

**COMMISSIONERS' MINUTES  
KITITITAS COUNTY, WASHINGTON  
AGENDA SESSION**

**TUESDAY**

**3:00 P.M.**

**MARCH 16, 2004**

**CALL TO ORDER**

Board members present: Chairman Perry D. Huston; Vice-Chairman Bruce Coe and Commissioner Max Golladay.

Others: Julie Kjorsvik, Clerk of the Board; Warren Beed, Facilities Maintenance Director; Sande De Salles, Fair Director; David Taylor, Community Development Services Director; Allison Kimball, Operations Supervisor, Community Development Services; Amy Mills, Treasurer; Kirk Eslinger, Human Resources Director; James Hurson, Chief Civil Deputy Prosecutor; William Holmes, Probation Services Director, and approximately 7 members of the public.

**INTRODUCTION OF NEW COUNTY EMPLOYEES**

Amy Mills, Treasurer introduced Crystal Buccholtz, as the new Tax LID Supervisor.

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Chairman Huston noted Items B, D, E and F had been removed from the Consent Agenda, and placed under Board Discussion & Decision. Commissioner Coe moved to approve the agenda, as amended. Commissioner Golladay seconded. Motion carried 3-0.

**CONSENT AGENDA**

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Chairman Huston moved to approve the Consent Agenda, as altered. Commissioner Coe seconded. Motion carried 3-0.

**MINUTES**

02-24-04	Study Session	BOCC/Human Resources
03-01-04	Study Session	BOCC/Department Heads
03-01-04	Special Meeting	Adopt 2003 County Inventory



approximately 30% short of fees when he builds a home, and was very surprised to see the new fee schedule. He asked what happened to the newsletter that was previously put out by the building department, and said it had been a good way of keeping the builders and public informed of changes. He questioned how much of the new fees were going towards employee raises.

It was the Boards consensus to direct staff to set a public hearing to review the issue.

**SET PUBLIC HEARING**

**606 N. WATER**

**COMMISSIONERS**

Chairman Huston acknowledged receipt of a letter requesting to purchase the residential structure located at 606 N. Water, Ellensburg, owned by Kittitas County.

Commissioner Golladay moved to set a public hearing to consider surplusing the residential structure (which must be removed), located at 606 N. Water Street, Ellensburg, to be held on Tuesday April 6, 2004 at 4:00 p.m. in the Commissioner's Auditorium, Room 109, County Courthouse, Ellensburg, and to authorize the Clerk to publish said notice. Commissioner Coe seconded. Motion carried 3-0.

**APPOINTMENT**

**BOARD OF ADJUSTMENT - AKKERMAN**

**COMMISSIONERS**

Commissioner Golladay moved to appoint Daryl Akkerman to the Kittitas County Board of Adjustment, for a term effective immediately and expiring on December 31, 2005. Commissioner Coe seconded. Motion carried 3-0.

**APPOINTMENT**

**BOARD OF ADJUSTMENT - CHANCE**

**COMMISSIONERS**

Commissioner Coe moved to appoint Roy Chance to the Kittitas County Board of Adjustment, for a term effective immediately and expiring on December 31, 2004. Commissioner Golladay seconded. Motion carried 3-0.

**MOTION**

**CDS ADMINISTRATIVE POLICIES**

**CDS**

Commissioner Golladay moved to direct staff to prepare a Resolution for the Boards consideration on April 6, 2004 at 3:00 p.m., adopting the Community Development Services administrative policies created in 2003 and 2004. Commissioner Coe seconded. Motion carried 3-0.

**CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE**

Commissioner Coe moved to approve Ordinance No. 2004-07, Approving the Virginia Harker Rezone (z-03-09) request, for approximately 20.53 acres, from Suburban to Residential, located in Parcel #18-19-31030-0020, #18-19-31030-0028 and 18-19-31030-0029, lying North of the Vantage Highway, East of Pfenning Road and South of Judge Ronald Road. Commissioner Golladay seconded. Motion carried 3-0.

