

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION**

TUESDAY

3:00 P.M.

OCTOBER 7, 2003

CALL TO ORDER

Chairman Golladay called the meeting to order.

Board members present: Chairman Max A. Golladay and Perry D. Huston.
Absent: Bruce Coe.

Others: Julie Kjorsvik, Clerk of the Board; David Taylor, Community Development Services Director; Paul Bennett, Public Works Director; Warren Beed, Facilities Director; Allison Kimball, Community Development Services Department; Gene Dana, Sheriff; Patti Johnson, Solid Waste Director; and seven (7) members of the public.

INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE

AWARDS & RECOGNITIONS - NONE

CONSENT AGENDA

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Chairman Golladay noted items L and R were removed and placed under Board Discussion and Decision, and item S had been withdrawn at the request of the Public Works Director.

Commissioner Huston moved to approve the consent agenda, as amended. Chairman Golladay seconded. Motion carried 2-0.

MINUTES

08-05-03	Public Hearing	Trap & Skeet Club Lease, Stop Sign West Interchange, Watershed Plan
09-02-03	Public Hearing	Jail Expansion, Yakima Watershed Plan, Building Permit Fees
09-02-03	Study Session	BOCC/Kittitas County Reclamation District
09-03-03	Study Session	BOCC/Treasurer/Jack McLaughlin-D.A. Davidson/Jail Bonds

✓ RESOLUTION 2003-120 CANCEL CLAIMS FUND WARRANT #134313 AUDITOR

Approve Resolution No. 2003-120, to Cancel Claims Fund Warrant #134313, issued on July 28, 2002, to the Washington State Patrol, in the amount of \$1,386.00.

✓ AMENDMENT STATE MILITARY DEPARTMENT - E911 COMMISSIONERS

Approve and authorize the Chair to sign Contract #E03-339, Amendment A, with the Washington State Military Department, increasing the contract amount by \$35,000.00, for a total amount \$115,575.00

✓ AGREEMENT ADVANCE PROGRAM - DSHS AUDITOR

Approve and authorize the Chair to sign an Advance Program Agreement with the Department of Social and Health Services, to allow Community Services to process payables before reimbursement is received, beginning July 1, 2002 through June 30, 2004.

✓ RESOLUTION 2003-121 CANCEL & REISSUE DUPLICATE PAYROLL AUDITOR

Approve Resolution No. 2003-121, to Cancel and Reissue a Duplicate Payroll Fund Warrant #048198/51425, issued to Veronica Acevedo, in the amount of \$80.63.

REQUEST TO SET A PUBLIC HEARING TO CONSIDER LEASES LOCATED AT BOWERS FIELD AIRPORT - ITEM MOVED TO BOARD DISCUSSION/DECISION

✓ LEASE ADDENDUM - BLAZING TREE CATTLE COMPANY PUBLIC WORKS

Approve an Addendum to a Lease between Kittitas County and Blazing Tree Cattle Company, for property located at Bowers Field.

✓ CHANGE ORDER 1 COPENHAVER CONSTRUCTION-WHITE ROAD PUBLIC WORKS

Approve and authorize the Chair to sign Change Order Number 1, in the amount of \$20,910.00, with Copenhagen Construction, for the White Safety Improvements.

✓ CHANGE ORDER 1 NORTH CENTRAL CONSTRUCTION-FAUST ROAD PUBLIC WORKS

Approve and authorize the Chair to sign Change Order Number 1, in the amount of \$62,590.00, for the Faust Road Safety Improvements.

✓RESOLUTION 2003-122 CRP NO. 189-03/WILSON CREEK ROAD PUBLIC WORKS

Approve Resolution No. 2003-122, relating to the County Road Project No. 189-03, for the Wilson Creek Road project, to improve drainage, replace culverts, process subgrade, resurface with base course and top course.

✓RESOLUTION 2003-123 CORRECT RESOLUTION 2003-90/DUMP TRUCK PUBLIC WORKS

Approve Resolution No. 2003-123, correcting Resolution No. 2003-90, Awarding a Bid to Furnish One New Sterling Dump Truck, to include the options for the Tarp System, Pre-Wetting System, Reversible (One-Way) Snowplow and Low-Mount Quick Hitch, to Jim's Pacific Garages, for a total amount of \$139,027.54.

