

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION**

**TUESDAY**

**3:00 P.M.**

**AUGUST 19, 2003**

**CALL TO ORDER**

Chairman Golladay called the meeting to order.

Board members present: Chairman Max A. Golladay, Perry D. Huston and Bruce Coe.

Others: Julie Kjorsvik, Clerk of the Board; David Taylor, Community Development Services Director; Paul Bennett, Public Works Director; James Hurson, Civil Deputy Prosecutor; Amy Mills, Treasurer; Duke Senter, Computer Services Director; Judy Pless, Budget & Finance Manager; William Holmes, Probation Services Director; and approximately 8 members of the public.

**INTRODUCTION OF NEW COUNTY EMPLOYEES**

William Holmes, Probation Services Director, introduced William "Bill" Lorenz, as the Juvenile Work Crew Supervisor.

Amy Mills, Treasurer, introduced Linda Cox, as the new Tax Roll Deputy in the Treasurers office.

**AWARDS & RECOGNITIONS**

The Board of County Commissioners recognized Judy Pless, Budget and Finance Manager, for receiving the Professional Finance Officer Award, for 18 consecutive years.

**CONSENT AGENDA**

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Commissioner Huston moved to approve the consent agenda, as presented. Commissioner Coe seconded. Motion carried 3-0.

**MINUTES**

07-21-03	Study Session	BOCC/Public Works Department
08-04-03	Study Session	BOCC/Department Heads
08-05-03	Agenda Session	BOCC
08-05-03	Study Session	BOCC/Department Heads

✓ **INTERLOCAL AGREEMENT**                      **BECCA BILL**                      **PROBATION SERVICES**

Approve and authorize the Chair to sign an Interlocal Cooperative Act Agreement (ICA-2004-422), between the State of Washington Administrative Office of the Courts and Kittitas County, for Becca Bill programs and services, in the amount of \$68,782.00, from July 1, 2003 through June 20, 2005.

✓ **RESOLUTION 2003-100**                      **ESTABLISH DRUG FUNDS**                      **TREASURER**

Approve Resolution No. 2003-100, Establishing Fund #696034 - CWU Drug Fund C; Fund #696033 - WSP Drug Fund G; and Fund #696035 Fish & Wildlife Drug Fund H.

✓ **SET PUBLIC HEARING**                      **NON-EXCLUSIVE FRANCHISE - WSDOT**                      **PUBLIC WORKS**

Approve Setting a Public Hearing to be held at 4:00 p.m. Tuesday September 16, 2003, in the Commissioner's Auditorium, Room 109, County Courthouse, Ellensburg, Washington, to consider granting a Non-Exclusive Franchise with the Washington State Department of Transportation, to install a 3" Sewer Main under Lower Peoh Point Road, and to authorize the Clerk to publish said notice.

✓ **RESOLUTION 2003-101 AWARD BID-FAUST RD. SAFETY IMPROVEMENTS PUBLIC WORKS**

Approve Resolution No. 2003-101, Awarding a Bid to North Central Construction, in the amount of \$201,116.00, for the Faust Road Safety Improvements, and to authorize the Chair to sign contract documents.

✓ **SET PUBLIC HEARING**                      **NON-EXCLUSIVE FRANCHISE-FROST MT. DRIVE PUBLIC WORKS** ✓

Approve Setting a Public Hearing to be held at 4:00 p.m. Tuesday September 16, 2003, in the Commissioners Auditorium, Room 109, County Courthouse, Ellensburg, Washington, to consider granting a Non-Exclusive on Frost Mountain Drive (Grasslands) in Ellensburg, Washington, and to authorize the Clerk to publish said notice.

✓ **RESOLUTION 2003-102**                      **SELL COMPUTER EQUIPMENT ON eBay**                      **COMPUTER SERVICES**

Approve Resolution No. 2003-102, authorizing the Computer Services Department to sell surplus computer equipment for Kittitas County on eBay, to maximize revenue.

**RESOLUTION 2003-103      ADOPT SECURITY COMMITTEE BY-LAWS COMPUTER SERVICES**

Approve Resolution No. 2003-103, In the Matter of Adopting the Security Committee By-Laws.

