

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
CONF. ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**JULY 10, 2023**

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith; Commissioner Laura Osiadacz.

Others: Mandy Buchholz, Office Administrator; Debbie Stanavich, Administrative Assistant; Dan Young, Fire Marshal; Darren Higashiyama, Chief Deputy; Julie Kjorsvik, Clerk of the Board.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Wright opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending July 7, 2023.

**RESOLUTION**

**BURN BAN**

**COMMISSIONERS**

Commissioner Wachsmith moved to approve Resolution No. 2023-113, A Resolution Declaring a Ban on Outdoor Burning as presented. Commissioner Osiadacz seconded. Motion carried 3-0.

**DECISION**

**EMPLOYEE APPRECIATION LUNCH**

**COMMISSIONERS**

Mandy Buchholz, Office Administrator asked the Board for direction on a few things with regard to the Employee Appreciation Lunch that staff is working on. She stated that they need to know a preferred location for the event as well as if the Board would like to close down the County offices for 1.5 hrs as previous Boards did or not.

The Board directed staff to work with the Event Center and book a facility down there that will have space for everyone and they



*Mandy Buchholz*  
Mandy Buchholz

*[Signature]*  
Cory Wright, Chairman