

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION**

**TUESDAY**

**2:00 P.M.**

**DECEMBER 4, 2007**

Board members present: Chairman Alan Crankovich; Vice-Chairman David Bowen & Commissioner Mark McClain.

Others: Julie Kjorsvik, Clerk of the Board; Kirk Eslinger, Human Resources Director; Judy Pless, Budget & Finance Manager; Darryl Piercy, Director of Community Development Services; Mackenzie Moynihan, CDS Staff Planner; Mike Elkins, CDS Staff Planner; Scott Turnbull, CDS Staff Planner; Joanna Valencia, CDS Staff Planner; Marsha Weyand, Assessor; Dan Valoff, CDS Staff Planner; Brandon Drexler, Public Works Director; Robin Raap, Prosecutors Office; William Holmes, Probation Services Director; Mandy Robinson, Deputy Clerk of the Board; Christine Luvera, Lower District Court Administrator; Neil Caulkins, Deputy Prosecutor; Amy Mills, Treasurer; Doug D'Hondt, Public Works Engineer; Jerry Pettit, Auditor; Greg Zempel, Prosecutor; Clayton Myers, Undersheriff; Debbie Myers, Commissioners Office; Joyce Julsrud, Clerk and approximately 5 members of the public.

**CALL TO ORDER**

Chairman Crankovich called the meeting to order.

**PLEDGE OF ALLIEGANCE**

Chairman Crankovich led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS**

**PRESENTATION**

**CAREY GAZIS/JEFFREY HOUCK**

**COMMISSIONERS**

The Kittitas County Board of Commissioners presented Carey Gazis and Jeffrey Houck with vests with the County logo on it, purchased by the Sanda City Relations Committee, who will be representing Kittitas County at the Sanda City Japan's (Kittitas County's Sister City) International Masters Marathon on December 16, 2007.

**CERTIFICATE**

**KIRK ESLINGER - INSURANCE INSTITUTE**

**COMMISSIONERS**

Commissioner Bowen moved to present Kirk Eslinger, Human Resources Director, with a Certificate of Recognition for completing the Insurance Institute of Americas Risk Management for Public Entities Course. Commissioner McClain seconded. Motion carried 3-0.

**APPROVAL OF AGENDA**

Chairman Crankovich noted additional items that had been added to Administrative Matters, including Final Mylar's Airport Binding Site Plan; Resolution relating to the Distressed County's Sales & Use Tax; Notice of Public Hearing for Suncadia Performance Guarantee; and Continued Public Hearing for the 2008 Budget. He noted Consent Items A, B and Item W had been moved to Board Discussion & Decision; Item E had been removed from the Agenda; and Items J & K were combined into one item. The Items listed under Correspondence were moved to Administrative Matters. He noted the Board would hold an Executive Session to discuss with legal council matters relating to enforcement actions, litigations or potential litigation, for approximately 15 minutes, and anticipated no action following. Commissioner Bowen moved to approve the Agenda as amended. Commissioner McClain seconded. Motion carried 3-0.

**CONSENT AGENDA**

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Chairman Crankovich noted Items A, B and W had been moved to Board Discussion & Decision; Item E had been removed from the Agenda and Items J & K were combined into one item. Commissioner Bowen moved to approve the Consent Agenda as amended. Commissioner McClain seconded. Motion carried 3-0.

**MINUTES**

**THE MINUTES WERE MOVED TO BOARD DISCUSSION & DECISION**

**CONTRACT**

**CENTRAL WA. COMPREHENSIVE MENTAL HEALTH**

**MH/DD**

Approve an Agreement between Kittitas County and Central Washington Comprehensive Mental Health, to provide mental health services for the period beginning November 1, 2007 through June 30, 2009.

**SET PUBLIC HEARING****SURPLUS COUNTY PROPERTY****AUDITOR**

Approve setting a public hearing to consider disposition of County assets either by sale or trade, including but not limited to law books and firearms to be sold or used for trade of new firearms, to be held on Tuesday December 18, 2007 at 4:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse, 205 West 5<sup>th</sup> Ellensburg, Washington and to authorize the Clerk to publish said notice.

