND CONCESSI	22,695	24,000	24,000	-
369 OTHER MISCELLANEOUS REVEN	1,423	1,200	1,200	1,200
Total 32 UPPER DISTRICT COURT	692,112	743,295	743,295	751,546
Expenditures				
510 SALARIES AND WAGES	327,267	292,148	292,148	296,987
520 PERSONNEL BENEFITS	97,036	93,309	93,309	99,389
531 OFFICE AND OPERATING SUPP	5,281	7,000	7,000	7,000
535 SMALL TOOLS/MINOR EQUIPME	-	-	3,700	1,000
541 PROFESSIONAL SERVICES	117,195	99,909	99,909	108,360
542 COMMUNICATIONS	12,807	14,000	14,000	14,200
543 TRAVEL	-	500	950	1,500
545 OPERATING RENTAL/LEASES	103,200	103,200	103,200	-
546 INSURANCE AND BONDS	1,041	894	894	725
547 UTILITIES	10,032	14,000	14,000	14,000
548 REPAIRS & MAINTENANCE	1,736	5,250	5,250	6,250
549 MISCELLANEOUS	3,647	5,675	5,225	6,175
553 TAXES & OPERATING ASSESSM	25	25	25	25
555 INTERFUND SUBSIDIES	-	-	102,940	102,939
564 EQUIPMENT	-	9,528	-	-
575 CAPITAL LEASES/INSTALLMEN	4,918	6,000	6,000	6,000
592 INTERFUND COMMUNICATIONS	34	100	100	100
598 INTERFUND REPAIR/MAINTENA	1,422	600	600	600
Total 32 UPPER DISTRICT COURT	685,639	652,138	749,250	665,250

KITITAS COUNTY GENERAL FUND

Department 033 Pest & Disease Control Board

		2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues					
	334 STATE GRANTS	9,534	50,000	50,000	10,000
Total	33 PEST AND DISEASE CONTROL B	9,534	50,000	50,000	10,000
Expenditures					
	541 PROFESSIONAL SERVICES	9,534	50,000	50,000	10,000
Total	33 PEST AND DISEASE CONTROL B	9,534	50,000	50,000	10,000

Department 034 Conference of Governments

		2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues					
	338 INTERGOVERNMENTAL SERVICE	-	300	300	300
Total	34 CONFERENCE OF GOVERNMENTS	-	300	300	300
Expenditures					
	510 SALARIES AND WAGES	-	300	300	300
Total	34 CONFERENCE OF GOVERNMENTS	-	300	300	300

KITITITAS COUNTY GENERAL FUND

Department 035 Flood Control

		2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues					
	322 NON-BUSINESS LICENSES & P	-	-	-	3,000
	333 INDIRECT FEDERAL GRANTS	4,764	-	50,000	271,910
	334 STATE GRANTS	657	-	-	45,318
Total	35 FLOOD CONTROL	5,420		50,000	320,228
Expenditures					
	591 INTERFUND PROFESSIONAL SE	21,921	-	50,000	442,120
	598 INTERFUND REPAIR/MAINTENA	-	25,000	25,000	10,000
Total	35 FLOOD CONTROL	21,921	25,000	75,000	452,120

Department 036 Library Advisory Board

		2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Expenditures					
	552 INTERGOVT PMTS FED/STATE/	125,000	125,000	125,000	125,000
Total	36 LIBRARY ADVISORY BOARD	125,000	125,000	125,000	125,000

KITTITAS COUNTY GENERAL FUND

Department 037 Emergency Management

Kittitas County Emergency Management was established to assist the government in its responsibility to preserve lives, protect property and the environment, and to ensure public health in times of natural or technological disasters, and to take the actions necessary to mitigate the effects of such disasters to the extent possible.

Ongoing training and planning that will help mitigate damages during disasters. Will work closely with Public Works on mitigation activities including grant funded planning and mitigation projects. Continue to work closely with the Emergency Management Council, emergency responders, hospitals and citizens on emergency planning activities. Continue to maintain all emergency management plans and coordinate annual training and exercises as required by Statute and our Comprehensive Emergency Management Plan. Continue to develop and improve continuity of business and building emergency plans and be active on the Courthouse security committee.

		2010	2011 ADOPTED	2011 AMENDED	2012 BUDGET
		ACTUAL	BUDGET	BUDGET	ADOPTED
Revenues					
	333 INDIRECT FEDERAL GRANTS	76,987	153,865	306,458	197,000
Total	37 EMERGENCY MANAGEMENT SERV	76,987	153,865	306,458	197,000
 Expenditures					
	510 SALARIES AND WAGES	68,261	69,266	118,930	141,727
	520 PERSONNEL BENEFITS	21,517	24,472	42,048	26,648
	531 OFFICE AND OPERATING SUPP	126	1,000	2,200	3,000
	532 FUEL	3,382	2,500	2,500	2,500
	535 SMALL TOOLS/MINOR EQUIPME	22,769	25,000	94,653	9,000
	541 PROFESSIONAL SERVICES	-	5,000	5,000	-
	542 COMMUNICATIONS	2,359	3,160	2,980	3,360
	543 TRAVEL	1,366	1,000	7,200	1,000
	545 OPERATING RENTAL/LEASES	-	-	7,000	-
	547 UTILITIES	-	-	180	500
	548 REPAIRS & MAINTENANCE	1,230	1,500	1,500	1,500
	549 MISCELLANEOUS	-	1,000	2,300	500
	562 BUILDING/STRUCTURES	11,261	10,000	10,000	56,000
	564 EQUIPMENT	11,771	20,000	20,000	-
Total	37 EMERGENCY MANAGEMENT SERV	144,041	163,898	316,491	245,735

KITITITAS COUNTY GENERAL FUND

Department 038 Human Resources

The Human Resource Department oversees a myriad of programs and services which assist the County in maintaining its workforce.

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Employees	4		3	2
Revenues				
341 GENERAL GOVERNMENT	1,401	150	150	-
367 CONTRIBUTIONS/DONATION PR	2,500	-	-	-
369 OTHER MISCELLANEOUS REVEN	162	-	-	-
Total 38 HUMAN RESOURCES	4,064	150	150	
Expenditures				
510 SALARIES AND WAGES	146,721	113,317	113,317	124,713
520 PERSONNEL BENEFITS	46,242	42,172	42,172	45,827
531 OFFICE AND OPERATING SUPP	989	1,000	925	1,000
535 SMALL TOOLS/MINOR EQUIPME	151	-	-	1,082
541 PROFESSIONAL SERVICES	9,476	16,770	16,840	23,611
542 COMMUNICATIONS	960	835	835	835
543 TRAVEL	34	2,025	2,025	2,838
544 ADVERTISING	344	750	750	740
548 REPAIRS & MAINTENANCE	374	400	400	103
549 MISCELLANEOUS	15,904	6,000	6,005	4,201
592 INTERFUND COMMUNICATIONS	424	450	450	450
Total 38 HUMAN RESOURCES	221,617	183,719	183,719	205,400

KITITAS COUNTY GENERAL FUND

Department 040 Criminal Justice-Law Justice Council

		2010	2011 ADOPTED	2011 AMENDED	2012 BUDGET
		ACTUAL	BUDGET	BUDGET	ADOPTED
Revenues					
	313 RETAIL SALES AND USE TAXE	994,731	975,000	975,000	1,005,000
	336 STATE ENTITLEMENTS, IN-LI	478,223	477,300	477,300	460,936
Total	40 CRIMINAL JUSTICE/LAW JUSTI	1,472,954	1,452,300	1,452,300	1,465,936
Expenditures					
	535 SMALL TOOLS/MINOR EQUIPME	2,283	-	-	-
	541 PROFESSIONAL SERVICES	8,426	-	-	-
	552 INTERGOVT PMTS FED/STATE/	18,139	26,000	26,000	21,271
	555 INTERFUND SUBSIDIES	37,447	-	-	-
Total	40 CRIMINAL JUSTICE/LAW JUSTI	66,295	26,000	26,000	21,271

Department 043 Declaration of Emergency

This account is set up to track the General Fund expenses for the Flooding.

		2010	2011 ADOPTED	2011 AMENDED	2012 BUDGET
		ACTUAL	BUDGET	BUDGET	ADOPTED
Revenues					
	333 INDIRECT FEDERAL GRANTS	-	-	4,685	-
Total	43 DECLARATION OF EMERGENCY	-	-	4,685	-
Expenditures					
	510 SALARIES AND WAGES	-	-	7,845	-
Total	43 DECLARATION OF EMERGENCY	-	-	7,845	-

Department 044 Post Employment Benefits

This account is to pay for Post Employment Benefits, primarily the LEOFF 1 retirees.

		2010	2011 ADOPTED	2011 AMENDED	2012 BUDGET
		ACTUAL	BUDGET	BUDGET	ADOPTED
Revenues					
	332 FEDERAL ENTITLEMENTS, IN-	9,760	5,000	5,000	-
Total	44 POST EMPLOYMENT BENEFITS	9,760	5,000	5,000	-
Expenditures					
	520 PERSONNEL BENEFITS	51,025	55,000	55,000	48,000
	529 DISABILITY INSURANCE	35,888	57,500	57,500	52,500
Total	44 POST EMPLOYMENT BENEFITS	86,913	112,500	112,500	100,500

KITITAS COUNTY GENERAL FUND

Department 045 Historical Document Program

The funds in this account are funded from the recording of documents and are to be spent as directed by the Board of County Commissioners to promote historical preservation or historical programs, which may include the preservation of historic documents.

		2010	2011 ADOPTED	2011 AMENDED	2012 BUDGET
		ACTUAL	BUDGET	BUDGET	ADOPTED
Revenues					
	341 GENERAL GOVERNMENT	10,701	8,000	8,000	10,440
Total	45 HISTORICAL DOCUMENT PROGRA	10,701	8,000	8,000	10,440
 Expenditures					
	510 SALARIES AND WAGES	9,737	11,362	11,362	14,952
	520 PERSONNEL BENEFITS	1,421	1,046	1,046	2,621
	535 SMALL TOOLS/MINOR EQUIPME	46	-	-	-
	541 PROFESSIONAL SERVICES	12,779	-	125	-
Total	45 HISTORICAL DOCUMENT PROGRA	23,983	12,408	12,283	17,573

Department 046 Current Use (Open Space)

		2010	2011 ADOPTED	2011 AMENDED	2012 BUDGET
		ACTUAL	BUDGET	BUDGET	ADOPTED
Revenues					
	341 GENERAL GOVERNMENT	-	1,200	1,200	800
Total	46 CURRENT USE (OPEN SPACE)	-	1,200	1,200	800
 Expenditures					
	549 MISCELLANEOUS	-	-	626	1,500
Total	46 CURRENT USE (OPEN SPACE)	-	-	626	1,500

KITITITAS COUNTY GENERAL FUND

Department 047 Upper Co Groundwater Study

		2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues					
	338 INTERGOVERNMENTAL SERVICE	-	-	58,500	-
Total	47 UPPER CO GROUNDWATER STUDY	-	-	58,500	-
Expenditures					
	541 PROFESSIONAL SERVICES	-	-	58,500	-
Total	47 UPPER CO GROUNDWATER STUDY	-	-	58,500	-

Department 060 Computer Equipment Replacement

Computers, operating systems and programs purchased by the county General Fund will be regularly replaced, rotated and recycled when possible on a schedule sensitive to resources and intensity of use acknowledging that up-to-date technology improves productivity.

		2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues					
	338 INTERGOVERNMENTAL SERVICE	12,300	-	-	-
Total	60 COMPUTER EQUIPMENT REPLACE	12,300	-	-	-
Expenditures					
	535 SMALL TOOLS/MINOR EQUIPME	54,282	55,000	55,000	55,000
Total	60 COMPUTER EQUIPMENT REPLACE	54,282	55,000	55,000	55,000

KITTITAS COUNTY GENERAL FUND

Department 109 County Fair & Event Center

The Kittitas Valley Event Center's mission is to provide outstanding service and a safe and friendly meeting and recreational environment to Kittitas County residents and all users of the facility. The staff is committed to actively promoting the features and benefits of the Event Center as the ideal Central Washington Facility for a wide variety of events including, but not limited to government, community, club, and private organizations and agencies. The staff is dedicated to supporting the Kittitas County Fair Board and the Ellensburg Rodeo Board of Directors and the hundreds of volunteers who orchestrate the Kittitas County Fair and Ellensburg Rodeo. The staff is further committed to continually enhancing and protecting the assets of the Kittitas Valley Event Center.

Operating under the authority of the Kittitas County Board of County Commissioners, the Fair Board is responsible for conducting the Annual Agricultural County Fair. We are committed to enhancing the Fair and providing education and appreciation of agriculture, natural resources, environment, health, history, cultural enrichment, arts, entertainment, and recreation. The Fair Board is dedicated to continually upgrading the Fair in the belief that a strong County Fair benefits all residents of Kittitas County. The Fair Board will perform their duties to the benefit of the residents of Kittitas County.

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Employees	6.2		6.2	5.8
Revenues				
336 STATE ENTITLEMENTS, IN-LI	41,672	41,000	41,000	-
337 INTERLOCAL GRANTS, ETC.	1,500	-	-	15,000
341 GENERAL GOVERNMENT	2,487	2,500	2,500	2,000
347 CULTURE AND RECREATION	152,191	160,000	160,000	170,000
349 OTHER INTERFUND CHARGES S	420	-	-	-
361 INTEREST EARNINGS	331	-	-	200
362 RENT, LEASES AND CONCESSI	313,289	309,750	309,750	330,000
367 CONTRIBUTIONS/DONATION PR	10,979	-	-	13,000
369 OTHER MISCELLANEOUS REVEN	19,267	18,000	18,000	19,000
397 OPERATING TRANSFERS IN	104,600	100,000	100,000	100,000
Total 109 COUNTY FAIR	646,736	631,250	631,250	649,200
Expenditures				
510 SALARIES AND WAGES	292,711	292,358	292,358	270,345
520 PERSONNEL BENEFITS	82,580	89,385	89,385	83,162
531 OFFICE AND OPERATING SUPP	108,765	106,300	121,300	103,420
532 FUEL	9,935	8,000	8,000	7,250
534 ITEMS PURCHASE INVENTORY/	3,706	2,000	2,000	1,500
535 SMALL TOOLS/MINOR EQUIPME	4,114	4,450	4,450	4,700
541 PROFESSIONAL SERVICES	114,246	118,300	118,300	128,275
542 COMMUNICATIONS	5,358	5,450	5,450	5,350
543 TRAVEL	854	-	-	1,000
544 ADVERTISING	17,140	24,250	24,250	17,850
545 OPERATING RENTAL/LEASES	30,174	31,500	31,500	31,700
546 INSURANCE AND BONDS	17,519	32,500	32,500	21,500
547 UTILITIES	128,049	98,700	98,700	118,700
548 REPAIRS & MAINTENANCE	12,332	23,250	23,250	71,950
549 MISCELLANEOUS	6,901	7,040	7,040	13,150
551 INTERGOVT PROFESSIONAL SE	35	50	50	325
553 TAXES & OPERATING ASSESSM	5,738	-	-	5,700
564 EQUIPMENT	1,080	1,000	1,000	1,000
575 CAPITAL LEASES/INSTALLMEN	169	2,725	2,725	-
591 INTERFUND PROFESSIONAL SE	20,814	-	-	-
592 INTERFUND COMMUNICATIONS	49	500	500	25
Total 109 COUNTY FAIR	862,271	847,758	862,758	886,902

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Cooke Canyon Road Bridge

Special Revenue Funds

KITTITAS COUNTY SPECIAL REVENUE FUNDS

The special revenue funds are set up to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. Some special revenue funds include; Airport, County Road, Public Health, Noxious Weed, and Community Services. Each of these funds is self-supporting and must have a balanced budget. The information below shows each fund total for 2010 actual and 2011 and 2012 budgets and the percentage of increase/decrease.

Fund No	FUND NAME	2010 ACTUAL	2011 AMENDED BUDGET	2012 BUDGET ADOPTED	% of Change
101	AIRPORT	792,065	872,251	957,301	10%
102	CURRENT EXP VEHICLE REPLACE	0	840,000	0	-100%
104	SHERIFF K-9 UNIT	0	505	0	-100%
105	COMMUNITY SERVICES	968,939	1,131,612	1,058,142	-6%
106	COUNTY ROAD	5,517,346	23,957,460	28,758,372	20%
108	PUBLIC FACILITES	611,155	2,880,725	2,259,500	-22%
110	EIS TRUST	132,666	200,000	336,894	68%
112	LOW INCOME HOUSING	108,693	330,500	269,096	-19%
113	RECREATION	111,069	46,300	28,800	-38%
114	HOMELESSNESS HOUSING ASSIST	234,617	630,550	727,552	15%
115	TRIAL COURT IMPROVEMENTS	44,996	215,100	225,075	5%
116	PUBLIC HEALTH	1,336,876	1,921,256	1,661,564	-14%
118	VETERANS ASSISTANCE	62,397	75,000	75,000	0%
119	"911" PHONE SYSTEM	564,639	900,000	715,000	-21%
120	3/10TH CRIMINAL JUSTICE TAX	787,412	1,997,114	2,269,675	14%
121	TREASURER ULID/RID RESERVE	197	120,200	5,415	-95%
122	TREASURER'S M & O	51,525	0	0	
123	NOXIOUS WEED CONTROL	306,468	335,000	330,000	-1%
125	AUDITOR CENT DOC PRESERVATI	174,182	368,228	414,068	12%
127	MISDEMEANANT PROBATION	686,916	760,506	824,465	8%
130	PROSECUTOR VICTIM/WITNESS	81,384	213,750	181,134	-15%
131	DRUG ENFORCEMENT RESERVE FU	54,209	61,375	58,130	-5%
134	PUBLIC DEFENSE	47,501	170,120	185,200	9%
135	FORFEITED DRUG PROCEEDS FUN	4,113	25,000	25,000	0%
136	ADULT MISD P-CH DIVERSION F	0	20,000	15,000	-25%
140	STADIUM	250,060	871,238	957,272	10%
142	REAL ESTATE EXCISE TAX TECH	0	120,000	100,000	-17%

The items listed below are a brief explanation of some of the special revenue funds budgets.

AIRPORT – The 2012 Airport Fund Budget is \$957,301. In 2011, the completion of Phase 1 of the utility project within the airport industrial area marked the beginning of a targeted master plan for the entire Bowers Field Airport. This is a five phase project with Phase 2 being a road fund project and the remainder being funded by the airport fund. These projects will be held off until funding can be secured. Planned for 2012 will be the Airport Terminal Area project

KITTITAS COUNTY SPECIAL REVENUE FUNDS

budgeted in the amount of \$592,237. The Federal Aviation Administration- Airport Entitlement funding will be funding 95%, we will be looking to Washington State Aviation to 2.5%, and the remaining 2.5% will be local airport funds. The Airfield Needs Assessment/Master Plan Update (partial) will be completed in December of 2011. With the completion of this document a six-year capital improvement plan along with a twenty year master plan will be complete. The completed six-year plan will be submitted to the Federal Aviation Administration for approval in an effort for our projects to be programmed into their funding cycle as soon as possible.

CURRENT EXPENSE VEHICLE REPLACEMENT – As required by GASB 54, this fund was closed into the General Fund as of December 31, 2011.

COMMUNITY SERVICES - Community Services receives property taxes in the amount of \$187,000. The property taxes are split equally between Mental Health and Developmental Disability programs. This fund is divided between three different sub-funds: Mental Health, Substance Abuse, and Developmental Disabilities. The funds collected for each program can only be used for that specific program. The 2012 budget is \$1,058,142.

COUNTY ROAD - County Road receives property taxes in the amount of \$4,164,002, which is reduced by the diversion of \$200,000 in property taxes to the General Fund for traffic safety. The Board of County Commissioners elected to do a levy shift of \$300,000 from County Road to the General Fund.

The 2012 County Road budget is \$28,758,372, which includes \$4,834,575 for road maintenance and \$6,504,000 for road construction. The Annual Construction Program for 2012 adopted by the Board of County Commissioners and Resolution 2011-096 is shown on page 242 of this document.

PUBLIC FACILITIES – This fund is where we deposit the additional sales tax for distressed counties as per Resolution 98-45, effective July 1, 1998, as defined by RCW 82.14.370. In 2008, the Governor signed E2SSB 5557 allowing counties to increase the tax collected from .08% to .09% which is used for economic development. This tax rate increase will not increase the amount of tax collected from consumers, rather the tax rate increase will increase the amount credited against the states' sales tax. The county held a public hearing and adopted the increase, pursuant to Kittitas County Ordinance 2008-23. These funds can only be used for financing public facilities. The 2012 budget includes projects that were awarded to other governmental entities in the amount of \$250,000, per the Board of County Commissioners Resolution 2011-067.

- Kittitas County Chamber of Commerce Finance of Personnel - \$50,000
- City of Ellensburg Rotary Park Parking Lot Construction - \$100,000
- City of Kittitas Downtown Storm water Improvements Phase 2 - \$100,000

Projects carried forward from 2011 are as follows:

- Kittitas County Airport Bowers Field Industrial Park Road Improvements - \$150,000
- City of Ellensburg Development of parcels - \$300,000
- Ellensburg Development Group (EBDA) Admin/Operations 2011 - \$50,000
- City of Cle Elum Outdoor Community Events Center Gazebo - \$400,000
- City of Kittitas Downtown Storm Water Improvements - \$100,000
- Kittitas Co Roads – Bowers Field Industrial Park Access East Ph 2 - \$180,000
- Kittitas Co Airport – Bowers Field Industrial Park Access East Ph 1 - \$150,000

KITTITAS COUNTY SPECIAL REVENUE FUNDS

In 2011, the Director of Public Works will again solicit eligible public facilities from various governmental agencies throughout Kittitas County. The Council of Governments will then review the eligible projects, rate and prioritize them. The list of recommended projects will be presented to the Board of County Commissioners for final approval/modification. Based on the priority array, eligible projects may then be designated to receive monies from the Public Facilities fund.

Since inception, the following projects have been granted to be funded with the Public Facilities monies:

- Kittitas County Fairground Grandstand Bond Payment - \$122,620 (annually)
- City of Cle Elum, Regional Wastewater - \$25,000
- City of Cle Elum, East End Water Main - \$119,500
- City of Cle Elum, East End Sewer - \$110,000
- City of Cle Elum, Intersection, Sidewalks - \$62,500
- City of Cle Elum, East End Sewer Project, Phase 1B- Lift Pump Station - \$150,000
- City of Cle Elum, Stafford Ave Sidewalk / Intersection Signal - \$25,000
- City of Cle Elum, Davis & Pine Street Improvements - \$145,000
- City of Cle Elum – Railroad Street/Central Business District Revitalization Infrastructure Project \$320,000
- City of Ellensburg, Traffic Signal - \$70,000
- City of Ellensburg, West Ellensburg Park Expansion - \$150,000
- City of Kittitas, Water Distribution Project - \$50,620
- City of Kittitas, South Main Street Bridge Rehabilitation Project - \$94,405
- City of Kittitas, Caribou Creek Bridge Project - \$250,000
- City of Roslyn, Historic Cemetery Improvements - \$55,000
- City of Roslyn, RV Parking Improvements - \$34,200
- City of Roslyn, City Hall / Library Building Remodel - \$100,250
- Ellensburg Business Development Authority – Building Completion - \$20,000
- Ellensburg Business Dev. Authority, Phase 11 Business Park - \$150,000
- Ellensburg Development Group (EBDA) Admin/Operations 2009 - \$50,000
- Ellensburg Development Group (EBDA) Admin/Operations 2010 - \$50,000
- Kittitas County Airport Water/Sewer Improvement Project - \$167,787
- Kittitas County Fairground Home Arts Building Parking Area - \$42,471
- Kittitas County Fairgrounds – Home Arts / 4-H Parking Area - \$68,905
- Kittitas County Fire District #2 Station Water / Sewer Line - \$55,000
- Kittitas County Road Fund, Bowers Field Industrial Park Access West Extn - \$280,619
- Kittitas Co Airport – Bowers Field Industrial Park Access East Ph 1- \$150,000

Other previously approved projects, as noted in the budget, are pending completion by the various governmental agencies.

- City of Kittitas, Main Street Sidewalk Project - \$83,450

EIS TRUST – This fund was reclassified in 2002 from a trust fund to a special revenue fund. These funds are from Contractors the county has contracts with to complete the Environmental Impact Statement (EIS), these funds are pass through. The 2012 budget is \$336,894.

LOW INCOME HOUSING (Affordable Housing) Effective June 13, 2002, the Washington State Legislature passed SHB 2060 for low-income housing projects. The Board of County Commissioners Resolution 2002-61 authorizes the collection of these funds. The law states an additional recording fee of \$10.00 on certain documents recorded with the County Auditor will be collected. The County Auditor keeps 5% of the funds collected and the balance is divided 60%

KITTITAS COUNTY SPECIAL REVENUE FUNDS

for County low income housing projects and 40% is remitted to the State of Washington. The 2012 budget is \$269,096.

The Kittitas County Homelessness & Affordable Housing Committee has established a grant process in 2009 allowing agencies to apply for these funds. We have authorized the following projects:

- Habitat for Humanity – House #9 2009 - \$100,000
- HopeSource – Senior Rent Assistance 2007-2008 \$86,155
- HopeSource – Senior Rent Assistance 2009 \$57,534
- HopeSource – Senior Rent Assistance 2010 \$61,500
- HopeSource – Polaris Project 2010 \$9,400
- Habitat for Humanity – House #11 - \$50,000
- HopeSource – Senior Rent Assistance 2010 \$61,500

RECREATION – The Recreation budget is for the operation and maintenance of the County Park and boat ramp located at Vantage. The 2012 budget is \$28,800.

In past years, Recreation has funded various parks projects funded from the Capital Improvement Fund –REET dollars. Those projects include:

➤ City of Ellensburg – West Ellensburg Park 2003	\$ 65,630.82
➤ City of Ellensburg – West Ellensburg Park 2004	\$288,054.74
➤ City of Ellensburg – West Ellensburg Park 2005	\$ 19,314.44
➤ City of Cle Elum – Youth Baseball Park 2005	\$ 25,984.38
➤ City of Ellensburg – West Ellensburg Park 2006	\$ 57,000.00
➤ City of Cle Elum – Youth Baseball Park 2006	\$ 11,732.61
➤ City of Cle Elum – Youth Skate Park 2006	\$ 64,635.52
➤ Ellensburg Morning Rotary – West Ellensburg Park 2006	\$ 57,900.00
➤ City of Roslyn – Runje Playfields 2008	\$ 54,873.32
➤ City of Cle Elum – Baseball Park 2008	\$ 2,283.01
➤ Town of South Cle Elum – Fireman’s Park Playground 2008	\$ 28,989.10
➤ City of Ellensburg –Rotary Club of Ellensburg 2008	\$ 34,660.00
➤ City of Ellensburg – Rotary Club of Ellensburg 2009	\$ 25,340.00
➤ City of Ellensburg – Rotary Club of Ellensburg 2010	\$ 48,000.00
➤ City of Cle Elum – Baseball Park 2010	\$ 50,000.00
➤ City of Cle Elum – Memorial Park Youth Baseball	\$ 20,000.00

HOMELESSNESS HOUSING ASSISTANCE – The 59th Legislature, 2005 Regular Session, passed Engrossed Second Substitute House Bill 2163, effective August 1, 2005. This bill requires the funds collected to be placed in a fund to accomplish the goals of the county's homeless housing plan. The Board of County Commissioners established this fund by Resolution 2005-96. The bill states the county auditor will collect an additional surcharge of ten dollars to be distributed as follows: The county auditor shall retain two percent for collection of the fee, and of the remainder shall remit sixty percent to the county to be deposited into this fund that must be used by the county to accomplish the purpose of this act, six percent of which may be used by the county for administrative costs related to its homeless housing plan and the remainder for programs which directly accomplish the goals of the county's homeless housing plan. The auditor shall remit the remaining funds to the state treasurer for deposit in the state homeless housing account.

KITTITAS COUNTY SPECIAL REVENUE FUNDS

Effective July 22, 2008, the 60th Legislature passed Engrossed Second Substitute House Bill 1359. This bill states the county auditor shall charge an additional surcharge of eight dollars for each document recorded, which is in addition to any other charge allowed by law. The auditor shall remit ninety percent to the county to be deposited into a fund, six percent of which may be used by the county for administrative costs related to its homeless housing plan and the remainder for programs that directly accomplish the goals of the county's local homeless housing plan.

Effective July 27, 2009, the 61st Legislature passed House Bill 2331. This bill states there will be an additional \$30.00 surcharge charged to record documents during the 2009-2011 and 2011-2013 biennia. The distribution of these funds will be the same: The county auditor shall retain two percent for collection of the fee, and of the remainder shall remit sixty percent to the county to be deposited into this fund that must be used by the county to accomplish the purpose of this act, six percent of which may be used by the county for administrative costs related to its homeless housing plan and the remainder for programs which directly accomplish the goals of the county's homeless housing plan. The auditor shall remit the remaining funds to the state treasurer for deposit in the state homeless housing account.

The Kittitas County Homelessness & Affordable Housing Committee has established a grant process in 2009 allowing agencies to apply for these funds. We have authorized the following projects:

- Provident Horizon Group – funds for HEARTH project \$45,212
- HopeSource – Homeless Prevention and Rapid Re-Housing \$80,000
- HopeSource – Polaris Project 2010 \$77,400
- HopeSource – Polaris Project 2011-2024 \$32,100 each year
- Provident Horizon Group – funds for HEARTH project 2010-2011 - \$100,000
- Housing Authority – Hotline and support 2010-2011 - \$41,796
- Housing Authority – Hotline and support 2011-2012 - \$13,700

The 2012 budget is \$727,552

TRIAL COURT IMPROVEMENTS – The 59th Legislature, 2005 Regular Session, passed engrossed second Substitute House Bill 5454, effective July 24, 2005. Pursuant to Chapter 457 Washington Laws of 2005, filing fees for civil lawsuits in district and superior courts will be increased effective July 23, 2005 with the state's portion of the fee increase spent on district/municipal court judge's salaries, dependency defense, criminal indigent defense and civil legal services. Each jurisdiction receiving state payment for district/municipal court judge salaries shall create a Trial Court Improvement Account to be funded with an amount equal to 100 percent of the state's contribution to its district or municipal court judge salaries with the funds to be appropriated for various court-related purposes. The purpose of the fund shall be to fund improvements to superior and district court staffing, programs, facilities or services as appropriated from time to time by the Board of County Commissioners. The Board of County Commissioners established this fund by Resolution 2005-108. The 2012 budget is \$225,075.

PUBLIC HEALTH – The Public Health fund includes funding for a variety of programs. The programs include health services, environmental health, and vital records. The 2012 budget is \$1,661,564.

VETERAN'S ASSISTANCE – Veterans Assistance fund receives property taxes in the amount of \$75,000. This fund is intended to provide limited emergency assistance to eligible veterans and their dependents that are residents of Kittitas County, which is funded by Kittitas County property taxes.

KITTITAS COUNTY SPECIAL REVENUE FUNDS

911 PHONE SYSTEM – The telephone excise tax money that is collected by the phone companies is remitted to the county on a monthly basis. Once the county collects this excise tax, it is remitted to KITTCOM, the emergency dispatch system. As per RCW Chapter 82.14B and Effective January 1, 2011, the excise taxes collected for each Telephone Access line, Radio Access line, and Interconnected Voice Over the internet Protocol Service line will increase to \$0.70 from \$.50. This change was enacted by Kittitas County Ordinance 2010-009. The 2012 budget is \$715,000.

3/10 PUBLIC SAFETY TAX - The fund was created in 2008 by the adoption of the 3/10th sales tax. Currently funded by this tax are positions in the Sheriff's Office, Prosecutors Office, Juvenile Office and County Clerk. Please see the law & justice section starting on page 151 of this document. The 2012 budget is \$2,269,675.

NOXIOUS WEED– This is the budget for the Noxious Weed Control Board. They administer Washington State Noxious Weed Law, RCW 17.10 and educate and create public awareness on noxious weeds. The 2012 budget is \$330,000.

AUDITOR CENTENNIAL DOCUMENT PRESERVATION– These resources should be used for ongoing preservation of historical documents of all county offices and departments. Historical documents include both old and contemporary documents. Many contemporary county documents have importance to history and are part of a chronological record of events in the development of a particular county and the state of Washington. The 2012 budget is \$414,068.

MISDEMEANANT PROBATION – The mission of this budget is to make informed recommendations to the courts of Kittitas County supervising the orders of the courts regarding juvenile and criminal offenders while enhancing resources to intervene in criminal behavior in a positive manner sensitive to the needs of other agencies and the people we work with on behalf of our community. The 2012 budget is \$824,465.

DRUG ENFORCEMENT – This fund was established in 1984 to collect funds from court fines used in drug enforcement activities carried on by law enforcement agencies in Kittitas County relating to the unlawful possession, manufacture and delivery of controlled substances and legend drugs. The 2012 budget is \$58,130.

STADIUM FUND (hotel motel funds) – This budget is \$957,272. Each year the Board of County Commissioners sends out grant requests for applicants to apply for these funds, which can only be used for tourist events on a reimbursement basis. Included in this fund are amounts to be transferred to the revenue bonds for the county fair.

On April 7, 2009, the Board of County Commissioners adopted Ordinance 2009-07; *Establishing a Lodging Tax Advisory Committee and Proposing an Additional 2% Lodging tax as Authorized under RCW 67.28.181.*

On May 19, 2009, the Board of County Commissioners adopted Ordinance 2009-10; *Imposing an Additional 2% Lodging Tax as authorized under 67.28.1481.*

DETAILED BUDGETS

The following pages are the revenues and expenses for each fund.

KITITAS COUNTY SPECIAL REVENUE FUNDS

101 Airport

Delivering consistent levels of service in a constantly changing world is a big challenge. The airfield infrastructure diminishes and the cost to maintain or repair it is rising due to increasing costs and decreasing opportunities for grant funding.

The Airport Fund provides the financial resources needed to manage, develop, and maintain the Bowers Field Airport's Aeronautical & Industrial Areas – totaling approximately 1,300 acres. Midstate Aviation is responsible for the day-to-day operations of the Aeronautical Area, and provides the contract for the Central Washington University Flight School.

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	375,000	375,000	229,806
331 DIRECT FEDERAL GRANTS	34,044	132,763	132,763	562,625
334 STATE GRANTS	848	-	-	14,806
361 INTEREST EARNINGS	1,262	500	500	-
362 RENT, LEASES AND CONCESSIONS	135,788	151,248	151,248	146,347
365 INTERNAL SERV FUND - MISC	3,717	3,717	3,717	3,717
369 OTHER MISCELLANEOUS REVENUE	101	-	-	-
381 INTERFUND LOAN RECEIPTS	-	209,023	209,023	-
397 OPERATING TRANSFERS IN	430,000	-	-	-
101 AIRPORT	605,761	872,251	872,251	957,301
Expenditures				
508 ENDING FUND BALANCE	-	150,000	150,000	201,764
510 SALARIES AND WAGES	60,762	121,825	121,825	53,100
520 PERSONNEL BENEFITS	34,047	86,575	86,575	29,100
531 OFFICE AND OPERATING SUPPL	3,639	7,500	7,500	3,525
532 FUEL	3	-	-	-
535 SMALL TOOLS/MINOR EQUIPMENT	613	-	-	-
541 PROFESSIONAL SERVICES	245,784	117,701	117,701	623,437
542 COMMUNICATIONS	61	-	-	-
543 TRAVEL	1,092	-	-	-
544 ADVERTISING	1,223	-	-	-
545 OPERATING RENTAL/LEASES	608	-	-	-
546 INSURANCE AND BONDS	7,233	-	-	-
547 UTILITIES	5,514	18,100	18,100	19,200
548 REPAIRS & MAINTENANCE	385,103	21,450	21,450	-
549 MISCELLANEOUS	3,477	-	-	-
551 INTERGOVT PROFESSIONAL SER	13,028	50	50	-
552 INTERGOVT PMTS FED/STATE/L	-	50	50	100
553 TAXES & OPERATING ASSESSMENTS	7,708	249,735	249,735	10,225
580 DEBT SERVICE: INTEREST	-	1,915	1,915	-
591 INTERFUND PROFESSIONAL SER	1,560	-	-	12,650
592 INTERFUND COMMUNICATIONS	150	-	-	-
593 INTERFUND SUPPLIES	678	-	-	-
595 INTERFUND RENTALS	11,889	97,350	97,350	4,200
599 INTERFUND SERVICES AND CHARGES	7,897	-	-	-
101 AIRPORT	792,065	872,251	872,251	957,301

KITITAS COUNTY SPECIAL REVENUE FUNDS

102 Current Expense Vehicle Replacement

		2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues					
	301 BEGINNING FUND BALANCE		500,000	840,000	
	102 CURRENT EXP VEHICLE REPLACE		500,000	840,000	
Expen					
	102 CURRENT EXP VEHICLE REPLACE				
	508 ENDING FUND BALANCE		500,000	500,000	
	555 INTERFUND SUBSIDIES			340,000	
	102 CURRENT EXP VEHICLE REPLACE		500,000	840,000	

Fund Closed in 2011

104 Sheriff K-9

		2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues					
	301 BEGINNING FUND BALANCE		500	505	
	367 CONTRIBUTIONS/DONATION PRI	100			
	104 SHERIFF K-9 UNIT	100	500	505	
Expenditures					
	541 PROFESSIONAL SERVICES		500	500	
	555 INTERFUND SUBSIDIES			5	
	104 SHERIFF K-9 UNIT		500	505	

Fund Closed in 2011

KITITAS COUNTY SPECIAL REVENUE FUNDS

105 Community Services

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE		2,049	2,049	13,625
311 GENERAL PROPERTY TAXES	150,184	160,470	160,470	187,000
312 TIMBER HARVEST TAXES	91	20	20	20
317 EXCISE TAXES	294	200	200	200
333 INDIRECT FEDERAL GRANTS	47,636	100,000	100,000	100,000
334 STATE GRANTS	890,136	764,006	864,006	752,430
336 STATE ENTITLEMENTS, IN-LIE	2,357	1,700	1,700	1,700
337 INTERLOCAL GRANTS, ETC.	22	20	20	20
361 INTEREST EARNINGS	2,830	647	647	647
397 OPERATING TRANSFERS IN	5,000	2,500	2,500	2,500
105 COMMUNITY SERVICES	1,098,550	1,031,612	1,131,612	1,058,142
Expenditures				
510 SALARIES AND WAGES	550			
520 PERSONNEL BENEFITS	179			
541 PROFESSIONAL SERVICES	961,176	1,016,162	1,116,162	1,040,000
542 COMMUNICATIONS	375	400	400	400
544 ADVERTISING				75
546 INSURANCE AND BONDS	2,735			3,000
549 MISCELLANEOUS	718	1,800	1,800	1,625
591 INTERFUND PROFESSIONAL SER	3,135	13,250	13,250	13,042
599 INTERFUND SERVICES AND CHA	71			
105 COMMUNITY SERVICES	968,939	1,031,612	1,131,612	1,058,142

KITITAS COUNTY SPECIAL REVENUE FUNDS

106 County Road

The Road Fund provides the financial resources needed to manage, develop, and maintain county roads – totaling 564 miles long. It takes over 45 qualified people and a \$28 million dollar budget to provide the basic public works services county residents and visitors expect of our rural county.

We employ specialists to get the job done including: engineers, technicians, surveyors, draftsmen, heavy equipment operators, flaggers, mechanics, floodplain experts, traffic technicians, managers, accountants, planners, office assistants, and map specialists.

Delivering consistent levels of service in a constantly changing world is a big challenge. Populations grow, service needs increase, technologies advance, and regulations change. The road infrastructure wears out and the cost to maintain or repair it is rising due to increasing costs for gasoline, oil, and diesel fuel.

Road maintenance is required daily to repair damage and keep roads functional. This includes everything from filling potholes and re-stripping, to repairing signs and trimming roadside vegetation. Additionally, crews must be available for emergent needs such as snow and ice control, flood damage repair, and cleaning drainage pipes.

Road preservation is the process of restoring a roadway when it begins to wear out. Even with daily maintenance, all roads eventually need chip sealing or repaving. And aging bridges, walls, pipes, guardrail, and signs need replacement.

Road improvements are necessary when a road must be upgraded to keep up with demand or to improve its function. Improvements may increase safety, ease congestion, or add features such as sidewalks for pedestrians.

No job is finished ... until the paperwork is done. To keep everything moving, a department administration team coordinates all county road work activities through management, administration, planning, budgeting, and record keeping.

Employees	51.75		49.75	44.75
	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE		12,657,500	12,657,500	15,584,025
311 GENERAL PROPERTY TAXES	3,580,609	3,761,000	3,761,000	4,164,002
312 TIMBER HARVEST TAXES	3,011			
317 EXCISE TAXES	8,658	20,000	20,000	5,000
321 BUSINESS LICENSE AND PERMI	600			
322 NON-BUSINESS LICENSES & PE	7,086	10,100	10,100	10,500
331 DIRECT FEDERAL GRANTS	22			1,633,824
332 FEDERAL ENTITLEMENTS, IN-L	318,726	250,000	250,000	
333 INDIRECT FEDERAL GRANTS	139,893	1,680,750	1,680,750	798,680
334 STATE GRANTS	408,778	2,889,625	2,889,625	3,678,366
336 STATE ENTITLEMENTS, IN-LIE	1,872,083	1,768,800	1,768,800	1,799,004
338 INTERGOVERNMENTAL SERVICE	131,133	106,250	106,250	62,500
339 AMERICAN RECOVERY REINVEST	1,211			
341 GENERAL GOVERNMENT	2,669	5,000	5,000	750
344 TRANSPORTATION	3,008	12,100	12,100	1,500
345 ECONOMIC ENVIRONMENT	19,350	14,135	14,135	3,000
349 OTHER INTERFUND CHARGES SE	519,550	475,000	475,000	527,021
361 INTEREST EARNINGS	49,483	85,000	85,000	22,000
369 OTHER MISCELLANEOUS REVENU	21,834	2,200	2,200	2,000
397 OPERATING TRANSFERS IN		220,000	220,000	466,200
106 COUNTY ROAD	7,087,703	23,957,460	23,957,460	28,758,372

KITTITAS COUNTY SPECIAL REVENUE FUNDS

106 County Road con't

Expenditures

508 ENDING FUND BALANCE		11,424,125	11,424,125	14,343,376
510 SALARIES AND WAGES	1,838,711	2,491,900	2,491,900	2,560,600
520 PERSONNEL BENEFITS	559,354	957,880	957,880	1,390,360
531 OFFICE AND OPERATING SUPPL	608,935	1,799,508	1,799,508	1,545,650
532 FUEL	246			
535 SMALL TOOLS/MINOR EQUIPMEN	7,426			
541 PROFESSIONAL SERVICES	148,146	4,287,400	4,287,400	5,671,000
542 COMMUNICATIONS	6,756			
543 TRAVEL	4,383			
544 ADVERTISING	3,936			
545 OPERATING RENTAL/LEASES	4,319			
546 INSURANCE AND BONDS	70,650			
547 UTILITIES	6,797			
548 REPAIRS & MAINTENANCE	651,984			
549 MISCELLANEOUS	29,000	575,400	575,400	1,239,151
551 INTERGOVT PROFESSIONAL SER	4,754	70,000	70,000	86,900
552 INTERGOVT PMTS FED/STATE/L	13,486			
553 TAXES & OPERATING ASSESSME	184			
564 EQUIPMENT		38,100	38,100	4,700
591 INTERFUND PROFESSIONAL SER	34,391	2,313,147	2,313,147	1,916,635
592 INTERFUND COMMUNICATIONS	1,661			
593 INTERFUND SUPPLIES	206,537			
595 INTERFUND RENTALS	1,069,980			
598 INTERFUND REPAIR/MAINTENAN	5,281			
599 INTERFUND SERVICES AND CHA	240,433			
106 COUNTY ROAD	5,517,346	23,957,460	23,957,460	28,758,372

KITITAS COUNTY SPECIAL REVENUE FUNDS

108 Public Facilites

The Director of Public Works administers the Kittitas County Public Facilities Fund. Kittitas County qualifies as a distressed county under Section 5 of RCW 82.14.370. Qualification as a distressed county allows us to receive monies back from the Department of Revenue as a percentage of all taxable sales in Kittitas County for a period of 25 years. The acceptance of this revenue did not create a new tax upon the citizens of Kittitas County. Kittitas County receives .09 percent of the state's share of Kittitas Counties' sales and use tax.

