

**BOARD OF COUNTY COMMISSIONERS  
DEPARTMENT HEAD MEETING  
MINUTES**

**DATE:** December 1, 2003

**TIME:** 10:10 A.M.

**COMMISSIONERS PRESENT:** Max Golladay, Bruce Coe and Perry Huston

**DEPARTMENT:** Maintenance

**DEPARTMENT HEAD:** Warren Beed

**OTHERS PRESENT:**

<b>TOPIC:</b>	1. Leave Request
<b>DISCUSSION:</b>	1. Commissioner Golladay wanted to make sure that while Warren was on vacation that some one would be in his place. Mr. Beed said that Terry Powers would be the lead and that he would have the cell phone. Mr. Beed said he would make sure things were okay before he left and that he would only be out of town for three of the requested days so if something was to go wrong he could come in.
<b>ACTION:</b>	1. Leave approved.

**APPROVED**