**REQUEST TO SET A PUBLIC HEARING TO CONSIDER ADOPTING A SIX-YEAR
TRANSPORTATION IMPROVEMENT PLAN FOR THE YEARS 2004-2009 AND THE ANNUAL
CONSTRUCTION PROGRAM FOR 2004 - ITEM PLACED UNDER BOARD
DISCUSSION/DECISION**

✓INTERLOCAL AGREEMENT ELLENSBURG SCHOOL DISTRICT SHERIFF

Approve an Interlocal Agreement between Kittitas County and the Ellensburg School District 401, to furnish the District with the names of qualified Reserve Deputy Sheriffs for employment by the District to provide the safest possible environment at school campuses, at a rate of \$15.00 per hour, for the 2003-2004 school year.

✓AGREEMENT REGIONAL SUPPORT NETWORK PREPAID HEALTH PLAN MENTAL HEALTH

Approve an Agreement between Greater Columbia Behavioral Health and Kittitas County, Central Washington Comprehensive Mental Health, increasing the amount by \$360,078, for a total amount of \$2,770,555.00, for the period beginning November 1, 2001 through September 30, 2003.

✓LEASE KITTITAS COUNTY AIRPORT/KITTCOM PUBLIC WORKS

Approve an Addendum to a Lease Agreement between KITTCOM and Kittitas County, to Sub-Lease a portion of their tower to a company known as Alamosa PCS (Washington Oregon Wireless Properties, LLC).

CORRESPONDENCE

✓LETTER BRIAN SONNTAG RE: TRI-COUNTY WATER RESOURCES CDS

Chairman Golladay acknowledged a letter to Brian Sonntag, Washington State Auditor, from David Taylor, Community Development Services Director, regarding the failure of the Tri-County Water Resources Agency to respond to a public disclosure request. The Board of Commissioners

requested that a copy of the letter be entered in the record for the Yakima River Watershed Plan public hearing.

✓ **LETTER NANCY OUSLEY RE: KITTITAS COUNTY ACTION COUNCIL COMMISSIONERS**

Commissioner Huston moved to ratify the Chair's signature on a letter to Ms. Nancy Ousley, Deputy Director, from the Department of Community, Trade and Economic Development, in support of placing the weatherization program back with the Kittitas County Action Council. Chairman Golladay seconded. Motion carried 2-0.

✓ **INTERLOCAL AGREEMENT CITY OF CLE ELUM/COURT SERVICES COMMISSIONERS**

Chairman Golladay acknowledged a fully executed Interlocal Agreement, between Kittitas County and the City of Cle Elum, for Court Related Services.

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION

✓ **APPOINTMENT KITTITAS COUNTY LIBRARY BOARD/WHITAKER COMMISSIONERS**

Commissioner Huston moved to appoint Liz Whitaker to the Kittitas County Library Board, to serve as a Member at Large for three (3) years, effective immediately and expiring on October 31, 2006. Chairman Golladay seconded. Motion carried 2-0.

✓ **RESOLUTION 2003-113 1/10TH OF 1% SALES TAX RESERVES LAW & JUSTICE**

Commissioner Huston moved to approve Resolution No. 2003-113, Awarding Funding for Grants Pursuant to the Law and Justice Council Recommendations, on Spending of 1/10th of 1% Sales Tax Reserves, in the total amount of \$32,340.00, noting items #6 (KCSO Tasers and Support Supplies), #10 (KC Probation Confidentiality Wall) and #13 (Cle Elum Roslyn Schools Middle School Activity Program), to be funded immediately and the other grants to be funded January 1, 2004. Chairman Golladay seconded. Motion carried 2-0.

✓ **INTERLOCAL AGREEMENTS JUNIOR TAXING DISTRICTS AUDITOR**

Commissioner Huston moved to approve Interlocal Agreements between Kittitas County and the following Junior Taxing Districts, for the County Auditor to serve as the Auditing Agent, effective September 1, 2003: Kittitas County Fire District #1, Kittitas County Fire District #6, Kittitas County Water District #2, Kittitas County Water District

#4, Kittitas County Water District #5, Kittitas County Water District #6, Kittitas County Water District #7, Kittitas County Weed District #4 and Kittitas County Weed District #5. Chairman Golladay seconded. Motion carried 2-0.

