

**BOARD OF COUNTY COMMISSIONERS  
DEPARTMENT HEAD MEETING  
MINUTES**

**DATE:** October 13, 2003

**TIME:** 10:00 A.M.

**COMMISSIONERS PRESENT:** Bruce Coe and Max Golladay

**DEPARTMENT:** Maintenance

**DEPARTMENT HEAD:** Warren Beed

**OTHERS PRESENT:**

<b>TOPIC:</b>	Request for 3 <sup>rd</sup> person at the Fair and Mann House
<b>DISCUSSION:</b>	Warren presented a memo explaining the need to fill a vacant position which currently has a temporary person. There was a list of jobs that currently need to be completed around the fair and courthouse.
<b>ACTION:</b>	Commissioner Huston directed Warren to give more definition to the job duties that need to be completed. He also wanted to see an updated organizational chart and a comparison of salaries.

**APPROVED**  
10/21/03