

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION**

**TUESDAY**

**10:00 A.M.**

**SEPTEMBER 16, 2008**

Board members present: Chairman Mark McClain; Vice-Chairman Alan Crankovich and Commissioner Linda Huber.

Others: Julie Kjorsvik, Clerk of the Board; Clayton Myers, Undersheriff; Gene Dana, Sheriff; Cathy Bambrick, Public Health Director; Kirk Holmes, Public Works Director; Scott Turnbull, Staff Planner; Dan Valoff, Staff Planner; Jan Olivier, Transportation Manager; William Holmes, Probation Services Director; Todd Davis, Noxious Weed Board Director; Stephanie Happold, Deputy Prosecutor; Holly Myers, Environmental Health Manager; Christine Luvera, Lower District Court Administrator; Lisa Young, Interim Human Resources Director; Kelly Carlson, Public Works Administrative Assistant/Airport Manager and 3 members of the public.

**CALL TO ORDER**

Chairman McClain called the meeting to order.

**PLEDGE OF ALLIEGANCE**

Chairman McClain led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES**

Cathy Bambrick, Public Health Director introduced Kristy Walker as their new Clerk 1 in the Public Health Department.

**PROCLAMATIONS**

**PROCLAMATION**

**ARCHIVES MONTH - OCTOBER**

**COMMISSIONERS**

Commissioner Crankovich moved to approve a Proclamation for October 2008 as being Archives Month in Kittitas County, urging all citizens to explore the records, treasurers, and exhibits in local archival repositories throughout the county. Commissioner Huber seconded. Motion carried 3-0.

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Chairman McClain noted that Item R under the Consent Agenda had been moved to Item K under Board Discussion & Decision and that 2 issues had been added to Administrative Matters. He anticipated an Executive Session at the conclusion of the agenda.

Commissioner Crankovich moved to approve the agenda as amended. Commissioner Huber seconded. Motion carried 3-0.

**CONSENT AGENDA**

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Chairman McClain noted that Item R had been moved to Item K under Board Discussion & Decision. Commissioner Crankovich moved to approve the Consent Agenda as amended. Commissioner Huber seconded. Motion carried 3-0.

**MINUTES**

<b>DATE</b>	<b>MEETING</b>	<b>RE:</b>
8-18-08	Regular Meeting	BOCC Office Admin Meeting
8-18-08	Regular Meeting	BOCC Department Head Meeting
8-18-08	Special Meeting	Executive Session
8-18-08	Special Meeting	Compensation Committee Report
8-19-08	Regular Meeting	BOCC Agenda
8-19-08	Special Meeting	BOCC Public Hearings
8-20-08	Special Meeting	Financial Strategic Planning
8-20-08	Special Meeting	CDS - Mid Year Report
8-20-08	Special Meeting	Appointment of County Treasurer
8-25-08	Regular Meeting	BOCC Office Admin Meeting

8-25-08	Regular Meeting	BOCC Department Head Meeting
8-25-08	Regular Meeting	DPW Study Session
8-26-08	Special Meeting	Flory Short Plat Appeal
8-27-08	Special Meeting	LCA Work Agreement
8-27-08	Special Meeting	Executive Session
9-2-08	Regular Meeting	BOCC Office Admin Meeting
9-2-08	Special Meeting	BOCC Public Hearings
9-8-08	Regular Meeting	BOCC Office Admin Meeting

**SET PUBLIC HEARING      ASSESSMENT LEVY - UNINCORPORATED LANDS NOXIOUS WEED**

Approve setting a public hearing to consider establishing an assessment levy for the Kittitas County Noxious Weed Board for incorporated lands of Kittitas County, pursuant to RCW 17.10.240, to be held on Tuesday October 7, 2008 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Ellensburg, Washington and to authorize the Clerk to publish said notice.

**INTERLOCAL AGREEMENT      KITTITAS RECLAMATION DISTRICT      PROSECUTOR**

Approve an Interlocal Cooperative Agreement between Kittitas County and the Kittitas Reclamation District for the use of County Small Works and Small Purchase Rosters.

**MEMORANDUM OF UNDERSTANDING      TRAFFIC SAFETY COMMISSION      SHERIFF**

Approve a Memorandum of Understanding between the Kittitas County Sheriff's Office and the Washington Traffic Safety Commission, for the "Drive Hammered Get Nailed" DUI Emphasis Patrols as part of the National August DUI Crackdown during the period between August 14 and September 1, 2008, in the amount not to exceed \$3,700.00 for overtime.

**INTERLOCAL AGREEMENT      ELLENSBURG SCHOOL DISTRICT      SHERIFF**

Approve an Interlocal Agreement between Kittitas County and Ellensburg School District 401, to provide trained reserve Deputies for the enhancement of school security, for the 2008-2009 school year, at a rate of \$17.00 per hour of service.



