

**COMMISSIONERS' MINUTES  
HR STUDY SESSION  
KITITAS COUNTY, WASHINGTON  
BOCC CONFERENCE ROOM  
SPECIAL MEETING**

FRIDAY

3:00 PM

3/31/2023

---

Board Members Present: Cory Wright, Brett Wachsmith, Laura Osiadacz

Others Present: Greg Zempel, Mike Hougardy, Elishia Harvill, Cori McKean, Ryan Gausman, Jeanne Killgore

**CALL TO ORDER**

The meeting was called to order at 3:00 PM.

**CITIZEN COMMENTS (ONE MIN. TIME LIMIT)**

None.

**DISCUSSION/DECISION – CORONER STAFFING**

Chief Deputy Coroner Gausman requested an adjustment to the pay structure for On-Call Deputy Coroners. He explained that for the past eight years that position has received \$250 per coroner call. That amount has never been adjusted for inflation or the increased responsibilities of Deputy Coroners over the years. Chief Deputy Gausman proposed increasing the stipend amount to \$275 per coroner call. Additionally, he requested creating a second step in the wage scale of \$300 per coroner call for staff who are ABMDI-certified. The Board approved the request.

**DISCUSSION/DECISION – PROSECUTOR'S OFFICE STAFFING**

Prosecutor Zempel explained to the Board that his Rule 9 Intern is currently waiting for her bar results to come back. Before the results are finalized, her Rule 9 license will expire. During this waiting period Prosecutor Zempel requested that the Rule 9 Intern be reclassified to a Paralegal. The Board approved the reclassification, including keeping the employee at her current rate of pay which is outside of the Paralegal wage range. Prosecutor Zempel will notify the Board when the employee's bar results come back.

**DISCUSSION – BENEFITS COMMITTEE UPDATE**

HR Director Killgore provided the Board with a brief summary of the March Benefits Committee meeting. She explained that the committee went over the results from the benefits survey and discussed what success might look like in the first year of a self-funded plan.

**CLOSED SESSION – COLLECTIVE BARGAINING – RCW 42.330.140(4)(b)**

*The OPMA does not apply to that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.*

The Board entered into closed session at 3:30 PM to discuss collective bargaining. No action taken.

**APPROVED**

4-18-23

COMMISSIONERS' MINUTES  
HR STUDY SESSION  
KITTITAS COUNTY, WASHINGTON  
BOCC CONFERENCE ROOM  
SPECIAL MEETING

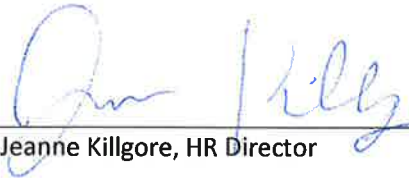
**OTHER BUSINESS**

None.

**CONCLUDED**

The meeting was concluded at 3:54 PM.

KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON



---

Jeanne Killgore, HR Director



---

Cory Wright, Chair