

**COMMISSIONERS' MINUTES  
KITITITAS COUNTY, WASHINGTON  
AGENDA SESSION**

**TUESDAY**

**3:00 P.M.**

**AUGUST 5, 2003**

**CALL TO ORDER**

Chairman Golladay called the meeting to order.

Board members present: Chairman Max A. Golladay, Perry D. Huston and Bruce Coe.

Others: Julie Kjorsvik, Clerk of the Board; David Taylor, Community Development Services Director; Paul Bennett, Public Works Director; Linda Huber, Auditor's Office; Sande De Salles, Fairgrounds Program Director; David Bowen, Auditor; Anna Barnaby, Superior Court Administrative Assistant; Superior Court Judge Michael Cooper; Joyce Julsrud, Clerk; Warren Beed, Facilities Maintenance Director; Allison Kimball, Community Development Services Department; Scott Sparks, Court Commissioner; William J. Holmes, Probation Services Director; Amy Mills, Treasurer and 6 members of the public.

**INTRODUCTION OF NEW COUNTY EMPLOYEES**

Kittitas County Auditor David Bowen, introduced Debbie Barrientes, as a new County employee in the Auditor's office.

Kittitas County Clerk Joyce Julsrud, introduced Sarah Keith, as a new County employee in the Clerk's office.

Chairman Golladay introduced Sande De Salles, as the new Fairgrounds Program Director.

William J. Holmes, Director of Probation Services, introduced Jeff McIntosh as a new Juvenile Probation Officer.

**CONSENT AGENDA**

Items listed under the Consent Agenda were distributed to the Board of County Commissioners in advance for study and were enacted by one motion with separate discussion to the extent any items were removed from the Consent Agenda at the request of a Board member.

Commissioner Huston moved to approve the Consent Agenda as presented, with the exception of removing Item C, and placing it as Item V under Board Discussion & Decision. Commissioner Coe seconded. Motion carried 3-0.

**MINUTES**

04-22-03	Study Session	BOCC/Upper District Court
06-17-03	Public Hearing	John Wayne Charter, County Code Amendment, 2003 Budget Amendments
07-08-03	Public Hearing	Purchase of Property
07-14-03	Study Session	BOCC/Department Heads
07-15-03	Agenda	BOCC
07-17-03	Bid Opening	DPW/White Road Safety Improvements
07-21-03	Study Session	BOCC/Department Heads
07-23-03	Special Meeting	White Rd. Safety Improvements; Call for Bids - Faust Road
07-28-03	Study Session	BOCC/Department Heads
07-29-03	Bid Opening	DPW/New Sterling Dump Truck
07-30-03	Study Session	BOCC/David Taylor - Watershed

✓ **APPOINTMENT**      **MARY L. MORGAN/NOXIOUS WEED CONTROL BOARD**      **COMMISSIONERS**

Approve the appointment of Mary L. Morgan, to the Kittitas County Noxious Weed Control Board, Section #3, for a four-year term, effective immediately, and expiring on March 1, 2005.

✓ **SET PUBLIC HEARING**      **OPEN SPACE TIMBER APPLICATIONS**      **COMMISSIONERS**

Approve setting a public hearing to consider Open Space Timber applications from Penny Blackburn and Eugene and Karen Harfst, to be held at 4:00 p.m. on Tuesday August 19, 2003, in the Commissioner's Auditorium, Room 109, County Courthouse, Ellensburg Washington, and to authorize the Clerk to publish said notice.

✓ **RESOLUTION 2003-90**      **AWARD BID-STERLING DUMP TRUCK**      **PUBLIC WORKS**

Approve Resolution No. 2003-90, Awarding a bid to Jim's Pacific Garages, for a new Sterling Dump Truck, in the amount of \$119,490.40, and to authorize the Chair to sign the contract documents.

