

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION**

TUESDAY

2:00 P.M.

NOVEMBER 6, 2007

Board members present: Chairman Alan Crankovich; Vice-Chairman David Bowen & Commissioner Mark McClain.

Others: Julie Kjorsvik, Clerk of the Board; Zera Lowe; Clayton Myers, Undersheriff; Mackenzie Moynihan, CDS Staff Planner; Dan Valoff, CDS Staff Planner; Brandon Drexler, Public Works Director; Jan Olliver, Public Works Transportation Manager; Lana Thomas-Cruse, WSU Cooperative Extension Agent; Darryl Piercy, Director of Community Development Services; Mandy Robinson, Deputy Clerk of the Board; Joyce Julsrud, Clerk; Jerry Pettit, Auditor; Kelly Carlson, Public Works Administrative Assistant/Airport Manager; Don Anderson, Deputy Prosecutor and approximately 4 members of the public.

CALL TO ORDER

Chairman Crankovich called the meeting to order.

PLEDGE OF ALLIEGANCE

Chairman Crankovich led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS

GRANT

LOCAL RECORDS RETENTION

COMMISSIONERS

Scott Sackett, Assistant Regional Archivist, Washington State Archives, Central Regional Branch and Julie Woods, Grant Program Coordinator presented the following departments with ceremonial checks for Grant's awarded relating to Local Records Retention including the Kittitas County Board of Commissioners \$2,290.00; Kittitas County Clerk's office \$5,000.00; Kittitas County Community Development Services Department \$5,000.00; Kittitas County Prosecutors Office \$2,000.00; and the Kittitas County Sheriff's Department \$2,000.00. The Board of County Commissioners extended their appreciation to those departments who completed the grant applications.

Commissioner Bowen moved to approve a Certificate of Appreciation to Lana Thomas-Cruse for 23 years of dedicated service to Kittitas County and the Washington State University Cooperative Extension. Commissioner McClain seconded. Motion carried 3-0.

APPROVAL OF AGENDA

Chairman Crankovich noted the addition of items to Administrative Matters including a letter of support to the City of Kittitas; Call for Bids; a Notice of Public Hearing and a Grant Agreement, as well as Item B and Item W from the Consent Agenda had been moved to Board Discussion Decision.

Commissioner Bowen moved to approve the Agenda as amended. Commissioner McClain seconded. Motion carried 3-0.

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Chairman Crankovich noted that Item B and Item W had been moved to Board Discussion & Decision. Commissioner McClain moved to approve the Consent Agenda as amended. Commissioner Bowen seconded. Motion carried 3-0.

MINUTES

DATE	MEETING	RE:
6-13-07	Special Meeting	BOCC Public Hearing
6-14-07	Special Meeting	BOCC Public Hearing
10-1-07	Regular Meeting	DPW Study Session
10-2-07	Special Meeting	BOCC Public Hearing
10-8-07	Regular Meeting	DPW Study Session
10-8-07	Special Meeting	BOCC Appeal Hearing
10-15-	Regular	BOCC Office Admin Meeting

development and housing needs, inform citizens of the availability of funds in the amount of \$113,229.00 and eligible uses of the state Community Development Block Grant Public Service funds, and to receive comments on proposed activities, particularly from low-and moderate-income persons and persons residing in Kittitas County, as well as the Community Action Agency's past performance and use of their 2007 CDBG Public Service Grant awards, to be held on Wednesday November 28, 2007 at 1:30 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ellensburg, Washington, and to authorize the Clerk to publish said notice.

AGREEMENT GRANT-DIVISION OF ARCHIVES & RECORDS MGMNT. COMMISSIONERS

Approve and authorize the Chair to sign Grant Agreement No. G-3729 between the State of Washington, Office of the Secretary of State, Division of Archives and Records Management, and the Kittitas County Board of Commissioners, in the amount of \$2,290.00, noting the project to be completed by May 31, 2009, and Interlocal Agreement No. 818K-927 for Document Preparation and Imaging Services.

LETTER SPIRIT THERAPEUTIC RIDING CENTER COMMISSIONERS

Approve and ratify the Chairman's signature on a letter to the Washington State Liquor Control Board, Licensing & Regulation Division, for the Spirit Therapeutic Riding Center, to hold an event at the Double Draw Ranch on Friday October 26, 2007 from 7:00 p.m. to 10:00 p.m.

