

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION**

**TUESDAY**

**3:00 P.M.**

**OCTOBER 21, 2003**

**CALL TO ORDER**

Vice-Chairman Huston called the meeting to order.

Board members present: Vice-Chairman Perry D. Huston & Commissioner Bruce Coe.

Others: Julie Kjorsvik, Clerk of the Board; Warren Beed, Facilities Maintenance Director; Kelly Carlson, Public Works Administrative Assistant, Sande De Salles, Fair Director; James Hurson, Chief Deputy Prosecutor; Allison Kimball, Operations Supervisor, Community Development Services.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**AWARDS & RECOGNITIONS - NONE**

**CONSENT AGENDA**

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Vice-Chairman Huston noted Item B under Board Discussion/Decision had been removed from the Agenda, at the request of the Public Works Director. He announced there the Board would go into an Executive Session, following the Agenda Session relating to pending litigation, and would last for approximately 15 minutes, with possible action upon the conclusion.

Commissioner Coe moved to approve the Consent Agenda, as presented. Vice-Chairman Huston seconded. Motion carried 2-0.

**MINUTES**

09-16-03	Agenda Session	BOCC
10-06-03	Study Session	BOCC/Dept. Heads

10-07-03	Agenda Session	BOCC
10-07-03	Public Hearing	Watershed Plan/Building Permit Fee Schedule/Surplus Elmview Group Home
10-13-03	Study Session	BOCC/Dept. Heads

✓ **AGREEMENT**                      **WASHINGTON COLLECTORS, TRI-CITIES, INC. DISTRICT COURT**

Approve a Renewal Agreement between Upper Kittitas County District Court and Washington Collectors Tri-Cities, Inc. for collection services, effective January 1, 2004 through December 31, 2004.

✓ **RESOLUTION 2003-124**                      **PARKING LOT PROJECT**                      **SOLID WASTE**

Approve Resolution No. 2003-124, Awarding a bid to MRM Construction, in the amount of \$4,675.00, to repair the North Parking lot at 925 Industrial Way.

✓ **CONTRACT**                                      **FINAL - UPPER COUNTY TRANSFER STATION**                      **SOLID WASTE**

Approve a Final Contract Voucher Certificate, with MRM Construction, for the Upper Kittitas County Transfer Station, in the amount of \$2,081,644.98.

✓ **RESOLUTION 2003-125**                      **VACATE PORTION OF GODOWA LANE R-O-W**                      **SOLID WASTE**

Approve Resolution No. 2003-125, for the intention of vacating a portion of Godowa Lane Right-of-Way, and to set a public hearing to be held on Tuesday, November 18, 2003 at 4:00 p.m. in the Commissioner's Auditorium, Room 109, County Courthouse, and to authorize the Clerk to publish said notice.

**CORRESPONDENCE**

✓ **MEMORANDUM**                                      **NEW VEHICLE PURCHASE**                                      **CDS**

Commissioner Coe moved to acknowledge and approve a memorandum from David Taylor, Community Development Services Director, relating to the purchase of two (2) replacement vehicles and surplusung two older vehicles to the Fair/Maintenance department. Vice-Chairman Huston seconded. Motion carried 2-0.

✓ **LETTER**    **PURCHASE OF 609 NORTH WATER**                                      **MAINTENANCE**

Vice-Chairman Huston acknowledged a letter from Warren Beed, Building Maintenance Director, notifying the owner of the 609 North Water Street property, that the County was still interested in purchasing the property, when they are in a position and ready to sell.

**ADMINISTRATIVE MATTERS - NONE**

**LETTER**

**IMPLEMENTATION OF ARBITRATION RESULTS**

**HUMAN RESOURCES**

Commissioner Coe moved to approve and ratify a letter addressed to Auditor David Bowen, from Kirk Eslinger, Human Resources Director, relating the implementation arbitration results for the Line Deputies. Vice-Chairman Huston seconded. Motion carried 2-0.

**MOTION**

**PURCHASE FROM GSP, INC.**

**COMMISSIONERS**

Commissioner Coe moved to direct staff to prepare a letter in response to Attorney Kenneth Beckley, stating that County intended to continue with the closing process for property Tax Parcel #17-18-02050-0104 and #17-18-02055-0506, noting there would be no exchange of money until the property has been completely vacated by its current tenants. Vice-Chairman Huston seconded. Motion carried 2-0.

**LETTER**

**JOHN IANI-SUPERFUND SITE DESIGNATION**

**COMMISSIONERS**

Commissioner Coe moved to approve and authorize the Board to sign a letter to John Iani, U.S. EPA, Region 10, opposing the designation of the Lake Roosevelt area, as a superfund site. Vice-Chairman Huston seconded. Motion carried 2-0.

**CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE**

**BOARD DISCUSSION/DECISION**

**PERSONNEL**

**2 INTERNS - STAFFING AGREEMENTS**

**CDS**

Commissioner Coe moved to approve a request from the Community Development Services department, to hire two part-time interns, to assume clerical duties to enable existing staff to manage the increased workload generated by two wind farm projects, funded by revenue generated from the Zilkha and EnXco wind farm staffing agreements. Vice-Chairman seconded. Motion carried 2-0.

**REQUEST TO APPROVE AND SIGN PAYNE ROAD RIGHT-OF-WAY DOCUMENTS - REMOVED AT THE REQUEST OF THE PUBLIC WORKS DIRECTOR**

**MOTION**

**COMMUNITY CHRISTMAS BASKET**

**COMMISSIONERS**

Commissioner Coe moved to approve the fee schedule for the Community Christmas Basket program, in the spirit of community service, charging a nominal fee of \$200.00 for the East and West Youth Craft rooms facilities at the Fairgrounds, to cover the expenses for utilities,

restroom supplies, and clean up of the two week event from December 8-21, 2003, conditioned upon signature of a Use of Fair Facilities for Non-Profit Organizations contract and agreement to follow rules and regulations. Vice-Chairman Huston seconded. Motion carried 2-0.

**EXECUTIVE SESSION:**

At 3:28 p.m. Vice-Chairman Huston announced the Board of Commissioners would be going into an Executive Session with Chief Deputy Prosecutor, James Hurson, relating to litigation, and said it would last approximately 15-minutes.

At 3:58 p.m. the Board of Commissioners went back into session upon the conclusion of their Executive Session.

Vice-Chairman Huston moved to direct staff to prepare a Stipulated Order, remanding the Oak Trees Estate Plat back to the Board of County Commissioners. Commissioner Coe seconded. Motion carried 2-0.

**VOUCHERS:**

<u>WARRANT NUMBER</u>	<u>AMOUNT</u>	<u>DATE APPROVED</u>
#136662 - #136678	\$ 48,843.79	10-03-03
#136689 - #136698	\$ 45,158.42	10-13-03
#137149 - #137152	\$ 38,502.40	10-20-03
#137153 - #137157	\$ 3,622.93 (reissued)	10-20-03
#137106, #136857, #137150	\$ 2,966.33 (voided)	10-20-03


**ADJOURN**

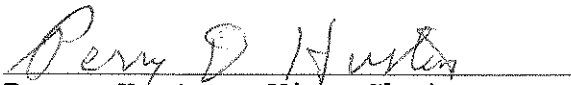
Commissioner Coe moved to adjourn. Vice-Chairman seconded. Motion carried 2-0.

Adjourned 3:55 p.m.

CLERK OF THE BOARD

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

  
Julie A. Kjorsvik

  
Perry Huston, Vice-Chairman