

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION**

**TUESDAY**

**10:00 A.M.**

**APRIL 21, 2009**

Board members present: Chairman Alan Crankovich; Vice-Chairman Paul Jewell and Commissioner Mark McClain.

Others: Mandy Robinson, Deputy Clerk of the Board; Kelly Carlson, Administrative Assistant/Airport Manager; Dan Valoff, Staff Planner; Todd Davis, Noxious Weed Director; Neil Caulkins, Deputy Prosecutor; Dan Davis; Interim Building Official; Zera Lowe, Deputy Prosecutor; and 4 members of the public.

**CALL TO ORDER**

Chairman Crankovich called the meeting to order.

**PLEDGE OF ALLEGIANCE**

Chairman Crankovich led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**PROCLAMATIONS -**

Commissioner McClain moved to approve a Proclamation recognizing National County Government Week from May 3<sup>rd</sup> through May 9<sup>th</sup>, 2009. Commissioner Jewell seconded. Motion carried 3-0.

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Chairman Crankovich noted consent Item C had been pulled at the request of the Sheriff's Office. He also noted Item I under the Consent Agenda had been removed and staff was directed to schedule a Special Meeting to meet with ADDS to discuss the contract. He noted that there was one item added to Administrative Matters regarding a RFQ for Plan Review from CDS and one item added under Misc regarding the County EFSEC Rep.

Commissioner Jewell moved to approve the Agenda as amended. Commissioner McClain seconded. Motion carried 3-0.

**CONSENT AGENDA**

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Chairman Crankovich noted Items C & I had been removed and the Solid Waste Department meeting minutes from March 12, 2009 were removed from the Agenda to be considered at a later date.

Commissioner McClain moved to approve the Consent Agenda as amended. Commissioner Jewell seconded. Motion carried 3-0.

**MINUTES**

**COMMISSIONER MEETINGS**

**COMMISSIONERS**

<b>DATE</b>	<b>MEETING</b>	<b>RE:</b>
12-1-07	Regular Meeting	DPW Study Session
6-11-07	Regular Meeting	DPW Study Session
8-6-07	Regular Meeting	DPW Study Session
2-9-09	Regular Meeting	DPW Study Session
3-9-09	Regular Meeting	DPW Study Session
3-12-09	Regular Meeting	S.W. Study Session
3-19-09	Special Meeting	Cancelled Budget Discussion
3-23-09	Regular Meeting	Cancelled BOCC DH Meeting Minutes
3-26-09	Special Meeting	Exempt Well MOU (PH Staffed)
3-31-09	Special Meeting	Proposed Sister City
4-1-09	Special Meeting	Civil Service Examiner
4-6-09	Special Meeting	Desert Claim
4-6-09	Regular Meeting	BOCC DH Meeting Minutes
4-6-09	Special Meeting	Communication w/ County Auditor
4-6-09	Regular	BOCC Office Admin Meeting

	Meeting	
4-7-09	Regular Meeting	BOCC Agenda
4-8-09	Special Meeting	Desert Claim
4-9-09	Special Meeting	Executive Session
4-9-09	Special Meeting	Tapash Collaborative Meeting
4-13-09	Regular Meeting	BOCC Office Admin Meeting
4-13-09	Regular Meeting	DPW Study Session
4-13-09	Regular Meeting	BOCC DH Meeting Minutes
4-15-09	Special Meeting	Executive Session

**GRANT**

**EDWARD BYRNE MEMORIAL**

**COMMISSIONERS**

Acknowledge the Sheriff's intent to apply for their eligible portion of the Edward Byrne Memorial Justice Assistance Grant Program in the amount of \$10,600.00.

**REQUEST TO APPROVE AN INTERLOCAL AGREEMENT BETWEEN THE KITTITAS COUNTY SHERIFF'S OFFICE AND THE ELLENSBURG POLICE DEPARTMENT TO APPLY FOR THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT PROGRAM. ITEM REMOVED.**

**SET PUBLIC HEARING EDWARD BYRNE MEMORIAL JUST. ASSIST. GRANT SHERIFF**

Approve setting a Public Hearing to consider the Edward Byrne Memorial Justice Assistance Grant Program, to be held on Tuesday May 19, 2009 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue, Ellensburg, Washington, and to authorize the Clerk to publish said notice.