RESOLUTION 2007-31 DOCUMENT PREPARATION & IMAGING SERVICES CLERK

Approve Resolution No. 2007-31, Authorizing the Kittitas County Clerk to Enter into a Grant and Interlocal Agreement for Document Preparation and Imaging Services with the State of Washington, Office of the Secretary of State, Archives and Records Management Division.

CONTRACT REDWOOD TOXICOLOGY LABORATORY, INC. JUVENILE

Approve a Contract for Services between Redwood Toxicology Laboratory, Inc. and Kittitas County Juvenile Probation to provide urine drug screening beginning October 1, 2007 through September 30, 2008.

APPOINTMENT ROBERT HARDEN - MH/DD COMMISSIONERS

Appoint Robert Harden to Position #3 on the Kittitas County Mental Health/Developmental Disabilities Board for a three year term effective immediately and expiring on December 31, 2010 and to authorize the Chair to sign a letter of appointment.

Approve Resolution No. 2007-132, to Cancel and Re-Issue Duplicate Payroll Fund Warrants for 2006 that were lost or destroyed, in the total amount of \$138.31.

CONTRACT

BUREAU OF LAND MANAGEMENT

SHERIFF

Acknowledge Contract Amendment #5 to Contract No. HWP070018, with the Bureau of Land Management in the amount of \$8,000.00 for enforcement patrols in the Yakima River Canyon and Liberty areas from October 1, 2007 through May 22, 2008, and to approve a Budget Amendment reflecting the funding.

MEMORANDUM OF UNDERSTANDING

WA TRAFFIC SAFETY COMMISSION

SHERIFF

Acknowledge a Memorandum of Understanding between the Kittitas County Sheriff's Office and the Washington Traffic Safety Commission, for certified Drug Recognition Experts in the amount of \$3,000.00 for the period beginning October 1, 2007 through June 30, 2009, and to approve a Budget Amendment reflecting the funding.

AGREEMENT

DEPARTMENT OF JUSTICE

SHERIFF

Approve and authorize the Chair to sign a Federal Equitable Sharing Agreement with the Kittitas County Sheriff's Office and the U.S. Department of Justice - Drug Enforcement Administration.

GRANT

STATE PARKS & RECREATION COMMISSION

SHERIFF

Acknowledge a Grant Application from the Kittitas County Sheriff's Office, with the Washington State Parks and Recreation Commission, Boating Programs, in the amount of \$9,593.00 for the period July 1, 2007 through June 30, 2008, to increase patrol hours and areas on primary waterways, education and enforcement.

SET PUBLIC HEARING

2008 PUBLIC HEALTH FEE SCHEDULE

PUBLIC HEALTH

Approve setting a public hearing to consider amending the Public Health Department's Fee Schedule for 2008, to be held on Thursday November 29, 2007 at 10:00 a.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse, 205 West 5th Ellensburg, Washington, and to authorize the Clerk to publish said notice.

AGREEMENT

DSHS - OUTREACH CHILDREN

PUBLIC HEALTH

Acknowledge a Program Agreement No. 0763-28769 with the Department of

December 4, 2007 at 4:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ellensburg, Washington and to authorize the Clerk to publish said notice.

REQUEST TO APPROVE AN ADDENDUM TO LEASE WITH TOM CRAWFORD FOR AN EXISTING LEASE ON KITTITAS COUNTY AIRPORT PROPERTY - ITEM MOVED TO BOARD DISCUSSION & DECISION.

DEED WILLIAM WOODS - BAR 14 ROAD BRIDGE R-O-W PUBLIC WORKS

Approve and authorize the Chair to sign a Warranty Deed with William P. Woods Jr. for right-of-way acquisition relating to the Bar 14 Road Bridge replacement project, located on Parcel Number 664234 and a Real Property Voucher.

AGREEMENT PARKS & RECREATION COMMISSION - WINTER PROGRAMS PUBLIC WORKS

Approve and authorize the Chair to sign Agreement No. WR07/08-04 between the Washington State Parks and Recreation Commission and the Kittitas County Public Works Department for Snowmobile and Winter Recreation Programs for the snow-parks located near the end of Reecer Creek Road and Kachess Lake Road through May 31, 2008.

