

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
CONF. ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

SEPTEMBER 18, 2023

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith; Commissioner Laura Osiadacz.

Others: Mandy Buchholz, Office Administrator; Kate Jimenez, Administrative Assistant; Debbie Stanavich, Administrative Assistant.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Wright opened the Office Administration Meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending September 15, 2023.

CITIZEN COMMENT

COMMISSIONERS

N/A.

FORM

DOR FORM REV 64 0049

COMMISSIONERS

Commissioner Wachsmith moved to approve and authorize Board signature on Department of Revenue Form REV 64 0049 allowing the BoE to convene after session, as presented. Commissioner Osiadacz seconded. Motion carried 3-0.

APPOINTMENT

VETERANS ADV BOARD

COMMISSIONERS

Commissioner Wachsmith moved to approve the appointment of Gayle Scott to the Kittitas County Veterans Advisory Board effective immediately and to authorize Chair signature on a letter of

appointment. Commissioner Osiadacz seconded. Motion carried 3-0.

DISCUSSION

COUNTY FACEBOOK

COMMISSIONERS

The Board determined that for the week of September 18, 2023, they would post on their Facebook page the following: 1/10th of 1% grant application announcement; property tax collection location in Upper County; Kittcom Dispatcher recruitment; and Lower County Townhall Meeting Press Release.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2023 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

UPDATES

BOCC/WHITE BOARDS

COMMISSIONERS

The Board reviewed their updates/edits to each of their white boards.

OTHER BUSINESS/GENERAL UPDATES

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

EXECUTIVE SESSION

COMMISSIONERS

At 9:34 a.m. Chairman Wright opened a Special Meeting and announced the Board would recess into an Executive Session under RCW 42.30.110 (b) To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price, for ten minutes. No action was anticipated.

At 9:44 a.m. the Board reconvened out of Executive Session. No action was taken.

Meeting concluded at 9:44 a.m.

OFFICE ADMINISTRATOR



09/18/2023 MINUTES

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Mandy Buchholz

Cory Wright, Chairman