Washington (Map Number 21-14-16000-0004).

**MYLARS**

**HOMESTEAD VIEW PRELIMINARY PLAT**

**CDS**

Approve and authorize the Chair to sign the Mylars granting final approval of the Homestead View Preliminary Plat (P-06-07), an application for a 6-lot plat on approximately 136.13 acres of land zoned Forest & Range, located North of the City of Cle Elum and Deer Creek Road, Cle Elum, Washington (Map Number 20-15-23051-0003).

**RESOLUTION 2008-134**

**McBETH PRELIMINARY PLAT (P-07-54)**

**CDS**

Approve Resolution No. 2008-134, approving the McBeth Preliminary Plat (P-07-54), a division of 12.00 acres into four (4) lots located Southeast of South Cle Elum Ridge Road, South of Rocky Mountain Road, Cle Elum, Washington (Map Number 19-15-09051-0004).

**AGREEMENT**

**DEPARTMENT OF TRANSPORTATION - ROUTE VIEWER PUBLIC WORKS**

Approve and authorize a Local Agency Preliminary Engineering Participating Agreement between the State of Washington, Department of Transportation and the Kittitas County Public Works Department, for a Route Viewer program to provide images of county roads.

**SET PUBLIC HEARING**

**LEASE AT AIRPORT LOT C-24**

**PUBLIC WORKS**

Approve setting a public hearing to consider a Lease of Lot C-24 of the Kittitas County Airport Binding Site Plan in Section 25, Township 18, Range 18, Kittitas County, Washington, to be held on Tuesday October 7, 2008 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue, Ellensburg, Washington and to authorize the Clerk to publish said notice.

**SET PUBLIC HEARING**

**6-YEAR TRANSPORTATION IMPROVEMENT PLAN**

**PUBLIC WORKS**

Approve setting a public hearing to consider adopting the Six-Year Transportation Improvement Plan for the years 2009-2014, and the Annual Construction Program for 2009, to be held on Tuesday October 7, 2008 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue, Ellensburg, Washington and to authorize the Clerk to publish said notice.

**CONSULTANT AGREEMENT FOR THE KITTITAS COUNTY TRAVEL DEMAND MODEL UPDATE PROJECT - ITEM MOVED TO BOARD DISCUSSION & DECISION**

**RESOLUTION 2008-127      CHARLTON ROAD BRIGE RECONSTRUCTION      PUBLIC WORKS**

Approve ratification of Resolution No. 2008-127, Authorizing the Board of County Commissioners Chair to sign a Supplemental Agreement for the Charlton Road Bridge Reconstruction project.

**CORRESPONDENCE - NONE**

**ADMINISTRATIVE MATTERS**

**AGREEMENT                      CAMTECK, INC - VIDEO SURVEILLANCE SYSTEM                      SHERIFF**

Commissioner Crankovich moved to approve an Professional Services Agreement with Camtek, Inc. for a digital video surveillance system, for the Kittitas County Courthouse. Commissioner Huber seconded. Motion carried 3-0.

**TRAVEL AUTHORIZATION                      WILLIAM HOLMES/INDIANAPOLIS                      JUVENILE**

Commissioner Huber moved to approve a Travel Authorization request for William Holmes to participate in the Juvenile Disposition Alternatives Initiative conference in Indianapolis, from September 21, 2008 through September 25, 2008, noting the State pays for registration, airfare and hotel room. Commissioner Crankovich seconded. Motion carried 3-0.

**CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE**

**BOARD DISCUSSION & DECISION**

**RESOLUTION 2008-130                      DISTRICT COURT JUDGES PRO TEMS                      DISTRICT COURT**

Commissioner Huber moved to approve Resolution No. 2008-130, Amending the Pay Schedule for District Court Judge Pro Tems, at a rate of \$70.00 per hour with a minimum salary payment of \$140.00 if the pro tem hears any cases, which replaces all rates established in Resolution 91-43. Commissioner Crankovich seconded. Motion carried 3-0.

