

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

APRIL 4, 2023

Board members present: Chairman Cory Wright and Vice-Chairman Brett Wachsmith. Excused: Commissioner Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Arden Thomas, WRP Manager; Josh Fredrickson, Engineer; Mark Cook, Public Works Director; David Ohl, Airport Director; Patti Stacey, Solid Waste Director/Interim Maintenance Director/Project Manager; Ben Kokjer, Chief Deputy; Cambron Walker, Health Promotion Specialist; Kasey Knutson, Special Programs Coordinator; Audelia Martinez, Health Promotion Supervisor; Steve Panattoni, Jail Superintendent; Kady Porterfield, Event Center Director; Bryan Elliot, Auditor; Brian Carlson, Budget & Finance Director; Mandy Buchholz, Office Administrator; and 3 members of the public.

CALL TO ORDER

Chairman Wright called the meeting to order.

PLEDGE OF ALLEGIENCE

Chairman Wright led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES

PROCLAMATIONS

PROCLAMATION

CHILD ABUSE PREVENTION MONTH

COMMISSIONERS

Vice-Chairman Wachsmith moved to approve a Proclamation declaring April 2023, as "National Child Abuse Prevention Month" in Kittitas County. Chairman Wright seconded. Motion carried 2-0.

PROCLAMATION

PUBLIC HEALTH WEEK

COMMISSIONERS

Vice-Chairman Wachsmith moved to approve a Proclamation declaring April 3 - 9, 2023, as "Public Health Week in Kittitas County". Chairman Wright seconded. Motion carried 2-0.

PROCLAMATION

PUBLIC SAFETY TELECOMMUNICATORS WEEK

COMMISSIONERS

Vice-Chairman Wachsmith moved to approve a Proclamation declaring April

9 - 15, 2023, as "National Public Safety Telecommunicators Week" in Kittitas County. Chairman Wright seconded. Motion carried 2-0.

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Vice-Chairman Wachsmith moved to approve the Agenda, as presented. Chairman Wright seconded. Motion carried 2-0.

CONSENT AGENDA

At the conclusion of reviewing each item Vice-Chairman Wachsmith moved to approve the Consent Agenda, as presented. Chairman Wright seconded. Motion carried 2-0.

MINUTES

DATE	MINUTES
2/13/2023	CDS Study Session
2/27/2023	EC Study Session-Cancelled
2/28/2023	HR Study Session
2/28/2023	PH Study Session
3/1/2023	Sheriff Study Session-Cancelled
3/6/2023	BOCC Office Admin
3/6/2023	Ferguson Group Update
3/7/2023	Broadband Update
3/7/2023	Commissioner's Agenda
3/7/2023	Public Hearing
3/13/2023	CDS Study Session
3/13/2023	BOCC Office Admin
3/13/2023	Executive Session
3/13/2023	PW Study Session
3/14/2023	Executive Session
3/14/2023	HR Study Session
3/14/2023	Solid Waste and Maintenance
3/20/2023	BOCC Office Admin - Cancelled
3/21/2023	Commissioner's Agenda-Cancelled
3/27/2023	BOCC Office Admin
3/27/2023	EC Study Session
2/27/2023	PW Study Session

SPECIAL EVENT

"YOUR CANYON FOR A DAY"

COMMISSIONERS

Approve a Special Event Application to hold the "Your Canyon for a Day" bike event on May 21, 2023, granting a waiver to Kittitas County Code Chapter 5.20.100 (Penal Bond - Bond of Indemnity) and conditioned upon

the recommendations made by the Kittitas County Public Works Department, Sheriff, and Fire Marshal.

RESOLUTION 2023-047 OFFICIAL COUNTY NEWSPAPER COMMISSIONERS

Approve Resolution No. 2023-047, Awarding a Contract for the Official County Newspaper to the Daily Record, for a term beginning July 1, 2023, through June 30, 2024.

RESOLUTION 2023-048 INDIRECT COST ALLOCATION PLAN PUBLIC HEALTH

Approve Resolution No. 2023-048, Adopting the Kittitas County Public Health Department Simplified Indirect Cost Allocation Plan for Year Ended December 31, 2021, effective January 1, 2023.

GRANT ELECTION SECURITY GRANT AUDITOR

Acknowledge the Office of the Secretary of State Election Security Grant, in the amount up to \$80,000.00 to support election security enhancements to be completed no later than June 30, 2023.

RESOLUTION 2023-049 SIMPLIFIED INDIRECT COST AUDITOR

Approve Resolution No. 2023-049, Adopting a Central Services Simplified Indirect Cost Allocation Plan for Budget Year 2023, effective January 1, 2023.

RESOLUTION 2023-050 PAUTZKE CO. LLC SOLID WASTE

Approve Resolution No. 2023-050, Authorizing a Lease between Kittitas County and Pautzke Co. LLC, for office space located at 7th and Main Street in Ellensburg, WA.

CONTRACT TRANSFER STATION SOLID WASTE

Approve and ratify the Chairman's signature on the Public Works Board Construction Loan Contract Number PC23-96103-132, in the amount of \$10,000,000.00, for the Ellensburg Transfer Station.

RESOLUTION 2023-051 HOUSING ASSISTANCE UNIT SHELTER PROGRAM AUDITOR

Approve Resolution No. 2023-051, Authorizing Amendment B to Interagency Agreement #21-4610C-109, with the Washington State Department of Commerce for Community Services & Housing Division, Housing Assistance Unit, in the amount of \$45,360.00, beginning March 1, 2023, through June 30, 2023.

AGREEMENT**LAW & JUSTICE GRANT****AUDITOR**

Approve the Law & Justice Grant No. 23-01, between Kittitas County and the Kittitas County Public Health Department, in the amount of \$2,000.00 for Car Seats and Booster Seats.

