

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION**

TUESDAY

3:00 P.M.

SEPTEMBER 7, 2004

CALL TO ORDER

Board members present: Chairman Perry D. Huston, Vice-Chairman Bruce Coe and Commissioner Max Golladay.

Others: Julie Kjorsvik, Clerk of the Board; Paul Bennett, Public Works Director; Allison Kimball, Community Development Services Operational Supervisor; David Bowen, Auditor; Warren Beed, Facilities Maintenance Director; Jan Sharar, Staff Planner; James Hurson, Chief Civil Deputy Prosecutor; Catherine Dunn, Community Development Services Administrative Supervisor and approximately 4 members of the public.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS

Commissioner Golladay moved to approve and present a Certificate of Appreciation to Catherine Dunn, Community Development Service Administrative Supervisor, for sixteen (16) years of dedicated service to Kittitas County. Commissioner Coe seconded. Motion carried 3-0.

APPROVAL OF AGENDA

Chairman Huston noted the addition of two items under Administrative Matters, including a memo to the Community Development Services department, and a letter to Doug Weis regarding an appointment to the Coal Mines Trail Commission.

Commissioner Golladay moved to approve the Agenda as amended. Commissioner Coe seconded. Motion carried 3-0.

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member. Commissioner Coe moved to approve the Consent Agenda as presented.

AGREEMENT**AMENDMENT #3 - DSHS****SUBSTANCE ABUSE**

Approve and authorize the Chair to sign Amendment #3, to Department of Social & Health Services No. 0363-28173, increasing the Criminal Justice Treatment Account by \$10,000.00, for the period beginning July 1, 2004 through June 30, 2005.

AGREEMENT**DAILY RECORD ADVERTISING****AUDITOR**

Approve and authorize the Chair to sign an Advertising Agreement with the Daily Record, beginning August 1, 2004 through July 31, 2005, at the rate of \$6.14 per column inch for retail and \$4.20 per column inch for commercial classified.

CORRESPONDENCE**LETTER****LORI BEADOR, STATE AUDITORS OFFICE****COMMISSIONERS**

Commissioner Coe moved to ratify the Chair's signature on a letter to Lori Beador, CPA, State Auditor's office, regarding the audit of the financial statements of Kittitas County for the period January 1, 2003 through December 31, 2003. Commissioner Golladay seconded. Motion carried 3-0.

ADMINISTRATIVE MATTERS**APPOINTMENT****DOUG WEIS/COAL MINES TRAIL ALTERNATE****COMMISSIONERS**

Chairman Huston moved to appoint Doug Weis as the alternate County Representative to the Coal Mines Trail Commission, effective immediately and expiring on January 1, 2006. Commissioner Golladay seconded. Motion carried 3-0.

MEMORANDUM**CDS - ITERIM PROCEDURES****COMMISSIONERS**

Commissioner Coe moved to approve and ratify the Chair's signature on a Memorandum to the Community Development Services department, relating to interim procedures and essential functions, until the new director and positions have been filled. Commissioner Golladay seconded. Motion carried 3-0.

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION

ORDINANCE 2004-31 OFFICIAL MEETING TIME OF BOCC COMMISSIONERS

Commissioner Golladay moved to approve Ordinance 2004-31, Establishing the Official Meeting Times and Time of Regular Study Sessions for the Kittitas County Board of Commissioners, designating the first and third Tuesday of each month at 2:00 p.m. as the regular and special meeting of the Board, to be held at 205 West 5th, Room 109, Ellensburg, at which time all normal business of the County will be transacted, and should another time be required for any other business, prior notice will be given for such special meeting in accordance with the law. Commissioner Coe seconded. Motion carried 3-0.

ORDINANCE 2004-32 BAKER REZONE CDS

Commissioner Golladay moved to approve Ordinance No. 2004-32, In the Matter of Amending the Kittitas County Zoning Atlas for portions of Section 4 of Township 19N R16E, approving the Baker rezone of approximately 15 acres, from Forest and Range to Agriculture 3. Commissioner Coe seconded. Motion carried 3-0.

ORDINANCE 2004-33 SCHEER REZONE CDS

Commissioner Coe moved to approve Ordinance No. 2004-33, In the Matter of the Scheer Rezone (Z-04-18), approving a zone change of 8.8 acres from Ag-20 to Light Industrial, located east of Stone Road and West of SR 97 (Canyon Road), within the City of Ellensburg Urban Growth Area; in Section 24, T17N, R18E, W.M. Commissioner Golladay seconded. Motion carried 3-0.

