

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
AGENDA SESSION  
REGULAR MEETING**

**TUESDAY**

**10:00 A.M.**

**FEBRUARY 20, 2024**

Board members present: Chairman Brett Wachsmith; Vice-Chairman Laura Osiadacz; and Commissioner Cory Wright.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Office Administrator; Katrina Mankus, Juvenile Court Administrator; Jesse Eldred, Deputy Prosecutor II; Josh Frederickson, Engineer; Arden Thomas, Water Resource Manager; Karen Bowen, Clerk; Doug Fessler, IT Director; Erin Moore, Quality Improvement Coordinator; Amy Cziske, Treasurer; Devin Duncan, Law Enforcement Clerk; Ben Kokjer, Chief Deputy; Stephanie Hartung, Chief Civil Deputy Prosecutor; Kady Porterfield, Event Center Director; and approximately 20 members of the public.

**CALL TO ORDER**

Chairman Wachsmith called the meeting to order.

**PLEDGE OF ALLEGIENCE**

Chairman Wachsmith led the Pledge of Allegiance.

**INTRODUCTION OF NEW COUNTY EMPLOYEES**

Doug Fessler, IT Director, introduced Lacey Crichton as their new IT Support Technician.

**PROCLAMATIONS - NONE**

**AWARDS & RECOGNITIONS - NONE**

**APPROVAL OF AGENDA**

Vice-Chairman Osiadacz moved to approve the Agenda, as presented. Commissioner Wright seconded. Motion carried 3-0.

**CONSENT AGENDA**

At the conclusion of reviewing each item Vice-Chairman Osiadacz moved to approve the Consent Agenda, as presented. Commissioner Wright seconded. Motion carried 3-0.

**MINUTES**

<b>DATE</b>	<b>MINUTES</b>
12-21-2023	Joint Board of Health Public Hearing
2-2-2024	Public Health Study Session
2-5-2024	BoCC Office Admin Meeting
2-6-2024	BoCC Agenda Session
2-6-2024	BoCC Public Hearing
2-7-2024	Executive Session
2-7-2024	Sheriff's Study Session
2-12-2024	Airport Study Session
2-12-2024	BoCC Office Admin Meeting
2-12-2024	CDS Study Session
2-12-2024	DPW Study Session
2-19-2024	BoCC Office Admin Meeting

**RESOLUTION 2024-034                      2024 HOTEL/MOTEL TAX FUND GRANTS                      COMMISSIONERS**

Approve a Resolution Adopting the Distribution of the 2024 Hotel/Motel Tax Fund Grants - Kittitas County.

**AGREEMENT    CANON SOLUTIONS AMERICA, INC.    CLERK**

Approve Lease Agreement No. MA25015 between Canon Solutions, Inc. and the Kittitas County Clerk's Office, for a copy machine.

**SET PUBLIC HEARING    AMEND PARKING RATES    EVENT CENTER**

Approve Setting a Public Hearing to consider Amending the Parking Rates for the Kittitas County Fair, to be held on Tuesday April 2, 2024, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**RESOLUTION 2024-035                      INTERLOCAL AGREEMENT - CHELAN COUNTY                      JUVENILE**

Approve Resolution No. 2024-035, Authorizing an Interlocal Cooperation Agreement between Chelan County and Kittitas County, to provide Juvenile Detention services to Kittitas County on an "as needed" basis through the Chelan County Juvenile Detention Facility.

**AGREEMENT    CENTRAL WASHINGTON UNIVERSITY    PUBLIC HEALTH**

Approve a Professional Services Agreement between Kittitas County and Central Washington University, in the amount of \$333,992.00, from the 1/10<sup>th</sup> of 1% Mental Health and Chemical Tax, to operate the Community Counseling and Psychological Assessment Center (Clinic), from January 1,

2024, to December 31, 2025.

**RESOLUTION 2024-036                    INTERLOCAL AGREEMENT - WALLA WALLA CO.                    SHERIFF**

Approve Resolution No. 2024-036, Authorizing an Interlocal Agreement between Walla Walla County and Kittitas County, to provide the housing of inmates from January 1, 2024, through December 31, 2025.

**AGREEMENT                                    WA STATE PARKS AND RECREATION COMMISSION                                    SHERIFF**

Acknowledge Agreement No. MLE 325-188, between the State of Washington, the Washington State Parks and Recreation Commission, through its Marine Law Enforcement Program and the Kittitas County Sheriff's Office, in the amount of \$10,278.14, to provide law enforcement efforts to reduce the number and severity of recreational boating casualties of all types and to ensure a safe and enjoyable boating environment for all users, through September 30, 2024.

