

**COMMISSIONERS' MINUTES
KITTITAS COUNTY, WASHINGTON
AGENDA SESSION
REGULAR MEETING**

TUESDAY

10:00 A.M.

MARCH 1, 2022

Board members present: Chairman Laura Osiadacz; Vice-Chairman Cory Wright; and Commissioner Brett Wachsmith.

Others: Julie Kjorsvik, Clerk of the Board; Mandy Buchholz, Administrative Supervisor; Kasey Knutson, Special Programs Coordinator; Mark Cook, Public Works Director; Tristen Lamb, Public Health Administrator; Ben Kokjer, Chief Deputy; Carly Brettmann, Communications Director; Clay Myers, Sheriff; Kristine Foreman, Human Resource Director; Patti Stacey, Solid Waste Director/Interim Maintenance Director/Project Manager; Mike Hougardy, Assessor; Chris Horner, Deputy Prosecutor; Jesse Cox, Environmental Health Supervisor; Nate Bailey, WCRP; Steve Panattoni, Jail Superintendent; Katie McCullough, WCRP; Chelsea Loeffers, Health Promotion Supervisor and 3 members of the public.

Per Governor Inslee's Proclamation 20-28 et seq., the public was encouraged to join the meeting virtually or in person.

CALL TO ORDER

Chairman Osiadacz called the meeting to order.

PLEDGE OF ALLEGIENCE

Chairman Osiadacz led the Pledge of Allegiance.

INTRODUCTION OF NEW COUNTY EMPLOYEES

Ken Grannan, Airport Director, introduced Codi Fortier, as their new Administrative Assistant.

PROCLAMATIONS

PROCLAMATION DEVELOPMENTAL DISABILITIES AWARENESS MONTH PUBLIC HEALTH

Vice-Chairman Wright moved to approve a Proclamation declaring March as Developmental Disability Awareness month in Kittitas County and encourage all citizens to celebrate individuals with disabilities. Commissioner Wachsmith seconded. Motion carried 3-0.

AWARDS & RECOGNITIONS - NONE

APPROVAL OF AGENDA

Vice-Chairman Wright moved to approve the Agenda, as amended, by removing Consent Item Q. Commissioner Wachsmith seconded. Motion carried 3-0.

CONSENT AGENDA

At the conclusion of reviewing each item Vice-Chairman Wright moved to approve the Consent Agenda, as amended, by moving Items D, G, H, I, and N to Board Discussion & Decision, and to remove Items Q & R from the Agenda. Commissioner Wachsmith seconded. Motion carried 3-0.

MINUTES

DATE	MINUTES
11/09/2021	SW/Maint.
11/23/2021	Board of Health
12/14/2021	SW/Maint.
12/16/2021	Board of Health
1/11/2022	SW/Maint.
1/12/2022	EC Study Session
1/19/2022	Airport Study Session
1/25/2022	HR Study Session
2/8/2022	SW/Maint.
2/9/2022	EC Study Session
2/11/2022	Emergency
2/14/2022	Office Admin
2/14/2022	PW Study Session
2/15/2022	Agenda Session
2/15/2022	2pm Public Hearing
2/16/2022	Executive Session
2/16/2022	Petrichor Update
2/21/2022	Office Admin
2/22/2022	Appt. of Acting County Clerk
2/22/2022	Office Admin
2/22/2022	HR Study Session
2/22/2022	SW/Maint.

AGREEMENT

REDUCTION & RECYCLING EDUCATION

SOLID WASTE

Approve Agreement No. SWMWRRED-2022-KiCoSW-00023, a Solid Waste Management Waste Reduction and Recycling Education Agreement between the State of Washington, Department of Ecology, and the Kittitas County

Solid Waste Department, in the amount of \$46,600.00, beginning January 1, 2022, through June 30, 2023, for the Waste Reduction, Recycling, and Litter Control.

RESOLUTION 2022-070 LEVIES FOR 2022 TAX COLLECTION ASSESSOR

Approve Resolution No. 2022-070, Kittitas County Levies for 2022 Tax Collection.

RESOLUTION 2022-059 SUMMIT FOOD SERVICES SHERIFF

Approve Resolution No. 2022-059, Authorizing a Renewal between Kittitas County and Summit Food Services, Formerly Known as Consolidated Food Management, Inc. beginning January 21, 2022, through January 21, 2023.

AGREEMENT PUBLIC SAFETY SELECTION, PC SHERIFF

Approve a Professional Services Agreement between Kittitas County and Public Safety Selection, PC, to provide fitness-for-duty evaluations, conducting psychological evaluations, conducting interviews of applicants for employment or reserve service, and preparing and conveying reports of psychological findings and applicant evaluations for the Kittitas County Sheriff's Office from March 3, 2022, through March 3, 2023.