**SET PUBLIC HEARING                      REAL ESTATE PURCHASE                      COMMISSIONERS**

Approve Setting a Public Hearing to be held at 4:00 p.m. Tuesday September 2, 2003, in the Commissioner's Auditorium, Room 109, County Courthouse, to consider real estate purchases by Kittitas County for the Waits Motel, 205 West 6<sup>th</sup> (Tax Number 17-18-03050-0104); Harolds Motel, 601 N. Water (Tax Number 17-18-02055-0506), and Rodeo House 1014 E. 10<sup>th</sup> (Tax Number 18-18-36056-7907), and to authorize the Clerk to publish said notice.

**SET PUBLIC HEARING                      INCREASE BUILDING FEES                      CDS**

Approve Setting a Public Hearing to be held at 4:00 p.m. Tuesday September 2, 2003, in the Commissioner's Auditorium, Room 109, County Courthouse, to consider possible increases to the Kittitas County Community Development Services permit and inspection fees for building services, and to authorize the Clerk to publish said notice.

**ADMINISTRATIVE MATTERS**

**RESOLUTION 2003-92                      OWNERSHIP & ROAD MAINTENANCE                      COMMISSIONERS**

Commissioner Huston moved to approve Resolution No. 2003-92, relating to the Ownership and Road Maintenance in Kittitas County, directing the Director of Public Works to begin negotiations with the United States Forest Service and other private landowners to develop qualifications whereby the roads are identified and their conversion to County ownership or maintenance is prioritized; and to categorize and develop a set of road maintenance standards for those roads. Commissioner Coe seconded. Motion carried 3-0.

**ORDINANCE 2003-10                      SCRIVENER'S ERROR - ANDERSON REZONE                      COMMISSIONERS**

Commissioner Huston moved to acknowledge a scrivener's error on Ordinance No. 2003-09, relating to the Anderson rezone, approved by the Board of Commissioners on August 5, 2003, and to acknowledge the new Ordinance Number as 2003-10. Commissioner Coe seconded. Motion carried 3-0.

**CITIZEN COMMENTS ON NON-AGENDA ITEMS:      NONE**

**BOARD DISCUSSION/DECISION ITEMS**

✓ **ORDINANCE 2003-11 STOP SIGNS-SPARKS RD. & W. SPARKS RD. PUBLIC WORKS**

Commissioner Huston moved to approve Ordinance No. 2003-11, Placing a Stop Sign on Sparks Road and West Sparks Road at the Intersection of the I-90 Interchange Exit 70 Ramp and Removing the Existing Yield Sign and Amending Section 10.12.010 of the Kittitas County Code. Commissioner Coe seconded. Motion carried 3-0.

✓ **RESOLUTION 2003-93 OAK TREE ESTATES PRELIMINARY PLAT CDS**

A closed record hearing was held relating to the application for a 6-Lot Plat (P-03-07) for Oak Tree Development, on 18.74 acres of land that is zoned Rural-3, located off of Woods and Steele Road, Tax Parcel #19-15-07000-0018.

Commissioner Huston moved to approve Resolution No. 2003-93, giving preliminary approval to the Oak Tree Estates Plat (P-03-07), a division of Parcel Number 19-15-07000-0018 into 6 lots ranging from 3.05 acres to 3.19 acres, comprising part of the NE¼ of Sec. 7, T.19N, R15E, W.M. in Kittitas County. Commissioner Coe seconded. Motion carried 3-0.

✓ **ORDINANCE 2003-12 OLSON REZONE (Z-03-05) CDS**

A closed record hearing was held relating to a rezone filed by Mike and Steve Olson, from Forest and Range to Rural-3 (Z-03-05); for a total of 347.69 acres, consisting of Tax Parcel #20-15-22000-0015.

Commissioner Coe moved to approve Ordinance No. 2003-12, In the Matter of Amending the Kittitas County Zoning Atlas, designating Parcel #20-15-22000-0015, from Agriculture-20 to Forest and Range, consisting of 347.69 acres, located in Sec. 22 of T20N., R15E., W.M. in Kittitas County. Commissioner Huston seconded. Motion carried 3-0.

✓ **RESOLUTION 2003-94 SHIRA ESTATES PLAT (P-03-04) CDS**

A closed record hearing was held relating to an application for a subdivision of 18.37 acres into six lots at three (3) acres for each lot on Parcel #19-15-07000-0017.

