

**KITTITAS COUNTY**  
**Board of County Commissioners**

**AGENDA STAFF REPORT**

**AGENDA DATE:** August 15, 2017

**ACTION REQUESTED:** Request the Board of County Commissioners (BOCC) appoint Jim Armstrong to the Kittitas County's tourism infrastructure plan capital improvement program technical review team (TRT).

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**BACKGROUND:** The BOCC recently approved a new capital improvement program (CIP) to help implement the County's Tourism Infrastructure Plan. Part of the new process includes review and monitoring of approved grant projects by a Technical Review Team (TRT) for feasibility and any scope of work modifications. The TRT of seven members was appointed by the BOCC during the July 18, 2017 Agenda Session.

**INTERACTION:** One of the members appointed on July 18, 2017 has since moved out of state and resigned from the TRT, leaving an open position.

**RECOMMENDATION:** Request the BOCC appoint Jim Armstrong to the Kittitas County's tourism infrastructure plan capital improvement program TRT.

**HANDLING:** Original – Clerk of the Board  
Copy – LTAC

**ATTACHMENTS:** None

**LEAD STAFF:** Debbie Myers, LTAC Clerk