✓ **INTERLOCAL AGREEMENT** **DEPARTMENT OF PRINTING** **AUDITOR**

Commissioner Huston moved to approve an Interlocal Cooperation Agreement between the State of Washington, Department of Printing and Kittitas County, to provide printing services, effective September 15, 2003, and continuing until either party decides to terminate the Agreement. Chairman Golladay seconded. Motion carried 2-0.

✓ **RESOLUTION 2003-114** **PRELIMINARY PLAT APPROVAL/MOUNTAINSTAR** **CDS**

Commissioner Huston moved to approve Resolution No. 2003-114, Preliminary Plat Approval, MountainStar Master Planned Resort, Phase 1, Division 2, as recommended by the Kittitas County Planning Commission, with three conditions to meet prior to Final Plat approval. Chairman Golladay seconded. Motion carried 2-0.

✓ **LEASE** **CITY OF ELLENSBURG-TRANSFER STATION PROPERTY** **SOLID WASTE**

Commissioner Huston moved to approve a Lease Agreement between Kittitas County and the City of Ellensburg, for property located west of Industrial Way, within the City of Ellensburg, effective September 10, 2003, at a rate of \$4,000.00 per year. Chairman Golladay seconded. Motion carried 2-0.

✓ **RESOLUTION 2003-115** **WA-CERT PRIORITIZING PROJECTS** **COMMISSIONERS**

Commissioner Huston moved to approve Resolution No. 2003-115, Amending Resolution No. 2003-37, In the Matter of Prioritizing Projects for Kittitas County to the Washington Community Economic Revitalization Team (WA-CERT). Chairman Golladay seconded. Motion carried 2-0.

✓ **CLAIM FOR DAMAGES** **APPROVED - DARRON PHILLIPS** **COMMISSIONERS**

Commissioner Huston moved to approve payment in the amount of \$52.47, for a Claim for Damages filed with the Kittitas County Auditor on September 9, 2003, by Darron Phillips, conditioned upon signature on a Release of All Claims, as recommended by the Prosecutor. Chairman Golladay seconded. Motion carried 2-0.

RESOLUTION**PRELIMINARY APPROVAL PROCESS BY BOCC****CDS**

Commissioner Huston moved to postpone consideration of a Resolution Adopting a Process by which the Community Development Services would amend those projects, which have received preliminary approval from the Kittitas County Board of Commissioners, until November 4, 2003 at 3:00 p.m. in the Commissioner's Auditorium, Room 109, County Courthouse, Ellensburg, Washington. Chairman Golladay seconded. Motion carried 2-0.

APPOINTMENT**WASHINGTON COUNTIES RISK POOL****COMMISSIONERS**

Commissioner Huston moved to appoint the Chairman of the Kittitas County Board of Commissioners to serve on the Board of Directors for the Washington Counties Insurance Risk Pool, and to appoint Kirk Eslinger, Human Resources Director as an alternate, and to appoint Judy Pless, Budget & Finance Manager to serve as the liaison between Kittitas County and the Risk Pool. Chairman Golladay seconded. Motion carried 2-0.

MOTION**SCOTT HEREFORD-CDMHP****MENTAL HEALTH**

Commissioner Huston moved to designate Scott Hereford, M.Ed. as a County Designated Mental Health Professional, per RCW 71.05, as recommended by Harry Kramer, Ph.D., Director of Kittitas Division, Central Washington Comprehensive Mental Health. Chairman Golladay seconded. Motion carried 2-0.

SET PUBLIC HEARING**LEASE AT BOWERS FIELD****PUBLIC WORKS**

Commissioner Huston moved to set a public hearing to consider leasing County property at the Kittitas County Airport (Bowers Field), with Miller Refrigeration, Ellensburg Cedar, William R. Pace III, Gerald & Barbara McCullough, Midstate Aviation and Ron & Sonja Mitchell, to be held on Monday November 10, 2003 at 4:00 p.m. in the Commissioners Auditorium, Room 109, County Courthouse, Ellensburg, Washington, and to authorize the Clerk to publish said notice. Chairman Golladay seconded. Motion carried 2-0.

