

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
COMMISSIONERS CONFERENCE ROOM**

MONDAY

9:00 A.M.

NOVEMBER 10, 2008

Board members present: Chairman Mark McClain; Vice-Chairman Alan Crankovich; Commissioner Linda Huber.

Others: Catherine Dunn, Deputy Clerk of the Board; Mandy Robinson, Deputy Clerk of the Board; Julie Kjorsvik, Clerk of the Board.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At approximately 9:00 a.m. Chairman McClain opened an Office Administration Meeting for the Board of County Commissioners.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed the weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, listing of all incoming mail and correspondence for the week ending November 7, 2008.

OTHER BUSINESS- Chairman McClain indicated that our office was in receipt of a letter and check from Skip Mynar indicating an intent to purchase County property. Chairman McClain indicated that he felt it would be appropriate to write a letter explaining proper procedure for purchasing County property to Mr. Mynar indicating that most important the County has to declare the property surplused. He explained that once that is done the public can make offers but we will put the property at fair market value. Commissioner Crankovich moved to approve staff drafting a letter to Skip Mynar indicating a rejection to the check and the letter of proposal for County Property purchase noting that the letter will explain why the County is rejecting the offer and proper process. Chairman McClain seconded. Motion carried 3-0.

Meeting adjourned at 9:30 a.m.

DEPUTY CLERK OF THE BOARD

Mandy Robinson

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON

Mark McClain, Chairman