

**COMMISSIONERS MINUTES
KITTITAS COUNTY, WASHINGTON
COMMISSIONERS AUDITORIUM
SPECIAL MEETING**

MONDAY

1:30 P.M.

DECEMBER 11, 2006

Board members present: Chairman David Bowen, Vice-Chairman Alan Crankovich & Commissioner Perry Huston.

Others: Mandy Robinson, Deputy Clerk of the Board; Darryl Piercy, Director of Community Development Services; Joanna Valencia, CDS Staff Planner; Cathy Bambrick, Interim Co Director Public Health; Carolyn Booth, Board of Health Member and approximately 11 members of the public.

PUBLIC HEARING

10-YEAR UPDATE

CDS

At 1:30 p.m. **CHAIRMAN BOWEN** opened two continued public hearings (one from November 14, 2006 & one from December 1, 2006). He indicated that due to the topics of both hearings they would run concurrently. He explained that there are a total of three hearings scheduled for today the first two are to consider the 2006 Docketed Annual Comp Plan Map & Text Amendments continued from November 14, 2006 and the second is continued from December 1, 2006 to consider enabling documents from the County Planning Commission's recommendations for the 2006 10-year update to Kittitas County Comp Plan. He stated that the third hearing was to consider fees collected by CDS specifically Land Use, Building and Environmental Health Application fees.

DARRYL PIERCY, DIRECTOR OF COMMUNITY DEVELOPMENT

SERVICES reviewed a staff report and indicated that they had provided an Ordinance for consideration that will provide adoption in a single motion. He indicated that the CDS Staff and the Prosecutor's Office have been working together throughout the drafting and review process. He indicated that there have been two additional changes being proposed and staff will review those. **JOANNA VALENCIA, STAFF PLANNER** reviewed two changes for the Board to consider in adopting the proposed Ordinance. She reviewed the first change on page 20, at the 3rd "be it further resolved" and the second change is on page 6 at the second whereas. She explained the reason for the additional changes and asked for questions. **COMMISSIONER BOWEN** asked if the County had obtained a verbatim transcript yet. **JOANNA VALENCIA** said they were in the process of obtaining it and it should be in the County's possession soon. **COMMISSIONER HUSTON** asked for further clarification on the first changes proposed on page 20. He noted that Ms. Valencia pointed to changes on the 3rd be it further resolved, when it actually should be the 4th. **JOANNA VALENCIA** reviewed the applicable docket item that initiated the changes.

ORDINANCE 2006-63 UPDATE/ANNUAL AMENDMENT COMP PLAN CDS

ORIGINAL

COMPLETED

COMMISSIONER CRANKOVICH moved to approve Ordinance 2006-63, the 2006 Update of Title 20 Kittitas County Comprehensive Plan & 2006 Annual Amendment to Title 20 Kittitas County Comprehensive Plan. **COMMISSIONER HUSTON** seconded. The Board expressed their appreciation for all the hard work of staff and citizens that took part in the process. Motion carried 3-0.

PUBLIC HEARING

CDS/PH/EH FEES COLLECTED

CDS

At 1:41 p.m. **COMMISSIONER BOWEN** opened a joint public hearing with the Board of County Commissioners and the Board of Health to consider modifying certain application fees collected by Community Development Services including those for Land Use Applications, Building Permits and Environmental Health Permits.

DARRYL PIERCY, DIRECTOR OF COMMUNITY DEVELOPMENT

SERVICES reviewed a staff report and a memo dated November 22, 2006. He indicated that he had attached a proposed fee schedule for consideration. He indicated that in his tenure at the County he was tasked with implementing a fee schedule that would allow the County to obtain full cost recovery of the course of approximately three years. He explained that this proposal should lead the County to full cost recovery and it should be completed with all phases by 2008. He noted that staff is committed to continuing with annual cost recovery analysis to assure that we are staying consistent with market value. He suggested that this phase be implemented by January 2007. He provided and reviewed three proposals that staff has drafted for the Board's consideration. **CATHY**

BAMBRICK, CO- INTERIM DIRECTOR OF PUBLIC HEALTH noted that the meeting is running concurrent with the Board of Health meeting. She reviewed why the meetings are running concurrently and reviewed a staff report. She explained that each year the County Public Health Department reviews its current fee schedule and fee policy and recommends appropriate changes to both. She indicated that per RCW 70.05.060 the Board of Health sets the fee schedule. She noted that the Board of Health has reviewed the fee schedule policy and fees for 2007 and recommends their adoption by the Board of County Commissioners. She submitted an e-mail of support from Don Solberg, Board of Health Commissioner.

THOSE PRESENT & TESTIFYING: VINCENT TOMASO explained that he was unaware of the proposal be brought forward, but felt that the County Boards he is involved with would be interested in having the opportunity to review and discuss the proposed fee schedule. He stressed the importance of the Board not changing the sliding fee schedule and explained how crucial that is to the community. He also expressed his thoughts on the fees imposed on "Mom & Pop" establishments and explained that he felt they should be more lenient. **MITCH WILLIAMS** confessed that he was not fully up to speed on what was being proposed as he had just learned about the hearing. He referenced his experience and the practices he uses as a member of the Central Washington Home Builders Association (CWHBA). He explained his interactions with CDS and stressed to the Board to be sure they are fully satisfied with the fees and justification documents being proposed. He questioned the Board to consider if the fees that are being considered are needed, and if so to look at the impacts of those fees.


COMMISSIONER HUSTON indicated that he had received a lot of phone calls over the past week regarding the hearing. He confessed that somehow he was under the impression the hearing was going to be next week and in turn told everyone that called to inquire about the proposed fees that the hearing would be next week, not this week. He stated that he suspects there is minimal attendance today do to his confusion. He suggested that Darryl Piercy and Cathy Bambrick go back and review the numbers and fine tune the staff impacts. **COMMISSIONER CRANKOVICH** indicated that he too received a great deal of calls regarding the hearing and noted there was confusion expressed regarding the hearing date. **DARRYL PIERCY** explained that he felt steps were taken to notify all parties with an interest in the topic or potential impacts. **CATHY BAMBRICK** explained that she had not done a formal mailing however they have had numerous meetings with designers that could be impacted. She indicated that if the hearing was continued she would do a formal mailing. **CAROLYN BOOTH, BOARD OF HEALTH MEMBER** stated that the Environmental Health portion was very well detailed regarding cost recovery. She stated its well calculated and expressed her concern about the additional break down being included, noting that she didn't want more confusion over the document. **COMMISSIONER HUSTON** explained that he wasn't asking staff to re-invent the wheel but just to fine tune and include any additional information.

COMMISSIONER CRANKOVICH moved to continue the hearing to Tuesday December 19, 2006 at 4:00 p.m. in the Commissioners Auditorium Room# 109 noting the record was to remain open. **COMMISSIONER HUSTON** seconded. Motion carried 3-0.

Meeting adjourned at 2:10 p.m.

DEPUTY CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Mandy Robinson

David Bowen, Chairman

COMPLETED