

**KITTITAS COUNTY BOARD OF HEALTH (BOH)  
Joint BOCC/BOH Public Hearing  
Meeting Minutes  
January 30, 2023  
Commissioners' Auditorium and WebEx  
1:00 pm**

**Present**

Board of Health (BOH): Brett Wachsmith, Laura Osiadacz, Cory Wright, James Donaldson

Absent: Dede Utley, John Asriel

Public Health: Katie Odiaga, Candi Blackford, Chelsey Loeffers, Jesse Cox, Kate Johnson, Mackenzie Carter, Cambron Walker, Dora Beukelman

Others:

Peggy Morache, FISH Food Bank

*Meeting called to order at 1:01 pm*

**Approval of Minutes**

Motion to approve the November 29, 2022 Board of Health meeting minutes as presented.

**Motion 01-01: Motion to approve the November 29, 2022 Board of Health meeting minutes as presented. Brett Wachsmith moved to approve the November 29, 2022 Board of Health meeting minutes as presented. Laura Osiadacz second. All approved. Motion 01-01 carried to approve the November 29, 2022 Board of Health meeting minutes as presented.**

Motion to approve the December 15, 2022, Joint BOCC and Board of Health Public Hearing meeting minutes as presented.

**Motion 01-02: Motion to approve the December 15, 2022 Joint BOCC and Board of Health Public Hearing meeting minutes as presented. Brett Wachsmith moved to approve the December 15, 2022 Joint BOCC and Board of Health Public Hearing meeting minutes as presented. James Donaldson second. All approved. Motion 01-02 carried to approve the December 15, 2022 Joint BOCC and Board of Health Public Hearing meeting minutes as presented.**

Motion to approve the December 15, 2022, Board of Health meeting minutes as presented.

**Motion 01-03: Motion to approve the December 15, 2022 Board of Health meeting minutes as presented. Brett Wachsmith moved to approve the December 15, 2022 Board of Health meeting minutes as presented. Laura Osiadacz second. All approved. Motion 01-03 carried to approve the December 15, 2022 Board of Health meeting minutes as presented.**

Public Comment Open at 1:02 pm

Public Comment Closed at 1:02 pm

**Department Updates**

### Administrative Officer/Director Update

Mrs. Loeffers updated on the following:

- Bella Colasurdo started back with the health department helping with COVID case and contact and data entry
- Marie Marchand has accepted the Mental Health Programs Coordinator position
- Offer is out for the Health Promotions Specialist positions and should be offered and wrapped up by the end of the week
- Community Health Specialist position will remain empty until the end of the legislative session to secure funding for position
- Cambron Walker has moved to a Health Promotion Specialist II
- Joseph Rainwater has moved to a Environmental Health Specialist II
- Rebecca Moon has transitioned from a temporary position to a full time Health Promotion Specialist
- Chelsey Loeffers has been accepted on the FPHS Steering Committee
- Kasey Knutson is working on the 2022 Annual Report
- The department has hired a photographer for staff head shots and would like the Board of Health members to have individual/group photos as well
- The department is implementing an online vital records application, Permittium, within the next few months
- The department is updating policies and will bring a few policies to agenda to discuss and review with board members
- The department is still offering COVID Boosters on Thursdays from 1-3pm
- There is still an outbreak of COVID in the jail
- February BOH agenda items:
  - Second part of BOH Orientation
  - Potential BOH Bylaws update
  - Katie Odiaga will do Q4 2022 Fiscal updates and discussion of quarterly financial updates in the future
  - Erin Moore will present on the department Strategic Plan
  - Cambron Walker will present on the Social Determinants of Health
  - Presentation on the Nexus Project- KCPHD staff and guest from UW

### Health Officer Update

No update this month.

### Other Business

#### FISH Food Bank food shortage discussion

Peggy Morache did a brief presentation on the FISH Foodbank and its current financial state. Mrs. Morache discussed the initial loss of funding from Second Harvest. That loss of funding meant losing about 3,000 lbs. of food. Mrs. Morache noted that FISH Food Bank is a single point of distribution, which means they supply food to other local food banks and the loss would have large impacts on our community. There was discussion about Second Harvest and what role they play in the big picture of funding in the state. Through community fundraising and campaigning FISH has gained 13,000 lbs. of food. Mrs. Morache discussed the storing of food and cooking classes taught at the food bank. Mrs. Morache also informed the board that on February 1, 2023 FISH would be looking for a new director. They are hopeful to have someone in place by the end of June and in a mentor position until Mrs. Morache retires her position.

#### Annual Kittitas County Board of Health Member Orientation

Chelsey Loeffers presented the annual Local Board of Health Annual Orientation part one. The following was presented to new and former board members with brief discussions:

Public Health Overview

- What is Public Health
- 10 Essential Public Health Services
- Public Health is not Healthcare (what it is and is not)
- Social Determinants of Health
- Factors that impact overall health

Governmental Public Health System

- Decentralized Public Health System
- Governmental System Partners
- WASALPHO
- Local Health Jurisdictions
- Regional Partnerships
- Drivers of LHJ work
- Governmental System Funding
- Revenue Comparison

This was the end of part one. Next month will be the conclusion of the orientation with the presentation of part two.

Community Health Assessment preliminary results presentation

Lianne Bradshaw and Mackenzie Carter presented the preliminary results on the Community Health Assessment/Community Health Improvement plan. The following is the outline of the presentation

- What is the CHA/CHIP Process
- Assessments
- Top Issue results from assessments
- Brief overview of a couple of the top issues and what it looks like when the different groups notice gaps in services
- Next Steps- review of timeline with the Community Health Improvement Plan completed in July

Elect Kittitas County Board of Health Vice Chair

Cory Wright asked for a volunteer to be the Board of Health Vice Chair position. Dede Utley, who was not present, but did inform Chelsey Loeffers that she would be willing to be Vice Chair and the board nominated her for this position.

Motion to approve Dede Utley as the Board of Health Vice Chair for 2023.

**Motion 01-04: Motion to approve Dede Utley as the Board of Health Vice Chair for 2023. Brett Wachsmith moved to approve Dede Utley as the Board of Health Vice Chair for 2023. Laura Osiadacz second. All approved. Motion 01-04 carried to approve Dede Utley as the Board of Health Vice Chair for 2023.**

Executive Session in accordance with RCW 42.30.11 (1)(g) to evaluate the qualifications of an applicant of public employment or to review the performance of a public employee

Board staff entered into executive session at 2:19pm and requested 5 minutes.  
Board staff came out of executive session at 2:24pm.  
No action was taken.

Board of Health Member Updates

No updates this month.

Meeting Concluded at 2:25 pm

  
\_\_\_\_\_  
Cory Wright, Commissioner

  
\_\_\_\_\_  
Chelsey Loeffers, Director  
Kittitas County Public Health

  
\_\_\_\_\_  
Candi Blackford, Clerk of the Board of Health