✓ **CONTRACT**      **ADDENDUM B - LAMAR HALL/PERSONAL PROPERTY**      **COMMISSIONERS**

Approve Addendum "B" between Kittitas County and W. Lamar Hall, Jr., extending the date from August 9, 2003 to August 24, 2003, allowing him additional time to remove personal property from the locations of 606 N. Water, 206 N. 7<sup>th</sup> and 204 W. 7<sup>th</sup>.

✓ RESOLUTION 2003-91 ESTABLISH FAIR REVOLVING ACCT/PETTY CASH AUDITOR

Approve Resolution No. 2003-91, Establishing Kittitas County Fair Revolving Fund/Petty Cash Accounts, authorizing an advance of up to \$25,000.

✓ AGREEMENT MEMORANDUM OF UNDERSTANDING - CORRECTIONS HUMAN RESOURCES

Approve a Memorandum of Understanding and Agreement with Teamsters Local #524 (Corrections Union), relating to the regular Clerical and Control Room Operator Employees.

✓ AGREEMENT HORTICULTURAL PEST & DISEASE BOARD/TIM KUKES COMMISSIONERS

Approve a Professional Services Agreement between Kittitas County Horticultural Pest and Disease Board and Tim Kukes, for the period beginning July 1, 2003 through December 31, 2003, at a rate of \$12.50 per hour, not to exceed \$1,500.00.

✓ AGREEMENT KITTITAS COUNTY/BUGS & FLIES, INC. COMMISSIONERS

Approve a Pesticide Applicator Agreement, between Kittitas County Horticultural Pest and Disease Board, and Bugs & Flies, Inc., for pest spraying, beginning July 1, 2003 through December 31 2004, at a rate of \$62.00 per site.

✓ AGREEMENT DEPT. OF AG./HORTICULTURAL PEST & DISEASE COMMISSIONERS

Approve an Interagency Agreement between the Washington State Department of Agriculture and Kittitas County, and its Agent the Kittitas County Horticultural Pest and Disease Board, for the control and eradication of apple maggot (*Rhagoletis pomonella*), in an amount not to exceed \$59,000.00, for the period beginning July 1, 2003 through June 30, 2005.

CORRESPONDENCE

✓ LETTER SANDE De SALLES/FAIR PROGRAM DIRECTOR COMMISSIONERS

Commissioner Huston moved to approve and ratify the Chair's signature on a letter to Sande DeSalles, confirming her appointment to the position of Fairgrounds Program Director, effective August 4, 2003, with a beginning salary of \$2,700.00 per month. Commissioner Coe seconded. Motion carried 3-0.

✓ GRANT PRESERVATION GRANTS COMMISSIONERS

Commissioner Huston moved to approve and ratify the Chair's signature on a Grant Application to the Washington State Archives Local Records, in

the amount of \$12,420.00, for the preservation of Superior Court entry (dockets) books that span from Washington Territorial days to September 1982. Commissioner Coe seconded. Motion carried 3-0.

✓ **LETTER**                      **FEDERAL ENERGY REGULATORY COMMISSION**                      **COMMISSIONERS**

Commissioner Huston moved to approve and ratify the Chair's signature on a letter to the Federal Energy Regulatory Commission, relating to the FERC Project #2114 (Priest Rapids Hydroelectric Project). Commissioner Coe seconded. Motion carried 3-0.

**ADMINISTRATIVE MATTERS**

✓ **PROCLAMATION**                      **CITY OF ELLENSBURG/HEALTH CARE INDUSTRY**                      **COMMISSIONERS**

Commissioner Coe moved to acknowledge receipt of a Proclamation from the City of Ellensburg, relating to the escalating costs of health care, causing an increased financial burden on taxpayers, health care providers in the community, and most especially uninsured citizens, and to direct Commissioner Huston to prepare a Proclamation for the Boards consideration at a later date. Commissioner Huston seconded. Motion carried 3-0.

