

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION**

**TUESDAY**

**10:00 A.M.**

**JULY 6, 2010**

Board members present: Chairman Mark McClain; Vice-Chairman Paul Jewell and Commissioner Alan Crankovich.

Others: Julie Kjorsvik, Clerk of the Board; Cathy Bambrick, Public Health Administrator; Gene Dana, Sheriff; Patti Johnson, Solid Waste Director; Bob Gubser, Commander; Jan Ollivier, Transportation Manager; Neil Caulkins, Deputy Prosecutor; Judy Pless, Budget & Finance Manager; Charlene Sandland, Accountant; Kay Kresge, Accountant; Karen Hamel, Accountant; Terri Mohan, Accounting Tech.; Lisa Young, Interim Human Resource Director; Stephanie Conley, Human Resource Associate; Kelly Carlson, Administrative Assistant/Airport Manager; Syliva Newkirk, Elections Deputy Auditor; Sue Higginbotham, Administrative Assistant; Mike Flory, Plans Examiner; Suzanne Becker, Deputy Prosecutor; Jerry Pettit, Auditor and 5 members of the public.

**CALL TO ORDER**

Chairman McClain called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Chairman McClain led the Pledge of Allegiance.

Chairman McClain announced there would be a brief discussion on a Consent Agenda item between the Awards & Recognitions portion of the Agenda, due to there not being an Agenda Study Session because of the holiday on July 5, 2010.

**INTRODUCTION OF NEW COUNTY EMPLOYEES**

Lisa Young, Interim Human Resource Director introduced Stephanie Conley as their new Human Resource Associate.

Chairman McClain noted Lisa Young had been recently appointed at the Interim Director of the Human Resource Department.

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS**

**APPROVED**

7/20/2010

Bill Robins, President of the State Board of Vietnam Veterans of America, noted that on June 12, 2010, the Washington State Board of Vietnam Veterans of America, honored Kittitas County as the State's most forward thinking County in regards to assisting Veterans, by establishing the "Kittitas County Veteran's Coalition". He recognized the Kittitas County Auditor's office for their service in helping serve the Veteran's in Kittitas County. He indicated to date there have been over 1,000 Veterans, their spouses and children served.

#### **APPROVAL OF AGENDA**

Commissioner Jewell questioned the insurance requirements for Item I under the Consent Agenda. He was concerned there was only one-million dollars, and thought the Prosecutors office wanted a higher amount. He said he wanted to be consistent and they seem to be getting conflicting information. Neil Caulkins, Deputy Prosecutor said they review the requirements on a case by case basis and they may have different amounts, depending on the nature of the issue. It was noted the document had been approved by Stephanie Happold, Deputy Prosecutor. The Board indicated they would like to look more into this and would postpone consideration of Item I until the July 20, 2010 Agenda, to allow for further information from the Prosecutors office.

Commissioner Jewell moved to postpone Item I from the Consent Agenda until the July 20, 2010 Agenda. Commissioner Crankovich seconded. Motion carried 3-0.

Chairman McClain announced there would be an Executive Session at the conclusion of the Agenda.

Commissioner Jewell moved to approve the Agenda, as amended. Commissioner Crankovich seconded. Motion carried 3-0.

#### **CONSENT AGENDA**

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Chairman McClain noted Item I was postponed until the July 20, 2010 Agenda. Commissioner Jewell moved to approve the Consent Agenda, as amended. Commissioner Crankovich seconded. Motion carried 3-0.

DATE	MINUTES
05/11/2010	HR Study Session
06/01/2010	CWES Public Hearing
06/08/2010	HR Study Session
06/08/2010	Cont. Appeal Hearing - Slothower
06/11/2010	Process Planning Retreat
06/14/2010	BOCC Office Administration
06/14/2010	Dept. Head Meetings (2)
06/14/2010	Agenda Study Session
06/14/2010	DPW Study Session
06/15/2010	Agenda
06/15/2010	Public Hearings
06/18/2010	Executive Session (9:30)
06/18/2010	Executive Session (1:30)
06/21/2010	BOCC Office Administration
06/21/2010	Dept. Head Meetings (1)
06/21/2010	Executive Session
06/22/2010	HR Study Session
06/22/2010	Quarterly Finance Meeting
06/23/2010	WA Counties Risk Pool Annual Report
06/24/2010	Executive Session
06/28/2010	BOCC Office Administration
06/28/2010	BOCC Dept. Head Meetings (cancelled)
06/29/2010	BOCC Office Administration
06/29/2010	DPW Study Session
06/29/2010	Executive Session (10:00)
06/29/2010	Executive Session (11:00)