**RETROSPECTIVE RATING AGREEMENT FOR 2008 WITH THE DEPARTMENT OF LABOR & INDUSTRIES - ITEM REMOVED AT THE REQUEST OF THE AUDITOR'S OFFICE**

**AGREEMENT****STATE ARCHIVES - RECORDS MANAGEMENT****SHERIFF**

Approve and authorize the Chair to sign a Grant Agreement No. G3733 between the State of Washington, Office of the Secretary of State, Division of Archives and Records Management, and the Kittitas County Sheriff's Office; Interlocal Agreement No. 822K-931 with the Office of the Secretary of State, Archives & Records Management Division, and an Invoice Voucher in the total amount of \$2,000.00.

**RESOLUTION 2007-151****SNOQUALMIE PASS FIRE & RESCUE****COMMISSIONERS**

Approve Resolution No. 2007-151, Authorizing a Name Change from King and Kittitas Counties Fire District #51 to Snoqualmie Pass Fire & Rescue.

**SET APPEAL HEARING****HENRY - MARKUS SP LOT #3****COMMISSIONERS**

Approve setting a hearing to consider an appeal from Jack and Velma Henry, who is appealing an administrative decision denying a road variance request that would allow for access to their property located on Lot #3 of the Markus Short Plat (SP-05-72) off of Game Farm Road (Parcel No. 950273), to be held on Wednesday December 19, 2007 at 1:30 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse, 205 West 5<sup>th</sup> Ellensburg, Washington, and to authorize the Clerk to publish said notice.

**CERTIFICATION****TITLE VI OF THE CIVIL RIGHTS ACT OF 1964****COMMISSIONERS**

Approve and ratify the Chair's signature on a Title VI Certification of the Civil Rights Act of 1964, as required by the Community Development Block Grant (CDBG) Planning Only Grant.

**RESOLUTION 2007-152****REISSUE CLAIMS FUND WARRANTS****AUDITOR**

Approve Resolution to Reissue Claims Fund Warrants in the total amount of \$157.75 for the period beginning July 1, 2003 through June 30, 2004, and to reissue new warrants.

**CONTRACT**

**WA. STATE DEPT. OF HEALTH**

**PUBLIC HEALTH**

Ratify the Public Health Directors signature on Amendment No. 6 to the Consolidated Contract Number C14952, between the Department of Health and the Kittitas County Public Health Department for the period January 1, 2007 through December 31, 2011, for an increase of \$20,994.00 bringing the total amount to \$696,934.00.

**CONTRACT**

**CHILD CARE INFANT NURSE/CWU**

**PUBLIC HEALTH**

Ratify the Public Health Directors signature on a Contract between Central Washington University's Rainbow Center and the Kittitas County Public Health Department, to provide infant nurse consultant services, at a rate of \$50.00 per visit for a total of twelve (12) months beginning September 1, 2007 through August 31, 2008.

**CONTRACT**

**ESD 105 - TATU**

**PUBLIC HEALTH**

Ratify the Public Health Directors signature on a Contract for Personal Services between the Educational Service District 105 (ESD 105) and the Kittitas County Public Health Department, to implement the Teens Against Tobacco Use (TATU) program for Kittitas County School Districts, up to \$4,000.00 for the 2007-2008 school year.

**SET PUBLIC HEARING**

**GROUP B WATER SYSTEMS**

**PUBLIC HEALTH**

Approve setting a public hearing to consider reviewing and approving the additions to Kittitas County Code to allow bonding for Group B Water Systems, to be held with the Kittitas County Board of Health on Thursday December 20, 2007 at 10:00 a.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue, Washington, and to authorize the Clerk to publish said notice.

**SET PUBLIC HEARING**

**AMEND COUNTY CODE - NO PARKING**

**PUBLIC WORKS**

Approve setting a public hearing to consider revising Kittitas County Code Chapter 10.07.010 Areas Designated - No Parking, to be held on Wednesday January 2, 2008 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse, 205 West 5<sup>th</sup> Ellensburg, Washington, and to authorize the Clerk to publish said notice.

**SET PUBLIC HEARING**

**TOZER ROAD ONTO ROAD SYSTEM**

**PUBLIC WORKS**

Approve setting a public hearing to consider adopting a segment of Tozer Road on to the Kittitas County Road Maintenance System, to be held on Wednesday January 2, 2008, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse, 205 West 5<sup>th</sup> Ellensburg,

Washington, and to authorize the Clerk to publish said notice.

