

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

NOVEMBER 7, 2023

Board members present: Chairman Cory Wright, Vice-Chairman Brett Wachsmith, Commissioner Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Office Administrator; Mark Cook, Public Works/Community Development Services Director; Arden Thomas, Water Resource Program Manager; Josh Fredrickson, Engineer; Stephanie Hartung, Chief Civil Deputy Prosecutor; Amy Cziske, Treasurer; Lisa Murray, Administrative Supervisor; Sarah Keith, Superior Court Administrator; Greg Zempel, Prosecutor; Jeanne Killgore, Human Resources Director; Jess Eldred, Deputy Prosecutor II; Elisha Harvill, Chief Administrator; Cody Cupp, Project Manager; Kasey Knutson, Special Programs Coordinator; Kendra Bay, Receptionist; Zack Williams, Deputy Prosecutor II; Patricia Todd, Deputy Prosecutor III; and PK Royalty, Deputy Prosecutor III.

CALL TO ORDER

Chairman Wright called the meeting to order.

PLEDGE OF ALLEGIENCE

Chairman Wright led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES

Greg Zempel, Prosecutor, introduced new employees in their office including Kendra Bay, Receptionist; Zack Williams, Deputy Prosecutor II; Patricia Todd, Deputy Prosecutor III; and PK Royalty, Deputy Prosecutor III.

PROCLAMATIONS

PROCLAMATION

VETERANS DAY

COMMISSIONERS

Vice-Chairman Wachsmith moved to approve a Proclamation to join the rest of our nation to salute and give special honor and recognition to the men and women who served us in our armed forces and encourage all citizens to promote peace. Commissioner Osiadacz seconded. Motion carried 3-0.

11/07/2023 MINUTES

1

APPROVED

11-21-2023

PROCLAMATION

FLOOD AWARENESS MONTH

PUBLIC WORKS

Vice-Chairman Wachsmith moved to approve a Proclamation declaring November 2023 as Flood Awareness Month in Kittitas County, and encourage all residents living working, or traveling through flood-prone areas and to join them in developing a flood preparedness plan for themselves and their families. Commissioner Osiadacz seconded. Motion carried 3-0.

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Vice-Chairman Wachsmith moved to approve the Agenda, as presented. Commissioner Osiadacz seconded. Motion carried 3-0.

CONSENT AGENDA

At the conclusion of reviewing each item Vice-Chairman Wachsmith moved to approve the Consent Agenda, as presented. Commissioner Osiadacz seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
9/13/2023	Employee Advocacy Committee
9/21/2023	Board of Health
9/21/2023	Finance Study Session
10/4/2023	2024 Budget Meeting
10/4/2023	Sheriff Study Session
10/5/2023	2024 Budget Meeting
10/10/2023	2024 Budget Meeting
10/10/2023	2024 Budget Meeting
10/11/2023	Upper County Townhall
10/16/2023	BOCC Office Admin
10/17/2023	BOCC Agenda
10/17/2023	2:00PM Public Hearing
10/18/2023	2024 Legislative Priorities
10/19/2023	Chamber CEO ADO Update
10/19/2023	Finance Study Session
10/23/2023	BOCC Office Admin
10/23/2023	EC Study Session
10/23/2023	PW Study Session
10/25/2023	PH Study Session
10/25/2023	2024 Budget Meeting
10/30/2023	BOCC Office Admin
11/28/2023	HR Study Session

TASK ORDER

KNIT

MAINTENANCE

Approve Task Order #1 with KNIT for Predesigned and Schematic Design for Improvements at the Kittitas County Jail Facility, in an amount not to exceed \$60,390.00.

AGREEMENT

ROBIN READ

PUBLIC HEALTH

Approve a Professional Services Agreement between Kittitas County and Robin Read, in the amount not to exceed \$2,000.00 for facilitation services of the Developmental Disability Advisory Committee, beginning July 1, 2023, through June 30, 2024.

GRANT

BOYS & GIRLS CLUB OF COLUMBIA BASIN

AUDITOR

Approve a Grant through the American Rescue Plan Act (ARPA), for the Boys & Girls Club of Columbia Basin, in the amount of \$200,000.00, to be used for after school programming in Kittitas and Cle Elum, to be used by December 31, 2024.

