

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**APRIL 16, 2024**

Board members present: Chairman Brett Wachsmith and Commissioner Cory Wright. Excused: Vice-Chairman Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Office Administrator; Josh Frederickson, Public Works Director; Cameron Curtis, Engineer; Mark Cook, Public Works Director; Sarah Keith, Superior Court Administrator; Diana MacKenzie, Upper District Court Administrator; Patti Stacey, Facilities Director; Chad Bala, Community Development Services Director; Amy Cziske, Treasurer; Barb Demory, Lower District Court Administrator; Jeanie Lambe, Legal Process Assistant; Tasha Potter, Chief Administrator; Stephanie Hartung, Chief Civil Deputy Prosecutor; Brian Carlson, Budget & Finance Director; Jesse Eldred, Deputy Prosecutor; Ed Buntin, Jail Lieutenant; Lisa Murray, Chief Administrator; and approximately 10 members of the public.

**CALL TO ORDER**

Chairman Wachsmith called the meeting to order.

**PLEDGE OF ALLEGIENCE**

Chairman Wachsmith led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES - NONE**

**PROCLAMATION**

**CHILD ABUSE PREVENTION MONTH**

**COMMISSIONERS**

Commissioner Wright moved to approve a Proclamation, declaring April 2024, as Child Abuse Prevention Month in Kittitas County. Chairman Wachsmith seconded. Motion carried 2-0.

**AWARDS & RECOGNITIONS**

**CERTIFICATE OF APPRECIATION**

**JEANIE LAMBE**

**COMMISSIONERS**

The Board of County Commissioners presented Jeanie Lambe, Legal Process Assistant, with a Certificate of Appreciation for dedicated service and

commitment to the citizens of Kittitas County from May 11, 2016, to June 13, 2024.

**APPROVAL OF AGENDA**

Commissioner Wright moved to approve the Agenda, as amended, by moving Consent Items I & J to Board Discussion & Decision. Chairman Wachsmith seconded. Motion carried 2-0.

**CONSENT AGENDA**

At the conclusion of reviewing each item Commissioner Wright moved to approve the Consent Agenda, as amended, by moving Items I & J to Board Discussion & Decision. Chairman Wachsmith seconded. Motion carried 2-0.

**MINUTES**

DATE	MINUTES
3-25-2024	BoCC Office Admin Meeting
3-26-2024	HR Study Session
3-27-2024	PH Study Session
3-28-2024	County Mgmt Team Exec Committee
4-1-2024	BoCC Office Admin Meeting
4-2-2024	BoCC Public Hearings
4-2-2024	BoCC Agenda Session
4-3-2024	Sheriff's Study Session
4-8-2024	BoCC Office Admin Meeting
4-8-2024	CDS Study Session
4-8-2024	Executive Session
4-8-2024	DPW Study Session
4-9-2024	Executive Session
4-9-2024	HR Study Session
4-15-2024	BoCC Office Admin Meeting

**SET PUBLIC HEARING**

**2024 BUDGET AMENDMENTS**

**AUDITOR**

Approve Setting a Public Hearing for Tuesday May 7, 2024, at 2:00 p.m. to consider Amendments to the 2024 County Budget, to be held in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**RESOLUTION 2024-067**

**TOWN OF SOUTH CLE ELUM**

**UPPER DIST. COURT**

Approve Resolution No. 2024-067, Authorizing an Interlocal Agreement between Kittitas County and the Town of South Cle Elum, to make use of the existing Upper District Court facilities and personnel to operate a Municipal Court, from January 1, 2024, through January 1, 2025.

**RESOLUTION 2024-068**

**TAX TITLE PARCEL #754833**

**TREASURER**

Approve Resolution No. 2024-068, Order directing the Kittitas County Treasurer to Transfer Ownership of Tax Title Parcel #754833.

**AGREEMENT**

**4SIGHT LABS**

**SHERIFF**

Approve an Agreement between 4Sight Labs, Inc. and the Kittitas County Sheriff's Office, to monitor the vitals of inmates wearing the device, furthering health, safety, and wellbeing of those housed in the Kittitas County Jail.

**CHANGE ORDER**

**McKINSTRY**

**MAINTENANCE**

Approve Change Order No. 1 between McKinstry and Kittitas County, in the amount of \$110,158.50, to provide an additional 10Ton RTU to the Assessor/Treasurers wing of the Courthouse to replace the failed unit.

**RESOLUTION 2024-059**

**STATE-WIDE OPIOID SETTLEMENT**

**PROSECUTOR**

Approve Resolution No. 2024-059, Accepting Johnson & Johnson Washington State-Wide Opioid Settlement Agreement.

**SET PUBLIC HEARING**

**AMEND KC CODE 15.08**

**PROSECUTOR**

Approve Setting a Public Hearing for Tuesday May 7, 2024, at 2:00 p.m. to consider Amending Kittitas County Code Chapter 15.08, to be held in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**REQUEST TO APPROVE A RESOLUTION TO RE-AUTHORIZE THE CHAIR'S SIGNATURE ON THE DUNFORD BARN QUIT CLAIM DEED - ITEM MOVED TO BOARD DISCUSSION & DECISION**

**REQUEST TO APPROVE A RESOLUTION TO AUTHORIZE THE CHAIR'S SIGNATURE ON AN INTERLOCAL AGREEMENT WITH KITTITAS COUNTY PARKS AND RECREATION DISTRICT NO. 1 AND ACCEPT THE DEED FOR THE EVERGREEN SNOPARK - ITEM MOVED TO BOARD DISCUSSION & DECISION**

**RESOLUTION 2024-070**

**BOWERS FIELD IMPROVEMENT PROJECT**

**PUBLIC WORKS**

Approve Resolution No. 2024-070, to Authorize Submittal of the Airport Aid Application to Washington State Department of Transportation Aviation Division for Bowers Field Improvement Project.

**ADMINISTRATIVE MATTERS - NONE**

**CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE**

**BOARD DISCUSSION/DECISION ITEMS**

**RESOLUTION**

**DUNFORD BARN QUILT**

**PUBLIC WORKS**

Commissioner Wright moved to deny a Resolution to Re-Authorize the Chair's Signature on the Dunford Barn Quit Claim Deed. Chairman Wachsmith seconded. Motion carried 2-0.

**RESOLUTION 2024-063**

**EVERGREEN SNOPARK**

**PUBLIC WORKS**

Commissioner Wright moved to approve Resolution No. 2024-063, an Interlocal Agreement between the Kittitas County Board of Commissioners and Kittitas County Parks and Recreation District No. 1 and Accepting the Quit Claim Deed for the Evergreen Snopark. Chairman Wachsmith seconded. Motion carried 2-0.

**MISCELLANEOUS - NONE**

**EXECUTIVE SESSION - NONE**

**ADJOURNMENT**

The meeting concluded at 10:30 a.m.

**CLERK OF THE BOARD**

  
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Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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Brett Wachsmith, Chairman