**SET PUBLIC HEARING                      LEASE COUNTY PROPERTY - AIRPORT                      PUBLIC WORKS**

Approve setting a public hearing to consider a lease of property located on Lot C-17 of the Kittitas County Airport Binding Site Plan in Section 25, Township 18, Range 18, Kittitas County, Washington, to be held on January 2, 2008 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Ellensburg, Washington, and to authorize the Clerk to publish said notice.

**RESOLUTION 2007-153                      PINE PRAIRIE CLUSTER PLAT (P-07-13)                      CDS**

Approve Resolution No. 2007-153, Pine Prairie Performance Based Cluster Plat (P-07-13), submitted by Catherine Dunn of Terra Design Group, authorized agent for DK Consultants, landowner, a division of 29.29 acres into (67) lots, located in portions of Section 4 & 9, T19N, R17E, WM, Kittitas County, map numbers 19-17-09010-0008, 0009 & 0010.

**RESOLUTION 2007-154                      AZTEC ESTATES PLAT (P-07-09)                      CDS**

Approve Resolution No. 2007-154, Aztec Estates Plat (P-07-09), submitted by William D. Schmidt, landowner, a division of 21.04 acres into seven (7) lots, located in the Northwest quarter of Section 32, T18N, R19E, WM, Kittitas County, map numbers 18-19-32020-0026 and 18-19-32053-0004.

**RESOLUTION 2007-155                      CLE ELUM PROPERTITES PLAT (P-06-15)                      CDS**

Approve Resolution No. 2007-155, Cle Elum Properties Plat (P-16-15), submitted by Marc Kirkpatrick, authorized agent for Cle Elum Properties LLC, landowner, a division of 42.30 acres into 14 lots, ranging in size from 3.01 to 3.08 acres each, located in the NE ¼ of Section 32, T20N, R17E, WM, Kittitas County, map number 20-17-32000-0005.

**RESOLUTION 2007-156                      AIRPORT MEADOWS 4-LOT (P-07-19)                      CDS**

Approve Resolution No. 2007-156, Airport Meadows Preliminary Plat (P-07-19), submitted by Chuck Cruse of Cruse & Associates, authorized agent for Barton Clennon, landowner, a division of one parcel totaling approximately 12 acres into a total of four (4) lots, located in a portion of Section 29, T20N, R16E, WM, Kittitas County, map number 20-16-29050-0002.

**RESOLUTION 2007-157                      ELK RIDGE ESTATES PLAT (P-07-12)                      CDS**

Approve Resolution No. 2007-157, Elk Ridge Estates, a 5-Lot Preliminary Plat (P-07-12), submitted by Mark A. Gehrman, Etux, landowner, a division of one parcel totaling approximately 15.97 acres into five (5)

lots, located in a portion of Section 5, T19N, R16E, WM, Kittitas County, map number 19-16-05052-0004.

**RESOLUTION 2007-158**

**HUNGRY HILL PLAT (P-07-33)**

**CDS**

Approve Resolution No. 2007-158, Hungry Hill Plat (P-07-33), a division of 25.89 acres into eight (8) lots, submitted by Chris Cruse of Cruse & Associates, authorized agent for Jim Anspach and Bill Bailey, landowners, located in a portion of Section 22, T18N, R18E, WM, Kittitas County, map numbers 18-18-22056-0001, 18-18-22056-0002 and 18-18-22056-0004.

**SET PUBLIC HEARING**

**HIGH VALLEY RANCHETTES PLAT AMENDMENT**

**CDS**

Approve setting a public hearing to consider the High Valley Ranchettes Plat Amendment project (P-07-57), submitted by F. Steven Lathrop, authorized agent for D&H Ranch, Inc., SDL Properties, Inc. and L&D Land Corporation, landowners, to be held on Tuesday December 18, 2007 at 4:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse, 205 West 5<sup>th</sup> Avenue, Ellensburg, Washington, and to authorize the Clerk to publish said notice.