**ADMINISTRATIVE MATTERS**

✓ **CONTRACT**                      **LOMBARD-CONRAD ARCHITECTS**                      **COMMISSIONERS**

Commissioner Coe moved to approve a Contract between Kittitas County and Lombard-Conrad Architects, P.A., to provide services on an hourly basis, not to exceed \$25,000.00 plus, normal reimbursable expenses, relating to Phase I of the Kittitas County Justice Center, including developing an analysis and recommendation for the population, size and configuration of the facility; develop assessments regarding the needs for the number and the type of beds for the facility; and to develop the architectural layout, preliminary design, probable construction cost, soft costs and site development; and to authorize Commissioner Huston to prepare a memorandum to the Kittitas County Treasurer requesting information on the preparation of a General Obligation bond. Commissioner Huston seconded. Motion carried 3-0.

**CITIZEN COMMENTS ON NON-AGENDA ITEMS**

✓ **JERRY DAVIS, CITY OF SELAH FIRE CHIEF**, reminded the Board of a study session on August 14<sup>th</sup>. Commissioner Coe apologized for neglecting to send out a letter to property owners that are not located within a Fire District and said he would do so as soon as possible. Mr. Davis asked if the Board was interested in preparing an Interlocal Agreement between Kittitas County and the City of Selah. The Board agreed to look at an

agreement, if the City of Selah would like to prepare one for their review. Commissioner Huston said he would assist Commissioner Coe with preparation of the letter to the property owners.

✓ **ORDINANCE 2003-09**                      **ANDERSON REZONE (Z-2003-03)**                      **CDS**

Commissioner Huston moved to approve Ordinance No. 2003-09, approving the Anderson Rezone (Z-2003-03) request, for a zone change of approximately 10.0 acres from Agriculture 3 and Suburban to General Commercial, located west of the intersection of State Route 903 and Bullfrog Road, in the Roslyn Urban Growth Area, in the SW ¼ of Section 21, T.20N., R15E. Commissioner Coe seconded. Motion carried 3-0.

✓ **AGREEMENT**                      **TRENDWEST INVESTMENTS/AGREEMENT TRANSFER**                      **CDS**

Commissioner Huston moved to direct staff to prepare a Resolution for the Boards consideration, approving a transfer of the Development Agreement by and between Kittitas County and Trendwest Investments, Inc., and an Agreement related to Funding by and between Kittitas County Solid Waste and Trendwest Investments, Inc., to JELD-WEN and Lowe Enterprises. Commissioner Coe seconded. Motion carried 3-0.

✓ **LETTER**                                      **YAKIMA RIVER CLEAN UP**                                      **COMMISSIONERS**

Commissioner Huston moved to postpone consideration of a funding request from the Yakima River Clean Up committee, until the August 19, 2003, Commissioner Agenda, to seek alternative funding sources. Commissioner Coe seconded. Motion carried 3-0.

✓ **CLAIM FOR DAMAGES**                      **PETER J. SAUNDERS-APPROVED**                      **COMMISSIONERS**

Commissioner Huston moved to approve payment for a Claim for Damages filed with the County Auditor on July 10, 2003, by Peter J. Saunders, in the amount of \$64.62, as recommended by the Prosecutor. Commissioner Coe seconded. Motion carried 3-0.

✓ **AGREEMENTS**                                      **UPPER DISTRICT COURT SERVICES**                                      **COMMISSIONERS**

Commissioner Huston moved to extend the deadline to receive signed Agreements with the City of Cle Elum and the City of Roslyn, until August 15, 2003, and to postpone consideration of those agreements, to provide municipal court services until August 19, 2003 at 3:00 p.m. during the Commissioner's Agenda Session. Commissioner Coe seconded. Motion carried 3-0.

**AMENDMENT****DCTED/KITTITAS COUNTY ACTION COUNCIL****COMMISSIONERS**

Commissioner Coe moved to approve and authorize the Chair to sign documents requesting Amendment #1 to Grant #03-64003-007 with the Department of Community, Trade and Economic Development, in the amount of \$49,504.00 for Community Development Block Grant funds, to be available by the Kittitas County Action Council. Chairman Golladay seconded. Motion carried 2-0. Commissioner Huston abstained, due to serving on the Kittitas County Action Council Advisory Board.

