

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION**

TUESDAY

2:00 P.M.

JUNE 7, 2005

CALL TO ORDER

Chairman Huston called the meeting to order at 2:00 p.m.

Board members present: Chairman Perry D. Huston, Vice-Chairman David Bowen and Commissioner Alan Crankovich.

Others: Julie Kjorsvik, Clerk of the Board; Judy Pless, Budget & Finance Manager; Darryl Piercy, Director of Community Development Services; Joy Potter, Public Works Staff; Kelly Carlson, Public Works Administrative Assistant; Debbie Myers, Commissioners Office Assistant; Gene Dana, Sheriff; Allison Kimball, Assistant Director of Community Development Services; Skip Mynar, Substance Abuse County Coordinator; William Holmes, Probation Services Director; Patti Johnson, Solid Waste Director; Michael Stafford, Probation Services Staff; and approximately 8 members of the public.

INTRODUCTION OF NEW COUNTY EMPLOYEES

William Holmes, Probation Services Director introduced Erin Coppin as their new Work Crew Supervisor.

Julie Kjorsvik, Clerk of the Board introduced Debbie Myers as the Commissioner's new Office Assistant.

PROCLAMATIONS

Chairman Huston read a Statement of Support for the Guard and Reserves. Commissioner Bowen moved to approve and authorize the Chair to sign a Statement of Support for the Guard and Reserves. Commissioner Crankovich seconded. Motion carried 3-0.

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Chairman Huston noted there had been three items added under Administrative Matters; Item H had been removed from Board Discussion & Decision and an additional item was added to Board Discussion & Decision. Commissioner Bowen moved to approve the Agenda as amended.

Commissioner Crankovich seconded. Motion carried 3-0.

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Commissioner Bowen moved to approve the Consent Agenda as presented. Commissioner Crankovich seconded. Motion carried 3-0.

MINUTES

04-24-05	Special Meeting	BOCC/Public Hearings
05-09-05	Regular Scheduled Study Session	BOCC/Public Works
05-09-05	Regular Study Session	BOCC/Community Development Services
05-10-05	Regular Scheduled Study Session	BOCC/Human Resources
05-10-05	Special Meeting	BOCC/Public Hearings
05-11-05	Special Meeting	BOCC/Public Hearings
05-12-05	Bid Opening	Public Works
05-12-05	Special Meeting	BOCC/Public Hearings
05-13-05	Special Meeting	BOCC/Public Hearings
05-16-05	Regular Scheduled Study Session	BOCC/Department Heads
05-16-05	Regular Scheduled Study Session	BOCC/Public Works
05-16-05	Regular Scheduled Study Session	BOCC/Community Development Services
05-17-05	Regular Scheduled Meeting	BOCC/Agenda Session
05-23-05	Regular Scheduled Study Session	BOCC/Department Heads
05-23-05	Special Meeting	BOCC/Sheriff's Office
05-23-05	Regular Scheduled Study	BOCC/Community Development Services

	Session	
05-23-05	Regular Scheduled Study Session	BOCC/Public Works
05-31-05	Regular Scheduled Study Session	BOCC/Department Heads
05-31-05	Special Meeting	BOCC/Maintenance

AGREEMENT

WORKING CAPITAL/DSHS

AUDITOR

Approve and authorize the Chair to sign a Working Capital Advance Program Agreement #0563-70854 with the Department of Social & Health Services for the period beginning July 1, 2005 through June 30, 2006.

AGREEMENT

DRUG RECOGNITION EMPHASIS/WSP

SHERIFF

Acknowledge an Interagency Agreement between the Washington State Patrol and the Kittitas County Sheriff's Office for a Drug Recognition Emphasis Patrol held in conjunction with the Apple Blossom Festival in Wenatchee from April 28, 2005 through May 8, 2005.

RESOLUTION 2005-78

ELECTION OFFICER COMPENSATION

AUDITOR

Approve Resolution No. 2005-78 which Amends the Election Workers Salaries, effective January 1, 2005.

SET CLOSED RECORD MEETING

SCHUMACHER REZONE

CDS

Approve setting a closed record meeting to consider the Schumacher Rezone (Z-05-03), a request for a zone change from Suburban to Highway Commercial of approximately 5.30 acres, to be held on Tuesday June 21, 2005 at 2:00 p.m. in the Commissioner's Auditorium, Room 109, County Courthouse.