The Public Facilities Fund was established in April 1998. In accordance with RCW 82.14.370, monies received must be used for the purpose of financing public facilities that facilitate the creation or retention of businesses and jobs in Kittitas County. The monies may also be used for payment of debt services for the construction of public facilities.

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE		2,275,725	2,275,725	1,770,500
313 RETAIL SALES AND USE TAXES	594,287	600,000	600,000	486,000
361 INTEREST EARNINGS	5,238	5,000	5,000	3,000
108 PUBLIC FACILITES	599,525	2,880,725	2,880,725	2,259,500
Expenditures				
508 ENDING FUND BALANCE		937,220	937,220	621,000
510 SALARIES AND WAGES		5,000	5,000	5,000
541 PROFESSIONAL SERVICES	50,000			
548 REPAIRS & MAINTENANCE	291			
552 INTERGOVT PMTS FED/STATE/L	560,000	1,775,725	1,775,725	1,476,200
555 INTERFUND SUBSIDIES		162,780	162,780	157,300
592 INTERFUND COMMUNICATIONS	57			
593 INTERFUND SUPPLIES	807			
108 PUBLIC FACILITES	611,155	2,880,725	2,880,725	2,259,500

KITITAS COUNTY SPECIAL REVENUE FUNDS

110 EIS Trust

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE				336,894
345 ECONOMIC ENVIRONMENT	232,889	200,000	200,000	
110 EIS TRUST	232,889	200,000	200,000	336,894
Expenditures				
541 PROFESSIONAL SERVICES	132,383	200,000	200,000	336,894
591 INTERFUND PROFESSIONAL SER	283			
110 EIS TRUST	132,666	200,000	200,000	336,894

112 Low Income Housing

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE		300,000	300,000	224,096
341 GENERAL GOVERNMENT	49,077	30,000	30,000	45,000
361 INTEREST EARNINGS	815	500	500	
112 LOW INCOME HOUSING	49,892	330,500	330,500	269,096
Expenditures				
508 ENDING FUND BALANCE		25,000	25,000	64,096
535 SMALL TOOLS/MINOR EQUIPMEN	307			
541 PROFESSIONAL SERVICES	104,573	300,000	300,000	200,000
544 ADVERTISING	138	500	500	
591 INTERFUND PROFESSIONAL SER	3,676	5,000	5,000	5,000
112 LOW INCOME HOUSING	108,693	330,500	330,500	269,096

KITTTITAS COUNTY SPECIAL REVENUE FUNDS

113 Recreation

The Director of Public Works administers the Kittitas County Recreation Fund. This fund is responsible for the maintenance and operation of the county's park and boat ramp located in Vantage. The park facility lies on property jointly owned by Kittitas County, Grant County Public Utility District and Washington Department of Transportation.

The 2012 budget for maintenance and operations of the Vantage Park is \$24,300. We have included \$3,000 to remove the old restroom facility vaults at the Vantage Park.

The Parks and Recreation Fund has also budgeted \$500 in 2011 for lease administration costs associated with Gladmar Park. In 2007, Kittitas County entered into a fifty (50) year lease agreement with Central Washington University for the use of Gladmar Park as a research and educational area. The lease agreement stipulates that CWU make certain improvements in consideration for the annual lease.

	2010	2011 ADOPTED	2011 AMENDED	2012 BUDGET
	ACTUAL	BUDGET	BUDGET	ADOPTED
Revenues				
301 BEGINNING FUND BALANCE		15,000	15,000	15,000
338 INTERGOVERNMENTAL SERVICE	7,064	7,500	7,500	7,000
361 INTEREST EARNINGS	44	50	50	50
362 RENT, LEASES AND CONCESSIO	1			
397 OPERATING TRANSFERS IN	105,500	3,750	23,750	6,750
113 RECREATION	112,609	26,300	46,300	28,800
Expenditures				
508 ENDING FUND BALANCE		4,300	4,300	2,600
510 SALARIES AND WAGES	1,094	2,750	2,750	3,175
520 PERSONNEL BENEFITS	622	1,385	1,385	1,585
531 OFFICE AND OPERATING SUPPL	176	1,100	1,100	1,350
546 INSURANCE AND BONDS	142			
547 UTILITIES	10,079	15,000	15,000	16,950
548 REPAIRS & MAINTENANCE	508			
549 MISCELLANEOUS		500	500	650
552 INTERGOVT PMTS FED/STATE/L	98,000	100	20,100	150
553 TAXES & OPERATING ASSESSME	25	50	50	50
591 INTERFUND PROFESSIONAL SER	26	1,115	1,115	2,290
593 INTERFUND SUPPLIES	5			
595 INTERFUND RENTALS	250			
599 INTERFUND SERVICES AND CHA	142			
113 RECREATION	111,069	26,300	46,300	28,800

KITITAS COUNTY SPECIAL REVENUE FUNDS

114 Homlessness Housing Assistance

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE		500,000	500,000	532,552
341 GENERAL GOVERNMENT	213,678	130,000	130,000	195,000
361 INTEREST EARNINGS	1,070	550	550	
114 HOMELESSNESS HOUSING ASSIST	214,748	630,550	630,550	727,552
Expenditures				
508 ENDING FUND BALANCE		325,050	325,050	648,994
535 SMALL TOOLS/MINOR EQUIPMEN	307			
541 PROFESSIONAL SERVICES	225,526	300,000	300,000	78,558
544 ADVERTISING	160	500	500	
549 MISCELLANEOUS	45			
591 INTERFUND PROFESSIONAL SER	8,579	5,000	5,000	
114 HOMELESSNESS HOUSING ASSIST	234,617	630,550	630,550	727,552

115 Trial Court Improvements

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE		115,000	115,000	125,000
336 STATE ENTITLEMENTS, IN-LIE	39,320	50,000	50,000	50,000
361 INTEREST EARNINGS	176	100	100	75
397 OPERATING TRANSFERS IN	39,320	50,000	50,000	50,000
115 TRIAL COURT IMPROVEMENTS	78,816	215,100	215,100	225,075
Expenditures				
508 ENDING FUND BALANCE		55,100	55,100	65,075
541 PROFESSIONAL SERVICES	44,996	150,000	150,000	150,000
548 REPAIRS & MAINTENANCE		10,000	10,000	10,000
115 TRIAL COURT IMPROVEMENTS	44,996	215,100	215,100	225,075

KITITAS COUNTY SPECIAL REVENUE FUNDS

116 Public Health

Department's Mission Statement:

To Protect and Promote the Health and Environment of the People of Kittitas County.

Department's Vision Statement:

All Kittitas County residents have the freedom and ability to pursue healthy lives in a healthy environment.

Staff will use a systematic public health data collection, tracking, analysis, and utilization system in all policy and program decisions. All staff will use a systematic public information development, review, publication, and distribution process. All Department programs and activities will include a planned component of public information and education. The Department will communicate urgent Public Health messages timely and accurately. Active involvement of staff and community members and development of collaborative partnerships will address community health risks and issues, prevention priorities, health disparities, and gaps in healthcare resources and critical health services. A systematic communicable disease monitoring and reporting process will identify emerging threats to the public's health. Tested and improved investigation and control procedures will reduce severity of threats to the public's health. The Department will encourage compliance with regulations through education, information, investigation, permit and license conditions, and development of enforcement code. The Department will respond quickly and effectively to emergency situations, a timely response ensured by maintenance of emergency response plans and mechanisms. All public health programs and activities will include prevention and education as a planned component. Prevention and education materials will be culturally competent and age and audience appropriate. The Department will convene, facilitate, and provide support for partnerships intended to reduce disparities and specific gaps in access to critical health services. Public health programs and activities will identify specific goals, objectives, and performance measures, and will establish mechanisms for regular tracking, reporting, and use of results. Effective financial management systems will support all programs and services. These systems will adhere to all county financial policies. The Department will improve coordination with county support departments. County systems will remain an integral part of Department functioning. Leadership and governance bodies will set organizational policies, provide direction, and assure accountability.

Employees	17.1		17.1	15.7
	2010	2011 ADOPTED	2011 AMENDED	2012 BUDGET
	ACTUAL	BUDGET	BUDGET	ADOPTED
Revenues				
301 BEGINNING FUND BALANCE		645,000	645,000	612,417
321 BUSINESS LICENSE AND PERMI	230,653	192,000	192,000	231,507
333 INDIRECT FEDERAL GRANTS	348,586	202,333	202,333	189,410
334 STATE GRANTS	284,148	431,733	431,733	192,671
336 STATE ENTITLEMENTS, IN-LIE	92,499	86,684	86,684	83,051
337 INTERLOCAL GRANTS, ETC.	2,500			
338 INTERGOVERNMENTAL SERVICE	9,967	11,150	11,150	11,150
339 AMERICAN RECOVERY REINVEST	19,100			
341 GENERAL GOVERNMENT	706	1,000	1,000	
345 ECONOMIC ENVIRONMENT	760	1,000	1,000	
346 MENTAL AND PHYSICAL HEALTH	176,911	166,450	166,450	177,885
349 OTHER INTERFUND CHARGES SE	9,010	9,100	9,100	17,910
361 INTEREST EARNINGS	427	500	500	360
367 CONTRIBUTIONS/DONATION PRI	31,952	81,627	81,627	52,434
369 OTHER MISCELLANEOUS REVENU	1,122			
395 DISPOSITION OF FIXED ASSET	189			
397 OPERATING TRANSFERS IN	191,944	92,679	92,679	92,769
116 PUBLIC HEALTH	1,400,474	1,921,256	1,921,256	1,661,564

KITTITAS COUNTY SPECIAL REVENUE FUNDS

116 Public Health Con't

Expenditures

508 ENDING FUND BALANCE		492,161	492,161	443,443
510 SALARIES AND WAGES	742,156	767,516	767,516	713,086
520 PERSONNEL BENEFITS	238,853	253,237	253,237	238,800
531 OFFICE AND OPERATING SUPPL	49,006	60,813	60,813	52,200
532 FUEL	7,210	6,000	6,000	7,000
534 ITEMS PURCHASE INVENTORY/R	59	250	250	
535 SMALL TOOLS/MINOR EQUIPMEN	18,220	3,800	3,800	3,400
541 PROFESSIONAL SERVICES	28,611	28,463	28,463	20,800
542 COMMUNICATIONS	13,831	8,800	8,800	9,400
543 TRAVEL	5,984	1,900	1,900	3,450
544 ADVERTISING	11,348	16,920	16,920	7,600
545 OPERATING RENTAL/LEASES	12,192	175	175	
546 INSURANCE AND BONDS	18,165	20,000	20,000	20,000
548 REPAIRS & MAINTENANCE	10,799	12,000	12,000	11,100
549 MISCELLANEOUS	19,791	21,920	21,920	12,890
564 EQUIPMENT	8,637	45,000	45,000	
575 CAPITAL LEASES/INSTALLMENT	5,246	5,250	5,250	5,250
591 INTERFUND PROFESSIONAL SER	19,145	43,000	43,000	
592 INTERFUND COMMUNICATIONS	2,737	4,315	4,315	4,401
593 INTERFUND SUPPLIES	8			
595 INTERFUND RENTALS	28,440	31,000	31,000	28,440
599 INTERFUND SERVICES AND CHA	96,440	98,736	98,736	80,304
116 PUBLIC HEALTH	1,336,876	1,921,256	1,921,256	1,661,564

KITITAS COUNTY SPECIAL REVENUE FUNDS

118 Veterans Assistance

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
311 GENERAL PROPERTY TAXES	70,775	75,000	75,000	75,000
312 TIMBER HARVEST TAXES	44			
317 EXCISE TAXES	138			
337 INTERLOCAL GRANTS, ETC.	11			
118 VETERANS ASSISTANCE	70,967	75,000	75,000	75,000
Expenditures				
531 OFFICE AND OPERATING SUPPL	15,552	17,300	17,300	17,300
532 FUEL	9,376	19,000	19,000	19,000
541 PROFESSIONAL SERVICES	7,500	4,800	4,800	4,800
542 COMMUNICATIONS	639	700	700	700
545 OPERATING RENTAL/LEASES	18,134	20,000	20,000	20,000
547 UTILITIES	11,076	12,000	12,000	12,000
549 MISCELLANEOUS		200	200	200
591 INTERFUND PROFESSIONAL SER	121	1,000	1,000	1,000
118 VETERANS ASSISTANCE	62,397	75,000	75,000	75,000

119 "911" Phone

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
317 EXCISE TAXES	260,301	310,000	310,000	265,000
334 STATE GRANTS	304,338	590,000	590,000	450,000
119 "911" PHONE SYSTEM	564,639	900,000	900,000	715,000
Expen				
119 "911" PHONE SYSTEM				
552 INTERGOVT PMTS FED/STATE/L	564,639	900,000	900,000	715,000
119 "911" PHONE SYSTEM	564,639	900,000	900,000	715,000

KITITAS COUNTY SPECIAL REVENUE FUNDS

120 3/10th Criminal Justice Tax

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE		995,614	995,614	1,168,675
313 RETAIL SALES AND USE TAXES	1,129,808	1,000,000	1,000,000	1,100,000
349 OTHER INTERFUND CHARGES SE	3,171			
361 INTEREST EARNINGS	1,329	1,500	1,500	1,000
120 3/10TH CRIMINAL JUSTICE TAX	1,134,308	1,997,114	1,997,114	2,269,675
Expenditures				
508 ENDING FUND BALANCE		833,360	833,360	1,002,372
510 SALARIES AND WAGES	481,607	583,573	583,573	705,750
520 PERSONNEL BENEFITS	174,244	168,343	168,343	301,446
531 OFFICE AND OPERATING SUPPL	2,436	10,150	10,039	12,250
532 FUEL	25,164	27,000	27,000	28,000
535 SMALL TOOLS/MINOR EQUIPMEN	2,554	13,250	63,450	14,250
541 PROFESSIONAL SERVICES	6,950	4,000	4,000	5,200
542 COMMUNICATIONS	8,686	10,600	10,600	11,000
543 TRAVEL	1,891	5,200	5,200	6,200
544 ADVERTISING		500	500	1,000
546 INSURANCE AND BONDS	10,281	3,025	3,025	13,265
548 REPAIRS & MAINTENANCE	9,611	8,300	8,300	8,100
549 MISCELLANEOUS	1,378	6,350	6,461	13,533
551 INTERGOVT PROFESSIONAL SER		12,000	8,150	12,000
564 EQUIPMENT		240,000	193,650	49,500
591 INTERFUND PROFESSIONAL SER				10,000
592 INTERFUND COMMUNICATIONS		100	100	100
599 INTERFUND SERVICES AND CHA	62,609	71,363	71,363	75,709
120 3/10TH CRIMINAL JUSTICE TAX	787,412	1,997,114	1,997,114	2,269,675

KITITAS COUNTY SPECIAL REVENUE FUNDS

121 Treasurer ULID/RID Reserve

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE		120,000	120,000	5,415
361 INTEREST EARNINGS	140	200	200	
121 TREASURER ULID/RID RESERVE	140	120,200	120,200	5,415
Expenditures				
508 ENDING FUND BALANCE		70,200	70,200	
551 INTERGOVT PROFESSIONAL SER	192	50,000	50,000	5,415
592 INTERFUND COMMUNICATIONS	5			
121 TREASURER ULID/RID RESERVE	197	120,200	120,200	5,415

122 Treasurer M&O

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
361 INTEREST EARNINGS	88		No budget Required for this fund	
369 OTHER MISCELLANEOUS REVENU	64,009			
122 TREASURER'S M & O	64,098			
Expenditures				
510 SALARIES AND WAGES	8,102			
520 PERSONNEL BENEFITS	3,052			
531 OFFICE AND OPERATING SUPPL	477			
541 PROFESSIONAL SERVICES	15,903			
544 ADVERTISING	4,430			
549 MISCELLANEOUS	15,336			
592 INTERFUND COMMUNICATIONS	3,172			
599 INTERFUND SERVICES AND CHA	1,053			
122 TREASURER'S M & O	51,525			

KITTITAS COUNTY SPECIAL REVENUE FUNDS

123 Noxious Weed

WEED BOARD MISSION

It is the mission of the Kittitas County Noxious Weed Control Board to protect and preserve the agricultural lands and natural resources of the county from the degrading effects of exotic and invasive noxious weeds. The Board believes that the prevention of noxious weed infestations is the best approach both economically and environmentally. To realize this goal, a comprehensive prevention and early intervention program will be advocated. By promoting communication with landowners a cooperative and coordinated effort in the management of noxious weeds can be achieved by enhancing public awareness through educational efforts. In the event that voluntary compliance is not achieved, the Board shall enforce control pursuant to RCW 17.04 and RCW 17.10.

WEED BOARD 2012 GOALS

The County Weed Board believes that weed control and prevention is best accomplished through education and public awareness. As in 2011, Weed Board staff will speak to agricultural producers, landowner groups, private and public agencies, and other groups. Noxious weed exhibits, tours, pamphlets, and news releases will also be used to create public awareness. During the growing season, the Weed Inspectors will be at the forefront. Their task will be to educate the public to identify noxious weeds and to help landowners with pesticide and management decisions. The Weed Board will also continue to offer free use of backpack sprayers to the public.

Employees	2		2	4
	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
319 PENALTIES & INT. ON DEL. T	4,085			4,000
338 INTERGOVERNMENTAL SERVICE	148,664	135,000	147,000	144,000
343 PHYSICAL ENVIRONMENT	6,136			3,000
349 OTHER INTERFUND CHARGES SE	7,483	4,000	7,000	7,000
361 INTEREST EARNINGS	173	1,000	1,000	
368 SPECIAL ASSESSMENT PRINCIP	172,169	170,000	180,000	172,000
369 OTHER MISCELLANEOUS REVENU	1,988			
395 DISPOSITION OF FIXED ASSET	5			
123 NOXIOUS WEED CONTROL	336,727	310,000	335,000	330,000
Expenditures				
510 SALARIES AND WAGES	168,729	166,500	176,500	174,500
520 PERSONNEL BENEFITS	52,589	56,000	65,000	76,500
531 OFFICE AND OPERATING SUPPL	13,052	12,750	12,750	11,750
532 FUEL	9,364	10,000	14,000	10,000
535 SMALL TOOLS/MINOR EQUIPMEN	10,071	7,500	7,500	4,500
541 PROFESSIONAL SERVICES	3,703	6,000	6,000	5,000
542 COMMUNICATIONS	6,153	4,750	4,750	5,000
543 TRAVEL		500	500	250
544 ADVERTISING	235	500	500	500
546 INSURANCE AND BONDS	9,063	6,750	6,750	9,250
548 REPAIRS & MAINTENANCE	4,961	7,000	9,000	7,000
549 MISCELLANEOUS	1,835	2,000	2,000	1,750
564 EQUIPMENT		5,000	5,000	
592 INTERFUND COMMUNICATIONS	487	750	750	750
595 INTERFUND RENTALS	4,290	4,000	4,000	4,250
599 INTERFUND SERVICES AND CHA	21,935	20,000	20,000	19,000
123 NOXIOUS WEED CONTROL	306,468	310,000	335,000	330,000

KITITAS COUNTY SPECIAL REVENUE FUNDS

125 Auditor Centennial Document Preservation

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE		278,228	278,228	334,068
336 STATE ENTITLEMENTS, IN-LIE	53,650	70,000	70,000	70,000
341 GENERAL GOVERNMENT	25,721	19,000	19,000	10,000
361 INTEREST EARNINGS	993	1,000	1,000	
125 AUDITOR CENT DOC PRESERVATION	80,364	368,228	368,228	414,068
Expenditures				
508 ENDING FUND BALANCE		200,000	200,000	314,068
510 SALARIES AND WAGES	10,091	10,497	10,497	
520 PERSONNEL BENEFITS	4,143	4,691	4,691	
535 SMALL TOOLS/MINOR EQUIPMEN	2,316	5,000	5,000	
541 PROFESSIONAL SERVICES	2,845	5,000	5,000	
548 REPAIRS & MAINTENANCE	10,086	10,000	10,000	
564 EQUIPMENT		50,000	50,000	
591 INTERFUND PROFESSIONAL SER	143,381	82,540	82,540	100,000
599 INTERFUND SERVICES AND CHA	1,321	500	500	
125 AUDITOR CENT DOC PRESERVATION	174,182	368,228	368,228	414,068

KITITAS COUNTY SPECIAL REVENUE FUNDS

127 Misdemeanant Probation

Departments Mission: The Kittitas County Misdemeanant Department is a division of the Probation Services Department which performs probation functions for all Courts of Limited Jurisdiction within Kittitas County regarding adult misdemeanor and gross misdemeanor offenders (including crimes of violence, crimes against property and the most serious of non-felony driving crimes.) With a total caseload of close to 4,000, the following duties are included in the department's function: Pre and post trial supervision of criminal offenders at varying levels of supervision-Records Checks Only and three levels of supervision- monitoring, supervision, intensive supervision based upon risk to reoffend as determined by court orders and use of a risk assessment tool and process. Probation Officers attend court hearings to provide researched and documented (and sometimes spontaneous, based upon professional training) recommendations to the court regarding proposed sanctions and interventions to assure community protection and compliance with court orders.

Employees	9		9	9
	2010	2011 ADOPTED	2011 AMENDED	2012 BUDGET
	ACTUAL	BUDGET	BUDGET	ADOPTED
Revenues				
301 BEGINNING FUND BALANCE		128,406	128,406	159,890
341 GENERAL GOVERNMENT	3,600			
342 SECURITY OF PERSONS & PROP	692,363	632,000	632,000	664,500
361 INTEREST EARNINGS	140	100	100	75
395 DISPOSITION OF FIXED ASSET	1			
127 MISDEMEANANT PROBATION	696,104	760,506	760,506	824,465
Expenditures				
510 SALARIES AND WAGES	435,061	461,278	461,278	490,691
520 PERSONNEL BENEFITS	165,862	181,204	181,204	190,750
531 OFFICE AND OPERATING SUPPL	1,031	3,150	3,303	3,150
532 FUEL	1,057	2,000	2,000	2,000
535 SMALL TOOLS/MINOR EQUIPMEN	2,184	24,024	23,871	24,024
541 PROFESSIONAL SERVICES	5,677	6,200	6,200	6,200
542 COMMUNICATIONS	1,578	4,100	4,100	4,100
543 TRAVEL		1,550	1,550	1,550
544 ADVERTISING	137	1,000	1,000	1,000
546 INSURANCE AND BONDS	7,062	8,000	8,000	8,000
548 REPAIRS & MAINTENANCE	1,086	3,500	3,500	3,500
549 MISCELLANEOUS	340	2,500	2,500	2,500
564 EQUIPMENT				20,000
592 INTERFUND COMMUNICATIONS	1,177	3,000	3,000	3,000
595 INTERFUND RENTALS	8,114	9,000	9,000	14,000
599 INTERFUND SERVICES AND CHA	56,550	50,000	50,000	50,000
127 MISDEMEANANT PROBATION	686,916	760,506	760,506	824,465

KITTITAS COUNTY SPECIAL REVENUE FUNDS

130 Prosecutor Victim Witness

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE		150,000	150,000	117,384
333 INDIRECT FEDERAL GRANTS	14,163	10,000	10,000	10,000
341 GENERAL GOVERNMENT	52,730	53,500	53,500	53,500
342 SECURITY OF PERSONS & PROP		100	100	100
361 INTEREST EARNINGS	318	150	150	150
130 PROSECUTOR VICTIM/WITNESS	67,210	213,750	213,750	181,134
Expenditures				
508 ENDING FUND BALANCE		61,657	61,657	60,225
510 SALARIES AND WAGES	52,265	93,285	93,285	67,723
520 PERSONNEL BENEFITS	18,543	31,748	31,748	26,126
531 OFFICE AND OPERATING SUPPL	137	1,500	1,500	1,500
535 SMALL TOOLS/MINOR EQUIPMEN		850	850	850
542 COMMUNICATIONS	284	450	450	450
543 TRAVEL	2,260	4,000	4,000	4,000
545 OPERATING RENTAL/LEASES		800	800	800
548 REPAIRS & MAINTENANCE		500	500	500
549 MISCELLANEOUS	283	3,900	3,900	3,900
591 INTERFUND PROFESSIONAL SER	726	7,510	7,510	7,510
592 INTERFUND COMMUNICATIONS	91	550	550	550
599 INTERFUND SERVICES AND CHA	6,794	7,000	7,000	7,000
130 PROSECUTOR VICTIM/WITNESS	81,384	213,750	213,750	181,134

131 Drug Enforcement Reserve

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE		40,000	40,000	20,000
351 SUPERIOR COURT-FELONY/MIS	30,089	19,200	19,200	34,400
356 CRIMINAL NON-TRAFFIC FINES	3,038	2,175	2,175	3,730
357 CRIMINAL COSTS	2,960			
131 DRUG ENFORCEMENT RESERVE	36,087	61,375	61,375	58,130
Expenditures				
510 SALARIES AND WAGES	30,041	34,339	34,339	32,224
520 PERSONNEL BENEFITS	10,263	14,680	14,680	19,723
541 PROFESSIONAL SERVICES	10,000	7,856	7,856	5,833
599 INTERFUND SERVICES AND CHA	3,905	4,500	4,500	350
131 DRUG ENFORCEMENT RESERVE	54,209	61,375	61,375	58,130

KITITAS COUNTY SPECIAL REVENUE FUNDS

134 Public Defense

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE		120,000	120,000	140,000
336 STATE ENTITLEMENTS, IN-LIE	45,067	50,000	50,000	45,000
361 INTEREST EARNINGS	245	120	120	200
134 PUBLIC DEFENSE	45,312	170,120	170,120	185,200
Expenditures				
508 ENDING FUND BALANCE		141,720	141,720	135,200
541 PROFESSIONAL SERVICES	47,501	28,400	28,400	50,000
134 PUBLIC DEFENSE	47,501	170,120	170,120	185,200

135 Forfeited Drug Proceeds

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE		20,000	20,000	25,000
357 CRIMINAL COSTS	4,867	5,000	5,000	
135 FORFEITED DRUG PROCEEDS	4,867	25,000	25,000	25,000
Expenditures				
541 PROFESSIONAL SERVICES	1,721	25,000	25,000	25,000
548 REPAIRS & MAINTENANCE	1,485			
553 TAXES & OPERATING ASSESSME	885			
564 EQUIPMENT	22			
135 FORFEITED DRUG PROCEEDS	4,113	25,000	25,000	25,000

136 Adult Misdemeantant Probation

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
341 GENERAL GOVERNMENT			20,000	15,000
136 ADULT MISD P-CH DIVERSION F			20,000	15,000
Expenditures				
541 PROFESSIONAL SERVICES			20,000	15,000
136 ADULT MISD P-CH DIVERSION			20,000	15,000

KITITAS COUNTY SPECIAL REVENUE FUNDS

140 Stadium (Hotel Motel)

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE		497,317	497,317	536,072
313 RETAIL SALES AND USE TAXES	420,895	373,771	373,771	421,000
361 INTEREST EARNINGS	411	150	150	200
140 STADIUM	421,306	871,238	871,238	957,272
Expenditures				
508 ENDING FUND BALANCE		418,098	418,098	497,803
535 SMALL TOOLS/MINOR EQUIPMEN	130			
541 PROFESSIONAL SERVICES	145,330	250,000	250,000	250,000
544 ADVERTISING		200	200	200
555 INTERFUND SUBSIDIES	104,600	202,940	202,940	209,269
140 STADIUM	250,060	871,238	871,238	957,272

142 Real Estate Excise Tax

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE		99,000	99,000	100,000
336 STATE ENTITLEMENTS, IN-LIE	12,935	21,000	21,000	
142 REAL ESTATE EXCISE TAX TECH	12,935	120,000	120,000	100,000
Expenditures				
541 PROFESSIONAL SERVICES		120,000	120,000	100,000
142 REAL ESTATE EXCISE TAX TECH	12,935	120,000	120,000	100,000



Drive through flu vaccination clinic in October

Debt Service Funds

KITTITAS COUNTY DEBT SERVICE FUNDS

The debt service funds are set up for governmental long-term debt. Short term debt like capital leases are accounted for in the specific departmental budgets.

DEBT SERVICE FUNDS

Debt Service Funds are to account for the accumulation of resources for and the payment of general long-term debt principal and interest.

Kittitas County has 1 active Debt Service Funds and 2 completed fund in 2010.

2001 Fair Bond

Fund 201 is for the debt the county approved for the Fair Grandstand Renovation. The debt was issued in May 2001 in the amount of \$1,750,000.00 with an annual principal payment of \$110,000.00; the interest is variable. This debt matures on December 2015. This bond was refunded as part of the new 2010 GO & Refunding Bond.

2010 GO & Refunding Bond

Fund 202 is the newest debt fund. In September 2010, Kittitas County issued bonds. The Bonds are being issued for the purpose of construction of repairs and expansion of the County jail, acquisition of a building for court facilities, remodel of a building on the County fairgrounds, refunding on an advanced basis the County's Limited Tax General Obligation Bonds, 2001 (the "2001 Bonds"), paying the costs of issuance of the Bonds, and other legal purposes of the County.

CRID 96-1 Bond and Guaranty Fund

Fund 206 and fund 207 are for the CRID, County Road Improvement District, 96-1 which was established in 1997 for the redemption of debt incurred by property owners within the Hyak County Road Improvement District. The initial aggregate principal amount of the bonds issued on June 15, 1997 was \$2,087,070. The bonds bear interest at the rate of 6.44% per annum. The bonds are called annually on July 1st and shall mature on July 1, 2014.

In addition to the Hyak Bond Fund, Kittitas County also maintains the Hyak Bond Guaranty Fund. We are required to maintain a balance equal to 7% of the outstanding principal bond amount. The guaranty fund may be used for any defaulted assessments within the road improvement district. The County Treasurer currently invests funds and all interest remains in the guaranty fund.

Funds in excess of the mandatory 7% reserve remain with the county and will be used for Hyak RID issues and maintenance. For example, excess funds may be used for a 7-year cycle ACP overlay or other extraordinary costs associated with the roads within the Hyak Road Improvement District.

DEBT LIMITATION FOR THE COUNTY

Under statutory provisions for the State, counties may incur general obligation debt for general capital purposes in an amount not to exceed 2.5 percent of assessed valuation of all taxable property in the county. Within this limit, counties may incur general obligation indebtedness in an amount up to 1.5 percent of the assessed value without a vote of the people ("limited tax debt"). Non-voted general obligation debt is payable from the County's regular tax

KITTITAS COUNTY DEBT SERVICE FUNDS

levy, which may be levied for general purposes, and from other revenue sources that the County receives for general purposes. The Bonds are limited tax general obligation bonds.

To incur general obligation indebtedness in excess of 1.5 percent of the assessed valuation of a county, the county must receive approval from the voters ("unlimited tax debt"). Any election to validated general obligation debt must have a voter turnout of at least 40 percent of those who voted in the last general election, and of those voting, 60 percent must be in the affirmative. No combination of limited or unlimited tax debt may exceed 2.5 percent of the actual value of taxable property in the county. The debt service on unlimited tax debt is secured by excess tax levies, which are levied solely for the purpose of paying debt service on such voted debt, and are levied in addition to regular taxes.

Limitation of Indebtedness For the year Ended December 31, 2010		
		Remaining Debt Capacity
2.5% General Purpose limit allocation between:	160,294,581	
Up to 1.5 debt without a vote	96,176,749	
Less: Outstanding Debt	15,686,021	
Less: Excess of Debt with a vote	0	
Add: Available Assets	339,459	
Equals: Remaining Debt capacity without a vote		80,830,187
Up to 2.5% Debt with a vote	160,294,581	
Less: Outstanding Debt	0	
Add: Available Assets	0	
Equals: remaining Debt Capacity with a vote		160,294,581

KITTTAS COUNTY DEBT SERVICE FUNDS

201 2001 FAIR BOND

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	-	131,000	-
361 INTEREST EARNINGS	336	-	-	-
367 CONTRIBUTIONS/DONATION PRI	75,000	-	-	-
391 PROCEEDS OF LTD-GOV FUNDS	169,628	-	-	-
393 NET PREMIUM	777,000	-	-	-
2001 FAIR BOND	1,021,964	-	131,000	-
Expenditures				
555 INTERFUND SUBSIDIES	-	-	131,000	-
579 DEBT SERVICE: PRINCIPLE	130,000	-	-	-
580 DEBT SERVICE: INTEREST	24,270	-	-	-
584 DEBT ISSUANCE COST	767,776	-	-	-
589 OTHER DEBT COSTS	192,955	-	-	-
2001 FAIR BOND	1,115,001	-	131,000	-

202 2010 GO & REFUNDING BOND

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	-	-	1,829
397 OPERATING TRANSFERS IN	-	848,900	848,900	877,303
2010 GO & REFUNDING BOND	-	848,900	848,900	879,132
Expenditures				
579 DEBT SERVICE: PRINCIPLE	-	495,000	495,000	560,000
580 DEBT SERVICE: INTEREST	-	353,900	353,900	318,632
589 OTHER DEBT COSTS	(1,370)	-	-	500
2010 GO & REFUNDING BOND	(1,370)	848,900	848,900	879,132

206 CRID 96-1 BOND

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	65,000	65,000	-
319 PENALTIES & INT. ON DEL. T	24,824	12,000	12,000	-
361 INTEREST EARNINGS	132	-	-	-
368 SPECIAL ASSESSMENT PRINCIP	92,272	36,000	36,000	-
206 CRID 96-1 BOND	117,227	113,000	113,000	-
Expenditures				
508 ENDING FUND BALANCE	-	113,000	113,000	-
579 DEBT SERVICE: PRINCIPLE	65,000	-	-	-
580 DEBT SERVICE: INTEREST	3,933	-	-	-
CRID 96-1 BOND	68,933	113,000	113,000	-

KITITAS COUNTY DEBT SERVICE FUNDS

207 CRID GUARANTY FUND

		2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues					
301	BEGINNING FUND BALANCE	-	132,000	132,000	131,758
361	INTEREST EARNINGS	357	1,000	1,000	1,000
	CRID GUARANTY FUND	357	133,000	133,000	132,758
Expenditures					
508	ENDING FUND BALANCE	-	133,000	133,000	7,758
555	INTERFUND SUBSIDIES	-	-	-	125,000
	CRID GUARANTY FUND	-	133,000	133,000	132,758



New Jail Construction

Capital Project Funds

KITTITAS COUNTY CAPITAL PROJECT FUNDS

CAPITAL PROJECT FUNDS

Capital Project Funds are to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

Kittitas County has three active Capital Project Funds; Capital Improvements Fund, Courthouse/Jail Facilities Expansion and Rodeo Grounds Capital Improvement.

Capital Facilities (REET)

The 2012 Capital Facilities budget is funding the current real estate contract we owe on the purchase of a building, the total annual payments of \$90,837.12. We are also paying the debt payment of the Jail repairs and Jail Expansion from the REET funds in the amount of \$90,856.84 for the Jail Repairs and \$419,688.08 for the Jail Expansion for a total of \$601,382.04. The total 2012 budget for Capital Facilities is \$1,603,632.

Courthouse/Jail Facilities Expansion

The county received bond funding in September 2010 in the amount of \$11,368,428.20. The total 2012 budget is \$6,296,499. This bonding package is to fund the following projects:

\$1.3M – Jail Repairs: This project replaced all the existing toilet sink combo units in the Jail. New shut off valves have been installed so the control room can shut off the water to a cell if the inmate tries to flood the cell. In addition, the outdoor recreation area floors have been resealed in order to prevent leaking. Project Completed.

\$6.1M – Jail Expansion: The Jail Expansion will be located in the existing courtyard and will add 118 beds to the existing Jail. "Estimated Completion Date October - 2012"

\$1.5M – Armory Project: is the remodel of the 13,000 square foot building that was previously used as a National Guard Armory. When the remodel is completed, it will hold the WSU extension office, Fair and Event Center Staff, and the Noxious Weed Department. In addition, the building will have three conference rooms that can be rented out and one large room that could be rented out as a whole or broke into three rooms. "Estimated Completion Date - June 2012"

\$1.5M – Upper District Court relocation: In December 2011, we purchased the existing building that the court was in and we are scheduling remodeling of the building, estimated completion in the fall of 2012.

\$794,027 – Refunding of LTGO 2001: the county chose to refinance the existing LTGO bond.

Rodeo Grounds Capital Improvement

The 2011 budget is \$22,899, at this time there are not any anticipated projects for these funds.

KITTITAS COUNTY CAPITAL PROJECT FUNDS

SEPARATE CAPITAL PROJECT BUDGET

Kittitas County does not have a formal Capital Project Budget. The capital expenses are budgeted in each departmental budget. Our policy is any item that is \$5,000 or more is to be capitalized and depreciated, if applicable. The total amount of capitalized equipment included in the 2012 departmental budgets is \$7,620,725. The detailed listing of authorized purchases is on page 114.

SIX YEAR CAPITAL FACILITY PLAN

The Board of County Commissioners adopted Ordinance 2011-13, *Revisions of Kittitas County Code Kittitas County Comprehensive Plan as part of the 2011 Annual Comprehensive Plan Amendment Cycle* on December 6, 2011 at a public hearing. Exhibit #E Chapter 10 included in the ordinance is the Capital Facilities Plan.

The Capital Facilities plan went through a year of planning since the plan had not been updated since 2008. The steps in the planning process included:

Capital Facilities Plan (CFP) Progress Update

The CFP scope of work is as follows:

1. Gather documents
 - a. Insurance policy covering current facilities
 - b. Definition of "Capital" (financial policies section of code)
 - c. Comprehensive Plan
 - d. TIP
 - e. Park Plan
 - f. Water System Plan
 - g. Sewer Plan
 - h. Storm water Plan
 - i. Solid Waste Plan
2. Prepare CFP inventory
3. Prepare list of Capital Projects Needed
 - a. Identify projects needed from facility condition and capacity inventory
 - b. Identify projects needed from Comp Plan
 - c. Gather project needs and ideas from different Departments
4. Complete Comp Plan Matrix
5. Establish priorities of projects
6. Develop project costs
7. Identify funding sources for each project
8. Identify timeline for each project
9. Compile elements into a single document for public review
10. Planning Commission Review of Plan
11. Conduct Public Hearing
12. BOCC adoption of Plan

KITTITAS COUNTY CAPITAL PROJECT FUNDS

The Public Works Department interviewed County Departments, discussing the purpose of this plan and documenting the Department's facility needs. Most of the County documents have been gathered including the insurance policy, Comprehensive Plan, and TIP.

The data gathering will continue through the end of March. Information from outside agencies including Fire Districts, School Districts, Water, and Sewer Districts will also be gathered during this period. The data gathering will include developing the capital improvement project list. This list will have project descriptions, photos and drawings, design and engineering costs, construction costs, funding sources, and anticipated schedule.

Once the data gathering work task is completed, a technical advisory committee will be formed to include Patti Johnson, Matt Anderson, an elected official, Planning Office staff member, and a representative from a Utility/Fire/or School District. The technical advisory committee will evaluate the current CFP's project prioritization criteria and level of service criteria. The committee will also be asked to review the draft CFP prior to soliciting public comment.

The next stage will involve gathering public comments at open houses and holding public hearings with the Planning Commission and the Board of County Commissioners. Ideally, the CFP will be included with other Comprehensive Plan amendments during the Annual Comprehensive Plan Update process. To meet the Annual Comprehensive Plan Update schedule, the draft CFP must be reviewed and recommended by the technical advisory committee by June 30, 2011.

The Capital Facilities Plan starts on page 177 of this document.

PUBLIC WORKS 6 YEAR TRANSPORTATION PLAN & ANNUAL CONSTRUCTION PROGRAM

The Six Year Transportation Plan for the period 2012-2017 was adopted by the Board of County Commissioners per Resolution 2011-095. This plan is required by RCW 36.81.121.

The Annual Construction Program for 2012 was adopted by the Board of County Commissioners per Resolution 2011-096. This plan is required WAC 136.16

The Department of Public Works conducted two open house meetings on September 13th and 14th, 2011, for public review and comments, prior to the adoption of both plans.

Both of these documents are included in this budget document and start on page 234.

KITTTITAS COUNTY CAPITAL PROJECT FUNDS

Capitalized Equipment

General Fund			
INFORMATION SERVICES	Server Virtualization	50,000	
INFORMATION SERVICES	Data Center Cooling	24,000	
INFORMATION SERVICES	Barracude Message Archive	7,344	
INFORMATION SERVICES	Computer Software	7,532	
FACILITIES MAINTENANCE	Building Improvements	13,000	
TREASURER	Computer Software	20,000	
EMERGENCY MANAGEMENT SERVICES	Building Improvements	56,000	
COUNTY FAIR	Equipment Upgrade	1,000	
	Total General Fund		178,876
COUNTY ROAD	Extra Ordinary Operations	4,700	
	Total County Road		4,700
3/10TH CRIMINAL JUSTICE TAX	Vehicles	49,500	
	Total 3/10th Criminal Justice Tax		49,500
MISDEMEANANT PROBATION	Computer Software	20,000	
	Total Misdemeanant Probation		20,000
COURTHOUSE/JAIL FACILITIES	Construction	6,296,499	
	Total Courthouse Jail Facilities		6,296,499
SOLID WASTE	Computer Equipment	15,600	
SOLID WASTE	Vehicle	13,000	
SOLID WASTE	Miscellaneous Equipment	10,000	
	Total Solid Waste		38,600
EQUIPMENT RENTAL & REVOLVING	Other Improvements	9,500	
EQUIPMENT RENTAL & REVOLVING	Equipment	1,023,050	
	Total Equipment Rental & Revolving		1,032,550
Total All Funds			7,620,725

KITITAS COUNTY CAPITAL PROJECT FUNDS

301 COUNTY CAPITAL IMPROVEMENTS

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE		1,200,000	1,220,000	1,333,632
317 EXCISE TAXES	365,649	300,000	300,000	270,000
301 COUNTY CAPITAL IMPROVEMENTS	365,649	1,500,000	1,520,000	1,603,632
Expenditures				
508 ENDING FUND BALANCE		898,653	898,653	300,000
555 INTERFUND SUBSIDIES	842,464	601,347	621,347	1,303,632
562 BUILDING/STRUCTURES	105,858			
301 COUNTY CAPITAL IMPROVEMENTS	948,322	1,500,000	1,520,000	1,603,632

302 COUTHUSE JAIL FACILITES EXPANSION

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE		10,400,000	10,400,000	6,296,499
361 INTEREST EARNINGS	5,554			
391 PROCEEDS OF LTD-GOV FUNDS	10,408,000			
397 OPERATING TRANSFERS IN	37,447			
302 CTHSE/JAIL FACILITIES EXPAN	10,451,001	10,400,000	10,400,000	6,296,499
Expenditures				
541 PROFESSIONAL SERVICES	344,952			
544 ADVERTISING	491			
551 INTERGOVT PROFESSIONAL SER	9,830			
562 BUILDING/STRUCTURES	1,362,749	10,400,000	10,400,000	6,296,499
591 INTERFUND PROFESSIONAL SER	2,199			
302 CTHSE/JAIL FACILITIES EXPAN	1,720,221	10,400,000	10,400,000	6,296,499

309 RODEO GROUNDS CAPITAL IMPROVEMENTS

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	0	22,900	22,900	22,899
361 INTEREST EARNINGS	41			
309 RODEO GROUNDS CAPITAL IMPRO	41	22,900	22,900	22,899
Expenditures				
508 ENDING FUND BALANCE	0	22,900	22,900	22,899
309 RODEO GROUNDS CAPITAL IMPRO	0	22,900	22,900	22,899

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Kittitas County Solid Waste Compost Facility

Proprietary Funds

KITTITAS COUNTY PROPRIETARY FUNDS

PROPRIETARY FUNDS

There are two types of proprietary funds. One is an enterprise fund which is used to account for operations that are normally financed and operated in a manner similar to private business enterprises – where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis to be finance or recovered primarily through user charges. The other type is an Internal Service fund, which is to account for the financing of goods or services, provided by one department to other departments or agencies of the county on a cost-reimbursement basis.