AGREEMENT CRAB - NELSON SIDING ROAD PUBLIC WORKS

Approve a Rural Arterial Program Project Agreement for Construction Proposal Project Number 1905-01, with the County Road Administration Board, for the Nelson Siding Road Project from M.P. 00.00 to 04.36.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS

LETTER CITY OF KITTITAS - SUPPORT FIRE STATION COMMISSIONERS

Commissioner McClain moved to approve a letter to City of Kittitas Mayor Robert E. Cousart, in support of their grant proposal to fund a new Kittitas Fire Station. Commissioner Bowen seconded. Motion carried 3-0.

CALL FOR BIDS PETROLEUM & LUBRICANTS & ROCK MATERIALS PUBLIC WORKS

Commissioner Bowen moved to approve a Notice of Call for Bids to Furnish Petroleum and Lubricant Products for the Calendar Year 2008 and to Furnish Maintenance Rock for the Calendar Year 2008 in Accordance with Specifications prepared by Kittitas County, to be accepted until November 28, 2007 at 2:00 p.m. at the Department of Public Works 411 N. Ruby, Suite #1, Ellensburg, Washington and to authorize the Clerk to

publish said notice. Commissioner McClain seconded. Motion carried 3-0.

SET PUBLIC HEARING PURCHASE PROPERTY - 1001 E. 8TH AVENUE COMMISSIONERS

Commissioner Bowen moved to set a public hearing to consider purchasing property by Kittitas County located at 1001 E. 8th Avenue, Ellensburg, Washington, noting additional addresses for the buildings located on the property include 1001 E. 8th Avenue, 804 N. Maple, 1003 E. 8th Avenue and 1003 ½ E. 8th Avenue, Ellensburg, Washington, to be held on Wednesday November 21, 2007 at 1:30 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Ellensburg, Washington and to authorize the Clerk to publish said notice. Commissioner McClain seconded. Motion carried 3-0.

AGREEMENT GRANT-DIVISION OF ARCHIVES & RECORDS MGMNT. PROSECUTOR

Commissioner Bowen moved to ratify the Prosecutor's signature on Grant Agreement No. G-3732 between the State of Washington, Office of the Secretary of State, Division of Archives and Records Management, and the Kittitas County Board of Commissioners, in the amount of \$2,000.00, noting the project to be completed by May 31, 2009, and Interlocal Agreement No. 821K-930 for Document Preparation and Imaging Services. Commissioner McClain seconded. Motion carried 3-0.

CITIZEN COMMENTS ON NON-AGENDA ITEMS

BOARD DISCUSSION & DECISION

AGREEMENT DEPT. NATURAL RESOURCES SHERIFF

Commissioner Bowen moved to approve Agreement No. IAA 08-54 between the Kittitas County Sheriff's Office and the Department of Natural Resources to commission DNR limited authority law enforcements officers in Kittitas County, effective September 1, 2007. Commissioner McClain seconded. Motion carried 3-0.

CLAIM FOR DAMAGES MOLLY HAYES - APPROVED PROSECUTOR

Commissioner Bowen moved to approve payment in the total amount of \$2,000.00 for a Claim for Damages filed with the Kittitas County Auditor on June 26, 2007 by Molly M. Hayes, for an incident occurring on April 12, 2007, as recommended by the Prosecutors office, conditioned upon receipt of a signed Release of All Claims. Commissioner McClain seconded. Motion carried 3-0.

QUIT CLAIM DEED LORI A. CHAFFEE - COHOE ROAD R-O-W PUBLIC WORKS

Commissioner McClain moved to approve a Quit Claim Deed with Lori A. Chaffee and a Quit Claim Deed with Eldon L. Bird, for a portion of Cohoe Road Right-of-Way. Chairman Crankovich seconded. Motion carried 2-0. Commissioner Bowen said he would abstain from voting, since he did not attend the original hearing.

CLOSED RECORD MEETING HUNGRY HILL PRELIMINARY PLAT (P-07-33) CDS

Mackenzie Moynihan, CDS Staff Planner, reviewed an application submitted by Chris Cruse of Cruse and Associates, authorized agent for Jim Anspach and Bill Bailey, landowners, for the Hungry Hill Preliminary Plat (P-07-33), a division of approximately 25.89 acres into 8 lots, located South of Hungry Junction Road and East of Reecer Creek Road, Ellensburg (Parcel Numbers 18-18-22056-0001, 18-18-22056-0002 and 18-18-22056-0004). She said the Planning Commission voted to forward a recommendation of approval for the Hungry Hill Preliminary Plat.

