

**KITTITAS COUNTY
HR STUDY SESSION MINUTES
BOCC CONFERENCE ROOM, 205 W 5TH AVE., ROOM 108, ELLENSBURG
Regular Meeting**

TUESDAY	10:00 AM	3/26/2024
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Board Members Present: Brett Wachsmith, Laura Osiadacz, Cory Wright

Others Present: Patti Stacey, Mark Cook, Christopher Whitsett, Christopher Horner, Taylor Boyd, Jeanne Killgore

CALL TO ORDER

The meeting was called to order at 10:00 AM.

CITIZEN COMMENTS (1 MINUTE TIME LIMIT)

None.

DISCUSSION/DECISION – PUBLIC WORKS EQUIPMENT OPERATOR STAFFING

Public Works Director Cook requested approval for an additional Equipment Operator position. He explained that current staffing levels are not able to keep up with call demands. The Board expressed no concerns and directed staff to move forward.

REQUEST TO APPROVE LETTER OF AGREEMENT BETWEEN KITTITAS COUNTY AND TEAMSTERS 760 (LINE) TO ADD A NEW WORK SCHEDULE

HR Director Killgore presented a letter of agreement with Teamsters 760 (Line) to add a new work schedule option for Deputies. She explained that this was discussed at previous study sessions. Commissioner Osiadacz moved to approve a letter of agreement between Kittitas County and Teamsters 760 to add a new work schedule. Commissioner Wright seconded the motion. Motion was approved; 3:0.

DISCUSSION/DECISION – SOLID WASTE PROJECT MANAGER POSITION

Facilities Director Stacey requested Board approval to create a Project Manager position to oversee the construction of the Lower County Transfer Station. She explained that the project is required to have a quality control and assurance plan in place, and quotes for contracting services are approximately \$600,000. A Project Manager would provide full-time oversight at a lower cost. The Board supported the request and provided direction to create a Project Manager position.

REQUEST TO APPROVE THE PURCHASE OF COMPOST SCREEN

Facilities Director Stacey requested Board approval to purchase a compost screen for the compost facility. The Board approved the request.

REQUEST TO APPROVE SERVICE AGREEMENT BETWEEN KITTITAS COUNTY AND BURNHAM GIBSON WEALTH ADVISORS FOR 457 PLAN REVIEW AND ADVISEMENT

Director Killgore presented an agreement between Kittitas County and Burnham Gibson for plan review of the County's 457 deferred compensation plans. Taylor Boyd was available from Burnham Gibson to summarize their

APPROVED
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services and answer any questions from the Board. Commissioner Osiadacz moved to approve a service agreement with Burnham Gibson for 457 plan review and advisement. Commissioner Wright seconded the motion. Motion was approved; 3:0 and the Chair signed the agreement.

REQUEST TO APPROVE COLLECTIVE BARGAINING AGREEMENT BETWEEN KITTITAS COUNTY AND LOCAL 2658 (APPRAISERS)

Director Killgore presented the 2024 CBA between Kittitas County and Local 2658 (Appraisers) for approval. Commissioner Osiadacz moved to approve the CBA. Commissioner Wright seconded the motion. Motion was approved; 3:0.

CLOSED SESSION – RCW 42.30.140(4)(B)

The OPMA does not apply to that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

The Board entered closed session to discuss collective bargaining. The Board exited closed session with no action taken.

OTHER BUSINESS

The Board discussed a letter to be sent to a member of the public.

Commissioner Wright advised the Board that he is working with KVEC Director Porterfield to review her job description. He will bring the proposed changes to the Board for approval at a future meeting.

CONCLUDED

The meeting concluded at 10:29 AM.

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Jeanne Killgore, HR Director



Brett Wachsmith, Chair