**AGREEMENT                                    PUBLIC SAFETY PSYCHOLOGICAL SERVICES                                    SHERIFF**

Approve a Professional Services Agreement between Kittitas County and Public Safety Psychological Services, to provide fitness-for-duty evaluations, conducting psychological evaluations of applicants for employment or reserve service, and preparing and conveying reports of psychological findings and applicant evaluations for the Kittitas County Sheriff's Office, from March 3, 2024, through March 3, 2025.

**CALL FOR BIDS                                    LIBERTY ROAD SWAUK CREEK BRIDGE                                    PUBLIC WORKS**

Approve a Notice of Call for Bids for the Liberty Road Swauk Creek Bridge Replacement project #RC2193-FL, to be accepted until Thursday March 14, 2024, at 10:00 a.m. in the Kittitas County Public Works Department, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

**SET PUBLIC HEARING                                    CONSOLIDATED COMMUNICATIONS                                    PUBLIC WORKS**

Approve Setting a Public Hearing to consider a Countywide Telecommunications Franchise with Consolidated Communications of Washington Company, LLC to be held on Tuesday April 2, 2024, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**SET PUBLIC HEARING                                    EQUIPMENT SURPLUS                                    PUBLIC WORKS**

Approve Setting a Public Hearing to consider Equipment Surplus to Kittitas County's needs and to authorize disposal of the same in accordance with RCW 36.34.080, to be held on Tuesday March 5, 2024, in

the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5<sup>th</sup> Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

**RESOLUTION 2024-037                      REMAND FOREST RIDGE PHASE 4 & 5                      PUBLIC WORKS**

Approve Resolution No. 2024-037, Approving Condition 25 Remand from Kittitas County Superior Court Regarding the Final Pla of Forest Ridge Phase 4 and 5.

**RESOLUTION 2024-038                      SEARCH & RESCUE FACILITY                      PUBLIC WORKS**

Approve Resolution No. 2024-038, Authorizing the Kittitas County Water Bank to Provide Legal Mitigation for the Kittitas County Search and Rescue and Emergency Management Operations Facility in Cle Elum, Washington.

**RESOLUTION 2024-039      MANUFACTURED HOME CERTIFICATE OF TITLE      PUBLIC WORKS**

Approve Resolution No. 2024-039, Ratifying the Chair's Signature on a Manufactured Home Certificate of Title.

**RESOLUTION 2024-040                      LEVY CERTIFICATION - CRAB                      PUBLIC WORKS**

Approve Resolution No. 2024-040, Authorizing the Chair's Signature on the Digital Submittal of Levy Certification to the County Road Administration Board.

**RESOLUTION 2024-041                      GROUND LEASES BOWERS FIELD AIRPORT                      PUBLIC WORKS**

Approve Resolution No. 2024-041, Establishing Standard Term for Ground Leases within the Aeronautical Area at Bowers Field Airport.

**REQUEST FOR QUALIFICATIONS                      WATER BANKING PROGRAM                      PUBLIC WORKS**

Approve a Request for Qualifications to provide 2024-2025 Kittitas County Water Banking Program Support Services, to be accepted until March 15, 2024, at 5:00 p.m. at the Kittitas County Public Works Department, 411 N. Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

**ADMINISTRATIVE MATTERS - NONE**

**CITIZEN COMMENTS ON NON-AGENDA ITEMS**

Angela Lange provided a copy of the City of Ellensburg Comprehensive Plan, for the Boards consideration. She reviewed concerns over Craigs Hill and asked the Board to consider intervening to stop any action on the hillside and could potentially destroy what Ellensburg is made of,

including the Rodeo grounds and trails.

Cheryl Chance provided some history of the Rodeo grounds, bleachers, and the eroding hillside. She expressed concerns especially since the recent damage done to a vehicle from the eroding hillside.

Theresa Plue reviewed her experience in engineering and questioned the hierarchy of engineers and their potential conflict of interests.

Candace Comfort said she was invested in Ellensburg and felt public safety was the first priority. She wanted to make sure the hillside didn't give out and now was the time to get it taken care of. She requested a Town Hall meeting between the City and County.

Rhonda Griffin felt the issue was complicated but the mistakes need to be corrected. She also requested a Town Hall meeting between the City and County.

Lynn McCowen spoke of the park renovation and how there are structural problems with roads within the park. She didn't want to lesson parking, and felt there were better ways of using money instead of planting trees, etc. to try and make it look more appealing.

**BOARD DISCUSSION/DECISION ITEMS - NONE**

**MISCELLANEOUS - NONE**

**EXECUTIVE SESSION - NONE**


**ADJOURNMENT**

The meeting concluded at 10:36 a.m.

**CLERK OF THE BOARD**

  
Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Brett Wachsmith, Chairman