

# BOARD OF COUNTY COMMISSIONERS DEPARTMENT HEAD MEETING MINUTES

**DATE:** 4-23-07

**TIME:** 9:50 A.M.

**COMMISSIONERS PRESENT:** David, Alan, Mark

**DEPARTMENT:** Public Health

**DEPARTMENT HEAD:** Cathy Bambrick

**OTHERS PRESENT:** Mandy Robinson, Deputy Clerk of the Board

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| <b>TOPIC:</b>      | Travel Authorization Request   |
| <b>DISCUSSION:</b> | Cathy Presented the Board with an Out of State Travel Request For two staff members from Public health to attend the Northwest Immunization Conference sponsored by the DOH and Oregon Dept of Human Services. She stated the conference is in Portland Oregon on May 14 – May 16 <sup>th</sup> 2007. Cathy stated she did not budget for this, and DOH has offered to pay for Her staff to go because they are the only County not attending and they are wanted there. |
| <b>ACTION:</b>     | Board Approved the request for Carrie Bland and Bonnie Corns. To attend the Conference 5/14-5/16/07.   |