SET CLOSED RECORD HEARING

LT VENTURES LLC REZONE

CDS

Approve setting a closed record hearing to consider the LT Ventures LLC Rezone (Z-2005-04), a request for approximately 6.00 acres from Forest & Range to Rural 3, to be held on Tuesday June 21, 2005 at 2:00 p.m. in the Commissioner's Auditorium, Room 109, County Courthouse.

SET PUBLIC HEARING

WATERSHED MANAGEMENT PLAN

CDS

Approve to set a public hearing to consider the Watershed Management Plan, Yakima River Basin and/or alternatives to the Tri-County Water Resource Agency and the joint planning process with Yakima and Benton Counties, to be held on Tuesday June 21, 2005 at 4:00 p.m. in the

Commissioner's Auditorium, Room 109, County Courthouse, Ellensburg, and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING CDS APPLICATION FEES CDS

Approve to set a public hearing to consider staff recommendations to modify certain land use application fees collected by Community Development Services, to be held on Tuesday June 21, 2005 at 4:00 p.m. in the Commissioner's Auditorium, Room 109, County Courthouse, and to authorize the Clerk to publish said notice.

CONTRACT SOFTWARE & SERVICES/VOTEC CORPORATION AUDITOR

Approve a Contract between Kittitas County and VOTEC Corporation, for VEMACS Elections/Voter Registration System modules, as required by the Secretary of State to comply with federal requirements and statewide Voter Registration Data Base.

SET PUBLIC HEARING SUBDIVISION CODE CDS

Approve to set a public hearing to consider revisions to the Kittitas County Code specifically the Subdivision Code, Chapter 16, and the Kittitas County Zoning Code, Chapter 17, to be held on Tuesday June 21, 2005 at 4:00 p.m. in the Commissioner's Auditorium, Room 109, County Courthouse, and to authorize the Clerk to publish said notice.

CORRESPONDENCE

REPORT WATERSHED PLANNING PROCESS COMMISSIONERS

Chairman Huston moved to accept the Summary/Timeline of Commissioner Bowen's participation in the Watershed Planning process, and to refer it to the upcoming public hearing folder. Commissioner Crankovich seconded. Motion carried 3-0.

LETTER FOURTH OF JULY IN THE PARK COMMISSIONERS

Melinda Mays, Ellensburg Chamber of Commerce Visitor Information Center Manager explained they were going to hold a Fourth of July in the Park community celebration, and requested a \$400.00 donation from Kittitas County in support of the event. She said the Ellensburg Chamber of Commerce, the City of Ellensburg Fire Department, City Parks & Recreation Department and Generations of Ellensburg were coordinating the event.

The Board acknowledged her request and said they would look into possible funding the request.

LETTER

FERC - VANTAGE BOAT LAUNCH PROJECT

PUBLIC WORKS

Commissioner Bowen moved to ratify the Chair's signature on a letter to Magalie Roman Salas, Secretary of the Federal Energy Regulatory Commission, recommending terms and conditions for Project #2114-116 at the Vantage Boat launch. Commissioner Crankovich seconded. Motion carried 3-0.

ADMINISTRATIVE MATTERS

MYLARS

HIDDEN VALLEY VISTAS

CDS

Commissioner Crankovich moved to approve and authorize the Chair to sign the final Mylars for the Hidden Valley Vistas plat, as recommended by the Director of Community Development Services. Commissioner Bowen seconded. Motion carried 3-0.

MYLARS

HIDDEN VALLEY MEADOWS

CDS

Commissioner Crankovich moved to approve and authorize the Chair to sign the final Mylars for the Hidden Valley Meadows plat, as recommended by the Director of Community Development Services. Commissioner Bowen seconded. Motion carried 3-0.

GRANT

CTED - COMPREHENSIVE PLAN UPDATE

CDS

Commissioner Bowen moved to approve and authorize the Chair to sign a Letter and Scope of Work with a Grant Application to the Department of Community Trade & Economic Development to assist in funding the Comprehensive Plan Update due in December 2006. Commissioner Crankovich seconded. Motion carried 3-0.