**PUBLIC HEARING**

**APPLE TREE PLAT ALTERATION (P-07-37)**

**CDS**

Approve setting a public hearing to consider the Apple Tree Plat Alteration project (P-07-37), submitted by Wayne Nelsen, authorized agent for the majority of property owners within the Apple Tree Plat, to allow for secondary or emergency access to Graham Road via Hidden Springs Road, to be held on Tuesday December 18, 2007 at 4:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse, 205 West 5<sup>th</sup> Avenue, Ellensburg, Washington, and to authorize the Clerk to publish said notice.

**CORRESPONDENCE - ITEMS MOVED TO ADMINISTRATIVE MATTERS**

**ADMINISTRATIVE MATTERS**

**CERTIFICATIONS**

**LEVY CERTIFICATIONS**

**COMMISSIONERS**

Commissioner Bowen moved to acknowledge receipt of the following Levy Certifications: Fire District #1, Fire District #3, Fire District #7, City of Kittitas, Kittitas County Public Hospital District #2, Ellensburg City Ordinance No. 4499 for Fiscal Year 2008, Property Tax Levy, City of Ellensburg Ordinance No. 4499 Levying Taxes for Municipal Purposes of the City of Ellensburg for the Year 2008 According to the Assessed Valuation as Determined in the Year 2007, Kittitas Valley Community Hospital Resolution No. 07-12 & Kittitas County Public Health Hospital District #1, and School District Certifications from Dammon,

Easton, Thorp, Ellensburg, Kittitas & Cle Elum-Roslyn, Memorandum No. 063-07M School Apportionment & Finance Services. Commissioner McClain seconded. Motion carried 3-0.

**MYLARS**

**AIRPORT BINDING SITE PLAN**

**CDS**

Commissioner Bowen moved to approve and authorize the Chair to sign the Final Mylars for the Airport Binding Site Plan. Commissioner McClain seconded. Motion carried 3-0.

**RESOLUTION 2007-135**

**DISTRESSED SALES & USE TAX**

**COMMISSIONERS**

Commissioner Bowen moved to approve Resolution No. 2007-135, to Award Emergency 2008 Distressed County Sales and Use Tax Funds as Recommended by the Conference of Governments to the City of Kittitas, in the amount of \$250,000.00 for the Caribou Creek Bridge Replacement. Commissioner McClain seconded. Motion carried 3-0.

**SET PUBLIC HEARING SUNCADIA PERFORMANCE GUARANTEE REVISIONS PUBLIC WORKS**

Commissioner Bowen moved to set a public hearing to Revisions/Modifications to Suncadia's Performance Guarantees including the removal of JELD-WEN's contractual obligation from past Performance and General Guarantees, and an extension of Resolution No. 2006-150 to the Calendar Year 2008, to be held on Wednesday January 2, 2008 at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse, 205 West 5<sup>th</sup> Ellensburg, Washington, and to authorize the Clerk to publish said notice. Commissioner McClain seconded. Motion carried 3-0.

**RESOLUTION 2007-136**

**LEVYING TAXES FOR YEAR 2008**

**AUDITOR**

Commissioner Bowen moved to approve Resolution No. 2007-136, for Levying Taxes for Kittitas County in 2008, according to the assessed valuation as determined in the Year 2007, including the General Fund \$4,900,000.00; Community Services \$125,000.00; Veterans Assistance \$75,000.00, County Road \$4,115,000.00 and County Road Diversion \$85,000.00. Commissioner McClain seconded. Motion carried 3-0.

**RESOLUTION 2007-137**

**2008 - COUNTY BUDGET**

**AUDITOR**

Commissioner Bowen moved to approve Resolution No. 2007-137, Adopting the 2008 County Budget in the total amount of \$64,586,827.00. Chairman Crankovich seconded.

Commissioner McClain explained he had a lengthy discussion with the Sheriff's department and they had expressed frustration with the budget process, stating it had been different than in past years. He said he

was not in favor of micro-managing departments, but was not in comfortable with a budget that \$600,000.00 must be taken out of reserves in order to have it balance. He said he would like a better understanding of department budgets and did not feel he had enough detail of what certain line items were for. He hoped for more discussions in the future with department heads to see the best way to approach their budgets.

Commissioner Bowen acknowledged they normally have had the opportunity to meet with each individual department heads, but due to many scheduling conflicts and other issues going on, they did not meet the way they have in the past. He wanted departments to feel they have more participation in the budget process. He felt departments did a nice job of putting their budgets together. He referenced the use of reserves and said it was less than 4.7%, while realizing there is always room for improvement.

