

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
CONF. ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

JUNE 26, 2023

Board members present: Chairman Cory Wright; Commissioner, Laura Osiadacz; Vice-Chairman Brett Wachsmith (WEBEX).

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Debbie Stanavich, Administrative Assistant; Brian Carlson, Budget & Finance Director; and one member of the public.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Wright opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending June 23, 2023.

DISCUSSION

COUNTY ADMINISTRATOR

COMMISSIONERS

Chairman Wright stated that the Board was provided a budget impact breakdown as requested for the County Administrator position and asked what the Board wanted to do next. Commissioner Wachsmith and Commissioner Osiadacz indicated that the Department Heads still needed to be met with. Staff was directed to set up a meeting with the County Department Heads.

DISCUSSION

TOWNHALLS

COMMISSIONERS

The Board discussed holding two Townhall meetings this September. Commissioner Osiadacz stated she has been wanting to do these for quite a while and would like to do them prior to an election year. She stated that it would be a good opportunity for the Board and citizens to see what all is going on in the County. Staff was

directed to work on setting up two Townhall's one in Upper County and one in Lower County for late September.

DISCUSSION

COUNTY FACEBOOK

COMMISSIONERS

The Board determined that for the week of June 26, 2023, they would post on their Facebook page the following: Notice that the Courthouse Office/Departments/Buildings will be open on 7/3/2023 and closed on 7/4/2023 in observance of Independence Day; Patriot Night advertisement; Chip Seal Reminder to residents.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2023 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

UPDATES

BOCC/WHITE BOARDS

COMMISSIONERS

The Board reviewed their updates/edits to each of their white boards.

OTHER BUSINESS/GENERAL UPDATES

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting adjourned at 9:35 a.m.

OFFICE ADMINISTRATOR



Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Cory Wright, Chairman