

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
CONFERENCE ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**APRIL 29, 2024**

Board members present: Chairman Brett Wachsmith; Vice-Chair Laura Osiadacz (Webex). Excused: Commissioner Cory Wright.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Chad Bala, CDS Director and two members of the public.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Wachsmith opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending April 26, 2024.

**DISCUSSION**

**5.20 SPECIAL EVENT APPLICATION**

**COMMISSIONERS**

Staff explained that with Special Events the Events need to charge Admission and have no less than 100 people as a requirement for applications. She stated that the application she got does not do either of these. She reviewed the history of the applicant with CDS and asked the Board for direction. Staff was directed to send a letter to Rich Hoyt regarding his Special Event Application and outlining what options he has for the Event(s) to move forward. They explained they are not happy about it but don't have another option now. Chairman Wachsmith stated he has a meeting coming up with Staff and Prosecutor, Treasurer, CDS & DPW to work through issues in the Code.

**PROCLAMATION**

**ERIC B. JOHNSON - WSAC**

**COMMISSIONERS**

Vice-Chairman Osiadacz moved to approve and authorize the Board

signature, as well as Ratify Commissioner Cory Wrights signature on a Proclamation for Eric Brian Johnson Day 5/31/2024, as presented. Chairman Wachsmith seconded. Motion carried 2-0.

**DISCUSSION**

**COUNTY FACEBOOK**

**COMMISSIONERS**

The Board determined that for the week of April 29, 2024, they would post the following on their Facebook page: KCSO Springwood Ranch Trespassing Post; Eric Brian Johnson WSAC Exec Director Proclamation; Noxious Weed post about what their Department does.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2024 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

**OTHER BUSINESS/GENERAL UPDATES**

There were general updates on meetings & conversations that the Board participated in, individually over the past week.


Staff requested the Board's feedback on a proposal to purchase one item of clothing (pre-selected choices) for any County Employee wishing to select something, but mostly for those attending the Employee Luncheon in September. Mandy Buchholz, Office Administrator shared items she was thinking would appeal to a large group of people. She shared ballpark prices and shared that the EIC/Wellness already has a budget that doesn't include this. However there were previous funds that didn't get carried over she would like to apply to this purchase. The Board stated that they really liked the idea and were willing to support Staff seeking a budget amendment with the funds for EIC/Wellness that were not carried over last year.

Meeting concluded at 9:43 a.m.

**OFFICE ADMINISTRATOR**

  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Brett Wachsmith, Chairman