

BOARD OF COUNTY COMMISSIONERS DEPARTMENT HEAD MEETING MINUTES

DATE: June 15, 2009

TIME: 10:10 a.m.

COMMISSIONERS PRESENT: Chairman Alan Crankovich; Vice Chairman Paul Jewell;
Commissioner Mark McClain

DEPARTMENT: Lower District Court

DEPARTMENT HEAD: Christine Luvera

OTHERS PRESENT: Mandy Robinson, Deputy Clerk of the Board

TOPIC:	Request for extra help to replace a current employee over the summer months
DISCUSSION:	Christine indicated that she has an employee that will be out on FMLA for 12 weeks and has budgeted for "time and extra help". She indicated that she had spoken with Brenda Huston who has filled in for her in the past and she indicated that she would be willing to come in for the summer. She indicated that the period of time needed for Brenda to cover would be June – September.
ACTION:	Christine was given approval for the request and indicated that she would have a PAF drafted. The Board indicated that she needed to be sure that the approval for the summer help is conditioned upon the time to not exceed what is in the "time and extra help" budget line for the year.