**ORDINANCE 2004-08****BIG BOULDER, LLC. REZONE****CDS**

Commissioner Coe moved to approve Ordinance No. 2004-08, Approving Big Boulder, LLC Rezone (Z-03-08) request, for approximately 128 acres, from Forest and Range to Rural 3, located in Parcel #20-15-16000-0005 and #20-15-16000-0006, lying Northeast of State Route 903, East of the City of Roslyn. Commissioner Golladay seconded. Motion carried 3-0.

**PUBLIC HEARING****RANCH ROAD****PUBLIC WORKS**

Chairman Huston opened the continued public hearing (record closed), to consider adopting Ranch Road onto the County Road System. He recognized receipt of a letter dated March 16, 2004, from Mr. Gene Martin, Caribou Land & Cattle, Inc. updating the Board of their progress of trying to obtain signatures on the mylars.

Mr. Paul Bennett, Public Works Director, recommended continuing the public hearing until Tuesday April 6, 2004 at 3:00 p.m.

Commissioner Coe moved to continue the public hearing to consider adopting Ranch Road onto the County Road System, until Tuesday April 6, 2004 at 3:00 p.m. in the Commissioner's Auditorium, Room 109, County Courthouse, Ellensburg, (record to remain closed). Commissioner Golladay seconded. Motion carried 3-0.

**MOTION****MOUNTAINSTAR MASTER PLANNED RESORT PHASE 3****CDS**

David Taylor, Community Development Services Director, explained how MountainStar submitted a General Site Plan for Phase 3 to the Kittitas County Community Development Services Department. The General Site Plan included deviations from the Conceptual Master Plan, and pursuant to the Section 5/1(c), the Commissioners must review General Site Plans, which deviate from the Conceptual Master Plan. According to Mr. Taylor, he believed the deviations were not significant.

Commissioner Golladay moved to direct staff to proceed with the request from MountainStar, for the General Site Plan for Phase 3, with no significant changes. Commissioner Coe seconded. Motion carried 3-0.

Commissioner Golladay moved to acknowledge receipt of the Planning Commission's recommendations of approval, for a rezone request from Doug Weis for approximately 20 acres from Forest and Range to Rural 3, for property located east of Sunshine Estates, northeast of Salmon La Sac Road, and to set a closed record hearing to be held at 3:00 p.m. on Tuesday April 6, 2004 in the Commissioner's Auditorium, Room 109, County Courthouse, Ellensburg. Commissioner Coe seconded. Motion carried 3-0.

**RESOLUTION 2004-31****INTERFUND LOAN FROM ER&R****PUBLIC WORKS**

Commissioner Golladay moved to approve Resolution No. 2004-31, Authorizing an Interfund Loan from the Equipment Rental and Revolving Fund to the County Road Fund, in an Amount not to Exceed \$2,200,000.00, to be repaid on or before December 31, 2007. Commissioner Coe seconded. Motion carried 3-0.

**RESOLUTION 2004-32****AWARD BID-CANYON RD. RECONSTRUCTION****PUBLIC WORKS**

Commissioner Coe moved to approve Resolution No. 2004-32, Awarding a Bid for the Canyon Road Reconstruction project, to MRM Construction, Inc. in the amount of \$1,989,583.52, and to authorize the Chair to sign the contract documents for said project. Commissioner Golladay seconded. Motion carried 3-0.

**RESOLUTION 2004-33****AWARD BID-BULLFROG RD. BRIDGE REHAB.****PUBLIC WORKS**

Commissioner Golladay moved to approve Resolution No. 2004-33, Awarding a Bid for the Bullfrog Road Bridge Rehabilitation project, to Mowat Construction, Inc. in the amount of \$1,018,166.00, and to authorize the Chair to sign the contract documents for said project. Commissioner Coe seconded. Motion carried 3-0.

**AGREEMENT****CES, INC. BULLFROG RD. BRIDGE REHAB.****PUBLIC WORKS**

Commissioner Golladay moved to approve and authorize the Chair to sign a Supplemental Agreement #LA-5397, with CES, Inc., in the amount of \$340,069.00, for the Bullfrog Road Bridge Rehabilitation Design. Commissioner Coe seconded. Motion carried 3-0.

