



KITTITAS COUNTY

DEPARTMENT OF PUBLIC WORKS

Kirk Holmes, Director

2011 Road Standards Update Citizen's Advisory Committee

MEETING MINUTES
September 6, 2011
2:30 p.m. to 5:00 p.m.

I. Call to Order:

JAN OLLIVIER opened the meeting at 2:30

II. Attendance:

<i>Citizen Advisory Committee</i>		<i>In Attendance?</i>
Kirk Holmes, Chair	Public Works Director	No
Doug D'Hondt	County Engineer	No
Christina Wollman	Planner II	Yes
Urban Eberhart	Agricultural community representative	Yes
Marc Kirkpatrick	Encompass Engineering & Surveying	Yes
Brenda Larsen	Fire Marshal	Yes
Pat Deneen	Developer	Yes
David Gerth	Citizen	No
Dan Valoff	CDS Planner	Yes
Terry Clarke	Cattleman's	Yes
Jan Ollivier	Public Works	Yes

Public in attendance:

Vernon Sweesey
Catherine Clerf
DJ Evans, Fire District 1

III. Minutes

Minutes from the August 23, 2011 meeting were reviewed. MARC moved to approve, TERRY seconded the motion. The minutes were approved.

IV. Old Business

Utility Accommodation Manual

The committee had questions about the origin of this document. It was stated by staff that this document was created during the 2004 update but was never adopted. Doug edited this document but did not create a redline version. The reference to the manual was in Chapter 1 and was removed in the draft because the manual did not exist, but if the manual is adopted the reference will be left in the standards.

Public Works was not able to review the City's comments on the Utility Accommodation Manual. URBAN suggested that the manual be sent out to all utilities for comment.

Transportation Concurrency

CHRISTINA asked if there were any questions about the draft ordinance. The committee had none.

Stormwater

CHRISTINA displayed comments from Terry Wittmeier of Ecology. The comments only provided suggestion for improvement, and did not have any critique of the draft ordinance.

MARC had questions about discharging water or retaining on site, and what the county prefers. MARC'S version allows discharging and DOUG'S version required retention. The stormwater manual allows discharging and the committee felt the county should allow it also. This needs to be clarified by DOUG.

Review Changes

CHRISTINA displayed changes to chapter 4 that Doug made. One of the changes was removing the reference to the AASHTO design manual. PAT and other committee members had concerns about this because AASHTO is more flexible than the WSDOT design manuals.

The committee asked what the term "entire road" meant in the revision to KCC 12.04.030(B). The committee thought that adding "section" would make more sense.

MARC suggested that the references to number of lots in the tables should be changed to ADT based on the IDT. This would include commercial and multi-family projects instead of just residential lots.

The committee was concerned about the increase in gravel depth in Tables 4-3 and 4-4. Pat thought it would be cost prohibitive and may make it too expensive to build county roads. DOUG'S reasoning needs to be explained to the committee.

MARC asked what level of detail we were looking for in KCC 12.04.090(6) regarding the as-built plans. Is it survey level plans or design plan markups.

CHRISTINA updated PAT on his previous question of the definition of bridge, which is defined as a 20' span along the centerline of the road. BRENDA noted that in section G it only

references bridges. The committee discussed that the chapter refers to major drainage structures and that A – F all reference bridges and culverts. This section needs to be updated and refer to major drainage structures and be consistent throughout.

CHRISTINA explained the changes to Chapter 8 that DOUG and KIRK made. The change is to require all private roads to be engineered and the process for this was included into the chapter. The committee had questions about what 30% and 90% plans meant. Even though they are common engineering terms, MARC is going to look into a better description. A clarification that the first submittal does not need to be completed prior to preliminary approval should be added as well.

URBAN and PAT were concerned about requiring all roads to be engineered and reviewed by the County. URBAN thought it may add too much cost to the County, and PAT wants to see some info on cost impact and turnaround length of the review. KIRK and DOUG'S reasoning for requiring all roads to be engineered needs to be explained to the committee. The question was also made wondering if the County would also be inspecting the roads during construction.

V. New Business

VI. Business not on the Agenda

VII. Next Meeting Agenda

The next meeting will be held in three weeks on September 27th. A final draft will be presented to the committee for final changes.

VIII. Adjourn

The meeting was adjourned by JAN OLLIVIER at 3:30 pm.