**RESOLUTION 2009-46**

**HB1386 FUNDS**

**COMMISSIONERS**

Approve Resolution 2009-46 distributing HB 1386 Funds, for the funding of projects relating to historic preservation and document preservation as authorized by HB 1386, in the total amount of \$15,000.00 to Kittitas County Prosecutors Office (microfilming of essential records) in the amount of \$5,000.00; City of Roslyn (rehabilitation of Old City Hall and Library) in the amount of \$ 5,000.00 and Central Washington University (Geography Department) in the amount of \$5,000.00.

**RESOLUTION 2009-47**

**UPDATING THE PERSONNEL POLICIES**

**COMMISSIONERS**

Approve Resolution 2009-47, In the Matter of Updating the Personnel Policies Manual, clarifying authority of the Board of County Commissioners to appoint exempt employees to multiple positions, in Personnel Policy (2-10) Multiple Positions.

**SET PUBLIC HEARING**

**TDR DRAFT ORDINANCE**

**COMMISSIONERS**

Approve setting a Public Hearing to consider a transfer of development rights draft ordinance as presented by the Cascade Land Conservancy in their report titled "Conserving Kittitas County Farmlands and Working Forests - Transfer of Development Rights Program" Report 2 of 2 - Research Findings and Program Recommendations, prepared for the Kittitas County Board of Commissioners by Cascade Land Conservancy July 25, 2008. To be held on Tuesday May 19, 2009 at 2:00 p.m. in the Commissioners Auditorium Room #109, located at 205 West fifth, Ellensburg WA 98926, and to authorize the Clerk to publish said notice.

**INTERLOCAL AGREEMENTS**

**WEED DISTRICT 3**

**NOXIOUS WEED**

Approve an Interlocal Cooperative Agreement between the Kittitas County Weed Control Board and Kittitas County Weed District #3 in the amount of \$19,152.00 for the calendar year of 2009.

**REQUEST TO APPROVE A CONTRACT NUMBER 9505-2, AN AMENDMENT TO THE EXISTING CONTRACT FOR THE 2007-2009 BIENNIUM BETWEEN KITTITAS COUNTY AND THE DEPARTMENT OF SOCIAL AND HEALTH SERVICES, DIVISION OF ALCOHOL AND SUBSTANCE ABUSE IN THE AMOUNT OF \$874,243.00. ITEM REMOVED.**

**CONTRACT**

**NACCHO CONTRACT #2008-121702**

**PUBLIC HEALTH**

Approve and ratify the Chairman of the Board of County Commissioners signature on NACCHO Contract #2008-121702 with Kittitas County Public Health Department.

**RESOLUTION 2009-48**

**BIDS FOR CHARLTON ROAD BRIDGE**

**PUBLIC WORKS**

Approve Resolution 2009-48 and authorize the solicitation of bids for the Charlton Road bridge replacement project.

**RESOLUTION 2009-49**

**COUNTY ROAD PROJECT-BRICK MILL ROAD**

**PUBLIC WORKS**

Request to Approve Resolution 2009-49 for the County Road Project for Brick Mill Road.

**RESOLUTION 2009-50**

**COUNTY ROAD PROJECT-BROWN ROAD**

**PUBLIC WORKS**

Request to Approve Resolution 2009-50 for the County Road Project for Brown Road.

**RESOLUTION 2009-51 COUNTY ROAD PROJECT- BULLFROG ROAD PUBLIC WORKS**

Request to Approve Resolution 2009-51 for the County Road Project for Bullfrog Road.

**RESOLUTION 2009-52 COUNTY ROAD PROJECT- CLEMAN ROAD PUBLIC WORKS**

Request to Approve Resolution 2009-52 for the County Road Project for Cleman Road.

**RESOLUTION 2009-53 COUNTY ROAD PROJECT- COVE ROAD PUBLIC WORKS**

Request to Approve Resolution 2009-53 for the County Road Project for Cove Road.