Commissioner Huston moved to approve Resolution No. 2003-94, giving preliminary plat approval to the Shira Estates Plat (P-03-04), dividing Parcel #19-15-07000-0017, into six lots, at 3.00 acres, comprising of part of the NE¼ of Sec. 7, T.19N., R15E, W.M. in Kittitas County. Commissioner Coe seconded. Motion carried 3-0.

A closed record hearing was held relating to an application for Preliminary Approval for Jackson Butte (P-03-05) cluster plat, for Tax Parcel #19-16-09000-0005.

Commissioner Coe moved to approve Resolution No. 2003-95, granting preliminary plat approval for Jackson Butte (P-03-05) cluster, for Parcel #19-16-09000-0005, being in a portion of the S½ of the NW¼ of Sec. 9, T19N., R16E, W.M., noting the before final plat approval, the collector road is to be built to County Road Standards and dedicated to the public as right-of-way, from Upper Peoh Point Road through the Plat. Commissioner Huston seconded. Motion carried 3-0.

A closed record hearing was held relating to an application for Preliminary Approval for Teanaway Butte (P-03-06), for six lots on approximately 20 acres in a Rural-3 zone, Tax Parcel #19-16-09000-0006.

Commissioner Huston moved to approve Resolution No. 2003-96, granting preliminary plat approval for Teanaway Butte (P-03-06) cluster, for Parcel #19-16-09000-0006, being in a portion of the S½ of the NW¼ of Sec. 9, T19N., R16E., of W.M. Commissioner Coe seconded. Motion carried 3-0.

Chairman Golladay recognized a request from the Yakima River Clean Up committee, for \$750.00 in funds to assist with their annual project. The item had been carried over from the August 5<sup>th</sup> Agenda, noting that upon conclusion of the Agenda Session, Trendwest Developments offered to fund their request.

Commissioner Huston moved to direct staff to prepare and authorize the Chair's signature, on a letter to George Cockill, of Trendwest Developments, Inc. thanking them for their recent donation to the Yakima River Clean Up committee, and for being such good neighbors in our County. Commissioner Coe seconded. Motion carried 3-0.

Commissioner Huston moved to approve Addendum #2 to the License Agreement between Kittitas County and Balanced Action, Inc. in the amount of \$20,000.00 payable January 1, 2004, for an additional module to add General Ledger functions to the Cashtax core package. Commissioner Coe seconded. Motion carried 3-0.

**RESOLUTION 2003-97      INCREASE FEES - VITAL RECORDS      PUBLIC HEALTH**

Commissioner Huston moved to approve Resolution No. 2003-97, To Increase Fees Collected for Certified Copies of Vital Records, as passed in SSB 5546 and amended in RCW 70.58.107, effective July 26, 2003. Commissioner Coe seconded. Motion carried 3-0.

**INTERLOCAL AGREEMENT      CITY OF ROSLYN-COURT SERVICES      COMMISSIONERS**

Commissioner Coe moved to approve an Interlocal Agreement between Kittitas County and the City of Roslyn for Court Related Services, for the period beginning August 1, 2003 to December 31, 2003, and automatically renewed on an annual basis, unless either party gives written notice on or before October 1 of each year that there will not be a renewal. Commissioner Huston seconded. Motion carried 3-0. It was noted that the City of Roslyn Mayor and Attorney had previously approved and signed the Agreement.

**INTERLOCAL AGREEMENT      CITY OF CLE ELUM-COURT SERVICES      COMMISSIONERS**

Commissioner Huston moved to approve and authorize the Boards signature, upon receipt of the executed Interlocal Agreement between Kittitas County and the City of Cle Elum for Court Related Services, for the period beginning September 1, 2003 to December 31, 2003, unless either party gives written notice on or before October 1, of each year that there will not be a renewal. Commissioner Coe seconded. Motion carried 3-0.

**RESOLUTION      SUB-BASIN FISH & WILDLIFE PLANS      COMMISSIONERS**

Commissioner Huston moved to postpone consideration of a Resolution pertaining to Mandated Sub-Basin Fish & Wildlife Plans on the Columbia River, until 3:00 p.m. Tuesday September 2, 2003, Commissioners Agenda. Commissioner Coe seconded. Motion carried 3-0.