ENTERPRISE FUNDS

Solid Waste

The Solid Waste fund is the only enterprise fund that Kittitas County has at this time. The fund operates the transfer stations within Kittitas County and has one landfill closed and a CDL landfill in operation. The Solid Waste budget is \$3,386,391.

Kittitas County Solid Waste works closely with the Kittitas County Solid Waste Advisory Committee (SWAC) and the Board of County Commissioners in accordance with Chapter 70.95 (165) RCW. SWAC members consist of representatives of cities and towns within the county, the waste management industry, local elected officials, and citizens of Kittitas County.

The Kittitas County Solid Waste Advisory Committee

- Advises Kittitas County on all aspects of solid waste management planning.
- Assists Kittitas County in the development of programs and policies concerning solid waste management.
- Reviews and comments on proposed solid waste management rules, policies, or ordinances prior to their adoption.

In 2009, Kittitas County started our new Compost Facility operation which is the first of its kind for an Eastern Washington county of our size. Yard waste is accepted at each of the County owned Transfer Stations at a reduced fee if the yard waste is separated from garbage. This material is then ground up and placed into wind rolls. After heat, moisture and microorganism, has done the job of breaking the organic material into compost, the compost is screened.

INTERNAL SERVICE FUND

Kittitas County has two internal service funds.

Equipment Rental & Revolving

The first internal service fund is the Equipment Rental & Revolving; ER & R fund. This fund is where all of the County Road equipment is financed and maintained. When the equipment is used County Road is billed for the cost of the rental and operation of the equipment. The budget for 2012 is \$8,094,650.

KITTITAS COUNTY PROPRIETARY FUNDS



Unemployment Compensation

The smaller of the two is the Unemployment Compensation fund. This fund pays the unemployment cost for the county, as Kittitas County is on a reimbursable basis with Washington State Employment Security. The 2012 budget is \$135,000.00.

KITITAS COUNTY PROPRIETARY FUNDS

401 SOLID WASTE

Department Goals

Develop an integrated waste management system that influences individual waste generation patterns while providing for necessary and economically efficient waste management services that minimize environmental impacts and protect human health."

Employees	7		7	7
	2010	2011 ADOPTED	2011 AMENDED	2012 BUDGET
	ACTUAL	BUDGET	BUDGET	ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	-	-	395,190
333 INDIRECT FEDERAL GRANTS	12,354	-	-	-
334 STATE GRANTS	82,478	28,500	28,500	100,000
338 INTERGOVERNMENTAL SERVICE	30,594	29,000	29,000	29,500
341 GENERAL GOVERNMENT	1,407	500	500	500
343 PHYSICAL ENVIRONMENT	2,670,553	2,758,271	2,758,271	2,760,486
349 OTHER INTERFUND CHARGES SE	319	-	-	8,500
361 INTEREST EARNINGS	6,063	75,000	75,000	11,000
362 RENT, LEASES AND CONCESSIO	12,583	33,500	33,500	33,500
367 CONTRIBUTIONS/DONATION PRI	49,203	49,000	49,000	47,000
369 OTHER MISCELLANEOUS REVENI	847	-	-	715
SOLID WASTE	2,866,400	2,973,771	2,973,771	3,386,391
Expenses				
501 DEPRECIATION, AMORTIZATION	306,484	-	-	93,445
508 ENDING FUND BALANCE	-	-	-	55,657
510 SALARIES AND WAGES	327,439	404,063	404,063	427,597
520 PERSONNEL BENEFITS	118,842	128,794	128,794	174,105
531 OFFICE AND OPERATING SUPPL	22,758	31,000	31,000	28,200
532 FUEL	8,762	11,050	11,050	13,270
535 SMALL TOOLS/MINOR EQUIPMEN	11,108	16,450	16,450	21,450
541 PROFESSIONAL SERVICES	1,881,751	1,833,778	1,833,778	1,913,858
542 COMMUNICATIONS	4,991	6,830	6,830	7,805
543 TRAVEL	1,502	8,150	8,150	8,100
544 ADVERTISING	4,791	7,850	7,850	20,750
545 OPERATING RENTAL/LEASES	62,177	53,350	53,350	64,650
546 INSURANCE AND BONDS	19,054	22,000	22,000	22,000
547 UTILITIES	24,793	25,021	25,021	27,600
548 REPAIRS & MAINTENANCE	5,731	115,030	115,030	220,222
549 MISCELLANEOUS	3,483	13,454	13,454	16,650
551 INTERGOVT PROFESSIONAL SER	5,990	10,100	10,100	12,900
553 TAXES & OPERATING ASSESSME	44,095	42,900	42,900	44,500
554 INTERFUND TAXES/ASSESSMENT	73	2,200	2,200	2,300
564 EQUIPMENT	-	82,360	82,360	38,600
579 DEBT SERVICE: PRINCIPLE	-	75,000	75,000	75,000
580 DEBT SERVICE: INTEREST	4,875	4,875	4,875	4,500
591 INTERFUND PROFESSIONAL SER	9,929	31,500	31,500	31,500
592 INTERFUND COMMUNICATIONS	1,388	1,400	1,400	1,400
598 INTERFUND REPAIR/MAINTENAN	20	-	-	-
599 INTERFUND SERVICES AND CHA	42,526	46,616	46,616	60,332
SOLID WASTE	2,912,562	2,973,771	2,973,771	3,386,391

KITTTAS COUNTY PROPRIETARY FUNDS

501 EQUIPMENT RENTAL & REVOLVING

The Director of Public Works manages the Kittitas County Equipment Rental and Revolving (ER & R) Fund. The ER & R Fund is an internal service fund. The purpose of the fund is to account for the financing of goods and services provided by one department to another. The ER & R Fund accounts for the pits and quarries, culvert pipe, oil and lubricants, road equipment and road signs used in the daily operation of the County Road Fund.

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE	-	5,306,000	5,306,000	6,041,150
339 AMERICAN RECOVERY REINVEST	47,921	-	-	-
348 INTERNAL SERVICE FUND SALE/	430,853	628,000	628,000	517,500
361 INTEREST EARNINGS	20,262	42,000	42,000	12,000
362 RENT, LEASES AND CONCESSIO	6,774	3,600	3,600	3,600
365 INTERNAL SERV FUND - MISC	1,125,430	1,499,300	1,499,300	1,320,000
369 OTHER MISCELLANEOUS REVENI	6,584	-	-	-
395 DISPOSITION OF FIXED ASSET	22,105	12,500	12,500	75,400
397 OPERATING TRANSFERS IN	-	-	-	125,000
501 EQUIPMENT RENTAL & REVOLVIN	1,659,928	7,491,400	7,491,400	8,094,650
Expenses				
500 EXPENDITURES	-	1,645,000	1,645,000	80,000
501 DEPRECIATION, AMORTIZATION	492,637	450,000	450,000	-
508 ENDING FUND BALANCE	-	3,445,050	3,445,050	5,372,000
510 SALARIES AND WAGES	191,827	230,300	230,300	221,775
520 PERSONNEL BENEFITS	107,121	122,575	122,575	121,325
531 OFFICE AND OPERATING SUPPL	177,836	496,025	496,025	480,600
532 FUEL	197,150	-	-	-
534 ITEMS PURCHASE INVENTORY/R	130,858	300,000	300,000	231,500
535 SMALL TOOLS/MINOR EQUIPMEN	25,066	-	-	-
541 PROFESSIONAL SERVICES	425	1,100	1,100	1,500
542 COMMUNICATIONS	7,302	-	-	-
543 TRAVEL	96	-	-	-
544 ADVERTISING	694	-	-	-
545 OPERATING RENTAL/LEASES	3,807	-	-	-
546 INSURANCE AND BONDS	53,200	-	-	-
547 UTILITIES	28,004	-	-	-
548 REPAIRS & MAINTENANCE	121,682	-	-	-
549 MISCELLANEOUS	2,489	194,300	194,300	215,150
551 INTERGOVT PROFESSIONAL SER	8,383	8,500	8,500	8,500
552 INTERGOVT PMTS FED/STATE/L	-	100	100	100
553 TAXES & OPERATING ASSESSME	1,946	-	-	-
563 OTHER IMPROVEMENTS	-	20,000	20,000	9,500
564 EQUIPMENT	505,446	260,600	260,600	1,023,050
565 CONSTRUCTION OF FIXED ASSE	(635,312)	-	-	-
591 INTERFUND PROFESSIONAL SER	38,028	247,600	247,600	267,700
592 INTERFUND COMMUNICATIONS	27	-	-	-
593 INTERFUND SUPPLIES	25,106	-	-	-
595 INTERFUND RENTALS	44,352	65,450	65,450	55,900
598 INTERFUND REPAIR/MAINTENAN	173,576	-	-	-
599 INTERFUND SERVICES AND CHA	22,794	4,800	4,800	6,050
501 EQUIPMENT RENTAL & REVOLVIN	1,724,540	7,491,400	7,491,400	8,094,650

KITTITAS COUNTY PROPRIETARY FUNDS

511 UNEMPLOYMENT COMPENSATION

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
301 BEGINNING FUND BALANCE		30,000	30,000	65,000
348 INTERAL SERVICE FUND SALE/	72,234	70,000	70,000	70,000
511 UNEMPLOYMENT COMPENSATION	72,234	100,000	100,000	135,000
Expenses				
508 ENDING FUND BALANCE	0	0	0	35,000
541 PROFESSIONAL SERVICES	92,376	100,000	100,000	100,000
511 UNEMPLOYMENT COMPENSATION	92,376	100,000	100,000	135,000

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Roslyn Theater, Roslyn Washington

Trust Funds

KITTITAS COUNTY TRUST FUNDS

TRUST FUNDS

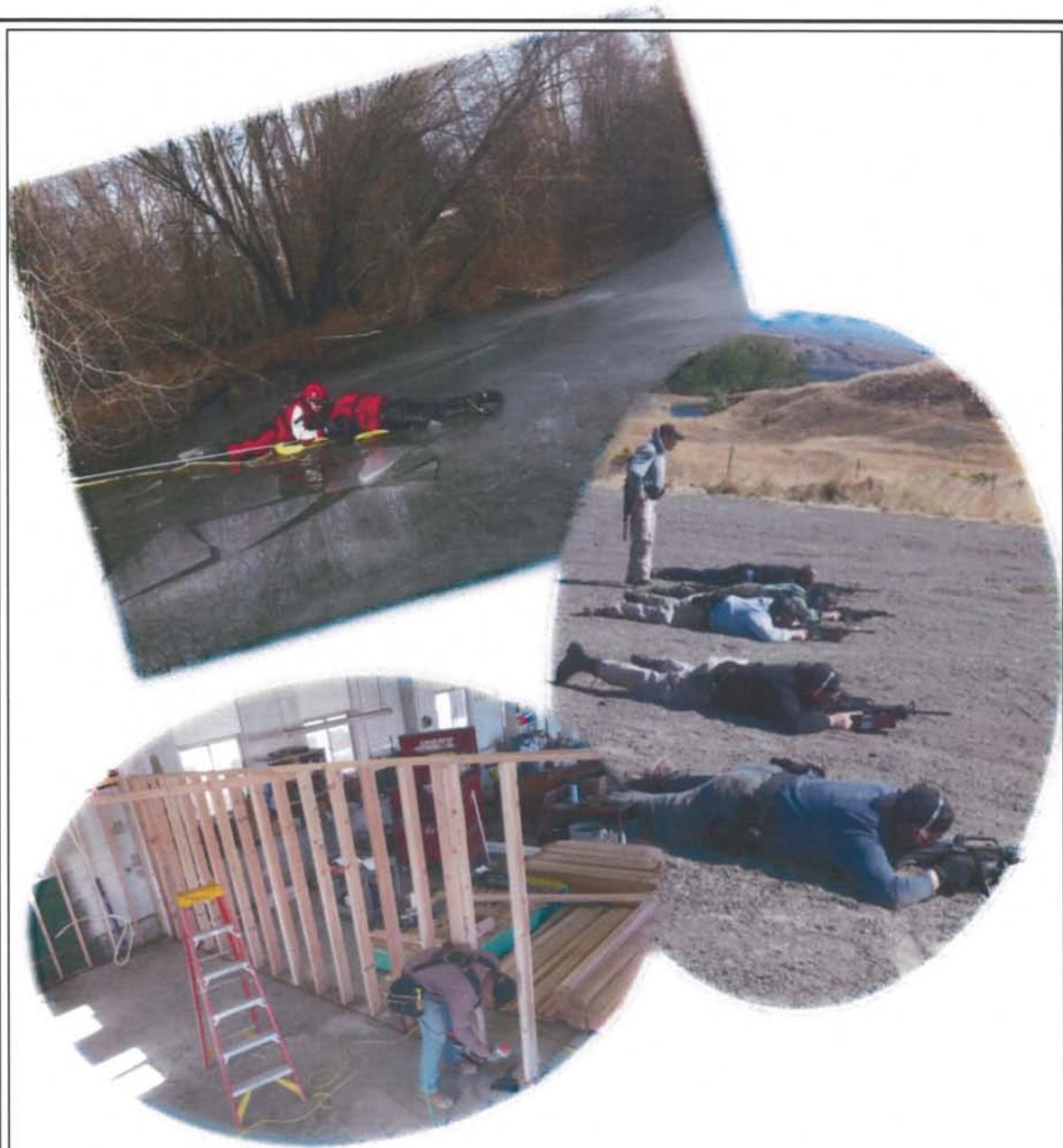
These are funds to account for assets held by a governmental unit in a trustee capacity or as an agent for individuals, private organizations, and other governmental units. The trust fund is for the Jerry Williams Library Trust and the budget is \$2,030.

This can only be used on the libraries and the Regional library committee has set it up to purchase book for each county library on a rotation basis. The county libraries are: City of Ellensburg, City of Cle Elum; City of Roslyn and City of Kittitas

KITTTITAS COUNTY TRUST FUNDS

601 JEREMY WILLIAMS LIBRARY TRUST

	2010 ACTUAL	2011 ADOPTED BUDGET	2011 AMENDED BUDGET	2012 BUDGET ADOPTED
Revenues				
JEREMY WILLIAMS LIBRARY TRUST				
301 BEGINNING FUND BALANCE		1,990	1,990	2,025
361 INTEREST EARNINGS	5	10	10	5
JEREMY WILLIAMS LIBRARY TRUST	5	2,000	2,000	2,030
Expenditures				
601 JEREMY WILLIAMS LIBRARY TRU				
508 ENDING FUND BALANCE		1,900	1,900	1,830
531 OFFICE AND OPERATING SUPPL		100	100	200
JEREMY WILLIAMS LIBRARY TRUST		2,000	2,000	2,030



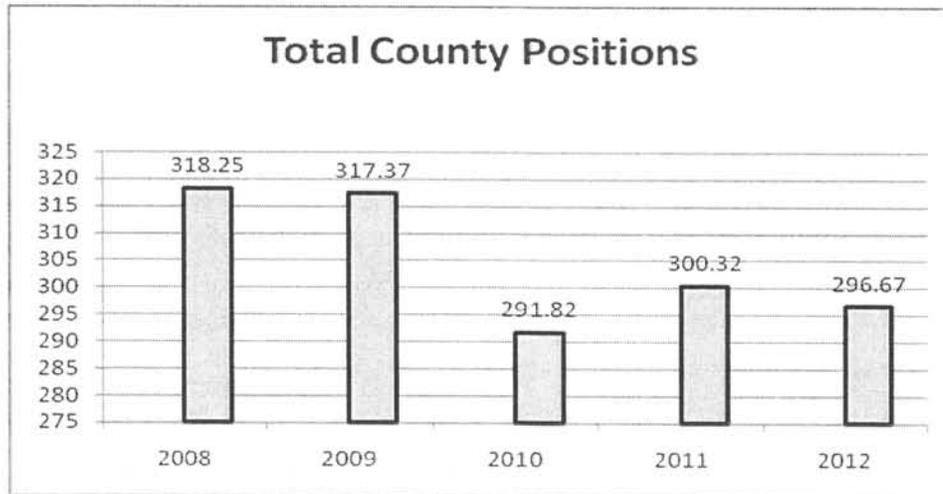
Personnel

KITTITAS COUNTY PERSONNEL

This section includes the listing of budgeted County positions for each department of the government with comparisons starting at 2008 through 2012. Included is the pay scales and description of each employee type; number of positions by department, the actual schedule for each position by employee grouping and the 2012 payroll rate information.

PERSONNEL DATA

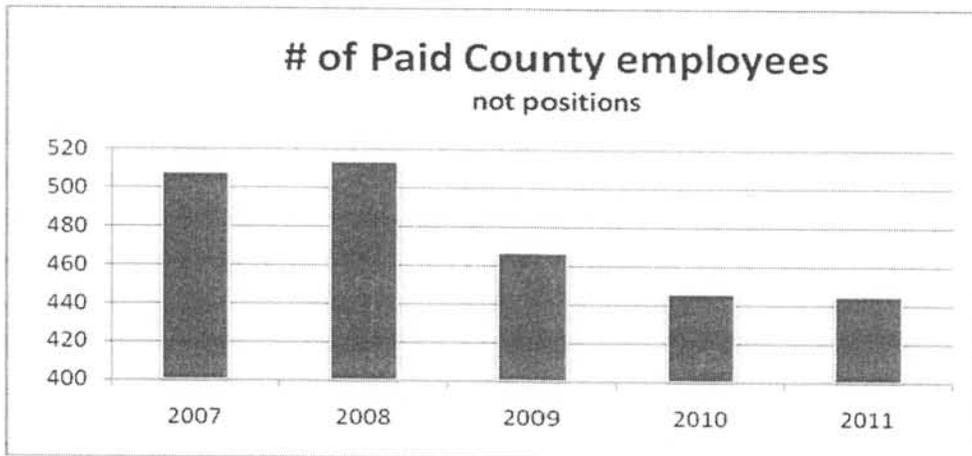
Kittitas County has approximately 297 approved positions decreased by 3.85 from approximately 300 positions in 2011. Since 2008 our workforce has declined by 6.78% or 21.58 positions.



Kittitas County gross salaries increased from \$12,321,983 in 2007 to \$13,580,666 in 2011; a 9.2% increase in wages over the 5 years. The gross salaries change from \$13,373,111 in 2010 to \$13,580,666 in 2011 reflects a 1.5% increase. The total number of county employees (not positions) changed from 508 in 2007 to 445 paid employees in 2011 reflecting a 12.4% decrease.



KITTITAS COUNTY PERSONNEL



2012 PERSONNEL CHANGES

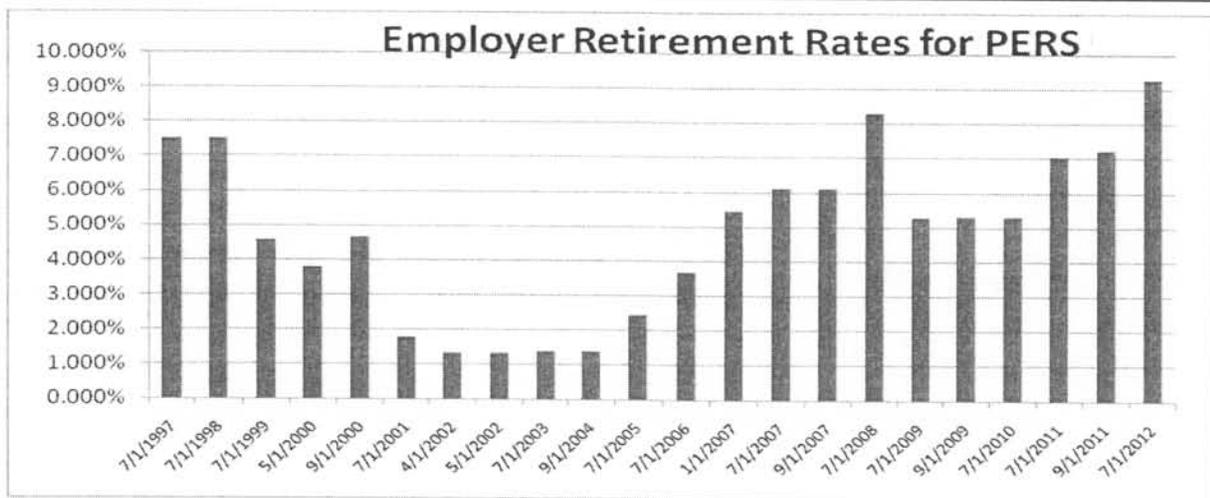
During the 2012 budget process several vacant positions were put on delayed hiring waiting for a minimum of 3 months up to 8 months, with the budget showing the reduction in salaries and benefits. The departments affected are County Assessor and County Auditor and Sheriff. Other personnel changes include the following;

- Fire Marshal – the Deputy Fire Marshal position was reduced to 80%
- Community Development Services – Addition of a Planning Official
- WSU Extension – The office manager position was moved to the County Fair and the Bookkeeper position at the Fair was eliminated. When the remodeling of the Armory is complete, WSU Extension, Noxious Weed and County Fair will all be located in the same building sharing personnel.
- County Fair – not filling a vacated 40% program assistant position
- Prosecutor – two Civil Deputy Prosecutors are not allowed to be filled
- County Clerk – eliminated an office clerk position and re-classified to a Records Clerk
- Sheriff – hiring of 6 new corrections officers due to the construction of the new jail funded from 1/10 sales tax

As departments are currently experiencing vacancies, the Board of County Commissioners are analyzing each position to deem the necessity of the position. Positions currently not filled are in the Human Resource Department and Lower District Court.

The 2012 budget includes a projected increase in the retirement contribution for the PERS plans from 7.25% to 9.3% effective July 1, 2012. The rate change is determined by the Washington State Office of the State Actuary. The Legislature has the power to enact benefit changes when it convenes each year. Any of these changes may alter the funding status of the Plans. Current law requires any additional costs be calculated and contribution rates adjusted accordingly. The following charts shows the rates Kittitas County paid for their PERS employees.

KITKITAS COUNTY PERSONNEL



PAY SCALES

The county monthly pay scales are divided into the following sections:

ELECTED OFFICIALS The salaries are set for the Board of County Commissioners District #1 and District #2 by Resolution 2004-84. The term for these positions is 2009 through December 2012.

The salaries set for the remaining elected officials for the terms of 2011 to 2014 were established by Resolution 2010-61, with the wages for 2012, 2013 and 2014 to be determined. The Board of County Commissioners adopted Resolution 2011-136 establishing wages for 2012 for the remaining elected officials.

The District Court Judges salaries are set by the Board of County Commissioners Resolution #91-102 which is a percentage of the full time district court salaries set by the State of Washington. Resolution #91-102 was modified by Resolution #2000-22 increasing the percentage for the Lower District Court Judge from 88% to 100%. On Resolution 2004-40, the Board of County Commissioners increased the Upper County District Court Judge's position from a 45% to 60% position; Resolution 2006-24 increased the position to 65% and Resolution 2011-08 increased the position to 69%. The Superior Court Judge salary is set by the State of Washington, with the county paying 1/2 the salary and the state paying the other 1/2. (Note: These salaries are set on an annual basis. The salaries are shown as a monthly rate.)

Effective January 12, 2004, the Board of County Commissioners per Resolution 2003-89 created a second judicial position for the Kittitas County Superior Court so that the Kittitas County Superior Court effected that date shall consist of two departments, Department No. 1 and Department No. 2. Department No. 2 shall be the newly created court position. Whereas, House Bill 1292, Laws of 2003, amended RCW 2.08.062, authorizing the creation of a second court in Kittitas County.

Senate Bill 6297 alters the process by which the salary for the office of Prosecuting Attorney is determined and how the salary is divided between counties and the state. The Board of County Commissioners adopted Resolution 2008-55, setting the salary for the elected office of the Prosecuting Attorney. *Effective July 1, 2008, the county's portion of the Prosecuting Attorney's salary is hereby fixed at the rate effective January 1, 2008. The state, thereafter, shall fund any further increase to the prosecutor's salary consistent with Senate Bill 6297. The current state contribution of \$6,201.33 per month is based upon one-half the monthly salary of the superior court judge and will increase as directed by notice from the Administrative Office of the Courts.*

EXEMPT STAFF The Exempt personnel are FLSA exempt. These positions are exempt from overtime. The amounts shown reflect the 2012 salaries. The county's Wage Administration policy covers all employees not included in a collectively bargained agreement or personal services contract, which more specifically identifies the administration of wages.

KITTITAS COUNTY PERSONNEL

NON UNION These positions include the salaries for the following offices as they are considered non-union positions: Community Development Services, Commissioners, Computer Services, Superior Court Judge, Prosecuting Attorney, Human Resources, and certain positions in the Probation Services, Solid Waste and Public Works. The county's Wage Administration policy covers all employees not included in a collectively bargained agreement or personal services contract, which more specifically identifies the administration of wages.

WAGE ADMINISTRATION FOR EXEMPT AND NON UNION PERSONNEL

WAGE SCALES

Wage scales will consist of an identified scale base, median, and maximum. The spread between base and median will normally be approximately 15%; the spread between median and maximum will normally be approximately 15%. Certain positions may vary from this structure based upon unique market data.

New employees may enter the scale at an amount corresponding to their documented level of job experience, education, and qualifications up to the scale median, at the discretion of the Department Head or Elected Official. Placement above the scale median must be approved by the Board of County Commissioners.

Promoted employees will enter the new scale according to the following process:

- A. At the minimum, or entry level, of the new position; OR,
- B. At 2% above their current rate of pay when their current rate is at or above the minimum of the new wage. The new rate must not exceed the maximum of the new pay scale.

Exceptions to this process must be approved by the Board of County Commissioners.

Each wage scale should be reviewed against market data at least every three years. Data will be gathered, as available, from standard peer comparables. Certain positions may be evaluated against special comparables unique to that position, which must be reviewed by HR and approved by the Board of County Commissioners through presentation by the Department Head or Elected Official managing the position. Written documentation of the necessity for unique factors to be considered is required.

During years when market data is not reviewed, the wage range for each position may be adjusted by a set percentage, or based on CPI, subject to the financial status of the County and as determined by the Board of County Commissioners during the budget cycle.

Any adjustment deemed appropriate following the wage scale valuation will be effected upon the wage scale not the individuals assigned to that scale. An employee's wage will remain unchanged until affected by merit increase, promotional increase, or wage adjustment.

WAGE INCREASES

During the annual budget process, the Board of County Commissioners will determine the percentage of salary growth available for the coming year. It will then be up to each Department Head/Elected Official to determine how to distribute their budget for increases in a fair and consistent manner.

Each employee shall be considered for a performance-based wage increase on January 1 of each year, up to the scale maximum. An annual performance evaluation must have been completed on the anniversary of the employee's position date within the twelve (12) months preceding the increase, and the employee must meet the expectations set forth by their

KITTITAS COUNTY PERSONNEL

supervisor. A Personnel Action Form (PAF) will be submitted to the Human Resource Department *prior to* January 20 for timely implementation of the increase.

Employees whose overall performance is rated *Improvement Essential* are not eligible for increase. The PAF should reflect the denial of increase along with notation as to when the employee will next be reviewed, which shall occur no later than six (6) months from their annual evaluation. Should the employee meet expectations at that time, they may be eligible for a wage increase effective July 1 of the current year. Retroactive increases will not be allowed.

APPRAISERS UNION These positions are union positions represented by Washington State Council of City & County Employees, Local 2658, which include 6 members. They are all employed in the Assessor's Department. The county currently pays \$813.08 towards medical, dental, vision and life insurance for the employees of the Appraisers Union provided through Washington Counties Insurance Fund. The union contract is currently under negotiations.

COURTHOUSE UNION The positions are union positions represented by Washington State Council of City & County Employees, Local 792CH, which includes 49 union members. These positions are included in the Assessor, Auditor, Clerk, Co-operative Extension, Lower and Upper District Courts, Planning, Treasurer, Probation Services, Solid Waste, Fair, Facility Maintenance and Public Works departments. The wage increase for 2012 is 1.0% effective January 1, 2012 and 1.0% increase effective July 1, 2012. The county currently pays \$675.46 towards medical, dental, vision and life insurance for the employees of the Courthouse Union through Washington Counties Insurance Fund. The union contract effective date is January 1, 2011 through December 31, 2013.

ROAD UNION These positions include the departments of Public Works and Solid Waste personnel. These positions are represented by Washington State Council of City & County Employees, Local 792, which includes 13 members. These positions are paid hourly. The wage increase for 2012 is 1.5% effective January 1, 2012 and 1.5% effective July 1, 2012. The county currently pays \$675.46 towards medical, dental, vision and life insurance for the employees of the Road Union provided through Washington Counties Insurance Fund.

SHERIFF LINE DEPUTIES UNION These positions are the sheriff deputy personnel. They are represented by Teamsters Local 760, which includes 20 members. The contract is effective January 1, 2008 through December 31, 2012. The county currently pays 90% of the \$1,120.22 premium and the employee paying 10% towards medical, dental, vision and life insurance for the employees of the Sheriff Union provide through Washington Teamsters Welfare Trust. The wage increases in this contract are 2.0% effective January 1, 2012; 2.0% effective July 1, 2012.

SHERIFF CORRECTION OFFICERS UNION These positions are the correction officer personnel, control room operators, security officers, transport deputy and clerical staff. They are represented by Teamsters Local 760, which includes 38 members. The wage increase for 2012 is 1.5% effective January 1, 2012 and 1.5% increase effective July 1, 2012. The county currently contributes \$675.46 towards medical, dental, vision and life insurance provided through Washington Counties Insurance Fund. The union contract effective date is January 1, 2010 through December 31, 2012.

MISDEMEANANT PROBATION UNION These positions are the misdemeanor probation personnel. They are represented by Teamsters Local 760, which includes 8 members. The wage increase for 2012 is 1.5% effective January 1, 2012 and 1.5% increase effective July 1, 2012. The county currently contributes \$675.46 towards medical, dental, vision and life insurance provided through Washington Counties Insurance Fund. The union contract effective date is January 1, 2010 through December 31, 2012.

KITTITAS COUNTY PERSONNEL

EMPLOYEE LEAVE BENEFITS

HOLIDAYS

Paid holidays and personal holidays are granted as full-day increments of 8 hours, part-time employees will receive holiday leave prorated to the hours of work. Employees have immediate access to holiday pay at their date of hire. Holiday leave may not be carried beyond December 31st of any given year. All employee groups receive the holiday pay except the Sheriff Line Deputies and the Sheriff Correction Officers and Control Room Operators. Their holiday leave is calculated into their vacation accruals.

The County observes the following paid holidays throughout the year:

- New Year's Day - First day of January
- Martin Luther King's Birthday - Third Monday in January
- President's Day - Third Monday in February
- Memorial Day - Last Monday in May
- Independence Day - July 4th
- Labor Day - First Monday in September
- Veteran's Day - November 11th
- Thanksgiving - Fourth Thursday Day after Thanksgiving
- Christmas Day - December 25th

As set forth in RCW 1.16.050, when a legal holiday falls on Saturday, the proceeding Friday shall be the legal holiday. Whenever a legal holiday falls on Sunday, the Monday following shall be the legal holiday.

When a legal holiday falls on a day an employee is normally not scheduled to work, as in the instance of a 4-day work week, the employer will chose the preceding or following workday as the legal holiday.

If December 24th falls on a regular working day, the Courthouse shall be closed one-half (1/2) day commencing at noon. If the Courthouse is closed on December 24th, either because it falls on a weekend or because Christmas falls on Saturday, then, in that event, there will be no half-day (1/2) closure on any other date.

PERSONAL HOLIDAY

Each employee may select a day to take as a "Personal Holiday". Personal Holiday time must be used in its entirety at the time of use and will be scheduled with prior approval of the Department Head/Elected Official. Personal holidays must be used by December 31st or lost.

VACATION AND SICK LEAVE

The annual vacation and sick leave schedule for each bargaining group is as follows:

Exempt Personnel Policies

Vacation - accumulated to a total of 30 working days

<u>Accrual schedule</u>	<u>full-time</u>
16+ years	14 hrs

Sick - accumulated to a total of 140 working days

<u>Accrual schedule</u>	<u>full-time</u>
Monthly	8 hrs

Non-Union Personnel Policies

Vacation - accumulated to a total of 30 working days

<u>Accrual schedule</u>	<u>8 hrs full-time</u>
6 months through 1 year	10 hrs
1 year through 7 years	10 hrs

KITITAS COUNTY PERSONNEL

8 years through 15 years	12 hrs
16+ years	14 hrs

Upon satisfactory completion of 6 months employment
Vacation will be credited for the first 6 months.

Sick - accumulated to a total of 140 working days

<u>Accrual schedule</u>	<u>full-time</u>
Monthly	8 hrs

Appraisers Union (contract currently under negotiation)

Vacation - accumulated to a total of 30 working days

<u>Accrual schedule</u>	<u>8 hrs full-time</u>
6 months through 1 year	10 hrs
1 year through 7 years	10 hrs
8 years through 15 years	13 hrs
16+ years	15 hrs

Upon satisfactory completion of 6 months employment
Vacation will be credited for the first 6 months.

Sick - accumulated to a total of 140 working days

<u>Accrual schedule</u>	<u>8 hrs full-time</u>
Monthly	8 hrs

Courthouse Union

Vacation - accumulated to a total of 30 working days

<u>Accrual schedule</u>	<u>8 hrs full-time</u>
0 through 6 months	0 hrs
7 through 12 months	4 hrs
13 months through 7 years	10 hrs
8 years through 15 years	13 hrs
16+ years	17 hrs

Sick - accumulated to a total of 140 working days

<u>Accrual schedule</u>	<u>8 hrs full-time</u>
Monthly	8 hrs

County Road Union

Vacation - accumulated to a total of 30 working days

<u>Accrual schedule</u>	<u>8 hrs full-time</u>
0 through 5 months	0 hrs
6 months through 12 months	3.5 hrs
13 months through 7 years	10 hrs
8 years through 15 years	13 hrs
16+ years	17 hrs

Sick - accumulated to a total of 150 working days

<u>Accrual schedule</u>	<u>8 hrs full-time</u>
Monthly	8 hrs

Sheriff Deputies Union

Vacation - accumulated to a total of 30 working days

<u>Accrual schedule</u>	<u>full-time</u>
0 through 7 years	17.33 hrs
8 years through 15 years	20.33 hrs

KITTITAS COUNTY PERSONNEL

16 years through 22 years	24.33 hrs
23+ years	25.33 hrs

Sick - accumulated to a total of 132 working days

<u>Accrual schedule</u>	<u>full-time</u>
Monthly	8 hrs

Correction Officers Union

Vacation - accumulated to a total of 30 working days

<u>Accrual schedule</u>	<u>full-time</u>
0 through 6 months	7.33 hrs
7 months through 1 year	10.66 hrs
2 years through 7 years	17.33 hrs
8 years through 15 years	20.33 hrs
16 years through 22 years	24.33 hrs
23+ years	25.33 hrs

Clerical Vacation - accumulated to a total of 30 working days

<u>Accrual schedule</u>	<u>full-time</u>
0 through 5 months	0 hrs
6 months through 1 year	3.33 hrs
2 years through 7 years	10.00 hrs
8 years through 15 years	13.00 hrs
16 years through 22 years	17.00 hrs
23+ years	18.00 hrs

Sick - accumulated to a total of 132 working days

<u>Accrual schedule</u>	<u>full-time</u>
Monthly	8 hrs

Misdemeanant Probation Union

Vacation - accumulated to a total of 30 working days

<u>Accrual schedule</u>	<u>full-time</u>
0 through 5 months	0 hrs
6 months through 24 months	3.5 hrs
2 years through 7 years	10 hrs
8 years through 15 years	13 hrs
16+ years	17 hrs

Sick - accumulated to a total of 140 working days

<u>Accrual schedule</u>	<u>full-time</u>
Monthly	8 hrs

The rate sheet on page 148 shows the current rates and plans the county offers each employee. There are seven different medical plans, and two dental plans. The Washington State Retirement Systems currently has 3 Public Employee plans; 2 Law Enforcement Officers Fire Fighters plans and the Public Services Employee Retirement System.

KITITAS COUNTY PERSONNEL

	2008	2009	2010	2011	2012
GENERAL FUND					
Assessor	15.00	15.00	14.00	14.00	14.00
Auditor	14.75	14.35	13.75	13.75	12.75
Fire Marshal	1.00	2.00	2.00	2.00	1.80
Community Development Services	25.00	20.00	6.00	11.00	11.00
Clerk	6.00	7.00	7.00	7.00	7.00
Commissioners	6.50	6.00	6.00	6.00	5.75
Computer Services	7.00	7.00	7.00	7.00	7.00
Co-Operative Extension	3.36	3.00	3.00	3.00	2.00
Judge, Superior Court	4.00	4.00	4.00	4.00	4.00
Juvenile	7.00	7.50	7.50	7.00	7.50
Lower District Court	14.50	11.52	11.52	11.52	10.52
Facilities Maintenance	9.50	6.00	5.00	5.00	5.00
Prosecuting Attorney	23.50	26.00	26.00	27.00	25.10
Sheriff	62.00	75.00	69.00	76.00	81.00
Treasurer	8.00	8.00	7.00	7.00	7.00
Upper District Court	8.00	8.00	8.00	7.00	7.00
Human Resources	4.00	4.00	4.00	3.00	2.00
County Fair	3.00	6.20	6.20	6.20	5.80
TOTAL GENERAL FUND	222.11	230.57	206.97	217.47	216.22
SPECIAL REVENUES					
County Road	51.00	51.50	51.75	49.75	44.75
Public Health	25.64	17.30	17.10	17.10	15.70
Noxious Weed	2.00	2.00	2.00	2.00	4.00
Misdemeanant Probation	9.00	9.00	9.00	9.00	9.00
TOTAL SPECIAL REVENUE	87.64	79.80	79.85	77.85	73.45
ENTERPRISE					
Solid Waste	8.50	7.00	7.00	7.00	7.00
TOTAL ENTERPRISE	8.50	7.00	7.00	7.00	7.00
TOTAL COUNTY	318.25	317.37	293.82	302.32	296.67

NOTE: The above summary does not include part time personnel who do not work a regular schedule.

