

KITTITAS COUNTY
~~BUDGET~~ **MEETING MINUTES**
BOCC CONFERENCE ROOM, 205 WEST 5TH ROOM 108 - ELLENSBURG

Thursday	1:30PM	January 26, 2023
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Board members present: Cory Wright, Brett Wachsmith & Laura Osiadacz
Others: Brian Carlson, Amy Cziske, Kylee Wuesthoff & Bryan Elliott

1. Call to Order: 130pm
2. Public Comments - none
3. New Membership: County Auditor
Mr. Carlson introduced the newly elected County Auditor as a member of the separate Finance Committee
4. Investment Update (Treasurer)
Ms. Wuesthoff reviewed the County's treasury investments.
5. Investment Policy Update (Treasurer)
Ms. Wuesthoff reviewed the revised investment policies.
6. Resolution updating the policies and procedures for overpayments and underpayments (Treasurer)
Motion by Brett Wachsmith, 2nd Laura Osiadacz, unanimous approval.
7. 2021 Audit Update
Mr. Carlson provided an updated, noting an estimated completion date of February 28, and acknowledging findings in the final published audit report.
8. Countywide Finance Positions: Proposed reclassifications, titles, scope
Mr. Carlson provided an introduction and status update regarding countywide finance positions, and efforts among managers to establish uniformity and comparability of titles, scopes, and pay ranges to be reflected in the next courthouse contract.
9. Consolidated Meetings for Finance Study Session and Finance Committee
The group discussed this proposal, and informally elected to maintain separate meetings pursuant to county code.
10. Process for Making Personnel Requests to BOCC
Mr. Carlson introduced a budget procedure to obtain and analyze personnel requests for eventual BOCC consideration. He observed that the process is concurrently under consideration by the management team. The group was not opposed to the proposed process.
11. 2023 Budget Amendments: Internal Vehicle Purchases/Sales (2)
Mr. Carlson introduced two vehicle requests which would entail an amendment to the adopted 2023 budget. Commissioners informally authorized staff to proceed with the request, which will

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be reflected in a budget amendment later in the year.

12. Priority Budget Topics for Q1 2023

Mr. Carlson plotted and discussed six high-priority topics to be discussed with management and BOCC ahead of the next budget retreat.

13. Other Business - none

14. Conclude – 2:30pm



Brian Carlson

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Laura Osiadacz, Chairman