**RESOLUTION 2010-72****SETTING 2011 BUDGET HEARINGS****AUDITOR**

Approve Resolution No. 2010-72, In the Matter of Setting Dates for the 2011 Budget Hearings, to be held on December 6, 2010 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue, Ellensburg WA.

**AGREEMENT****CAMTEK****SHERIFF**

Approve a Professional Services Agreement between Kittitas County and Camtek in the amount of \$21,446.77, for the installation of a Security Alarm in the evidence storage room.

**AGREEMENT****LIBERTY MUTUAL****HUMAN RESOURCE**

Approve a Hole Harmless and Marketing Agreement between Kittitas County



Registered Sex Offender & Residency Verification program beginning July 1, 2010 through June 30, 2011.

**AGREEMENT WA STATE DEPARTMENT OF HEALTH PUBLIC HEALTH**

Approve an Information Sharing Agreement between the State of Washington Department of Health and the Kittitas County Public Health Department, for Confidential Information or Limited Dataset(s) beginning May 1, 2010 through May 2, 2012.

**AGREEMENT CENTRAL WASHINGTON UNIVERSITY PUBLIC HEALTH**

Approve a Standard Agreement between Central Washington University and the Kittitas County Public Health Department, to provide quarterly food service inspections and training, in the amount not to exceed \$3,000.00, beginning April 1, 2010 through March 31, 2011.

**AGREEMENT WA STATE DEPARTMENT OF HEALTH PUBLIC HEALTH**

Approve an Information Sharing Agreement between the State of Washington Department of Health and the Kittitas County Public Health Department, to provide access to the aggregate data contained in the CHAT database for the purpose of community health assessment, for three years from the date of signature.

**MEMORANDUM OF UNDERSTANDING FIRST UNITED METHODIST CHURCH PUBLIC HEALTH**

Approve a Memorandum of Understanding between the First United Methodist Church and the Kittitas County Public Health Department, for the use of space for conducting harm reduction education, testing and counseling and supply distribution, beginning June 1, 2010 through May 31, 2011.

**LEASE ASSIGNMENT - GROSECLOSE PUBLIC WORKS**

Approve an Assignment of Lease between James Jay Groseclose and his Separate Estate (Assignor), Estate of James Jay Groseclose (Assignee) and Kittitas County for property at the Bowers Field Airport.

**AGREEMENT EASTON RIDGE LAND COMPANY-MARION MEADOWS PUBLIC WORKS**

Approve and authorize Kirk Holmes, Interim Community Development Services Director, to sign a Supplement to Professional Services Agreement for Marian Meadows, for the Environmental Impact Statement (EIS) Phase IV, in the amount of \$48,284.00.

**RESOLUTION 2010-73 AWARD SAFETEA-LU STP FEDERAL FUNDS PUBLIC WORKS**

Approve Resolution No. 2010-73, Awarding the 2010 SAFETEA-LU Surface

Transportation Program (STP) Federal Funds for the Kittitas County Region.

**SET CLOSED RECORD MEETING                      YELLOWSTONE TRAIL ESTATES                      CDS**

Approve setting a Closed Record Meeting to consider the Yellowstone Trail Estates Preliminary Plat (LP-09-06), an application submitted by Encompass Engineering & Surveying, agent for property owner Gary Maughan, for a 27-lot long plat on approximately 18.09 acres of land that is zoned Forest & Range, located at the end of Yellowstone Road, east of Interstate 90 near the summit of Snoqualmie Pass, to be held on Tuesday July 20, 2010 at 10:00 a.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse, 205 West 5<sup>th</sup> Avenue, Ellensburg, WA.