**KITTITAS COUNTY
2012 BUDGET
PERSONNEL**

DEPARTMENT	POSITION	FTE	WAGE SCALE
ASSESSOR	Assessor	1	Elected
	Administrative Asst.III	1	Exempt
	Appraiser IV	1	Appraisers
	Appraiser III	3	Appraisers
	Appraiser III Sales Analyst	1	Appraisers
	Appraiser II (1-budget reduction)	0	Appraisers
	Appraiser I	2	Appraisers
	Personal Property Deputy	1	Courthouse
	Cadastral Technician I	1	Courthouse
	Data Processor Deputy	1	Courthouse
	Real Property Deputy	1	Courthouse
	Senior Citizen Deputy	1	Courthouse
	Total Assessor	14	
	AUDITOR	Auditor	1
Budget Finance Manager		1	Exempt
Administrative Assistant III		1	Exempt
Accountant		3	Courthouse
Accounting Technician (1-Budget reduction)		0	Courthouse
Accounting Assistant		1	Courthouse
Election Deputy		1	Courthouse
Licensing Deputy II		1	Courthouse
Records Deputy II		2	Courthouse
Licensing Deputy I		1.75	Courthouse
Total Auditor		12.75	
FIRE MARSHAL	Fire Marshal	1	Exempt
	Deputy Fire Marshal (reduction from 100%)	0.8	Non-Union
	Total Fire Marshal	1.8	
COMMUNITY DEVELOPMENT SERVICES	Investigation/Enforcement Officers	1	Non-Union
	Administrative Assistant II	1	Exempt
	Permit Tech	2	Non-Union
	Planning Official	1	Exempt
	Building Official (1-Budget reduction)	0	Exempt
	Planner II	2	Non-Union
	Building Inspector	1	Non-Union
	Building Inspector-seasonal 8 months	1	Non-Union
	Plans Examiner	2	Non-Union
Total Community Development Services	11		
CLERK	County Clerk	1	Elected
	Administrative Assistant III	1	Exempt
	Deputy Clerk	4	Courthouse
	Records Deputy-Clerk	1	Courthouse
	Total Clerk	7	

**KITTITAS COUNTY
2012 BUDGET
PERSONNEL**

DEPARTMENT	POSITION	FTE	WAGE SCALE
COMMISSIONERS	Commissioners	3	Elected
	Clerk of the Board	1	Non-Union
	Deputy Clerk of the Board	1	Non-Union
	Receptionist-Pros	0.75	Non-Union
	Total Commissioners	5.75	
INFORMATION SERVICES	Director	1	Exempt
	Application Development Manager	1	Exempt
	Computer Systems Administrator I	1	Exempt
	Computer Systems Administrator II	1	Exempt
	Web Developer	1	Exempt
	GIS Analyst	1	Exempt
	Service Desk Specialist	1	Non-Union
	Total Information Services	7	
WSU CO-OP EXTENSION	Office Manager (1-budget reduction)	0	Courthouse
	Office Assistant	1	Courthouse
	Program Assistant	1	Non-Union
	Total Co-Op Extension	2	
JUDGE-SUPERIOR COURT	Judge	2	Elected
	Court Administrator	1	Exempt
	Court Reporter	1	Non-Union
	Total Judge-Superior Court	4	
JUVENILE	Probation Services Director	1	Exempt
	Administration Asst/Probation Manager	1	Exempt
	Juvenile Probation Counselor	2.5	Probation
	Diversion Coordinator	1	Non-Union
	Field & Custody Counselor	1	Probation
	Office Manager	1	Courthouse
	Total Juvenile	7.5	
LOWER DISTRICT COURT	Judge	1	Elected
	Court Commissioner	0.52	Exempt
	Court Administrator	1	Exempt
	Legal Process Assistant III	7	Courthouse
	Legal Process Assistant III (1-budget reduction)	0	Courthouse
	Probation Assistant	1	Courthouse
	Total Lower District Court	10.52	

**KITTITAS COUNTY
2012 BUDGET
PERSONNEL**

DEPARTMENT	POSITION	FTE	WAGE SCALE
MAINTENANCE	Assistant Maintenance Supervisor	1	Courthouse
	Maintenance Technician II	1	Courthouse
	Maintenance Technician I	1	Courthouse
	Building Grounds Custodian	2	Courthouse
	Total Maintenance	5	
PROSECUTING ATTORNEY	Prosecuting Attorney	1	Elected
	Deputy Prosecutor I	1	Exempt
	Deputy Prosecutor II	5	Exempt
	Deputy Prosecutor III	4	Exempt
	Deputy Prosecutor I-III (2-budget reduction)	0	Exempt
	Office Administrator	1	Exempt
	Crime Victim Specialist	2	Non-Union
	Legal Secretary I	1	Non-Union
	Legal Secretary II	5	Non-Union
	Legal Secretary III	1	Non-Union
	Receptionist	1	Non-Union
	Sexual Assault Interviewer/Victim Witness	1.1	Non-Union
	Paralegal/Support Enforcement	2	Non-Union
	Total Prosecuting Attorney	25.1	
SHERIFF	Sheriff	1	Elected
	Undersheriff	1	Exempt
	Commander	1	Exempt
	Jail Commander	1	Exempt
	Administrative Assistant III	1	Exempt
	Corporal	3	Line
	Detective	5	Line
	Patrol Officer	23	Line
	Patrol Sergeant	4	Line
	Control Room Operator	5	Corrections
	Correction Corporal	3	Corrections
	Corrections Officer	20	Corrections
	Corrections Sergeant	2	Corrections
	Courthouse Security Officer	3	Corrections
	Receptionist (1-budget reduction)	0	Corrections
	Fiscal Clerk	1	Corrections
	Law Enforcement Clerk	6	Corrections
	Transport Officer	1	Corrections
	Total Sheriff	81	

**KITTITAS COUNTY
2012 BUDGET
PERSONNEL**

DEPARTMENT	POSITION	FTE	WAGE SCALE
TREASURER	Treasurer	1	Elected
	Administrative Asst. III	1	Exempt
	Revenue Account Deputy	1	Courthouse
	Tax/Warrant Deputy	1	Courthouse
	Tax/ULID Deputy	1	Courthouse
	Tax Collection Deputy	2	Courthouse
	Total Treasurer	7	
UPPER DISTRICT COURT	Judge	1	Elected
	District Court Administrator	1	Exempt
	Legal Process Coordinator	1	Courthouse
	Legal Process Assistant II	1	Courthouse
	Legal Process Assistant III	2	Courthouse
	Probation Assistant	1	Courthouse
	Total Upper District Court	7	
HUMAN RESOURCES	Human Resource Director	1	Exempt
	Human Resource Representative/Civil Service	1	Non-Union
	Human Resource Assistant (1-budget reduction)	0	Non-Union
	Total Human Resources	2	
COUNTY FAIR	Facilities Maintenance Director	1	Exempt
	Maintenance Tech I	2	Courthouse
	Program Assistant	1	Courthouse
	Bookkeeper	1	Courthouse
	Program Support Technician (2 @ 40%)	0.8	Courthouse
	Program Support Tech(1-Budget reduct @ 40%)	0	Courthouse
	Total County Fair	5.8	
TOTAL GENERAL FUND		216.22	

**KITTITAS COUNTY
2012 BUDGET
PERSONNEL**

DEPARTMENT	POSITION	FTE	WAGE SCALE	
COUNTY ROAD	Public Works Director	1	Exempt	
	County Engineer	1	Exempt	
	Construction Manager	1	Exempt	
	Finance System Manager	1	Exempt	
	Maintenance Manager	1	Exempt	
	Transportation Manager	1	Exempt	
	Airport Manager/Administrative Asst. III	1	Exempt	
	Engineer Technician I	2	Non-Union	
	Engineer Technician II	1	Non-Union	
	Engineer Technician II - Project Specialist	1	Non-Union	
	Planner II	1	Non-Union	
	Road Foreman	2	Non-Union	
	Shop Foreman	1	Non-Union	
	Traffic Technician	1	Non-Union	
	Accountant	2	Courthouse	
	Accounting Assistant	1	Courthouse	
	Receptionist	0.75	Courthouse	
	Technical Secretary	1	Courthouse	
	Laborer - Full Time	2	Road	
	Construction Inspector	1	Road	
	Equipment Operator	18	Road	
	Mechanic	2	Road	
	Survey Party Chief	1	Road	
	Total County Road	44.75		
	PUBLIC HEALTH	Public Health Administrator	1	Exempt
		Health Officer	0.2	Boards & Comm
Environmental Health Supervisor		1	Exempt	
Environmental Health Specialist II		2	Exempt	
Emergency Management Services Coordinator		1	Exempt	
Community Health Services Supervisor		1	Exempt	
Community Outreach Worker II		1	Exempt	
Administrative Assistant II		1	Exempt	
Health Promotion Supervisor		1	Exempt	
Public Health Nurse II		0.8	Exempt	
Accountant		1	Courthouse	
Environmental Health Specialist 2		1.1	Non-Union	
Health Educator		0.8	Non-Union	
Health Educator II		0.8	Non-Union	
Public Health Clerk II		2	Non-Union	
Total Public Health		15.7		
NOXIOUS WEED	Noxious Weed Program Coordinator	1	Exempt	
	Assistant Coordinator	1	Non-Union	
	Noxious Weed Lead-seasonal 9 months	1	Non-Union	
	Nox Weed Inspector II-seasonal 9 months	1	Non-Union	
	Total Noxious Weed	4		

**KITTITAS COUNTY
2012 BUDGET
PERSONNEL**

DEPARTMENT	POSITION	FTE	WAGE SCALE
MISDEMEANANT PROBATION	Chief Probation Officer	1	Exempt
	Senior Case Manager	1	Probation
	Misdemeanant Case Manager	1	Probation
	Misdemeanant Probation Officer	3	Probation
	Senior Misdemeanant Probation Officer	1	Probation
	Office Assistant	2	Courthouse
	Total Misdemeanant Probation	9	
SOLID WASTE	Solid Waste Director	1	Exempt
	Assistant Director	1	Exempt
	Solid Waste Specialist	1	Exempt
	Solid Waste Assistant	1	Courthouse
	Scale House Attendant II	1	Courthouse
	Scale House Attendant I	2	Courthouse
	Ryegrass Facility Attendant	1	Road
Total Solid Waste	8		
TOTAL COUNTY		297.67	

KITITITAS COUNTY

WAGE SCALES AS OF JANUARY 1, 2012

	Monthly Wage		Base	Median	Maximum
Elected Officials					
147 SUPERIOR COURT JUDGE	6,201		6,413	7,439	8,465
144 DISTRICT COURT JUDGE - LOWER	11,809		5,980	6,937	7,893
143 DISTRICT COURT JUDGE-UPPER 69%	11,809		5,547	6,434	7,321
145 PROSECUTING ATTORNEY	10,333		5,373	6,233	7,093
146 SHERIFF	6,926		5,113	5,931	6,749
142 COMMISSIONER - DISTRICT 3	5,775		4,853	5,630	6,406
140 COMMISSIONER - DISTRICT 1	5,775		4,853	5,630	6,406
141 COMMISSIONER - DISTRICT 2	5,775		4,767	5,529	6,292
139 TREASURER	5,325		4,680	5,429	6,177
138 CLERK	5,325		4,593	5,328	6,063
137 AUDITOR	5,325		4,507	5,228	5,949
136 ASSESSOR	5,325		4,507	5,228	5,949
			4,247	4,926	5,605
			4,247	4,926	5,605
			4,247	4,926	5,605
			4,247	4,926	5,605
			4,160	4,826	5,491
			4,160	4,826	5,491
			4,073	4,725	5,377
			3,987	4,624	5,262
			3,987	4,624	5,262
			3,987	4,624	5,262
			3,900	4,524	5,148
Exempt					
118 PUBLIC WORKS DIRECTOR					
277 COUNTY ENGINEER					
103 CDS DIRECTOR					
217 DEPUTY PROSECUTOR III					
106 PUBLIC HEALTH ADMINISTRATOR					
109 IS DIRECTOR					
111 PROBATION SERVICES DIRECTOR					
120 FIRE MARSHAL					
150 HUMAN RESOURCE DIRECTOR					
114 UNDERSHERIFF					
130 JAIL COMMANDER					
297 PLANNING OFFICIAL					
293 COMMUNITY HEALTH SVCS SPVR					
294 ENVIRONMENTAL HEALTH SPVR					
256 HEALTH PROMOTION SPVR					
116 MAINTENANCE MANAGER					
223 BUDGET & FINANCE MANAGER					
215 DEPUTY PROSECUTOR II					
224 TRANSPORTATION MANAGER					
112 COMMANDER					
244 COMPUTER SYSTEM ADMIN II					
122 SOLID WASTE DIRECTOR					
230 APPLICATION DEVELOPMENT MGR					

This is the County's share; 1/2 of the Superior Ct. Judges Salary; State pays the other 1/2

**KITTITAS COUNTY
WAGE SCALES AS OF JANUARY 1, 2012**

Exempt Con't

	Base	Median	Maximum
227 ASST ADMIN/JUV PROB COUNSELOR	3,900	4,524	5,148
226 CONSTRUCTION MANAGER	3,900	4,524	5,148
214 DEPUTY PROSECUTOR I	3,813	4,423	5,034
279 EMERGENCY RESPONSE SPEC	3,727	4,323	4,919
262 FINANCE SYSTEM MANAGER	3,727	4,323	4,919
236 PUBLIC HEALTH NURSE II	3,727	4,323	4,919
237 AIRPORT MANAGER	3,640	4,222	4,805
387 ASSISTANT DIRECTOR	3,640	4,222	4,805
211 CHIEF PROBATION OFFICER	3,640	4,222	4,805
234 COMPUTER SYSTEM ADMIN I	3,640	4,222	4,805
110 DISTRICT COURT ADMIN	3,640	4,222	4,805
108 FACILITIES DIRECTOR	3,640	4,222	4,805
148 NOXIOUS WEED PROGRAM COORD	3,553	4,122	4,690
265 WEB DEVELOPER	3,553	4,122	4,690
213 GIS ANALYST	3,467	4,021	4,576
119 SUPERIOR COURT ADMIN	3,467	4,021	4,576
247 AIRPORT MANAGER/ADMIN ASST	3,380	3,921	4,462
240 ENVIRONMENTAL HEALTH SPEC 2	3,380	3,921	4,462
245 EMS COORDINATOR	3,207	3,720	4,233
239 ENVIRONMENTAL HEALTH SPEC 1	3,207	3,720	4,233
221 SOLID WASTE SPECIALIST	3,207	3,720	4,233
376 ADMINISTRATIVE ASSISTANT III	3,120	3,619	4,118
113 OFFICE ADMINISTRATOR	3,120	3,619	4,118
308 ADMINISTRATIVE ASSISTANT II	2,600	3,016	3,432
360 ADMINISTRATIVE ASSISTANT-PW	2,600	3,016	3,432
255 COMMUNITY OUTREACH WRKR I	2,513	2,915	3,318
254 COMMUNITY OUTREACH WRKR II	2,427	2,815	3,203

Non-Union

	Base	Median	Maximum
271 PUBLIC HEALTH NURSE II	3,727	4,323	4,919
107 CLERK OF THE BOARD	3,553	4,122	4,690
212 PLANNER II	3,467	4,021	4,576
219 COURT REPORTER	3,380	3,921	4,462
272 ENVIRONMENTAL HEALTH SPEC 2	3,380	3,921	4,462
295 DEPUTY FIRE MARSHAL	3,293	3,820	4,347
243 PLANS EXAMINER	3,293	3,820	4,347

**KITTITAS COUNTY
WAGE SCALES AS OF JANUARY 1, 2012**

Non-Union Con't	Base	Median	Maximum
286 ENGINEER TECHNICIAN II	3,207	3,720	4,233
233 HEALTH EDUCATOR I	3,207	3,720	4,233
264 HEALTH EDUCATOR II	3,207	3,720	4,233
220 HUMAN RESOURCE REPRESENTATIVE	3,207	3,720	4,233
242 BUILDING INSPECTOR	3,120	3,619	4,118
251 COMPUTER TECHNICIAN	3,120	3,619	4,118
273 ASSESSMENT COORDINATOR II	3,033	3,519	4,004
238 INVESTIGATION/ENFORCEMENT OFFI	3,033	3,519	4,004
235 PLANNER I	3,033	3,519	4,004
263 ASSISTANT COORDINATOR	2,947	3,418	3,890
287 ASSESSMENT COORDINATOR I	2,860	3,318	3,775
205 DIVERSION/COMM SRVC COORD	2,860	3,318	3,775
269 SEXUAL ASSAULT INTERVIEWER	2,860	3,318	3,775
225 ENGINEER TECHNICIAN I	2,773	3,217	3,661
310 LEGAL SECRETARY III	2,773	3,217	3,661
218 PARALEGAL-SUP ENFORCE	2,773	3,217	3,661
241 PERMIT TECHNICIAN	2,773	3,217	3,661
281 SEX ASLT/VICTIM SPECIALIST	2,756	3,197	3,638
253 CRIME VICTIM SPECIALIST	2,687	3,116	3,546
305 LEGAL SECRETARY II	2,600	3,016	3,432
354 DEPUTY CLERK OF THE BOARD	2,513	2,915	3,318
329 LEGAL SECRETARY I	2,513	2,915	3,318
290 NOXIOUS WEED LEAD INSPECTOR	2,513	2,915	3,318
248 PROGRAM ASSISTANT	2,513	2,915	3,318
312 PUBLIC HEALTH CLERK II	2,513	2,915	3,318
357 RESTITUTION SPECIALIST	2,513	2,915	3,318
381 HUMAN RESOURCE ASSISTANT	2,253	2,614	2,974
342 PUBLIC HEALTH CLERK I	1,993	2,312	2,631
306 RECEPTIONIST	1,993	2,312	2,631

Non-Union Hourly	Base	Median	Maximum
102 ROAD FOREMAN	21.00	24.36	25.74
124 SHOP FOREMAN	19.50	22.62	25.74
405 TRAFFIC TECHNICIAN	16.50	19.14	21.78
261 NOXIOUS WEED INSPECTOR II	10.50	12.18	13.86

KITITITAS COUNTY WAGE SCALES AS OF JANUARY 1, 2012

Appraisers Union under negotiations for 2012

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
204 APPRAISER IV	4,489	4,601	4,716	4,839	4,955	5,079
275 APPRAISER III SALES ANALYST	4,144	4,248	4,354	4,463	4,575	4,689
203 APPRAISER III	3,848	3,944	4,043	4,144	4,248	4,354
266 APPRAISER II	3,487	3,574	3,663	3,751	3,845	3,941
259 APPRAISER I	3,318	3,401	-	-	-	-

Courthouse Union

Effective January 1, 2012

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
333 ACCOUNTANT - AUD	3,276	3,349	3,424	3,500	3,578	3,657	3,738
313 ACCOUNTANT - PW	3,276	3,349	3,424	3,500	3,578	3,657	3,738
424 ASSISTANT MAINTENANCE SPVR	3,203	3,274	3,347	3,421	3,497	3,575	3,654
325 CADASTRAL TECHNICIAN	3,167	3,238	3,310	3,384	3,459	3,536	3,614
340 ASSISTANT JUDICIAL ADMIN	2,950	3,016	3,083	3,152	3,222	3,294	3,367
367 ACCOUNTING TECHNICIAN	2,950	3,016	3,083	3,152	3,222	3,294	3,367
366 REVENUE ACCOUNT DEPUTY	2,950	3,016	3,083	3,152	3,222	3,294	3,367
324 PERSONAL PROPERTY DEPUTY	2,928	2,994	3,061	3,129	3,199	3,270	3,343
425 MAINTENANCE TECHNICIAN II	2,817	2,880	2,944	3,010	3,077	3,146	3,216
339 LEGAL PROCESS COORDINATOR	2,731	2,792	2,855	2,919	2,984	3,051	3,119
317 LICENSING DEPUTY II	2,731	2,792	2,855	2,919	2,984	3,051	3,119
304 SR CITIZEN DEPUTY	2,622	2,681	2,741	2,802	2,865	2,929	2,994
318 RECORDS DEPUTY II	2,622	2,681	2,741	2,802	2,865	2,929	2,994
363 TAX/WARRANT DEPUTY	2,622	2,681	2,741	2,802	2,865	2,929	2,994
389 PROBATION ASSISTANT	2,622	2,681	2,741	2,802	2,865	2,929	2,994
338 LEGAL PROCESS ASSISTANT III	2,622	2,681	2,741	2,802	2,865	2,929	2,994
345 DEPUTY CLERK	2,622	2,681	2,741	2,802	2,865	2,929	2,994
321 ELECTIONS DEPUTY	2,622	2,681	2,741	2,802	2,865	2,929	2,994
368 OFFICE MANAGER - JUV	2,622	2,681	2,741	2,802	2,865	2,929	2,994
372 PROGRAM ASSISTANT	2,622	2,681	2,741	2,802	2,865	2,929	2,994
364 TAX/LIUD DEPUTY	2,622	2,681	2,741	2,802	2,865	2,929	2,994
316 LICENSING DEPUTY I	2,622	2,681	2,741	2,802	2,865	2,929	2,994
314 DATA PROCESSOR	2,622	2,681	2,741	2,802	2,865	2,929	2,994
332 OFFICE MANAGER - WSU	2,512	2,569	2,627	2,686	2,746	2,808	2,871
343 ACCOUNTING ASSISTANT - AUD	2,512	2,569	2,627	2,686	2,746	2,808	2,871
375 TECHNICAL SECRETARY	2,512	2,569	2,627	2,686	2,746	2,808	2,871
373 ACCOUNTING ASSISTANT - PW	2,512	2,569	2,627	2,686	2,746	2,808	2,871
391 SOLID WASTE ASSISTANT	2,512	2,569	2,627	2,686	2,746	2,808	2,871

KITITAS COUNTY WAGE SCALES AS OF JANUARY 1, 2012

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Courthouse Union con't							
422 BUILDING/GROUNDS CUSTODIAN	2,429	2,484	2,540	2,597	2,655	2,715	2,776
337 LEGAL PROCESS ASSISTANT II	2,403	2,457	2,512	2,569	2,627	2,686	2,746
371 BOOKKEEPER	2,403	2,457	2,512	2,569	2,627	2,686	2,746
369 SCALE HOUSE ATTENDANT II	2,403	2,457	2,512	2,569	2,627	2,686	2,746
362 TAX COLLECTION DEPUTY	2,293	2,342	2,392	2,443	2,495	2,548	2,604
361 TAX ROLL DEPUTY	2,293	2,342	2,392	2,443	2,495	2,548	2,604
331 OFFICE ASSISTANT - WSU	2,293	2,342	2,392	2,443	2,495	2,548	2,604
356 OFFICE ASSISTANT - CDS	2,293	2,342	2,392	2,443	2,495	2,548	2,604
370 SCALE HOUSE ATTENDANT I	2,293	2,342	2,392	2,443	2,495	2,548	2,604
351 OFFICE ASSISTANT - MIS	2,293	2,342	2,392	2,443	2,495	2,548	2,604
309 REAL PROPERTY DEPUTY	2,293	2,342	2,392	2,443	2,495	2,548	2,604
336 LEGAL PROCESS ASSISTANT I	2,185	2,232	2,280	2,329	2,379	2,430	2,482
326 OFFICE DEPUTY - CLK	2,185	2,232	2,280	2,329	2,379	2,430	2,482
344 RECORDS DEPUTY I	2,185	2,232	2,280	2,329	2,379	2,430	2,482
319 OFFICE DEPUTY - AUD	2,185	2,232	2,280	2,329	2,379	2,430	2,482
341 RECEPTIONIST - PW	2,185	2,232	2,280	2,329	2,379	2,430	2,482
Effective July 1, 2012							
313 ACCOUNTANT - PW	3,309	3,383	3,459	3,536	3,615	3,695	3,777
333 ACCOUNTANT - AUD	3,309	3,383	3,459	3,536	3,615	3,695	3,777
424 ASSISTANT MAINTENANCE SPVR	3,235	3,307	3,381	3,456	3,533	3,612	3,692
325 CADASTRAL TECHNICIAN	3,199	3,271	3,344	3,419	3,495	3,573	3,652
340 ASSISTANT JUDICIAL ADMIN	2,980	3,047	3,115	3,185	3,256	3,329	3,403
324 PERSONAL PROPERTY DEPUTY	2,980	3,047	3,115	3,185	3,256	3,329	3,403
366 REVENUE ACCOUNT DEPUTY	2,980	3,047	3,115	3,185	3,256	3,329	3,403
367 ACCOUNTING TECHNICIAN	2,980	3,047	3,115	3,185	3,256	3,329	3,403
425 MAINTENANCE TECHNICIAN II	2,957	3,024	3,092	3,161	3,232	3,304	3,378
423 MAINTENANCE TECHNICIAN I	2,845	2,909	2,974	3,041	3,109	3,179	3,250
339 LEGAL PROCESS COORDINATOR	2,758	2,820	2,884	2,949	3,015	3,083	3,152
317 LICENSING DEPUTY II	2,758	2,820	2,884	2,949	3,015	3,083	3,152
318 RECORDS DEPUTY II	2,648	2,708	2,769	2,831	2,895	2,960	3,026
389 PROBATION ASSISTANT	2,648	2,708	2,769	2,831	2,895	2,960	3,026
314 DATA PROCESSOR	2,648	2,708	2,769	2,831	2,895	2,960	3,026

KITITAS COUNTY

WAGE SCALES AS OF JANUARY 1, 2012

	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
Courthouse Union con't							
304 SR CITIZEN DEPUTY	2,648	2,708	2,769	2,831	2,895	2,960	3,026
372 PROGRAM ASSISTANT	2,648	2,708	2,769	2,831	2,895	2,960	3,026
316 LICENSING DEPUTY I	2,648	2,708	2,769	2,831	2,895	2,960	3,026
364 TAX/LIUD DEPUTY	2,648	2,708	2,769	2,831	2,895	2,960	3,026
363 TAX/WARRANT DEPUTY	2,648	2,708	2,769	2,831	2,895	2,960	3,026
338 LEGAL PROCESS ASSISTANT III	2,648	2,708	2,769	2,831	2,895	2,960	3,026
368 OFFICE MANAGER - JUV	2,648	2,708	2,769	2,831	2,895	2,960	3,026
345 DEPUTY CLERK	2,648	2,708	2,769	2,831	2,895	2,960	3,026
321 ELECTIONS DEPUTY	2,648	2,708	2,769	2,831	2,895	2,960	3,026
391 SOLID WASTE ASSISTANT	2,537	2,595	2,654	2,714	2,775	2,838	2,902
375 TECHNICAL SECRETARY	2,537	2,595	2,654	2,714	2,775	2,838	2,902
373 ACCOUNTING ASSISTANT - PW	2,537	2,595	2,654	2,714	2,775	2,838	2,902
332 OFFICE MANAGER - WSU	2,537	2,595	2,654	2,714	2,775	2,838	2,902
343 ACCOUNTING ASSISTANT - AUD	2,537	2,595	2,654	2,714	2,775	2,838	2,902
422 BUILDING/GROUNDS CUSTODIAN	2,453	2,509	2,566	2,624	2,683	2,744	2,806
369 SCALE HOUSE ATTENDANT II	2,427	2,482	2,538	2,596	2,655	2,715	2,776
371 BOOKKEEPER	2,427	2,482	2,538	2,596	2,655	2,715	2,776
337 LEGAL PROCESS ASSISTANT II	2,427	2,482	2,538	2,596	2,655	2,715	2,776
356 OFFICE ASSISTANT - CDS	2,316	2,365	2,415	2,466	2,518	2,571	2,628
361 TAX ROLL DEPUTY	2,316	2,365	2,415	2,466	2,518	2,571	2,628
309 REAL PROPERTY DEPUTY	2,316	2,365	2,415	2,466	2,518	2,571	2,628
370 SCALE HOUSE ATTENDANT I	2,316	2,365	2,415	2,466	2,518	2,571	2,628
351 OFFICE ASSISTANT - MIS	2,316	2,365	2,415	2,466	2,518	2,571	2,628
362 TAX COLLECTION DEPUTY	2,316	2,365	2,415	2,466	2,518	2,571	2,628
331 OFFICE ASSISTANT - WSU	2,316	2,365	2,415	2,466	2,518	2,571	2,628
341 RECEPTIONIST - PW	2,207	2,254	2,302	2,351	2,401	2,452	2,504
336 LEGAL PROCESS ASSISTANT I	2,207	2,254	2,302	2,351	2,401	2,452	2,504
326 OFFICE DEPUTY - CLK	2,207	2,254	2,302	2,351	2,401	2,452	2,504
319 OFFICE DEPUTY - AUD	2,207	2,254	2,302	2,351	2,401	2,452	2,504
344 RECORDS DEPUTY I	2,207	2,254	2,302	2,351	2,401	2,452	2,504
Courthouse Union Hrly							
Effective January 1, 2012	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
450 PROGRAM SUPPORT TECHNICIAN	14.01	14.33	14.65	14.98	15.32	15.66	16.02
Effective July 1, 2012	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
450 PROGRAM SUPPORT TECHNICIAN	14.15	14.48	14.80	15.14	15.48	15.83	16.19

KITTTITAS COUNTY

WAGE SCALES AS OF JANUARY 1, 2012

County Road Union

Effective January 1, 2012

	Hrly Wage	Hrly Wage
443 LEADPERSON SUPERVISOR	23.48	0.00
462 LEADMAN BLACKOIL/BOOM TRUCK	22.48	0.00
471 SURVEY PARTY CHIEF	21.86	0.00
472 CONSTRUCTION INSPECTOR	21.86	0.00
442 LEAD PERSON-EQUIPMENT OPER	21.48	0.00
412 LEADPERSON-MECHANIC	21.48	23.48
411 MECHANIC	20.48	20.77
352 RYEGRASS FACILITY ATTENDANT	20.48	0.00
441 EQUIPMENT OPERATOR	20.48	0.00
473 SURVEY TECHNICIAN	20.48	0.00
461 BLACK OIL/BOOM TRUCK OPER	19.09	21.48
453 SPRAY OPERATOR	19.09	21.48
421 FLAGGER/LABORER	18.09	0.00

Effective July 1, 2012

	Hrly Wage	Hrly Wage
443 LEADPERSON SUPERVISOR	23.79	0.00
462 LEADMAN BLACKOIL/BOOM TRUCK	22.79	0.00
471 SURVEY PARTY CHIEF	22.19	0.00
472 CONSTRUCTION INSPECTOR	22.19	0.00
442 LEAD PERSON-EQUIPMENT OPER	21.79	0.00
412 LEADPERSON-MECHANIC	21.79	23.79
411 MECHANIC	20.79	21.08
441 EQUIPMENT OPERATOR	20.79	0.00
352 RYEGRASS FACILITY ATTENDANT	20.79	0.00
473 SURVEY TECHNICIAN	20.79	0.00
461 BLACK OIL/BOOM TRUCK OPER	19.36	21.79
453 SPRAY OPERATOR	19.36	21.79
421 FLAGGER/LABORER	18.36	0.00

KITTITAS COUNTY WAGE SCALES AS OF JANUARY 1, 2012

Line Deputies

Effective January 1, 2012

	Step 1	Step 2	Step 3	Step 4	Step 5
510 PATROL SERGEANT	5475	5614	0	0	0
505 CORPORAL	5064	5164	0	0	0
506 DETECTIVE	4968	0	0	0	0
511 PATROL OFFICER	4035	4185	4326	4582	4822

Effective July 1, 2012

	Step 1	Step 2	Step 3	Step 4	Step 5
510 PATROL SERGEANT	5585	5727	0	0	0
505 CORPORAL	5165	5267	0	0	0
506 DETECTIVE	5067	0	0	0	0
511 PATROL OFFICER	4116	4269	4413	4674	4919

Correction Union

Effective January 1, 2012

	Step 1	Step 2	Step 3	Step 4	Step 5
541 CORRECTION SERGEANT	3,920	4,027	0	0	0
535 CORRECTION CORPORAL	3,841	0	0	0	0
512 TRANSPORT OFFICER	3,106	3,225	3,354	3,601	3,803
513 COURTHOUSE SECURITY OFFICER	3,106	3,225	3,354	3,601	3,803
521 CORRECTION OFFICER	2,986	3,099	3,224	3,460	3,655
531 WARRANT/CIVIL CLERK	2,903	3,014	3,128	3,361	3,550
525 CONTROL ROOM OPERATOR	2,704	2,806	2,911	3,117	3,288
348 FISCAL CLERK	2,701	2,810	2,918	3,142	3,324
561 LAW ENFORCEMENT CLERK	2,623	2,727	2,832	3,048	3,226
382 RECEPTIONIST	2,158	2,214	2,269	2,324	2,383

Effective July 1, 2012

	Step 1	Step 2	Step 3	Step 4	Step 5
348 PATROL OFFICER	4,116	4,269	4,413	4,674	4,919
541 CORRECTION SERGEANT	3,979	4,087	0	0	0
535 CORRECTION CORPORAL	3,899	0	0	0	0
513 COURTHOUSE SECURITY OFFICER	3,153	3,273	3,404	3,655	3,860
512 TRANSPORT OFFICER	3,153	3,273	3,404	3,655	3,860
521 CORRECTION OFFICER	3,031	3,145	3,272	3,512	3,710
531 WARRANT/CIVIL CLERK	2,947	3,059	3,175	3,411	3,603
525 CONTROL ROOM OPERATOR	2,745	2,848	2,955	3,164	3,337
348 FISCAL CLERK	2,742	2,852	2,962	3,189	3,374
561 LAW ENFORCEMENT CLERK	2,662	2,768	2,874	3,094	3,274
382 RECEPTIONIST	2,190	2,247	2,303	2,359	2,419

KITTITAS COUNTY
WAGE SCALES AS OF JANUARY 1, 2012

Probation Union

Effective January 1, 2012

	Step 1	Step 2	Step 3	Step 4	Step 5
75 270 SR MISDEMEANANT PROB OFFICER	3,704	3,777	3,851	3,929	4,009
75 206 FIELD & CUSTODY COUNSELOR	3,561	3,631	3,704	3,778	3,852
75 229 JUV PROBATION COUNSELOR	3,561	3,631	3,704	3,778	3,852
75 207 MISDEMEANANT PROB OFFICER	3,561	3,631	3,704	3,778	3,852
75 232 SENIOR CASE MANAGER	3,096	3,159	3,224	3,287	3,355
75 208 MISDEMEANANT CASE MANAGER	2,994	3,054	3,114	3,177	3,242

Effective July 1, 2012

	Step 1	Step 2	Step 3	Step 4	Step 5
75 270 SR MISDEMEANANT PROB OFFICER	3,760	3,834	3,909	3,988	4,069
75 206 FIELD & CUSTODY COUNSELOR	3,614	3,685	3,760	3,835	3,910
75 207 MISDEMEANANT PROB OFFICER	3,614	3,685	3,760	3,835	3,910
75 229 JUV PROBATION COUNSELOR	3,614	3,685	3,760	3,835	3,910
75 232 SENIOR CASE MANAGER	3,142	3,206	3,272	3,336	3,405
75 208 MISDEMEANANT CASE MANAGER	3,039	3,100	3,161	3,225	3,291

**KITTITAS COUNTY
2012 PAYROLL RATES**

Deduction	Employee	Employer
Employment Security (101)		
Maximum \$110,100	0.42000	4,624.20
Medicare max ALL WAGES	0.01450	0.06200
		6,826.20
	TOTAL	0.43450
		0.07650
Medical		
WCIF 200 (303)		
employee		888.65
spouse	1,027.19	
1 child	0.00	
Children	680.25	
WCIF 500 (311)		
employee		637.56
spouse	755.78	
1 child	0.00	
Children	503.85	
WCIF 750 (313)		
employee		548.63
spouse	653.72	
1 child	0.00	
Children	435.75	
WCIF HDHP (314)		
employee		468.88
spouse	573.79	
1 child	0.00	
Children	382.29	
Options PLAN A - Active employees (341)		
employee		814.98
spouse	634.90	
1 child	0.00	
Children	572.67/705.02	
Options Select \$200 (310)		
Employee		746.58
spouse	551.29	
1 Child	0.00	
Children	495.63/630.72	
Options Select \$750 (312)		
Employee		606.71
spouse	484.80	
1 Child	0.00	
Children	438.03/529.84	
→ The amount that is currently allowed for employee benefits paid by the employer		675.46
Teamsters Trust	124.47	1,120.22
Please check individual union contract for various options of county paid benefits		
CIGNA Life - Life (306)		
employee		1.80
dependent(s)	0.65	
Washington Dental - Dental (304)		
employee		50.62
1 dependent	39.58	
2 or more dependents	111.58	
Willamette Dental (309)		
employee		55.77
1 dependent	37.04	
2 or more dependents	92.75	

**KITTITAS COUNTY
2012 PAYROLL RATES**

Deduction	Employee	Employer
Vision Service Plan - Vision (305)		
employee		8.93
Spouse	8.02	
Children	6.68/6.69	
Labor & Industries - Medical Aid x hours worked		
Class 15-01 High Risk	0.20185	0.86375
Class 53-06 Clerical	0.06405	0.11255
Class 69-05 Law Enforce	0.16365	0.60675
Class 69-01 Volunteers	0.00000	0.04410
Class 69-06 Volunteer LE	0.00000	0.22480
Class 72-03 Community Service Worker	0.00000	0.30310
Retirement		
	1/1/12	12/1/12
PERS I	6.000%	7.250%
PERS II	4.640%	7.250%
PERS1-JBM	12.260%	7.250%
PERS2-JBM	11.600%	7.250%
PERS III-Option A	5.000%	7.250%
PERS III-Option B rate changes at age 35 etc	5%(35)-6%(35-44) 7.5%(45)	7.250%
PERS III-Option C rate changes at age 35 etc	6%(35)-7.5%(35-44) 8.5%(45)	7.250%
PERS III-Option D	7.000%	7.250%
PERS III-Option E	10.000%	7.250%
PERS III-Option F	15.000%	7.250%
PSERS II	6.360%	8.860%
LEOFF I	0.000%	0.160%
LEOFF II	8.460%	5.240%
Union Dues		
WSC-C&CE	1.4 % monthly salary \$47.85 max/15.05 min	
Teamsters	Base hrly rate x 2.25 per month	
Teamsters Initiation Fee	One Time fee \$200	
Long Term Disability - Appraisers	32.00	
Unemployment Compensation		0.6370%
Central Services/Cost Allocation		11.2500% of salaries only
STATE MINIMUM WAGE EFFECTIVE 1-1-12 = \$9.04 (2011 was \$8.67 2010 was \$8.55 & 2009 was \$8.55)		
FEDERAL MINIMUM WAGE EFFECTIVE 7-24-09 \$7.25		



Search & Rescue

Law & Justice

KITTITAS COUNTY LAW & JUSTICE INFORMATION

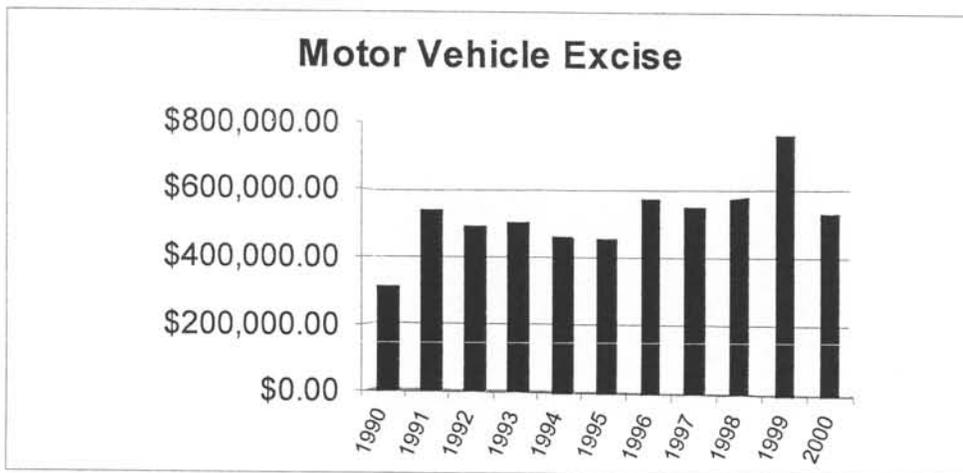
Kittitas County currently has 4 different Law & Justice funding sources.

- Law & Justice funds received from the state of Washington for local assistance based upon population and high crime stats is the replacement funds for the Motor Vehicle Excise Tax funds that were stopped in 2000
- 1/10 sales tax voter approved to be used exclusively for Juvenile Detention and Adult Jail Facilities
- 1/10 sales tax for Criminal Justice activities
- 3/10 sales tax voter approved to be used exclusively for Public Safety, with a expiration date of December 31, 2014

Each of the taxes are defined below

MOTOR VEHICLE EXCISE TAX

Kittitas County has been receiving Law & Justice monies from the State of Washington since the law was passed in July 1990. RCW 82.14.300. Kittitas County has received the following monies from the State Motor Vehicle Excise Tax:



The portion of criminal justice revenues that came from the motor vehicle excise tax was repealed by Initiative 695 (although some criminal justice revenues were received in early 2000 from collections made in the last quarter of 1999. This amount was \$178,232.73.)

In Chapter 1, 2nd special session, Laws of 2000, the state fiscal year budget for 2001 provided "backfill" funds for cities, counties, health districts, and transit districts. Counties are receiving an amount equal to slightly more than 53 percent of their losses, with additional payments being made on a formula to some counties to ensure that no county would lose more than 7.5 percent of its unrestricted revenues. Cities and counties received the first payments on May 31, 2000. Those payments represented one-third of the amount appropriated for this purpose by the legislature for its FY 2000-01 biennium to be spent by cities and counties in the last six months of calendar year 2000. The remaining two-thirds are for expenditures in the 2001 budgets. Kittitas County received \$351,437.00 in the year 2000 for the year 2001. These backfill monies are included in the above chart.

Subsection (2)(a)(i) and (ii) of Section 727 of the State's operating budget detail how these "backfill" funds should be spent. Section 727 is reproduced, in part, below:

KITTITAS COUNTY LAW & JUSTICE INFORMATION

LOCAL GOVERNMENT FINANCIAL ASSISTANCE

The legislature recognizes the need for ongoing financial assistance to local governments for the purposes of public safety, criminal justice, public health, and other operations. Therefore, it is the intent of the legislature that the state provides funding for the current and future fiscal biennia for a portion of local governments' costs for these programs and services that are the ongoing responsibility of the recipient local government.

(2)(a) Moneys appropriated in sections 728 and 729 of this act shall be used to supplant a portion of the costs of existing local programs, as specified in this section:

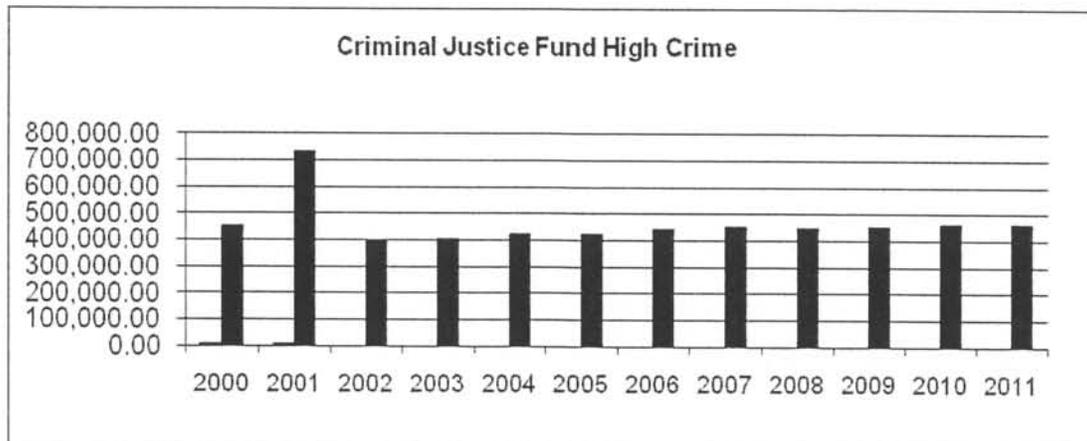
(i) In section 728 of this act, moneys are provided for the superior court system, police operations, crime prevention, care and custody of prisoners, and legal services; and

(ii) In section 729 of this act, moneys are provided for municipal court systems, police operations, fire protection services, transportation, crime prevention, care and custody of prisoners, and legal services.

(2)(b) Moneys appropriated in sections 728 and 729 of this act constitute a transfer to the state of local government costs under RCW 43.135.060(2). (3) It is the intent of the legislature that the funding provided in sections 728, 729, and 730 of this act, increased by the fiscal growth factor, will be appropriated in subsequent fiscal biennia.

MOTOR VEHICLE EXCISE TAX (MVET)--CRIMINAL JUSTICE FUNDING--HIGH CRIME State-distributed excise tax.

This portion is allocated to counties based on population, crime rate and annual number of criminal cases filed in the county superior courts or to qualified cities based on population, subject to crime rate and levy of tax authorized in RCW 82.14.030. The entire distribution must be expended for criminal justice purposes and shall not be used to replace or supplant existing funding. (RCW 82.14.310 and .320) The chart below shows the funding received for each year.



The Law & Justice Departments consist of the County Clerk, Lower & Upper District Court, Juvenile Probation, Law Library, Superior Court Judge, Prosecutor, and the Sheriff. The breakdown of the 2012 annual budget including information showing the 2009 Actual, 2010 Actual and the 2011 Amended budget for Law & Justice Departments is as follows:

KITTITAS COUNTY LAW & JUSTICE INFORMATION

	2009 Actual	2010 Actual	2011 Amended Budget	2012 Adopted Budget
County Clerk	26,908	28,145	29,461	30,361
Juvenile	58,161	56,634	102,740	83,408
Lower District Court	86,339	90,555	94,666	98,050
Prosecutor	159,770	155,720	171,549	196,495
Sheriff	452,248	253,788	535,140	595,925
Upper District Court	44,402	45,720	49,010	50,303
TOTAL	827,828	630,562	982,566	1,054,542

LAW & JUSTICE COUNCIL

On February 1, 1994, the Board of County Commissioners adopted Resolution 94-15, establishing the Kittitas County Law & Justice Council. The Council was formed to reduce duplication of services, to increase the coordination between the various agencies which affect the protection of the public health and safety, to increase the efficiencies of the law and justice system in Kittitas County and to develop a local law and justice plan for Kittitas County. The council shall organize itself in such a manner as it deems appropriate, consistent with RCW 72.09.300, including but not limited to, adoption of rules and bylaws and the formation of subcommittees. As per Board of County Commissioners Resolution No 2003-32; Resolution No 2004-38; and Resolution No. 2006-127 the board approved amendments to the By-Laws of the Law & Justice Council. The Law & Justice Council consists of the following members:

Kittitas County Sheriff; Kittitas County Prosecutor; Kittitas County Clerk, representative of the County's Superior or District Court Judges; one police chief from Cle Elum or Roslyn; Chief of Police for Ellensburg, Kittitas, or Central Washington University; one city council person from Cle Elum, Roslyn or South Cle Elum; one city council person from Ellensburg and Kittitas; the administrator for Kittitas County jail; a local representative of the Washington State Department of Corrections; Sergeant of the Washington State Patrol; an appointee from Kittitas County Probation Services; a person representing public schools; one city attorney from Ellensburg, Kittitas, Cle Elum, South Cle Elum or Roslyn; representative from Kittcom; representative of the Department of Fish & Wildlife; a representative of the Juvenile Rehabilitation Administration; a local/regional representative of the Juvenile Rehabilitation Administration and a person from the general public who does not hold any of the offices or occupy any of the positions aforementioned.

SALES TAX EXCUSIVELY FOR JUVENILE DETENTION AND ADULT JAIL FACILITIES

The Board of County Commissioners on September 19, 1995 passed Resolution No. 95-116. A Resolution to place before the voters of Kittitas County, the issue of whether or not the sales and/or use tax for Kittitas County shall be increased by one tenth of one percent to exclusively fund Juvenile Detention and Adult Jail Facilities for Kittitas County. This measure was placed on the ballot in the November 7, 1995 General Election. The ballot title read:

Shall the sales and use tax established by Kittitas County Code, Chapter 3.04, be increased by one tenth of one percent to fund the cost associated with financing, design, acquisition, construction, equipping, operating, maintaining, remodeling, repairing, reequipping, and improvement of Juvenile Detention, and adult correction facilities for Kittitas County, as provided for by RCW 82.14

The issued was passed with 3994 yes votes and 2979 no votes. This additional one tenth of one percent tax went into effect February 1, 1996 with the Board of County Commissioners passing Ordinance No. 95-16.

