

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION**

**TUESDAY**

**10:00 A.M.**

**JUNE 7, 2011**

Board members present: Chairman Paul Jewell; Vice-Chairman Alan Crankovich and Commissioner Obie O'Brien.

Others: Mandy Robinson, Deputy Clerk of the Board; Todd Davis, Noxious Weed Program Coordinator; Dan Valoff, Staff Planner; Linda Navarre, Community Health Services Supervisor/Co-Interim Director of Public Health; Jerry Pettit, Auditor; Jen Geyer, Licensing Deputy; Monica Hunt, Licensing Deputy; Barb Watson, Licensing Deputy II; Neil Caulkins, Deputy Prosecutor and three members of the public.

**CALL TO ORDER**

Chairman Jewell called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Chairman Jewell led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES- NONE**

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS**

Jerry Pettit, Auditor provided detail regarding the certifications his staff recently obtained and why they need to have them.

Commissioner Crankovich moved to approve Board signature on three Certificates of Recognition those being presented to Monica Hunt, Licensing Deputy & Barbara Watson, Licensing Deputy II for being certified as a Vehicle Field System Operator; and a Certificate of Recognition to Jen Geyer for being certified as a Certified Vehicle Field System Operator and Certified Election Administrator. Commissioner O'Brien seconded. The Board expressed their appreciation to staff for taking the time to obtain the certifications and congratulated them.

**APPROVAL OF AGENDA**

Chairman Jewell noted an item had been added to Administrative Matters and that Items D & E from Consent had been moved to Board Discussion and Decision. He stated that Item C under Board Discussion and Decision was

**6/7/2011 MINUTES**

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**APPROVED**  
6/21/2011

pulled at the request of the presenter. He also noted that there was an Executive Session anticipated at the conclusion of the Agenda. Commissioner Crankovich moved to approve the Agenda, as amended. Commissioner O'Brien seconded. Motion carried 3-0.

**CONSENT AGENDA**

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Commissioner Jewell noted Consent items D & E had been moved to Board Discussion and Decision. Commissioner Crankovich moved to approve the Consent Agenda, as amended. Commissioner O'Brien seconded. Motion carried 3-0.

**MINUTES**

**COMMISSIONER MEETINGS**

**COMMISSIONERS**

DATE	MINUTES
02/10/2009	DOE Discussions on Exempt Wells
03/17/2009	Public Hearings
04/08/2009	Civil Service Examiner Position
06/05/2009	Surplus Nanum Property
06/25/2009	Jail Project Financing
07/23/2009	Budget Retreat
07/28/2009	Kittitas County Comp. Plan Compliance
07/30/2009	Cont. CDS Study Session
09/29/2009	EDG TIP Strategies
11/09/2009	TV District Discussion
12/22/2009	Comp. Plan GMA Compliance - Enabling Documents
02/08/2010	CDS Study Session
02/09/2010	Cont. CDS Study Session
04/07/2010	BOCC Executive Session
09/13/2010	CDS Study Session
04/14/2011	Solid Waste/Fair/Maint. Study Session
05/03/2011	Public Hearings
05/04/2011	USGS Report Groundwater Study
05/09/2011	DPW Study Session
05/09/2011	Executive Session
05/11/2011	ORV Closure Area Public Hearing
05/12/2011	Homeless Network Consultant
05/12/2011	Solid Waste/Fair/Maint. Study Session
05/16/2011	BOCC Office Admin.
05/16/2011	Dept. Head Meetings (cancelled)
05/16/2011	Agenda Study Session



Approve a Subscriber Agreement with CPS Human Resources Services to conduct validated testing for various classifications within the Kittitas County Sheriff's Department, terminating on June 7, 2012.

**AGREEMENT            KITTITAS COUNTY/ BUCKLEY RECYCLING CENTER            SOLID WASTE**

Approve an Agreement between Kittitas County and Buckley Recycling Center (BRC) for Metal Recycling from June 1, 2011 - June 30, 2012.

**AGREEMENT                            KITTITAS COUNTY / UNIVERSITY OF WA.            JUVENILE**

Approve an Affiliation Agreement between Kittitas County and the University of Washington's MSW candidate, effective from June 15, 2011 and terminate upon 90 days written notice.

**RESOLUTION 2011-054                    INTERLOCAL AGREEMENT W/ WSDA            NOXIOUS WEED**

Approve Resolution No. 2011-054, Authorizing an Interlocal Agreement between Kittitas County and the Washington State Department of Agriculture for Noxious Weed for surveying and mapping in Kittitas and Yakima Counties, effective from May 15, 2011 - October 15, 2011.