**RESOLUTION****MANDATED SUB-BASIN FISH & WILDLIFE PLANS****COMMISSIONERS**

Commissioner Huston moved to postpone consideration of a draft Resolution pertaining to Mandated Sub-Basin Fish & Wildlife Plans on the Columbia River, until Tuesday August 19, 2003 at 3:00 p.m. during the Commissioner's Agenda Session. Commissioner Coe seconded. Motion carried 3-0. The Board noted receipt of comments from Carol Ready and an email from Nancy Lillquist.

**CLAIM FOR DAMAGES****LARRY ANDERSON/DENIED****COMMISSIONERS**

Commissioner Coe moved to deny a Claim for Damages filed with the County Auditor on June 6, 2003, by Larry Anderson. Commissioner Huston seconded. Motion carried 3-0.

**CLAIM FOR DAMAGES****PETER ERICKSEN/DENIED****COMMISSIONERS**

Commissioner Huston moved to deny a Claim for Damages filed with the County Auditor on June 24, 2003, by Peter Ericksen, as recommended by the Prosecutor. Commissioner Coe seconded. Motion carried 3-0.

**LETTER****REQUEST FOR NOISE ORDINANCE VARIANCE****COMMISSIONERS**

Commissioner Coe moved to approve a request for a variance to the Kittitas County Noise Ordinance, from Brad Lago and Wendy Thompson, for August 23, 2003, from 6:00 p.m. to 12:00 a.m., located at 2367 Hundley Road in Cle Elum, Washington. Commissioner Huston seconded. Motion carried 3-0.

**APPOINTMENT****TOM CHINI-WATER CONSERVANCY BOARD****COMMISSIONERS**

Commissioner Coe moved to rectify an error of the appointment term for Tom Chini on the Kittitas County Water Conservancy Board, noting he was appointed April 29, 2003 for a two-year term and it should have been a six-year term, expiring on April 5, 2009. Commissioner Huston seconded. Motion carried 3-0.

✓ **AGREEMENT**

**EVERCOM SYSTEMS, INC.**

**COMMISSIONERS**

Commissioner Huston moved to recognize and endorse the Sheriff's signature on a Letter of Agreement between the Kittitas County Sheriff's Office and with Evercom Systems, Inc., to provide services provided by the Inmate Pay Telephone Agreement. Commissioner Coe seconded. Motion carried 3-0.

✓ **AGREEMENT**

**IRON HORSE STATE PARK**

**COMMISSIONERS**

Commissioner Coe moved to approve a Slope Easement and Agreement #203-02-562 between the State of Washington Parks and Recreation Commission and Kittitas County, for the Iron Horse State Park - Kittitas Area. Commissioner Huston seconded. Motion carried 3-0.

✓ **AGREEMENT**

**KITTITAS VALLEY WIND POWER PROJECT-STAFFING COMMISSIONERS**

Commissioner Huston moved to approve a Staffing and Consultant Agreement for the Kittitas Valley Wind Power Project, retroactive to January 13, 2003 and continuing for one (1) year. Commissioner Coe seconded. Motion carried 3-0.

✓ **RESOLUTION 2003-89**

**CREATING A SECOND JUDGESHIP**

**COMMISSIONERS**

Commissioner Huston moved to approve Resolution No. 2003-89, Creating a Second Judgeship for Kittitas County Superior Court, effective January 12, 2004. Commissioner Coe seconded. Motion carried 3-0.

