

**COMMISSIONERS' MINUTES  
KITITITAS COUNTY, WASHINGTON  
AGENDA SESSION**

**TUESDAY**

**3:00 P.M.**

**JANUARY 20, 2004**

**CALL TO ORDER**

Board members present: Max A. Golladay, Perry D. Huston & Bruce Coe.

Others: Julie Kjorsvik, Clerk of the Board; Judy Pless, Budget & Finance Manager; Paul Bennett, Public Works Director; Allison Kimball, Community Development Services Operations Supervisor; Kelly Carlson, Public Works Department Administrative Assistant; Nancy Goodloe, Public Health Administrator; Joy Potter, Public Works Department Staff, and approximately 8 members of the public.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**AWARDS & RECOGNITIONS**

The Board of County Commissioners presented a Certificate of Recognition to Julia Karnes, a county employee in the Public Health Department, for her recent award from the Washington State Department of Health and the Washington State Six Regional AIDSNET Service Networks as the Washington State HIV/AIDS Educator for 2003.

Chairman Huston acknowledged the Certificate of Appreciation for Steve Wells would be postponed until February 3, 2004.

**APPROVAL OF AGENDA**

Chairman Huston acknowledged items on Administrative Matters including a report from Urban Eberhart and Patti Johnson; draft Resolution for the High Valley Ranchettes Preliminary Plat (P-03-10); and a Grant with the Washington State Archives.

Commissioner Golladay moved to approve the agenda, as amended. Commissioner Coe seconded. Motion carried 3-0.

**CONSENT AGENDA**

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Commissioner Golladay moved to approve the Consent Agenda as presented. Commissioner Coe seconded. Motion carried 3-0.

**MINUTES**

12-16-03	Agenda	BOCC
12-16-03	Public Hearing	BOCC
01-05-04	Study Session	BOCC/Department Heads
01-06-04	Agenda	BOCC
01-07-04	Public Hearing	BOCC
01-12-04	Study Session	BOCC/Department Heads
01-12-04	Study Session	BOCC/CDS

**SET PUBLIC HEARING          6-YEAR CAPITAL FACILITIES PLAN          MAINTENANCE**

Approve setting a public hearing to consider amendments to the Kittitas County Six-Year Capital Facilities Plan, to be held on Tuesday February 17, 2004 at 4:00 p.m. in the Commissioners Auditorium, Room 109, County Courthouse, and to authorize the Clerk to publish said notice.

**RESOLUTION 2004-05          PRECINCT ELECTION OFFICER COMPENSATION          AUDITOR**

Approve Resolution No. 2004-05, Amending Resolution No. 2003-15, for Precinct Election Officer Compensation, to comply with the adjustment to the State minimum wage, effective January 1, 2004.

**RESOLUTION 2004-06          AUTHORIZED SIGNATURES          AUDITOR**

Approve Resolution No. 2004-06, Amending Resolution No. 2002-10, listing all persons authorized to sign documents relating to their budgets including accounts payable and payroll.

**RESOLUTION 2004-07          AMEND TRAVEL POLICY          AUDITOR**

Approve Resolution No. 2004-07, Amending the Kittitas County travel policy, establishing reimbursements rates for employees who travel on county business, which meets the Internal Revenue Service (IRS) guidelines.

**RESOLUTION 2004-08          CALL FOR BIDS - PARKE CREEK ROAD          PUBLIC WORKS**

Approve Resolution No. 2004-08, authorizing the Director of Public Works to Call for Bids for the Parke Creek Road Reconstruction, to be received and publicly opened and read at 2:00 p.m. February 12, 2004, by the Kittitas County Department of Public Works, 411 North Ruby Street, Suite 1, Ellensburg, and to authorize the Clerk to publish said notice.

**QUIT CLAIM DEED****GODOWA LANE - ALBERT DUNCALF****PUBLIC WORKS**

Approve a Quit Claim Deed between Kittitas County and Albert L. Duncalf, for a strip of land laying in the Southwest ¼ of the Northeast ¼ of Section 1, Township 19 North, Range 15 East, W.M. in Kittitas County, at the southerly end of the county road known as Godowa Lane.