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION

ORDINANCE 2005-20

SUNCADIA PHASE 1-DIVISION 2

CDS

Commissioner Bowen moved to approve Ordinance No. 2005-20, approving the Suncadia Phase 1, Division 2, Plat Alteration (P-05-08). Commissioner Crankovich seconded. Motion carried 3-0.

Commissioner Crankovich moved to approve Resolution No. 2005-72, approving a list of items to be declared surplus to the County's needs and to be auctioned at the Surplus Sale on June 18, 2005 at 10:00 a.m. at the Kittitas County Event Center with the City of Ellensburg and the KRDC. Commissioner Bowen seconded. Motion carried 3-0.

UPDATE**SUBSTANCE ABUSE PROGRAM BOARD****COMMISSIONERS**

James Whitmire, member of the Alcohol/Substance Abuse Program Board explained reasons why the Board should remain independent of the Alcohol Drug Dependency Services Board. He also gave the Board notice of his official resignation, effective immediately.

Lynn Imamshah, current Chair of the Alcohol/Substance Abuse Program Board spoke in favor of continuing to be independent of the ADDS Board. She reviewed their current Mission Statement and Operating Guidelines. She said since they last met with the Commissioners, they have added four new members to their Board and when the future of the Board is decided, they will be recruiting additional Board members.

Skip Mynar, representing ADDS and the Substance Abuse Board County Coordinator explained his reasoning for wanting to consolidate the two Boards. He felt the Substance Abuse Board had no real purpose with the exception of relating to RCW 70.96A.320(2) requiring the County legislative authority to establish an alcoholism or other drug addiction program board in order for the County to receive drug and alcohol financial support from the State.

William Holmes, Probation Services Director felt by having the Substance Abuse Program Board, it generates greater public presence for prevention and it enables the County to influence State Agencies for funding etc. He spoke in favor of the continuation of the Substance Abuse Program Board.

Nancy Goodloe, Public Health Administrator said the Board of Health studied the Alcohol/Substance Abuse Program Board and identified their resources available. She spoke of the County having minimal prevention services and they were somewhat disjointed. She felt there should be a more coordinated effort to bring prevention services together.

Commissioner Bowen felt the Substance Abuse Board did what they were instructed to do from the last time they met with the Commissioners. He noted there were County Department Heads speaking in favor of continuing the Substance Abuse Program Board.

Chairman Huston explained the Substance Abuse Board had done recruiting, evaluated what they can do for the community, undertook reviewing their mission, along with monitoring the coordination with other prevention entities. He was pleased with the work they had done and was in favor of leaving the Substance Abuse Board in place. He offered to draft a Resolution outlining what the Board function is and place it on the June 21, 2005 Agenda for comment and then put a final version on the July 5, 2005 Agenda for adoption.

Commissioner Bowen moved to accept the resignation of Irene Burke and James Whitmire effective immediately. Commissioner Crankovich seconded. Motion carried 3-0.

RESOLUTION 2005-73

WRIGHT CLUSTER PLAT

CDS

Darryl Piercy, Director of Community Development Services noted that the Prosecutors office had added the Condition M which was not noted in the public review process and the applicant did not have a chance to respond to it. James Hurson, Chief Civil Deputy Prosecutor commented on Condition M. He said the applicants were aware of the Road Standards and from a legal standpoint, he would feel more comfortable including the condition or the Board could technically deny the plat for not complying with the Road Standards. He said the Board could remand it back for a hearing to allow the applicant to speak to the condition. Chairman Huston had no issue regarding the demonstration of an easement prior to final plat approval. Mr. Piercy said it was a clear understanding that the Road Standards need to be met. Mr. Hurson noted for the record that prior to final plat approval the plat will need to show a 60 foot easement. Mr. Dave Nelson, representing Eastside Consultants (surveyor) noted for the record that the applicant owned the road leading back to the cluster.

Chairman Huston moved to approve Resolution No. 2005-73, granting Preliminary Plat Approval for the Wright Cluster Plat (P-05-04), a division of approximately 73.82 acre parcel into a total of six (6) lots consisting of five building lots comprised of a 1.44 acres, 1.12 acre and three 1.00 acre lots, and one 68.26 acre residual lot cluster plat submitted by David P. Nelson, authorized agent for David and Louise Wright, No. 17-19-19000-024. Commissioner Bowen seconded.