KITTITAS COUNTY LAW & JUSTICE INFORMATION

This sales tax collection started in February 1996 and is currently put into reserves in the General fund. The amount disbursed is a monthly payment Kittitas County Juvenile Department makes to Yakima County Juvenile Court for a contract Kittitas County has for beds for juveniles. As authorized by RCW 82.14.350, which allows for counties to develop joint ventures to co-locate juvenile detention facilities and to co-locate jails. In July 2003, the county signed an agreement with City of Sunnyside for the housing of prisoners; the current rate is \$49.10 per day per inmate. We recently have signed a signed agreement with Ferry County \$48.00 per day per inmate.

In 2003, Kittitas County hired Lombard-Conrad Architects to create a conceptual site plan, floor plan and external image for a justice center project adjacent to the existing correctional facility; the amount paid was \$29,897.47. Kittitas County also purchased several property lots for the expansion of the jail to the amount of \$2,160,136.03. The Board of County Commissioners placed the jail expansion on the ballot and the measure failed, see the Other Information section below.

In 2009, we purchased a new administrative building for the Sheriff's office because the portion of the existing administration section of the public safety building was deteriorating. The old administrative portion of the jail is being repaired and remodeled and being considered for future use of offices or meetings space.

The balance for each year is:

Year	Collection	Disbursed				Balance
		Juv Detention Costs	Contracted Jail Service	Other Costs	Total Disbursed	
1996	265,271.42	-101,820.00	.00	.00	-101,820.00	163,451.42
1997	391,575.69	-188,320.00	.00	.00	-188,320.00	203,255.69
1998	369,727.49	-124,630.00	.00	.00	-124,630.00	245,097.49
1999	393,680.21	-189,200.00	.00	.00	-189,200.00	204,480.21
2000	411,466.51	-120,780.00	.00	.00	-120,780.00	290,686.51
2001	423,153.67	-174,680.00	.00	-109,489.72	-284,169.72	138,983.95
2002	434,413.07	-184,235.00	.00	-43,373.10	-227,608.10	206,804.97
2003	480,028.55	-151,058.25	-42,176.34	-1,579,533.58	-1,772,768.17	-1,292,739.62
2004	567,705.03	-103,350.50	-52,080.00	11,003.08	-144,427.42	423,277.61
2005	630,547.17	-100,061.50	-40,775.00	-3,107.68	-143,944.19	486,602.99
2006	746,287.30	-130,248.50	-103,071.25	-148,206.90	-381,526.65	364,760.65
2007	853,184.07	-97,784.50	-138,767.00	-5,893.71	-242,445.21	610,738.86
2008	819,161.63	-122,211.50	-225,824.68	-2,440.80	-350,476.98	468,684.65
2009	687,278.14	-85,090.00	-554,705.27	-2,167,131.87	-2,806,927.14	400,351.00
2010	648,083.25	-59,944.00	-405,857.57	-81,419.67	-547,221.24	100,862.01
2011	692,783.29	-44,434.00	-26,827.29	.00	-70,261.29	622,522.00
TOTAL	8,814,346.49	-1,977,847.75	-1,590,084.40	-4,129,593.95	-7,696,526.11	1,117,820.39

SALES TAX FOR FUNDING OF CRIMINAL JUSTICE ACTIVITIES

The Board of County Commissioners on September 26, 1996 held a public hearing to hear testimony regarding an increase of one tenth of one percent in the sales and/or use tax to fund criminal justice activities within the county. On November 28, 1995, the Board of County Commissioners adopted Ordinance No. 95-17, to establish an increase of one tenth of one percent to the sales and/or use tax imposed in Kittitas County for the funding of Criminal Justice Activities.

July 1, 2003, the Board of County Commissioners, authorized the use of these funds for the Sheriff to hire 5 control room officers through the year 2005 until the new jail is built. The funds collected starting July 1, 2003, is to be used for the Sheriff's office to staff these positions. The Sheriff has elected to do stagger hiring to allow the funds to accumulate. As of December 31, 2004, the amount in reserve for the positions is

KITTITAS COUNTY

LAW & JUSTICE INFORMATION

\$191,923.84. January 2005, the Board County Commissioners approved the hiring of an additional fiscal clerk and a transportation deputy in the Sheriff's office to be funded from this tax. Effective June 2005, the Board of County Commissioners authorized Lower District Court to hire a 50% Court Commissioner.

The following chart reflects the total funds collected for this tax. The balance for the authorized 10% to the Law & Justice Council must be reduced to show the balance in this account. The following chart shows the collections and disbursements for each year.

Year	Collection	Disbursed	Balance
1996	129,703.80	- 40,656.62	89,047.18
1997	191,631.01	0	191,631.01
1998	179,580.41	- 28,197.95	151,382.46
1999	193,445.54	- 16,625.12	176,820.42
2000	198,821.13	-5,234.48	193,586.65
2001	200,830.96	0	200,830.96
2002	207,138.97	-33,395.60	173,743.37
2003	229,358.34	-29,148.77	200,209.57
2004	271,850.64	-178,476.34	93,374.30
2005	301,785.46	-273,234.65	28,550.81
2006	359,138.24	-363,590.14	-4,451.90
2007	414,083.50	-448,192.93	-34,109.43
2008	405,016.67	-412,250.37	-7,233.70
2009	345,538.94	-390,393.80	-44,854.86
2010	330,780.58	-458,496.29	-127,715.71
2011	348,658.47	-473,776.52	-125,118.05
TOTAL	4,307,362.66	-3,151,669.58	1,155,693.08

On November 19, 1996, the Board of County Commissioners adopted Resolution 96-178, *A Resolution concerning Law & Justice Budget Planning*. This resolution authorizes 10% of the Criminal Justice sales tax to be reserved for Law and Justice Planning. The amount in this account is:

Year	Collection	Disbursed	Balance
1996	4,131.61	None	4,131.61
1997	19,163.10	None	19,163.10
1998	17,958.04	-3,745.49	14,212.55
1999	19,344.55	-16,818.66	2,525.89
2000	19,882.11	-21,683.14	-1,801.03
2001	20,083.10	-20,420.92	-337.82
2002	20,713.90	-24,498.14	-3,784.24
2003	22,935.83	-9,900.00	13,035.83
2004	27,185.06	-17,535.86	9,649.20
2005	30,178.55	-21,961.17	8,217.38
2006	35,913.82	-31,622.66	4,291.16
2007	41,408.35	-56,185.37	-14,777.02
2008	40,501.67	-28,083.86	12,417.81
2009	34,553.89	-44,074.78	-9,520.89
2010	33,078.06	-28,833.64	4,244.42
2011	25,425.78	-15,870.04	9,555.74
TOTAL	412,457.42	-341,233.73	71,223.69

KITTITAS COUNTY

LAW & JUSTICE INFORMATION

OTHER INFORMATION

In November 2004, the Board of County Commissioners put on the ballot the following to building a new criminal justice center:

"Kittitas County Proposition No 1, Criminal Justice Sales/Use Tax" – The Board of County Commissioners of Kittitas County presents this proposition concerning an additional sales and use tax. This proposition authorizes the County to impose additional sales and use tax of up to 0.03% (three tenths of one percent) of the selling price or value of articles used. Such tax shall be levied for a period of time not to exceed 20 years with the proceeds received by the County being used to fund the cost of constructing, equipping and operating a new criminal justice center. Should this proposition be approved? Yes No

The proposition was defeated by a vote of 5,098 YES to 10,183 NO

After the above proposition failed in 2004 the Board of County Commissioners reviewed their proposal and redesigned the project. The plan was discussed at the County's Budget retreat in June 2005. In November 2005, the Board of County Commissioners put on the ballot:

Proposition No 1

"Criminal Justice General Obligation Bonds \$26,140,000" – The Kittitas County Board of Commissioners adopted Resolution No 2005-126 authorizing construction and equipment of a new criminal justice center and remodel of the county courthouse, issuance of \$26,140,000 of general obligation bonds maturing in not more than 20 years to finance such improvements, and levying excess property taxes of \$1,200,000 annually to repay such bonds, but only if Proposition No 2 is approve by the voters. Should this proposition be Approved Rejected?

The proposition was defeated by a vote of 4,112 APPROVED to 5,961 REJECTED

Proposition No 2

Sales/Use Tax for Criminal Justice – The Board of County Commissioners of Kittitas County presents this proposition authorizing the county to impose an additional sales and use tax of up to .3% (three-tenths of one percent) for up to 20 years, with the County's proceeds to fund a new criminal justice center and remodel the county courthouse, estimated at \$26,140,000, excess receipts to pay debt early if possible, but only if Proposition No 1 is approved. Should this proposition be approved? Yes No

The proposition was defeated by a vote of 3,969 YES to 6,037 NO

Since both propositions have been voted down, the Board is examining future options for the space needs for all county offices.

PUBLIC SAFETY SALES AND USE TAX

The Board of County Commissioners established a Citizens' Advisory Committee to evaluate the law and justice service needs of Kittitas County and whether or not these needs could be or should be met by an increase in the county sales tax. The Committee was charged with:

The three tenths of 1% county sales tax increase proposal citizens committee has been formed in order to examine the funding needs for criminal justice services provide by Kittitas County. Additionally, it is the task of the committee to examine

KITTITAS COUNTY LAW & JUSTICE INFORMATION

and prioritize those needs that would best benefit the overall criminal justice system for Kittitas County.

The citizens' advisory committee reported that if the proposed tax increase was passed, it would allow the Kittitas County Sheriff's office to add 5 deputies, 1 civil deputy, and 1 evidence clerk. *Additionally, it will fund the indirect costs that will be created by the employment of additional officers, such as the costs of supplying the additional officers with the supplies that they need to perform their job (such as police cars, gasoline, computers, paper, paper clips, etc), the additional support personnel that will be required to process the persons arrested by the additional officers (e.g. the prosecuting attorney's office, the superior court clerk's office), and the cost of jailing those additional persons who are convicted of committing crimes.*

The citizens report also indicates the support of a full time position in the Clerk's office; 2 attorneys in the Prosecutor's office and a half-time custody officer in the Juvenile Department.

The Board of County Commissioners accepted the Committees report, passed Resolution 2007-94 and put the issue on the November 6, 2007 ballot for the taxpayers to vote. The ballot title was:

The Kittitas County Board of County Commissioners adopted Resolution No 2007-94, concerning a proposition to fund criminal justice service needs. If adopted, the proposition would implement a Citizens' Advisory Committee's recommendation to increase Kittitas County sales and use tax to fund escalating criminal justice services needs. The tax will be used to hire, train and equip additional law enforcement officers, additional county clerk, prosecuting attorney and associated administrative personnel, to fund a County-wide major criminal task force and enhance animal control. The tax will expire in seven years unless further authorized by public vote. Shall the sales and use tax be increased by three tenths of one percent to fund additional law enforcement and related criminal justice services and personnel for Kittitas County and the incorporated cities of Kittitas County?
Yes No



KITKITAS COUNTY

LAW & JUSTICE INFORMATION

The issue was passed Yes 6,533 and No 3,738. The Board of County Commissioners adopted Ordinance 2007-36 adding a new chapter to the Kittitas County Code. This tax will automatically expire on December 31, 2014, unless further authorized by public vote.

The following chart shows the amount of revenues collected and the amount expensed since the tax started collection in July 2008.

Year	Revenues		Total Revenues	Expenses				Total Expenses	Balance
	Collections	Misc		Clerk	Juvenile	Prosecutor	Sheriff		
2008	827,784.75	443.27	828,228.02	-22,350.77	-4,750.82	-60,997.62	-408,276.95	-496,376.16	331,851.86
2009	1,175,746.46	2,592.88	1,178,339.34	-46,562.93	-26,653.64	-155,809.75	-588,999.91	-819,026.23	360,313.11
2010	1,112,440.76	5,395.54	1,117,836.30	-48,918.47	-19,123.01	-140,058.52	-576,402.88	-784,502.88	333,333.42
2011	1,184,303.94	952.10	1,185,256.04	-50,101.52	-33,086.44	-160,034.54	-832,733.35	-1,075,955.85	109,300.19
Total	4,300,275.91	9,383.79	4,309,659.70	-167,933.69	-83,613.91	-516,900.43	-2,406,413.09	-3,175,861.12	1,134,798.58

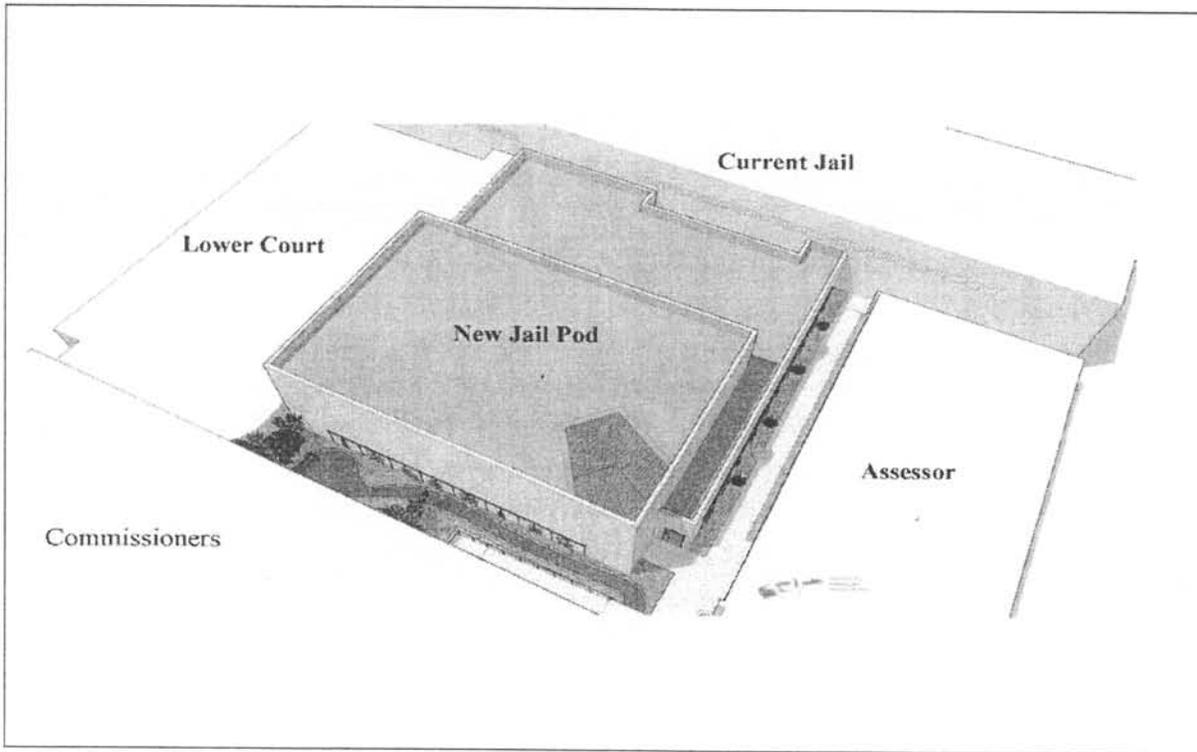
Included in the 2012 budget is the hiring of an additional sheriff's deputy and associated equipment and a records deputy for the County Clerk.

NEW JAIL POD

This county will be utilizing a combination of existing banked and incoming Law and Justice tax revenues along with Real Estate Excise Taxes and other savings for a bond that would include paying for the upgrade on the current facility (going through completion February 2011); a new 118 bed jail pod attached to the existing jail. This has all been put together with no new taxes. See page 111 of this document for detail specifics. The estimated completion date of the new jail pod is October 2012.

The bond amounts for the repairs were estimated at \$1,305,000.00 and the new jail pod was \$6,110,000.00

KITTITAS COUNTY LAW & JUSTICE INFORMATION



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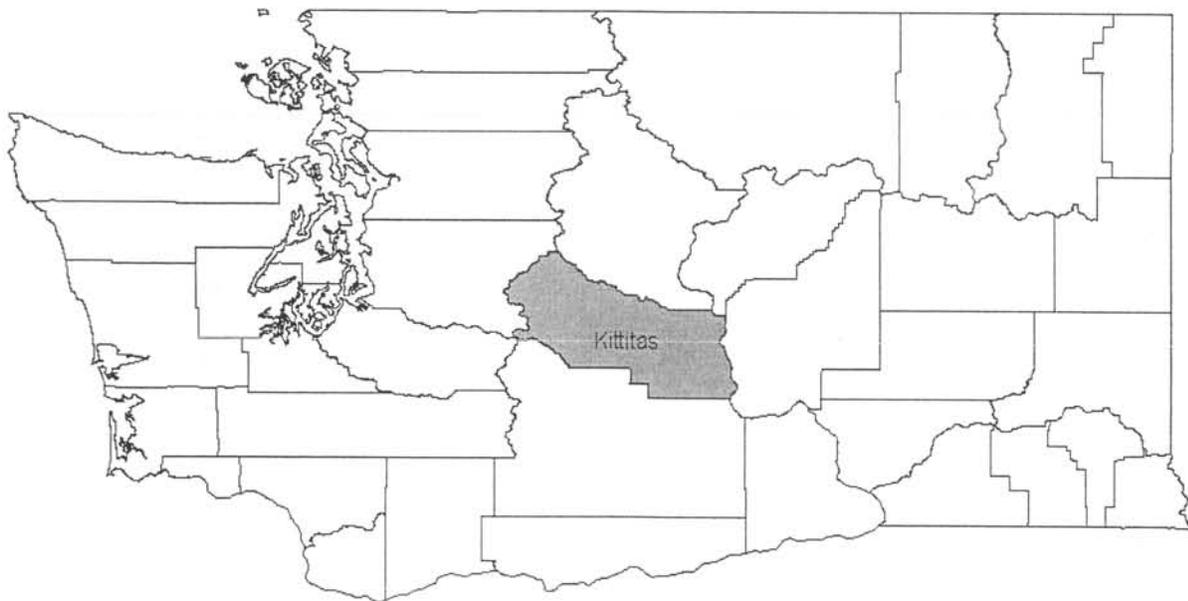


Ellensburg from Craig's Hill 1886

Statistics

KITTITAS COUNTY GENERAL COUNTY INFORMATION

Kittitas (pronounced 'kit-i-tass) County is located in central Washington State. It spans from the lush forested Cascade Mountains to the upper Yakima River Valley plains and the Columbia River.



KITTITAS COUNTY GENERAL COUNTY INFORMATION

GENERAL AND ECONOMIC INFORMATION

General

The County, which was formed in 1883, is located in the central portion of the State, covering 2,315 square miles of land. There are five incorporated cities in the County: Cle Elum, Ellensburg (the County seat), Kittitas, Roslyn and South Cle Elum. The County can be accessed from the west and east by Interstate 90 and from the north and south by Interstate 82 and US 97.

Population

The County ranks twenty-fifth in population of the State's 39 counties, and approximately 56 percent of the County's population resides within its five incorporated towns and cities. The following shows the population of the County and its largest incorporated city from 2006 through 2011.

<u>Year</u>	<u>Kittitas County</u>	<u>City of Ellensburg</u>
2011 estimated	41,300	18,250
2010	40,500	18,174
2009	39,900	17,230
2008	39,400	17,330
2007	38,300	17,220
2006	37,400	17,080

Source: Washington State Office of Financial Management

Economic Overview

The information provided in this section of the Official Statement is based on the most recent statistics and data that are publicly available. Like the rest of the Nation, the County and State are experiencing a recession, which could impact subsequent data.

The County's economy is influenced by government (including higher education), healthcare, agriculture/food processing and tourism.

Wind farms are a growing industry in the County. Puget Sound Energy ("PSE") operates the Wild Horse Wind and Solar Facility in the County. Wild Horse Wind has 149 turbines and has the capacity to generate up to 273 megawatts of electricity. The Invenergy Wind Farm operates the Vantage Wind Power Project which is home to 60 turbines and has the capacity of 103.5 megawatts of electricity. The Kittitas Valley Wind Farm owned by Horizon Wind Energy is home to 48 turbines and has the capacity to generate 100.8 megawatts of electricity. The Desert Claim Wind Farm owned by enXco has 95 turbines and has the capacity to generate 190 megawatts of electricity.

A new project, the Teanaway Solar Reserve is being designed to produce 75 megawatts of power—enough to supply about 45,000 households. The project will be constructed on an approximately 982 acre site, though only up to 477 acres will be involved in land disturbance and development. The remaining acres are currently undeveloped open space. The project will be completed over a period of 2 to 3 years.

Higher Education

Central Washington University, is a State funded public university located in Ellensburg, has a current enrollment of approximately 10,750 and is the largest employer in the County. Central Washington University prepares students for bachelor and master degrees in arts, sciences, business and economics, and professional studies. Its continuing education department works with area businesses, schools and interest groups to design workshops.

Agriculture

The principal farm products in the County are hay, cereal grain and livestock. The County is one of the leading producers of beef cattle and sheep in the State. In addition, timothy hay is an important crop in the County. Timothy hay is grown commercially on an estimated 25,000 to 35,000 acres in the County and generates approximately \$35 million annually to local growers. An estimated 90 percent of the hay is exported to Japan and other Pacific Rim countries, for use as cattle and racehorse feed. Fruit orchards provide another healthy cash crop, as technology develops hardy and flavorful new varieties of apples and pears. Export opportunities for these crops continue to expand.

There is a planned development consisting of hay storage and a hay compression facility to be built on a 23.39 acre site. The building construction at the site will comprises of a total of 158,400 square feet at full build-out. The compressed hay is intended for export overseas in containers via Seattle-Tacoma ports to the Middle East markets. Hay for the export business will be primarily alfalfa produced in Eastern Washington. The project will consist of three phases spanning over the next 5 years.

Tourism

Tourism is an important sector of the local economy. The Ellensburg Rodeo and the County Fair attract over 30,000 visitors to the area each Labor Day weekend. Local recreation opportunities include cross country skiing, snowmobiling, hiking, camping, fishing, river rafting, and hunting. The Gingko Petrified Forest and Wanapum State parks are both located in the County. In addition, a large portion of the John Wayne Trail runs through the County. This 213-mile long trail stretches from North Bend to Vantage, is maintained by the State Department of Parks and is open to non-motorized vehicle and foot traffic year round.

The County extends west to Snoqualmie Pass in the Cascade Mountains, which is one of the most popular ski areas in the State. There are three major ski facilities at Snoqualmie Pass which collectively attract more than 500,000 annual ski visitors and employ about 750 people during the ski season. The Washington State Department of Transportation ("WSDOT") is currently constructing phase 1 of the Interstate 90 improvements. This \$45 million, multi-year contract will improve congestion and will be a benefit to the tourism of the County upon completion and provides for heavy construction sales tax to the County. The County has recently partnered with WSDOT and others to submit for federal dollars to design phase 2A of the I-90 project in the area of Exit 62 in the amount of \$14 million.

Suncadia Resort, a large destination resort has been developed in the County near the City of Roslyn. The development incorporates several thousand acres and includes lodges, golf courses, recreation centers, condominiums, clustered recreational homes and single-family recreational homes. Development has slowed due to the lending crisis, but activity has continued. The most significant of that was the construction of Swiftwater Cellars, a 20,000 square foot winery and distillery. This resort has resulted in significant growth in the western part of the County.

A local developer has approval to build a 90 acre water park and hotel in the City of Ellensburg. The project is considered to be a destination water park attracting visitors locally and from the west side of the State. When construction is complete it is estimated the park will employ 750 to 800 workers.

Washington State Horse Park, a premier equestrian facility near the City of Cle Elum serves the recreational, competitive and educational needs of riders and horse enthusiasts in all disciplines, age groups and skill levels. The 112 acre venue accommodates large horse events and caters to smaller, less formal activities.

KITTITAS COUNTY, WASHINGTON

PRINCIPAL TAXPAYERS

Current Year and Nine Years Ago

TAXPAYER	TYPE OF BUSINESS	2010 Assessment for 2011 Tax			2001 Assessment for 2002 Tax		
		ASSESSED VALUE	PERCENT OF TOTAL ASSESSED VALUE	RANK	ASSESSED VALUE	PERCENT OF TOTAL ASSESSED VALUE	RANK
			6,670,622,914			2,529,668,941	
Suncadia LLC	Destination Resort	234,315,440	3.513%	1	7,310,420	0.289%	9
Puget Sound Energy/Electric	Electrical Utility	188,185,927	2.821%	2	32,343,143	1.279%	1
Roslyn Lodge LLC	Destination Resort	70,244,650	1.053%	3	-	-	-
BNSF Railroad Co	Railroad	30,105,664	0.451%	4	13,567,843	0.536%	4
Campus Crest at Ellensburg LLC	Multi-residential Housing	18,232,340	0.273%	5	-	-	-
East AHM Development LLC	Destination Resort	17,039,510	0.255%	6	-	-	-
CNL Income Snoqualmie	Ski Resort	16,540,130	0.248%	7	-	-	-
Ellensburg Telephone Co Inc	Telephone Company	15,706,987	0.235%	8	25,111,880	0.993%	2
Puget Sound Energy/Gas	Gas Utility	13,366,141	0.200%	9	-	0.000%	-
Auvil Fruit Co Inc	Orchard	13,216,660	0.198%	10	13,572,920	0.537%	3
Twin City Foods	Food Processing	-	-	-	8,849,820	0.350%	5
Fred Meyer Stores, Inc	Retail Food	-	-	-	8,347,750	0.330%	6
Safeway Stores, Inc 432	Retail Food	-	-	-	7,215,280	0.285%	10
Fairway Investments	Multi-Residential Housing	-	-	-	8,144,140	0.322%	7
Twin City Foods	Food Processing	-	-	-	7,394,104	0.292%	8
TOTAL		\$ 616,953,449	9.249%		\$ 131,857,300	5.212%	

Source: Kittitas County Assessor TerraScan Report dated 2-21-2012
Assessed Value Includes Utilities

Kittitas County, Washington
Principal Employers,
Current Year and Nine Years Ago

Employer	2011			2002		
	Employees	Rank	Percentage of Total County Employment	Employees	Rank	Percentage of Total County Employment
Central Washington University	1,438	1	6.90%	1,133	1	6.51%
Kittitas Valley Community Hospital	470	2	2.26%	300	3	1.72%
Ellensburg School District	380	3	1.82%	332	2	1.91%
Kittitas County	363	4	1.74%	249	4	1.43%
Anderson Hay Grain/Agri	240	5	1.15%	119	7	0.68%
Elmview	200	6	0.96%	82	9	0.47%
Fred Meyer	198	7	0.95%	159	6	0.91%
Suncadia	152	8	0.73%	35	10	0.20%
Auvil Fruit Company	150	9	0.72%	87	8	0.50%
City of Ellensburg	150	10	0.72%	162	5	0.93%
	<u>3,741</u>		<u>17.96%</u>	<u>2,658</u>		<u>15.28%</u>

Total County Working Population (2011) 20,830
Total County Working Population (2002) 17,400

Source: Washington State Employment Security Department and Individual Employers
Economic Development Group of Kittitas County

Kittitas County, Washington
Demographic and Economic Statistics
Last Ten Calendar Years

Calendar Year	Population	Total Personal Income (thousands of dollars)	Per Capita Personal Income	Median Age	School Enrollment	Unemployment Rate
2002	34,800	817,207	23,642	31.8	4,710	7.2
2003	35,200	837,385	23,850	32.1	4,807	7.7
2004	35,800	887,892	24,583	32.2	4,792	6.9
2005	36,600	931,918	25,370	32.4	4,873	5.9
2006	37,400	1,011,643	26,732	32.5	4,856	5.2
2007	38,300	1,100,675	28,841	32.6	5,038	4.8
2008	39,400	1,258,269	32,139	32.8	5,378	5.8
2009	39,900	1,270,931	32,149	33.0	5,022	9.4
2010	40,500	n/a	n/a	33.4	4,938	8.5
2011	41,300	n/a	n/a	32.4	4,837	8.6

Sources: Washington State Employment Security Department
Washington State Department of Public Schools
Bureau of Economic Analysis
Office of Financial Management

KITTITAS COUNTY, WASHINGTON

PROPERTY TAXES LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS

FISCAL YEAR	TOTAL TAX LEVY	CURRENT TAX COLLECTION	PERCENT OF LEVY COLLECTED	DELINQUENT TAX COLLECTION	TOTAL TAX COLLECTION	OUTSTANDING DELINQUENT TAXES	% OF TOTAL TAX COLLECT TO TAX LEVY	% OF DEL. OUTST TAX TO TAX LEVY
2002	5,993,218.39	5,755,833.63	96.04%	420,680.67	6,176,514.30	402,660.79	103.06%	6.72%
2003	6,251,499.93	6,023,977.96	96.36%	254,419.50	6,278,397.46	374,037.74	100.43%	5.98%
2004	6,248,257.99	6,113,977.34	97.85%	236,187.11	6,350,164.45	422,867.88	101.63%	6.77%
2005	6,806,803.34	6,756,137.35	99.26%	275,459.58	7,031,596.93	231,991.66	103.30%	3.41%
2006	7,357,093.19	7,154,639.11	97.25%	274,811.01	7,429,450.12	318,675.89	100.98%	4.33%
2007	7,982,948.79	7,770,202.90	97.33%	180,532.77	7,950,735.67	342,474.52	99.60%	4.29%
2008	\$ 9,245,273.05	\$ 8,834,411.65	95.56%	\$ 153,246.57	\$ 8,987,658.22	\$ 589,398.21	97.21%	6.38%
2009	\$ 9,930,010.92	\$ 9,059,005.50	91.23%	\$ 283,369.19	\$ 9,342,374.69	\$ 1,471,547.98	94.08%	14.82%
2010	\$ 10,471,611.92	\$ 9,412,149.59	89.88%	\$ 443,660.70	\$ 9,855,810.29	\$ 1,959,567.43	94.12%	18.71%
2011	10,053,848.13	\$ 9,441,825.62	93.91%	1,532,311.63	\$ 10,974,137.25	\$ 1,039,201.66	109.15%	10.34%

KITITAS COUNTY, WASHINGTON
Operating Indictors by Department

Assessor (Assessment Year)	2003	2004	2005	2006	2007	2008	2009	2010	2011
Number of Taxable Real Property Parcels	26,922	28,118	29,341	31,518	32,271	32,867	33,290	33,413	33,525
Number of New Construction Parcels	2,046	2,512	2,264	2,302	2,575	2,146	1,747	1,179	779
New Construction Assessed Value	83,899,873	226,771,899	144,272,126	241,340,763	441,010,523	486,056,572	163,470,140	82,672,445	62,135,393
State Assessed Utility Value	114,669,458	113,916,038	120,299,737	157,528,498	318,208,940	304,125,436	262,899,279	295,095,844	
County Total Assessed Value	2,660,085,451	3,000,309,391	3,333,464,639	3,936,776,085	4,964,949,052	6,128,464,393	6,411,783,255	6,437,116,147	6,670,622,914
County Current Expense/Community Services/Veterans Levy	1.31400	1.26400	1.19268	1.09725	1.00289	0.89203	0.875351	0.09508	0.995349
Rate for the Following Year's Tax Collection							(prior to levy shift)	(prior to levy shift)	(prior to levy shift)
							1.031313	1.04942	1.040321
							(after levy shift)	(after levy shift)	(after levy shift)
Auditor									
Recording									
Total Documents Recording	18,382	16,305	18,397	17,787	16,863	13,969	12,947	11,482	11,061
Total Fees Collected	\$ 367,494	\$ 332,201	\$ 478,676	\$ 560,308	\$ 650,864	\$ 611,505	\$ 661,518	\$ 674,952	\$ 682,520
Licensing									
Vehicle Title Transactions	8,894	8,765	8,883	9,071	9,684	8,695	7,850	8,187	8,121
Vehicle Non Title Transactions	38,696	39,585	39,360	40,428	41,597	43,815	43,872	44,878	44,860
Vessel Title	230	220	202	208	248	188	221	194	199
Vessel Non Title Transactions	1,076	1,143	1,141	1,194	1,218	1,283	1,276	1,038	1,018
Total Fees Collected	\$ 3,653,633	\$ 3,821,030	\$ 3,917,973	\$ 4,454,213	\$ 4,448,999	\$ 4,113,385	\$ 4,111,905	\$ 4,287,613	\$ 4,109,934
Auditor Fees Collected	\$ 206,976	\$ 210,172	\$ 211,219	\$ 216,482	\$ 231,093	\$ 206,701	\$ 199,796	\$ 194,278	\$ 191,030
Voter Registration									
New Registrants	n/a	n/a	880	1,511	1,258	3,642	3,639	2,200	1,649
Cancelled Registrants	n/a	n/a	368	646	380	485	1,033	2,025	352
Elections									
Elections Conducted	2	3	3	4	5	4	2	3	5
Ballots Counted	10,654	30,993	15,387	26,650	22,692	38,962	12,680	35,432	19,915
# Registered Voters @ General	17,474	19,817	19,903	18,246	18,341	20,631	19,903	20,195	20,566
Accounting									
Accounts Payable Warrants	n/a	n/a	n/a	n/a	12,257	12,353	13,012	11,773	12,761
Accounts Payable County Warrants	\$ 19,421,980	\$ 19,862,130	\$ 21,002,360	\$ 21,202,212	\$ 20,450,050	\$ 22,272,803	\$ 24,042,005	\$ 19,050,029	\$ 23,209,683
Accounts Payable District Warrants	n/a	n/a	n/a	n/a	7,050,834	8,420,075	8,617,750	11,363,153	11,450,961
Payroll Totals	\$ 9,523,157	\$ 9,700,340	\$ 10,407,064	\$ 11,096,978	\$ 12,321,984	\$ 13,400,343	\$ 13,358,343	\$ 13,373,111	\$ 13,580,666
Number of Employees (W-2's issued)	436	440	468	486	508	514	467	446	445

KITTITAS COUNTY, WASHINGTON
Operating Indicators by Department

Office	2003	2004	2005	2006	2007	2008	2009	2010	2011
Community Development Services									
Plats	14	11	41	48	63				
Short Plats	53	59	97	136	168				
Building Permits									
Accessory Alteration/Addition	n/a	n/a	n/a	n/a	n/a	29	143	130	132
Renewal	n/a	n/a	70	76	71	98	76	105	87
Revision	n/a	n/a	n/a	n/a	77	110	35	55	19
Fire Sprinkler	n/a	n/a	13	73	111	81	32	46	23
Fire Sprinkler Revision	n/a	n/a	27	65	97	105	44	n/a	44
Foundation	n/a	n/a	n/a	n/a	n/a	n/a	5	n/a	4
Fuel Tank Placement	n/a	n/a	n/a	n/a	n/a	49	65	42	39
Manufactured Home Placement	n/a	n/a	108	84	82	25	54	n/a	116
Mechanical	n/a	n/a	63	43	21	22	20	8	2
New Residence	n/a	n/a	n/a	n/a	n/a	118	99	105	118
Other Type	n/a	n/a	333	396	313	217	117	132	139
Reroof	n/a	n/a	115	178	140	52	26	44	7
WUIC Inspection	n/a	n/a	3	2	5	10	12	9	22
Change of Occupancy	n/a	n/a	n/a	n/a	n/a	4	2	n/a	9
Commercial	n/a	n/a	n/a	n/a	n/a	8	6	1	9
Plumbing	n/a	n/a	55	165	57	32	17	52	33
Repair	n/a	n/a	n/a	n/a	n/a	10	10	6	7
Garage	n/a	n/a	5	2	5	8	5	2	8
Fire Alarm System	n/a	n/a	141	110	118	60	n/a	n/a	n/a
Outbuilding	n/a	n/a	2	12	9	4	1	n/a	7
Demolition	n/a	n/a	128	157	123	87	n/a	n/a	n/a
Swimming Pool	n/a	n/a	11	17	21	10	15	12	5
Multi-Family	n/a	n/a	2	5	4	2	1	4	2
Natural Gas	n/a	n/a	n/a	42	20	n/a	n/a	n/a	n/a
Sign	n/a	n/a	8	6	86	1	n/a	n/a	2
Duplex	n/a	n/a	6	4	3	n/a	n/a	n/a	n/a
Public	n/a	n/a	2	n/a	1	n/a	n/a	n/a	n/a
Relocation	n/a	n/a	3	n/a	5	n/a	n/a	n/a	n/a
Fence	n/a	n/a	1	n/a	n/a	n/a	n/a	n/a	n/a
Commercial Alteration	n/a	n/a	n/a	n/a	2	n/a	n/a	n/a	n/a
Commercial Tenant Improvement	n/a	n/a	n/a	n/a	n/a	6	n/a	11	4
Outbuilding Alteration	n/a	n/a	n/a	n/a	n/a	2	n/a	n/a	2
Master Building Plan	n/a	n/a	n/a	n/a	n/a	11	2	n/a	n/a
						n/a	2	n/a	19

KITTITAS COUNTY, WASHINGTON
Operating Indicators by Department

2003 2004 2005 2006 2007 2008 2009 2010 2011

Office

Clerk

Office	2003	2004	2005	2006	2007	2008	2009	2010	2011
Cases Filed									
Criminal	414	359	386	367	347	339	345	293	310
Civil	819	781	811	753	785	871	955	920	859
Domestic	175	229	199	182	212	189	201	198	195
Probate	72	97	87	86	88	109	94	82	92
Pat/Adop	51	39	41	42	32	33	29	38	34
Mental	11	10	5	8	10	14	8	17	25
Dep/At Risk	64	81	72	130	108	105	54	58	83
Juvenile Offenders	139	132	124	138	126	142	115	120	114
Pleadings Filed									
Criminal	13,715	17,038	19,227	23,982	24,998	27,525	29,248	27,222	26,579
Civil	2,651	1,883	5,375	10,260	11,323	14,078	15,696	12,393	11,939
Domestic	1,096	2,431	3,644	7,331	8,687	8,425	8,712	8,435	7,415
Probate	468	946	992	1,563	1,726	2,094	1,883	2,212	1,765
Pat/Adop	480	764	806	1,237	1,161	1,318	1,087	1,396	968
Mental	56	53	26	33	72	80	35	83	134
Dep/At Risk	340	901	1,994	2,963	3,869	4,222	3,628	3,882	3,913
Juvenile Offenders	2,138	1,926	2,845	4,375	6,258	6,533	7,576	6,714	6,248

County Commissioners

Resolutions approved	163	136	174	194	167	183	165	139	147
Ordinances approved	21	45	40	63	38	24	25	14	14

Information Services

Service Request Processed	1,303	1,556	2,412	2,774	3,034	3,113	2,865	2,796	2,945
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WSU Extension

4-H Members	318	328	326	339	348	409	411	377	454
Extension Volunteers	111	119	122	142	142	134	142	116	119
Volunteer Hours	18,219	20,036	20,400	23,563	23,719	21,680	23,475	n/a	n/a
Volunteer Hours-4-H Leaders	n/a	6515	3998						
Volunteer Hours-Master Gardeners	n/a	1464	1390						
Master Gardener Plant Clinic Clients	540	473	640	361	770	460	612	n/a	n/a
Agricultural Public Contacts	128	7,710	8,892	12,018	5,570	8,436	5,996	6550	10565

KITTITAS COUNTY, WASHINGTON
Operating Indicators by Department

2011

2010

2009

2008

2007

2006

2005

2004

2003

Office

Juvenile Court Services

	2003	2004	2005	2006	2007	2008	2009	2010	2011
CJAA Programs									
WAICA CMAP Risk Assessments Performed	53	77	66	73	80	99	47	94	63
Aggression Replacement Training, # Youth	20	20	16	15	16	18	16	8	19
JAIBG/JABG Programs									
# of UA'S/# Positives From Total Taken	194-53	113-70	152-111	38-30	53-42	32	59-56	46-40	46-43
Work Crews-Youth	36	16	24	24	32	32	37	21	26
Work Crews-Hours	202	265	303	414	384	355	519	330	269
Work Crews-Sites	11	11	11	9	18	10	14	8	9
# UA Pre Screens/# of Positives From Total Taken	not established	113-70	256-134	93-41	105-50	173-43	173-59	79-43	97-36
Healthy Choices participants	not established	not established	14	22	8	16	22	9	18
CJS Programs									
Community Service Youth-DIVS	In 29 Out 31	In 30 Out 36	In 22 Out 17	In 46 Out 37	In 36 Out 37	704	In 23 Out 25	27	20
Community Service Hours-DIVS	648	644	429	761	745	704	605	472	426
Community Service Youth-Ct.	In 45 Out 52	In 83 Out 71	In 27 Out 44	In 61 Out 44	In 61 Out 50	2,433	In 70 Out 58	65	60
Community Service Hours-Ct.	2,131	2,836	2,135	2,655	2,084	2,433	2,432	1,531	1,761
Community Service Sites Served	51	57	71	88	69	72	78	35	60
Diversion Program									
Youth Accountable	118	90	73	114	80	127	94	76	57
Community Accountability Boards	44	45	35	65	53	54	53	53	43
Volunteer Hours	1,672	1,215	945	594	477	486	477	477	387
Cases Referred for Supervision	144	133	122	137	127	146	115	131	114
Cases Referred for BECCA (ARY, Truancy, CHINS), SFY	49	61	58	75	94	64	43	35	25
Lower District Court									
Cases filed									
Traffic Infractions	10,404	11,019	9,221	9,650	10,946	9,473	9,485	8,596	8,608
Non-Traffic Infractions	493	474	512	485	408	340	428	428	350
DUI/Physical Control	487	413	395	382	393	420	333	360	396
Other Criminal Traffic	653	383	282	582	692	745	750	720	688
Criminal Non-Traffic	1,354	1,338	1,199	1,207	1,395	1,431	1,436	1,150	1,235
Domestic Violence	90	77	70	79	80	103	109	87	71
Civil	843	805	773	904	933	1,012	1,040	1,051	959
Small Claims	77	85	93	78	73	64	73	46	63
Parking	273	258	224	254	204	147	149	179	170
Total Annual Filings	14,674	14,852	12,769	13,621	15,124	13,735	13,803	12,617	12,540

KITTITAS COUNTY, WASHINGTON
Operating Indictors by Department

Office	2003	2004	2005	2006	2007	2008	2009	2010	2011
Prosecutor									
Felony Cases	383	414	359	387	371	448	345	325	277
Sex Cases	10	14	13	43	21	25	18	30	11
Juvenile Cases	324	300	278	216	202	482	241	199	114
Upper District Cases	757	887	781	703	664	593	1,266	1,272	1,438
Lower District	2,623	2,496	2,136	1,876	1,950	1,743	1,286	1,205	1,432
Sheriff									
Total Calls	14,813	11,683	10,637	12,983	14,251	17,653	16,369	15,753	17,485
Traffic Stops	3,940	2,370	2,088	4,090	4,776	6,401	4,739	5,130	6,018
Civil Papers	2,636	1,794	1,067	676	1,083	2,369	2,428	1,922	1,927
Jail Bed Days	36,868	32,631	31,263	35,535	36,986	41,712	43,081	39,706	34,099
Warrants	470	344	274	391	423	597	613	441	485
Treasurer									
Excise Tax Affidavits	2,809	3,296	3,701	3,299	2,753	2,023	1,805	1,964	2,020
Upper County District Court									
Tickets Filed (parking, traffic, non-traffic, criminal, non-criminal)	8,556	7,727	7,334	8,688	8,189	7,352	8,843	9,180	10,031
Human Resources									
Employees Hired	124	142	167	153	171	149	152	139	135
Full Time Employees	20	46	59	52	51	40	16	15	39
Fair									
Adult/Youth Exhibits	8,778	8,328	8,317	7,703	7,976	8,182	8,298	8,186	7,112
Attendance	65,743	63,574	64,250	71,514	72,293	67,503	66,609	69,349	73,544
Event Center									
Rentals (# of rooms)	117	239	202	214	209	334	230	282	274
Monthly Haul In Passes	97	125	151	221	129	90	137	134	127
(no passes April - Sept.									
Rodeo Arena and Bloom	514	419	398	399	399	497	426	414	507
Pavilion Rentals									

