

BOARD OF COUNTY COMMISSIONERS DEPARTMENT HEAD MEETING MINUTES

DATE:	8/11/03
TIME:	9:50
COMMISSIONERS PRESENT:	Bruce & Max
DEPARTMENT:	Prosecutors
DEPARTMENT HEAD:	Corey Zempel
OTHERS PRESENT:	

TOPIC:	Merit Increase
DISCUSSION:	PAF Performance Above Average eval. for Carolyn Denton legal secretary. Civil + Juvenile. Job knowledge use above & beyond compared to others. Shirley completed job evals. Job descriptions may not reflect enough. Department does take seriously
ACTION:	to go over job descriptions. Constantly looking @ job descriptions → analyses. Not everyone ranks above average. How salaries are distributed is up to department head. If it is in the budget department need how to decide how to distribute. Satisfied if fair appraisal. Company to them before expectations. If it is within budget then it is the department heads choice.

APPROVED
8/19/03