CLOSED RECORD HEARING CARPINE PLAT CDS

A closed record hearing was held regarding the Carpine Plat (P-04-02), a plat subdivision of Parcel Number 19-15-07000-0019, of 19.35 acres into 6 lots ranging from 3 to 4.35 acres, currently zoned Rural 3. The Planning Commission recommended approval of the request with a 5-0 decision.

Commissioner Coe moved to approve and direct staff to prepare enabling documents for the Carpine Plat subdivision request, for the Boards consideration at the September 21, 2004 Agenda Session. Commissioner Golladay seconded. Motion carried 3-0.

RESOLUTION 2004-98**WATER DISTRICT #3 EASTON****CDS**

Commissioner Coe moved to approve Resolution No. 2004-98, Acknowledging and Approving the Small Water System Plan for Water District #3 in Easton, Washington. Commissioner Golladay seconded. Motion carried 3-0.

RESOLUTION 2004-99**CONVERSION OPTION HARVEST PLANS****CDS**

Commissioner Golladay moved to approve Resolution No. 2004-99, Ratifying the Conversion Option Harvest Plans. Commissioner Coe seconded. Motion carried 3-0.

Commissioner Coe questioned the notification process and asked that it be reviewed at a later date.

MYLARS**EVERGREEN RIDGE, DIVISION 1 PUD****CDS**

Commissioner Golladay moved to approve and authorize the Chair to sign the Final Mylars for Evergreen Ridge, Division 1, Planned Unit Development, noting all final conditions had been met. Commissioner Coe seconded. Motion carried 3-0.

QUIT CLAIM DEED**KASOWSKI - PEASE ROAD****PUBLIC WORKS**

Commissioner Golladay moved to approve a Quit Claim Deed between Gary M. and Sydney J. Kasowski, for a portion of Tax Parcel #20-15-34040-0001, containing .22 acres or 9585 square feet, more or less, located in the Pease Road Reconstruction right-of-way plans. Commissioner Coe seconded. Motion carried 3-0.

QUIT CLAIM DEED**SPARROW - PEASE ROAD****PUBLIC WORKS**

Commissioner Golladay moved to approve a Quit Claim Deed between John B. Sparrow and Shirley E. Sparrow, for a portion of Tax Parcel #20-15-35000-0070, containing 0.33 acres or 14,481 square feet, more or less, located in the Pease Road Reconstruction right-of-way plans. Commissioner Coe seconded. Motion carried 3-0.

CHANGE ORDER**CANYON ROAD RECONSTRUCTION****PUBLIC WORKS**

Commissioner Coe moved to approve and authorize the Chair to sign Change Order Number 6, with MRM Construction, Inc. in the amount of \$13,837.05, for the Canyon Road Reconstruction project. Commissioner Golladay seconded. Motion carried 3-0.

RESOLUTION 2004-100

AWARD BID-NEW FLUSHER/ANTI-ICER

PUBLIC WORKS

Commissioner Golladay moved to approve Resolution No. 2004-100, Awarding the Bid to Furnish One New Flusher/Anti-Icer, to The Fab Shop, and to authorize the Director of Public Works to sign the contract documents for the bid awarded, pursuant to the terms and conditions as specified in the proposal. Commissioner Coe seconded. Motion carried 3-0.

AGREEMENT

KCM, INC. dba TETRA TECH/KCM, INC.

PUBLIC WORKS

Commissioner Coe moved to approve and authorize the Chair to sign a Supplemental Agreement with KCM, Inc. dba Tetra Tech/KCM, Inc. in the amount of \$32,357.00, for additional Construction Administration services for the Canyon Road widening project from MP 2.27 to MP 5.47. Commissioner Golladay seconded. Motion carried 3-0.

CLAIM FOR DAMAGES

CONNIE DUNNINGTON/APPROVED

PROSECUTOR

Commissioner Golladay moved to approve payment in the amount of \$1,626.93, as recommended by the Prosecutor, for a Claim for Damages filed with the County Auditor on July 30, 2004, by Connie Dunnington. Commissioner Coe seconded. Motion carried 3-0.

EXECUTIVE SESSION - NONE

ADJOURNMENT

Commissioner Golladay moved to adjourn at 3:57 p.m. Commissioner Coe seconded. Motion carried 3-0.

Meeting adjourned at 3:57 p.m.

CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**

Julie A. Kjorsvik

Perry D. Huston, Chairman