**RESOLUTION 2009-54 COUNTY ROAD PROJECT- DRY CREEK ROAD PUBLIC WORKS**

Request to Approve Resolution 2009-54 for the County Road Project for Dry Creek Road.

**RESOLUTION 2009-55 COUNTY ROAD PROJECT- GAME FARM ROAD PUBLIC WORKS**

Request to Approve Resolution 2009-55 for the County Road Project for Game Farm Road.

**RESOLUTION 2009-56 COUNTY ROAD PROJECT- HANSON ROAD PUBLIC WORKS**

Request to Approve Resolution 2009-56 for the County Road Project for Hanson Road.

**RESOLUTION 2009-57 COUNTY ROAD PROJECT- KITTITAS HIGHWAY PUBLIC WORKS**

Request to Approve Resolution 2009-57 for the County Road Project for Kittitas Highway.

**RESOLUTION 2009-58 COUNTY ROAD PROJECT- MANASTASH ROAD PUBLIC WORKS**

Request to Approve Resolution 2009-58 for the County Road Project for Manastash Road.

**RESOLUTION 2009-59 COUNTY ROAD PROJECT- NO. 6 ROAD PUBLIC WORKS**

Request to Approve Resolution 2009-59 for the County Road Project for No. 6 Road.

**RESOLUTION 2009-60 COUNTY ROAD PROJECT- NO. 81 ROAD PUBLIC WORKS**

Request to Approve Resolution 2009-60 for the County Road Project for No. 81 Road.

**RESOLUTION 2009-61 COUNTY ROAD PROJECT- TJOSSEM ROAD PUBLIC WORKS**

Request to Approve Resolution 2009-61 for the County Road Project for Tjossem Road.

**RESOLUTION 2009-62 COUNTY ROAD PROJECT- WILSON CREEK RD PUBLIC WORKS**

Request to Approve Resolution 2009-62 for the County Road Project for Wilson Creek Road.

**RESOLUTION 2009-63 COUNTY ROAD PROJECT- YAK RIV CAN PUBLIC WORKS**

Request to Approve Resolution 2009-63 for the County Road Project for Yakima River Canyon.

As part of the 2009 Annual Road Program and 2009 County Road Fund Budget for safety enhancement improvement and rehabilitation of County roads and bridges.

**MYLARS B&J PLAT (FILE #LP-08-00021) CDS**

Approve and authorize the Chair to sign the Final Mylars for the B&J Plat (FILE #LP-08-00021), an application submitted by Cruse & Associates, authorized agent for Craig and Reesa Duncan, landowners, to subdivide approximately 21.57 acres into 7 lots on land that is zoned AG-3. Located southwest of the City of Ellensburg, north of Manastash Road, east of Cove Road, Ellensburg, WA 98926 and is located in a portion of Section 7, T17N, R18E, WM in Kittitas County (Assessor's map number 17-18-07030-0018).

**SIGNS BURN BAN SIGNS IN UGA FIRE MARSHAL**

Approve the placement of the Burn Ban signage created for use in the UGA of Kittitas County.

**GRANT CLOSE OUT REPORT - CDBG COMMISSIONERS**

Approve the Department of Commerce Closeout Performance Report for the Community Development Block Grant Contract No. 08-64008-005, for the period January 1, 2008 through December 31, 2008.

**CORRESPONDENCE - NONE**

**ADMINISTRATIVE MATTERS**

Commissioner Jewell moved to approve advertising a Request for Qualifications (RFQ) for plan review services as presented to be accepted until May 22, 2009 @ 4:30 p.m. and to authorize the Clerk to publish said notice. Commissioner McClain seconded. Motion carried 3-0.

**CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE**

**BOARD DISCUSSION/DECISION ITEMS**

**ORDINANCE 2009-09      LAND USE PERMIT FEES COLLECTED BY CDS      CDS**

Commissioner McClain moved to approve Ordinance 2009-09, Adopting a revised fee schedule for certain land use, application fees collected by Community Development Services (CDS) for CDS and Fire Marshal and authorize Board signature. Commissioner Jewell seconded. Motion carried 3-0.