✓ **TRANSMITTAL**

**OAK TREE/OLSON/SHIRA/JACKSON BUTTE/TEANAWAY**

**CDS**

Commissioner Huston moved to acknowledge receipt of the Transmittal of Planning Commission recommendations and to set a closed record hearing for the following: Oak Tree Estates Plat (P-03-07); Olson Rezone (Z-03-05); Shira Estates Plat (P-03-04); Jackson Butte Preliminary Cluster Plat (P-03-05); Teanaway Butte Preliminary Cluster Plat (P-03-06), to be held on Tuesday August 19, 2003 at 3:00 p.m. in the Commissioner's Auditorium, Room 109, County Courthouse. Commissioner Coe seconded. Motion carried 3-0.

✓ **LETTER**

**CITY OF KITTITAS-TERMINATING AGREEMENT**

**CDS**

Commissioner Huston moved to approve and authorize the Chair to sign a letter to the City of Kittitas, Mayor Chuck Lowe, approving a their request to terminate the Building and Fire Safety Services Agreement, effective August 15, 2003. Commissioner Coe seconded. Motion carried 3-0.

Commissioner Huston moved to postpone consideration of an Agreement between Kittitas County and Balanced Action, Inc., until Tuesday September 2, 2003 at 3:00 p.m., and to direct the Treasurer to prepare a presentation for the Boards review at that time. Commissioner Coe seconded. Motion carried 3-0.

VOUCHERS:

<u>WARRANT NUMBER</u>	<u>AMOUNT</u>	<u>DATE APPROVED</u>
#133631 - #133633	\$ 71,608.69	07-10-03
#133628 - #133630	\$318,487.17	07-10-03
#133634 - #133877	\$518,968.93	07-14-03
#133953 - #133960	\$ 6,499.84	07-17-03
#133799, #133802, #133847, #133823	\$ 3,532.63	07-17-03
#133760 - #133760	\$ 59.97	07-17-03
#047795 - #047924	\$ 53,485.00	07-18-03
#134158 - #134327	\$458,671.58	07-28-03
#047922 - #04138	\$768,507.04	07-30-03
#134537 - #134583	\$ 1,406.81	07-31-03
#134584 - #134587	\$ 20,385.00	08-01-03
#48139 - #48189	\$ 88,413.82	08-05-03
#48190 - #48228	\$ 26,502.91	08-05-03

TRAVEL AUTHORIZATION

✓ On July 14, 2003, the Kittitas County Board of Commissioners approved a Travel Authorization request from Greg Zempel, to attend the 2003 NDAA Summer Conference in Snowmass, Colorado, from July 19 - 24, 2003. (Reimbursement of costs by WACO).

BID OPENING  
2:00 P.M.

THURSDAY                      WHITE ROAD SAFETY IMPROVEMENTS                      JULY 17, 2003

Those present: Joy Potter, Public Works Department; John Nixon, Public Works Department; Julie Kjorsvik, Clerk of the Board; and 6 members of the public.

At approximately 2:00 p.m. July 17, 2003, 2003, sealed bids were opened for the White Road Safety Improvements. There were bids received from the following: Superior Paving, Copenhagen

Construction, Tomer Construction, MRM Construction, THG Construction, Mike McClung Construction, C. Weiss, and North Central Construction. Copenhagen Construction was the apparent low bidder in the amount of \$149,685.00.

---

**BID OPENING  
2:00 P.M.**

✓ **TUESDAY**

**NEW STERLING DUMP TRUCK**

**JULY 29, 2003**

Those present: Kelly Carlson, Public Works Department; Shannon Carlson, Deputy Clerk of the Board and Jay Taylor.

At approximately 2:00 p.m. July 17, 2003, 2003, sealed bids were opened to furnish one New Sterling Dump Truck. There was one bid received from Jim's Pacific Garage, in the amount of \$119,490.40 (without tax).

---

**ADJOURNMENT**

Commissioner Huston moved to adjourn the meeting. Commissioner Coe seconded. Motion carried 3-0.

The meeting was adjourned at 4:12 p.m.

**CLERK OF THE BOARD**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Julie A. Kjorsvik

  
Max A. Golladay, Chairman