**RESOLUTION 2004-09****VACATE PORTION OF HUGHBANKS ROAD****PUBLIC WORKS**

Approve Resolution No. 2004-09, Intent to Vacate a portion of Hughbanks Road located within the Timber Valley III Plat and to set a public hearing to be held on Tuesday February 17, 2004 at 4:00 p.m. in the Commissioner's Auditorium, Room 109, County Courthouse, Ellensburg, and to authorize the Clerk to publish said notice.

**SET PUBLIC HEARING****COMPREHENSIVE PLAN AMENDMENT FEES****CDS**

Approve Setting a Public Hearing to consider a fee revision for Comprehensive Plan amendments, reflecting the actual cost of the amendment process, affecting text and map changes, to be held on Tuesday February 17, 2004 at 4:00 p.m. in the Commissioners Auditorium, Room 109, County Courthouse, Ellensburg, and to authorize the Clerk to publish said notice.

**CORRESPONDENCE**

Commissioner Golladay moved to ratify Commissioner Coe's signature on a letter to the Washington State Utilities and Transportation Commission, supporting the extension of Puget Sound Energy's natural gas service area into the western half of Kittitas County.

**ADMINISTRATIVE MATTERS****REPORT****HORTICULTURAL PEST & DISEASE CONTROL BOARD****COMMISSIONERS**

Urban Eberhart, Kittitas County Horticultural Pest and Disease Control Board presented a report, claiming there had not been any Apple Maggots caught in the vicinity of any commercial orchards in Kittitas County. He said the Washington State Department of Agriculture announced that a hearing would be held in Ellensburg on January 27, 2004 to amend its current quarantine rules by establishing a quarantine for apple maggot in a major portion of Kittitas County. The Kittitas County Pest Board members planned on attending the hearing. In 2004, there will be traps placed by the WSDA in every host tree within a one-half mile radius of a commercial orchard. The Kittitas County Pest Board requests that the Kittitas County Commissioners resolve to remove Apple Maggot host trees



carried 3-0.

**ORDINANCE 2004-01**

**MYRON & BETTY OLSON REZONE**

**CDS**

Commissioner Golladay moved to approve Ordinance No. 2004-01, Amending the Kittitas County Zoning Atlas, for the Myron and Betty Olson Rezone (Z-01-01), Designating One Tax Parcel as Highway Commercial, located east of the City of Cle Elum and North of Highway, APN Number 20-16-31051-0001, in a portion of Section 31 of T20N., R16E., WM. Commissioner Coe seconded. Motion carried 3-0.

**CLOSED RECORD HEARING**

**WOODS & STEELE TERRACE II**

**CDS**

Commissioner Coe moved to approve and direct staff to prepare enabling documents for the Boards consideration for February 3, 2004, approving the Woods and Steele Terrace II Preliminary Plat, for approximately 7.36 acres in the Rural 3 Zone, into 2 platted lots, one at 3.00 and one at 4.36 acres, located east and south of Woods and Steele county road, in a portion of Section 7, T.19N., R15E., Kittitas County. Commissioner Golladay seconded. Motion carried 3-0.

**RESOLUTION 2004-03**

**REVIEWING WAGES FOR EMPLOYEES**

**COMMISSIONERS**

Commissioner Golladay moved to approve Resolution 2004-03, In the Matter of Reviewing Wages for Employees, allowing the Board at its discretion, to make salary/wage rate and benefit payments retroactive to January 1, 2004, for all affected employees. Commissioner Coe seconded. Motion carried 3-0.

**AGREEMENT**

**2004 PAYMENT AGREEMENT - EMS**

**COMMISSIONERS**

Commissioner Golladay moved to approve and authorize the Chair to sign a Payment Agreement between the Kittitas County Emergency Medical Services and Trauma Care Council and Kittitas County, in the total amount of \$26,940.00, to be paid in quarterly payments to the Council of \$6,735.00, for the 42% of the daily operations of the Kittitas County EMS Division office in accordance with the Interlocal Cooperation Agreement. Commissioner Coe seconded. Motion carried 3-0.