Chairman Crankovich acknowledged the County department's hard work putting together their budgets. He felt through their efforts, the County is in better shape financially, than most counties. He explained he did not want to be in a position that the County would need to face lay offs in the future.

Motion carried 2-1 (Commissioner McClain voted against the motion).

#### **CITIZEN COMMENTS ON NON-AGENDA ITEMS**

Janice Jump said now that the new sales tax had been approved, was that part of the proposed budget from the Sheriff's office, or would that be additional funds. She wanted to know how much was projected in new funds with the additional tax. Commissioner McClain said the County would not see the collection of money until next spring early summer and could not currently work those funds into the budget, but they would be able to do a budget amendment in the future. He indicated the Sheriff's department would be putting together a staffing and equipment plan within the first quarter of 2008.

#### **BOARD DISCUSSION & DECISION**

##### **SET PUBLIC HEARING**

##### **AMEND 2007 BUDGET**

##### **AUDITOR**

Commissioner Bowen moved to set a public hearing to consider amending the 2007 budgets in the total amount of \$2,035,973.00, to be held on Wednesday December 19, 2007 at 1:30 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse, 205 West 5<sup>th</sup> Ellensburg, Washington, and to authorize the Clerk to publish said notice. Commissioner McClain seconded. Motion carried 3-0.

Commissioner Bowen moved to approve Board signature on a letter to Community Builders, relating to a request to meet and discuss the Vogue Theatre project, recognizing the many positive contributions that are a result of their efforts in the Upper County, the Board does not have interest or intention to participate in the Vogue Theatre project. Commissioner McClain seconded. Motion carried 3-0.

**CLAIM FOR DAMAGES****CHARLENE SANDLAND - DENIED****PROSECUTOR**

Commissioner Bowen moved to deny the Claim for Damages filed with the Kittitas County Auditor on August 30, 2007, by Charlene Sandland, as recommended by the Prosecutor's office, for an incident that occurred on August 15, 2007. Commissioner McClain seconded. Motion carried 3-0.

**RESOLUTION 2007-138****DECLARE SURPLUS & CALL FOR BIDS****PUBLIC WORKS**

Commissioner Bowen moved to approve Resolution No. 2007-138, to Declare E.R. and R. Equipment No. 203, a 1981 Ford F-600 Broom Truck Surplus and to approve a Call for Bids for One (1) New 2007 or Newer International or Equivalent Bucket Truck, to be accepted until December 17, 2007 at 10:00 a.m. in the Kittitas County Public Works Department, 411 N. Ruby, Suite #1, Ellensburg, Washington, and to authorize the Clerk to publish said notice. Commissioner McClain seconded. Motion carried 3-0.

**RESOLUTION 2007-139****CALL FOR BIDS - BAR 14 ROAD BRIDGE****PUBLIC WORKS**

Doug D'Hondt, Public Works Engineer, explained their department had not yet received official written documentation from the Federal Highway Administration for the authorized funds for the project and can not advertise the call for bids until they have received it. He anticipated receiving it by the end of the week.

Commissioner Bowen moved to approve Resolution No. 2007-139, and amend it to reflect updated publishing and bid acceptance dates, once the Public Works Department has received written verification of funding from the Federal Highway Administration, relating to the Bar 14 Road Bridge Replacement project, and to authorize the Clerk to publish said notice. Commissioner McClain seconded. Motion carried 3-0.

**RESOLUTION 2007-140****CALL FOR BIDS - NANEUM ROAD BRIDGE****PUBLIC WORKS**

Doug D'Hondt, Public Works Engineer, explained their department had not yet received official written documentation from the Federal Highway Administration for the authorized funds for the project and can not advertise the call for bids until they have received it. He anticipated receiving it by the end of the week.

Commissioner Bowen moved to approve Resolution No. 2007-140, and amend it to reflect updated publishing and bid acceptance dates, once the Public Works Department has received written verification of funding from the Federal Highway Administration, relating to the Naneum Road Bridge Replacement project, and to authorize the Clerk to publish said notice. Commissioner McClain seconded. Motion carried 3-0.

