

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

FEBRUARY 7, 2023

Board members present: Chairman Cory Wright; Vice-Chairman Brett Wachsmith; and Commissioner Laura Osiadacz.

Others: Julie Kjorsvik, Clerk of the Board; Arden Thomas, Water Resources Program Director; Joshua Fredrickson, Engineer; Mark Cook, Public Works Director; Patti Stacey, Solid Waste Director/Interim Maintenance Director/Project Manager; Mike Hougardy, Assessor; Darren Higashiyama, Chief Deputy; Neil Caulkins, Chief Civil Deputy Prosecutor; Ed Buntin, Corrections Lieutenant; Emily Smith, Administrative Assistant; Eileen Murphy, Director of Department of Public Defense; Dan Carlson, CDS Director; Audelia Martinez, Health Promotions Supervisor; Jennifer Golladay, Tax Collection Deputy; Lisa Murray, Administrative Supervisor; Brian Carlson, Budget & Finance Director; and 2 members of the public.

CALL TO ORDER

Chairman Wright called the meeting to order.

PLEDGE OF ALLEGIENCE

Chairman Wright led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES

Eileen Murphy, Director of Department of Public Defense and Tasha Potter, Chief Administrator, were introduced as new County employees.

PROCLAMATIONS - NONE

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Vice-Chairman Wachsmith moved to approve the Agenda, as presented. Commissioner Osiadacz seconded. Motion carried 3-0.

CONSENT AGENDA

At the conclusion of reviewing each item Vice-Chairman Wachsmith moved to approve the Consent Agenda, as amended, modifying the minutes from January 9, 2023, CDS Study Session. Commissioner Osiadacz seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
01/09/23	CDS Project Work Session
01/09/23	CDS Study Session
01/10/23	HR Study Session
01/10/23	Legislative Update (Bill Clarke)
01/12/23	Chamber CEO ADO Update
01/12/23	Executive Session
01/17/23	2:00pm Public Hearing
01/17/23	BOCC Office Admin
01/17/23	CDS Project Work Session
01/17/23	Commissioner's Agenda
01/23/23	BOCC Office Admin
01/23/23	Public Works Study Session
01/24/23	HR Study Session
01/25/23	PH Study Session
01/30/23	BOCC Office Admin
01/30/23	Executive Session

AGREEMENT

CHAMBER OF COMMERCE

COMMISSIONERS

Approve a Professional Services Agreement between Kittitas County and the Kittitas County Chamber of Commerce, in the amount of \$254,000.00 for tourism services in 2023.

RESOLUTION 2023-015

LEVIES FOR 2023 TAX COLLECTION

ASSESSOR

Approve Resolution No. 2023-015, Kittitas County Levies for 2023 Tax Collection.

RESOLUTION 2023-016

WATERSHED COMPANY

CDS

Approve Resolution No. 2023-016, Selecting the Watershed Company as Community Development Services On-Call Task Order Consultants for a Two-Year Period of Service and Authorizing the Community Development Services Director to Sign the Contract.

AGREEMENT

ELLENSBURG SCHOOL DISTRICT

PUBLIC HEALTH

Approve Amendment No. 1 to the Professional Services Agreement between the Ellensburg School District and Kittitas County, increasing the amount from \$21,085.00 to \$25,000.00 for the COVID-19 Health Equity Coalition Mini-Grant Program.

AGREEMENT

ARCA RECYCLING

SOLID WASTE

Approve a Professional Services Agreement between Kittitas County and ARCA Recycling, to remove refrigerant containing items from Ellensburg and Cle Elum Transfer Stations for proper disposal and recycling, from March 1, 2023, through March 24, 2024.

RESOLUTION 2023-017

HOPESOURCE

AUDITOR

Approve Resolution No. 2023-017, Authorizing a Subrecipient Agreement with HopeSource Related to Coronavirus (CDBG-CV-1 and CDBG CV2) Program Contract #20-6221C-115, amending the end date of the agreement to June 30, 2023, and the budget allocations between Childcare Services and Subsistence categories.

RESOLUTION 2023-018

CHAMBER OF COMMERCE

AUDITOR

Approve Resolution No. 2023-018, Authorizing an Amendment of the Subrecipient Agreement with the Kittitas County Chamber of Commerce, Related to Coronavirus (CDBG-CV-1 and CDBG CV2) Program Contract #20-6221C-155, amending the end date of the agreement to June 30, 2023.

RESOLUTION 2023-019

CANCEL TAXES - PERSONAL PROPERTY

TREASURER

Approve Resolution No. 2023-019, to Cancel Taxes Assessed Upon Personal Property Pursuant to RCW 84.56.240, in the total amount of \$17,859.81.

RESOLUTION 2023-020

CANCEL TAXES - MOBILE HOMES

TREASURER

Approve Resolution No. 2023-020, to Cancel Taxes Assessed Upon Mobile Home Taxes Pursuant to RCW 84.56.240, in the total amount of \$3,756.40.

AGREEMENT

EQUITABLE SHARING AGREEMENT & CERTIFICATION

SHERIFF

Acknowledge the Equitable Sharing Agreement and Certification for the Kittitas County Sheriff's Office, for the FY 2022 end date of December 31, 2022.

AGREEMENT ELLENSBURG FAMILY MEDICINE – COMPASS DIRECT SHERIFF

Acknowledge the Ellensburg Family Medicine DBA Compass Direct Healthcare updated list of services for pre-employment screening for the Kittitas County Sheriff's Office.