KITITITAS COUNTY, WASHINGTON
Operating Indicators by Department

Office

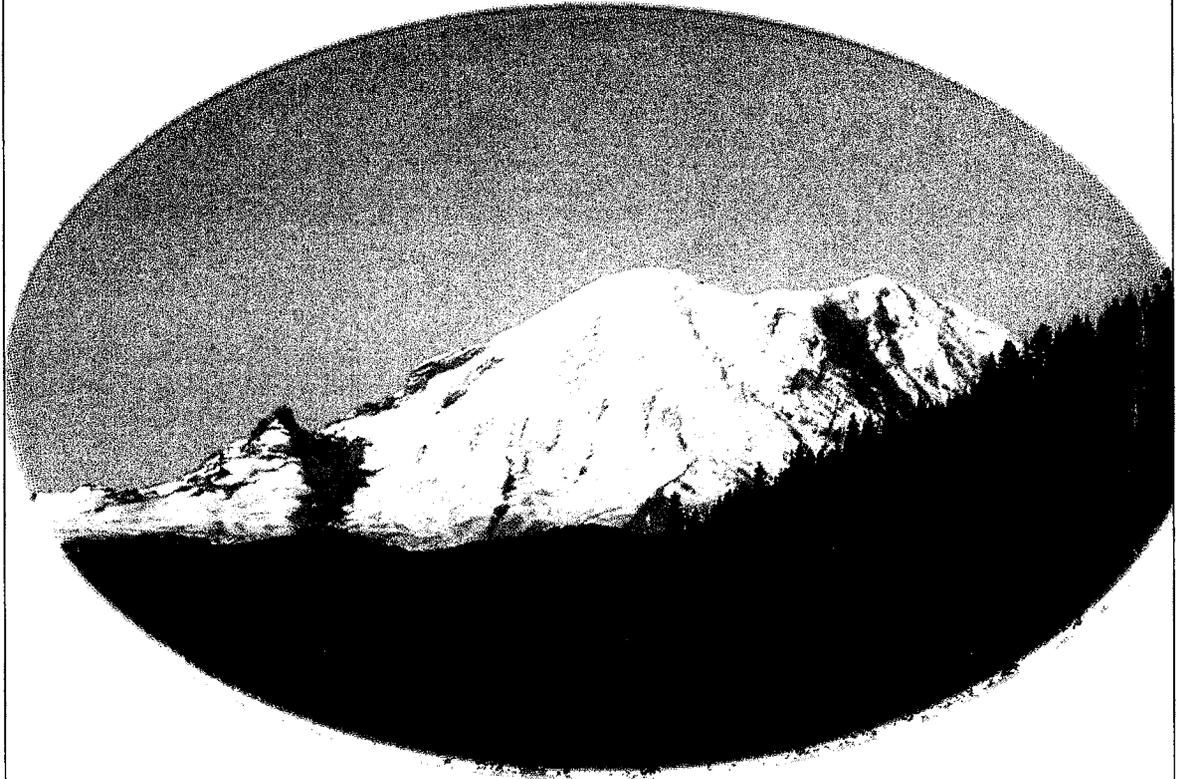
	2003	2004	2005	2006	2007	2008	2009	2010	2011
Noxious Weed									
Contract Rate	\$ 19.28	\$ 20.89	\$ 20.89	\$ 21.45	\$ 22.94	\$ 25.00	\$ 26.60	\$ 25.60	\$ 25.62
Contracted Hours	3,256	3,256	3,344	3,665	4,200	4,376	4,600	4,810	4,810
Total Employees	7	7	6	7	7	7	8	9	9
Airport									
Acres (Total)	n/a	1,300							
Runways	n/a								
Taxiways	n/a								
Based Aircraft	n/a								
T-Hangers (# County Owned)	n/a								
Tie Downs (# Spaces Available)	n/a								
Aeronautical Leases (#)	n/a								
Industrial Leases (#)	n/a								
Agricultural Lease (# Acres)	n/a								

	2003	2004	2005	2006	2007	2008	2009	2010	2011
Road									
Pavement Type									
Grade/Drain	18	18	18	18	18	18	18	18	18
Gravel	53	52	53	50	50	50	50	50	50
Total Miles Gravel Roads	72	71	71	69	69	68	68	68	68
BST	442	437	429	440	439	470	470	470	478
ACP	43	48	62	53	57	26	26	26	18
PCC	3	3	-	-	-	-	-	-	-
Total Miles Surfaced Roads	489	489	491	493	496	496	496	496	496
Total Miles All Roads	560	560	562	562	565	564	564	564	564
Miles - Chip Sealed	68	68	73	67	78	66	45	18	53
Access Permits	734	755	851	962	781	557	176	195	10
Exempt Access Applications (No Fee)	-	-	-	-	-	-	-	-	175
Address Permits	446	384	483	653	392	227	322	53	123
Access/Address Combined Permits	-	-	-	-	-	-	-	113	30
Misdemeanant Probation									
Pre Trial Cases Supervised	510	732	750	504	466	183	315+	149	276
Conviction Cases Supervised	3,977	3,320	3,325	2,664	2,782	2,340	2,737+	2,238	2,166
Warrants Cases Monitored	727	830	890	916	916	931	1,031	1,004	1,010
Total New Supervision Cases In	3,019	2,555	2,208	2,469	2,493	2,510	2,532	2,220	2,346
Total Supervision Cases Cleared Out	2,535	2,724	2,608	2,399	2,373	2,516	2,691	2,346	2,270
Public Health									
Birth Certificates Issued	900	910	992	n/a	1,021	1,076	1,137	1,078	1,308
Communicable Disease Cases Confirmed	31	14	37	n/a	25	83	89	84	48
TB Tests	316	319	312	n/a	290	279	254	138	130
Food Handler Permits Issued	1,426	1,509	1,781	n/a	1,857	1,844	2,308	2,067	2,092
Site Evaluations Performed	312	380	378	n/a	461	224	111	135	113

KITTITAS COUNTY, WASHINGTON
Operating Indicators by Department

Office	2003	2004	2005	2006	2007	2008	2009	2010	2011
Solid Waste									
Ellensburg Garbage Tons	21,290	24,136	23,857	24,589	25,101	23,818	22,492	21,650	22,139
Cle Elum Garbage Tons	6,055	6,386	7,480	8,176	10,540	8,457	7,368	6,962	6,207
Ellensburg CDL Tons	716	511	668	582	768	558	587	836	1,085
Cle Elum CDL Tons	242	313	393	174	254	181	221	359	625
Ryegrass CDL Cubic Yards	9,437	3,552	16,693	12,563	19,592	24,114	8,303	6,202	8,665
Ellensburg Yard Waste Tons	1,270	1,394	1,536	1,555	1,694	1,577	1,616	1,505	1,438
Cle Elum Yard Waste Tons	144	149	125	140	227	427	314	238	210
Septage Gallons	861,084	958,129	840,204	974,556	1,118,099	893,801	986,459	784,764	778,841
Compost Solid Tons	n/a	n/a	n/a	n/a	n/a	n/a	n/a	271	324

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Mt Rainier

Appendix

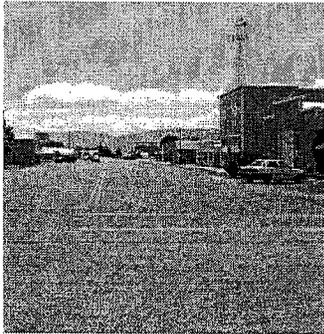
EXHIBIT E

11-05

County Staff

Comprehensive Plan Amendment

Project Description: General rewrite and reorganization of Capital Facilities element of the Comprehensive Plan (i.e., include a summary facilities chart). Postpone more comprehensive amendments to future year(s).



Chapter 10. Capital Facilities Plan

10.1. Introduction

10.1.1. Contents of the CFP

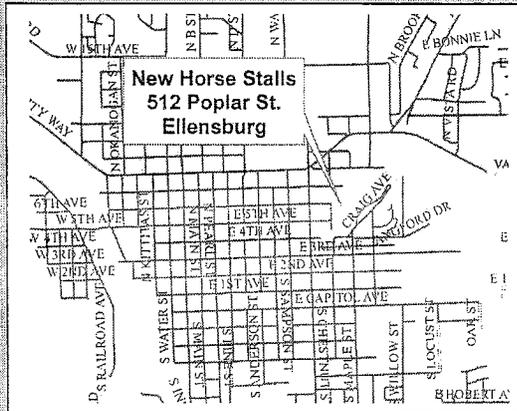
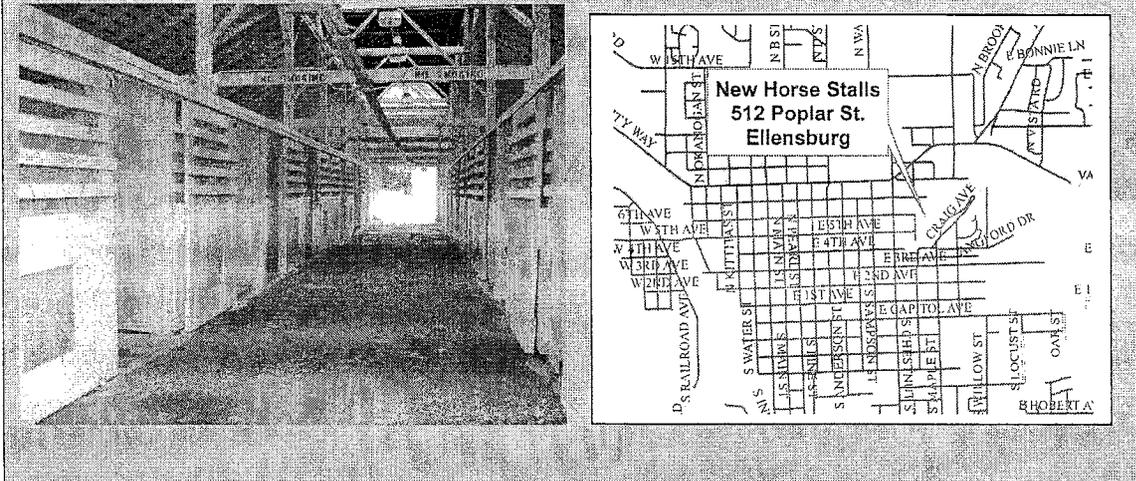
The Capital Facilities Plan (CFP) contains the following information:

5.1 Introduction: Explains the purpose of the CFP, identifies statutory requirements, and indicates the methodologies used to develop the CFP.

5.2 Capital Project Selection Procedures: Includes statements of requirements, level of service standards, guidelines, and criteria that are used to develop and implement the CFP.

5.3 Financing: Identifies various revenue sources used to finance capital projects and the ability of the County to fund needed facilities.

Kittitas County Fairgrounds/Event Center – New Horse Stalls



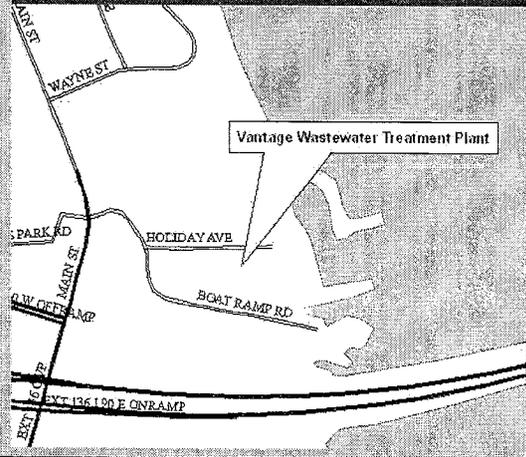
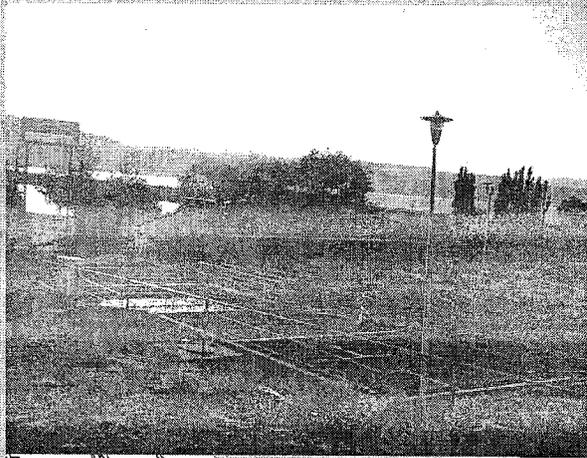
Project Information and Selection Criteria	
<i>Location</i>	512 Poplar St., Ellensburg
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Add new horse stalls at the Fairgrounds Event Center
<i>Justification (Need/Demand)</i>	Equestrian activities take place throughout the year and create demand for additional facilities. This is the second phase of the Horse Pavilion project.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A Project Type: Facility renovation
<i>Comprehensive Plan and Functional Plan(s) citations</i>	GPO 5.26

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>		\$500,000	\$500,000
TOTAL		\$500,000	\$500,000

Funding Sources	2012	2013-2017	Total
<i>General Obligation Bonds</i>		\$500,000	\$500,000
TOTAL		\$500,000	\$500,000

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance

Sanitary Sewer – Vantage Wastewater Treatment Plan



Project Information and Selection Criteria

<i>Location</i>	120 Holiday Avenue, Vantage
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Upgrade the Vantage Wastewater Treatment Plant in Kittitas County Water District #6
<i>Justification (Need/Demand)</i>	This project is needed to meet regulatory requirements, improved safety and reliability of the wastewater treatment plant. The project includes modifications and equipment upgrades to influent screening, disinfection system, sludge handling, electrical system improvements, and tank repair.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A Project Type: Facility renovation
<i>Comprehensive Plan and Functional Plan(s) citations</i>	GPO 2.53

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>	\$617,046		\$617,046
TOTAL	\$617,046		\$617,046

Funding Sources	2012	2013-2017	Total
<i>CDBG grant</i>	\$617,046		\$617,046
TOTAL	\$617,046		\$617,046

Ordinance 2011-_____

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Kittitas County Water District #6

10.5. Existing Facility Inventory

Table 5.5.1			
Kittitas County Existing Public Facilities and Services			
1. Airport Facilities			
<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Bowers Field Airport	Kittitas County	58,890 sq ft parking apron area, 07/25 Runway, 5,590'x150', asphalt, 11/29 Runway, 4,300'x150', asphalt, 12 small aircraft publicly owned hangars, 12 small aircraft privately owned hangars, 1 large aircraft publicly owned hangar, 55,000 aircraft usage per year.	1,300 acres
Bowers Field Hanger Bldg 404	Kittitas County	Built 1997.	20,000 sq ft
Bowers Field T-Hanger	Kittitas County	Built 1960.	12,500 sq ft
Cle Elum Municipal Airport	City of Cle Elum	50,000 sq ft parking apron area, 07/25 Runway, 2,552'x40', asphalt, 1,000 aircraft usage per year.	135 acres
De Vere Field	Jim DeVere (private owner)	08/26 Runway, 2,055'x30', asphalt, 6 single engine aircraft based.	50 acres
Easton State Airfield	WSDOT	09/27 Runway, 2,640'x100', turf, 30 aircraft usage per month, built in 1930's.	15 acres
2. Kittitas County Administrative Offices			
<i>Facility</i>	<i>Department</i>	<i>Description</i>	<i>Size</i>
Armory Building	Extension, Noxious Weed, and Fairgrounds	901 E. 7 th , built 1950. Remodel began in 2011.	13,140 sq ft
Cle Elum Public Health	Public Health	415 E. First Ave., Cle Elum, leased building	2,400 sq ft
County Courthouse	Assessor, Auditor, Clerk, Commissioners, Lower District Court, Human Resources, Information Services, Juvenile Probation, Maint., Prosecutor, Superior Court, Treasurer	205 W. 5 th , built 1958.	47,691 sq ft
Permit Center	Public Works, Community Development Services, and Fire Marshal	411 N. Ruby, built 1959	13,625 sq ft
Public Safety Building	Sheriff/Corrections	205 W. 5 th , built 1985. Remodel began in 2010.	33,209 sq ft
Permit Center	Public Works, Community Development Services, and Fire Marshal	411 N. Ruby, built 1959	13,625 sq ft
Sheriff Administration Office	Sheriff	307 Umptanum Rd., built 2009	11,880 sq ft
Sorenson Building	Public Health and Misdemeanant Probation	507 Nanum, built 1942.	17,648 sq ft
Upper County Sheriff Office	Sheriff	4240 Bullfrog Rd., Suite 1, Cle Elum, leased suite	1,440 sq ft
Upper District Court Building	Upper District Court	700 E. 1 st , Cle Elum, leased facility	6,000 sq ft

3. Kittitas County Fairgrounds/Event Center

<i>Facility</i>	<i>Built date</i>	<i>Size</i>	<i>Facility</i>	<i>Built date</i>	<i>Size</i>
Fair Office and Restrooms	1974	3,954	Fair Office and Restrooms	1974	3,954
Maintenance Shop	1986	1,500	Maintenance Shop	1986	1,500
Gold Buckle Building	2001	2,400	Gold Buckle Building	2001	2,400
Superintendant Building/Swine w/addition	1930/ 1960	5,000	Superintendant Building/Swine w/addition	1930/1 960	5,000
8th Street Ticket Office	1930's	1,568	8th Street Ticket Office	1930's	1,568
Posse Barn (1)	1940's	3,000	Posse Barn (1)	1940's	3,000
Posse Barn (2)	1940's	4,800	Posse Barn (2)	1940's	4,800
Light Horse Bldg.	1940's	3,200	Light Horse Bldg.	1940's	3,200
Bloom Pavillion	1980	26,400	Bloom Pavillion	1980	26,400
Second Rodeo Barn - (Directors)	1940	3,250	Second Rodeo Barn - (Directors)	1940	3,250
First Rodeo Barn	1940's	3,250	Cattle Exhibit Bldg.	1940's	12,000
Restrooms/R.A. (1)	1960's	2,035	Draft Horse Exhibit Barn	1940's	10,450
Restrooms/R.A. (2)	1982	645	Frontier Village Buildings	1890's	Unknown
4-H Exhibit Bldg.	1940's	17,556	Rabbit/Poultry Barn	1940	1,200
Grandstand - Main/Heritage Bldg	1925	18,965	Rodeo Concession	2005	600
Buckaroo's Stands & Pens	1991	5,984	Gazebo	1989	450
Bleachers W. (Covered)	1960's	10,756	Behind the Chutes	1976	1,000
Bleachers E. (Uncovered)	1960's	10,000	Western Village	2004	3,140
Bronze Pig Statue	2007	N/A	Western Village	2004	3,140
Rodeo Arena Bleachers	2007	3,950	Fair Storage Shed	2004	600
Fair shed (Fuel)	2008	100	Ellensburg Armory	1950	13,920

4. Kittitas County Maintenance Shop, Storage Facilities, and Parking

<i>Facility</i>	<i>Department</i>	<i>Description</i>	<i>Size</i>
Lower County PWD Heavy Equipment Storage West Shed	Public Works	15 th & Okanagon, built 1951	4,875 sq ft
Lower County PWD Heavy Equipment Storage East Shed	Public Works	15 th & Okanagon, built 1951	4,875 sq ft
Lower County PWD Main Heavy Equipment Shop	Public Works	15 th & Okanagon, built 1951	6,240 sq ft
Sheriff Central Storage	Sheriff	307 Umptanum Rd., built 2009	2,160 sq ft

6. Kittitas County Maintenance Shop, Storage Facilities, and Parking (continued)

<i>Facility</i>	<i>Department</i>	<i>Description</i>	<i>Size</i>
Upper County PWD Repair Shop	Public Works	Third & Short, Cle Elum, built in 1951, remodeled in 2011	3,200 sq ft
Upper County PWD Heavy Equipment Storage	Public Works	Third & Short, Cle Elum, built in 1990, remodeled in 2010	2,800 sq ft
Vantage Boat Launch Parking Lot	Public Works	Vantage Boat Launch, built approx. 1990	
Armory Parking Lot	Extension, Weed, and Fairgrounds	Gravel parking area, not striped	20 stalls
S Courthouse Parking Lot	Courthouse Offices	Off-street parking adjacent to Courthouse	21 stalls

W Courthouse Parking Lot	Courthouse Offices	Off-street parking adjacent to Courthouse	7 stalls
SW 6 th Ave. & Water Street	Courthouse Offices	Improved parking lot	44
NW 6 th Ave. & Water Street	Courthouse Offices	Improved parking lot in 2010	58
NE 6 th Ave. & Water Street	Courthouse Offices	Semi-improved parking lot	18
N Permit Center	Public Works	Improved off-street parking adjacent to building	14
S Permit Center	CDS	Improved off-street parking adjacent to building	10
Sheriff Administration Office Parking Lot	Sheriff and Prosecutors	Improved off-street parking adjacent to building	51
SW Sorenson Building Parking Lot	Public Health	Improved off-street parking adjacent to building	24
W Upper District Court Building Parking Lot	Upper District Court	Improved off-street parking adjacent to building, 700 1 st St., Cle Elum	22 (shared)
Cle Elum Public Health Parking Lot	Public Health	Improved off-street parking adjacent to building, 415 E. First, Cle Elum	7 (shared)
Suncadia/Upper County Sheriff Office Parking Lot	Sheriff	Improved off-street parking adjacent to building, 4240 Bullfrog Rd, Suite 1, Cle Elum	22 (shared)
Kittitas County Event Center/Fairgrounds Parking Lots	KC Event Center	Does not include the unimproved parking areas used for large events	136
Lower County PWD Shop Parking Lot	Public Works	Unimproved off-street parking adjacent to building	20 (approx.)
E UPS Store	Courthouse	Improved off-street parking	35

7. Roads – County Owned

<i>Facility</i>	<i>Description</i>	<i>Size</i>	<i>Facility</i>	<i>Description</i>	<i>Size</i>
Surfaced Roads	County maintained roads with pavement surface	496 miles	Bridges	Bridges that are over 20' span	114
Unpaved Roads	County maintained roads that are gravel or other unpaved surface	68 miles	Other Crossing Structures	Bridges that are under 20' span	156

8. Roads – State Owned

<i>Facility</i>	<i>Description</i>	<i>Size</i>	<i>Facility</i>	<i>Description</i>	<i>Size</i>
SR 10	From SR 970/Teaaway to US 97	16.16 mi	SR 903	From SR 970 to USFS boundary	10.06 mi
I 82	From I 90 to Kittitas Co. Boundary at Burbank Creek Bridge	19.88 mi	SR 903 Spur	From SR 903 to SR 970	0.33 mi
I 90	From Kittitas Co. Boundary at MP 52.61 to Columbia River Bridge	84.91 mi	SR 906	From Kittitas Co. Boundary at MP 0.3 to I 90 Undercrossing	2.35 mi
US 97	From I-90 Bridge at MP 133.90 to SR 9970	40.58 mi	SR 906 Spur	From SR 906 to WSDOT Maintenance Facility	0.43 mi
SR 821	From Kittitas Co. Boundary at MP 4.82 to Thrall Rd. at I 82	20.39 mi	SR 970	From I 90 to US 97	10.31 mi

Undercrossing			
7. Emergency Medical Services			
<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Station #11 Thorp	Fire District No. 1 (Thorp)	10700 N. Thorp Hwy., all District 43.5 sq mi and serves 2,500 residences, built in 2000, remodeled in 2005, 2 engines, 2 tenders, 1 aid unit, 1 mini pumper, 1 rescue, 1 support, 1 MCI van.	6,400 sq ft
Station #12 Clark Flats	Fire District No. 1 (Thorp)	10941 SR 10, 2 buildings at site, 1 tender, 1 brush truck, and 1 engine	2,300 sq ft for both bldgs.
Station #21	Fire District 2 (Kittitas Valley Fire and Rescue)	280 sq mi for all Dist 2, 2020 Vantage Highway B-211, E-211, E-212, T-211, B-212, M-211, M-212 Living Quarters – 1960's, Bay – late 1980's	
Station 22	Fire District 2 (Kittitas Valley Fire and Rescue)	2671 Tjossem E-221 – 1950's Station 23 – 3301 Denmark Road – 1950's	
Station 24	Fire District 2 (Kittitas Valley Fire and Rescue)	4901 4th Parallel Road – B-241, E-241, T-241 - 2004	
Station 25	Fire District 2 (Kittitas Valley Fire and Rescue)	Main St – Kittitas – E-251 – 2010	
Station 26	Fire District 2 (Kittitas Valley Fire and Rescue)	6651 Brick Mill Road – E-261 – 1940's	
Station 26 Satellite	Fire District 2 (Kittitas Valley Fire and Rescue)	2380 Game farm Road – E-262 – 1950's	
Station 27	Fire District 2 (Kittitas Valley Fire and Rescue)	8800 Reecer Cr Rd – E-271 – 1950's	
Station 28	Fire District 2 (Kittitas Valley Fire and Rescue)	5640 Cove Road – B-281, E-281, T-281 – 2002	
Station 28 Satellite	Fire District 2 (Kittitas Valley Fire and Rescue)	51 Barnes Road – E-282 – 1960's	
Station 29	Fire District 2 (Kittitas Valley Fire and Rescue)	102 N Pearl – M-291, M-292, M-293, R-291, B-291, E-291, L-291 - 1955	
Easton Station	Fire District No. 3 (Easton)	180 Cabin Creek Easton Wa. 98925, PO Box 52, 12 sq mi for all Dist 33182 sq ft, built in 1992, 1-aidcar, 1-engine, 2-tankers, 1-rescue truck	3,182 sq ft
9. Emergency Medical Services (continued)			
<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Vantage Station	Fire District No. 4 (Vantage)	Information Not Available	
Snoq. Pass Station	Fire District No. 5/King FPD No. 51 (Snoqualmie Pass)	1211 SR 906 E. of I 90 Exit 53, houses E291, E292, A291, A292, B291, Brush291, and Snow291 (snowmobile trailer), built in 2011.	16,551 sq ft
Ronald Station	Fire District No. 6 (Ronald/Lk. Cle Elum)	7 sq mi for all Dist 6	
South Cle Elum Fire Station	South Cle Elum	523 Lincoln Ave., South Cle Elum, 1 pumper, 1 utility truck, and serves 0.5 mile area with 580 people. Can handle twice the size area.	1,200 sq ft
Station #1 Peoh Point Rd.	Fire District No. 7 (Upper County Area)	80 sq mi for all Dist 7, 1 fire engine, 1 wildland brush truck, 1 water tender, 1 aid unit, and ambulance	
Station #2 SR 970	Fire District No. 7	Information Not Available	

and Airport Rd.	(Upper County Area)				
Station #3 off I-90 at Golf Course Exit 77	Fire District No. 7 (Upper County Area)		Information Not Available		
Station #4 Ballard Hill Rd.	Fire District No. 7 (Upper County Area)		Information Not Available		
Station #5 Teanaway Valley at Middle Fork Rd.	Fire District No. 7 (Upper County Area)		Information Not Available		
Fire Dist. 8 Station #81	Fire District No. 8 (Kachess)		13 sq mi for all Dist 8, Located in Kachess Village, 1 engine 811, 1 command vehicle, 1 aid car, and 1 brush truck		
Fire Dist. 8 Station #82	Fire District No. 8 (Kachess)		Located at intersection of Kachess Lake and Via Kachess Roads, 1 wildland engine, 1 tender/pumper, and rescue snowmobiles & trailer		
Fire Dist. 8 Station #83	Fire District No. 8 (Kachess)		Located at intersection of Stampede Pass and Lost Lake Roads, 1 pumper/rescue truck, 1 tender, 1 brush truck, 1 aid car, and 1 support car		
Kittitas Valley Community Hospital	Hospital District No. 1		Level IV trauma service & 24-hr emergency care, S. Chestnut St. & E. Manitoba, Ellensburg		
Cle Elum Medical Center and Urgent Care	Hospital District No. 2		Located at 201 Alpha Way, Cle Elum		
10. Library Services					
<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Facility</i>	<i>Provider</i>	<i>Description</i>
Kittitas Public Library	Kittitas	2 nd & Pierce Streets, Kittitas	Ellensburg Public Library	Ellensburg	209 N. Ruby St, Ellensburg, founded in 1910, recently expanded in 2003.
Cle Elum (Carpenter Memorial) Library	Cle Elum	302 Pennsylvania Ave., Cle Elum	Roslyn Public Library	Roslyn	201 S. First St., Roslyn, \$3 million remodel began in 2009 to repair and update

11. Parks – Regional and Trails			
<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Coal Mines Trail	Coal Mines Trail Commission, Cle Elum, Roslyn, and Kittitas County	From Cle Elum to Ronald, Northern Pacific Railway bed	10.4 mi
John Wayne Trail / Iron Horse State Park	Washington State Parks Department	From North Bend to Vantage, Chicago-Milwaukee-St. Paul-Pacific Railroad bed.	100 mi
Vantage Restroom	Kittitas County	Vantage Boat Launch, built 1990	342 sq ft
Kittitas County Outdoor Recreation Inventory	Varies	All other Parks and Trails are listed in the comprehensive inventory of recreation facilities adopted by reference in the Comprehensive Plan.	varies
12. Sanitary Sewer			
<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Ronald treatment facilities	Kittitas County Water District No. 2	Single lift station that convey wastewater flows from the Water District area to the City of Roslyn sewer system.	37 acres
Snoqualmie Pass Utility District	Snoqualmie Pass Utility District	Average daily flow approximately 0.18 mgd, permitted treatment and discharge capacity of 0.868 mgd and storage of excess flows of about 30 mill. Gal.s	1,361 acres
Vantage wastewater collection and treatment system	Vantage Water District No. 6	Serves Vantage LAMIRD, wastewater collection and treatment system, capacity of about 87,000 gpd.	80 residences
13. Schools			
<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Central Washington University	Washington State	Four year public university main campus, 432 faculty members, 85+ buildings	11,614 students (fall 2010)
Cle Elum / Roslyn High School	Cle Elum/ Roslyn School District	2692 - SR 903, Cle Elum, 9 th grade to 12 th grade	281 students
Cle Elum / Roslyn Elementary School	Cle Elum/ Roslyn School District	2696 - SR 903, Cle Elum, pre-school, Kindergarten to 5 th grade	408 students
Cle Elum / Roslyn Alternative School	Cle Elum/ Roslyn School District	200 W. Oakes St., Cle Elum, 3 rd grade to 12 th grade	38 students
Walter Strom Middle School	Cle Elum/ Roslyn School District	2694 - SR 903, Cle Elum, 6 th grade to 8 th grade	221 students
Damman Elementary School	Damman School District	Kindergarten to 6 th grade, 1 school, 2 teachers, 3712 Umptanum Rd.	38 students
Easton Elementary, Jr., Sr. High School	Easton School District	1893 Railroad St., Easton	127 students
Lincoln Elementary School	Ellensburg School District	26 classroom teachers, 200 S. Sampson St., Ellensburg	454 students
11. Schools (continued)			
<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>

Ordinance 2011-_____

Mount Stuart Elementary School	Ellensburg School District	27 classroom teachers, 705 W. 15 th Ave., Ellensburg	448 students
Valley View Elementary School	Ellensburg School District	26 classroom teachers, 1508 E. 3 rd Ave., Ellensburg	450 students
Morgan Middle School	Ellensburg School District	40 classroom teachers, 400 E. 1 st Ave., Ellensburg	690 students
Ellensburg High School	Ellensburg School District	40 classroom teachers of a total 67 professional staff, 1203 E. Capitol Ave., Ellensburg	887 students
Kittitas Elementary School	Kittitas School District	Kindergarten to 5 th grade, 7571 Kittitas Hwy, Kittitas	258 students
Kittitas High School	Kittitas School District	6 th grade to 12 th grade, 7571 Kittitas Hwy, Kittitas	282 students
Parke Creek Treatment Center	Kittitas School District	11042 Parke Creek Rd.	15 students
Thorp Elementary, Jr., and Sr. High Schools	Thorp School District	Kindergarten to 12 th grade, 10831 N. Thorp Hwy, Thorp	164 students

12. Kittitas County Solid Waste

<i>Facility</i>	<i>Built date</i>	<i>Size</i>	<i>Facility</i>	<i>Built date</i>	<i>Size</i>
Ellensburg Scalehouse (Storage), 801 Industrial Wy	1981	160 sq ft	Transfer Station - Cle Elum, 50 #5 Mine Rd, Cle Elum	2003	9,000 sq ft
Cle Elum Scalehouse, Hwy 903 Cle Elum	1981	160 sq ft	MRW - Cle Elum, 50 #5 Mine Rd, Cle Elum	2003	2,000 sq ft
Cle Elum Bunker Building, Hwy 903 Cle Elum	1981	3,000 sq ft	MRW - Ellensburg, 50 #5 Mine Rd, Cle Elum	2001	3,000 sq ft
Cle Elum Storage, Hwy 903 Cle Elum	1981	925 sq ft	Office/Admin Bldg, 50 #5 Mine Rd, Cle Elum	2003	120 sq ft
Transfer Station Building, 1001 Industrial Way	2000	9,078 sq ft	Cle Elum Scalehouse - new, 50 #5 Mine Rd, Cle Elum	2003	284 sq ft
Scalehouse Bldg, 1001 Industrial Way	2000	1,000 sq ft	Ryegrass Equipment Storage, 25900 Vantage Hwy	1980	1,620 sq ft
Transfer Station Office, 925 Industrial Way	1963	1,980 sq ft	SW 400 SQ FT BLDG Vantage Hwy Bldg, 25900 Vantage Hwy	2008	400 sq ft
Transfer Station Shop, 925 Industrial Way	1963	1,680 sq ft			

13. Surface Water Management

<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Storm water facilities	Kittitas County	Storm water standards and guidelines are in KCC 12.06	N/A

14. Water (Group A Systems)			
<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Ronald Water System	Kittitas County Water District No. 2, Special District Community provider	Serves 225 persons with 117 connections, 150 total approved connections. Effective since 1/1/1970.	125,000 gal
Thorp Water System	Kittitas County Water District No. 4, Special District Community provider	Serves 230 persons with 107 connections, 112 total approved connections. Effective since 7/1/1987.	156,000 gal
Elk Meadows Water System	Kittitas County Water District No. 5, Community provider	141 Swallow Ln, Cle Elum, serves 600 persons with 295 connections, 340 total approved connections. Effective since 1/1/1970.	75,000 gal
Easton Water System	Easton Water District, Community provider	141 Swallow Ln, Cle Elum, serves 250 residential persons and 106 non-residential persons with 216 connections, 512 total approved connections. Effective since 1/1/1970.	195,000 gal
Sunlight Waters Water System	Kittitas County Water District No. 7, Special District Community provider	1710 Sunlight Dr., Cle Elum, serves 309 residential persons and 169 non-residential persons with 220 connections, 225 total approved connections. Effective since 1/1/1970.	200,000 gal
Vantage Water System	Vantage Water System, Investor Community provider	Serves 70 residential persons and 105 non-residential persons with 99 connections, 150 total approved connections. Effective since 1/1/1970.	50,000 gal
Evergreen Valley Water System	Evergreen Valley Utilities, Investor Community provider	Serves 35 residential persons and 5 non-residential persons with 171 connections, 419 total approved connections. Effective since 3/2/2004.	120,000 gal
Reservoir Hill Water System	Reservoir Hill Maintenance Association, Private Community provider	South Cle Elum, serves 33 residential persons with 21 connections, 25 total approved connections. Effective since 2/25/1999.	20,000 gal
Central Mobile Home Park	Central Mobile Home Park, Private Community provider	Wilson Creek Rd. mobile home park, serves 110 residential persons with 52 connections, 52 total approved connections. Effective since 1/1/1970.	2,100 gal
Snoqualmie Pass	Private - Snoqualmie Pass Utility District	Well capacity of 385 gallons per minute and 3 reservoirs storing 565,000 gallons	1,361 acres
Pine Loch Sun Beach Club Water System	Private Community provider	Serves 90 residential persons with 409 calculated connections, 439 total approved connections. Effective date of 1/1/1970	90,000 gal
Sky Meadows Ranch Country Club WTR	Private Community provider	Serves 60 residential persons and 110 non-residential persons with 240 calculated connections and 360 total approved connections. Effective system date of 1/1/1970	160,000 gal
Sun Country Estates 1-2-3 Water System	Private Community provider	Serves 215 residential persons and 16 non-residential persons with 215 total calculated connections and 300 total approved connections. Effective date of 1/1/1970.	100,000 gal

14. Water (Group A Systems) (continued)

<i>Facility</i>	<i>Provider</i>	<i>Description</i>	<i>Size</i>
Swiftwater Trailer Park	Swiftwater Trailer Park, Private Community provider	S. Cle Elum mobile home park, serves 36 residential persons and 1 non-residential person with 22 total calculated connections and 24 total approved connections. Effective system date of 1/1/1970.	0 gal
Wildwood 2 & 3 Water System	Private Community Provider	Serves 45 residential persons & 48 non-residential persons with 37 total calculated connections & 78 total approved connections. Effective system date of 1/1/1970.	45,000 gal
Grasslands Park	Private Community Provider	Serves 29 residential persons with 14 total calculated connections and 14 total approved connections. Effective system date of 12/20/2006.	0 gal
Millpond Mobile Manor	Investor Community Provider Millpond Mobile Manor	Serves 245 residential persons with 105 total calculated connections and 105 total approved connections. Effective system date of 1/1/1970.	0 gal
Suncadia Resort	Investor Community Provider	Serves 70 residential persons & 903 non-residential persons with 666 total calculated connections and 3785 total approved connections. Effective system date of 5/29/2008.	1,070,000
Driftwood Acres Maintenance Corporation	Association Community Provider	Serves 60 residential persons with 117 total calculated connections and 120 total approved connections. Effective system date of 1/1/1970.	100,000
Sun Island Maintenance Assn.	Association Community Provider	Serves 30 residential persons and 100 non-residential persons with 115 total calculated connections and an undetermined number of total connections. Effective system date of 1/1/1970.	1,8000
Grasslands Water System	Association Community Provider	Serves 260 residential persons with 75 total calculated connections and 81 total connections. Effective system date of 1/1/1970.	21,000

10.6. Goals, Policies, and Objectives

GPO 5.1 Application of Standards. The County shall establish standards for levels of service for public facilities. The levels of service shall be cooperatively defined by all segments of the public and private sector involved in providing a particular service.

GPO 5.2 Determining Public Facility Needs. The County shall determine the quantity of capital improvements that is needed.

GPO 5.3 Priorities. The relative priorities among capital improvements projects are as follows:

GPO 5.3A Priorities Among Types of Public Facilities. Legal restrictions on the use of many revenue sources limit the extent to which types of facilities compete for priority with other types of facilities because they do not compete for the same revenues. All capital improvements that are necessary for achieving and maintaining a standard for levels of service adopted in this Comprehensive Plan are included in the financially feasible schedule of capital improvements contained in this Capital Facilities Plan. The relative priorities among types of public facilities (i.e., roads, sanitary sewer, etc.) were established by adjusting the standards for levels of service and the available revenues until the resulting public facilities needs became financially feasible. This process is repeated with each update of the Capital Facilities Plan, thus allowing for changes in priorities among types of public facilities.

GPO 5.3B Priorities of Capital Improvements Within a Type of Public Facility. Capital improvements within a type of public facility are to be evaluated on the following criteria and considered in the order of priority listed below. The County shall establish the final priority of all capital facility improvements using the following criteria as general guidelines. Any revenue source that cannot be used for a high priority facility shall be used beginning with the highest priority for which the revenue can legally be expended.

- a. Reconstruction, rehabilitation, remodeling, renovation, or replacement of obsolete or worn out facilities that contribute to achieving or maintaining standards for levels of service adopted in this Comprehensive Plan.
- b. New or expanded facilities that reduce or eliminate deficiencies in levels of service for existing demand. Expenditures in this priority category include equipment, furnishings, and other improvements necessary for the completion of a public facility (i.e., recreational facilities and park sites).
- c. New public facilities, and improvements to existing public facilities, that eliminate public hazards if such hazards were not otherwise eliminated by facility improvements prioritized according to Policies a or b, above.
- d. New or expanded facilities that provide the adopted levels of service for new development and redevelopment during the next six fiscal years, as updated by the annual review of this Capital Facilities Plan. The County may acquire land or right-of-way in advance of the need to develop a facility for new development. The location of facilities constructed pursuant to this Policy shall conform to the Land Use Element, and specific project locations shall serve projected growth areas within the allowable land use categories. In the event that the planned capacity of public facilities is insufficient to

serve all applicants for development permits, the capital improvements shall be scheduled to serve the following priority order:

1. previously approved permits for redevelopment,
 2. previously approved permits for new development,
 3. new permits for redevelopment, and
 4. new permits for new development.
- e. Improvements to existing facilities, and new facilities that significantly reduce the operating cost of providing a service or facility, or otherwise mitigate impacts of public facilities on future operating budgets.
- f. New facilities that exceed the adopted levels of service for new growth during the next six fiscal years by either:
- providing excess public facility capacity that is needed by future growth beyond the next six fiscal years, or
 - providing higher quality public facilities than are contemplated in the County's normal design criteria for such facilities.
- g. Facilities not described in Policies a through f, above, but which the County is obligated to complete, provided that such obligation is evidenced by a written agreement the County executed prior to the adoption of this Comprehensive Plan.

GPO 5.4 All facilities scheduled for construction or improvement in accordance with this Policy shall be evaluated to identify any plans of State or local governments or districts that affect, or will be affected by, the proposed County capital improvement.

GPO 5.5 Project evaluation may also involve additional criteria that are unique to each type of public facility, as described in other elements of this Comprehensive Plan.

GPO 5.6 Kittitas County shall consider recreation needs and the services, which the County is able to provide from the countywide recreation plan and in coordination with other agencies and jurisdictions within Kittitas County. Recreation opportunities and facilities include, but are not limited to parks, trails, river access, public lands access, campgrounds and picnic facilities.

GPO 5.7 Kittitas County shall consider the applicable adopted city's comprehensive plan for capital facilities and its relation to the identified Urban Growth Areas.

GPO 5.7A The County has reviewed and approved capital facilities assessments completed for the City of Kittitas UGA, as documented in the following memorandums:

- a. City of Kittitas Land Capacity Analysis Evaluation (September 24, 2009). Prepared by ICF Jones & Stokes.
- b. City of Kittitas Capital Facilities Needs Evaluation (September 21, 2009). Prepared by Berk & Associates.
- c. City of Kittitas Transportation Assessment (September 24, 2009). Prepared by ICF Jones & Stokes.

GPO 5.7B The following City of Kittitas goals and policies are incorporated into this Comprehensive Plan, in support of the City's Capital Facilities Element:

- a. Goal: Ensure that adequate public facilities and services are planned for, located, designed, and maintained to accommodate the changing needs of all residents within the Kittitas urban area.