**SET CLOSED RECORD MEETING                      WHITE WATER CLUSTER PLAT                      CDS**

Approve setting a Closed Record Meeting to consider the White Water Performance Based Cluster Plat (LP-08-28), an application from Dave Blanchard of Misty Mountain, LLC, authorized agent for Lonny Peter White and Joanne White, Peter A. White and Michael Lee White, landowners for a 67-lot Performance Based Cluster Plat on 112.04 acres of land that is zoned Ag-3, located south of Lower Peoh Point Road, east of Iron Mountain Road, west of Godawa Lane, Cle Elum, WA, to be held on Tuesday July 20, 2010 at 10:00 a.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse, 205 West 5<sup>th</sup> Avenue, Ellensburg, WA.

**SET PUBLIC HEARING                      LITTLE CREEK RANCHES PLAT ALTERATION                      CDS**

Approve setting a Public Hearing to consider the Little Creek Ranches Plat Alteration (LP-10-01), to be held on Tuesday July 20, 2010 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse, 205 West 5<sup>th</sup> Avenue, Ellensburg, WA and to authorize the Clerk to publish said notice.

**CORRESPONDENCE - NONE**

**ADMINISTRATIVE MATTERS - NONE**

**CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE**

**BOARD DISCUSSION/DECISION ITEMS**

**ORDINANCE 2010-03                      2009 BUILDING CODES                      CDS**

The Public Hearing continued from June 15, 2010 was opened to consider enabling documents adopting the 2009 Building Codes (the record was closed). Mike Flory, Plans Examiner indicated there was a draft

Ordinance prepared in accordance with the Boards direction at the previous Public Hearing.

Commissioner Jewell moved to approve Ordinance No. 2010-03, Adopting the 2009 Building Codes. Commissioner Crankovich seconded. Motion carried 3-0.

**PUBLIC HEARING                      HABITAT FOR HUMANITY - HOUSE 11                      COMMISSIONERS**

A Public Hearing continued from June 15, 2010 was opened to consider enabling documents for the Habitat for Humanity House 11 project (the record was closed). Cathy Bambrick, Public Health Administrator/Homelessness & Affordable Housing Committee member, indicated the Prosecutors office was still reviewing the documents and requested a continuance of the hearing.

Commissioner Jewell moved to continue the Public Hearing to Tuesday July 20, 2010 at 10:00 a.m. to consider enabling documents (noting the record was closed). Commissioner Crankovich seconded. Motion carried 3-0.

**RESOLUTION 2010-71                      APPEAL OF D&H RANCH, INC.                      CDS**

Commissioner Crankovich moved to approve Resolution No. 2010-71, Affirming the Appeal of the D&H Ranch, Inc., SDL Properties, Inc., and L&D Land Corporation, Inc., Short Plats. Commissioner Jewell seconded. Motion carried 3-0.

**SET PUBLIC HEARING                      POTABLE WATER REQUIREMENTS                      COMMISSIONERS**

Neil Caulkins, Deputy Prosecutor said after the Board's deliberation on the recent appeal (above), they needed to set a Public Hearing. Commissioner Jewell moved to withdrawal the action taken by the Board repealing Resolution No. 2010-48, due to a procedural error, in addition to direct staff to set a Public Hearing to consider potable water requirements for preliminary and final plat approval, to be held on Tuesday July 20, 2010 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue, Ellensburg, WA and to authorize the Clerk to publish said notice. Commissioner Crankovich seconded. Motion carried 3-0.

**MISCELLANEOUS - NONE**

**EXECUTIVE SESSION**

At 10:25 a.m. Chairman McClain announced the Board would recess into an Executive Session with Neil Caulkins, Deputy Prosecutor; Suzanne Becker, Deputy Prosecutor and Jan Ollivier, Transportation Manager, for 15 minutes to discuss with legal counsel representing the agency matters

relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action was anticipated.

At 10:40 a.m. the Board reconvened out of Executive Session. The Board directed Commissioner Jewell and County staff to contact the City of Kittitas Council and Mayor, to discuss option and scheduling public meeting for compliance.

**ADJOURNMENT**

Commissioner Jewell moved to adjourn at 10:41 a.m. Commissioner Crankovich seconded. Motion carried 3-0.

Meeting adjourned at 10:41 a.m.

CLERK OF THE BOARD

  
\_\_\_\_\_  
Julie Kjorsvik

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

  
\_\_\_\_\_  
Chairman Mark McClain