

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
WEBEX/CONF. ROOM  
SPECIAL MEETING**

**MONDAY**

**9:00 A.M.**

**MARCH 7, 2022**

Board members present: Chairman Laura Osiadacz; Vice-Chairman Cory Wright and Commissioner Brett Wachsmith.

Others: Mandy Buchholz, Administrative Supervisor; Julie Kjorsvik, Clerk of the Board; Amy Cziske, Treasurer; Greg Zempel, Prosecutor; Phil Backlund, BoCC Consultant.

**SPECIAL MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Osiadacz opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending March 4, 2022.

**DISCUSSION**

**CLERK APPOINTMENT**

**COMMISSIONERS**

Chairman Osiadacz asked the Board what process they were interested in pursuing for the County Clerk Appointment, if they wanted to include a panel or just have it be the Board. The Board determined they would like to invite a panel into the Executive Session portion of the meeting and Chairman Osiadacz stated she would reach out to parties that they could contribute in a beneficial way. Staff was asked to set a Special meeting for March 18, 2022, to Appoint a County Clerk and work with Superior Court Clerk to have a Judge available to do the swearing in.

**EXECUTIVE SESSION**

**COMMISSIONERS**

At 9:16 a.m. Chairman Osiadacz announced the Board would recess into Executive Session for five minutes with just the Board, to evaluate

the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action anticipated.

At 9:21 a.m. the Board reconvened out of Executive Session. No action was taken.

**DISCUSSION**

**TV DIST.**

**COMMISSIONERS**

Commissioner Wright asked Treasurer Cziske for an understanding of how the TV Dist., process works. He stated that this is stemming from all the bills sent to collections. Ms. Cziske gave an update and an explanation of how 700+ residents got sent to collections and what options they have now.

**UPDATE**

**PHIL BACKLUND**

**COMMISSIONERS**

Commissioner Wright informed Mr. Backlund that the Board is desiring to move him to strictly the County's Management Team and that they plan to discuss what that looks like during the next meeting they have with him. He stated that they think he is perfect for this type of role.

**DISCUSSION**

**FACEBOOK WEEKLY POSTS**

**COMMISSIONERS**

The Board determined for the week of March 7, 2022, they would post on their Facebook congratulating the Ellensburg High School (EHS) Girls Basketball team on winning State and possibly about an EHS Academic State Champs .

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2022 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

**OTHER BUSINESS/GENERAL UPDATES**

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting adjourned at 10:23 a.m.

**ADMINISTRATIVE SUPERVISOR**



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Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**



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Laura Osiadacz, Chairman