RESOLUTION 2022-064 CENTURY WEST ENGINEERING PUBLIC WORKS

Approve Resolution No. 2022-064, Authorizing the Chairman's Signature on the Century West Engineering Task Order No. 11 - 2022 Hangar Taxilane Development.

REQUEST TO APPROVE A RESOLUTION APPROVING THE PROFESSIONAL SERVICE AGREEMENT AMENDMENT BETWEEN KITTITAS COUNTY AND FISH COMMUNITY FOOD BANK FOR IN HOME SERVICES - ITEM MOVED TO BOARD DISCUSSION & DECISION

REQUEST TO APPROVE A RESOLUTION APPROVING AN AMENDMENT TO A PROFESSIONAL SERVICE AGREEMENT BETWEEN THE KITTITAS COUNTY HEALTH DEPARTMENT AND ROBIN READ - ITEM MOVED TO BOARD DISCUSSION & DECISION

REQUEST TO APPROVE A RESOLUTION APPROVING THE PROFESSIONAL SERVICE AGREEMENT AMENDMENT BETWEEN KITTITAS COUNTY AND FISH COMMUNITY FOOD BANK FOR OUT OF HOME SERVICES (EFFECTIVE DATE 08/01/2021 - END DATE: 08/01/2022) - ITEM MOVED TO BOARD DISCUSSION & DECISION

RESOLUTION 2022-065 LIQUID ASPHALT MATERIALS PUBLIC WORKS

Approve Resolution No. 2022-065, Awarding a Bid to Furnish Liquid Asphalt Materials for 2002, for Ergon Asphalt and Emulsions for Schedule "A" and Albina Asphalt for Schedule "B", and authorize the Director of

Public Works to sign the Contract documents.

RESOLUTION 2022-066 MAINTENANCE ROCK MATERIALS PUBLIC WORKS

Approve Resolution No. 2022-066, Awarding a Bid to Furnish Maintenance Rock Materials for 2022 to Ellensburg Cement Products, Inc. for Schedules "A", "B", and "C", and to authorize the Director of Public Works to sign the Contract documents.

RESOLUTION 2022-067 ASPHALT MATERIALS PUBLIC WORKS

Approve Resolution No. 2022-067, Awarding a Bid to Furnish Asphalt Materials for 2022, to Granite Construction Company, and to authorize the Director of Public Works to sign the Contract documents.

RESOLUTION 2022-068 CRACK SEALANT MATERIALS PUBLIC WORKS

Approve Resolution No. 2022-068, to Furnish Crack Sealant Materials for 2022, to Arrow Construction Supply for Schedule "A" and Special Asphalt Products for Schedule "B", and to authorize the Director of Public Works to sign the Contract documents.

REQUEST TO APPROVE A RESOLUTION TO AUTHORIZE THE DIRECTOR'S SIGNATURE ON A CONSTRUCTION SETTLEMENT AGREEMENT WITH BLEWS CONSTRUCTION FOR THE UPPER COUNTY MAINTENANCE FACILITY - ITEM MOVED TO BOARD DISCUSSION & DECISION

CALL FOR BIDS KACHESS LAKE RD CULVERT REPLACEMENT PUBLIC WORKS

Approve a Notice of Call for Sealed Bids for the Kachess Lake Road Culvert Replacement Project, to be accepted until March 17, 2022, at 1:00 p.m. in the Kittitas County Public Works Department, 411 North Ruby Street, Suite 1, Ellensburg, WA and to authorize the Clerk to publish said notice.

RESOLUTION 2022-069 N. THORP HWY - YAKIMA RIVER BRIDGE PUBLIC WORKS

Approve Resolution No. 2022-069, Authorizing the Chair's Signature on the Local Agency Federal Aid Project Prospectus Construction Phase for North Thorp Highway - Yakima River Bridge CRP 302-20.

REQUEST TO APPROVE A RESOLUTION AUTHORIZING AN INTERLOCAL AGREEMENT BETWEEN PETRICHOR AND KITTITAS COUNTY - ITEM REMOVED FROM THE AGENDA.

REQUEST TO APPROVE A RESOLUTION SPECIFYING THE CREATION AND COMPOSITION OF THE ADVISORY COMMITTEE FOR FUTURE PUBLIC DEFENSE OPTIONS - ITEM REMOVED FROM THE AGENDA.

CORRESPONDENCE - NONE

ADMINISTRATIVE MATTERS - NONE

CITIZEN COMMENTS ON NON-AGENDA ITEMS

Divina Largent asked who she could speak with regarding the Department of Ecology Grant.