Commissioner Bowen moved to approve the Hungry Hill Preliminary Plat (P-07-33) and direct staff to prepare enabling documents for the December 4, 2007, Commissioner Agenda. Commissioner McClain seconded. Motion carried 3-0.

CLOSED RECORD MEETING AZTEC ESTATES PRELIMINARY PLAT (P-07-09) CDS

Dan Valoff, CDS Staff Planner, reviewed an application submitted by William D. Schmidt, landowner for the Aztec Estates Preliminary Plat (P-07-09), for a division of 21.04 acres into seven lots ranging in approximately 3.0 acres in size, located North of the City of Ellensburg off of Wilson Creek Road, Ellensburg, Washington (Parcel Numbers 18-19-32020-0026 and 18-19-32053-0004). He said the Planning Commission voted to forward a recommendation of approval of the Aztec Estates Preliminary Plat.

Commissioner Bowen moved to approve the Aztec Estates Preliminary Plat (P-07-09) and direct staff to prepare enabling documents for the December 4, 2007, Commissioner Agenda. Commissioner McClain seconded. Motion carried 3-0.

CLOSED RECORD MEETING PINE PRAIRIE PERFORMANCE BASED CLUSTER CDS

Dan Valoff, CDS Staff Planner, reviewed an application submitted by Catherine Dunn of Terra Design Group, authorized agent for DK Consultants, landowner, for the Pine Prairie Performance Based Cluster Plat (P-07-13), for a subdivision of 29.29 acres into six (6) lots, two

acres in size, noting 17.29 acres or 59% of the plat will be in open space for perpetuity. The property is located East of the City of Cle Elum located off of Bettas Road, Cle Elum, Washington (Parcel Number 19-18-09010-0008, 0009 & 0010). He said the Planning Commission voted to forward a recommendation of approval of the Pine Prairie Performance Based Cluster Plat (P-07-13).

Commissioner Bowen moved to approve the Pine Prairie Performance Based Cluster Plat (P-07-13), and direct staff to prepare enabling documents for the December 4, 2007, Commissioner Agenda. Commissioner McClain seconded. Motion carried 3-0.

CLOSED RECORD MEETING CLE ELUM PROPERTIES PRELIM. PLAT (P-06-15) CDS

Dan Valoff, CDS Staff Planner, reviewed an application submitted by Marc Kirkpatrick, authorized agent for Cle Elum Properties, LLC, landowner, for the Cle Elum Properties Preliminary Plat (P-06-15), a 14 lot plat on approximately 42.30 acres, ranging approximately 3 acres in size. The property is located East of Cle Elum and South of SR 970 off of Leo Lane (Parcel Number 20-17-32000-0005). He said the Planning Commission forward a recommendation of approval of the Cle Elum Properties Preliminary Plat (P-06-15).

Commissioner Bowen moved to approve the Cle Elum Properties Plat (P-06-15), and direct staff to prepare enabling documents for the December 4, 2007, Commissioner Agenda. Commissioner McClain seconded. Motion carried 3-0.

LEASE ADDENDUM - TOM CRAWFORD PUBLIC WORKS

Commissioner Bowen moved to approve an Addendum of a Lease with Tom Crawford for property located within the Aeronautical Area at Bowers Field. Commissioner McClain seconded. Motion carried 3-0.

STATEMENT SUPPORT FOR GUARD & RESERVE COMMISSIONERS

Commissioner Bowen moved to approve a Statement of Support for the National Guard and Reserve, pledging that employment will not be denied because of service in the Guard or Reserve; employee job and career opportunities will not be limited or reduced because of service in the Guard and Reserve; employees will be granted a leave of absence for military service in the Guard and Reserve, consistent with existing laws and that resultant policies will be made known throughout the organization. Commissioner McClain seconded. Motion carried 3-0.

MISCELLANEOUS - NONE

EXECUTIVE SESSION - NONE

ADJOURNMENT

Commissioner Bowen moved to adjourn at 2:40 p.m. Commissioner McClain seconded. Motion carried 3-0.

Meeting adjourned at 2:40 p.m.

CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**

Julie A. Kjorsvik

Alan Crankovich, Chairman