AGREEMENT**HOPESOURCE****AUDITOR**

Approve Amendment B to the Subrecipient Agreement between Kittitas County and HopeSource for the Shelter in Place Program, beginning March 1, 2023, through June 30, 2023.

AGREEMENT**RJ TOURING, INC.****EVENT CENTER**

Approve an Agreement between RJ Touring, Inc. and the Kittitas County Event Center, for Runaway June's performance at the Patriot Night Under the Lights event on July 3, 2023.

SET PUBLIC HEARING**PROMOTIONAL DAY****EVENT CENTER**

Approve Setting a Public Hearing to consider a new promotional day at the Kittitas County Fair, to be held on April 18, 2023, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

SET PUBLIC HEARING**AMEND BEDDING FEES****EVENT CENTER**

Approve Setting a Public Hearing to consider amending the bedding fees for the 2023 Kittitas County Fair, to be held on April 18, 2023, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

CONTRACT**BUREAU OF LAND MANAGEMENT****SHERIFF**

Acknowledge Modification P00006 between the Bureau of Land Management and the Kittitas County Sheriff's Office, in the amount of \$25,000.00, for law enforcement support services, beginning May 1, 2023, through April 30, 2024.

AGREEMENT**WASHINGTON STATE PATROL****SHERIFF**

Acknowledge a User Agreement between the Washington State Patrol and the Kittitas County Sheriff's Office for Livescan to WIN ABIS Transmission of Biometric Data.

Acknowledge a Grant Award in the amount of \$483,552.00, between the Kittitas County and the Office of Justice Programs, and an Accompanying Memorandum of Understanding between the Kittitas County Sheriff's Office and Comprehensive Healthcare, to enhance mental health services provided to those incarcerated from October 1, 2022, through September 30, 2025.

RESOLUTION 2023-052

MERRIL LEASE CORRECTION

AIRPORT

Approve Resolution No. 2023-052, Authorizing an Amendment of the Merrill Lease of December 21, 2021, to Reflect the Correct Legal Description and Annual Lease Price of the Real Property Leased at the Bowers Field Airport.

RESOLUTION 2023-053

LINDSEY LEASE

AIRPORT

Approve Resolution No. 2023-053, Authorizing an Amendment of the Lindsey Lease of October 16, 2018, to Reflect the Assignment of the Lease to Chris Pratz.

RESOLUTION 2023-054

RESCIND T-HANGAR LEASES

AIRPORT

Approve Resolution No. 2023-054, Rescinding the Authorization to Execute T-Hangar Leases and Termination of Month-to-Month Tenancies.

SET PUBLIC HEARING

NEW T-HANGAR RENTAL AGREEMENTS

AIRPORT

Approve Setting a Public Hearing to consider 12 new T-Hangar Rental Agreements, to be held on Tuesday April 18, 2023, at 2:00 p.m. in the Commissioners Auditorium, Room 109, Kittitas County Courthouse 205 West 5th Avenue Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2023-055

TROUT UNLIMITED

PUBLIC WORKS

Approve Resolution No. 2023-055, Authorizing the Chairman's Signature on a Memorandum of Agreement between Kittitas County and Trout Unlimited, in the amount of \$80,000.00, for the Tjossem Ditch Retirement Project.

RESOLUTION 2023-056

MID-COLUMBIA FISHERIES

PUBLIC WORKS

Approve Resolution No. 2023-056, Authorizing the Chairman's Signature on a Memorandum of Agreement between Kittitas County and the Mid-Columbia Regional Fisheries Enhancement Group, for the habitat enhancement and flood risk management of the Yakima River from the Jeffries Levee to the Yakima River Canyon.

RESOLUTION 2023-057 RESCIND EAST SLOPES EARTHWORKS PUBLIC WORKS

Approve Resolution No. 2023-057, Rescinding the Selection of East Slopes Earthworks for the Manufactured Home, Barn, Arena, and Garage Demolition and Salvage Project.

RESOLUTION 2023-058 WATER RIGHTS PURCHASE PUBLIC WORKS

Approve Resolution No. 2023-058, Ratifying the Chairman's Signature on the Water Rights Purchase and Sale Agreement for Water Right Certificate No. S4-84269-J and Authorizing the Chairman's Signature on the Closing Documents.

RESOLUTION 2023-059 REPLACEMENT VEHICLE PUBLIC WORKS

Approve Resolution No. 2023-059, Ratifying the Public Works Director's Signature on Purchase Order No. 123 in the Amount of \$68,038.63, for the Purchase of a New Public Works Replacement Vehicle.

RESOLUTION 2023-060 HERBICIDE APPLICATION PUBLIC WORKS

Approve Resolution No. 2023-060, Awarding the Bid for Herbicide Application for the Years 2023-2026 and to Authorize the Public Works Director to Execute the Same.

RESOLUTION 2023-061 LOCAL AGENCY FEDERAL AID PROJECT PUBLIC WORKS

Approve Resolution No. 2023-061, Authorizing the Chairman's Signature on the Local Agency Federal Aid Project Prospectus for Intersection Corridor Safety Improvements CRP 313-21.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS

CONSENT SUNCADIA RESORT CIBC BANK PUBLIC WORKS

Vice-Chairman Wachsmith moved to approve the Consent to Assignment of Rights with Respect to the Development Agreement. Chairman Wright seconded. Motion carried 2-0.

MISCELLANEOUS - NONE

EXECUTIVE SESSION - NONE

ADJOURNMENT

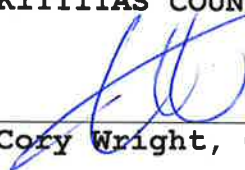
The meeting was concluded at 10:56 a.m.

CLERK OF THE BOARD



Julie Kjørsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Cory Wright, Chairman