**RESOLUTION 2007-141                      NANEUM & THOMAS ROAD                      PUBLIC WORKS**

Commissioner Bowen moved to approve Resolution No. 2007-141, In the Matter of Initiating County Road Project No. 206-07, for the Naneum and Thomas Road Intersection; R/W Realignment, Road Log No. 42000 from Milepost 6.18 to Milepost 6.18, in the total amount of \$131,000.00. Commissioner McClain seconded. Motion carried 3-0.

**RESOLUTION 2007-142                      HIDDEN VALLEY ROAD                      PUBLIC WORKS**

Commissioner Bowen moved to approve Resolution No. 2007-142, In the Matter of Initiating County Road Project No. 208-07, for Hidden Valley Road Class "A", Road Log No. 29000 from Milepost 1.02 to Milepost 2.37, in the total amount of \$320,000.00. Commissioner McClain seconded. Motion carried 3-0.

**RESOLUTION 2007-143                      SALMON LA SAC ROAD                      PUBLIC WORKS**

Commissioner Bowen moved to approve Resolution No. 2007-143, In the Matter of Initiating County Road Project No. 209-07, for Salmon La Sac Road, Road Log No. 21560 at Milepost 10.00, in the total amount of \$300,000.00. Commissioner McClain seconded. Motion carried 3-0.

**RESOLUTION 2007-144                      INDIAN CREEK CULVERT/SALMON RECOVERY                      PUBLIC WORKS**

Commissioner Bowen moved to approve Resolution No. 2007-144, In the Matter of Initiating County Road Project No. 210-07, for the Indian Creek Culvert/Salmon Recovery, Road Log No. 25880 at Milepost 3.71, in the total amount of \$327,037.00. Commissioner McClain seconded. Motion carried 3-0.

**RESOLUTION 2007-145                      JACK CREEK CULVERT/SALMON RECOVERY                      PUBLIC WORKS**

Commissioner Bowen moved to approve Resolution No. 2007-145, In the Matter of Initiating County Road Project No. 211-07, for the Jack Creek Culvert/Salmon Recovery, Road Log No. 25880 at Milepost 5.39, in the total amount of \$335,026.00. Commissioner McClain seconded. Motion carried 3-0.

**RESOLUTION 2007-146****KITTITAS HWY/VANTAGE HWY****PUBLIC WORKS**

Commissioner Bowen moved to approve Resolution No. 2007-146, In the Matter of Initiating County Road Project No. 212-07, for the Kittitas Highway/Vantage Highway Safety, Road Log Nos. 96951 and 94001 from Milepost 1.03 to Milepost 5.64 and from Milepost 1.28 to Milepost 6.56, in the total amount of \$115,000.00. Commissioner McClain seconded. Motion carried 3-0.

**RESOLUTION 2007-147****NO. 6 GUARDRAIL****PUBLIC WORKS**

Commissioner Bowen moved to approve Resolution No. 2007-147, In the Matter of Initiating County Road Project No. 213-07, for the No. 6 Guardrail, Road Log No. 96200, from Milepost 4.266 to Milepost 4.564 in the total amount of \$52,400.00. Commissioner McClain seconded. Motion carried 3-0.

**RESOLUTION 2007-148****REECER CREEK/UNIVERSITY WAY****PUBLIC WORKS**

Commissioner Bowen moved to approve Resolution No. 2007-148, In the Matter of Initiating County Road Project No. 207-07, for the Reecer Creek Road/University Way Turn Radius, Road Log No. 93526, at Milepost 0.00, in the total amount of \$105,000.00. Commissioner McClain seconded. Motion carried 3-0.

**CLOSED RECORD MEETING****MENDENHALL-MUS CLUSTER (P-07-13)****CDS**

Dan Valoff, CDS Staff Planner, reviewed an application submitted by Daniel J. Mus and Brad N. Mendenhall, landowners, for the Mendenhall-Mus Cluster Plat (P-07-41), a division of 11.96 acres into six (6) lots, approximately 0.49 acres in size, and 9.00 acres of the plat would be in open space for perpetuity. The property is located South of the town of S. Cle Elum located off of Lower Peoh Point Road, Cle Elum, Washington, Section 5, T19N, R16E, W.M., Kittitas County, Map Number 19-16-05040-0005. He said the Planning Commission voted 5-1 to forward a recommendation of denial for the Mendenhall-Mus Performance Based Cluster Preliminary Plat. He indicated the majority of the Planning Commission found evidence in the record from adjoining property owners regarding negative impacts from increased storm water runoff, increased traffic and the lack of clarity in the SEPA environmental checklist, and comments received from the Washington State Department of Archaeology and Historic Preservation.