**MEMORANDUM OF UNDERSTANDING****WESTERN TOWN****FAIR**

Commissioner Golladay moved to approve a Memorandum of Understanding between Kittitas County and the Ellensburg Rodeo, for the construction of "Western Town", to be completed on or before August 1, 2004. Commissioner Coe seconded. Motion carried 3-0.

**REPORT****CDBG CLOSEOUT PERFORMANCE REPORT****COMMISSIONERS**

Commissioner Coe approved and authorized the Vice-Chair to sign the Community Development Block Grant #03-64003-07, Grantee Closeout Performance Report and materials, for the project period January 1, 2003 through February 28, 2004. Commissioner Golladay seconded. Motion carried 2-0. (Chairman Huston abstained since he was a member on the Kittitas County Action Council Board.

**INTERLOCAL AGREEMENT COURT RELATED SERVICES-CITY OF KITTITAS PROBATION**

Commissioner Golladay moved to approve an Interlocal Agreement for Court Related Services between Kittitas County and the City of Kittitas, through December 31, 2004, and automatically renewing on an annual basis, unless either party gives written notice on or before November 15 of each year, that there will not be a renewal. Commissioner Coe seconded. Motion carried 3-0.

**APPOINTMENT****SHANNON CARLSON-MH/DD BOARD****COMMISSIONERS**

Commissioner Coe moved to appoint Ellensburg City Council Member Shannon Carlson, to the Kittitas County Mental Health/Developmental Disabilities Program Board, to serve as the City of Ellensburg representative. Commissioner Golladay seconded. Motion carried 3-0.

**AGREEMENT****DSHS/3ESHB3900 & SSB5214****PROBATION**

Commissioner Golladay moved to acknowledge Program Agreement #0363-41251, between the Department of Social & Health Services, Juvenile Rehabilitation and Kittitas County, relating to E3SHB3900 and SSB5214. Commissioner Coe seconded. Motion carried 3-0.

**MEMORANDUM****CITIZEN ADVISORY COMMITTEE - JAIL****MAINTENANCE**

Chairman Huston recognized a memorandum from Warren Beed, Director of Facilities Maintenance, to the Citizens Advisory Board for the Kittitas County Jail, advising them of a meeting to be held on March 17, 2004 at 6:30 p.m. in the Commissioner's Auditorium.

**RESOLUTION****UPPER COUNTY DISTRICT COURT JUDGE****COMMISSIONERS**

Commissioner Golladay moved to postpone consideration of a Resolution increasing the Upper Kittitas County Judge position from 45% to 60% full time, direct staff to schedule a public hearing to discuss a possible budget amendment and to identify a funding source for the increase. Commissioner Coe seconded. Motion carried 3-0.



<u>WARRANT NUMBER</u>	<u>AMOUNT</u>	<u>DATE APPROVED</u>
050917 - 050917	\$ 734.00	02-20-04
050968 - 051129	\$414,524.04	02-27-04
141406 - 141406	\$ 3,673.63	03-01-04
141389 - 141405	\$165,857.77	03-01-04
141409 - 141409	\$ 42,507.35	03-03-04
141389 - 141389	\$ 618.09	03-03-04
141510 - 141511	\$ 618.09 (reissued)	03-03-04
141410 - 141509	\$ 5,524.33	03-03-04
141512 - 141513	\$ 6,534.42	03-03-04
141514 - 141522	\$ 33,580.06	03-04-04
51130 - 51170	\$ 60,777.26	03-04-04
51171 - 51202	\$ 16,414.37	03-05-04
141254 - 141692	\$ 299,282.19	03-08-04
141445 & 141088	\$ 1,886.25 (voided)	03-12-04
141698	\$ 206.25 (reissued)	03-12-04
141693 - 141697	\$ 16,271.49	03-12-04
141699 - 141702	\$ 7,668.92	03-16-04
141674, 141678, 141546	\$ 7,668.92 (voided)	03-16-04

**MISCELLANEOUS - NONE**

**EXECUTIVE SESSION - NONE**

**ADJOURN**

Commissioner Coe moved to adjourn the meeting at 4:28 p.m. Commissioner Golladay seconded. Motion carried 3-0.

**CLERK OF THE BOARD**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

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**Julie A. Kjorsvik**

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**Perry D. Huston, Chairman**