

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
BOCC CONF. ROOM  
REGULAR MEETING**

**MONDAY**

**9:00 A.M.**

**DECEMBER 12, 2022**

Board members present: Chairman Laura Osiadacz; Vice-Chairman Cory Wright; Excused - Commissioner Brett Wachsmith.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Debbie Stanavich, Administrative Assistant and Emily Smith, Administrative Assistant; Amy Cziske, Treasurer; Stephanie Hartung, Deputy Prosecutor.

**REGULAR MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Osiadacz opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action Forms and Vouchers.

There was discussion on a PAF from the Treasurer's Office and it was tabled until the HR Study Session.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending December 9, 2022.

**EXECUTIVE SESSION**

**PROSECUTOR**

At 9:24 a.m. Chairman Osiadacz announced the Board would recess into an Executive Session RCW 42.30.110(g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or

**APPROVED**

**12.20.22**

disciplining an employee, that action shall be taken in a meeting open to the public, for 10 minutes. No action anticipated.

At 9:34 a.m. the Board reconvened out of Executive Session.

**RESOLUTION 2022-239**

**KCC 2.73**

**PROSECUTOR**

Commissioner Wright moved to approve Resolution No. 2022-239, A Resolution Approving Kittitas County Code Chapter 2.73 Requests for Legal Defense in Kittitas County Superior Court Case No. 22-2-0027419, as presented. Chairman Osiadacz seconded. Motion carried 2-0.

**DISCUSSION**

**FACEBOOK WEEKLY POSTS**

**COMMISSIONERS**

The Board determined that for the week of December 12, 2022, they would share with their citizens a flyer with the Broadband Mapping plans.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2022 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

**OTHER BUSINESS/GENERAL UPDATES**

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting concluded at 9:56 a.m.

**OFFICE ADMINISTRATOR**

  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Laura Osiadacz, Chairman