**RESOLUTION 2011- 055            INTERLOCAL AGREEMENT W/KC & DNR            NOXIOUS WEED**

Approve Resolution No. 2011-55, Authorizing an Interlocal Agreement between Kittitas County and the Washington State Department of Natural Resources for Noxious Weed Control in Kittitas County, effective from July 1, 2011 - June 30, 2013.

**CONTRACT                            CROSS MATCH TECHNOLOGIES/LIVE SCAN SYSTEM            SHERIFF**

Approve a Contract renewal with Cross Match Technologies, allowing the Kittitas County Sheriff's Department to purchase a one year Maintenance plan for a Xerox 4500DT, effective from June 1, 2011 - May 31, 2012.

**AGREEMENT                            COBRA COMBO CASHIER SERVICE/SWANSON SERVICES SHERIFF**

Approve a Service Agreement between the Kittitas County Corrections and Cobra Combo Cashier (Swanson Services Corporation), for the period beginning June 7, 2011- June 7, 2014.

**AGREEMENT                            KCSO/WA ASSOCIATION OF SHERIFFS & POLICE CHIEFS SHERIFF**

Approve an Agreement between the Kittitas County Sheriff's Office and the Washington Association of Sheriff's & Police Chiefs (WASPC) Washington State Methamphetamine Initiative, effective January 1, 2011 - December 31, 2012.

**AGREEMENT                    WSP INTERAGENCY AGREEMENT/MARIJUANA ERADICATION SHERIFF**

Approve an Agreement between the Kittitas County Sheriff's Office and the Washington State Patrol, for the 2011 Interagency Agreement Marijuana Eradication from January 1, 2011 - November 30, 2011.

**AGREEMENT CHILD CARE INFANT NURSE/MUNCHKINLAND/KCPHD                    PUBLIC HEALTH**

Approve an Agreement between the Kittitas County Public Health Department and Munchkinland Daycare, for infant nurse consultant services, from January 1, 2011 - December 31, 2011.

**AGREEMENT CENTRAL WA. UNIVERSITY/KCPHD FOOD INSPECTIONS PUBLIC HEALTH**

Approve an Agreement between Kittitas County Public Health Department and Central Washington University, for food inspections, effective from April 1, 2011 - March 31, 2012.

**AMENDMENT                    GRANT-STOP VIOLENCE AGAINST WOMEN PROGRAM                    PROSECUTOR**

Approve an Amendment extending the time period and increasing the dollar amount from \$48,558.00 to \$59,808.00 for the original grant between the Kittitas County Prosecuting Attorney's Office and Central Washington Comprehensive Mental Health - ASPEN grantee for the Federal Formula Grant Program STOP Violence Against Women- Washington State Department of Commerce, Community Services and Housing Division, Office of Crime Victims Advocacy, effective from June 1, 2011 and ending December 31, 2011, with the scope of work to remain the same.

**AGREEMENT                    GENERAL TERMS & CONDITIONS DSHS/KITTIAS CO. PROSECUTOR**

Approve an Agreement between Kittitas County and the Washington State Department of Social & Health Services (DSHS) general terms and conditions agreement, effective July 1, 2011 - June 30, 2017.

**MYLAR                                    TIMBER MOUNTAIN PLAT ALTERATION                                    CDS**

Approve and authorize the Chair to sign the Final Mylars for the Timber Mountain Plat Alteration (P-06-05), an application for an amendment to the face of the Plat in order to change the road use declaration from "dedicates to the use of public" to "private roads", located in portions of the south ½ and the east ½ of section 08, T 19N., R 15E., W.M. in Kittitas County, Timber Mountain is located south of Westside Road and west of South Cle Elum Ridge Road, Cle Elum, WA.

**MYLAR                                    SUNCADIA PHASE 1 DIVISION 10A PLAT                                    CDS**

Approve and authorize the Chair to sign the Final Mylars for the Suncadia Phase 1 Division 10A Plat (P-06-28), a application for the

Suncadia Master Planned Resort, Phase 1, Division 10 plat is a re-plat of Tract Z-1 of Phase 1 Division 3, encompassing approximately 17.25 acres (tax parcel # 20-15-20058-0183), consisting of 39 lots intended for residential use and additional open space tracts.

**LEASE AMENDMENT                    CARRERA HANGERS BOWERS FIELD LP                    PUBLIC WORKS**

Approve a Lease Amendment between Kittitas County and Carrera Hangars Bowers Field LP, who is requesting to expand the original footprint of the hangar during the design phase of construction, approximate acreage went from .455 acres (19,800 Sq. Ft) to .62 acres (27,007.20 Sq. Ft), noting the lease amendment is to reflect the change in the size of the leased lot, and the difference in rental owing.