Commissioner Bowen asked if the comments from opponents relating to the storm water issues had been addressed. Mr. Valoff said there was very minimal information submitted in their checklist, but before final plat approval was approved, the State requirements would have to be met.

Commissioner Bowen also questioned the archeological concerns and asked if there was anything in the Code relating to that issue. Mr. Valoff said there was nothing in the County Code, but they would need to consult with the State Archaeology & History Preservation agency and the Indian Nation. Darryl Piercy, Director of Community Development Services said the State Agency would need confirmation in advance of work being conducted. He said there is no specific information found relating to the proposed site, but noted the applicant would need to be aware of the concerns from both the State and Indian Nation, and if there was anything found on the site, all work would need to immediately stop and notification would need to be made. He felt the comments were a common response they get when there's been clear evidence of activity in the past relating to the Nation and the State. Commissioner Bowen asked if the applicants sat down with staff to review the code and requirements. Mr. Valoff affirmed the applicants held a pre-application meeting with staff to go over requirements and information.

Commissioner Bowen moved to approve the Mendenhall-Mus Performance Based Cluster Preliminary Plat (P-07-13), and direct staff to prepare enabling documents for the December 18, 2007, Agenda Session. Commissioner McClain seconded. Commissioner Bowen felt the application met the criteria; and when he did the calculation, there would be just under 75% of the property left in Open Space; no appeals were received; and local opposition can't be the sole reason for denial of a project.

Motion carried 3-0.

**MYLARS**

**TURF TRAILS PLAT (P-06-30)**

**CDS**

Commissioner McClain moved to approve and authorize the Chair to sign the Final Mylars for the Turf Trails Plat (P-06-30), an application submitted by Chris Cruse, Cruse and Associates, authorized agent for Thomas J. Fenz, landowner, for a 9-lot plat on 13.75 acres, located North of Kittitas Highway and West of No. 6 Road in a portion of the S½ of Section 06, T17N, R19E, WM, Kittitas County, Map Number 17-19-06040-0027. Commissioner Bowen seconded. Motion carried 3-0.

**MYLARS**

**GAUB PLAT (P-06-46)**

**CDS**

Commissioner McClain moved to approve and authorize the Chair to sign the Final Mylars for the Gaub Plat (P-06-46), an application submitted by Gordon Gaub, landowner, an application for a 5-lot plat on 16.31 acres of land, located South of SR 970 and East of Hidden Valley Road, Cle Elum, Washington, Map Number 20-17-32054-0002. Commissioner Bowen seconded. Motion carried 3-0.

Commissioner Bowen moved to approve and authorize the Chair to sign upon receipt by the Prosecutor and Auditor's office, a Grant between the Washington State Conservation Commission and Kittitas County, for Farmland Preservation, Agricultural Production Districts Program, in the amount of \$25,000.00, effective January 1, 2008 through December 31, 2008.

**ORDINANCE 2007-34****FLOOD DAMAGE PREVENTION****CDS**

Commissioner McClain moved to approve Ordinance No. 2007-34, Revising Kittitas County Code Chapter 14.08, Flood Damage Prevention. Commissioner Bowen seconded. Motion carried 3-0.

**PUBLIC HEARING****LEASE ASSIGNMENT - VALLEY ESPRESSO****COMMISSIONERS**

The Public Hearing continued from November 11, 2007, to consider enabling documents for an assignment of Lease for the Valley Espresso was opened. Chairman Crankovich noted the record was closed. Don Anderson, Deputy Prosecutor, explained that although an Assignment of Lease had been prepared he suggested having it signed off by the parties before the Board signs it. He offered to draft a letter to the parties and include the document for their signature.

Chairman Crankovich moved to continue the public hearing to Tuesday December 18, 2007, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse, 205 West 5<sup>th</sup>, Ellensburg, Washington, to consider enabling documents, noting the record is closed. Commissioner Bowen seconded. Motion carried 3-0.

