

**COMMISSIONERS' MINUTES
KITITAS COUNTY, WASHINGTON
BOCC CONF. ROOM
REGULAR MEETING**

MONDAY

9:00 A.M.

OCTOBER 10, 2022

Board members present: Chairman Laura Osiadacz; Vice-Chairman Cory Wright; Commissioner Brett Wachsmith.

Others: Mandy Buchholz, Office Administrator; Julie Kjorsvik, Clerk of the Board; Emily Smith, Administrative Assistant; Chris Horner, Deputy Prosecutor III; Doug Fessler, Interim IT Director/Network Administrator.

REGULAR MEETING

OFFICE STAFF MEETING

COMMISSIONERS

At 9:00 a.m. Chairman Osiadacz opened the Office Administration meeting.

CALENDAR

WEEK AT A GLANCE

COMMISSIONERS

The Board of County Commissioners reviewed their weekly calendar.

PAF/VOUCHERS

REVIEW OF PAF'S & VOUCHERS

COMMISSIONERS

The Board of County Commissioners approved and signed County Employee Personnel Action Forms and Vouchers.

CORRESPONDENCE LOG

REVIEW OF CORRESPONDENCE LOG

COMMISSIONERS

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending October 7, 2022.

EXECUTIVE SESSION

PA/I.T.

At 9:06 a.m. Chairman Osiadacz announced the Board would recess into an Executive Session with Chris Horner, Deputy Prosecutor III; Doug Fessler, Interim IT Director/Network Administrator for 10 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 9:16 a.m. the Board reconvened out of Executive Session. No action taken.

APPROVED

10-18-22

At 9:16 a.m. Chairman Osiadacz announced the Board would recess back into an Executive Session with Chris Horner, Deputy Prosecutor III; Doug Fessler, Interim IT Director/Network Administrator for 10 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action anticipated.

At 9:26 a.m. the Board reconvened out of Executive Session. No action taken.

EXECUTIVE SESSION

PROSECUTOR

At 9:27 a.m. Chairman Osiadacz announced the Board would recess back into an Executive Session with Chris Horner, Deputy Prosecutor III; for 5 minutes to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Action anticipated.

At 9:32 a.m. the Board reconvened out of Executive Session. The Board authorized Deputy Horner to resolve the Claim for Damages as discussed.

EXECUTIVE SESSION

COMMISSIONERS

At 9:33 a.m. Chairman Osiadacz announced the Board would recess back into an Executive Session with Julie Kjorsvik, Clerk of the Board for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Action anticipated.

At 9:38 a.m. the Board reconvened out of Executive Session. No action was taken.

At 9:38 a.m. Chairman Osiadacz announced the Board would recess back into an Executive Session with Julie Kjorsvik, Clerk of the Board for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. Action anticipated.

At 9:43 a.m. the Board reconvened out of Executive Session. Staff was directed to prepare a PAF for Emily Smith, Administrative Assistant to be placed at the mid-point noting it would be a Special Wage adjustment after her 6-month evaluation.

UPDATE

WEBEX/EDNETICS

COMMISSIONERS

The Board received an update from Staff on the status of the Webex/Ednetics equipment in the BoCC Auditorium.

Commissioner Wachsmith moved to pursue the Warranty buy back if possible, plus purchase a "shelf unit" for backup and to direct Staff to move all the Budget Meetings to the BoCC Conf. Room; re-advertise the meetings and send updated invites to Staff but would like to keep recording and livestreaming those and everything else that is live-streamed and recorded will cease until the replacement equipment is installed. Vice-Chairman Wright seconded.

The Board determined all other meetings in the Auditorium would remain but not be live-streamed or recorded and also directed Chairman Osiadacz to post on Facebook about the update as well as an e-mail to the Management Team notifying them and their staff. Motion carried 2-1. (Chairman Osiadacz opposed).

APPROVE

INVOICE KC VETERANS COALITION

COMMISSIONERS

Commissioner Wachsmith moved to approve a one-time payment of \$3,000.00 to the Kittitas County Veteran's Coalition per Contract #305V-22-112 as presented. Vice-Chairman Wright seconded. Motion carried 3-0.

DISCUSS

COLD WEATHER SHELTER APP

COMMISSIONERS

Commissioner Wachsmith moved to approve a Cold Weather Shelter Application for 7 churches in Ellensburg, to be paid from the Homeless & Housing Assistance Funds as presented. Vice-Chairman Wright seconded. Motion carried 3-0.

DISCUSSION

FACEBOOK WEEKLY POSTS

COMMISSIONERS

The Board determined that for the week of October 10, 2022, they would share with their citizens that we are currently experiencing issues with our Webex Equipment in the Auditorium so meetings would not be live streamed and recorded that are typically and that the County will resume that practice as soon as possible.

UPDATE

BOCC/ DEPARTMENT HEAD REPORTS

COMMISSIONERS

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2022 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

OTHER BUSINESS/GENERAL UPDATES

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting concluded at 10:32 a.m.

OFFICE ADMINISTRATOR


Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Laura Osiadacz, Chairman