Chairman Huston moved to amend Resolution No. 2005-73, Section L - Page 3 Paragraph to begin with "Kittitas County Road Standards must be met prior to final approval, easements must be recorded prior to final approval as well as the deletion of Paragraph M. Commissioner Bowen seconded. Motion carried 3-0.

Motion carried 3-0 approving Resolution No. 2005-78.

CONTRACT**DEPT. OF CORRECTIONS****SHERIFF**

Chairman Huston moved to ratify the Vice-Chairman's signature on Contract No. CSEC5770, Amendment No. 2 with the Department of Corrections, extending the period of performance through June 30, 2005. Commissioner Crankovich seconded. Motion carried 3-0.

AGREEMENT**CONSERVATION DISTRICT****COMMISSIONERS**

Commissioner Crankovich moved to approve an Agreement for Services between Kittitas County and the Kittitas County Conservation District, to provide a vehicle (1994 Chevrolet S-10 extended cab pickup truck) to use in the implementation of various grant projects that include components of both technical assistance and financial assistance to provide landowners in Kittitas County. Commissioner Bowen seconded. Motion carried 3-0.

RESOLUTION 2005-74**UPPER CO. YOUTH BASEBALL/SOFTBALL****COMMISSIONERS**

Commissioner Crankovich moved to approve Resolution No. 2005-74 In Support of Upper Kittitas County Youth Baseball/Softball Association Funding, authorizing Kittitas County to contribute \$40,000.00 to the construction of a concessions/restrooms building and installation of initial fixtures and furnishings from \$90,000.00 previously dedicated to the complex be paid on a reimbursable basis, and to re-allocate \$90,000.00 from REET to serve as matching funds for grants for ongoing construction of the complex. Commissioner Bowen seconded.

Commissioner Crankovich moved to amend Resolution No. 2005-74, by striking "for additional grants". Commissioner Bowen seconded. Motion carried 3-0.

Motion carried 3-0 approving Amended Resolution No. 2005-74.

FUNDING REQUEST FROM THE CENTRAL WASHINGTON PARKS FOUNDATION FOR SOCCER FIELDS AT WEST ELLENSBURG PARK - ITEM REMOVED & PLACED ON 6/21/05 AGENDA.

SET PUBLIC HEARING**2005 BUDGET AMENDMENT****AUDITOR**

Commissioner Bowen moved to set a public hearing to consider Amending the 2005 Budgets in the total amount of \$1,672,284.00, to be held on Wednesday June 22, 2005 at 2:00 p.m. in the Commissioner's Auditorium, Room 109, County Courthouse, and to authorize the Clerk to publish said notice. Commissioner Crankovich seconded. Motion carried 3-0.

Commissioner Bowen moved to approve Resolution No. 2005-75, In the Matter of Setting Dates for the 2006 Budget Hearings, to be held December 5, 2005 at 3:00 p.m. in the Commissioner's Auditorium, Room 109, County Courthouse. Commissioner Crankovich seconded. Motion carried 3-0.

CALL FOR BIDS

SNOW BLOWER ATTACHMENT

PUBLIC WORKS

Commissioner Crankovich moved to approve a Notice of Call for Bids for a New Current Production Snow Blower Attachment, to be accepted until and publicly opened on June 21, 2005 at 2:00 p.m. at 205 West 5th - Room 108, Ellensburg, Washington and to authorize the Clerk to publish said notice. Commissioner Bowen seconded. Motion carried 3-0.

CALL FOR BIDS

VIBRATORY SOIL COMPACTOR

PUBLIC WORKS

Commissioner Crankovich moved to approve a Notice of Call for Bids for a New or Used with 1000 Hours or Less - Vibratory Soil Compactor, to be accepted until and publicly opened on June 21, 2005 at 2:00 p.m. at 205 West 5th - Room 108, Ellensburg, Washington and to authorize the Clerk to publish said notice. Commissioner Bowen seconded. Motion carried 3-0.

GRANT

DEPARTMENT OF ECOLOGY

PUBLIC WORKS

Commissioner Bowen moved to approve and authorize the Chair to sign Grant No. G0500172, between the State of Washington Department of Ecology and the Kittitas County Department of Public Works, for the construction of the siphon and pipe line for Bull Ditch on No. 6 Road, in the amount of \$213,331.00 for the period June 1, 2005 through June 30, 2006. Commissioner Crankovich seconded. Motion carried 3-0.

