

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
CONFERENCE ROOM  
SPECIAL MEETING**

**MONDAY**

**9:00 A.M.**

**JANUARY 16, 2024**

Board members present: Chairman Brett Wachsmith; Vice-Chair Laura Osiadacz and Commissioner Cory Wright

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Debbie Stanavich, Admin Assistant and approximately 2 members of the public

**SPECIAL MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Wachsmith opened the Office Administration meeting.

**PUBLIC COMMENT - 1 MINUTE TIME LIMIT**

Terry LaRue - Expressed concerns over how the Airport Department was dissolved and the reasoning behind it.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending January 12, 2024.

**REVIEW**

**COMMISSIONER COMMITTEE'S**

**COMMISSIONERS**

Staff provided copies of the 2023 committees that the Commissioners serve on. The Board reviewed them and made changes for 2024, some of which follow the Chairman or are changes that reflect adjustments to allow other Board members an opportunity to participate in an area of interest for them or because they align with the Department Head they are working with for 2024.

**DISCUSSION**

**KFACC DUES**

**COMMISSIONERS**

Staff presented an invoice from Washington RC&D for the County's membership dues for Kittitas Fire Adapted Communities Coalition Supporting wildfire preparedness and community fire adaptation in Kittitas County in the amount of \$600.00. The Board directed Staff to proceed with payment as presented.

**DISCUSSION**

**COUNTY FACEBOOK**

**COMMISSIONERS**

The Board determined that for the week of January 16, 2024, they would post the following on their Facebook page: Notice of the Northwest Forrest Plan Amendment Comment Period; Laurie Haberman's Retirement announcement; Sanda City Athlete - Josh Aubol photos from his time in Japan.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2024 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

**OTHER BUSINESS/GENERAL UPDATES**

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting concluded at 9:45 a.m.

**OFFICE ADMINISTRATOR**

  
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**Mandy Buchholz**

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
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**Brett Wachsmith, Chairman**