Jerald V. Pettit
Kittitas County Auditor
205 West 5th Ave – Suite 105
Ellensburg, WA 98926
509-962-7504 Fax 509-962-7687

KITTITAS COUNTY AUDITOR ~ **RECORDING & FILING FEE SCHEDULE**

EFFECTIVE AUGUST 1, 2015

Standard Fee:

First Page $72.00
First Page - For State, County & City Liens & Releases $32.00
Each Additional Page 1.00
Exceptions: Assignment of Deed of Trust, Resignation & Appointment of Successor Trustee, Appointment of Trustee and Substitution of Trustee.
1st Page $14.00
Each Additional Page 1.00

Deed of Trust:

1st Page $73.00
Each Additional Page 1.00

Non Standard Documents carry a $50.00 fee in addition to normal recording fees.

Birth/Death Certificates $32.00
Dissolution/Divorce Decree 32.00

Employment Security Documents:

1st Page $29.00
Each Additional Page 1.00

Report of Military Separation Document Fees are:
DD 214 ..... No Fee
Request for Exemption from Public Disclosure 7.00
Request for Disclosure of Discharge ..... No Fee
Revocation & Re-Designation of Discharge ..... No Fee
Request for Access/Copy of Exempt Discharge ..... No Fee

Multiple Transaction Documents will be:
1st Transaction (except above listed exceptions) $72.00
Each additional Transaction Title $72.00
Each additional Page 1.00

UCC Filings (National Form Accepted)
1st Page $72.00
Each Additional Page 1.00
Multiple Transaction Filings (for each transaction) 72.00
Termination Filings 72.00

Jerald V. Pettit
Kittitas County Auditor
205 West 5th Ave – Suite 105
Ellensburg, WA 98926
509-962-7504 Fax 509-962-7687

Plats – Surveys – Short Plats – Condo – Boundary Line Adjustment**.....$156.00**
Plat, Short Plat, Condo (Additional fees: each lot- .50, each acknowledgement, dedication and description- $1.00) .....
Surveys, Boundary Line Adjustment (each additional page- $5.00)
Land Corner Record .....No Fee

County Issued Licenses

Marriage License $35.00
Process Server 10.00
Process Server licenses MUST be renewed Annually.

Copy Requests and Miscellaneous Fees:

Certified Copy 1st Page $3.00
Regular Copy 1st Page 1.00
Each Additional Page 1.00
Map Copy 1st Page 5.00
Each Additional Page 3.00
Search of Records (Per Hour – 1 hour minimum) 8.00
Administering Oath 2.00
Taking Affidavit (With or without Seal) 2.00

Requests for Public Disclosure Records (Other Than Officially Recorded Documents) held by this office may be addressed in writing (form available on our website- www.co.kittitas.wa.us**)**: Any member of the staff of the Kittitas County Auditor. Any records held by any other office must be addressed to that office. Copies of records under this provision are subject to a copy fee of 15¢ per page after the 5th page and a search fee of $8.00 per hour. RCW 36.18.010.

Returning Recorded Documents: Normally, Recorded documents will be available for pick up 3 days after recording OR mailed 7-10 days after recording.
Providing a SASE will provide for a quicker return

EFFECTIVE 3/1/08- ONCE A DOCUMENT IS RECORDED IT CAN NOT BE 'UN-RECORDED'. THERE WILL BE NO EXCEPTIONS.