AGREEMENT

NELSON SIDING ROAD PROJECT

PUBLIC WORKS

Commissioner Crankovich moved to approve a Rural Arterial Program Project Agreement for Construction with the County Road Administration Board, for the Nelson Siding Road project from M.P. 0.00 to 04.49, in the amount of \$1,300,000.00. Commissioner Bowen seconded. Motion carried 3-0.

AGREEMENT

HDJ - NO. 6 ROAD PROJECT

PUBLIC WORKS

Commissioner Bowen moved to approve and authorize the Chair to sign a Supplemental Agreement with Hopper, Dennis, Jellison, P.L.L.C. for the No. 6 Road Project from M.P. 2.61 to M.P. 3.61, in the amount of \$386,931.41 to be completed on October 30, 2006. Commissioner Crankovich seconded. Motion carried 3-0.

AGREEMENT**CONSERVATION DISTRICT****PUBLIC WORKS**

Chairman Huston moved to approve an Agreement for Services between Kittitas County and the Kittitas County Conservation District in the amount of \$5,000.00 to implement and administer a cost sharing program for the use of Polyacrylamide (PAM) to reduce silt in the County road ditches for the year 2005. Commissioner Bowen seconded. Motion carried 3-0.

RESOLUTION 2005-76**LAMBERT ROAD PROJECT****PUBLIC WORKS**

Commissioner Crankovich moved to approve Resolution No. 2005-76, Approving CRP No. 196-05, for the Lambert Road project from M.P. 1.09 to M.P. 2.66, in the amount of \$120,000.00. Commissioner Bowen seconded. Motion carried 3-0.

AGREEMENT**W & H PACIFIC - BULLFROG ROAD****PUBLIC WORKS**

Commissioner Bowen moved to approve and authorize the Chair to sign a Supplemental Agreement No. 2 with W & H Pacific for the Bullfrog Road/SR 903 project, revising the completion date to August 2005. Commissioner Crankovich seconded. Motion carried 3-0.

SET PUBLIC HEARING**STOP & YIELD SIGNS-BRICKMILL RD.****PUBLIC WORKS**

Commissioner Crankovich moved to set a public hearing to consider Amending Kittitas County Code Chapter 10.12.010 "Stop & Yields Designated" to place a Stop Sign on Brickmill Road at the intersection of Brickmill Road and Look Road, to be held on Tuesday July 5, 2005 at 4:00 p.m. in the Commissioner's Auditorium, Room 109, County Courthouse and to authorize the Clerk to publish said notice. Commissioner Bowen seconded. Motion carried 3-0.

UPDATE**SUNCADIA TRAFFIC MONITORING PROGRAM****PUBLIC WORKS**

Kelly Carlson, Administrative Assistant for the Public Works Department explained that on May 3, 2005 the Board directed staff to send a letter to the smaller cities affected by the Suncadia Traffic Monitoring Program, as well as the Department of Transportation. She said included with the letter was the traffic monitoring program; the baseline traffic volumes, and a request to submit any comments to their office by May 27, 2005. As of this date she said they had not received any comments.

RESOLUTION 2005-77**ROSLYN WATER PLAN UPDATE****CDS**

Commissioner Crankovich moved to approve Resolution No. 2005-77, Acknowledging the City of Roslyn's Water System Plan being consistent

EXECUTIVE SESSION

Chairman Huston announced the Board would go into an Executive Session relating to litigation for approximately 5 minutes and he did not anticipate any action at the conclusion. He asked Deputy Prosecutor James Hurson; Darryl Piercy, Director of Community Development Services; and Allison Kimball, Assistant Director of Community Development Services to stay in attendance. At 3:50 p.m. the Board recessed into an Executive Session. At 4:01 p.m. the Board reconvened out of their Executive Session. No action taken.

ADJOURNMENT

Commissioner Crankovich moved to adjourn at 4:01 p.m. Commissioner Bowen seconded. Motion carried 3-0.

Meeting adjourned at 4:01 p.m.

CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**

Julie A. Kjorsvik

Perry D. Huston, Chairman