SET PUBLIC HEARING**ADOPT 6-YR. TRANSPORTATION PROGRAM****PUBLIC WORKS**

Commissioner Huston moved to set a public hearing to consider Adopting the Six-Year Transportation Improvement Plan for the Years 2004-2009, and the Annual Construction Program for 2004, to be held on Monday November 10, 2003 at 4:00 p.m. in the Commissioner's Auditorium, Room 109, County Courthouse, Ellensburg, Washington, and to authorize the Clerk to publish said notice. Chairman Golladay seconded. Motion carried 2-0.

MISCELLANEOUS

REPORT

KITTITAS COUNTY ACTION COUNCIL

COMMISSIONERS

MICHELLE CADIGAN, KITTITAS COUNTY ACTION COUNCIL, INTERIM DIRECTOR, presented information and materials for the Board's consideration. She provided the financial statements for the year ending December 31, 2002, prepared by Aiken & Sanders, Inc. P.S. Certified Public Accountants and Management Consultants, and information (including initial program termination; program return requirements, plan and plan clarification and final correspondence) on the weatherization program. They had recently sent a letter to Mr. Steve Payne, Managing Director, Housing Improvements and Preservation Unit, from the Office of Community Development, Housing Division, requesting that Melodie Pickett be replaced as their Agency's field representative, due to the lack of professional treatment. **STEVE PAYNE, MANAGING DIRECTOR** explained the Kittitas County Action Council continued to make progress and hoped to bring a closure to the outstanding issues after a meeting that's scheduled for October 14, 2003. He said once agreements have been approved with KCAC, it is a matter of handling the administration efficiently. **MS. CADIGAN** said she would like to see a quick resolution and return of the programs. She appreciated the support they have received from the community, staff and KCAC Board members. **CHAIRMAN GOLLADAY** thanked Commissioner Huston for his hard work and time spent assisting the Kittitas County Action Council.

VOUCHERS:

<u>WARRANT NUMBER</u>	<u>AMOUNT</u>	<u>DATE APPROVED</u>
#135887 - #135889	\$ 152,149.00	09-17-03
#48707 - #48832	\$ 53,329.00	09-19-03
#048843, #048861, #049044 & #049048	\$ 7,052.09 (voided)	09-20-03
#135978 - #136236	\$ 714,166.75	09-22-03
#136449 - #136460	\$ 1,325.00	09-25-03
#48833 - #48836	\$ 1,634.86	09-26-03
#136482 - #136504	\$154,723.08	09-30-03
#48837 - #49054	\$418,427.01	09-30-03
#M00073 - #M00076	\$ 5,641.87 (Reissued)	09-30-03
#136508 - #136661	\$ 51,324.41	09-30-03
#13605 - #136507	\$ 718.04	09-30-03
#49055 - #04098	\$ 71,675.76	10-03-03
#49099 - #49142	\$ 24,392.89	10-03-03

TRAVEL AUTHORIZATION:

The Kittitas County Board of Commissioners approved the following Travel Authorization requests:

- ✓ Paul Bennett, Public Works Director, to attend the WSAC/WACO Joint Conference in Seattle, Washington, from September 30 - October 3, 2003.
- ✓ Lody Caldwell, Environmental Health Department, to attend the 2003 Annual meeting for the Northwest Mosquito & Vector Control Association, in Boise Idaho, from October 1 - 3, 2003.
- ✓ Jennifer Stuard, Public Works Department, to attend the 15th Annual NWPMA Fall Pavement Conference, in Portland Oregon, from October 20-23, 2003.
- ✓ Paul Bennett, Public Works Director, to attend the 15th Annual Fall Pavement Management Conference, in Portland Oregon, from October 20-23, 2003.
- ✓ Joy Potter, Public Works Department, to attend the 15th Annual Fall Pavement Management Conference, in Portland Oregon, from October 20-23, 2003.

ADJOURN

Commissioner Huston moved to adjourn the meeting. Chairman Golladay seconded. Motion carried 2-0.

Adjourned at 3:52 p.m.

CLERK OF THE BOARD

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Julie A. Kjorsvik



Max A. Golladay, Chairman