**RESOLUTION 2008-131                      AWARD FUNDING ON 1/10<sup>TH</sup> OF 1% SALES TAX                      PROSECUTOR**

Commissioner Huber moved to approve Resolution No. 2008-131, Awarding Funding for Grants pursuant to the Law & Justice Council recommendations on the spending of 1/10<sup>th</sup> of 1% Sales Tax Reserves, in the total amount of \$46,742.87, to be allocated by January 1, 2009 with the exception of the request from the Public Health Department/SAIC - SANE Nurses to support exams in the amount of \$4,000.00 and the SANE Exam Room Equipment in the amount of \$3,648.32 for equipment, and the Ellensburg Soccer Club in the amount of \$800.00, of which those are to be paid in

2008. Commissioner Crankovich seconded. Motion carried 3-0.

**APPOINTMENTS                      GROUND WATER STUDY ADVISORY COMMITTEE                      PUBLIC HEALTH**

Commissioner Crankovich moved to appoint David Gerth, Executive Director of the Kittitas Conservation Trust, and Kevin Lindsey, PhD, Senior Hydro Geologist with Geographical Water Solutions, Inc. to the Upper Kittitas County Ground Water Study Advisory Committee, and to authorize the Chair to sign letters of appointment. Commissioner Huber seconded. Motion carried 3-0.

**RESOLUTION 2008-132                      PRE-DISASTER MITIGATION GRANT APP.                      PUBLIC WORKS**

Commissioner Crankovich moved to approve Resolution No. 2008-132, to authorize the Director of Public Works to sign a Pre-Disaster Mitigation Grant Application through the FEMA E-Grants system by December 19, 2008. Commissioner Huber seconded. Motion carried 3-0.

**SET PUBLIC HEARING                      LEASE OF COUNTY PROPERTY LOT H-32                      PUBLIC WORKS**

Commissioner Crankovich moved to ratify setting a public hearing to consider the lease of County property, located at Lot H-32 of the Kittitas County Airport Binding Site Plan in Section 25, Township 18, Range 18, Kittitas County, Washington, to be held on Tuesday September 16, 2008 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse, 205 West 5<sup>th</sup> Avenue, Ellensburg, Washington, and to authorize the Clerk to publish set notice. Commissioner Huber seconded. Motion carried 3-0.

**AMENDMENT                                      JENKINS DRIVE TRAFFIC SAFETY PLAN                                      PUBLIC WORKS**

Commissioner Huber moved to approve Amendment No. 2 to the Jenkins Drive Traffic Safety Plan, between Suncadia, LLC and Kittitas County, to provide for conditions of use and development of present road service Phase 3 of the MountainStar Master Planned Resort, by extending the existing design and construction to 2011, and existing the opening of the Winston Bridge Route from October 15, 2008 and this Amendment to October 15, 2012. Commissioner Crankovich seconded. Motion carried 3-0.

**CLOSED RECORD MEETING                      THUNDER RIDGE PRELIMINARY PLAT (P-07-23)                      CDS**

Dan Valoff, Staff Planner, explained that the Board of County Commissioners had previously held a Closed Record Meeting on July 1, 2008 and voted 2-1 to deny the Thunder Ridge Preliminary Plat. The Prosecutor's office had reviewed the prepared Resolution and suggested that the Board of County Commissioners provide a detailed Findings of Fact on their decision to deny the request. He distributed draft Findings of Fact which included suggestions for the basis of the denial



Commissioner Crankovich moved to approve an Interlocal Agreement between the City of Cle Elum and Kittitas County for Upper Kittitas County Law & Justice Facilities, effective August 1, 2007 through July 31, 2010. Commissioner Huber seconded. Motion carried 3-0.

**CONTRACT AGREEMENT      PTV AMERICA, INC. 2008 MODEL UPDATE      PUBLIC WORKS**

Commissioner Huber moved to approve an Agreement between Kittitas County and PTV America, Inc. for a Travel Demand Model Update project, in the amount of \$42,300.00 received from State Fiscal Year 2009 Unified Planning Work Program planning funds from QUADCO, for the period October 13, 2008 to April 30, 2009. Commissioner Crankovich seconded. Motion carried 2-1 (Chairman McClain opposed).

Chairman McClain felt the expenditure of \$42,000.00 would be better suited in a larger jurisdiction. Commissioner Crankovich noted the funding came from QUADCO which are made of counties of similar size.

**MISCELLANEOUS**

**EXECUTIVE SESSION**

At approximately 11:13 a.m. Chairman McClain announced the Board would go into an Executive Session for approximately 30 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW [42.30.140\(4\)](#), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. He anticipated no action following the meeting. Those present were Chairman Mark McClain; Commissioner Alan Crankovich; Commissioner Linda Huber; Greg Zempel, Prosecutor and Lisa Young, Interim Human Resources Director.

At approximately 11:33 a.m. the Board reconvened out of Executive Session. Chairman McClain directed Human Resources staff to conduct a meeting with a certain County employee.

**ADJOURNMENT**

Commissioner Crankovich moved to adjourn the meeting at approximately 11:33 a.m. Commissioner Huber seconded. Motion carried 3-0.

Meeting adjourned at 11:33 a.m.

CLERK OF THE BOARD

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

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Julie A. Kjorsvik

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Mark McClain, Chairman