1. Policy: Develop and maintain annually the Capital Facilities Element, including the Capital Improvement Plan and budget analysis, based on existing and future growth and development that will provide a guide for phased and orderly development of public services and facilities within the urban growth area.
 2. Policy: Use the phasing schedule for public facilities and services defined in the Capital Facilities Element as a basis for land use, development approval and annexation decisions.
 3. Policy: Ensure a coordinated timely process for development and review of the capital facilities, current and planned, with participation from all City departments.
 4. Policy: Establish adequate water rights for the community and a process for expanding water rights with new growth. City of Kittitas Comprehensive Plan July, 2007 Page 35 of 80
 5. Policy: Provide needed public facilities in a manner which protects investments in and maximizes the use of existing facilities, and which promotes orderly compact urban growth.
 6. Policy: Require developments to provide safe access to schools.
 7. Policy: Encourage compatible, multiple uses of public facilities such as schools and parks, thereby increasing their usefulness and cost effectiveness.
 8. Policy: Coordinate land use, public works activities, development actions, and purveyor's needs with planning activities in order to conserve fiscal resources.
 9. Policy: Evaluate capital improvement projects through the comprehensive planning process to ensure consistency with the other elements of the plan.
 10. Policy: Encourage the coordination and joint development of capital facilities, utilities, and land use plans within the Urban Growth Area.
 11. Policy: Improvement standards for new development proposed within the Urban Growth Area should be jointly developed by the County and the City of Kittitas. Standards should address such improvements as street alignment and grade, public road access, right-of-way widths, street improvements, sanitary sewer, storm water improvements, and park and recreation facilities.
 12. Policy: New development requiring and/or requesting the extension of the City's public water and sewer systems will be required to pay for those extensions as well as providing a fair-share investment in the existing systems; any water rights associated with the land will provide for proposed development impacts; public/private partnerships that provide overall community benefit are possible.
 13. Policy: Support community awareness of Capital Facilities issues through public participation, newsletters and postings.
 14. Policy: Maintain updated City Water Plan, Transportation Plan, Sanitary Water Plan and other capital facilities plans.
 15. Policy: Reassess the land use element of the comprehensive plan if probable funding falls short of meeting existing capital improvements.
- b. GOAL: Maintain a level of service that protects the public health, safety, and welfare.
1. Policy: Policy adopted Level of Service standard for potable water is 135 gallons per capita per day raw water source including a 10% contingency; 189 gallons per capita per day treatment and piping capacity, plus 15 million gallons per day fire reserve, or as defined in the Water Plan. City of Kittitas Comprehensive Plan July, 2007 Page 36 of 80

2. Policy: Level of Service standard for sanitary sewer is 110 gallons per capita per day, or as defined in the Wastewater Plan.
3. Policy: The following are recommended standards for a level of service (LOS) the city should provide for recreation:
 - Neighborhood parks: 0.125 acres per 1,000 residents,
 - Community parks: 1 acres per 1,000 residents,
 - Regional parks: 2 acres per 1,000 residents and,
 - Open space: 1% of total city area not including public rights-of-way
4. Policy: Review and adjust Level of Service standards for police and fire to ensure adequate support and volunteer staffing are provided.

GPO 5.8 Provide needed public facilities that are within the ability of the County to fund the facilities, or within the County's authority to require others to provide the facilities.

GPO 5.9 Financial Responsibility. Existing and future development shall both pay for the costs of needed capital improvements.

GPO 5.10 Existing development.

- a. Existing development may be required to pay for the capital improvements that reduce or eliminate existing deficiencies, some or all of the replacement of obsolete or worn out facilities, and may pay a portion of the cost of capital improvements needed by future development.
- b. Existing development's payments may take the form of user fees, charges for services, special assessments and taxes.

GPO 5.11 Future development:

- a. Future development may be required to pay its fair share of the capital improvements needed to address the impact of such development, and may pay a portion of the cost of the replacement of obsolete or worn out facilities. Upon completion of construction, "future" development becomes "existing" development, and shall contribute to paying the costs of the replacement of obsolete or worn out facilities.
- b. Future development's payments may take the form of, but are not limited to, voluntary contributions for the benefit of any public facility, impact fees, mitigation payments, capacity fees, dedications of land, provision of public facilities, and future payments of user fees, charges for services, special assessments and taxes. Future development shall not pay fees for the portion of any public facility that reduces or eliminates existing deficiencies.

GPO 5.12 Existing and future development may both have part of their costs paid by grants, entitlements or public facilities from other levels of government and independent districts.

GPO 5.13 Financing Policies. Capital improvements shall be financed, and debt shall be managed as follows:

- a. Capital improvements financed by County enterprise funds (i.e., solid waste) shall be financed by:

1. debt to be repaid by user fees and charges and/or connection or capacity fees for enterprise services, or
 2. current assets (i.e., reserves, equity or surpluses, and current revenue, including grants, loans, donations and interlocal agreements), or
 3. a combination of debt and current assets.
- b. Capital improvements financed by non- enterprise funds shall be financed from either current assets: (i.e., current revenue, fund equity and reserves), or debt, or a combination thereof. Financing decisions shall include consideration for which funding source (current assets, debt, or both) will be a) most cost effective, b) consistent with prudent asset and liability management, c) appropriate to the useful life of the project(s) to be financed, and d) the most efficient use of the County's ability to borrow funds.
- c. Debt financing shall not be used to provide more capacity than is needed within the schedule of capital improvements for non-enterprise public facilities unless one of the following conditions are met:
1. the excess capacity is an integral part of a capital improvement that is needed to achieve or maintain standards for levels of service (i.e., the minimum capacity of a capital project is larger than the capacity required to provide the level of service), or
 2. the excess capacity provides economies of scale making it less expensive than a comparable amount of capacity if acquired at a later date, or
 3. the asset acquired is land that is environmentally sensitive, or designated by the County as necessary for conservation, or recreation, or
 4. the excess capacity is part of a capital project financed by general obligation bonds approved by referendum.

GPO 5.14 Operating and Maintenance Costs. The County shall not provide a public facility, nor shall it accept the provision of a public facility by others, if the County or other provider is unable to pay for the subsequent annual operating and maintenance costs of the facility.

GPO 5.15 Revenues Requiring Referendum. In the event that sources of revenue require voter approval in a local referendum that has not been held, and a referendum is not held, or is held and is not successful, this Comprehensive Plan shall be revised at the next annual amendment to adjust for the lack of such revenues, in any of the following ways:

- a. Reduce the level of service for one or more public facilities;
- b. Increase the use of other sources of revenue;
- c. Decrease the cost, and therefore the quality of some types of public facilities while retaining the quantity of the facilities that is inherent in the standard for level of service;
- d. Decrease the demand for and subsequent use of capital facilities;
- e. combination of the above alternatives.

GPO 5.16 Uncommitted Revenue. All development permits issued by the County which require capital improvements that will be financed by sources of revenue which have not been approved or implemented (such as future debt requiring referenda) shall be conditioned on the approval or implementation of the indicated revenue sources, or the substitution of a comparable amount of revenue from existing sources.

GPO 5.17 Shared Funding. The County and Cities may jointly sponsor the formation of Local Improvement Districts, Road Improvement Districts, and other benefit areas for the construction or reconstruction of infrastructure to a common standard, which are located in the City and the Urban Growth Areas.

GPO 5.18 Provide adequate public facilities by constructing needed capital improvements which (1) repair or replace obsolete or worn out facilities, (2) eliminate existing deficiencies, and (3) meet the needs of future development and redevelopment caused by previously issued and new development permits. The County's ability to provide needed improvements will be demonstrated by maintaining a financially feasible schedule of capital improvements in this Capital Facilities Plan.

GPO 5.19 Schedule of Capital Improvements. The County shall provide, or arrange for others to provide, the capital improvements listed in the schedule of capital improvements in this Capital Facilities Plan. The schedule of capital improvements may be modified as follows:

- a. The schedule of capital improvements shall be updated annually beginning in conjunction with the annual budget process.
- b. Pursuant to the Growth Management Act, the schedule of capital improvements may be amended one time during any calendar year.
- c. The schedule of capital improvements may be adjusted by ordinance not deemed to be an amendment to the Comprehensive Plan for corrections, updates, and modifications concerning costs; revenue sources; acceptance of facilities pursuant to dedications which are consistent with the plan; or the date of construction (so long as it is completed within the 6-year period) of any facility enumerated in the schedule of capital improvements.

GPO 5.20 Budget Appropriation of Capital Improvement Projects. The County shall include in the capital appropriations of its annual budget all the capital improvements projects listed in the schedule of capital improvements for expenditure during the appropriate fiscal year, except that the County may omit from its annual budget any capital improvements for which a binding agreement has been executed with another party to provide the same project in the same fiscal year. The County may also include in the capital appropriations of its annual budget additional public facility projects that conform to GPO 5.19(B) and GPO 5.22(F).

GPO 5.21 Adequate Public Facility Concurrency. The County Commission finds that the impacts of development on public facilities within the County occur at the same time as occupancy of development authorized by a final development permit. The County shall issue development permits only after a determination that there is sufficient capacity of the public facilities to meet the standards for levels of service for existing development and the impacts of the proposed development concurrent with the proposed development. For the purpose of this policy and the County's land development regulations, "concurrent with" shall be defined as follows:

- a. The availability of public facility capacity to support development concurrent with the impacts of such development shall be determined in accordance with the following:
 1. For roads:
 - The necessary facilities and services are in place at the time a development permit is issued; or

- The necessary facilities are under construction at the time a development permit is issued, and the necessary facilities will be in place when the impacts of the development occur; or
- Development permits are issued subject to the condition that the necessary facilities and services will be in place when the impacts of the development occur; or
- The County has in place commitments to complete the necessary public facilities within six years.

GPO 5.22 No final development permit shall be issued by the County unless there shall be sufficient capacity of public facilities available to meet the standards for levels of service for existing development and for the proposed development.

GPO 5.23 No preliminary development permit shall be issued by the County unless the applicant complies with one of the following Policies:

- a. The applicant may voluntarily request a determination of the capacity of public facilities as part of the review and approval of the preliminary development permit, including the requirements of GPO 5.24, or
- b. The applicant may elect to request approval of a preliminary development permit without a determination of capacity of public facilities provided that any such order is issued subject to requirements in the applicable land development regulation or to specific conditions contained in the preliminary development permit that:
 1. Final development permits for the subject property are subject to a determination of capacity of public facilities, as required by GPO5.21, and
 2. No rights to obtain final development permits, nor any other rights to develop the subject property have been granted or implied by the County's approval of the preliminary development permit without determining the capacity of public facilities.

GPO 5.24 Development permits issued pursuant to GPO 5.22 and GPO 5.23(A) shall be subject to the following requirements:

- a. The determination that facility capacity is available shall apply only to specific uses, densities and intensities based on information provided by the applicant and included in the development permit.
- b. The determination that facility capacity is available shall be valid for the same period of time as the underlying development permit, including any extensions of the underlying development permit.
- c. The standards for levels of service of public facilities shall be applied to the issuance of development permits on the following geographical basis: Roads: applicable roads and areas impacted by the proposed development.

GPO 5.25 Manage the land development process to insure that all development receives public facility levels of service equal to the standards adopted by the County Commissioners by implementing the schedule of capital improvements contained in this Capital Facilities Plan, and by using the fiscal resources provided for in Goal 2 and its supporting policies.

GPO 5.26 Consistency. All public facility capital improvements shall be consistent with the adopted land use map and the goals and policies of other elements of this Comprehensive Plan. The location of, and level of service provided by projects in the schedule of capital

improvements shall maintain adopted standards for levels of service for existing and future development in a manner and location consistent with the Land Use Element of this Comprehensive Plan.

GPO 5.27 Integration and Implementation. The County shall develop, adopt and use implementation programs which integrate its land use planning and decisions with its planning and decisions for public facility capital improvements.

GPO 5.28 Develop criteria and cooperative and structured processes through the Kittitas County Conference of Governments for siting regional facilities.

GPO 5.29 Designation of Land. The County may identify lands useful for public purposes and incorporate such designations in the comprehensive plan.

GPO 5.30 Regional Facilities. The County and each municipality in the County may establish a countywide process for siting essential public facilities of region-wide significance. This process may include:

- a. An inventory of needed facilities;
- b. A method of fair share allocation of facilities;
- c. Economic and other incentives to jurisdictions receiving such facilities;
- d. A method of determining which jurisdiction is responsible for each facility;
- e. A public involvement strategy; and
- f. Assurance that the environmental and public health and safety are protected.

GPO 5.31 County, Regional, State and Federal Facilities. Essential public facilities, which are identified by the County, by regional agreement, or by State or Federal government, may be subject to local approval by the County and each municipality in the County.

GPO 5.32 Ensure public involvement when siting of essential public facilities through the use of timely press releases, newspaper notices, public information meetings, and public hearings.

GPO 5.33 Consistency with Comprehensive Plan. The County may develop and adopt regulations that ensure that the facility siting is consistent with the adopted County comprehensive plan, including;

- a. The future land use map;
- b. The Capital Facilities Plan Element and budget;
- c. The Utilities Element;
- d. The Transportation Element;
- e. The Housing Element;
- f. The Rural Element;
- g. The Economic Development Element;
- h. The comprehensive plans of adjacent jurisdictions that may be affected by the facility siting;
- i. Regional general welfare considerations

GPO 5.34 Siting of Public Facilities Outside of UGAs. Essential public facilities sited outside of urban growth areas must be self-supporting and not require the extension, construction, or maintenance of urban services and facilities.

GPO 5.35 Coordination. The County's policies and regulations on facility siting may be coordinated with and advance other planning goals including, but not necessarily limited to, the following:

- a. Promotion of economic development and employment opportunities
- b. Protection of the environment
- c. Positive fiscal impact and on-going benefit to the host jurisdiction
- d. Serving population groups needing affordable housing
- e. Receipt of financial or other incentives from the State and/or other local governments
- f. Fair distribution of such public facilities throughout the County
- g. Requiring State and Federal projects to be consistent with this policy.

GPO 5.36 Provide adequate public facilities to urban growth areas.

GPO 5.37 Urban Growth Areas. The County and each municipality in the County shall designate urban growth areas and encourage adequate public facilities and services concurrent with development.

GPO 5.38 Levels of Service. Levels of service for public facilities in the unincorporated portion of the urban growth areas shall be the same as the County's adopted standards.

GPO 5.39 Public Facilities Outside of Urban Growth Areas. New municipal urban public facilities (central sewage collection and treatment, public water systems, urban street infrastructure and stormwater collection facilities) will not be extended beyond urban growth area boundaries for residential development. Water service - public or private - may be provided beyond urban growth area boundaries. This policy does not apply to storm water drainage.

GPO 5.40 Capital Facilities and Utilities may be sited, constructed, and operated by outside public service providers (or sited, constructed, and/or operated jointly with a Master Planned Resort (MPR), LAMIRD, or Fully Contained Community to the extent elsewhere permitted), on property located outside of an urban growth area if such facilities and utilities are located within the boundaries of such resort or community which is approved pursuant to County Comprehensive Plan policies and development regulations.

GPO 5.41 Electric and natural gas transmission and distribution facilities may be sited within and through areas of Kittitas County both inside and outside of municipal boundaries, UGAs, Master Planned Resorts, LAMIRDs, and Fully Contained Communities, including to and through rural areas of Kittitas County.

GPO 5.42 Financing Providers of public facilities are responsible for paying for their facilities. Providers may use sources of revenue that require users of facilities to pay for a portion of the cost of the facilities. As provided by law, some providers may require new development to pay impact fees or mitigation payments for a portion of the cost of public facilities.

GPO 5.43 Planning Coordination. The County may enter into interlocal-joint planning agreements, contracts, memorandums of understanding or joint ordinances with municipalities and other providers of public facilities to coordinate planning for and development of the Urban Growth Area.

GPO 5.44 Fiscal Coordination. The County and each municipality in the County will address fiscal issues including tax revenue sharing, the provision of regional services and annexations through the development of interlocal agreements.

GPO 5.45 Libraries: As growth continues to occur both in the urban and rural areas of Kittitas County, there are and will be increased impacts on existing library services and an increasing demand for additional library services.

GPO 5.46 To recognize the Swiftwater Corridor Vision Plan as a planning tool that provides recommendations for specific strategies to improve, enhance, and sustain the corridor's unique intrinsic qualities and the many enjoyable experiences it offers. Selected projects within the vision plan shall not place additional management policies or regulations on private property or adjacent landowners beyond those that already exist under federal, state, regional, and local plans and regulations.

10.7. Glossary and FAQ

10.7.1. Definitions

Capital improvements:

Land, improvements to land, structures (including design, permitting, and construction), initial furnishings and selected equipment. Capital improvements have an expected useful life of at least 10 years. Other "capital" costs, such as motor vehicles and motorized equipment, computers and office equipment, office furnishings, and small tools are considered to be minor capital expenses in the County's annual budget, but such items are not "capital improvements" for the purposes of the Comprehensive Plan, or the issuance of development permits.

Concurrency:

All public facilities needed to serve new development and/or a growing service area population must be in place at the time of initial need. If the facilities are not in place, a financial commitment must have been made to provide the facilities within six years of the time of the initial need. Such facilities must be of sufficient capacity to serve the service area population and/or new development without decreasing service levels below locally established minimum standards, known as Levels of Service (LOS). The impacts of development on public facilities within the County occur at the same time as occupancy of development authorized by a final development permit.

The County shall issue development permits only after a determination that there is sufficient capacity of public facilities to meet the standards for levels of service for existing development and the impacts of the proposed development concurrent with the proposed development. "Concurrent with" shall be defined as follows: The availability of public facility capacity to support development concurrent with the impacts of such development shall be determined in accordance with the following: For roads: The necessary facilities and services are in place at the time a development permit is issued; or

- a. The necessary facilities are under construction at the time a development permit is issued, and the necessary facilities will be in place when the impacts of the development occur; or
- b. Development permits are issued subject to the condition that the necessary facilities and services will be in place when the impacts of the development occur; or
- c. The County has in place commitments to complete the necessary public facilities within six years.

Development permit: **Any document granting, or granting with conditions, an application for a land use designation or redesignation, zoning or rezoning, subdivision plat, short plat, site plan, building permit, special exception, variance, or any other official action of the County having the effect of authorizing the development of land.**

Final development permit: A building permit, site plan approval, final subdivision approval, short subdivision approval, variance, or any other development permit which results in an immediate and continuing impact upon public facilities.

Preliminary development permit: A land use designation or redesignation, zoning or rezoning, or subdivision preliminary plat.

Public facility: **The capital improvements and systems of each of the following:**

- a. Airport
- b. County administrative offices
- c. County fairgrounds
- d. Emergency medical services
- e. Juvenile Detention
- f. Library services
- g. Maintenance shop, storage facilities, and parking
- h. Parks and recreation
- i. Probation services
- j. Regional justice center
- k. Roads
- l. Sanitary sewer
- m. Schools
- n. Solid waste
- o. Surface water management
- p. Transit
- q. Water

10.7.2. Frequently Asked Questions

Question 1: How does the County determine priorities for the projects listed in the CFP?

Answer: This CFP provides general guidance on prioritizing public facility projects. Each project proposal is reviewed by the CFP Task Force using the following criteria:

1. Improvements to obsolete or worn out existing public facilities that achieve or maintain adopted level of service(s).
2. New or expanded public facilities that achieve or maintain adopted level of service(s).

3. Improvements to existing public facilities or new public facilities that eliminate hazards.
4. New or expanded public facilities that achieve or maintain adopted level of service(s) as forecasted during the next six-years.
5. Improvements to existing public facilities or new public facilities that reduce the operating cost of providing a public service or facility.
6. New facilities that provide excess capacity that will be needed beyond the next six-years.
7. All other facilities the County is obligated to complete that do not meet the criteria above.

The Board of County Commissioners make the final determination of the priority order of the projects listed in the CFP.

Question 2: Are projects automatically given funding in priority order?

Answer: No, if grant funds are applied for and received, chances are good that the grant funded project will become a priority. Grant funds awarded become new and additional revenue to the County, above and beyond the County's current resources. The County continually looks for ways to reduce the reliance on General Fund dollars for capital projects to stretch current resources.

Question 3: Will a project that is partially funded be listed in the CFP?

Answer: It depends. If the project is still in-progress, but no additional money is needed beyond what has already been appropriated, it will not show up in the CFP in future years. If the project does need additional funds appropriated beyond the current level of funding, it will continue to show up in the CFP.

Question 4: Are all projects in the CFP completed within the next 6 years?

Answer: No, for several reasons. First, the CFP is annually reviewed and amended to verify that fiscal resources are available. Second, the need for capital facilities is generated by population growth, existing facility deficiencies, major facility maintenance and repair needs, internal operations, and Comprehensive Plan goals and policies. There is a need to continually assess which projects are affected and should be considered a priority. As a result, project estimates and timelines may change.

Question 5: What does level of service (LOS) mean?

Answer: The LOS is a quantifiable measure of the amount of public facilities that is provided, such as acres of park land per capita, vehicle capacity of intersections, or water pressure per square inch available for water system.

Question 6: What is concurrency?

Answer: All public facilities that are needed to serve new development or a growing service area population, must be in place at the time of initial need. If the facilities are not in place, a financial commitment must have been made to provide the facilities within six-years of the time of the initial need and must have the capacity to serve the new development or a growing service area population without decreasing service levels below locally established minimum standards.

Question 7: How do I get involved in the CFP process?

Answer: Information on the CFP process will be posted on the County's website at the following address: <http://www.co.kittitas.wa.us/cds/landuse.asp>. To receive email updates on when new information is posted, you can subscribe to Kittitas County's email notification subscription service for "Comprehensive Plan Announcements." All persons can provide written or verbal comments to the Planning Commission and to the Commissioners, before or during the scheduled public hearings.

5.4 Six-Year Plan: Identifies future project needs that will achieve level of service standards, lists proposed capital projects, and indicates the financing plan for these projects.

5.5 Existing Public Facilities: Provides a detailed list of existing public facilities located in unincorporated areas.

5.6 Goals, Policies, and Objectives: Lists the County's goals, policies, and objectives related to this Capital Facilities plan.

5.7 Glossary and FAQ: Defines terms and acronyms and provides answers to frequently asked questions.

10.1.2. Purpose of the CFP

The Capital Facilities Plan (CFP) is a six-year plan to provide adequate public facilities within the County's financial capability. This plan also prioritizes public facility improvements needed to shape and maintain our quality of life. All of the public facility improvements identified in this CFP must be consistent with the land use element of the Comprehensive Plan and scheduled to be in place concurrently with development impacts to maintain or exceed adopted standards for levels of service.

Kittitas County public facilities include County owned buildings, land, parks and roads. Other public facility plans that are not under Kittitas County ownership are also listed or included by reference, such as plans for water, sewer, fire, schools, and parks. A capital project may include a newly constructed facility, a renovated facility, a major repair, or reconstruction of damaged or deteriorating facilities. This plan does not cover routine maintenance, furniture, or equipment.

10.1.3. Statutory Requirements

The Growth Management Act (GMA), adopted by the Washington State Legislature, requires comprehensive planning to guide growth and development. The CFP is one of six mandatory planning elements that GMA requires in each County's Comprehensive Plan (RCW 36.70A.070 (3)). The CFP must identify specific facilities, include a realistic financing plan, and adjust the plan if funding is inadequate. Washington Administrative Code (WAC 365-196-415) provides requirements and recommendations for the CFP element.

10.1.4. Relationship with Other Documents

There is a direct relationship between the CFP and the land use element of the Comprehensive Plan. The land use element determines where and at what density population and employment growth will be located. The CFP indicates the new and expanded facilities needed for this growth. Although some public facilities are provided by government agencies or private entities other than the County, the County is responsible to show that these services are available.

Improvements to public facilities that are owned or operated by Kittitas County, and included in this CFP, shall be included in the County's annual budget. Any public facility improvements listed in this CFP that are not owned or operated by the County – but by independent districts or

private organizations, should be included in the annual budgets and Capital Improvements Programs of the entities which provide those public facilities.

State, local government, and district plans that are affected by proposed public facility improvements will be considered prior to inclusion of the improvements in this CFP. This includes considering a city's comprehensive plan when evaluating proposed improvements that affect that city's Urban Growth Area.

10.1.5. CFP Update Process

The Public Works Department spearheaded the 2011 update to the County's CFP element of the Comprehensive Plan. Elected officials, department heads, and key staff were consulted and involved in the planning. They provided information regarding existing facilities, future needs, and cost information for planned facilities. Once the analysis of existing facilities was completed and deficiencies identified, a list of needed improvements was prepared. At this point a task force of key department heads was formed to evaluate the prioritization of the projects and prepare a recommendation to the County Planning Commission.

This update will be incorporated into the County's Comprehensive Plan after adoption by the Board of County Commissioners. Subsequent updates to the CFP will be considered annually. Any changes made to the CFP will be included in the Kittitas County Comprehensive Plan by reference at adoption.

10.2. Capital Project Selection Procedures

10.2.1. Levels of Service Standards

The County's levels of service standards for public facilities were cooperatively defined by all segments of the public and private sectors involved in providing a particular service; and are as follows:

<i>Facility Category</i>	<i>Type</i>	<i>Standard for Level of Service*</i>
1. Transportation	Roads	LOS C in rural areas and LOS D in federal urban
2. Co. Admin. Offices	Office space	1,095 sq.ft. per 1,000 pop.
3. Juvenile Detention	Detention facilities	Beds 1.53 per 1,000 pop.
4. Maintenance	Shop and storage	788 sq.ft. per 1,000 pop.
5. Parking	General purpose	1.17 employees per parking space
6. Parks and Recreation	Regional parks	3.96 acres per 1,000 pop.
	Trails	0.44 miles per 1,000 pop.

7. County Fairgrounds	Acres	0.29 per 1,000 fair attendees
	Admin. Offices	132 sq.ft. per 1,000 pop.
	Exhibit Hall	483 sq.ft. per 1,000 fair attendees
	Maintenance Shop	900 sq.ft. per shop employee
	Parking Spaces	4.5 per 1,000 fair attendees
	Public Restrooms	0.08 per 1,000 fair attendees
8. Probation Services	Office space	47 sq.ft. per 1,000 pop.
9. Regional Justice Ctr.	Courtrooms	0.12 per 1,000 pop.
	Jail	5.4 Beds per 1,000 pop.
	Office space	385 sq. ft. per 1,000 pop.

* "per person" or "per 1,000 population" means population of the jurisdiction that provides the public facility, unless otherwise indicated.

Table 5.2.1 (continued)
Kittitas County Level of Service Standards

<i>Facility Category</i>	<i>Type</i>	<i>Standard for Level of Service</i>
10. Solid Waste Disposal		4.0 lbs. per capita per day
11. Bowers Field Airport		capacity is 100% aircraft operations demand
12. Sewer and Water	Snoqualmie Pass Sewer and Water District	Sewer: 100 Gallons per Capita per Day ** Water: 800 gallons per day per ERU**
	Water District No. 2	Sewer: 105 Gallons per Capita per Day Water: 800 gallons per day per ERU**
	Water District No. 3	Water: 320 Gallons per Capita per Day
	Water District No. 4	800 Gallons per Day per ERU **
	Water District No. 5	800 Gallons per Day per ERU **
	Water District No. 6	Sewer: 800 Gallons per Day per ERU ** Water: 100 Gallons per Capita per Day **

** Washington State DOE minimum LOS for water supply (in lieu of information from provider)

10.2.2. Application of Levels of Service Standards

The County and public facility providers will use the levels of service standards shown in Table 5.2.1 for identifying improvements needed to:

- Address existing deficiencies.
- Preserve existing capacity.
- Provide for new development.
- Enhance quality of life.
- Meet other community needs not related to growth.

The County will evaluate whether or not these levels of service standards are being met when updates to the Comprehensive Plan are performed according to the deadlines in RCW

Ordinance 2011-_____

36.70A.130(1), when urban growth areas are reviewed according to RCW 36.70A.130(3), and when major changes are made to the CFP. If these standards are not being met and public facilities are inadequate, the County will consider amending the comprehensive plan with one or more of the following strategies:

- Reduce public facility demand.
- Reduce level of service standards.
- Increase revenue.
- Reduce the cost of the needed public facilities.
- Reallocate or redirect population and employment growth to make better use of existing facilities.
- Phase growth or adjust the timing of development if the lack of public facilities is a short term issue.
- Revise countywide population forecasts within the allowable range.

The County will also evaluate if proposed development activities would reduce the levels of service of public facilities below the adopted standards. If a proposal is expected to impact a transportation facility (item 1 in Table 5.3.1), lowering its levels of service below the standard, then preliminary development approval will not be granted unless improvements or strategies are made concurrent with the development that will maintain the levels of service standards (see glossary for definition of concurrency). All other types of public facilities with level of service standards listed above do not have the specific concurrency requirement that transportation facilities have, but they do require the provision of adequate public facilities as a condition of project approval.

10.2.3. Project Criteria Other Than Levels of Service Standards

Public facility improvements that are not needed for maintaining levels of service standards can be programmed if they are:

- Facility repair, remodeling, renovation, or replacement of obsolete or worn out structures.
- Improvements that do not cause any other improvement that is needed to achieve or maintain the standards for levels of service to be financially infeasible.
- Improvements that do not contradict, limit or substantially change the goals and policies of any element of this Comprehensive Plan.

Public facility improvements may also provide capacity in excess of what would be required to achieve or maintain levels of service standards (i.e., the minimum capacity of a capital project is larger than the capacity required to provide the level of service). Excess capacity is beneficial if it results in economies of scale making it less expensive than a comparable amount of capacity if acquired at a later date. However, these projects should be given a lower priority than projects needed to maintain levels of service standards.

10.2.4. Analysis of Future Development

The County will estimate the type and amount of public facilities needed to accommodate future growth by evaluating previously issued development permits and determining future growth patterns.

Future development will be required to pay its fair share of the capital improvements needed to address the impact of such development and the portion of the cost of the replacement of obsolete or worn out facilities. The different methods of payment allowed for these capital improvements include:

- Voluntary contributions for the benefit of any public facility.
- SEPA mitigation payments.
- Dedications of land.
- Provision of public facilities.

Future development will not be required to pay fees for needed public facilities to reduce or eliminate existing deficiencies.

The growth forecasts, to be used for planning purposes and the specific growth targets for each UGA, are developed using the Kittitas County population projections established by the State of Washington Office of Financial Management (OFM). The OFM prepares high, medium and low forecasts for each county, with the middle range representing the most likely scenario. Kittitas County jurisdictions determined that the high forecast best represents growth trends in this area.

In 2010, the Kittitas County Conference of Governments (KCCOG) updated the Kittitas County population allocation based on the 2002 OFM high forecast, which assumes a total population of 52,810 in 2025. This allocation is for all of the municipal UGAs and the unincorporated rural County. This allocation is shown in Table 5.2.2.

<i>Jurisdiction</i>	<i>% of Total</i>	<i>Population Allocation</i>	<i>Reserve Population Allocation</i>	<i>Total</i>
Roslyn and UGA	3%	1,584	159	1,743
South Cle Elum and UGA	1.5%	792	79	871
Kittitas and UGA	4.26%	2,056	194	2,250
Cle Elum and UGA	19%	10,034	1,008	11,042
Ellensburg and UGA	45%	23,764	2,387	26,151
Kittitas County – Rural	18.5%	9,771	982	10,753
Reserve Population Allocation*	8.74%			
TOTAL:	100%	48,001	4,809	52,810

* The Reserve Population Allocation is the balance of population reallocated from the former Urban Growth Nodes to cities/UGAs and Kittitas County rural based on existing distribution percentages, excluding the City of Kittitas. Population reserve allocations should be incorporated into local government comprehensive plans after further detailed planning is conducted consistent with GMA and SEPA, addressing topics such as land use, capital facilities, and environmental conditions. This review would occur as part of a local government's docket or Comprehensive Plan review process.

10.2.5. Siting Public Facilities

There are types of public facilities that cannot be located in rural areas of the County, but must remain in the City or Urban Growth Areas (UGA). These include new municipal urban public facilities for residential development such as sewage collection and treatment, urban street infrastructure, and storm water collection facilities. The County may coordinate planning and development of public facilities in UGAs with municipalities and public facility providers by entering into interlocal/joint planning agreements, contracts, memorandums of understanding or joint ordinances.

Capital facilities and utilities may be constructed and operated by outside public service providers on rural properties if they are within the boundaries of a Master Planned Resort (MPR), LAMIRD, or Fully Contained Community which is approved pursuant to County Comprehensive Plan policies and development regulations. Electric and natural gas transmission and distribution facilities may be sited throughout Kittitas County both inside and outside of municipal boundaries, UGAs, MPRs, LAMIRDs, and Fully Contained Communities.

The County will coordinate with the Kittitas County Conference of Governments and/or municipalities within the County when siting regional and community facilities. This coordination may include developing an inventory of essential facilities, determining a fair share allocation of essential facilities, determining needed facilities and the jurisdiction responsible for each facility, conducting public involvement strategies, and assuring protections for the environment, public health, and public safety.

10.2.6. Improvements to Public Facilities Identified in Other Plans

Various plans have been prepared that identify potential capital projects that can be included in a future six-year plan. The County will consider these projects as funding becomes available or when it is determined that public facilities have inadequate levels of service. The following plans will be considered:

- Swiftwater Corridor Vision Plan. It was prepared by a citizen's advisory committee in 1997 to identify unique and special features within the State Route 10 corridor. This plan recommends strategies and capital improvements that are focused on economic development and tourism programs.
- Kittitas County Outdoor Recreation Inventory. It was completed June 1, 2004 by the Recreation Advisory Committee to identify recreation activities and services. The

recreation opportunities and facilities include parks, trails, river access, public lands access, campgrounds and picnic facilities.

- Economic Development Strategic Plan, prepared for the Kittitas County Economic Group in July, 2009. It is a framework for investment decisions and providing guidance in growth for the County's economic future.

10.2.7. Prioritizing Capital Projects

Prioritization of projects and programs can be difficult, so the County established the following general guidance in prioritizing capital projects, from highest to lowest priorities:

1. Improvements to obsolete, worn out, or otherwise existing public facilities that achieve or maintain adopted level of service(s).
2. New or expanded public facilities that achieve or maintain adopted level of service(s).
3. Improvements to existing public facilities or new public facilities that eliminate hazards.
4. New or expanded public facilities that achieve or maintain adopted level of service(s) as forecasted during the next six-years.
5. Improvements to existing public facilities or new public facilities that reduce the operating cost of providing a public service or facility.
6. New facilities that provide excess capacity that will be needed beyond the next six-years.
7. All other facilities the County is obligated to complete that do not meet the criteria above.

10.3. Financing

10.3.1. Funding Sources for Capital Projects

This CFP is a multi-year plan of capital projects, 2012-2017, with projected beginning and completion dates, estimate costs, and proposed methods of financing. The Plan is reviewed and updated annually to identify revenue sources and expenditures for the upcoming year and the next succeeding five years. Securing the most effective array of facilities requires coordination among County Departments and a thorough understanding of the fiscal capacity of the County to finance these facilities.

Capital projects are often very expensive, requiring multi-year commitments of financial resources. It is important to understand that a multi-year CFP does not represent a financial commitment or guarantee that the projects will be implemented. County approval does not automatically authorize funding. It does approve the program in concept and provides validity to the planning process.

In an attempt to stretch money as far as possible, the CFP incorporates many different funding sources. The financing of some projects relies on outside grant resources. If grants are not received the projects may be delayed, removed, or financed with dedicated revenues, general

revenues, excess surplus funds, or bond financing. The various methods of financing are as follows:

1. County enterprise funds have been established for certain County Departments such as the Solid Waste Department. Enterprise funds are financing from:
 - Debt to be repaid by user fees and charges and/or connection or capacity fees for enterprise services.
 - Current assets (i.e., reserves, equity or surpluses, and current revenue, including grants, loans, donations and interlocal agreements).
 - A combination of debt and current assets.
2. Non- enterprise funds are financed from:
 - Current assets: (i.e., current revenue, fund equity and reserves)
 - Debt (see County's debt management policy)
 - Combination of current assets and debt.

The County is guided by the following three principles in selecting a funding source for capital improvements:

1. **Equity:** Whenever appropriate, the beneficiaries of a project or service will pay for it. For example, if a project is a general function of government that benefits the entire community, such as a school, police station, or library, the project will be paid for with general tax revenues or financed with general obligation bonds. If, however, the project benefits specific users, such as water and sewer facilities, the revenues will be derived through user fees or charges, targeted taxes, and assessments.
2. **Effectiveness:** In selecting a source or sources for financing projects, the County will select one or more that effectively funds the total cost of the project. For example, funding a capital project, or the debt service on a project, with a user fee that does not provide sufficient funds to pay for the project is not an effective means of funding the project.
3. **Efficiency:** If grants or current revenues are not available to fund a project, the County will select a financing technique that provides for the lowest total cost consistent with acceptable risk factors and principals of equity and effectiveness. These methods currently consist of fixed-rate general obligation or revenue bonds issued by the County, special funding programs funded by state or federal agencies, or special pool financing.

When capital improvements are located both in the City and Urban Growth Areas, the County and City can jointly sponsor the formation of Local Improvement Districts, Road Improvement Districts, and other benefit areas for the construction or reconstruction of infrastructure to a common standard.

10.3.2. When Funding is Unavailable

If revenues listed in this CFP require voter approval in a local referendum that has not been held or is held and is not successful, this CFP will be revised at the next annual amendment to adjust for the lack of such revenues, in any of the following ways:

- Reduce the level of service for one or more public facilities;
- Increase the use of other sources of revenue;
- Decrease the cost, and therefore the quality of some types of public facilities while retaining the quantity of the facilities that is inherent in the standard for level of service;
- Decrease the demand for and subsequent use of capital facilities;
- A combination of the above alternatives.

All development permits issued by the County which require capital improvements that will be financed by sources of revenue which have not been approved or implemented (such as future debt requiring referenda) shall be conditioned on the approval or implementation of the indicated revenue sources, or the substitution of a comparable amount of revenue from existing sources.

10.3.3. Maintenance Financing

The County intends to set aside sufficient current revenues to finance ongoing maintenance needs and to provide periodic replacement and renewal of the facilities in this plan. This is necessary to keep its capital facilities and infrastructure systems in good repair and to maximize the capital asset's useful life. The County should not provide a public facility, or accept the provision of a public facility by others, if the County or other provider is unable to pay for the subsequent annual operating and maintenance costs of the facility.

10.4. Six-Year Plan

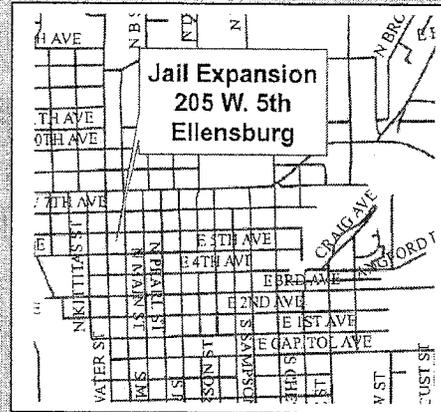
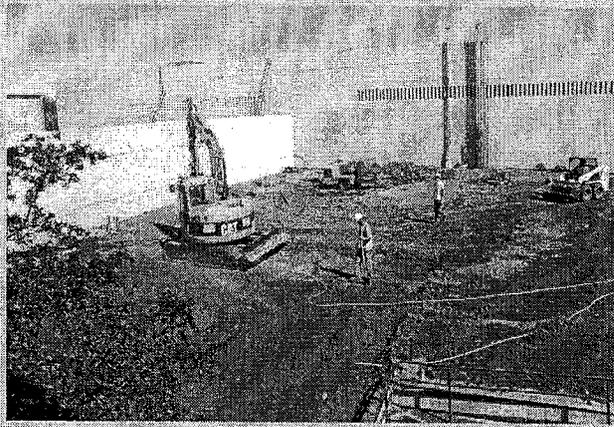
The County shall provide, or arrange for others to provide, the capital improvements summarized in Table 5.4 and described in greater detail following this table. This table is considered the six-year plan.

The six-year plan is reviewed and updated annually in conjunction with the annual budget process. Pursuant to the Growth Management Act, the six-year plan of capital improvements may be amended one time during any calendar year. This six-year plan may be adjusted at any time by ordinance, if it is not deemed to be an amendment to the Comprehensive Plan, for corrections, updates, and modifications concerning costs; revenue sources; acceptance of facilities pursuant to dedications which are consistent with the plan; or the date of construction (if completed within the 6-year period) of any facility enumerated in the six-year plan of capital improvements.