Paula McMinn commented on a Public Works Study Session and questioned why they are moving ahead with a project that's not necessary. She also expressed concerns about lead at Bowers Field and why the County is taking funds from road repair to the water bank when there is a much need for infrastructure in order to be prepared for the future.

BOARD DISCUSSION/DECISION ITEMS

RESOLUTION 2022-059

SUMMIT FOOD SERVICES

SHERIFF

Vice-Chairman Wright moved to approve Resolution No. 2022-059, Authorizing the Option of Renewal between Kittitas County and Summit Food Services, Formerly Known as Consolidated Food Management, Inc. for the Kittitas County Jail, beginning January 21, 2022, through January 21, 2023. Commissioner Wachsmith seconded. Motion carried 3-0.

RESOLUTION 2022-060

FISH FOOD BANK - IN HOME

PUBLIC HEALTH

Vice-Chairman Wright moved to approve Resolution No. 2022-060, an Amendment to the Professional Services Agreement between Kittitas County and Fish Food Bank, to provide isolation and quarantine meals to individuals in their homes, due to COVID-19, through August 1, 2022. Commissioner Wachsmith seconded. Motion carried 3-0.

RESOLUTION 2022-061

FISH FOOD BANK - OUT OF HOME

PUBLIC HEALTH

Vice-Chairman Wright moved to approve Resolution No. 2022-061, an Amendment to a Professional Services Agreement between Kittitas County and FISH Food Bank, to provide isolation and quarantine meals to food insecure individuals isolating outside of their homes due to COVID-19, through August 1, 2022. Commissioner Wachsmith seconded. Motion carried 3-0.

AGREEMENT

ROBIN READ

PUBLIC HEALTH

Vice-Chairman Wright moved to remove the Professional Services Agreement with Robin Read from the Agenda, and to remand it back to Staff to bring back before the Board on March 15, 2022. Commissioner Wachsmith seconded. Motion carried 3-0.

Vice-Chairman Wright moved to approve Resolution No. 2022-062, Authorizing the Public Works Director's Signature on the Blew's Construction Settlement Claim for the Upper County Maintenance Facility Construction. Commissioner Wachsmith seconded. Motion carried 3-0.

EXECUTIVE SESSION

At 11:15 a.m. Chairman Osiadacz announced the Board would recess into an Executive Session for 15 minutes with Chris Horner, Deputy Prosecutor; Clay Myers, Sheriff; Kristine Foreman, Human Resources Director; and legal representatives from the Washington Counties Risk Pool: Katie McCullough, Nate Bailey, and Suzanne Michael, to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action was anticipated.

At 11:30 a.m. the Board reconvened out of Executive Session. No action was taken.

At 11:30 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 10 minutes with Chris Horner, Deputy Prosecutor; Clay Myers, Sheriff; Kristine Foreman, Human Resources Director; and legal representatives from the Washington Counties Risk Pool: Katie McCullough, Nate Bailey, and Suzanne Michael, to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. No action was anticipated.

At 11:40 a.m. the Board reconvened out of Executive Session. No action was taken.

At 11:42 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 5 minutes with Chris Horner, Deputy Prosecutor; Clay Myers, Sheriff; Kristine Foreman, Human Resources Director; and legal representatives from the Washington Counties Risk Pool: Katie McCullough, Nate Bailey, and Suzanne Michael, to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the

governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Possible action was anticipated.

At 11:48 a.m. the Board reconvened out of Executive Session. No action was taken.

At 11:48 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 3 minutes with Chris Horner, Deputy Prosecutor; Clay Myers, Sheriff; Kristine Foreman, Human Resources Director; and legal representatives from the Washington Counties Risk Pool Attorneys Katie McCullough, Nate Bailey, and Suzanne Michael, to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency. Possible action was anticipated.

At 11:50 a.m. the Board reconvened out of Executive Session. Direction was provided to Staff to continue with mediation.

At 11:55 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 10 minutes with Mark Cook, Public Works Director, to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action anticipated.

At 12:05 p.m. the Board reconvened out of Executive Session. No action was taken.

At 12:05 p.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 10 minutes with Mark Cook, Public Works Director, to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or

disciplining an employee, that action shall be taken in a meeting open to the public. No action anticipated.

At 12:15 p.m. the Board reconvened out of Executive Session. No action was taken.

ADJOURNMENT

The meeting was adjourned at 12:15 p.m.

CLERK OF THE BOARD



Julie Kjorsvik

**KITTITAS COUNTY COMMISSIONERS
KITTITAS COUNTY, WASHINGTON**



Laura Osiadacz, Chairman