

KITTITAS COUNTY

DEPARTMENT OF PUBLIC WORKS

STUDY SESSION MINUTES **July 23, 2007**

THOSE PRESENT: Alan Crankovich, David Bowen, Mark McClain, Allison Kimball (CDS), Jan Ollivier (DPW), Brandon Drexler (DPW), Kelly Carlson (DPW)

GUESTS PRESENT: Catherine Dunn, Noah Goodrich

COMPUTER LICENSE AGREEMENT: Kelly Carlson submitted a Request for Additional Microsoft License and New Computer for the Accountant ¾ time position for Commissioner Crankovich to sign. This computer is for the new position already approved by the Board of County Commissioners.

Board Direction: **Commissioner Crankovich Signed the Memo.**

INDIAN & JACK CREEK CONTRIBUTION: Doug D'Hondt (DPW) submitted a Project Partner Contribution Form for Commissioner Crankovich's signature. This would commit the County to contribute \$10,000 for Jack Creek and \$10,000 for Indian Creek for a total contribution of \$20,000. Commissioner had already approved this request and signature was required prior to the next agenda date.

Board Direction: **Commissioner Crankovich signed the Project Partner Contribution Form and directed Staff to put this document on the Aug. 7th agenda for ratification of his signature.**

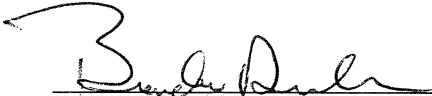
PERMIT CENTER BATHROOMS: Commissioner Bowen stated that he had received a complaint from the public regarding the restricted use of the Permit Center bathroom and wanted to know what policy is in place and why. Kelly Carlson (DPW) stated that when Public Works moved into the building the department directors made a policy that stated we do not have a "public" restroom for two reasons. The first being security, and the second was that our restrooms at the time were not ADA compliant. Allison Kimball (CDS) stated that this is how she understood the policy also.

Board Direction: **BOCC directed staff to research and find out if we are required to offer a public restroom since we are a public entity.**

STATE AVIATION GRANT AGREEMENT: Kelly Carlson (DPW) presented a WSDOT Aviation Grant Agreement that requires BOCC Chair signature prior to the Aug. 7th agenda. This agreement is for WSDOT Aviation to provide 2.5% match funding for the airport construction project.

Board Direction: Commissioner Crankovich signed the grant agreements and directed staff to put this document on the Aug. 7th agenda to ratify his signature.

Meeting adjourned at 1:55 p.m.



Brandon Drexler
Public Works Director