**LEASE                                    ASSIGNMENT OF LEASE CARRERA HANGERS LP                                    PUBLIC WORKS**

Approve a Consent to Assignment of Lease between Kittitas County and Carrera Hangars LP, to assign the lease from Carrera Hangars LP to Carrera Hangars Bowers Field LP.

**SET PUBLIC HEARING    FEES COLLECTED BY DPW, CDS & FM                                    PUBLIC WORKS**

Approve Setting a Public Hearing to consider amending fees collected by the Public Works Department, Community Development Services and the Fire Marshal, to be held on June 21, 2011 at 2:00 p.m. in the Commissioners Auditorium, Room 109 Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**CORRESPONDENCE - NONE**

**ADMINISTRATIVE MATTERS**

**RESOLUTION 2011-53    COOKE CANYON ROAD BRIDGE REPLACEMENT                                    PUBLIC WORKS**

Commissioner Crankovich moved to approve Resolution 2011-053, Awarding the Cooke Canyon Road Temporary Bridge #90301 Replacement Contract to Dan Morgan & Sons Earthmoving, Inc. and authorize the Director of Public Works to sign said contract documents, in the amount of \$27,579.00. Commissioner O'Brien seconded. Motion carried 3-0.

**CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE**

**BOARD DISCUSSION/DECISION ITEMS**

**CLAIM FOR DAMAGES                                    PLOUSSE-CLAIM                                    PROSECUTOR**

Commissioner Crankovich moved to follow the recommendation of the Prosecutor's Office and deny Mr. Plousse's Claim for Damages filed with the Kittitas County Auditor on May 6, 2011 in the amount of \$30,000.00.

Commissioner O'Brien seconded. Motion carried 3-0.

**CLAIM FOR DAMAGES**

**LEEPER-CLAIM**

**PROSECUTOR**

Commissioner Crankovich moved to follow the recommendation of the Prosecutor's Office and approve payment in the amount of \$144.00, for a Claim for Damages filed with the Kittitas County Auditor, by Jack Leeper on May 4, 2011, conditioned upon signature on a Release of All Claims. Commissioner O'Brien seconded. Motion carried 3-0.

**REPORT FROM BOB HANSEN ON THE KITTITAS COUNTY TOURISM PROGRAM - ITEM C. REMOVED AT THE REQUEST OF MR. HANSEN.**

**SPECIAL EVENT**

**ELLENSBURG SPRINT/WHISKY DICK**

**COMMISSIONERS**

Commissioner Jewell explained that the Ellensburg Sprint/Whisky Dick Triathlon event applications had been moved to Board Discussion and Decision because the Applicant had yet to provide a Temporary Food Permit Application nor had they submitted payment for that Application. He noted that both applications are requesting a waiver to Kittitas County Code (KCC) Chapter 5.20.160 (Closing Hours) Kittitas County Code Chapter 5.20.100 (Penal Bond - Bond of Indemnity).

Commissioner O'Brien moved to approve both the Ellensburg Sprint to be held on July 30, 2011 and the Whisky Dick Triathlon to be held on July 31, 2011, contingent on the Applicant submitting a successful Temporary Food Permit Application two weeks prior to the events along with payment of the application fee, noting approval of a request for a waiver for both events of Kittitas County Code Chapter 5.20.100 (Penal Bond - Bond of Indemnity). Commissioner Crankovich seconded.

Commissioner Jewell noted that both applications requested in addition to a waiver of KCC 5.20.100 (Penal Bond - Bond of Indemnity) a waiver to KCC 5.20.160. (Closing Hours).

Commissioner Jewell moved to amend the motion to also include a waiver of KCC 5.20.160 (Closing Hours). Commissioner Crankovich seconded. Motion carried 3-0.

Original motion passed 3-0.

**SPECIAL EVENT**

**WHISKY DICK TRIATHLON**

**COMMISSIONERS**

The Board acted on both the Ellensburg Sprint and Whisky Dick in one motion.

**MISCELLANEOUS - NONE**

**EXECUTIVE SESSION -**

At 10:23 a.m. Chairman Jewell announced the Board would recess into Executive Session with Kari Braniff, HR Representative for ten minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. He noted action was anticipated.

At 10:33 a.m. the Board reconvened out of Executive Session. Staff was directed to make an offer to the Public Health Administrator candidate at the quarter point in the pay scale and to authorize a \$2,500.00 moving expense allowance, noting that there would be one year probation and at six months if a satisfactory evaluation is completed there will be a 2% increase in pay.

**ADJOURNMENT**

Commissioner Crankovich moved to adjourn the meeting at 10:34 a.m. Commissioner O'Brien seconded. Motion carried 3-0.

Meeting adjourned at 10:34 a.m.

**DEPUTY CLERK OF THE BOARD**

  
\_\_\_\_\_  
Mandy Robinson

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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Chairman Paul Jewell