RESOLUTION 2023-187

KITTCOM'S GOVERNING AGREEMENT

PROSECUTOR

Approve Resolution No. 2023-187, to Authorize an Amendment to an Interlocal Agreement Titled "KITTCOM's Governing Agreement.

RESOLUTION 2023-188

COURT ADVOCATES FOR CHILDREN

SUPERIOR COURT

Approve Resolution No. 2023-188, Ratifying and Specifying Funding for the Memorandum of Understanding (MOU) between Kittitas County Superior Court and Court Advocates for Children for Kittitas County, in the amount of \$141,100.00 for 2024.

RESOLUTION 2023-189

MERIT RESOURCES

SUPERIOR COURT

Approve Resolution No. 2023-189, Specifying Funding for the Memorandum of Understanding (MOU) between Kittitas County Superior Court and Merit Resources, for local Drug Court.

RESOLUTION 2023-190

SKYCORP, LTD

PUBLIC WORKS

Approve Resolution No. 2023-190, To Award the Bid for Manufactured Home, Barn, Arena, and Garage Demolition to Skycorp, LTD and Authorize the Public Works Water Resource Manager to Execute Contract Documents.

RESOLUTION 2023-191

SNOW & ICE CONTROL PRODUCTS

PUBLIC WORKS

Approve Resolution No. 2023-191, To Award the Bid to Furnish Snow & Ice Control Products for 2024 and Authorize the County Engineer to Sign

RESOLUTION 2023-192

MID-COLUMBIA REGIONAL FISHERIES

PUBLIC WORKS

Approve Resolution No. 2023-192, Authorizing Chair Signature on a Memorandum of Agreement between Kittitas County and Mid-Columbia Regional Fisheries Enhancement Group and Authorizing Public Works Water Resources Manager to Accept Funding from the Washington State Department of Ecology to Implement the Memorandum of Agreement.

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS - NONE

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 10:15 a.m. Chairman Wright announced the Board would recess into an Executive Session for 10 minutes with Mark Cook, Public Works/CDS Director; Arden Thomas, Water Resource Manager; Stephanie Hartung, Chief Civil Deputy Prosecutor; and Jesse Eldred, Deputy Prosecutor II, to under RCW 42.30.110 (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Action was anticipated.

At 10:25 a.m. the Board reconvened out of Executive Session. No action was taken.

At 10:25 a.m. Chairman Wright announced the Board would recess back into Executive Session for 5 minutes with Mark Cook, Public Works/CDS Director; Arden Thomas, Water Resource Manager; Stephanie Hartung, Chief Civil Deputy Prosecutor; and Jesse Eldred, Deputy Prosecutor II, under RCW 42.30.110 (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Action was anticipated.

At 10:30 a.m. the Board reconvened out of Executive Session. Code Enforcement was directed to prioritize issues relating to fire, life, and safety.

At 10:32 a.m. Chairman Wright announced the Board would recess back into Executive Session for 10 minutes with Jeanne Killgore, Human Resource Director; Julie Kjorsvik, Clerk of the Board; and Chris Horner, Deputy Prosecutor III, under RCW 42.30.110(g) To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. There was no action anticipated.

10:42 a.m. the Board reconvened out of Executive Session. Staff was directed to schedule a meeting with the employee.

10:42 a.m. Chairman Wright announced the Board would recess into a Closed Meeting with Amy Cziske, Treasurer; Lisa Murray, Administrative Supervisor; Chris Horner, Deputy Prosecutor III; and Jeanne Killgore, Human Resources Director; under RCW 42.30.110(g)(4)(B) The OPMA does not apply to that portion of the meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

At 11:06 a.m. the Board reconvened out of the Closed Meeting.

At 11:07 a.m. Chairman Wright announced the Board would recess into Executive Session with Chris Horner, Deputy Prosecutor III, for 3 minutes, under RCW 42.30.110 (i) To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Action was anticipated.

At 11:10 a.m. the Board reconvened out of Executive Session.

Vice-Chairman Wachsmith moved to approve Resolution No. 2023-186, Approving Kittitas County Code Chapter 2.73 Requests for Legal Defense in Kittitas County Superior Court Cause No. 23-2-003178-19. Commissioner Osiadacz seconded. Motion carried 3-0.


ADJOURNMENT

The meeting concluded at 11:11 a.m.

CLERK OF THE BOARD

KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON


Julie Kjorsvik


Cory Wright, Chairman