

**COMMISSIONERS' MINUTES  
KITITAS COUNTY, WASHINGTON  
WEBEX/CONF. ROOM  
SPECIAL MEETING**

**MONDAY**

**9:00 A.M.**

**FEBRUARY 22, 2022**

Board members present: Chairman Laura Osiadacz; Vice-Chairman Cory Wright and Commissioner Brett Wachsmith.

Others: Mandy Buchholz, Administrative Supervisor; Julie Kjorsvik, Clerk of the Board; Taylor Crouch, Administrative Assistant; Phil Backlund, Consultant and Carly Brettmann, Communications Director.

**SPECIAL MEETING**

**OFFICE STAFF MEETING**

**COMMISSIONERS**

At 9:00 a.m. Chairman Osiadacz opened the Office Administration meeting.

**CALENDAR**

**WEEK AT A GLANCE**

**COMMISSIONERS**

The Board of County Commissioners reviewed their weekly calendar.

**PAF/VOUCHERS**

**REVIEW OF PAF'S & VOUCHERS**

**COMMISSIONERS**

The Board of County Commissioners approved and signed County Employee Personnel Action forms and vouchers.

**CORRESPONDENCE LOG**

**REVIEW OF CORRESPONDENCE LOG**

**COMMISSIONERS**

The Board of County Commissioners reviewed the weekly Correspondence Log, a listing of all incoming mail and correspondence for the week ending February 18, 2022.

**EXECUTIVE SESSION**

**COMMISSIONERS**

At 9:11 a.m. Chairman Osiadacz announced the Board would recess into Executive Session for five minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action anticipated.

At 9:16 a.m. the Board reconvened out of Executive Session. No action was taken.

At 9:16 a.m. Chairman Osiadacz announced the Board would recess back into Executive Session for 5 minutes to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW 42.30.140(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public. No action was anticipated.

At 9:21 a.m. the Board reconvened out of Executive Session. No action was taken.

**DISCUSSION**

**HOPESOURCE**

**COMMISSIONERS**

Taylor Crouch, Administrative Assistant updated the Board on a meeting she and Chairman Osiadacz attended with HopeSource where they were seeking the County's support to help fund a purchase of the Nite's Inn Motel. The Board directed Staff to set a Special Meeting with HopeSource to discuss.

**UPDATE**

**PHIL BACKLUND**

**COMMISSIONERS**

Phil Backlund Consultant followed up with the Board on their plans for him moving forward. He questioned if they wanted him to maintain the dashboard and Townhalls for the Board while they recruit a new Communications Director.

**UPDATE**

**COMMUNICATIONS DIRECTOR**

**COMMISSIONERS**

Carly Brettmann, Communications Director provided updates and received recommendations from the Board on what they felt was a priority focus for her. The Board discussed Facebook posts for the week they wanted to be published.

**UPDATE**

**BOCC/ DEPARTMENT HEAD REPORTS**

**COMMISSIONERS**

Each Commissioner was assigned three different Department Heads to meet with on a weekly basis for the year. The assignments for 2022 were determined at the Board of County Commissioners Office Admin meeting earlier on and they will continue to provide updates at future meetings.

Each Commissioner reviewed discussions held with their respective departments and exchanged details of those meetings.

**OTHER BUSINESS/GENERAL UPDATES**

There were general updates on meetings & conversations that the Board participated in, individually over the past week.

Meeting adjourned at 10:01 a.m.

**ADMINISTRATIVE SUPERVISOR**

  
Mandy Buchholz

**KITTITAS COUNTY COMMISSIONERS  
KITTITAS COUNTY, WASHINGTON**

  
Laura Osiadacz, Chairman