

BOARD OF COUNTY COMMISSIONERS DEPARTMENT HEAD MEETING MINUTES

DATE: September 17, 2007

TIME: 9:50 a.m.

COMMISSIONERS PRESENT: Alan Crankovich, David Bowen & Mark McClain

DEPARTMENT: Human Resources

DEPARTMENT HEAD: Kirk Eslinger

OTHERS PRESENT: Julie Kjorsvik, Clerk of the Board; Lisa Young, Human Resources Training & Safety Manager

TOPIC:	Request for an additional day of Excel training
DISCUSSION:	Lisa Young asked if the Board would be interested in providing for one additional day of Excel training as an option for departments who would like to send their entire department, but could not send them all at once due to office hours. She said by adding a second day of training it would cost a total of \$5,800.
ACTION:	The Board approved funding of the additional day for Excel training, however they said if employees sign up for the training and do not attend, their department would be responsible for their portion of the cost which would come out of their departmental budget.