

**COMMISSIONERS' MINUTES  
KITTTITAS COUNTY, WASHINGTON  
CONF. ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**OCTOBER 30, 2023**

Board members present: Chairman Cory Wright; Commissioner Laura Osiadacz. Excused - Vice-Chairman Brett Wachsmith.

Others: Mandy Buchholz, Office Administrator; Debbie Stanavich, Administrative Assistant; Julie Kjorsvik, Clerk of the Board; and Kate Jimenez, Administrative Assistant.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Wright opened the Office Administration Meeting.

**CITIZEN COMMENT - N/A**

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending October 27, 2023.

**RESOLUTION 2023-184**

**BOCC OFFICE CLOSURE**

**COMMISSIONERS**

Commissioner Osiadacz moved to approve Resolution No. 2023-184, Authorizing the Closure of the Kittitas County Board of Commissioners Office on December 15, 2023, to allow for their Annual Archiving Day and Office Cleanout. Chairman Wright seconded. Motion carried 2-0.

**APPOINT DANIELLE BERTSCHI - BOARD OF HEALTH (BOH)**

**COMMISSIONERS**

Commissioner Osiadacz moved to approve and appoint Ms. Danielle Bertschi to the Kittitas County Board of Health effective 12/1/2023 for a 3-year term ending on 11/30/2026, as requested by Board of Health Advisory Committee (BOHAC) & BOH. Chairman Wright seconded.

Motion carried 2-0.

**DISCUSSION**

**COUNTY FACEBOOK**

**COMMISSIONERS**

The Board determined that for the week of October 30, 2023, they would post on their Facebook page the following: Trick or Treat safety tips; Sharing the Free viewing the Unseen Documentary followed by a panel discussion to start the critical conversation about supporting caregivers in our community; Share the Press Release recruiting citizens to apply to be on the County's Elected Officials Salary Advisory Committee.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2023 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

**UPDATES**

**BOCC/WHITE BOARDS**

**COMMISSIONERS**

The Board reviewed their updates/edits to each of their white boards.

**OTHER BUSINESS/GENERAL UPDATES**

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting concluded at 9:27 a.m.

**OFFICE ADMINISTRATOR**



Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**



Cory Wright, Chairman