

**COMMISSIONERS' MINUTES
KITITITAS COUNTY, WASHINGTON
COMMISSIONERS' CONFERENCE ROOM
SPECIAL MEETING**

MONDAY

1:30 P.M.

JUNE 15, 2009

Board members present: Chairman Alan Crankovich; Vice-Chairman Paul Jewell; Commissioner Mark McClain.

Others present: Catherine Dunn, Deputy Clerk of the Board; Duke Senter, Information Services Director; Jerry Pettit, Auditor; Greg Zempel, Prosecuting Attorney.

SPECIAL MEETING

POLICIES

INFORMATION SERVICES

At 1:30 p.m. Chairman Crankovich opened a special meeting to review possible language for inclusion in Information Services Policies. Duke Senter, Information Services Director, explained that the policy in question concerned the ownership of data software and hardware.

Commissioner Mark McClain said that he didn't think there was an issue with data ownership as much as the software and hardware. He said the issue is who can have access or force Information Services to give them data.

Prosecutor Greg Zempel said that his office is concerned about data protection and regulation. The software companies have contracts with entities not just the whole County. The County owns the software and hardware but it is administered by the different departments. He is in support of the dispute resolution component in the proposed policy language.

Commissioner McClain said that it is currently contrary to Information Services policy.

Vice-Chairman Paul Jewell said that he didn't want departments to be able to cut other departments off from software as happened before with the Auditor's office and Public Health. He said that the structure exists now that certain departments administer software.

A discussion followed on the levels of security desired.

Commissioner McClain asked how the requests are managed at this time.

IS Director Duke Senter said that requests are made on a form with approvals by the Elected Official or Commissioners.

Prosecuting Attorney Greg Zempel said that other issues such as employees data hasn't been addressed. Auditor Jerry Pettit agreed saying he didn't want to go through that problem again.

IS Director Senter said that GIS ownership is tied to which department is responsible for maintaining the data.

Commissioner McClain suggested a form with signatures from the Human Resources Director, the Prosecuting Attorney and a majority of the Board of Commissioners to allow Information Services to release data. They could pass this policy through the IT committee and the Management Team so everyone is aware of it.

The meeting was adjourned at 2:10 p.m.

DEPUTY CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**

Catherine Dunn

Alan Crankovich, Chairman