**PUBLIC HEARING****PURCHASE PROPERTY - 1001 E. 8<sup>TH</sup> AVE.****COMMISSIONERS**

The Public Hearing continued from November 11, 2007, to consider enabling documents for the purchasing of property by Kittitas County, located at 1001 E. 8<sup>th</sup> Avenue, Ellensburg, Washington.

Don Anderson, Deputy Prosecutor, said he was still working on the documents relating to the hearing and said he could have them prepared by the next Agenda Session on December 18, 2007.

Chairman Crankovich moved to continue the public hearing to Tuesday December 18, 2007, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse, 205 West 5<sup>th</sup>, Ellensburg, Washington, to consider enabling documents, noting the record is closed. Commissioner Bowen seconded. Motion carried 3-0.

Commissioner McClain moved to approve Ordinance No. 2007-35, Amending Chapter 2.04 of the Kittitas County Code, Establishing Official Meeting Times and the Time of Regular Study Sessions for the Kittitas County Board of Commissioners. Commissioner Bowen seconded. Motion carried 3-0.

**AGREEMENT**

**EVIDENCE BASED EXPANSION - DSHS**

**JUVENILE**

William Holmes, Probation Services Director, reviewed a proposed Agreement with the Department of Social & Health Services, Division of Treatment and Intergovernmental Programs for the period beginning November 1, 2007 through June 30, 2009, in the total amount of \$134,639.01. He said to accomplish an increase in programs and to not further overload their existing Juvenile Probation Counselors, they intended on implementing a .5 FTE CJAA Program Coordinator with the grant.

The Board expressed concerns with the proposed position and requested to set a special meeting to discuss the issue further. The Board directed staff to set a special meeting on Monday December 10, 2007 at 10:30 a.m. in the Commissioners Conference Room, to review additional information to be presented by Mr. William Holmes.

**MINUTES**

Chairman Crankovich moved to amend the meeting minutes from November 6, 2007, correcting Lindsay Ozbolt's name, and to approve the remaining minutes as presented. Commissioner Bowen seconded. Motion carried 3-0.

<b>DATE</b>	<b>MEETING</b>	<b>RE:</b>
10-8-07	Special Meeting	Joint Special Meeting with the City and County Commissioners-Discussion of Development Regulations in the UGA
10-22-07	Regular Meeting	DPW Study Session
10-29-07	Regular Meeting	BOCC Office Admin Meeting
10-29-07	Regular Meeting	DPW Study Session
11-2-07	Special Meeting	Executive Session
11-5-07	Regular Meeting	BOCC Office Admin Meeting
11-5-07	Regular Meeting	DPW Study Session
11-5-07	Regular Meeting	CDS Study Session
11-5-07	Regular Meeting	BOCC Department Head Meetings
11-6-07	Special Meeting	Executive Session
11-6-07	Special Meeting	Executive Session
11-6-07	Special Meeting	BOCC Public Hearings

11-7-07	Special Meeting	Executive Session
11-8-07	Special Meeting	Executive Session
11-8-07	Special Meeting	Historical Museum HB 1386
11-19-07	Regular Meeting	BOCC Office Admin Meeting
11-19-07	Regular Meeting	BOCC Department Head Meetings
11-19-07	Regular Meeting	DPW Study Session
11-20-07	Special Meeting	Executive Session
11-26-07	Regular Meeting	BOCC Office Admin Meeting
11-26-07	Regular Meeting	BOCC Department Head Meetings

**MISCELLANEOUS**

**VOUCHERS**

**#810193700 - #810193732**

**AUDITOR**

The Board approved Voucher #810193700 - #81093732 in the total amount of \$927.73.

**EXECUTIVE SESSION**

At approximately 3:50 p.m. Chairman Crankovich announced the Board would recess into an Executive Session for approximately 10 minutes, to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency, with Prosecutor Greg Zempel and Deputy Prosecutor Neil Caulkins, for approximately 10 minutes and did not anticipate any action.

At approximately 4:07 p.m. the Board reconvened out of Executive Session. No action was taken.

**ADJOURNMENT**

Chairman Crankovich moved to adjourn at 4:07 p.m. Commissioner McClain seconded. Motion carried 3-0.

Meeting adjourned at 4:07 p.m.

CLERK OF THE BOARD

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

---

Julie A. Kjorsvik

---

Alan Crankovich, Chairman