ACKNOWLEDGE CENTRAL STORAGE SHERIFF

Acknowledge an Additional Rental Agreement between Kittitas County Sheriff's Office and Central Storage, for Unit 7407.

AGREEMENT ELLENSBURG FAMILY MEDICINE – COMPASS DIRECT SHERIFF

Approve the Second Modification to the Professional Services Agreement between Kittitas County and Ellensburg Family Medicine d/b/a Compass Direct Healthcare, to include responsibility for Suboxone distribution and to allow a nurse to provide services to the jail on the weekends.

RESOLUTION 2023-021 INTERLOCAL AGREEMENT – KVFR SHERIFF

Approve Resolution No. 2023-021, Authorizing an Interlocal Agreement between the Kittitas County Fire Protection District No. 2 (AKA Kittitas County Fire & Rescue or KVFR) and Kittitas County for Fire Investigation Services.

CALL FOR BIDS MAINTENANCE ROCK MATERIALS PUBLIC WORKS

Approve a Notice of Call for Sealed Bids to furnish Maintenance Rock Materials for Calendar Year 2023, due by February 23, 2023, at 2:00 p.m. to be accepted and opened at the Kittitas County Public Works Department, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

CALL FOR BIDS LIQUID ASPHALT MATERIALS PUBLIC WORKS

Approve a Notice of Call for Sealed Bids to furnish Liquid Asphalt Materials for Calendar Year 2023, due by February 23, 2023, at 2:00 p.m. to be accepted and opened at the Kittitas County Public Works Department, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

CALL FOR BIDS CRACK SEALANT MATERIALS PUBLIC WORKS

Approve a Notice of Call for Sealed Bids to furnish Crack Sealant Materials for Calendar Year 2023, due by February 23, 2023, at 2:00 p.m. to be accepted and opened at the Kittitas County Public Works Department, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

CALL FOR BIDS

ASPHALT MATERIALS

PUBLIC WORKS

Approve a Notice of Call for Sealed Bids to furnish Asphalt Materials for Calendar Year 2023, due by February 23, 2023, at 2:00 p.m. to be accepted and opened at the Kittitas County Public Works Department, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2023-022

SNOQUALMIE PASS UTILITY DISTRICT

PUBLIC WORKS

Approve Resolution No. 2023-022, Approving the 2023 Distressed County Sales and Use Tax Infrastructure Improvement Program Agreement with Snoqualmie Pass Utility District.

RESOLUTION 2023-023

CHAMBER OF COMMERCE

PUBLIC WORKS

Approve Resolution No. 2023-023, Approving the 2023 Distressed County Sales and Use Tax Infrastructure Improvement Program Agreement with the Kittitas County Chamber of Commerce.

RESOLUTION 2023-024

CITY OF CLE ELUM

PUBLIC WORKS

Approve Resolution No. 2023-024, Approving the 2023 Distressed County Sales and Use Tax Infrastructure Improvement Program Agreement with the City of Cle Elum.

RESOLUTION 2023-025

SCRIVENER ERROR RES. 2023-006

PUBLIC WORKS

Approve Resolution 2023-025, Correcting a Scrivener's Error on Resolution No. 2023-006, a Resolution for On-System Road Establishment for Roads within the Northern Portion of the Black Horse at Whiskey Creek Planned Unit Development.

RESOLUTION 2023-026

LEVY CERTIFICATION TO CRAB

PUBLIC WORKS

Approve Resolution No. 2023-026, Authorizing the Chair to sign the Digital Submittal of Levy Certification to the County Road Administration Board.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS - NONE

BOARD DISCUSSION/DECISION ITEMS - NONE

MISCELLANEOUS - NONE

EXECUTIVE SESSION

At 10:20 a.m. Chairman Wright announced the Board would recess into Executive Session for 15 minutes with Patti Stacey, Solid Waste Director/Interim Maintenance Director/Project Manager; Neil Caulkins, Chief Civil Deputy Prosecutor; under RCW 42.30.110(b) to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. Action was anticipated following the Executive Session.

At 10:35 a.m. the Board reconvened out of Executive Session. Staff was directed to continue negotiations on the first option and to bring back a Lease Agreement at a future Board meeting.

At 10:36 a.m. Chairman Wright announced the Board would recess back into an Executive Session for 20 minutes with Arden Thomas, Water Resources Program Manager; Mark Cook, Public Works Director; and Neil Caulkins, Chief Civil Deputy Prosecutor; to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Action was anticipated following the Executive Session.

At 10:56 a.m. the Board reconvened out of Executive Session. Direction was given to Staff to look into alternative sites.

At 10:58 a.m. Chairman Wright announced the Board would recess back into Executive Session for 20 minutes with Arden Thomas, Water Resources Program Manager; Mark Cook, Public Works Director; and Neil Caulkins, Chief Civil Deputy Prosecutor; to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Action was anticipated. Action was anticipated following the Executive Session.

At 11:18 a.m. the Board reconvened out of Executive Session. Direction to Staff was given to prepare enabling documents for land use standard response to bridge issues and continue to prepare Code amendments for compliant engineering standards.

At 11:19 a.m. Chairman Wright announced the Board would recess into Executive Session for 20 minutes with Mark Cook, Public Works Director and Neil Caulkins, Chief Civil Deputy Prosecutor, under RCW 42.30.110(b) to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price. Action was anticipated following the Executive Session.

At 11:39 a.m. the Board reconvened out of Executive Session. Staff was directed to not move forward with a transaction and continue to develop parking spaces on County land.

ADJOURNMENT


The meeting was concluded at 11:39 a.m.

CLERK OF THE BOARD



Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Cory Wright, Chairman