Table 5.4
2011-2016 Summary Kittitas County Public Facility Projects

1. Airport Facilities				
<i>See Kittitas County's Airport Layout Plan Update and Needs Assessment</i>				
2. Kittitas County Administrative Offices				
<i>Project Name</i>	<i>Location & Description</i>	<i>Funding Source</i>	<i>Construction Expected</i>	<i>Total Cost</i>
Jail Expansion	Sheriff/Corrections	General Obligation bonds	2012	\$4,500,000
West Handicap Access Ramp and Parking Improvements	Wheelchair ramp and ADA improvements at west Courthouse entrance	Voting Accessibility grant	2012	\$36,346
Upper District Court	Purchase leased building in Cle Elum	General Obligation bonds	2013	\$1,500,000
Vantage Marine Storage Building	Vantage County property	State Parks boat fund	2013	\$40,000
Juvenile Detention Holding Facility	Temporary holding cell	Law & Justice sales tax	2013	\$30,000
Courthouse HVAC upgrade	Treasurer/Assessor	General Fund	2013	\$30,000
IS power, cooling, and back-up power	Data Center – IS	General Fund	2013	\$200,000
Courthouse boiler removal	Existing boiler non-functioning	General Fund	2013	\$20,000
Morris Sorenson window and energy improvements	Upgrade Morris Sorenson	Energy Grant	2013	\$150,000
Morris Sorenson HVAC upgrades	Upgrade Morris Sorenson	Energy Grant	2013	\$100,000
Courthouse electrical upgrade	Upgrade inadequate electrical	General Fund	2013	Unknown
Coroner Office	Office space for a Coroner and Deputy Coroner in Jail facility.	General Obligation bonds	2014	Unknown
Permit Center Remodel	PWD and CDS	General Obligation bonds	2014	Unknown
Expansion of Prosecutor's Office	To Be Determined	General Fund	2016	Unknown
County Administration Building	To Be Determined	Gen. Oblig. Bonds	2016	\$30,000,000
3. Kittitas County Fairgrounds/Event Center				
<i>Project Name</i>	<i>Location & Description</i>	<i>Funding Source</i>	<i>Construction Expected</i>	<i>Total Cost</i>
Armory Remodel	Office space for Extension, Noxious Weed, and Fairgrounds	General Obligation bonds	2012	\$1,500,000
Event Center Storm water infiltration system	South side of livestock barns	DOE grant, Fair grant, city partnership	2012	\$100,000
Rodeo arena bleachers and box seats	Replace section KK and Section AA to the Buck-a-roo section	Revenue bonds	2013	\$2,670,000
HVAC upgrade	3 of the meeting rooms in grandstands	General Obligation bonds	2013	\$30,000
Horse pavilion	New horse pavilion	General Obligation bonds	2013	\$1,500,000
Horse stalls	2 nd phase of pavilion project	General Obligation bonds	2014	\$500,000
4. Roads – County Owned				
<i>See Kittitas County's Six-Year Transportation Improvement Plan and Annual Construction Program</i>				
5. Sanitary Sewer				
<i>Project Name</i>	<i>Location & Description</i>	<i>Funding Source</i>	<i>Construction Expected</i>	<i>Total Cost</i>
Vantage Wastewater Treatment Plant	Vantage vicinity, Kittitas County Water District #6	CDBG grant	2012	\$617,000

Kittitas County Administrative Offices - Jail Expansion



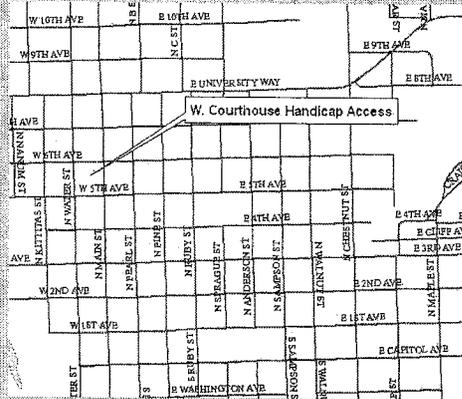
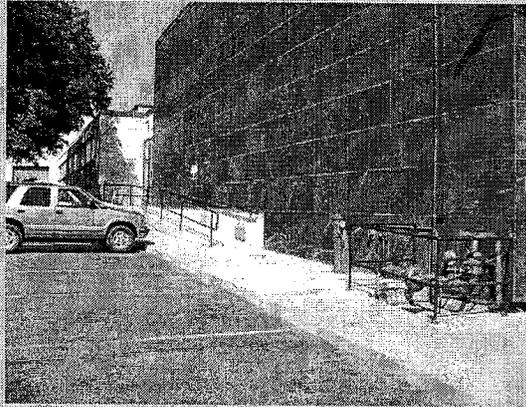
Project Information and Selection Criteria	
<i>Location</i>	205 W. 5 th , Ellensburg – see existing facility inventory Public Safety Building
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Building expansion for 118 additional beds and jail space. Two-story jail addition (or pod) to be built in the courtyard of the courthouse.
<i>Justification (Need/Demand)</i>	This project will provide needed bed space to serve Kittitas County, local cities in the county and law enforcement entities that operate within the County. Extra bed space could be rented to other law enforcement agencies as available. Currently, up to 90 beds are available.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: 5.4 beds/1,000 people, requires 219 beds < 208 beds – additional 8 beds will be rented in other County facilities as needed. Project Type: Facility expansion
<i>Comprehensive Plan and Functional Plan(s) citations</i>	GPO 5.26

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>	\$4,500,000		\$4,500,000
TOTAL	\$4,500,000		\$4,500,000

Funding Sources	2012	2013-2017	Total
<i>General Obligation Bonds</i>	\$4,500,000		\$4,500,000
TOTAL	\$4,500,000		\$4,500,000

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Sheriff Office

Kittitas County Administrative Offices - West Handicap Access Ramp and Parking Improvements



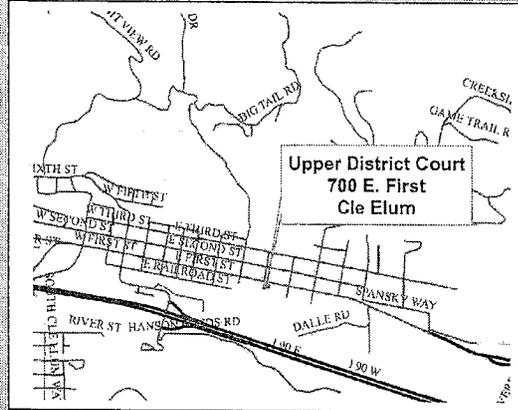
Project Information and Selection Criteria	
<i>Location</i>	205 W. 5 th , Ellensburg – see existing facility inventory County Courthouse
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	West Courthouse entrance retrofit to upgrade existing substandard access ramp, widen sidewalk, provide curb cuts for transition to parking area, and provide 4 accessible parking spaces. All improvements will be constructed to ADA, WSDOT, and City of Ellensburg standards.
<i>Justification (Need/Demand)</i>	This project will provide needed parking and ADA access into the Courthouse.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A Project Type: Facility repair, remodel, and renovation
<i>Comprehensive Plan and Functional Plan(s) citations</i>	GPO 5.26

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>	\$36,346		\$36,346
TOTAL	\$36,346		\$36,346

Funding Sources	2012	2013-2017	Total
<i>Voting Accessibility Grant (state)</i>	\$36,346		\$36,346
TOTAL	\$36,346		\$36,346

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Administrative Offices - Upper District Court



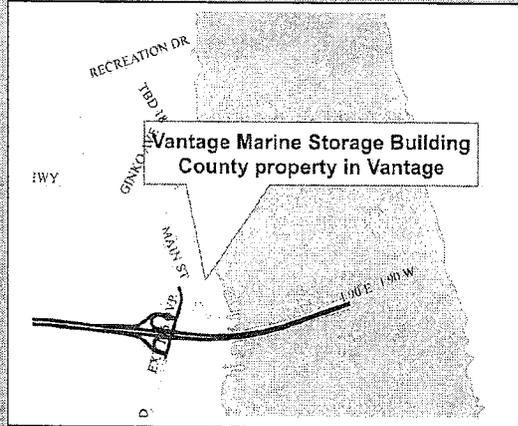
Project Information and Selection Criteria	
<i>Location</i>	700 E. 1 st , Cle Elum – see existing facility inventory
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Purchase leased building in Cle Elum.
<i>Justification (Need/Demand)</i>	This project is needed to continue providing Court services in Upper Kittitas County. Currently the building has been leased for these services.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: 0.12 courtrooms per 1,000, equals 4 to 5 courtrooms countywide. Project Type: Facility purchase
<i>Comprehensive Plan and Functional Plan(s) citations</i>	GPO 5.26

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>	\$1,500,000		\$1,500,000
TOTAL	\$1,500,000		\$1,500,000

Funding Sources	2012	2013-2017	Total
<i>General Obligation Bonds</i>	\$1,500,000		\$1,500,000
TOTAL	\$1,500,000		\$1,500,000

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Administrative Offices - Vantage Marine Storage Building



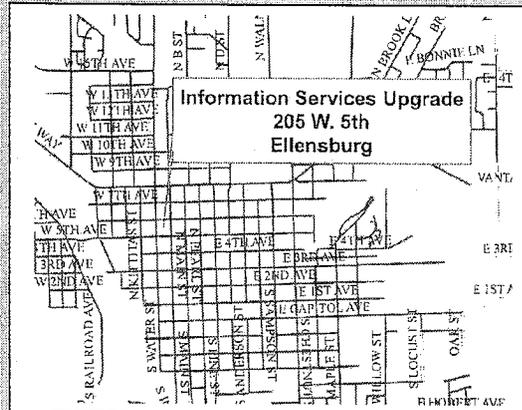
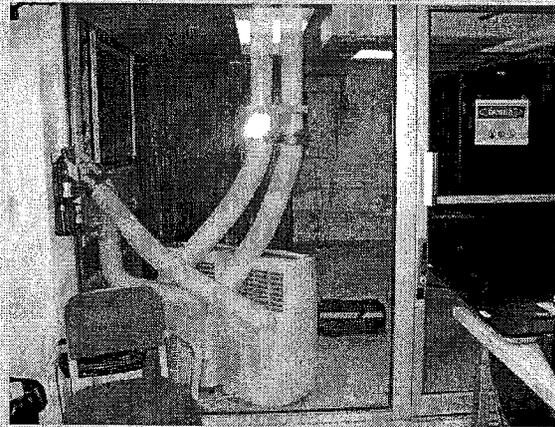
Project Information and Selection Criteria	
<i>Location</i>	County property in Vantage
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Construct 32'x32' marine storage building near Vantage.
<i>Justification (Need/Demand)</i>	This project is needed to provide marine storage for the Sheriff's Office in Vantage. It will provide a safe secure storage for the rescue/patrol boat at Vantage and will help expedite launching and responding to emergencies in the eastern part of Kittitas County.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A Project Type: Facility construction
<i>Comprehensive Plan and Functional Plan(s) citations</i>	GPO 5.26

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>	\$40,000		\$40,000
TOTAL	\$40,000		\$40,000

Funding Sources	2012	2013-2017	Total
<i>State Parks Boat Funds</i>	\$40,000		\$40,000
TOTAL	\$40,000		\$40,000

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Administrative Offices - Information Services Upgrade



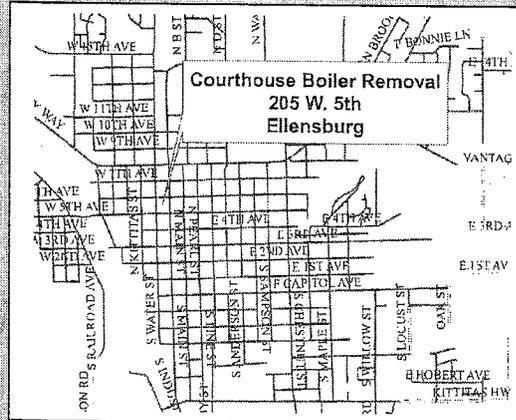
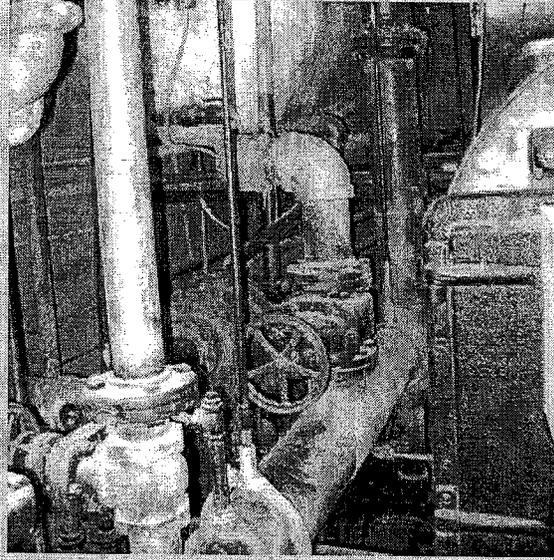
Project Information and Selection Criteria	
<i>Location</i>	205 W. 5 th Ellensburg – see existing facility inventory
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Upgrade Information Services power, cooling, and back-up power
<i>Justification (Need/Demand)</i>	This project is needed to provide adequate power and cooling for computer systems in the Information Services offices..
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A Project Type: Facility renovation
<i>Comprehensive Plan and Functional Plan(s) citations</i>	GPO 5.26

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>		\$200,000	\$200,000
TOTAL		\$200,000	\$200,000

Funding Sources	2012	2013-2017	Total
<i>General Fund</i>		\$200,000	\$200,000
TOTAL		\$200,000	\$200,000

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Administrative Offices - Courthouse Boiler Removal



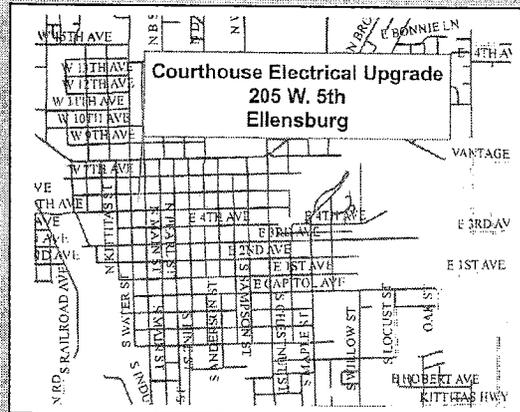
Project Information and Selection Criteria	
<i>Location</i>	205 W. 5 th Ellensburg – see existing facility inventory
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Remove the boiler in the Courthouse
<i>Justification (Need/Demand)</i>	This project is needed to provide adequate electrical systems in the Courthouse.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A Project Type: Facility renovation
<i>Comprehensive Plan and Functional Plan(s) citations</i>	GPO 5.26

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>		\$20,000	\$20,000
TOTAL		\$20,000	\$20,000

Funding Sources	2012	2013-2017	Total
<i>General Fund</i>		\$20,000	\$20,000
TOTAL		\$20,000	\$20,000

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Administrative Offices - Courthouse Electrical Upgrade



Project Information and Selection Criteria	
<i>Location</i>	205 W. 5 th Ellensburg – see existing facility inventory
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Upgrade inadequate electrical systems in the Courthouse
<i>Justification (Need/Demand)</i>	This project is needed to provide adequate electrical systems in the Courthouse.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A Project Type: Facility renovation
<i>Comprehensive Plan and Functional Plan(s) citations</i>	GPO 5.26

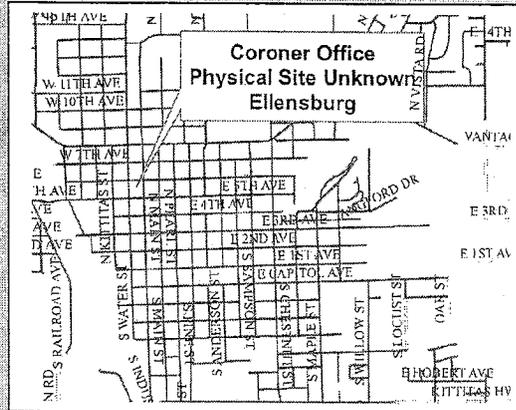
Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>		Unknown	Unknown
TOTAL		Unknown	Unknown

Funding Sources	2012	2013-2017	Total
<i>General Fund</i>		Unknown	Unknown
TOTAL		Unknown	Unknown

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Administrative Offices - Coroner Office

Photo Unavailable



Project Information and Selection Criteria	
Location	East end of Jail facility
Links to Other Projects or Facilities	Jail Expansion
Description	Construct Coroner Office
Justification (Need/Demand)	Kittitas County has recently met the population threshold of 40,000 people and is required to establish a coroner by the year 2014. This project will provide the necessary facilities for this position.
Level of Service (LOS) and Project Type	Established LOS: N/A Project Type: New building construction
Comprehensive Plan and Functional Plan(s) citations	GPO 5.26

Capital Cost	2012	2013-2017	Total
Design and Engineering			
Construction		Unknown	Unknown
TOTAL		Unknown	Unknown

Funding Sources	2012	2013-2017	Total
General Obligation Bonds		Unknown	Unknown
TOTAL		Unknown	Unknown

Annual Operations and Maintenance	
Estimated Costs	Currently, the County does not track maintenance costs for these improvements.
Estimated Revenues	None
Anticipated Savings Due to Project	None
Department Responsible for Operations	Facilities and Maintenance Office

Kittitas County Administrative Offices - Expansion of Prosecutor's Office

Photo Unavailable

Map Unavailable

Project Information and Selection Criteria

<i>Location</i>	To be determined
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Expansion of Prosecutors Office to consolidate offices to one location
<i>Justification (Need/Demand)</i>	This project is needed to provide office space for the Prosecutors Office, consolidating offices to one primary location. Several staff and deputy prosecutors share office space in the Sheriff's Administrative Building requiring daily traveling to the Courthouse and other County buildings.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A. Project Type: Facility repair, remodel, and renovation
<i>Comprehensive Plan and Functional Plan(s) citations</i>	GPO 5.26

Capital Cost

	<i>2012</i>	<i>2013-2017</i>	<i>Total</i>
<i>Design and Engineering</i>			
<i>Construction</i>		<i>Unknown</i>	<i>Unknown</i>
<i>TOTAL</i>		<i>Unknown</i>	<i>Unknown</i>

Funding Sources

	<i>2012</i>	<i>2013-2017</i>	<i>Total</i>
<i>General Fund</i>		<i>Unknown</i>	<i>Unknown</i>
<i>TOTAL</i>		<i>Unknown</i>	<i>Unknown</i>

Annual Operations and Maintenance

<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Administrative Offices - County Administration Building

Photo Unavailable

Map Unavailable

Project Information and Selection Criteria

<i>Location</i>	To Be Determined
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	New County Administration Building
<i>Justification (Need/Demand)</i>	This project is needed to provide office space for the Administrative Offices that are currently in the Courthouse and Permit Center. They would likely include the Commissioners Office, Auditors Office, Assessors' Office, Treasurers Office, Fire Marshal, Community Development Services, and Public Works Administrative Office. The Courts and related offices would remain in the existing Courthouse
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A. Project Type: New facility
<i>Comprehensive Plan and Functional Plan(s) citations</i>	GPO 5.26

Capital Cost

	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>		Unknown	Unknown
TOTAL		\$30,000,000	\$30,000,000

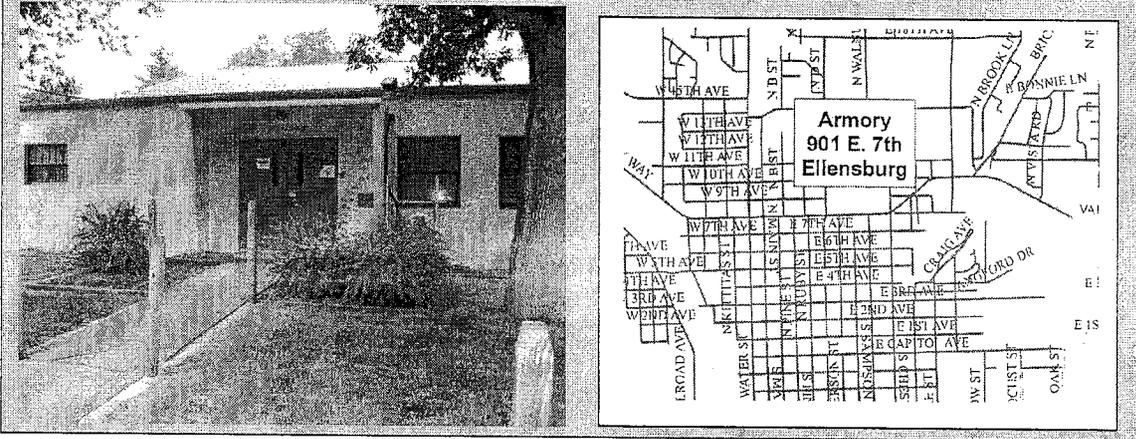
Funding Sources

	2012	2013-2017	Total
<i>General Obligation Bond</i>		\$30,000,000	\$30,000,000
TOTAL		\$30,000,000	\$30,000,000

Annual Operations and Maintenance

<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Fairgrounds/Event Center - Armory Remodel



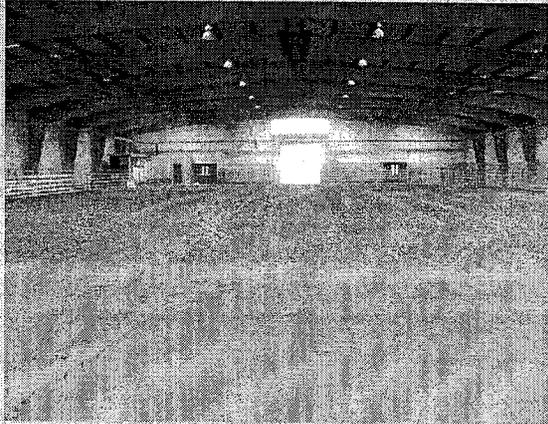
Project Information and Selection Criteria	
<i>Location</i>	901 E. 7 th , Ellensburg – see existing facility inventory
<i>Links to Other Projects or Facilities</i>	Morris Sorenson Building – reduces Departments in building
<i>Description</i>	Building remodel for WSU Extension Office space, Noxious Weed Office space, and Event Center Office space and conference rooms
<i>Justification (Need/Demand)</i>	This project will provide needed office space for WSU Extension, Noxious Weed, and the Event Center
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A Project Type: Facility repair, remodel, and renovation
<i>Comprehensive Plan and Functional Plan(s) citations</i>	GPO 5.26

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>	\$1,500,000		\$1,500,000
TOTAL	\$1,500,000		\$1,500,000

Funding Sources	2012	2013-2017	Total
<i>General Obligation Bonds</i>	\$1,500,000		\$1,500,000
TOTAL	\$1,500,000		\$1,500,000

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance Office

Kittitas County Fairgrounds/Event Center – New Horse Pavilion



Project Information and Selection Criteria	
<i>Location</i>	512 Poplar St., Ellensburg
<i>Links to Other Projects or Facilities</i>	N/A
<i>Description</i>	Add a new horse pavilion at the Fairgrounds Event Center
<i>Justification (Need/Demand)</i>	Equestrian activities take place throughout the year and create demand for additional facilities.
<i>Level of Service (LOS) and Project Type</i>	Established LOS: N/A Project Type: Facility renovation
<i>Comprehensive Plan and Functional Plan(s) citations</i>	GPO 5.26

Capital Cost	2012	2013-2017	Total
<i>Design and Engineering</i>			
<i>Construction</i>		\$1,500,000	\$1,500,000
TOTAL		\$1,500,000	\$1,500,000

Funding Sources	2012	2013-2017	Total
<i>General Obligation Bonds</i>		\$1,500,000	\$1,500,000
TOTAL		\$1,500,000	\$1,500,000

Annual Operations and Maintenance	
<i>Estimated Costs</i>	Currently, the County does not track maintenance costs for these improvements.
<i>Estimated Revenues</i>	None
<i>Anticipated Savings Due to Project</i>	None
<i>Department Responsible for Operations</i>	Facilities and Maintenance

OPEN HOUSE SUMMARY

September 13, 2011 · Cle Elum, WA · Kittitas County Upper District Court · 4:00pm – 6:00pm

15 citizens attended the open house. Comments received included:

- Chip seal Lambert Road NOW!. It has been promised for years and not happened.
- Chip seal Fowler Creek Road as promised. Fowler Creek Road has more traffic than other roads that are chip sealed. Is the money going to bigger developments?
- A frontage road along the freeway from Easton to Nelson Siding is needed -- for emergency purposes. When I-90 is closed or blocked there is no way to get around for emergency vehicles.
- Sparks Road in Easton has no shoulder for pedestrians or horses – just a guardrail and a drop-off.
- Road funds should not be tapped into for other departments' funding. Taxes are appropriated for a reason.
- On NF Teanaway Road concerned that replacing and over-sizing upstream culverts will cause downstream flooding. Suggests installed culverts on both sides of the road so that one side does not get hit with the full flow.
- Suggests widening the NF Teanaway Road so that a groomed snowmobile path would fit on the side (like Salmon la Sac Road).
- See photos – taken from Storie Lane Bridge on 9/16/2010. “As you can see Little Creek is about dried up.”

September 14th, 2011 • Ellensburg • KCPW Conference Room • 4:00pm – 7:00pm

9 citizens attended the open house. Comments received included:

- Would like to save trees along Kittitas Highway just inside property line, and would like a new culvert the length of the yard.
- Even 20MPH is too fast for the blind curve where Sanders turns into Brick Mill. More and more runners/pedestrians, so more signage is needed.
- Great Open House!
- There is a need to better accommodate pedestrians on University Way and Reecer Creek Rd. on the ramps. Suggests a path at the bottom of the slope.

STRATEGY FOR SIX-YEAR PLAN

1. Fund or seek funding for major improvements to improve major transportation corridors and implement the Long-Range Transportation Plan.
2. Safety Enhancements to County roads including guardrail, intersection improvements, and off-street parking for recreation users.
3. Widen shoulders and improve drainage on roads that lack sufficient shoulders for safe travel in accordance with the current road standards.
4. Overlay or seal coat roads to provide additional strength and life to the roads. Dust control and soil stabilization for unpaved roads.
5. Rehabilitate or replace structurally deficient bridges. Bridges over 20 feet long receive federal funding and bridges less than 20 feet must be funded from local dollars.
6. Encourage alternative modes of travel by providing pathways and bicycle lanes.

Comparison of 2011-2016 and 2012-2017 6-Year Transportation Improvement Plans			
Item #	Project Name	2011 Status	Work Proposed 2012-2017 TIP
1	Nelson Siding Road MP 0.00 – MP 4.36	Design is 90% complete. Environmental permits under negotiation.	Complete design and permitting. All construction will take place in 2012.
2	Kittitas Hwy Reconstruction E-Burg Cl. to Kittitas Cl.	Funds awarded in 2007-2011. Completed survey and began design.	Continue design and determine right of way acquisition needs. Construct in 2014.
3	Teanaway Road and NF Teanaway Road	Project funded with Forest Highway allocation in 2010. Completed survey and started design and environmental permits in 2011.	Forest Highway team to complete design and environmental permits in 2012 and begin construction in 2013. Right of way acquisition may be needed in 2013.
4	Weaside Road	Partial funding awarded in 2007-2009 and 2009-2011 bienniums, additional funds expected in 2013-2015 biennium.	Start design in 2012, construct in 2014.
5	Umptanum Road (MP 0.24 – MP 0.50)	Not in TIP.	Start design in 2013, construct in 2014.
6	Anderson Road (MP 0.0 – MP 0.41)	Not in TIP.	Start design in 2014, construct in 2015.
7	Fairview Road	No change, continued seeking funds.	Prepare a P.E. report to develop project scope and cost estimate. Continue to seek funding.
8	No. 6 Road	No change, continued seeking funds.	Seek RAP funding in 2013 to begin design in 2015.
9	Industrial Park Street Improvements	Partial funds awarded in 2007, 2008, 2010. Design and utility work completed in 2011. Hot mix asphalt overlay scheduled for fall 2011.	Additional paving, curb, gutter, sidewalk, and storm water improvements to be constructed in phases starting in 2013.

**Comparison of 2011-2016 and 2012-2017
6-Year Transportation Improvement Plans
CONTINUED**

Item #	Project Name	2011 Status	Work Proposed 2012-2017 TIP
10	Bowers Road Extension East	No change.	Prepare a P.E. report to develop project scope and cost estimate. Continue to seek funding.
11	Lambert Road Extension	Identified as a potential new corridor in the County's 20-Year Transportation Plan	Prepare a P.E. report to develop project scope and cost estimate. Seek Hazard Mitigation Program grant funds to build this new corridor.
12	Sno-Park Improvements	USFS began environmental review.	Complete survey and design of Salmon La See Sno-Park for construction in 2013.
13-17	Safety Enhancements	Funds awarded in 2009. Conducted a site selection analysis.	Design and construct run-off road and intersection safety improvements at various locations
18-19	Public Road Standard Improvements to Deficient Roads	None.	Prepare a P.E. report to develop project scope and cost estimates for the Lambert Rd/Taylor Rd intersection.
20-21	Arterial Asphalt Overlay/Widening	No asphalt overlay/widening improvements completed.	Prepare a P.E. report to develop project scope and cost estimate for Cle Elum Airport Road and Tjossem Road.
22-26	Bridges	Completed work on Cleman Road bridge, Carroll Road bridge, Badger Pocket bridge, and Cooke Canyon bridge.	Change Anderson Road project to a TIB project from Umplatum Road to Railroad Road. Design and construct Old Hwy Ten in 2012.
27	Pathways & Bicycle Routes	Funded Hanson Pits Reclamation Master Plan and provide about \$3,000 to Coal Mines Trail maintenance (annual payment).	BRAC funded bridge projects completed. Repair of multiple structurally deficient bridges including McManamy Road bridge, No. 6 Road bridge, Brick Mill bridge, and Cove Road bridge.
28	Turn-Arounds	None.	Use path funds as local match when seeking grant funding for path projects or to design and construct needed pathways.
29	Chip Seal	Chip sealed 50 miles of roadway	Improve one turn-around per year.
30	Hard Surface Gravel Roads	None.	Chip seal 70 miles of roadway.
31	Winston Bridge and Public road alignment	Project is on hold per Suncadia's request.	Program on hold due to shortage of local funds.
32	Yakima River Canyon Scenic Byway - SR 823	CLC was awarded STP Enhancement funding to purchase and preserve property.	Unknown when Suncadia will continue engineering design and environmental permitting. Scheduled it for end of 6-year period. Complete the right of way purchase.

**ANTICIPATED
TRANSPORTATION IMPROVEMENT
REVENUE**

Source	2012	2013	2014	2015	2016	2017
Local: Property Tax	\$4,359	\$4,359	\$4,359	\$4,359	\$4,359	\$4,359
Local: Motor Vehicle Fuel Tax	\$1,893	\$1,893	\$1,893	\$1,893	\$1,893	\$1,893
Local: MVET (Bikes & Trails)	\$95	\$9	\$9	\$9	\$9	\$9
Local: Sales and Use Tax	\$0	\$100	\$100	\$100	\$0	\$0
State: RAP	\$0	\$0	\$1,354	\$0	\$1,300	\$0
State: CAPP (Gas Tax)	\$375	\$375	\$375	\$375	\$375	\$375
State: TIB	\$0	\$800	\$1,730	\$0	\$0	\$0
Federal: Forest Highway	\$1,500	\$21,392	\$0	\$0	\$0	\$0
Federal: STP	\$1,853	\$200	\$200	\$200	\$200	\$200
Federal: Approps	\$2,280	\$0	\$0	\$0	\$0	\$0
Federal: BRAC	\$0	\$0	\$0	\$0	\$0	\$0
SUMMARY:						
Local Funds	\$6,347	\$6,361	\$6,361	\$6,361	\$6,261	\$6,261
State Funds	\$375	\$1,175	\$3,459	\$375	\$1,675	\$375
Federal Funds	\$5,633	\$21,592	\$200	\$200	\$200	\$200
Total Revenues	\$12,355	\$29,128	\$10,020	\$6,936	\$8,136	\$6,836

BOARD OF COUNTY COMMISSIONERS
COUNTY OF KITTITAS
STATE OF WASHINGTON

RESOLUTION

NO. 2011-095

TO ADOPT A SIX-YEAR TRANSPORTATION IMPROVEMENT PLAN FOR THE
YEARS 2012-2017

WHEREAS: In accordance with R.C.W. 36.81.121, the County Engineer has prepared a Six-Year Transportation Improvement Plan for the ensuing six year period; and

WHEREAS: The Board of County Commissioners has reviewed and updated the priority program and current bridge inspection findings; and

WHEREAS: A public hearing was conducted on October 4, 2011, at 2:00 p.m., in the Commissioners' Auditorium concerning adoption of the said Improvement Plan.

NOW, THEREFORE BE IT RESOLVED that the Board of County Commissioners, after due consideration, does hereby adopt the said Six-Year Transportation Improvement Plan, hereto attached, as now submitted by the Kittitas County Director of Public Works / County Engineer.

DATED this 4th day of October, 2011 at Ellensburg, Washington.

BOARD OF COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON



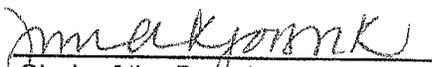
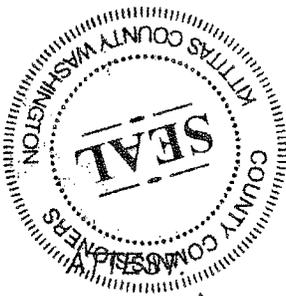
Paul Jewell, Chair



Alan Crankovich, Vice-Chair



Obie O'Brien, Commissioner


Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
COUNTY OF KITTITAS
STATE OF WASHINGTON

RESOLUTION

NO. 2011-0910

TO ADOPT AN ANNUAL ROAD CONSTRUCTION PROGRAM FOR 2012

WHEREAS: The Department of Public Works has submitted a proposed 2012 Annual Road Construction Program for consideration and study; and

WHEREAS: The Board of County Commissioners has carefully considered said proposed program; and

WHEREAS: A public hearing was conducted on October 4, 2011 at 2:00 p.m., in the Commissioners' Auditorium.

NOW, THEREFORE BE IT RESOLVED that the Board of County Commissioners, after due consideration, does hereby adopt the proposed Annual Road Construction Program for 2012, hereto attached, as now submitted by the Kittitas County Director of Public Works / County Engineer.

DATED this 4th day of October, 2011 at Ellensburg, Washington.



James Kozminik
Clerk of the Board

BOARD OF COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

[Signature]
Paul Jewell, Chair

[Signature]
Alan Crankovich, Vice-Chair

[Signature]
Obie O'Brien, Commissioner

ANNUAL CONSTRUCTION PROGRAM FOR 2012

AGENCY ACTION: COUNTY >> Kittitas
 DATE RECOMMENDED PROG. SUBMITTED 10/2/2011
 DATE OF ENVIRONMENTAL ASSESSMENT
 DATE OF FINAL ADOPTION
 ORDINANCE/RESOLUTION NO.
 DATE OF AMENDMENT

TOTAL \$\$\$
 \$3,914
 \$1,185,186
 \$20

** Line (B) must be smaller than Line (A) **

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	
ITEM NUMBER	YEAR	ROAD PROGRAM ITEM NO.	ROAD LOG NO.	ROAD/PROJECT NAME AND LOCATION (Include brief termini description or MP's; Bridge #)	PROJECT LENGTH (Miles)	FUNCTIONAL CLASS	WORK CODE(S)	ENVIRONMENTAL ASSESSMENT	COUNTY FUNDS	AMOUNT \$	OTHER FUNDS	PRELIM. & ENGRING	RIGHT OF WAY	CONTRACT	COUNTY FORCES	GRAND TOTAL ALL 695.
01	1	23030		Nelson Sliding Rd. Improvements (MP 0.0 - 4.36)	4.36	06	ABCG		228	2,566	RAP	20	0	2,784	0	2814
02	2	96951		Kittitas Highway Reconstruction	4.64	07	ABCG		0	500	CAPP	0	0	500	0	500
03	3	28500 25880		Teanaway Road & North Fork Teanaway (Teaaway; MP 0.0 - 7.29 and NF Teanaway; 0.0 - 5.8)	13.09	08	ABCG		50	250	STP/Appropp	300	0	0	0	300
04	4	22710		Westside Road (MP 1.98 - MP 5.81)	3.83	06	ABC		250	1,500	Forest Hwy	1,750	0	0	0	1,750
05	7	63500		Fairview Rd and bridges	N/A	06	ABCG		40	160	RAP	200	0	0	0	200
06	11	23010		Lambert Rd Extension (MP 2.85-5.27)	N/A	06	ABCG		10	0		10	0	0	0	10
07	12	N/A		Salmon La Sac Sno-Park	N/A	06	ABC		10	0		10	0	0	0	10
08	13	varies		Run-off-road Improvements (guardrail, culverts, etc.)	N/A	N/A	G		10	40	Forest Hwy	50	0	0	0	50
09	14	42271 94126		Alford Rd/Wilson Creek Rd Intersection Improvements	0.10	06	ABC		0	70	Rural Rd. Safety Prog.	70	0	0	0	70
10	15	95611 96937		Brown Rd/Umpitnum Rd Intersection Improvements	0.10	07	ABC		0	5	Rural Rd. Safety Prog.	5	0	0	0	5
11	16	93047		Old Highway Ten Railing Retro Fit	0.10	07	I		0	5	Rural Rd. Safety Prog.	5	0	0	0	5
12	20	93047		Old Highway Ten HMA Overlay (MP 0.0 - MP 1.09)	1.09	07	D		0	20	Rural Rd. Safety Prog.	20	0	0	0	20
13	22	31412		McManamy Road Bridge Over Dry Creek (#88201)	0.10	09	I		60	350	CAPP	50	0	350	0	400
14	37	N/A		Tumarounds (countywide)	varies	N/A	ABCG		350	0		100	0	250	0	350
PAGE / PROGRAM TOTALS, CONSTRUCTION									1,018	5,488	0	2,590	0	3,894	20	6,504

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Red Top Lookout

Glossary

KITTITAS COUNTY

2012 BUDGET

GLOSSARY

Accrual Basis Accounting: A method of accounting for revenues and expenses when earned or incurred instead of when cash is received or spent.

Actual: Monies which have already been used or received as opposed to budgeted monies which are estimates of possible funds to be spent or received.

Appropriation: A legal authorization granted by the County Commissioners to make expenditures and to incur obligations for a specific purpose or program; usually granted for a one-year period.

Appropriation Resolution: The official enactment by the County Commissioners giving the legal authority for County Officials to obligate and expend resources.

Assessed Valuation: The estimated value placed upon real or personal property as the basis for levying property taxes.

Audit: An examination to determine the accuracy and validity of records and reports by an agency whose duty it is to make sure the County conforms with established procedures and policies.

Balanced Budget: A budget for which expenditures are equal to income.

BARS: Stands for Budgeting, Accounting, Reporting System. The manual the State of Washington requires governmental entities (i.e., counties and cities) to use.

Benefits: County provided employee benefits such as social security insurance, retirement, worker's compensation, life insurance, medical insurance and dental insurance.

Bond: A written promise to pay a specific sum of money (principal) at a specified future date along with periodic interest. Bonds are typically used for long-term debt to pay for a particular capital expenditure.

Budget: A plan of financial operation embodying an estimate of proposed expenditures for a given period and the proposed means of financing them. Used without any modifier, the term usually indicates a financial plan for a single fiscal year

Budget Calendar: The schedule of key dates involved in the process of adopting and then executing an adopted budget.

Budget Hearing: The public hearings conducted by County Commissioners to consider and adopt the annual budget.

Budget Policy: An overall plan to guide present and future courses of action regarding the coordination of revenues and expenditures.

Capital Assets: Assets of significant value which have a useful life of several years. Also, referred to as fixed assets.

KITTITAS COUNTY

2012 BUDGET

Capital Budget: Major capital improvements which are beyond the routine operation of the County are budgeted under separate capital project funds. These projects, which often require more than one year for completion, include items such as expansion of treatment plants and reconstruction of intersections. In total, these projects are referred to as the Capital Budget and are not included in the Annual Operating Budget.

Capital Improvement Program (CIP): A plan for capital expenditures to be incurred each year over a fixed period of years, identifying the expected beginning and ending date, and the amount to be expended in each year and the method of financing those expenditures.

Capital Outlays: Annual operating expenditures for the acquisition of, or addition to, fixed assets. These expenditures must cost more than \$5,000, including construction projects, land acquisition, major renovations or repairs to existing grounds or facilities, and equipment purchases.

Capital Projects: Projects which purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a building or facility.

Debt Service: The annual payment of principal and interest on the County's indebtedness.

Deficit: The excess of the liabilities of a fund over its assets. The excess of expenditures over revenues during an accounting period; or, in the case of proprietary funds, the excess of expense over income during an accounting period.

Depreciation: The periodic expiration of an asset's useful life. Depreciation is a requirement, in proprietary type funds (such as Enterprise and Internal Service Funds).

EMS: Emergency Management Services.

Enterprise Fund: A type of proprietary fund containing the activities of funds where the intent is for the direct beneficiaries to pay for all costs of the fund through fees, or where a periodic determination of revenues and expenses is desired by management.

Expenditures: Where accounts are kept on the accrual or modified accrual basis of accounting, the costs of goods received or services rendered whether cash payments have been made or not. Where accounts are kept on a cash basis, expenditures are recognized only when the cash payments for the above purposes are made.

Fiscal Year: Any yearly accounting period, without regard to its relationship to a calendar year. The fiscal year for Kittitas County begins on January 1 and ends on December 31.

FTE: Stands for Full-time Equivalent. A numerical expression which indicates the amount of time a position has been budgeted for. A position budgeted at 40 hours per week for 12 months equals 1.0 FTE. Other frequently budgeted levels are 20 hours per week (.5 FTE) to show a position that has been split between two funds because the employee's responsibilities directly affect two funds.

KITTITAS COUNTY

2012 BUDGET

Fund: An accounting entity with its own self-balancing set of accounts recording cash and/or other sources of revenues against expenditures for specific activities.

Fund Balance: The excess of an entity's assets over its liabilities in a particular fund. A negative fund balance is sometimes called a deficit.

GAAP: Stands for Generally Accepted Accounting Principles, which are accounting and reporting standards used for both private industry and government.

GASB: Government Accounting Standards Board regulates the rules and standards for all governmental units.

General Fund: The County's principal operating fund, which is supported by taxes, fees, and other revenues that may be used for any lawful purpose. The fund of the County that accounts for all activity not specifically accounted for in other funds. Includes such operations as police, fire, engineering, planning, finance and administration.

Grants: A contribution of assets (usually cash) by one governmental unit or other organization to be used or spent for a specified purpose, activity, or facility. Typically, these contributions are made to local governments from the State and Federal governments.

Interfund Services/Revenue: The term "interfund" refers to transactions between individual Funds of the County rather than transactions between the County and private companies, other governments or vendors. From a budgeting and accounting perspective, the service provider (e.g., Purchasing) will budget for both the cost of providing service and the revenue received from the service receiver (e.g., Utilities) for the service. In other words, one fund would be the customer of another and both budgets must reflect this provider customer relationship. As can be seen from this description, interfund activities inflate both expenditures and revenues; this causes what we refer to as "double budgeting."

Interfund Transfers: Amounts transferred from one County fund to another.

Intergovernmental Revenue: Grants, entitlements, shared revenues and payment for goods and services by one government to another.

Internal Service Funds: A type of proprietary fund which accounts for the goods and services which are provided to other units of the County and payment by the benefiting unit is intended to fund the costs of providing such services.

Levy: To impose a tax, special assessment or service charge for the support of government activities. The term most commonly refers to the real and personal property tax levy.

Levy Rate: The rate at which taxes, special assessments or service charges are imposed. For example, the real and personal property tax levy is the rate at which property is taxed per \$1,000 of assessed valuation. The rate is determined by calculating the ratio of the maximum amount of property tax revenue allowable under state law and the total assessed valuation within the taxing district.

KITTITAS COUNTY

2012 BUDGET

LEOFF: A state retirement system for law enforcement and the fire fighter personnel of the County.

Liability: Debt or other legal obligation arising out of transactions in the past which must be liquidated, renewed or refunded at some future date.

Licenses and Permits: Charges for the issuance of licenses and permits. Licenses are required by municipalities for selected trades, occupations and other activities for regulatory purposes. Permits are issued to aid regulation of new business activities.

Mandate: A requirement imposed by one unit of government on another unit of government.

Modified Accrual Accounting: A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are "measurable" and "available for expenditure". Since this type of accounting basis is a conservative financial approach, it is recommended as the standard for most governmental funds.

Non-departmental Expenditures: Expenditures that are not directly related to the operations of a single County department.

Object of Expenditure: Expenditure classifications based upon the types or categories of goods and services purchased. Typical objects of expenditure include personnel services (wages and salaries), contracted services (utilities, maintenance contracts, etc.) supplies and materials, and capital outlays.

Operating Budget: The annual appropriation to maintain the provision of County services to the public.

Operating Transfer In: Transfer from other funds which are not related to rendering of service.

Other Services and Charges: A basic classification for services other than personnel services which are needed by the County. This budget item includes professional services, communication, travel, advertising, rentals and leases, insurance, public utility services, repairs and maintenance, and miscellaneous.

Program: A broad function or area of responsibility of government services. It is a basic organizational unit of government that is composed of a group of specific activities and operations directed at attaining a common purpose or goal.

Proprietary Fund: See Enterprise Fund and Internal Service Funds.

Proposed Budget: The recommended and unapproved County budget submitted to the County Commissioners and public in October/November of each year.

PERS: Stands for Public Employees Retirement System provided for all County employees, other than law enforcement and fire fighter personnel, by the State of Washington.

KITTITAS COUNTY

2012 BUDGET

REET: Real Estate Excise Tax. Excise tax imposed on the sale of real property and dedicated to local capital projects identified in RCW 82.46.010(2)(6). Proceeds should be placed in the capital improvement fund. (RCW 82.46.030(2) and RCW 82.45.180(2))

Reserve: A segregation of assets to provide for future use toward a specified purpose.

Revenue Estimate: A formal estimate of how much revenue will be earned from a specific source for some future period; typically, a year.

R.I.D.: Stands for Road Improvement District. A compulsory levy made against certain properties to defray part or all of the cost of a specific improvement or service deemed to primarily benefit those properties

Salaries and Wages: Amounts paid for services rendered by employees in accordance with rates, hours, terms and conditions authorized by law or stated in employment contracts. This category also includes overtime and seasonal help.

Service Measures: Specific quantitative measures of work performed within an activity or program (i.e., total miles of streets cleaned). Also a quantitative measure of results obtained through a program or activity (e.g., reduced incidence of vandalism due to new street lighting program).

Special Revenue Funds: General government funds where the source of revenue is dedicated to a specific purpose.

Supplemental Appropriation: An appropriation approved by the Commissioners after the initial budget appropriation.

Taxes: Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments, or charges for services rendered only to those who pay, for example, sewer service charges.

Transfers: Internal movements of revenue and expenses among funds in the budget to provide needed sources of funding for expenses incurred on behalf of another fund.

Trust Fund: Funds used to account for assets held by a government in a trustee capacity for individuals, private organizations, other governments, and/or other funds.

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