**EVENT                              "YOUR CANYON FOR A DAY" BICYCLE TOUR                              COMMISSIONERS**

Commissioner McClain moved to approve a Special Event Application to hold the annual "Your Canyon for a Day" event on May 17, 2009, sponsored by Crime Stoppers of Yakima County, and to grant a waiver to Kittitas County Code Chapters 5.20.020 (Permit Application timeline), 5.20.100 (Penal Bond - Bond of Indemnity) and 5.20.160 - Closing Hours. Commissioner Jewell seconded. Motion carried 3-0.

**INTERLOCAL                              ADMINISTERING LOW INCOME FUNDS                              COMMISSIONERS**

Commissioner Jewell moved to continue the request by the Homeless and Affordable Housing Committee to prepare Inter-local Agreement Pursuant to RCW 36.22.178 between Kittitas County and its cities and towns for administering Low Income Housing Funds (SHB2060 affordable housing surcharge funds) (Item C under Board Discussion & Decision), as well as (Item E under Board Discussion & Decision) request by the Homeless and Affordable Housing Committee to prepare Resolution Adopting the Committee's Guiding Principles, Grant Application, Guidelines, and Instructions for Distribution of SHB 2060 Affordable Housing Surcharge Funds Pursuant to RCW 36.22.178, to be held on May 19, 2009 at 10:00 a.m. in the Commissioners Auditorium Room #109, 205 West Fifth, Ellensburg WA, 98926 Commissioner McClain seconded. Motion carried 3-0.

**RESOLUTION 2009-45                              FEMA DISASTER DECLARATION                              CDS**

Commissioner McClain moved to approve Resolution 2009-45, a Resolution to designate Kittitas County applicant agent and Contract documents for FEMA 1825-DR-WA Winter Storm and record and near record snow event. Commissioner Jewell seconded. Motion carried 3-0.

REQUEST BY THE HOMELESS AND AFFORDABLE HOUSING COMMITTEE TO PREPARE RESOLUTION ADOPTING THE COMMITTEE'S GUIDING PRINCIPLES, GRANT APPLICATION, GUIDELINES, AND INSTRUCTIONS FOR DISTRIBUTION OF SHB 2060 AFFORDABLE HOUSING SURCHARGE FUNDS PURSUANT TO RCW 36.22.178. ITEM CONTINUED TO MAY 19, 2009 AT 10:00 A.M. IN THE COMMISSIONERS AUDITORIUM ROOM #109, 205 WEST FIFTH, ELLENSBURG WA, 98926 COMMISSIONER McCLAIN SECONDED. MOTION CARRIED 3-0.

**CLAIM FOR DAMAGES**

**HALEY WEEKES - DENIED**

**PROSECUTOR**

Commissioner McClain moved to deny a Claim for Damages filed by Haley Weekes, filed in the Kittitas County Auditor's office on March 13, 2009 as recommended by the Prosecutors office. Commissioner Jewell seconded. Motion carried 3-0.

**MISCELLANEOUS -**

Commissioner McClain moved to approve appointing Mr. Ian Elliot as the Kittitas County Representative on the Energy Facility Site Evaluation Council (EFSEC) noting his first meeting would be on April 23, 2009 at 7:00 p.m. at the Hal Homes Center located at 209 N Ruby Street Ellensburg, WA 98926. Commissioner Jewell seconded. Motion carried 3-0.

The Board extended their appreciation to Ms. Patti Johnson for being the previous representative on the Council and also thanked Mr. Elliot for coming forward to volunteer his time to the Community and Citizens of Kittitas County.

**EXECUTIVE SESSION - NONE**

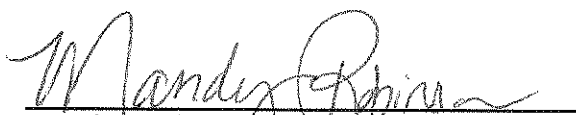
**ADJOURNMENT**

Commissioner Jewell moved to adjourn the meeting at 10:55 a.m. Commissioner McClain seconded. Motion carried 3-0

Meeting adjourned at 10:55 a.m.

**DEPUTY CLERK OF THE BOARD**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Mandy Robinson

  
Alan Crankovich, Chairman