**BUDGET**

**TIMBER COORDINATOR POSITION**

**COMMISSIONERS**

Commissioner Coe moved to approve and authorize the Chair to sign a Voucher for Payment in the amount of \$1,394.94, from the Washington State Association of Counties, for the annual assessment for the Timber Coordinator Position for the year 2004. Commissioner Golladay seconded. Motion carried 3-0.

**RESOLUTION 2004-04            2004 HOTEL/MOTEL TAX DISTRIBUTION            COMMISSIONERS**

Commissioner Golladay moved to approve Resolution No. 2004-04, Adopting the Distribution of the 2004 Hotel/Motel Tax funds, in the total amount of \$45,500.00, as recommended during a study session held on January 14, 2004. Commissioner Coe seconded. Motion carried 3-0.

**AGREEMENT                            ALCOHOL/DRUG DEPENDENCY SERVICES                            AUDITOR**

Commissioner Golladay moved to approve and authorize the Chair to sign a Rental Agreement between Kittitas County and Alcohol/Drug Dependency Services, for space in the Morris Sorensen Building, located at 507 Nanum Street, commencing January 1, 2004, at a rate of \$1,046.40 per month. Commissioner Coe seconded. Motion carried 3-0.

**MOTION    GREATER COLUMBIA BEHAVIOR HEALTH & RSN    MH/DD**

Commissioner Coe moved to postpone consideration of the Contract Amendment #4 with the Greater Columbia Behavior Health & the RSN Prepaid Health Plan Agreement; the Contract Agreement with the Greater Columbia Behavior Health (1/2/04-6/30/05); and the Contract Amendment #3 with the Greater Columbia Behavior Health, until Tuesday February 3, 2004 at 3:00 p.m. Commissioner Golladay seconded. Motion carried 3-0.

**PUBLIC HEARING    RANCH ROAD    PUBLIC WORKS**

Paul Bennett, Public Works Director, explained that he had not heard any additional information relating to the guardrail, and asked if the Board could wait until 4:00 p.m. at the beginning of the scheduled public hearing.

**MEETING RECESSED AT 3:39 p.m.**

**THE BOARD RECONVENED AT 4:00 p.m.**

Paul Bennett, Public Works Director said the guardrail was only 70% completed on Ranch Road. He recommended continuing the hearing until February 3, 2004.

Commissioner Golladay moved to continue the Public Hearing to consider adopting Ranch Road onto the County Road System, until Tuesday February 3, 2004 at 3:00 p.m. to consider enabling documents approving the request. Commissioner Coe seconded. Motion carried 3-0.

**VOUCHERS :**

<u>WARRANT NUMBER</u>	<u>AMOUNT</u>	<u>DATE APPROVED</u>
#138964 - #138970	\$ 22,406.46	12-15-03
#139073 - #139073	\$1,212,674.82	12-18-03
#49972 - #50098	\$ 54,239.00	12-19-03
#139075 - #139309	\$ 909,240.01	12-22-03
#139085 - #139085	\$ 50.00 (voided)	12-31-03
#139558 - #139577	\$ 163,869.91	12-31-03
#50099 - #50314	\$ 420,327.22	12-31-03
#050315 - #050348	\$ 18,095.30	01-05-04
#139170 - #139170	\$ 37.00 (voided)	01-05-04
#139610 - #139621	\$ 34,258.79	01-05-04
#050349 - #050389	\$ 72,468.90	01-05-04
#139622 - #139631	\$ 54,711.48	01-06-04
#139274 - #139274	\$ 26.41 (voided)	01-08-04
#139635 - #139635	\$ 26.41	01-08-04

**TRAVEL AUTHORIZATION:**

On January 7, 2004 the Kittitas County Board of Commissioners approved a Travel Authorization request for Paul Bennett, Public Works Director, to attend the WSACE - 2004 Professional Development Conference, from January 21 - January 23, 2004, at Stevenson, Washington.

**ADJOURN**

Commissioner Golladay moved to adjourn. Commissioner Coe seconded. Motion carried 3-0. Meeting adjourned at 4:01 p.m.

**CLERK OF THE BOARD**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

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**Julie A. Kjorsvik**

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**Perry D. Huston, Chairman**