**APPOINTMENT      JAMES LANDRETH - PLANNING COMMISSION      COMMISSIONERS**

Chairman Golladay moved to appoint James Landreth to the Kittitas County Planning Commission, representing District #1, term effective immediately and expiring on December 31, 2006. Commissioner Huston seconded. Motion carried 3-0.

Commissioner Huston moved to postpone consideration of an appointment to the Kittitas County Planning Commission, representing District #2, until 3:00 p.m. Tuesday September 2, 2003, Commissioners Agenda. Commissioner Coe seconded. Motion carried 3-0.

✓ DEED

AMERICAN LEGION PROPERTY

PROSECUTOR

Commissioner Huston moved to approve and authorize the Chair to sign upon receipt from the City of Ellensburg, a Correction Deed, between Kittitas County, The Austin Reese Wheeler Post of the American Legion and the City of Ellensburg, resolving the inconsistencies in two conveyance Deeds, dated January 5, 1933 and April 14, 1947. Commissioner Coe seconded. Motion carried 3-0.

✓ AGREEMENT

EVERCOM SYSTEMS, INC.

SHERIFF

Commissioner Huston moved to acknowledge an Agreement for Inmate Pay Telephone services, reflecting the change of compensation section for thirty-four and one-half percent (34.5%) of the gross revenue from the use of the equipment through all collect calls billed by inmates. Commissioner Coe seconded. Motion carried 3-0.

✓ RESOLUTION 2003-98

BOOKING FEES

SHERIFF

Commissioner Coe moved to approve Resolution No. 2003-98, Amending Resolution No. 2000-38, Requiring Individuals Booked into the Kittitas County Jail to Pay Actual Booking Costs. Commissioner Huston seconded. Motion carried 3-0.

✓ AGREEMENT

JAIL SERVICES/WSP/CWU

SHERIFF

Commissioner Huston moved to approve an Agreement for Jail Services between Kittitas County and the Washington State Patrol in the amount of \$373,078.65 for the year 2004, and an Agreement between Kittitas County and Central Washington University in the amount of \$13,257.00 for the year 2004. Commissioner Coe seconded. Motion carried 3-0.

✓ MOTION

NEW AGENCY STRUCTURE

SHERIFF

Commissioner Coe moved to approve a new agency structure for the Kittitas County Sheriff's Department. Commissioner Huston seconded. Motion carried 3-0. The Board of County Commissioners commended the Sheriff's Department for their hard work with their evaluation and implementation of the proposed structure.

✱ RESOLUTION 2003-99

RIDGWAY MORATORIUM

CDS

Commissioner Huston moved to approve Resolution No. 2003-99, regarding the Moratorium on the Building Permits in the Ridgway, Ringler, Irwin, Berry and Haskell Short Plats, rescinding all previous Ordinances or Resolutions related to the moratoriums, and to authorize the Community Development Services to issue Certificates of Occupancies for two

residents within the area that have been previously issued building permits, once all the administrative review requirements have been met. Commissioner Coe seconded. Motion carried 3-0.

MARY BURKE urged the Board of Commissioners to extend the moratorium, stating the access issues had not been resolved, and had concerns with the utility corridors.

✓ MEMORANDUM OF UNDERSTANDING PACIFIC LEGAL FOUNDATION COMMISSIONERS

Commissioner Huston moved to postpone consideration of a Memorandum of Understanding on Legal Representation by Pacific Legal Foundation Attorneys, until Tuesday September 2, 2003 at 3:00 p.m. during the Commissioner's Agenda Session, and to place the item on the Community Development Services Study Session for Monday August 25, 2003 at 1:30 p.m. Commissioner Coe seconded. Motion carried 3-0.

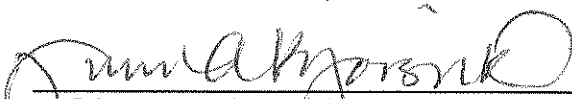
VOUCHERS:


<u>WARRANT NUMBER</u>	<u>AMOUNT</u>	<u>DATE APPROVED</u>
#134154 - #134157	\$ 5,307.72	07-23-03
#134588 - #134609	\$192,981.92	08-11-03
#134613 - #134815	\$802,865.77	08-11-03
#48229 - #48351	\$ 52,265.00	08-18-03

The meeting was adjourned at 4:22 p.m.

CLERK OF THE BOARD

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON

  
Julie A. Kjorsvik

  
Max A. Golladay, Chairman